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VETERANS SERVICE COMMISSION

RESOLUTIONS
JEFFERSON COUNTY BOARD MINUTES
TUESDAY, APRIL 17, 2018, 5:00 P.M.

County Clerk Barbara A. Frank presiding.

The Honorable Jennifer Weston, Jefferson County Circuit Court Judge, administered the oath of office to the board members in attendance.

Frank called the roll, all members being present except Kelly, Wineke, Nass, Poulson and Roberts. Roberts gave prior notice of her inability to attend.

District 1....... Richard C. Jones District 2 ................. Mike Kelly
District 3 .......... Greg David District 4 ............... Augie Tietz
District 5 .... James B. Braughler District 6 ........ Dan Herbst
District 7 ...... Dwayne C. Morris District 8 .... Michael Wineke
District 9 .......... Amy Rinard District 10 .... Lloyd Zastrow
District 11 ...... Donald Reese District 12 .... Peter A. Hartz
District 13.......... Ed Morse District 14 .......... Kirk Lund
District 15 ...... Steven J. Nass District 16 .... Laura Payne
District 17 .... Russell Kutz District 18 ...... Brandon White
District 19 .... Jim Schroeder District 20 .... Jim Mode
District 21 ... John C. Kannard District 22 ...... Blane Poulson
District 23 ... George Jaeckel District 24 ... Alyssa Spaanem
District 25 ...... Matthew Foelker District 26 .... Gregg Patrick
District 27 ...... Conor Nelan District 28 .... Dick Schultz
District 29 ...... Mary K. Roberts District 30 .... Walt Christensen

County Administrator Benjamin Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Nass present.

Frank introduced the new members of the Board: Dan Herbst, District 6; Brandon White, District 18; and Walt Christensen, District 30.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Tietz requested that the Parks Committee resolutions be introduced after public comment (Item #16). Schroeder requested that the Planning & Zoning Committee matters be introduced after the Parks resolutions because of the interest in a rezoning matter.


THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Repeal Board of Supervisors Rules of Order 2016-2018 and recreate Board of Supervisors Rules of Order 2018-2020:

CHAPTER III
BOARD OF SUPERVISORS
RULES OF ORDER 2018-2020
3.01 MEETINGS, QUORUM AND ORDER OF BUSINESS.

(1)(a) Regular and special meetings of the Jefferson County Board of Supervisors shall be held and conducted in accordance with the provisions of s. 59.11, Wis. Stats. The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business unless otherwise established by rule. Regular meetings of the Board shall be held on the following dates unless special elections occur on County Board meeting dates, in which case the Board meeting will be held on the Monday preceding the election. [Am. 08/08/06, Ord. 2006-13; 03/11/08, Ord. 2007-34; 3/13/12, Ord. 2011-24]:

- Tuesday, April 17, 2018 at 5:00 p.m.
- Tuesday, May 8, 2018
- Tuesday, June 12, 2018
- Tuesday, July 10, 2018
- Monday, August 13, 2018
- Tuesday, September 11, 2018
- Tuesday, October 9, 2018
- Tuesday, October 23, 2018
- *Tuesday, November 13, 2018
- Tuesday, December 11, 2018
- Tuesday, February 12, 2019
- Tuesday, March 12, 2019
- Tuesday, April 16, 2019 at 5:00 p.m.
- Tuesday, May 14, 2019
- Tuesday, June 11, 2019
- Tuesday, July 9, 2019
- Tuesday, August 13, 2019
- Tuesday, September 10, 2019
- Tuesday, October 8, 2019
- Tuesday, October 22, 2019
- *Tuesday, November 12, 2019
- Tuesday, December 10, 2019
- Tuesday, February 11, 2020
- Tuesday, March 10, 2020
- Tuesday, April 21, 2020 at 5:00 p.m.

*Annual Meeting (Required by Statute) [am. 03/09/10, Ord. 2009-24; 03/13/12, Ord. 2011-24; Ord. 2013-24, 03/11/2014; Ord. 2016-01, 04/19/16]

(b) In the event of inclement weather, the Chair may cancel a meeting. Any meeting cancelled by the Chair under this section shall be held on the next succeeding Tuesday unless that Tuesday is an election day, in which case the meeting shall be held on the Monday preceding the election. [cr. 03/11/08, Ord. 2007-34; am. 3/13/12, Ord. 2011-24]

(c) In addition to the methods prescribed by Wisconsin Statute Section 59.11, a Board meeting may be convened by the Board Chair in case of a declared emergency. [Cr. 10/14/08, Ord. 2008-21; Ord. 2016-01, 04/19/2016]

(2) Board meetings shall commence at 7:00 p.m., except for April meetings which shall commence at 5:00 p.m., unless by ma-
majority vote the Board prescribes a different time for convening. [Am. 02/10/04, Ord. 2003-34; 02/14/06, Ord. 2005-47; Ord. 2013-27, 03/11/2014; Ord. 2017-04, 06/13/2017]

(3)(a) A majority of all members elected to the Board must be present to constitute a quorum for the transaction of business. In the absence of a quorum, those present may order a call of the house to compel the attendance of absent members, or they may take a recess or fix a time to which to adjourn and adjourn. [am. 08/13/13, Ord. No. 2013-09]

(b) County Board members who cannot attend a Board meeting shall report their absence in advance as a courtesy to the other members. Such reports shall be made to the County Clerk, who shall so advise the County Administrator and Board Chair. Members reporting their absence in advance of the meeting to the County Clerk shall be noted as having done so in the minutes where their absence is recorded. [am. 08/13/13, Ord. No. 2013-09]

(4) For the April organizational meeting held in even-numbered years the order of business shall be:
(a) Call to order.
(b) Administration of oath of office and roll call by County Clerk.
(c) Pledge of allegiance.
(d) Certification of compliance with Open Meeting Law.
(e) Approval of the agenda.
(f) Adoption of rules of order.
(g) Election of Chair and Vice Chairs.
(h) Committee elections, if called for by the rules.
(i) Follow order of business as established for other meetings, except that no annual reports of department heads will be presented at the organizational meeting. [Am. 3/12/02, Ord. 2001-29; 02/14/06, Ord. 2005-47; Ord. No. 2013-24, 03/11/2014]

(5) The order of business for all other Board meetings shall be as follows:
(a) Call to order.
(b) Roll call by County Clerk.
(c) Pledge of allegiance.
(d) Certification of compliance with Open Meeting Law.
(e) Approval of the agenda.
(f) Approval of minutes of last meeting.
(g) Written communications provided to Board. [am. 03/09/10, Ord. 2009-24]
(h) Public comment.
(i) Annual reports of department heads.
(j) Committee reports, resolutions and ordinances.
(k) Committee and Board appointments.
(l) Announcements.
(m) Special Order of Business may be placed anywhere on the agenda at the discretion of the County Board Chair. [Am. 02/14/06, Ord. 2005-47; am. and re-lettered 3/13/12, Ord. 2011-24; Ord. 2013-24, 03/11/2014; Ord. No. 2016-24, 03/14/17]

(6) The Chair may limit the number of persons addressing
the Board under Section 3.01(5)(h) to a number determined by
the Chair to reasonably represent the views of large groups of
persons wishing to address the Board, so as to prevent repetition.
The length of time allocated to any person addressing the Board
under Section 3.01(5)(h) shall not exceed 3 minutes unless unique
circumstances support the Chair allowing a longer period of time
which may be shortened at the discretion of the Chair, with all
public comment confined to a maximum of 30 minutes. The Coun-
ty Board may extend public comment beyond 30 minutes by two
thirds majority vote of the County Board members present. [Am.
by renumbering in Ord. 2005-47, 02/14/06; am. 04/19/11, Ord.
2011-03]

3.02 ORGANIZATION.

(1) The Board shall, as provided by s. 59.11, Wis. Stats., or-
organize at the April meeting in even-numbered years by electing a
Chair, a First Vice Chair and a Second Vice Chair by secret ballot.
The Clerk shall preside until the Chair has been elected. Nomina-
tions shall be made by written ballot. In the event more than two
persons are nominated for a position, a primary ballot shall be
prepared. Prior to the primary election, or the final election if no
primary is required, each nominee shall be provided up to three
minutes to address the Board. A person receiving a majority of
votes of the entire membership of the County Board on the primary
ballot shall be declared elected.

Otherwise, the two persons receiving the greatest number of
votes for a position on the primary ballot shall be placed on the
final ballot. In the event two persons receive the second greatest
number of votes, those two persons shall be the subject of a vote
for the second position on the final ballot. The Clerk shall prepare
a final ballot for the position. The person receiving the most votes
shall be elected to the position. Persons elected in accordance
with this paragraph may be removed by the Board by majority
vote. [Am. 03/12/02, Ord. No. 2001-29; 06/13/06, Ord. 2006-08;
03/11/08, Ord. 2007-35; Ord. 2016-01, 04/19/2016]

(2) The County Board Chair shall preside at County Board
meetings when present unless required to temporarily vacate the
position to engage in debate, or as otherwise required by Roberts
Rules of Order, and shall countersign all ordinances of the Board.
The Chair shall countersign all county orders, transact all neces-
sary Board business with local and county officers, expedite all
measures resolved upon by the Board and shall take care that all
federal, state and local laws, rules and regulations pertaining to
county government are enforced. The County Board Chair shall
chair the meeting or designate a temporary Chair for such purpose,
who shall preside over both committees, boards, commissions or
other bodies when meeting on the subject of mutual interest. For
voting purposes, the Board Chair or temporary Chair shall vote as
a member of either or both committees, boards, commissions, or
other bodies of which the County Board Chair or temporary Chair
is a regular member. The County Board Chair also may vote in
accordance with Section 3.05.
(3) In case of the absence or disability of the Chair, the First Vice Chair shall perform the duties of the Chair. [Ord. 2016-01, 04/19/2016]

(4) In case of the absence of the Chair and the First Vice Chair, the Second Vice Chair shall perform the duties of the Chair. [Ord. 2016-01, 04/19/2016]

(5) In case of the absence of the Chair and both Vice Chairs for any meeting, the members present shall choose a temporary Chair.

