



JEFFERSON COUNTY OFFICE OF EMERGENCY MANAGEMENT
EM Director 100%
Program Assistant EM 60%/Sheriff Office 40%

ANNUAL REPORT
7/2017 – 6/2018

| GRANT FUNDING RECEIVED | |
|---|-----------------------|
| 2018 Computer and Hazmat Equipment Grant Award Equipment for Local Hazmat Team (Requested) | \$16,000.00 |
| FFY 2017 Emergency Planning and Community Right To Know Act – EPCRA Grant Award (2nd Half) | \$20,664.00 |
| FFY 2017 Emergency Management Planning Grant Award – EMPG (1 st Half) | \$27,953.42 |
| FFY 2017 Emergency Management Planning Grant Award – EMPG (2 nd Half) | \$27,953.42 |
| FFY 2018 Emergency Planning and Community Right To Know Act – EPCRA Grant Award (1 st Half) | (Anticipated 2018) |
| FFY 2018 Emergency Management Planning Grant Award – EMPG (1 st Half) | (Anticipated 2018) |
| Natural Hazards Mitigation Planning PDM Grant | \$25,200.00 |
| TOTAL GRANT AWARDS | \$117,770.84 |

2008 FLOOD DISASTER UPDATE

The acquisition project from 1933-DR has been completed. All structures have been acquired and razed. Jefferson County has passed an audit conducted by Wisconsin Emergency Management and has also passed an audit of the acquisition and demolition program conducted through Jefferson County.

Continued activity is being conducted with the State of Wisconsin and the Department of Natural Resources to utilize grants from each organization to acquire additional properties.

PLAN OF WORK

By completing the plan of work negotiated between Jefferson County and Wisconsin Emergency Management, we are eligible to receive Emergency Planning Community Right to Know Act (EPCRA) Grant funding and Emergency Management Planning Grant (EMPG) funding and helps provide an organizational structure and procedures for response to major emergencies. It helps assign the roles and responsibilities for the implementation of the plan during an emergency. Completing the plan of work helps provide individuals, families, municipalities and first responders preparedness information, training and logistics to assist them in preparing for, responding to and recovering from a disaster or emergency. This planning also assists in the prevention and mitigation of future life and property damages.

The 2018 Plan of work is attached. FFY 2018 goes from October 2017 – March 2018 (First Half) and April 2018 – September 2018 (Second Half). The plan of work outlines specific objectives Planning, Training, Exercising, Outreach, Local Emergency Planning Committee (LEPC) Administrative Requirements, Plan of Work Disaster Grant Administration, Other Program/Grant Requirements, Program Initiatives, Select County Requirements.

MEETINGS/WORK GROUPS/TEAMS/COUNCILS

- County Oversight Law Enforcement/Emergency Management (LE/EM) Committee
- County Fire Chief Association
- County EMS Association
- Sheriff and Police Chief's Association
- SE Region Monthly Meetings
- SE Region Collaboration Meetings
- All County/Tribal Meeting – Wisconsin Emergency Management
- Local Emergency Planning Committee (LEPC)
- Courthouse Security & Facilities Committee
- Monthly Department Head Meetings
- WI Voluntary Organizations Active in Disaster (WIVOAD) Board of Directors
- Emergency Preparedness and the Community Right-to-Know Act (EPCRA) Advisory Workgroup
- Wisconsin Pipeline Emergency Responder Initiative (PERI) Steering Committee (US DOT)
- Jefferson County HazMat Team Meetings
- SE Regional Statewide Communications Interoperability Plans (SCIP) Implementation Council
- ARES/RACES
- Wisconsin Hazard Mitigation Team
- South Central Wisconsin HealthCare Emergency Readiness Coalition (SCWIHERC)
- Dane County Terrorism Task Force meeting.
- Southern Wisconsin Integrated Warning Team (NWS)
- Recovery Action Team
- WIVOAD Representative to WI Emergency Management Association
- Wisconsin Recovery Task Force – Wisconsin Emergency Management

OTHER BUSINESS

Public Workshop on Flood Mitigation Properties

The Jefferson County Parks Department is working in cooperation with Rebecca Kihslinger, Ph.D. a Science and Policy Analyst from the Environmental Law Institute in San Francisco, CA on creating a plan for possible future uses of the land acquired through the Flood Mitigation and Acquisition Program.