(6) The County Board Chair is authorized and directed to attend meetings and conferences on matters directly related to County government. The County Board Chair may designate member(s) of the County Board to attend such meetings and conferences, either in place of the Chair or along with the Chair. The County Board Chair, the Vice Chairs and such other Board members as may be designated by the Chair, shall be entitled to meeting fees or per diem and mileage for attending such meetings and conferences, all subject to the regular rules of the County Board pertaining to meeting fees, per diems, mileage and expenses. The County Board Chair shall be entitled to a meeting fee for meeting with the County Administrator. Board members attending meetings and conferences in addition to regularly scheduled meetings, including educational meetings and events, shall notify the County Administrator not less than 72 hours in advance of said meeting or conference in order to permit the County Administrator to give any necessary Open Meeting notices as may be required. No per diems, meeting fees or expenses shall be paid to Board members attending meetings and conferences in addition to regularly scheduled meetings, including educational meetings and events, who have not been authorized to attend by the County Board Chair. All members of Committees, Boards, Commissions or Other Bodies must attend meetings personally to be considered present for voting purposes, per diem payments and expense reimbursement. [am. 03/09/10, Ord. 2009-24; Ord. No. 2014-06, 05/13/2014]

(7) In the event the position of Chair, First Vice Chair or Second Vice Chair is vacant due to removal, resignation or death of the incumbent, the Board shall hold an election to fill the position(s) within sixty (60) days of it becoming vacant. Until such vacant position is filled, the First Vice Chair, or the Second Vice Chair if there is no First Vice Chair, shall assume all duties of the Chair and shall be paid meeting fees and the monthly salary to which the Chair would be entitled until such time as the Board elects a successor. The Second Vice Chair shall assume the duties of First Vice Chair when such position is vacant. [cr. 03/11/08, Ord. 2007-36; Ord. 2016-01, 04/19/2016]

3.03 BOARD PROCEDURE.

(1) Robert’s Revised Rules of Order shall govern the proceedings of the County Board of Supervisors in all cases in which they are not inconsistent with these rules or the laws of the State of Wisconsin.

(2) Upon being recognized, a member shall rise in place, and
using the microphone, address the Chair, and shall not be inter-
rupted except by a call to order. If called to order by the Chair the
member shall be seated and shall not proceed without permission
of the Chair.

(3) No member shall speak more than twice on any question
until all members who desire to speak have been heard and then
not without first obtaining leave of the Chair. In speaking, a mem-
ber shall confine comments to the question under consideration
and shall avoid all personalities.

(4) No member present at the initial roll call shall thereafter
fail to attend the balance of a Board meeting without first obtaining
permission of the Chair and notifying the Clerk.

(5) A member with a conflict of interest shall advise the Clerk
and the Chair of the conflict prior to discussion of or voting on
the item to which the conflict of interest pertains. Thereafter, such
member shall not participate in the discussion or vote thereon. The
minutes shall reflect the member’s statement and the fact that the
member has abstained from discussion and voting on the item in
question.

(6) All questions decided by a voice vote shall be put in this
form: Those who are in favor say, “Aye”, and those who are op-
posed say, “No”. In doubtful cases the Chair or any member may
call for a roll call vote.

(7) Upon the request of any member of the County Board a roll
call vote shall be ordered on any question before the Board. A roll
call vote shall be required on all matters involving the expenditure
of money and in accordance with s. 65.90(5), Wis. Stats., budget
alterations shall require a two-thirds vote of the entire membership
of the Board.

(8) On a roll call vote every member present shall vote except
a member who has abstained in accordance with the procedures
set forth above. Members have the right to change their votes up
to the time the vote is announced by the Clerk. The Clerk shall give
notice before locking in the votes on the voting machine.

(9) All resolutions, ordinances, petitions and reports pre-
sent to the Board shall be in writing, sponsored by the County
Administrator, a County Board member or a County Committee,
Board, Commission or Other Body. Resolutions and ordinances
not introduced by a committee or the County Administrator shall be
referred to an appropriate committee by the Chair. A resolution or
ordinance referred to a committee pursuant to this paragraph may
be placed on the County Board agenda for further action upon the
written request of five (5) County Board members which shall be
submitted to the Chair not sooner than sixty (60) days after referral
of the item to the committee. Such items shall then be placed on
the next regular County Board agenda subject to any statutory
requirements or other limitations.

All resolutions, ordinances, motions to reconsider and any
other business to be considered by the Board must be delivered to
the County Administrator not later than noon on the Monday of the
week preceding the Board meeting. Each resolution or ordinance
submitted for consideration shall have a fiscal note, an executive summary explaining the significant features of the proposed resolution or ordinance, including the contemplated changes, and have been reviewed by the County Administrator, Corporation Counsel and Finance Director for proper form and legality before being submitted to the County Board. [Am. 06/10/03, Ord. 2003-03; Ord. No. 2015-26, 12/08/2015]

(10) Any person having a matter of business requiring the attention of the County Board may present such matter to the Board by delivering a written communication to the County Clerk by 4:30 p.m. on the day of the County Board meeting. The County Board Chair may, at his/her discretion, allow persons to be placed on the agenda to address the Board. [am. 5/11/10, Ord. 2010-06; Ord. No. 2015-26, 12/08/2015]

(11) Orderly administration of Board business does not permit the appearance of non-board members at County Board meetings to debate controversial matters before the Board. Notwithstanding the foregoing, the Chair may recognize a department head or other person with specialized knowledge to speak on a pending matter before the Board. [am. 11/15/11, Ord. 2011-18]

(12) Any Board member may ask for the privilege of the floor for a non-board member to address the Board and if no supervisor objects the Chair shall grant the privilege to such non-board member. If a member objects any Board member may move that the privilege of the floor be granted and any member may second such motion. If the motion is adopted by a majority vote the Chair shall grant the privilege of the floor to the non-board member. The time allocated to non-board members shall not exceed ten minutes. This procedure shall not apply to non-board members scheduled to appear as part of the regular written agenda.

(13) Annual reports will be received and placed on file and not printed in the minutes unless the Board otherwise directs or required by law. [Am. 06/19/01, Ord. 2001-07; Ord. 2016-01, 04/19/2016]

3.04 DUTIES OF OFFICIALS.

(1) The County Administrator shall review the written agenda of all matters which are to be brought before the Board or Board committees. Agendas shall be based on input from the Board Chair or the Committee Chair respectively. The County Administrator shall attend Board meetings, unless excused by the Chair, shall assist the Board whenever possible and may present matters to the Board for consideration. The County Administrator shall have authority to settle claims against the County in amounts up to $25,000 after consulting with the County’s insurance carrier and Corporation Counsel. [Ord. No. 2014-09, 06/10/2014; Ord. 2016-01, 04/19/2016]

(2) The County Treasurer shall prepare and present to the County Board a complete monthly financial statement which includes the County’s financial condition and the investment of surplus funds. [am. 3/13/12, Ord. 2011-24]

(3) The County Clerk shall act as Clerk of the Board at all of
the Board’s regular, special, limited term, and standing committee meetings thereof; under the direction of the County Board Chair or Committee Chair. The Clerk shall receive proposed resolutions, ordinances, reports and petitions and provide copies to the County Administrator’s Office. Agendas for County Board meetings shall be created by the County Clerk or the Clerk’s designee prior to distribution under the direction of the Board Chair or the Committee Chair. The Clerk shall keep and record true minutes of all the proceedings of the Board in a format chosen by the Clerk, including all committee meetings, either personally or through the Clerk’s appointee; file in the Clerk’s office copies of agendas and minutes of Board meetings and committee meetings; make regular entries of the Board’s resolutions and decisions upon all questions; record the vote of each supervisor on any question submitted to the Board, if required by any member present; publish ordinances as provided in § 59.14(1), Wis. Stats.; and perform all duties prescribed by law or required by the Board in connection with its meetings and transactions pursuant to § 59.23, Wis. Stats. [am. 3/13/12, Ord. 2011-24; Ord. No. 2014-09, 06/10/2014].

(4) The Corporation Counsel or designee shall attend Board meetings and shall serve as parliamentarian and legal advisor to the Board. [renumbered 3/13/12, Ord. 2011-24]

(5) The County Board Reporter or other designee of the County Clerk shall attend all County Board meetings and perform the duties as required by s. 59.23, Wis. Stats.

3.05 STANDING COMMITTEES.

(1) Standing committees of the Board shall be appointed for two-year terms by the Chair of the Board after his/her election and prior to June 1 in even-numbered years, unless a different date for appointment is specifically prescribed. When necessary for the orderly transaction of business prior to the formal appointment of new committees, the Chair may appoint temporary committees and Committee Chairs to address pending items assigned to a standing committee. The temporary committee may act until the earlier of June 1 or the date the Chair files permanent appointments with the Clerk. The Chair shall file a list of the committee appointments with the County Clerk and the County Administrator. Any mid-term committee appointments by the Chair shall be filed with the Clerk who shall present them to the Board as a communication at the next regular County Board meeting. Committee members who cannot attend a committee meeting shall report their absence in advance as a courtesy to the other members. Such reports shall be made to the County Administrator, Committee Chair and County Board Chair. If the member is unable to notify the Chair, the member shall notify the applicable department head. Members reporting their absence in advance of the meeting shall be noted as having done so in the minutes where their absence is recorded.