The EM Director attended the Maturing Public Private Partnership Expand Collaboration Engagement and Resilience (P3) Workshop

The EM Director participated in an ARC Webinar on Red Cross Sheltering with topics such as unaccompanied minors, security, and other special considerations.

The Program Assistant attended Mitigation for Emergency Managers training course.

The Program Assistant attended a Computer-Aided Management of Emergency Operations (CAMEO) class – this is used in the development of Off-site plans for facilities that have extremely hazardous materials at or above a threshold planning quantity.

The EM Director participated in a Government Emergency Telecommunications Service (GETS) and Wireless Priority Service (WPS) user council webinar to assist subscribers and their organizations in preparing for emergency events, updates on programs and other information on emergency communications.

The EM Director attended a workshop regarding enhancements on Pictometry software. Pictometry provides traditional aerial photography in addition to oblique photo coverage that delivers an enhanced perspective. Jefferson County acquired Pictometry in the spring of 2008 and had a partial flight completed of the Rock River corridor in June during the flood.

The EM Director and Program Assistant have participated in learning a new Financial and Accounting software (Munis).

Jefferson County Emergency Management, Jefferson County Human Services, and the Jefferson County Health Department have been meeting to set up processes and procedures on how to open and operate a Family Assistance Center. A workshop was held in January, 2018 and a drill was completed in March, 2018. Future meetings are scheduled to continue the process.

The EM Director participated in damage assessment for the City of Burlington after their flooding event.

The EM Director continues to work with a contractor on updating the Natural Hazards Mitigation Plan for Jefferson County.

The EM Director participated in a Human Resources training on the Effective Hiring Process and Keeping up with New Developments.

The EM Director participated as an evaluator for Operations Coordination at the Whitewater High School Active Shooter Full Scale Exercise.

The EM Director and Program Assistant attend WebEOC and WHOPERS Training. WebEOC is a web-based information management system that provides a single access point for the collection and dissemination of emergency or event-related information. WHOPERS is the Wisconsin Hazmat Online Planning and Reporting System. This system is designed for Wisconsin's facilities to meet their reporting requirements under state and federal regulations and to assist counties, tribes, Local Emergency Planning Committees (LEPC's) and first responders in planning activities related to responding to chemical-related emergencies.

The EM Director attended a Volunteer Management Essentials – The Basics course.

EM Director and Sheriff Personnel attended the Dodge County Courthouse Active Shooter Full Scale Exercise.

EM Director attended SCWIHERC East Area Medical Coordination Workshop – working through scenarios to determine how the regional medical response plan should be compiled.

EM Director and County Department Heads and Administrator continue to work through the Continuity of Operations/Continuity of Government Plan.

EM Director attending the Training and Exercising Planning Workshop

EM Director participated in a presentation to the Schurz Elementary School in Watertown WI that participated in the Student Tools for Emergency Planning (STEP) Program. The STEP program is a preparedness education project from Ready Wisconsin, part of Wisconsin Emergency Management. Students at the fifth grade level are armed with strategies to deal with various types of emergencies and to share this awareness with other students and family members.

EM Director, Sheriff Personnel, State Master Exercise Planner have been meeting to plan the functional courthouse active shooter exercise.

Monitor and Report River levels within Jefferson County (Program Assistant).

Monitor and Post information on EM Facebook Page (Program Assistant).

TRAINING ARRANGED IN COUNTY

- Work with Nursing Students from the Jefferson County Department of Health regarding Emergency Management and how it relates to their field of nursing.
- Lunch and Learn – Jefferson County Human Services – Emergency Management and how they can help their clients be prepared
- Severe Weather Spotter Training
- Debris Management Course
- Family Assistance Center Workshop

CONFERENCES/ACTIVITIES ATTENDED

- National Night Out – City of Jefferson
- Children's Share & Care Fair – Fort Atkinson
- Jefferson County Fair – EM Booth
- Child Safety Fair – Johnson Creek
- Lake Mills PD Night Out Against Crime
- Wisconsin Emergency Management Association Conference
- Wisconsin Emergency Management and Governor's Conference on Homeland Security

EXERCISES DEVELOPED/PARTICIPATED

- Mud Lake Boom Drill Exercise – DNR
- United Cooperative Johnson Creek Hazmat Tabletop Exercise
- SE Region DATCP Long-term Power Outage Food Borne Table-Top Exercise
- Insight FS Hazmat Tabletop Exercise
- Enbridge Tabletop Exercise
- Wisconsin Pipeline Safety Tabletop Exercise
- Jefferson County Courthouse Active Shooter Tabletop Exercise
- ARES/RACES Field Days Functional Exercise
- Pandemic Influenza Tabletop Exercise – SCWIHERC
- Vaccine-Preventable Disease Outbreak TTX – UW Whitewater
- Mass Casualty/Mass Fatality Tabletop Exercise – Fort HealthCare
- Statewide County/Tribal Status Board Drill Exercise - WebEOC

HAZARDOUS MATERIALS OFF-SITE PLANS COMPLETED (Program Assistant)

2017 Second Half

Jefferson County – County Wide Farm Plan

Jones Dairy Farm – Fort Atkinson – Anhydrous Ammonia 94,500 lbs., Sulfuric Acid 4,266 lbs

LD Food – Jefferson – Anhydrous Ammonia 1,538 lbs.

Wal-Mart (Store # 3499) – Jefferson – Sulfuric Acid 1,600 lbs.

Watertown Water Dept. West St. – Watertown – Chlorine 750 lbs

Trek – Johnson Creek – Sulfuric Acid 4,325 lbs.

Frontier Communications – Lake Mills – Sulfuric Acid 1,226 lbs.

2018 First Half

University of Wisconsin – Whitewater – Sulfuric Acid 12,108 lbs.

Wal-Mart (Store # 1776) – Watertown – Sulfuric Acid 1,600 lbs.

AT&T/Wisconsin Bell – Jefferson – Sulfuric Acid 1,018 lbs.

Americold – Jefferson – Anhydrous Ammonia 33,031 lbs., Sulfuric Acid 8,844 lbs.

Reiss Industries – Watertown – 2,4 Toluene Diisocyanate 46,120 lbs., 2,6 Toluene Diisocyanate 8,560 lbs.

AT&T/Wisconsin Bell – Watertown – Sulfuric Acid 3,563 lbs.

HAZARDOUS MATERIAL RELEASES

Mercury Spill 10/30/17

On 10/30/17 a resident reported a mercury spill of approximately 1 pound. Emergency Management was contacted who in turn contacted the State. The EM Director also contacted the Health Department Director. The initial monitoring was completed by the WI Department of Health Services. Additional monitoring was done by North Shore Environmental. The mitigation and clean up was coordinated by the EPA, the Emergency and Rapid Response Service (ERRS) and the Superfund Tactical Assessment and Response Team (START). On 11/15/17 the Agency for Toxic Substances and Disease Registry (ATSDR), the WI Department of Health Services and the Jefferson County Health Department concurred that the house was safe for occupancy. The Salvation Army assisted in temporary housing during clean up. Estimated costs for the EPA were \$60,000.00.

Various Spills Reported: Manure/Magnesium Hydroxide/sewage/aviation fuel/diesel/fuel oil/mineral oil/fertilizer/ferric chloride/waste oil/calcium chloride. There were two reports that indicated spills of unknown substances.

SHORT RANGE OBJECTIVES

- Continue to establish and update distribution lists and contacts with Faith Based Organizations
- Continue to establish and update distribution lists and contacts with Civic Organizations
- Complete and close out the Computer and Hazmat Equipment Grant
- Close out the Emergency Planning and Community Right to Know Act (EPCRA) and Emergency Management Planning Grant (EMPG) grants
- Update the Natural Hazards Mitigation Plan – Plan expires in 2018
- Emergency Operations Center – Readiness
- Offer Local Training
- Continue to organize and attend exercises for preparedness
- Continue to complete the requirements of the contracted Annual Plan of Work
- ICS training to Jefferson County Employees/County Board Members
- Continue Credentialing of First Responders – Other Agencies and Departments (Program Assistant)
- Establish a relationship with IMPACT 2-1-1 (Program Assistant)