The Chair (or either Vice Chair, or in the absence of the Chair and both Vice Chairs, any member of the Jefferson County Board of Supervisors if so designated by the Chair in advance of any
particular meeting) shall be an ex officio member of all standing committees, and shall be allowed to vote in order to break a tie, and shall be counted as a member if necessary to create a quorum at the committee’s meeting, and shall also be allowed to vote in that case. When an issue arises at a County Board meeting or administratively that is not clearly assigned to a standing committee by the Board Rules or a prior resolution, the Board Chair shall designate the committee to which the issue shall be assigned. [Am. 03/09/04, Ord. 2003-35; 06/08/04, Ord. 2004-10; 12/13/05, Ord. 2005-31; 07/11/06, Ord. 2006-07; 07/10/07, Ord. 2007-16; Ord. No. 2013-10, 07/09/2013; Ord. 2016-01, 04/19/2016]

(2) Standing committees of the Board and duties shall be as follows:

(a) BUILDINGS and GROUNDS COMMITTEE - Five members appointed by the County Board Chair consisting of five County Board Supervisors. The Buildings and Grounds Committee shall oversee all construction, remodeling and repair of all County buildings and grounds, including fiber network, and shall have authority to implement policy on the use of County buildings by organizations not connected with County government. The Committee shall review all proposed leases, except those leases which by rule are the responsibility of a different committee, and recommend same to the County Board for final approval. [am. 03/11/08, Ord. 2007-38]

When the County Board has authorized construction of, additions to or remodeling of a County building, the Committee shall review proposals and make a recommendation to the County Board in accordance with the County Purchasing Policy.

The Committee shall provide policy oversight to the Information Technology Department and the Central Services Department and shall have policy oversight for conservation of resources and sustainability practices in County facilities and operations. [Am. 03/14/06, Ord. 2005-48b; 08/12/08, Ord. 2008-17; Ord. 2016-01, 04/19/2016]

(b) EXECUTIVE COMMITTEE - Five members consisting of the County Board Chair, First and Second Vice Chair and two other County Board members. If the position of County Board Chair, First Vice Chair or Second Vice Chair becomes vacant, the County Board Chair or Acting County Board Chair shall temporarily appoint members of the County Board to serve on the Executive Committee until the vacant positions are filled on the County Board. This Committee shall supervise the office of the County Administrator and shall handle matters pertaining to said office. This Committee shall also meet with circuit court judges as called, to discuss common goals and concerns within the Jefferson County Circuit Court system. The Committee shall work with the courts to implement such goals. This Committee shall also provide policy oversight to the Clerk of Courts, County Clerk and Corporation Counsel with regard to matters pertaining to said offices and be responsible for monitoring the future vision of Jefferson County to include implementation of the strategic plan and serve as a liaison to other local,
county and state governments on behalf of Jefferson County. The Executive Committee is authorized to review proposed resolutions from the Wisconsin Counties Association which will be voted on at its annual meeting without authorization by the County Board. The Committee Chair or designee shall attend the annual meeting as a delegate of Jefferson County to vote on such resolutions as directed by the Committee. [Am. 03/12/02, Ord. 2001-30; 07/10/07, Ord. 2007-11; 03/11/08, Ord. 2007-37; Ord. 2016-01, 04/19/2016]

Matters pertaining to proposed state legislation or other matters of statewide concern, proposed County Board rule amendments and County Board minutes shall be handled by the Committee. During the last three months of its term, the Committee shall draw specifications, solicit bids, and file a recommendation with the County Board in March of even-numbered years concerning which newspaper in the County shall be the official newspaper for the two-year term of the new County Board. The Committee, on behalf of the Board, shall be authorized to approve the minutes from any meeting when the County Board does not meet in sufficient time to approve the minutes for publication as required by Section 59.14(2), Stats. [cr. 07/10/07, Ord. 2007-11]

The Executive Committee is authorized to petition the Jefferson County Circuit Court for an order dividing a municipality into wards in accordance with applicable law and the County’s tentative supervisory district plan upon a municipality’s failure to divide or submission of a division which does not comply with the tentative supervisory district plan. [3/13/12, Ord. 2011-24]

The Board Chair or designee shall serve as Jefferson County’s representative to the Inter-County Coordinating Committee. [Am. 03/14/06, Ord. 2005-48a; 03/13/12, Ord. 2011-24; Ord. 2016-01, 04/19/2016]

(c) FAIR PARK COMMITTEE - Seven members appointed by the County Board Chair consisting of five County Board Supervisors and two citizen members. The Fair Park Committee shall recommend Fair Park policies to the County Board and approve and amend the Fair Premium Book. The Fair Park Director and Fair Park Committee may approve the entertainment contracts in accordance with the Jefferson County Purchasing Ordinance. All contracts shall be submitted to the Corporation Counsel for approval before execution. The Committee shall recommend fees to the County Administrator as part of the annual County budget for action by the County Board. The Director may set unanticipated fees or deviate from the established fee structure when it is advantageous to the operation of the Park and report such fees to the Committee. All fee deviations shall be done in accordance with the County Budget Amendment/Budget Adjustment Policy. [Am. 04/18/06, Ord. 2006-01; 05/08/07, Ord. 2007-06; 11/13/07, Ord. 2007-23; 01/13/09, Ord. 2008-26; Ord. 2016-10, 10/11/16]

d) FINANCE COMMITTEE - Five members appointed by the County Board Chair consisting of County Board Supervisors. This Committee shall receive the proposed County budget from the County Administrator and shall conduct hearings necessary
in the review of the proposed budget. The Committee shall make necessary permitted transfers as authorized by the provisions of s. 65.90(5)(b), Wis. Stats. The Committee shall propose utilization of contingency budget and necessary budget transfers and amendments requiring County Board action. [Am. 03/14/06, Ord. 2005-48d] [Am. 05/11/04, Ord. 2004-04; 03/09/10, Ord. 2009-24; Ord. No. 2014-11, 07/08/2014]

The Committee shall recommend to the Board the auditors to be employed, and shall report to the Board the results of such audits. The Finance Committee shall meet each month to audit and approve for payment proper vouchers, expenditures and claims against the County, except vouchers, expenditures and claims pertaining to the Highway Department, Human Services Department and Veterans Service Commission.

The Committee shall review insurance to be carried and also the insurance carrier to which such insurance shall be awarded. The Committee shall be authorized to renew insurance contracts without bidding same, when it finds renewal is in the best interest of Jefferson County, select investment advisors/brokers, select vendors for professional services related to financial matters if required by the Jefferson County Purchasing Policy and select P-Card vendors.

The Committee shall have the authority to resolve claims against the County in amounts over $25,000 up to the County’s self-insured retention (SIR) amount after consulting with the County’s insurance carrier, the County Administrator and Corporation Counsel. [Cr. 04/16/02, Ord. 2002-04]

The Committee shall supervise the collection of delinquent taxes and is authorized to sell foreclosed properties in accordance with Resolution No. 2002-16. [Am. 08/13/02, Ord. 2002-16; 03/14/06, Ord. 2005-48d, effective 04/18/06; 03/13/12, Ord. 2011-24]

The Committee, on a case by case basis, shall recommend to the Board of Supervisors the allocation of the proceeds from the sale of county-owned farmland to possibly increase the acreage of farmland permanently protected from development, and to leverage state and federal funds for the acquisition of conservation easements to protect farmland (Resolution No. 2008-15). [Ord. 2016-01, 04/19/2016]

Unless otherwise provided by statute or ordinance, the Finance Committee shall oversee the sale of county-owned land in addition to land obtained through tax foreclosure, and shall present contracts for sale of such land to the Board for approval. [Ord. No. 2007-39, 03/11/2008]

The Committee provides policy oversight of the County Treasurer, Finance Department and Child Support Office in handling policy matters related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [am. 3/13/12, Ord. 2011-24; Ord. 2016-01, 04/19/2016]

(e) HIGHWAY COMMITTEE - Five members appointed by the County Board Chair consisting of five County Board Supervisors.
The Highway Committee shall have the powers and duties set forth in s. 83.015(2)(b), Wis. Stats. [Cr. 04/16/02, Ord. 2002-03]

(f) HUMAN RESOURCES COMMITTEE - Five members appointed by the County Board Chair consisting of five County Board Supervisors. The Human Resources Committee shall provide policy guidance in the administration of the Safety Program and Personnel Ordinance. The Committee shall hear grievances in accordance with provisions of union contracts, the Jefferson County Civil Service Ordinance pursuant to s. 59.26(8)(b), Wis. Stats., as the Grievance Committee, or the Personnel Ordinance. The Committee shall recommend to the County Board the creation or removal of positions of the various departments. This Committee shall also review the statutory requirements and make recommendations to the Board concerning benefits, pay classifications and employment law policies, as well as make recommendations to the County Board concerning union negotiations. The Human Resources Committee shall also have the powers and duties set forth in the Jefferson County Personnel Policy [Am. 03/12/02, Ord. 2001-34; 05/14/02, Ord. 2002-07; 03/14/06, Ord. 2005-48e; 03/11/08, Ord. 2007-40; 3/13/12, Ord. 2011-29; Ord. 2016-01, 04/19/2016]

(g) LAND AND WATER CONSERVATION COMMITTEE - Seven members appointed by the County Board Chair consisting of not less than three County Board Supervisors, including at least two members of the University Extension Education Committee. The Chair of the FSA (Farm Service Agency) (or his/her designee) shall serve on the Land and Water Conservation Committee and shall have the powers and duties as set forth in Chapter 92, Wisconsin Statutes. This Committee shall also be responsible for acquiring conservation easements, reviewing applications to grant such easements and recommending action thereon to the County Board when appropriate. [Am. 03/12/02, Ord. 2001-33; 09/08/08, Ord. 2008-19; Ord. 2016-01, 04/19/2016]

This Committee shall also manage, supervise and be responsible for County farmland not held for future parks development. Leases of the farmland shall be approved by the County Board. [Am. 03/14/06, Ord. 2005-53; 03/11/08, Ord. 2007-41; Ord. 2016-01, 04/19/2016]