LONG RANGE OBJECTIVES

- Continue to complete the requirements of the contracted Annual Plan of Work.
- Encourage and assist citizens to be better prepared with their own emergency plans.
- Create a Donations Management Plan – new or used goods, cash, or services
- Create a Volunteer Management Plan – spontaneous and organized
- Continue with the establishment of a Debris Management Plan – Working with Sharon Ehrhardt (Solid Waste).
- Continue to establish Public/Private Partnerships within Jefferson County
- Reorganize the Recovery Action Team. The Recovery Action Team provides a coordination mechanism to oversee the recovery and reconstruction process and to serve as an advisory committee to County officials responsible for recovery activities.
- Complete Recovery Support Functions

| Jefferson County/Tribe | | FFY 2018 | |
|--|------------------|------------------------------|--------------------------------|
| PLAN OF WORK REQUIREMENTS | | | |
| I. PLANNING | | | |
| Section A - County/Tribal Emergency Operations Plan (EOP) (Annexes format) <i>Tribe only develop/update applicable annexes.</i> | Period Scheduled | Date Sent to Regional Office | Comments |
| Update of Basic Plan | N/A | | |
| Update of Annex A (Direction and Control) | N/A | | |
| Update of Annex B (Warning & Communications) | N/A | | |
| Update of Annex C (Resource Management) | N/A | | |
| Update of Annex D (Law Enforcement) | N/A | | |
| Update of Annex E (Evacuation and Sheltering) | N/A | | |
| Update of Annex F (Human Services) | N/A | | |
| Update of Annex G (Public Works and Engineering) | N/A | | |
| Update of Annex H (Health and Medical) | N/A | | |
| Update of Annex I (Radiological) | N/A | | |
| Update of Annex J (Public Information) | N/A | | |
| Update of Annex K (Fire and Rescue) | N/A | | |
| Update of Annex L (Damage Assessment) | N/A | | |
| Update of Table of Contents | N/A | | |
| Update of Acronyms | N/A | | |
| Update of Legal Basis | N/A | | |
| Update of Phone List | N/A | | |
| Crosswalk to CPG 101 V. 2 | N/A | | |
| Planning Narrative | N/A | | |
| Section A - County/Tribal Emergency Response Plan (ERP) (Emergency Support Function [ESF] format) <i>Tribe only develop/update applicable ESF's.</i> | Period Scheduled | Date Sent to Regional Office | Comments |
| Update Basic Plan | 1 | | Posted to WebEOC 3/29/18 |
| Update ESF 1 (Transportation) | 1 | | Posted to WebEOC 3/29/18 |
| Update ESF 2 (Communications) | 1 | | Posted to WebEOC 3/29/18 |
| Update ESF 3 (Public Works & Engineering) | 1 | | Posted to WebEOC 3/29/18 |
| Update ESF 4 (Firefighting) | 1 | | Posted to WebEOC 3/29/18 |
| Update ESF 5 (Emergency Management) | 1 | | Posted to WebEOC 3/29/18 |
| Update ESF 6 (Human Services) | 1 | | Posted to WebEOC 3/29/18 |
| Update ESF 7 (Resource Support) | 1 | | Posted to WebEOC 3/29/18 |
| Update ESF 8 (Public Health) | 1 | | Posted to WebEOC 3/29/18 |
| Update ESF 9 (Urban Search & Rescue) | 1 | | Posted to WebEOC 3/29/18 |
| Update ESF 10 (HAZMAT) | 1 | | Posted to WebEOC 3/29/18 |
| Update ESF 11 (Agriculture) | 1 | | Posted to WebEOC 3/29/18 |
| Update ESF 12 (Energy) | 2 | | Posted to WebEOC 5/23/18 |
| Update ESF 13 (Public Safety) | 2 | | Posted to WebEOC 5/23/18 |
| Update ESF 14 (Long Term Recovery) | 2 | | |
| Update ESF 15 (External Affairs) | 2 | | |
| Update ESF 16 (Hospitals) | 2 | | |
| Update ESF 17 (Animal) | 2 | | |
| Update ESF 18 (Fatality Management) | 2 | | |
| Update Radiological Incident Annex | 2 | | Posted to WebEOC 5/24/18 |
| Update of Table of Contents | 2 | | |
| Update of Acronyms | 2 | | Posted to WebEOC 5/24/18 |
| Update of Legal Basis | 2 | | Posted to WebEOC 5/24/18 |
| Update of Phone List | 2 | | Updated 5/25/18 - Confidential |
| Crosswalk to CPG 101 V. 2 | 1 & 2 | | |
| Planning Narrative - Include CEMP Narrative | 1 & 2 | | |