(h) LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE - Five members appointed by the County Board Chair consisting of five County Board Supervisors. This Committee shall provide policy oversight on issues affecting the Jefferson County Sheriff’s Office. This Committee shall handle grievances arising under the Sheriff’s Office labor contract other than those involving suspension, demotion or discharge mentioned in Wisconsin Statute 59.26(8)(b). This Committee is also responsible for all matters pertaining to Emergency Management and in accordance with s. 323.14(1)(a)(3), Wis. Stats., the County Board Chair shall designate a member of the Committee to act as Chair when this Committee is convened as an Emergency Management Committee. [Am. 02/08/05, Ord. 2004-31; 03/14/06, Ord.
This Committee shall provide policy oversight to the District Attorney and Medical Examiner in handling business matters and in solving problems related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [am. 03/11/08, Ord. 2007-37; Ord. No. 2013-24, 03/11/2014; Ord. 2016-01, 04/19/2016]

(i) PARKS COMMITTEE – Five members appointed by the County Board Chair consisting of five County Board Supervisors. The Committee shall provide policy oversight to the Parks Department in its efforts to meet its agreed upon mission as identified in the Jefferson County Parks, Recreation and Open Space Plan. The Committee shall have oversight of and recommend policy affecting property acquired by the County for flood mitigation purposes and other property leased, managed, acquired or sold as part of the Parks Department duties. The Committee shall also have the powers and duties set forth in the Jefferson County Parks Ordinance and the duties and responsibilities set forth in the Historic Sites Preservation Council Ordinance. [Am. 06/08/04, Ord. 2004-05; 03/14/06, Ord. 2005-48i, 04/18/06; re-lettered 07/10/07, Ord. 2007-11; am. 3/13/12, Ord. 2011-29]

(j) PLANNING AND ZONING COMMITTEE - Five members appointed by the County Board Chair consisting of five County Board Supervisors, at least three of whom reside in unincorporated areas of the County. This Committee shall have the powers and duties set forth in s. 59.69(2) and (3) and s. 59.70(1), s. 285.73, and such powers and duties as may be set forth in the statutes and County ordinances not specifically delegated to the Zoning Board of Adjustment. The Committee shall handle applications for conditional use permits and all proposed amendments to the County Zoning, Shoreland, Subdivision and Private Sewage System Ordinances and shall conduct all public hearings required in connection with such amendments or conditional uses. The Committee shall also be responsible for the preparation of a County Land Use Plan including surveys and studies of land use, population and population density, economy, soil characteristics, forest cover, wetland and floodplain conditions and other human and natural features of the County and shall conduct such hearings as may be required in connection with such County planning. The Committee may adopt such rules and regulations governing its procedure as it considers necessary and advisable all according to the provisions of s. 59.69(2), Wis. Stats. [Am. 03/14/06, Ord. 2005-48l, effective 04/18/06; re-lettered 07/10/07, Ord. 2007-11]

The Planning and Zoning Committee shall provide policy oversight to the Land Information Office, Planning and Zoning Department and Register of Deeds in matters related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. The Committee shall also have the powers and duties set forth in state statutes. [Am. 03/09/04, Ord. 2003-38; 03/11/08, Ord. 2007-37]

(k) SOLID WASTE COMMITTEE - Five members appointed
by the County Board Chair consisting of five County Board Supervisors. This Committee shall address the County’s solid waste needs by operating hazardous waste removal programs, overseeing the County’s interest in landfill siting processes, promoting recycling and related waste reduction efforts and engaging in planning and educational efforts for future solid waste needs. In addition, the Committee will maintain awareness and educate the public about air quality concerns in the County. [Am. 07/09/02, Ord. 2002-09; 11/09/04, Ord. 2004-20; 03/14/06, Ord. 2005-48], effective 04/18/06; re-lettered 07/10/07, Ord. 2007-11]

(l) UNIVERSITY EXTENSION EDUCATION COMMITTEE - Five members appointed by the County Board Chair consisting of five County Board Supervisors. This Committee shall have the powers and duties as set forth in Section 59.56(3), Wisconsin Statutes. [Created 03/12/02, Ordinance No. 2001-36; re-lettered 07/10/07, Ord. No. 2007-11]

3.06 BOARDS, COMMISSIONS, COMMITTEES AND OTHER BODIES.

(1) The following Boards, Commissions, Committees and Other Bodies created by the County or to which the County has a right to appoint representatives, shall be elected or appointed in the manner provided by law, ordinance or rule. The Chair or either Vice Chair may attend the meetings of Boards, Commissions, Committees and Other Bodies, but are not to be considered ex-officio members and may not serve to establish a quorum or vote. [Am. 03/14/06, Ord. 2005-49a]

(a) BLUE SPRING LAKE MANAGEMENT DISTRICT – [Cr. 03/14/06, Ord. 2005-49b, effective 04/18/06] One member appointed by the County Administrator with confirmation by the County Board who is a member of the Land and Water Conservation Committee or is nominated by the Land and Water Conservation Committee and appointed by the County Administrator with confirmation by the County Board.

(b) BRIDGES FEDERATED LIBRARY SYSTEM BOARD – Three members appointed by the County Administrator pursuant to s. 43.19, Wis. Stats., subject to County Board confirmation, with one member appointed from the County Board. The remaining system Board members shall include such representatives of the library Boards governing public libraries of participating municipalities and counties and members of the public from Jefferson County. Members shall serve staggered three-year terms. The County Board member’s appointment shall cease if the County Board member’s term on the County Board ends. The number of appointments to the Bridges Federated Library System Board shall be based on proportion to population as nearly as practical consistent with State statutory requirements. [Am. 05/11/04, Ord. 2004-07; re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; re-lettered 03/09/10, Ord. 2009-24; re-lettered 07/13/10, Ord. 2010-09; re-lettered 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2013-11, 07/09/2013; Ord. No. 2015-19, 11/10/2015]

(c) COUNTY BOARD OF HEALTH - Five members appoint-
ed by the County Administrator, subject to County Board confirmation, who shall serve three-year staggered terms. Two members shall be members of the County Board when appointed and their appointment shall cease if not re-elected to the County Board. Non-Board members shall be persons who have a demonstrated interest or competence in public health and a good faith effort shall be made to appoint a physician and a nurse. The County Board of Health shall meet quarterly as required by Wisconsin Statute 251.04(5) and additionally on the call of the Board of Health Chair. The County Board of Health shall have the powers and duties established in Wis. Stat. 251.04. [Am. 03/14/06, Ord. 2005-49c; 03/09/10, Ord. 2009-24; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2015-19, 11/10/2015]

(d) CRIMINAL JUSTICE COLLABORATING COUNCIL – Sixteen members whose membership is determined by the position the member occupies or by appointment of the Council: Chief Judge or Presiding Judge for Jefferson County (Chair), County Administrator, County Board Chair, Sheriff, District Attorney, Clerk of Circuit Court, local government representative, Jefferson County Public Defender, Jefferson County Police Chief and Sheriff’s Association representative, Human Services Director, Jefferson County parole and probation manager, education representative, Jefferson County citizen, Corporation Counsel, Health Department Director and Child Support Office representative The Council shall create by-laws including establishing term lengths for members, meet at least quarterly and make recommendations to the County Board, or member’s respective organization, to facilitate the goals of the Council. Members may appoint a designee as authorized in the Criminal Justice Collaborating Council Bylaws. [Ord. 2016-01, 04/19/2016]

(e) ECONOMIC DEVELOPMENT CONSORTIUM – Three County Board members, appointed by the County Board Chair and confirmed by the County Board. In lieu of having an Economic Development Committee, any of the three County Board members appointed to the Jefferson County Economic Development Consortium Board in accordance with Resolution No. 2003-28 may present items recommended by the Consortium to the Jefferson County Board for its consideration. [Cr. 03/14/06, Ord. 2005-49d; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2015-19, 11/10/2015; Ord. 2016-01, 04/19/2016]

NOTE: FARMLAND CONSERVATION EASEMENT COMMISSION [Repealed by Ord. No. 2016-01, 04/19/2016]


(f) HISTORIC SITES PRESERVATION COUNCIL – Five members appointed by the County Board Chair subject to confirmation by the Jefferson County Board of Supervisors. One member shall be a Jefferson County Board Supervisor who shall also be a member of the Jefferson County Parks Committee. The re-
remaining members may be Jefferson County Board Supervisors or members of the public, and insofar as possible, should include experts in historic preservation and Jefferson County history. The Council shall meet no more than 6 times per year. Members shall serve two-year terms. The purpose, intent and criteria of this Council are set forth in Ordinance No. 2016-19. [Ord. No. 2016-20, 02/14/17]

(g) HOME CONSORTIUM BOARD – The County Board Chair shall appoint three county representatives pursuant to the controlling intergovernmental agreement (Resolution No. 2000-21). [Cr. 03/14/06, Ord. 2005-54; re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2015-19, 11/10/2015]

(h) HUMAN SERVICES BOARD - Seven members appointed by the County Administrator and confirmed by the County Board. This is the governing and policymaking Board for the Human Services Department. Four members shall be members of the Board of Supervisors at the time of appointment and throughout their respective terms. Three members shall be consumers of service or citizens at large. No public or private provider of services may be appointed to the Board. Appointees shall serve staggered three-year terms. The Human Services Board shall elect a Chair and Vice Chair who must be selected from the four members who are supervisors. Elections shall be held after the County Board organizational meeting in April of even-numbered years. The Human Services Board shall possess all the powers and duties prescribed by s. 46.23(5m), Wis. Stats.

Aging and Disability Resource Center Advisory Committee - The Human Services Board shall appoint an Aging and Disability Resource Center Advisory Committee pursuant to s. 46.23(5m)(a), Wis. Stats. The number and terms of appointees to be determined by the Human Services Board. Such appointments shall be subject to confirmation by the County Board.

Nutrition Project Council – The Human Services Board shall appoint a Nutrition Project Council pursuant to s. 46.23(5m)(a), Wis. Stats. The number and terms of appointees to be determined by the Human Services Board. Such appointments shall be subject to confirmation by the County Board.