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| Any other Emergency Support Functions (ESFs) - Insert as needed. | | | |
| | | | |
| Section B - County/Tribal Hazard Analysis <i>Required if the County/Tribe does not have a current All-Hazard Mitigation Plan</i> | Period Scheduled | Date Sent to Regional Office | Comments |
| County/Tribal Hazard Analysis | N/A | | Jefferson County has a Natural Hazard Mitigation Plan |
| Section C - EPCRA (COUNTY ONLY) Complete, sign and submit the Strategic Plan Transmittal and LEPC Administrative Review to regional office. Required to apply for Computer/ Hazmat Grant. | Period Scheduled | Date Sent to Regional Office | Comments |
| Complete and submit the EPCRA Countywide Strategic Plan to include the following plan elements: | 1 | | Posted on WebEOC 3/29/18 |
| <i>Promulgation statement</i> | | | |
| <i>Hazard Analysis:</i> | | | |
| <i>Updated list of planning and Tier II facilities</i> | | | |
| <i>Identification of major transportation routes</i> | | | |
| <i>List of most common EHS at fixed facilities</i> | | | |
| <i>Hazmat Response Capability:</i> | | | |
| <i>Identification of emergency response team</i> | | | |
| <i>Updated resource list</i> | | | |
| <i>Emergency response team procedures</i> | | | |
| <i>Process for maintaining or increasing hazmat emergency response capability:</i> | | | |
| <i>Hazmat training program</i> | | | |
| <i>Local training efforts listed</i> | | | |
| Local Emergency Planning Committee (LEPC) Administrative Requirements: | | | |
| <i>LEPC membership LIST (meet requirements as listed in Grant Announcement)</i> | 1 | | Posted WebEOC 3/29/18 |
| <i>LEPC established rules or by-laws addressing committee functions:</i> | -2 | | |
| <i>Compliance Inspector</i> | 1 | | Deferred to 2nd Half |
| <i>Public notification of committee activities</i> | | | |
| <i>Public meetings</i> | | | |
| <i>Public comments</i> | | | |
| <i>Distribution of the emergency plan</i> | | | |
| <i>Procedures for receiving and processing public requests</i> | | | |
| <i>Publish Annual EPCRA Public Notice</i> | 1 | | Published 3/28/18/JC Daily Union |
| | | | |
| | Number of Plans | | Comments |
| First-Half Update of Off-Site Plans: Facility Name and Facility ID#. Insert lines as needed. | Period Scheduled | Date Sent to Regional Office | |
| University of Wisconsin-Whitewater (ID #94142) | 1 | 3/23/18 | To SE Region 03/23/18 Prob w/WebEOC |
| Wal-Mart #1776 - Watertown (ID #195227) | 1 | 3/23/18 | To SE Region 03/23/18 Prob w/WebEOC |
| Wisconsin Bell - Jefferson (ID #13227) | 1 | 3/23/18 | To SE Region 03/23/18 Prob w/WebEOC |
| Americold (ID #18978) | 1 | 3/26/18 | To SE Region 03/26/18 Prob w/WebEOC |
| Reiss Industries (ID #10172) | 1 | 3/23/18 | To SE Region 03/23/18 Prob w/WebEOC |
| AT&T - PV6106 Watertown (ID #13150) | 1 | 3/23/18 | To SE Region 03/23/18 Prob w/WebEOC |
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| Second-Half Update of Off-Site Plans: Facility Name and Facility ID#. Insert lines as needed. | Period Scheduled | Date Sent to Regional Office | Comments |
| Watertown Water Department - West Street (ID #37730) | 2 | | |
| Watertown Water Department - First Street (ID #77118) | 2 | | |
| Watertown Hops Co - Div of Millercoors LLC (ID #114485) | 2 | | |
| AT&T - PV3106 Fort Atkinson (ID #13241) | 2 | | |
| Ball Container Corp (ID #63686) | 2 | | |
| Spacesaver Corporation (ID #92663) | 2 | | |
| | | | |
| | | | |
| | | | |
| | | | |
| First-Half Development of New Off-Site Plan(s) Insert lines as needed. | Period Scheduled | Date Sent to Regional Office | Comments |
| No New Facilities found from Tier II submissions | N/A | | |
| | | | |
| | | | |
| Second-Half Development of New Off-Site Plan(s) Insert lines as needed | Period Scheduled | Date Sent to Regional Office | Comments |
| Scrap Metal Services LLC (former Loeb Lorman facility) | 2 | | |
| | | | |
| | | | |
| II. TRAINING | | | |
| Section A - Minimum Required Training (See WEM Directive 5006.0) <u>Click on this cell for a schedule of course offerings or visit https://www.trainingwisconsin.org</u> List Course number and name. Insert lines as needed. | Period Scheduled | Date Sent to Regional Office | Comments |
| | | | |
| | | | |
| Other Training Venue: | | | |
| Local Training | | | |
| Debris Management Training | 1 | | |
| | | | |
| Emergency Management Institute (EMI) / Independent Study (IS) <u>Click here for a list of course offerings. Indicate which course(s) you plan to complete.</u> | | | |
| | | | |
| | | | |
| State-Sponsored Training and Courses <u>Click here for a schedule of course offerings. Indicate which course(s) you plan to attend.</u> | | | |
| | | | |
| | | | |
| Section B - Conferences | Period Scheduled | Date Sent to Regional Office | Comments |
| Attend WEMA Conference- October | 1 | | DH/NH |
| Attend All County and Tribal Directors Meeting- October | 1 | | DH |
| Attend HS & EM (Governor's) Conference- March | 1 | | DH |
| Attend Wisconsin Training and Exercise Planning Workshop (TEPW) - Spring | 1 | 4/11/18 | Deferred to 2nd Half - DH Attended |
| | | | |
| III. EXERCISING | | | |