Marsh Country Health Alliance - One County Board Supervisor appointed by the County Board Chair pursuant to an Intergovernmental Cooperation Agreement. Jefferson County is a member of the Marsh Country Health Alliance Commission to organize and establish a multi-jurisdictional public entity to lease, manage and operate a nursing home and facility for the developmentally disabled known as Clearview Long-Term Care and Rehabilitation.

Community Action Coalition - Members appointed by the County Board Chair consisting of County Board Supervisor(s) or other members of the public. The Coalition provides a variety of services to individuals in Jefferson County experiencing poverty, including services to obtain or maintain housing to prevent homelessness, and subsidized rental costs to make housing more af-
fordable. It also provides many programs to help meet an individual’s basic needs and to build skills to reach self-sufficiency.

(i) JEFFERSON COUNTY LIBRARY BOARD - Seven members, appointed by the County Administrator and confirmed by the County Board, serving staggered three-year terms, including at least one school administrator of a school district located in whole or in part in the County, or that school district administrator’s designee, and one or two County Board Supervisors, representatives of existing library Boards and persons residing in municipalities not served by libraries. A County Board member’s appointment shall cease if the County Board member’s term on the County Board ends. [Am. 05/11/04, Ordinance 2004-06; re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2015-19, 11/10/2015]

(j) LAKE RIPLEY MANAGEMENT DISTRICT – One member appointed by the County Administrator and confirmed by the County Board who is a member of the Land and Water Conservation Committee or is nominated by the Land and Water Conservation Committee and appointed by the County Administrator and confirmed by the County Board. District created by the County Board on December 11, 1990 (Resolution No. 90-57). [Cr. 03/14/06, Ord. 2005-49g, effective 04/18/06; re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; am. 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2015-19, 11/10/2015]

(k) LAND INFORMATION COUNCIL – The Council is created pursuant to s. 59.72(3m), Wis. Stats., and shall be comprised of the Register of Deeds, the Treasurer, the Zoning Director, the Land and Water Conservation Director, the Information Technology Director, the Land Information Office Director and the Real Property Lister, or their designees, and the following members appointed by the County Administrator and confirmed by the County Board: (1) a member of the Board, (2) a representative of the land information office, (3) a realtor or a member of the Realtors Association employed within the County, (4) a public safety or emergency communications representative employed within the County, (5) the County surveyor or a registered professional land surveyor employed within the County. [re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2014-10, 06/10/2014; Ord. No. 2015-19, 11/10/2015]

Council members who hold elective office or are employed by Jefferson County shall serve on the Council as long as they hold the office or County position designated for membership. Other council members appointed by the County Administrator shall serve three year terms. The County staff and salaried elected officials, other than the County Board member, shall not be eligible for meeting fees.

The Land Information Council shall bring forward matters that need to go before the County Board through the Planning and Zoning Committee. [cr. 07/13/10, Ord. 2010-09]

(l) LOCAL EMERGENCY PLANNING COMMITTEE – Thirteen members appointed in accordance with s. 59.54(8), Stats., and applicable federal law. [am. 03/09/10, Ord. 2009-24; re-let-
(m) LOWER SPRING LAKE PROTECTION and REHABILITATION DISTRICT – One member appointed by the County Administrator and confirmed by the County Board who is a member of the Land and Water Conservation Committee or is nominated by the Land and Water Conservation Committee and appointed by the County Administrator and confirmed by the County Board. District created by the County Board on August 12, 1980 (Resolution No. 80-51). [Cr. 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2015-19, 11/10/2015]

(n) SHERIFF’S CIVIL SERVICE COMMISSION – Five members appointed by the County Administrator and confirmed by the County Board serving staggered terms of five years in accordance with s. 59.26(8), Stats. Members of the County Board shall not be eligible to serve on the Civil Service Commission. The Civil Service Commission shall have the powers and duties set forth in s. 59.26, Stats. [re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; re-lettered 07/13/10, Ord. 2010-09; re-lettered 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2015-19, 11/10/2015]

(o) SOUTH CENTRAL WISCONSIN WORKFORCE DEVELOPMENT AREA CONSORTIUM – Six members consisting of the Chair of the County Board of Supervisors or County Executives or the designees of said officials of the counties of Columbia, Dane, Dodge, Jefferson, Marquette and Sauk. The purpose of the Consortium is to serve as an oversight entity to fulfill the intent of the Workforce Innovation and Opportunity Act. The responsibilities of the Consortium are (1) to serve as the Workforce Development Area Consortium of Supervisors, (2) to appoint the Workforce Development Board under the Workforce Innovation and Opportunity Act; and (3) to execute an agreement with the Workforce Development Board required for proper operation and functioning of the Board. The Consortium will direct the Board to receive the Workforce Innovation and Opportunity Act funds on behalf of the Consortium and serve as the administrative entity and fiscal agent with the duty to disburse funds at the direction of the local Board. [Ord. 2016-01, 04/19/2016]

(p) TRAFFIC SAFETY COMMISSION – Statutorily designated persons with the balance of the 12 members appointed to indeterminate terms by the County Administrator and confirmed by the County Board in accordance with s. 83.013, Wis. Stats. The Jefferson County Highway Commissioner shall serve as the County Highway Safety Coordinator. [Cr. 03/14/06, Ord. 2005-54; re-lettered 0/15/08, Ord. 2008-01 and Ord. 2008-02; am. 03/09/10, Ord. 2009-24; re-lettered 07/13/10, Ord. 2010-09; re-lettered 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2013-24, 03/11/2014; Ord. No. 2015-19, 11/10/2015; Ord. 2016-01, 04/19/2016]

(q) VETERANS SERVICE COMMISSION - Five members appointed by the County Administrator and confirmed by the
County Board for staggered three-year terms in accordance with s. 45.81, Wis. Stats. Each member shall be a veteran and the commission shall perform the duties set forth in Chapter 45, Wis. Stats. [re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; am. 08/12/08, Ord. 2008-16; re-lettered 07/13/10, Ord. 2010-09; re-lettered 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2015-19, 11/10/2015; Ord. 2016-01, 04/19/2016] 

(r) WISCONSIN COUNTIES UTILITY TAX ASSOCIATION – One member appointed by the County Board Chair. The Association’s mission is to represent the interests of Counties to provide for an equitable distribution of utility tax for Wisconsin Counties. [Ord. 2016-01, 04/19/2016]

(s) WISCONSIN RIVER RAIL TRANSIT COMMISSION – Three members appointed by the County Board Chair to staggered three-year terms ending on April 30 in respective years and one alternate. The Commission was created in 1980 for the purpose of retaining rail service in the member counties which are now Crawford, Dane, Grant, Iowa, Jefferson, Rock, Sauk, Walworth and Waukesha. The Commission’s mission is to further support maintaining rail accessibility for businesses in the County and possibly expanding such service south from Watertown to Jefferson and Fort Atkinson. [Ord. No. 2013-24, 03/11/2014; Ord. No. 2015-19, 11/10/2015; Ord. 2016-01, 04/19/2016]

(t) ZONING BOARD OF ADJUSTMENT - Three members appointed by the County Administrator and confirmed by the County Board serving staggered terms of three years in accordance with s. 59.694, Wis. Stats. The Zoning Board of Adjustment shall be comprised of non-County Board members residing in the unincorporated areas of the County. The Board of Adjustment shall have the powers and duties set forth in s. 59.694, Wis. Stats. The Board of Adjustment shall also hear appeals from determinations of non-compliance with Farmland Preservation Plans which have been made by the Land and Water Conservation Committee. Two alternate members of the Board of Adjustment shall be appointed. Annually by July 1, one of the alternate members shall be designated by the County Administrator as the first alternate and the other as the second alternate. [Am. 03/14/06, Ord. 2005-49h; re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; 03/09/10, Ord. 2009-24; re-lettered 07/13/10, Ord. 2010-09; re-lettered 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2015-19, 11/10/2015; Ord. 2016-01, 04/19/2016]

3.07 RULES OF COUNTY BOARD STANDING COMMITTEES [Ordinance No. 2015-01, 04/21/15] 

(1) The committee shall select its Chair, Vice-Chair and Secretary, except where committee organization is otherwise governed by law, after the County Board organizational meeting in April of even-numbered years. A Chair, Vice-Chair or Secretary may be removed by majority vote of the committee. [am. 03/11/08, Ord. 2007-43; Ord. No. 2015-01, 04/21/2015].

(2) A majority of the members of any committee, shall con-
stitute a quorum for the transaction of business. The appointing authority for standing committees under 3.05 may appoint an additional member on a temporary basis upon notice from a member that he/she has vacated his/her seat or will be unable to attend meetings for an extended period. Such temporary appointment shall terminate when the original member is once again available for meetings. [Ord. No. 2015-01, 04/21/2015; Ord. 2016-01, 04/19/2016]

(3) Each committee shall select a secretary. The Clerk shall keep and preserve the minutes of meetings and attendance in the format determined by the County Clerk. The secretary shall sign the minutes and file the original copies in the office of the County Clerk. [am. 3/13/12, Ord. 2011-24; Ord. No. 2014-09, 06/10/2014; Ord. No. 2015-01, 04/21/2015]

(4) The County Administrator shall prepare a schedule of regular meeting dates and shall be responsible for the assignment of an appropriate room for meetings and for the posting of proper notices. Each Chair shall give proper notice to the County Administrator of all meetings a minimum of 72 hours prior to the meeting unless it is an emergency. The County Administrator shall give public notice of all meetings as required by s. 19.84(3), Wis. Stats., at least 24 hours prior to the commencement of such meeting, unless for good cause such notice is impossible or impractical, in which case shorter notice may be given, but in no case may notice be provided less than two hours in advance of the meeting. [Ord. No. 2015-01, 04/21/2015]

(5) Members of committees shall be authorized to receive compensation for attending meetings up to 120 days in any year. There shall be no limit on the number of meetings attended by the County Board Chair. [Ord. No. 2015-01, 04/21/2015]