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| Jefferson County/Tribe | | FFY 2018 | |
|--|--|-------------------------|--|
| <i>Indicate which exercise meets EPCRA Exercise requirement (TT & FE or TT & FS in 4-yr cycle 2016-2020) in the comments section. INGESTION language</i> | | Period Scheduled | Date Sent to Regional Office |
| Plan/Conduct Tabletop Exercise | | 1 & 2 | Frontier FS/Active Shooter - Courthouse |
| Plan/Conduct Functional Exercise | | 2 | Active Shooter - Courthouse |
| Plan/Conduct Full Scale Exercise | | | |
| Participate in three (3) EMPG Exercises | | 1 & 2 | |
| IV. OUTREACH | | | |
| Section A - Tornado and Severe Weather Awareness Campaign | | Period Scheduled | Date Sent to Regional Office |
| Indicate three (3) or more activities comprising the campaign: | | | Comments |
| Severe Weather Spotter Training | | 2 | 4/12/18 Jefferson County Fair Park - 120 attendees |
| Disbribute Drill Schedule | | 1 | 3/22/18 Municipalities/Schools/County Employees |
| Press Release Best Available Shelter Suggestions | | 2 | News Media 5/25/18 |
| Section B - EPCRA Outreach Campaign (County Only) | | | |
| Indicate three (3) or more activities comprising the campaign: | | Period Scheduled | Date Sent to Regional Office |
| <i>Clean Sweep Campaigns (Notices)</i> | | 1 & 2 | Website/Municipal Events/JC Fair |
| Clean Sweep Events | | 1 & 2 | 4/6-7/18 9/21-22/18 10/5/18 |
| Clean Sweep Public Education | | 1 & 2 | 2/16/18 DNR Storm Debris Informational Session |
| Evacuation/Shleter in Place (explanation - hand out) | | 1 & 2 | Municipal Events/JC Fair |
| Section C - Additional Outreach Campaign | | Period Scheduled | Date Sent to Regional Office |
| Indicate three (3) or more activities comprising the campaign: | | | Comments |
| Letter to Editor - Family Preparedness | | 1 | 3/26/18 JC Daily Union |
| Family Preparedness/EPCRA Information - County Fair | | 2 | |
| Family Preparedness mailed to Libraries | | 2 | |
| V. DISASTER | | | |
| Section A - Disaster Activities | | Period Scheduled | Date Sent to Regional Office |
| Submit situtation reports, damage assessemnt reports and UDSR | | | |
| Perform tasks associated with administration of the Wisconsin Disaster Fund | | | |
| Perform task associated with administration of the Public Assistance (PA) Program | | | |
| Perform task associated with administration of the Hazard Mitigation Program | | | |
| VI. MEETINGS | | | |
| Section A - Meetings | | Period Scheduled | Date Sent to Regional Office |
| Attend Scheduled Regional Meetings | | 1 & 2 | |
| Report to Oversight Committee Meetings LE/EM | | 1 & 2 | |
| PROGRAM INITIATIVES | | | |
| VII. LOCAL PARTNERSHIPS | | | |
| Section A -Local Initiatives | | Period Scheduled | Date Sent to Regional Office |
| Insert Local Initiatives (Example: Public/ Private Partnership, COOP Workgroup, IMT, Local Healthcare Coalition,) | | | Comments |
| SCWI Healthcare Emergency Readiness Coalition Region 5 | | | |