(6) No committee may meet more than 30 times in any calendar year, except the Finance Committee which may not meet more than 40 times per year, exclusive of public hearings and attending 13 conventions. Committees may hold additional emergency meetings on call of their Chairs and with prior approval of the County Board Chair. [Am. 02/12/02, Ord. 2001-27; 12/13/05, Ord. 2005-32; Ord. No. 2015-01, 04/21/2015]

(7) Except as provided herein, the members of all County Board standing committees may receive a per diem, meeting fees, mileage and reimbursed expenses as authorized by the County Board Rules. This shall include county representatives on lake district boards, consortiums, committees, boards, commissions or other bodies where appointments are made by the County Administrator, County Board Chair or County Board pursuant to law or intergovernmental agreements. With the exception of members of the Human Services Board, members of groups created under Chapter 46 of the Wisconsin Statutes shall be entitled to mileage as paid to standing committees of the County Board. Members of the Traffic Safety Commission who are receiving pay from a governmental entity during such meeting shall not be entitled to a meeting fee or mileage for such Traffic Safety Commission
Committees meeting with another committee on a particular subject of mutual interest shall retain their independent identity. Each committee shall vote separately and maintain its own minutes. For voting purposes, all committee members shall vote as a member of either or both committees of which they have been appointed or designated to serve on. The County Board Chair shall chair the meeting or designate a temporary Chair for such purpose, who shall preside over both committees when meeting on the subject of mutual interest. For voting purposes, the Board Chair or temporary Chair shall vote as a member of either or both committees of which the County Board Chair or temporary Chair is a regular member. The County Board Chair also may vote in accordance with Section 3.05. [Cr. 12/13/05, Ord. 2005-33; Ord. No. 2015-01, 04/21/2015]

All agendas of County committees shall have an agenda item designated as “public comment.” Public comment shall be administered by the Chair in the same manner as required for County Board meetings in Chapter III, Board of Supervisors Rules of Order 2018 – 2020, section 3.01(6). This requirement does not apply to meetings convened for the purpose of deciding an issue on which the public previously had the opportunity to comment. [Ord. No. 2015-01, 04/21/2015]

3.08 OPEN MEETINGS.

(1) The Board of Supervisors, committees, boards and commissions shall comply with the Open Meeting Law as specified in s. 19.81 of the Wisconsin Statutes.

(2) It is declared to be the policy of the County of Jefferson that the public is entitled to the fullest and most complete information regarding the affairs of county government as is compatible with the conduct of county affairs and the transaction of county business. All meetings of the Board of Supervisors, committees, boards and commissions shall be held in public buildings or any place reasonably accessible to members of the public and shall be “open sessions” as provided by s. 19.83, Wis. Stats., except as hereinafter provided.

(3) The Board of Supervisors, or any committee, board or commission, upon motion duly made and carried, may convene in closed session for the reasons provided in this section. The motion shall be carried by a majority vote in such manner that the vote of each member is ascertained and recorded in the minutes. No motion to convene in closed session may be adopted unless the chief presiding officer announces to those present at the meeting at which such motion is made, the nature of the business to be considered at such closed session, and the specific statutory exemption under s. 19.85(1) by which such closed session is claimed to be authorized. Such announcement shall become part of the record of the meeting. No business may be taken up at any closed session except that which relates to matters contained in
the chief presiding officer’s announcement of the closed session. A closed session may be held for any of the following purposes:

(a) Deliberating after any judicial or quasi-judicial trial or hearing;
(b) Considering dismissal, demotion, licensing or discipline of any county employee, unless an open session is requested by the person charged or otherwise under discussion;
(c) Considering employment, promotion, compensation or performance valuation data of any county employee;
(d) Considering strategy for crime detection or prevention;
(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session;
(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to;
(g) Conferring with county legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation;
(h) Consideration of requests for confidential written advice from the Ethics Code Administrator.

(4) Neither the County Board or any committee, board or commission may convene in closed session and, thereafter, re-convene in open session within 12 hours after completion of the closed session unless public notice of such subsequent open session was given at the same time and in the same manner as the public notice of the meeting convened prior to the closed session. Notices of meetings shall be given as provided by law and, whenever feasible, the County Administrator shall post notices of meetings in the lobby of the Courthouse.

(5) The election of County Board Chair and County Board Vice Chairs shall be by secret ballot. No other secret ballot may be utilized to determine any election or other decision of county government.

(6) No member of the County Board shall be excluded from any closed session of the County Board or any standing committee of the Board; however, no person attending a closed session shall divulge any information pertaining to such closed session without specific authorization to do so.

(7) The minutes, records, proceedings and papers of a closed session shall be privileged and shall not be made available to the public unless authorized by the County Board, committee, board or commission involved until such time as the purpose necessitating such closed session no longer exists.

(8) Vacancies. If a vacancy occurs on the Board, the County Board Chair shall appoint a person who is a qualified elector and resident of the supervisory district to fill the vacancy subject to confirmation by majority vote of the County Board of Supervisors. The successor shall serve for the unexpired portion of the term to
which the person is appointed, unless the Board orders a special
election to fill the vacancy, in which case the person appointed
shall serve until his or her successor is elected and qualified. A
person so elected shall serve for the remainder of the unexpired

3.09 AMENDMENTS TO RULES. Amendments to these rules of
order may be made by a two-thirds vote of the members attending
the Board meeting. Proposed amendments shall be introduced at
a session of the Board and laid over until the next regular ses-
son before action is taken. The rule pertaining to amendments
may be suspended only upon unanimous consent of the Board
members attending such meeting. Notwithstanding the forego-
ing, s. 3.01(1) and (2) may be amended upon majority vote at any
regular meeting without necessity of laying such amendment over
until the next regular session or suspension of the rules. Notwith-
standing the foregoing, any section hereof may be amended at the
County Board’s organizational meeting upon majority vote without
necessity of laying such amendment over until the next regular
session or suspension of the rules. For purposes of the organiza-
tional meeting, prior rules of the Board shall be considered to be
in effect, insofar as applicable, for the purposes of conducting the
organizational meeting.

Section 2. This ordinance shall be effective after passage and
publication as provided by law.

Braughler moved for the adoption of Ordinance No. 2018-01.
Seconded and carried: Ayes 26 (Jones, David, Tietz, Braugh-
ler, Herbst, Morris, Rinard, Zastrow, Reese, Hartz, Morse, Lund,
Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Jaeckel,
Spaanem, Foelker, Patrick, Nelan, Schultz, Christensen), Noes 0,
Absent 4 (Kelly, Wineke, Poulson, Roberts).

Appointment of Ballot Clerks The Board proceeded to the elec-
tion of the County Board Chair and Vice Chairs. County Clerk
Frank read Section 3.02(1) of the County Board Rules regarding
electing a Chair, Vice Chair and a Second Vice Chair. Frank ap-
pointed the following ballot clerks: Marc DeVries, J. Blair Ward and
Ben Wehmeier.

Election of County Board Chair. Nominations were made by writ-
ten, secret ballot for County Board Chair. Nominated were Braugh-
ler, Schroeder and Jaeckel. Braughler and Jaeckel declined the
nomination. Schultz moved for the unanimous appointment of
Schroeder as Chair. Seconded and carried.

Nominations were made by written, secret ballot for First Vice
Chair. Nominated were Braughler, Rinard, Nass, Mode, Jaeckel
and Schultz. Braughler, Rinard, Mode, Jaeckel and Schultz de-
clined the nomination. Morris moved to accept the nomination
of Nass. Seconded and carried.

Nominations were made by written, secret ballot for Sec-
ond Vice Chair. Nominated were Jones, Braughler, Morris, Ri-
nard, Nass, Mode, Schultz and Christensen. Jones, Morris, Nass,
Mode, Schultz and Christensen declined the nomination. The Chair called on Second Vice Chair nominees Braughler and Rinard to give a brief statement up to three minutes in length. The ballot for Second Vice Chair was tallied. Rinard was elected Second Vice Chair.

Committee Elections: None.

Special Order of Business. Reese introduced and recognized Sharon Ehrhardt as the recipient of the Christy Dixon Recycler of the Year Award.

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
April 1, 2018

Available Cash on Hand
March 1, 2018 $ (272,044.59)
March Receipts 7,051,963.99
Total Cash $ 6,779,919.40

Disbursements
General – March 2018 $ 4,591,449.34
Payroll – March 2018 2,080,406.08
Total Disbursements 6,671,855.42
Total Available Cash $ 108,063.98

Cash on Hand (in banks)
April 1, 2018 $ 501,198.06
Less Outstanding Checks 393,134.08
Total Available Cash $ 108,063.98

Local Government Investment Pool - General $ 17,457,127.14
DANA Investments 28,518,588.70
Local Government Investment Pool - Clerk of Courts 26,419.98
Local Government Investment Pool - Farmland Preservation 172,552.37
Local Government Investment Pool - Parks/Liddle 82,954.18
Local Government Investment Pool – Highway Bond 1,899,330.93
Total $ 48,156,973.30

2018 Interest – Super N.O.W. Account $ 412.60
2018 Interest – DANA Investments 149,468.95
2018 Interest – L.G.I.P. – Parks/Carol Liddle Fund 292.93
2018 Interest – L.G.I.P. – Farmland Preservation 609.31
2018 Interest – L.G.I.P. – Clerk of Courts 93.30
2018 Interest – L.G.I.P. – Highway Bond 6,706.90
Total 2018 Interest $ 204,991.62

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

County Clerk Frank presented the following communications:
1. Letter dated March 16, 2018, from Roxanne Brown and Steven Beauchamp along with a petition signed by 16 Jefferson County constituents regarding “lighting” issues at W1117 Island Road.

2. Letter dated April 5, 2018, from Denise Poeppel regarding petition for eminent domain law.

3. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on April 19, 2018, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

4. Email dated April 16, 2018, from Michael D. Hahn of Axley Brynelson, LLP who represents the Nancy Gordon Trust in a zoning issue in the Town of Aztalan.

The communications and notice were received and placed on file.

Public Comment. Attorney Michael D. Hahn and Charles Marks spoke on the Nancy Gordon Trust rezoning issue.

Tietz introduced Resolution No. 2018-01.

Executive Summary
The Jefferson County Parks Department is planning to construct a recreation trail for hiking, biking and cross-country skiing on right-of-way owned by We Energies. The proposed trail is 10.96 miles and is located between the City of Watertown, Wisconsin, and the City of Oconomowoc, Wisconsin. This off-road paved trail connection will be built on the former Interurban Rail Line that connects the City of Watertown to the City of Oconomowoc. The path cross-section will consist of a 10-foot wide asphalt surface with 2-foot wide aggregate shoulders. The project is located primarily in Jefferson County (10 miles) and a portion in Waukesha County (1 mile). The City of Watertown and the City of Oconomowoc are the project boundaries. The old interurban rail line, which at one time connected the City of Watertown with the City of Milwaukee, is now a utility corridor owned by We Energies. American Transmission Company (ATC) operates the electric transmission facilities on the corridor. This resolution authorizes the Parks Department to seek funding from the Wisconsin Department of Natural Resources Stewardship, Federal Recreational Trail Program (RTP) and Land & Water Conservation Fund (LAWCON) for this multi-use recreational trail. The Parks Committee considered this resolution at its meeting on April 9, 2018, and recommends forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Parks Committee has expended significant time and effort towards establishing a multi-use trail from Watertown to Oconomowoc, and

WHEREAS, the cost of such projects from River Road in the Town of Watertown east to County Highway F in the Town of Ixonia is approximately $1.25 million, and

WHEREAS, the Parks Committee recommends seeking grant funds from the Wisconsin Department of Natural Resources Stew-
ardship, Recreational Trail Program (RTP), and Land & Water Conservation Fund (LAWCON) to fund up to 50% of project con-
struction, which would not begin before 2019, and

WHEREAS, the Parks Committee recommends completion of these multi-purpose trails as part of the Jefferson County Parks, Recreation and Open Space Plan, the County’s Bikeway/Pedestrianway Plan, the Jefferson County Comprehensive Plan and the Glacial Heritage Area Plan, and

WHEREAS, the grant applications need to be accompanied by a resolution supporting the project.

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to seek funding from the Wisconsin Department of Natural Resources Stewardship, Federal Recreational Trail Program (RTP) and Land & Water Conservation Fund (LAWCON) for this multi-use recreational trail from Watertown to Oconomowoc, and if grants are awarded in sufficient amounts to help pay the cost of such construction, the County Administrator is authorized to accept said grants, sign the grant contracts and perform all other duties necessary to comply with and fulfill the grant provisions.

Fiscal Note: The Wisconsin Department of Natural Resources Stewardship, Federal Recreational Trail Program (RTP), and Land & Water Conservation Fund (LAWCON) funds up to 50% of the project cost estimated at $1,218,980.31. The County is responsible for 50% or more of the project cost estimated at $609,490. Thereafter, Jefferson County would be responsible for maintenance which is estimated at $600 - $900 per mile per year over the approximately 10.96 miles of trail that would be added. The County will continue to promote Adopt-A-Trail relationships to lessen the cost of maintenance. Jefferson County plans to match the federal DOT TAP grant with the State Stewardship grant, thereby potentially achieving 100 percent project funding for the Interurban project. Should the County be unsuccessful in doing so, the County will continue to seek additional grant and philanthropic opportunities.

Tietz moved for the adoption of Resolution No. 2018-01. Seconded and carried: Ayes 25 (Jones, David, Tietz, Brau-ghler, Herbst, Morris, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Spaanem, Foelker, Patrick, Nelan, Schultz, Christensen), Noes 1 (Jaeckel), Absent 4 (Kelly, Wineke, Poulson, Roberts.)

Recess at 5:58 p.m.; resume at 6:03 p.m.

Kelly present.

Foelker introduced Resolution No. 2018-02.

Executive Summary

The Jefferson County Parks Department is planning to construct a recreation trail for hiking, biking and cross-country skiing on right-of-way owned by We Energies. The proposed trail is 10.96 miles and is located between the City of Watertown, Wisconsin, and the City of Oconomowoc, Wisconsin. This off-road paved trail
connection will be built on the former Interurban Rail Line that connects the City of Watertown to the City of Oconomowoc. The path cross-section will consist of a 10-foot wide asphalt surface with 2-foot wide aggregate shoulders. The project is located primarily in Jefferson County (10 miles) and a portion in Waukesha County (1 mile). The City of Watertown and the City of Oconomowoc are the project boundaries. The old interurban rail line, which at one time connected the City of Watertown with the City of Milwaukee, is now a utility corridor owned by We Energies. American Transmission Company (ATC) operates the electric transmission facilities on the corridor. This resolution authorizes the Parks Department to seek funding from the Wisconsin Department of Transportation, Transportation Alternatives Program, (TAP) for this recreation trail from Watertown to Oconomowoc. The Parks Committee considered this resolution at its meeting on April 9, 2018, and recommends forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and
WHEREAS, the Parks Committee has expended significant time and effort towards establishing a multi-use trail from Watertown to Oconomowoc, and
WHEREAS, the cost of such projects from River Road in the Town of Watertown east to County Highway F in the Town of Ixonia is approximately $1.73 million, and
WHEREAS, the Parks Committee recommends seeking grant funds from the Wisconsin Department of Transportation, Transportation Alternatives Program, (TAP) to fund 80% of project construction, which would not begin before 2019, and
WHEREAS, the Parks Committee recommends completion of these multi-purpose trails as part of the Jefferson County parks, Recreation and Open Space Plan, the County’s Bikeway/Pedestrian Plan, the Jefferson County Comprehensive Plan and the Glacial Heritage Area Plan, and
WHEREAS, the grant applications need to be accompanied by a resolution supporting the project.

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to seek funding from the Wisconsin Department of Transportation, Transportation Alternatives Program, (TAP) for this multi-use recreational trail from Watertown to Oconomowoc, and if grants are awarded in sufficient amounts to help pay the cost of such construction, the County Administrator is authorized to accept said grants, sign the grant contracts and perform all other duties necessary to comply with and fulfill the grant provisions.

*Fiscal Note: The Wisconsin Department of Transportation, Transportation Alternatives Program (TAP) grant program funds 80% of the cost of construction estimated at $1,102,839.98. The County is responsible for 20% of the cost of construction estimated at $275,710. The County is also responsible for the design and state review costs estimated at $358,423. Thereafter, Jefferson County would be responsible for maintenance which is estimat-
ed at $600 - $900 per mile per year over the approximately 10.96 miles of trail that would be added. The County will continue to promote Adopt-A-Trail relationships to lessen the cost of maintenance. Jefferson County plans to match the State Stewardship grant with the federal DOT TAP grant, thereby potentially achieving 100 percent project funding for the Interurban project. Should the County be unsuccessful in doing so, the County will continue to seek additional grant and philanthropic opportunities.

Foelker moved that Resolution No. 2018-02 be adopted. Seconded and carried: Ayes 27 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Jaeckel, Spahnem, Foelker, Patrick, Nelson, Schutz, Christensen), Noes 0, Absent 3 (Wineke, Poulson, Roberts).

Foelker introduced Resolution No. 2018-03.

Executive Summary

Jefferson County has been working with the City of Jefferson on planning for redevelopment of the Old Highway site. As part of this process, 5.7 acres of the property has been identified as a potential joint County/City park due to the limited development opportunities in this area and the ability to meet many of the strategic objectives of both the County and the City. The County and City are finalizing an Intergovernmental Agreement (IGA) concerning the building and operations of this park site. The IGA contemplates cooperation in seeking grants towards building of this park. The City will be the lead applicant with the County being a co-applicant. This resolution authorizes the Parks Department to seek funding from the Wisconsin Department of Natural Resources Stewardship, Recreational Trail Program (RTP) and Land & Water Conservation Fund (LAWCON) to be used for the development of a joint park with the City of Jefferson. The Parks Committee considered this resolution at its meeting on April 9, 2018, and recommends forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County and the City of Jefferson have discussed developing 5.7 acres of land formerly used as the Jefferson County Highway Shop along the Rock River, and

WHEREAS, this property has limited development potential based on its location in the 100 year and 500 year floodplain, and

WHEREAS, a joint County-City park will provide easy access to the national Rock River trail as well as access to multiple other bike trails, support a needed boat launch which is essential to promoting outdoor public recreation, tourism and enhancing the quality of life for Jefferson County and the City of Jefferson.

WHEREAS, a joint County-City park will be mutually beneficial to both parties to include the ability to submit joint applications for grant programs, the creation of more public amenities to serve constituents and increased development opportunities for County property within the City, and
WHEREAS, intergovernmental cooperation is designated as an objective in the Jefferson County Strategic Plan, and

WHEREAS, the Parks Committee recommends seeking grant funds from the Wisconsin Department of Natural Resources Stewardship, Recreational Trail Program (RTP), and Land & Water Conservation Fund (LAWCON) to fund up to 50% of project construction, which would not begin before 2019, and

WHEREAS, the Parks Committee recommends completion of this joint County/City park as part of the Jefferson County Parks, Recreation and Open Space Plan, the County’s Bikeway/Pedestrianway Plan, the Jefferson County Comprehensive Plan and the Glacial Heritage Area Plan, and

WHEREAS, the grant applications need to be accompanied by a resolution supporting the project.

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to seek funding from the Wisconsin Department of Natural Resources Stewardship, Recreational Trail Program (RTP) and Land & Water Conservation Fund (LAWCON) for this joint park as a co-applicant, and if grants are awarded in sufficient amounts to help pay the cost of such construction, the County Administrator is authorized to accept said grants, sign the grant contracts and perform all other duties necessary to comply with and fulfill the grant provisions.