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| Jefferson County/Tribe | | FFY 2018 | |
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| Public/Private Partnerships | | | |
| Continuity of Operations Planning - Business/County | | | |
| | Period Scheduled | Date Sent to Regional Office | Comments |
| Section B - Meetings | | | |
| WI VOAD Board | | | |
| Jefferson County EMS Association | | | |
| Jefferson County Chiefs and Sheriff Association | | | |
| Jefferson County Fire Chiefs Association | | | |
| Local Emergency Planning Committee | | | |
| Courthouse Security and Facility Committee | | | |
| SCWI Healthcare Emergency Readiness Coalition Region 5 | | | |
| County Board | | | |
| Quarterly County Administrator/EM | | | |
| Department Head | | | |
| SE Region Coalition | | | |
| WI Hazard Mitigation Team | | | |
| EPCRA Advisory Group | | | |
| | Period Scheduled | Date Sent to Regional Office | Comments |
| Section C - Municipal and Other Plans | | | |
| Indicate Plan Name: | | | |
| Develop Municipal Plan for: | | | |
| Update Municipal Plan for: | | | |
| Dam(s) Safety Plan for: | | | |
| County/ Tribe All- Hazard Mitigation Plan | | 1 & 2 | Expires 2018 |
| Attend Hazard Mitigation Planning Workshop | | | |
| Cyber Plan | | | |
| Debris Management Plan | | 1 & 2 | |
| Mass Fatality Plan | | | Completed |
| Mass Casualty Plan | | | |
| Evacuation Plan | | | |
| Biological and Communicable Disease Plan | | | |
| Family Assistance Plan | | | Completed |
| | Period Scheduled | Date Sent to Regional Office | Comments |
| Section D - Regional Planning | | | |
| Continue Interoperability Emergency Communications Planning | | 1 & 2 | SE Region SCIP Implementation Council |
| | Period Scheduled | Date Sent to Regional Office | Comments |
| Section E - Information Requests | | | |
| Complete CI/KR | | | As Required |
| Complete Special Events | | | As Required |
| Complete NIMS Resource Request | | | As Required |
| | Period Scheduled | Date Sent to Regional Office | Comments |
| Section F - WebEOC | | | |
| Register Staff/ Responders on WebEOC® | | | As Necessary |
| VIII. OTHER GRANT OPPORTUNITIES/ REPORTING | | | |
| | Period Scheduled | Date Sent to Regional Office | Comments |
| Section A - Other Grant Opportunities/ Reporting | | | |
| Pre-Disaster Mitigation Grant Application | | | |
| Pre-Disaster Mitigation Grant Quarterly Report | | 1 & 2 | Natural Hazard Mitigation Plan |

2018 POW Spreadsheet

| Jefferson County/Tribe | | FFY 2018 | |
|--|-------------------------|-------------------------------------|--------------------------|
| Flood Mitigation Assistance Grant Application | 1 & 2 | | SRL Properties |
| Flood Mitigation Assistance Grant Quarterly Report | | | |
| Hazard Mitigation Grant Program (HMGP) Application | | | |
| Hazard Mitigation Grant Program (HMGP) Quarterly Report | 1 & 2 | | 5 Properties |
| Hazardous Materials Emergency Planning (HMEP) Grant | | | |
| EPCRA Computer/ Hazmat Grant | 1 | | Completed Closeout 12/17 |
| Homeland Security Exercise Application | | | |
| Homeland Security Exercise Quarterly Report | | | |
| IX. RADIOLOGICAL | | | |
| Section A - Radiological Emergency Preparedness (Selected Counties) | Period Scheduled | Date Sent to Regional Office | Comments |
| IS -3 Radiological Emergency Preparedness (FEMA independent training course) | N/A | | |
| Participate in REP exercises once every 8 years (Ingestion County) | N/A | | |
| Risk Counties provide training to EOC and responder staff. | N/A | | |
| Ingestion Counties attend exercises, workshops and training. | N/A | | |