Fiscal Note: The Wisconsin Department of Natural Resources Stewardship, Recreational Trail Program (RTP,) and Land & Water Conservation Fund (LAWCON) funds up to 50% of the project cost and the City and County are responsible for the remaining costs. Thereafter, the City of Jefferson and Jefferson County will be responsible for maintenance which is set forth in the proposed Intergovernmental Agreement.

Foelker moved that Resolution No. 2018-03 be adopted. Seconded and carried: Ayes 26 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Kannard, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Christensen), Noes 1 (Mode), Absent 3 (Wineke, Poulson, Roberts).

Foelker introduced Resolution No. 2018-04.

Executive Summary

The Jefferson County Parks Department is constructing the Glacial River Mountain Bike Park at the 20 acre County Farm drumlin on the southwest side of the City of Jefferson, Wisconsin. The scope of the project includes trails for mountain biking, a trail head, parking and connections to the Glacial River Trail. The project will also incorporate built features that will add excitement and hone rider skills. This resolution authorizes the Parks Department to seek funding from the Federal Recreational Trail Program (RTP) for construction of the Glacial River Mountain Bike Park. The Parks Committee considered this resolution at its meeting on April 9, 2018, and recommends forwarding to the County Board for approval.
WHEREAS, the Executive Summary is incorporated into this resolution, and
WHEREAS, the Jefferson County Parks Department hired a member of the International Mountain Bicycling Association’s Trail Solutions program to inspect the park property in Jefferson, Wisconsin, and
WHEREAS, the objective of the visit was to investigate, visualize, and map a conceptual trail system that meets the recreation needs of mountain bicyclists, hikers and trail runners. The results of that investigation are contained in the park report, and
WHEREAS, the Parks Department and volunteers have been constructing the trails as indicated in the report, and
WHEREAS, the Parks Department has received grant funds in the amount of $10,000 from a private foundation, and
WHEREAS, the Parks Committee recommends seeking grant funds of $10,000 from the Federal Recreational Trail Program (RTP) to fund up to 50% of project construction, and
WHEREAS, the Parks Committee recommends completion of these multi-purpose trails as part of the County’s Bikeway/Pedestrianway Plan, the Jefferson County Comprehensive Plan, the Glacial Heritage Area Plan, and the Jefferson County Parks, Recreation and Open Space Plan, and
WHEREAS, the grant applications need to be accompanied by a resolution supporting the project.
NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to seek funding from the Federal Recreational Trail Program (RTP) for the Glacial River Mountain Bike Park, and if grants are awarded in sufficient amounts to help pay the cost of such construction, the County Administrator is authorized to accept said grants, sign the grant contracts and perform all other duties necessary to comply with and fulfill the grant provisions.

Fiscal Note: The Federal Recreational Trail Program (RTP) funds up to 50% of the project. The County is responsible for 50% or more of the project cost. The County has $10,000 which will be used as the grant match. The County will continue to promote Adopt-A-Trail relationships to lessen the cost of maintenance.

Foelker moved that Resolution No. 2018-04 be adopted. Seconded and carried: Ayes 27 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Christensen), Noes 0, Absent 3 (Wineke, Poulson, Roberts).

Nass introduced the Planning & Zoning Committee report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS
The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on March 15, 2018, as required by law pursuant to Wisconsin Statutes, notice thereof

30 Tuesday, April 17, 2018
having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations: Approval of Petitions R4047A-18, R4048A-18 and R4049A-18.

Denial of Petition R4045A-18. Petition R4045A-18 was filed by the Nancy Gordon Trust, c/o Kevin Gordon, to create a 4.76-acre A-3 zone from PIN 002-0714-1621-004 on Ziebell Road, Town of Aztalan. This is recommended for denial because the proposed rezoning is inconsistent with the Town’s comprehensive plan, which is incorporated into the County’s comprehensive plan, with the reasons for this recommendation more particularly set forth in the Planning and Zoning Committee minutes and official record of March 26, 2018. The Town also reviewed this Petition and recommended denial.

Dated this 26th day of March 2018. Donald Reese, Secretary.

The prior month’s amendments R4037A-18, R4038A-18, R4039A-18, R4040A-18, R4041A-18, R4042A-18, R4043A-18 and R4044A-18 are effective upon passage by County Board, subject to Wis. Stats. 59.69(5).

Nass introduced Ordinance No. 2018-02.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4047A-18, R4048A-18 and R4049A-18 were referred to the Jefferson County Planning and Zoning Committee for public hearing on March 15, 2018, and

WHEREAS, the Planning and Zoning Committee recommends APPROVAL of said petitions for the reasons set forth in the Planning and Zoning Committee minutes and official record of March 26, 2018.

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does hereby amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

APPROVE WITH CONDITIONS a request to create a 1.4-acre and a 1.7-acre building site on County Road Y in the Town of Jefferson from part of PIN 014-0615-1733-000 (25.271 acres). This is being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. R4047A-18 – Erik & Jennifer Stafford

APPROVE WITH CONDITIONS a request to rezone a part of PIN 032-0814-0123-001 (50.12 acres) to reconfigure an existing 6-acre A-3 zoned lot without affecting that lot’s net acreage. The site is on County Road T in the Town of Watertown. This is being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. R4048A-18 – James McManama/Blessed Acres LLC property

Tuesday, April 17, 2018
FROM A-1, EXCLUSIVE AGRICULTURAL AND A-3, AGRICULTURAL/RURAL RESIDENTIAL TO N, NATURAL RESOURCE APPROVE WITH CONDITIONS a request to rezone parts of PINs 032-0814-0123-001 (50.12 acres) zoned A-1 and 032-0814-0123-002 (6 Acres) zoned A-3 to enlarge an existing N zone to 10 acres. The site is in the Town of Watertown on County Road T. This is being done in accordance with Sec. 11.04(f) 12 of the Jefferson County Zoning Ordinance. R4049A-18 – James McManama/ Blessed Acres LLC property

The above rezonings shall be null and void and of no effect 1 year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved that Ordinance No. 2018-02 be adopted as printed. Seconded and carried with Kannard abstaining for possible conflict of interest.

Nass introduced Ordinance No. 2018-03.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R4045A-18 was referred to the Jefferson County Planning and Zoning Committee for public hearing on March 15, 2018, and

WHEREAS, the Planning and Zoning Committee recommends DENIAL of said petition for the reasons set forth in the Planning and Zoning Committee minutes and official record of March 26, 2018, and

WHEREAS, the proposed amendment had been given due consideration by the Board of Supervisors in open session.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does hereby amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone PIN 002-0714-1621-004 (4.761 acres) for a new building site on Ziebell Road in the Town of Aztalan. This is being requested in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. (R4045A-18 – Nancy Gordon Trust, c/o Kevin Gordon)

Nass moved for the adoption of Ordinance No. 2018-03 as printed. Seconded.

Mode moved to refer Ordinance No. 2018-03 back to the Planning & Zoning Committee. Seconded and carried.


Executive Summary

Section 59.69(10)(b)2 of the Wisconsin Statutes states that, “...in a county with a county zoning agency and a county executive or county administrator, the county executive or county administrator shall appoint and supervise the head of the county zoning agency...” Section 11.11(a) 4 of the Jefferson County Zoning Ordi-
nance authorizes appointment of the Zoning Administrator by the County Board of Supervisors on recommendation of the Planning and Zoning Committee. This appointment authority in the County Zoning Ordinance is inconsistent with state statutes which authorizes the County Administrator to make such appointments. The amendments proposed below bring section 11.11(a)4 of the Jefferson County Zoning Ordinance into compliance with state statutes. The Planning & Zoning Committee met on March 26, 2018, and recommended forwarding this ordinance amendment to the County Board for approval.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 11.11(a)4 of the Zoning Ordinance shall be amended as follows:

4. Office of the Zoning Administrator: County Zoning Agency: The office of the County Zoning Agency Administrator is an administrative department of the Jefferson County government, created by the Board of Supervisors. The office is headed by the Head of the County Zoning Agency pursuant to s. 59.69(10)(b)2, Wis. Stats. This position is a County Department Head position which is a Zoning Administrator appointed by the County Administrator subject to confirmation by the County Board of Supervisors on recommendation of the Planning and Zoning Committee. The office shall also consist of such other personnel as shall be provided for the office. In addition to duties and responsibilities specified elsewhere in this Ordinance, the Head of the County Zoning Agency Zoning Administrator shall be responsible for directing the work of the office, for making periodic reports as required on the activities of the office, and for training and educational activities to assure that persons connected with the program are able to keep abreast of developments in the field of County land use ordinances.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Nass moved that Ordinance No. 2018-04 be adopted as printed. Seconded and carried.

Wineke present.

Braughler introduced Resolution No. 2018-05.

Executive Summary

Jefferson County is the owner of approximately 19 acres of land which is located within the municipal boundaries of the City of Jefferson. This vacant parcel of property was utilized by Jefferson County since 1937 as the Jefferson County Highway Shop. The City of Jefferson has identified this site as a priority for redevelopment. The property is located along the Rock River at the intersection of Puerner Street (the street leading to the Jefferson County Fair Grounds) and business 26 (Main Street). This location has close proximity to the business center of the City of Jefferson. This resolution authorizes Jefferson County to enter into an intergovernmental agreement with the City of Jefferson for the develop-
ment of 5.7 acres of the former highway shop property to create a joint County-City park. The Parks Committee was informed of this proposed intergovernmental agreement and approved submitting an application to the Wisconsin Department of Natural Resources for grant funding for this project at its meeting on April 9, 2018. The Administration and Rules Committee considered this resolution at its meeting on March 28, 2018, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County is interested in developing 5.7 acres along the Rock River which has limited development potential based on its location in the 100 year and 500 year floodplain, and

WHEREAS, a joint County-City park will provide easy access to the national Rock River trail as well as access to multiple other bike trails which is essential to promoting outdoor public recreation, tourism and enhancing the quality of life for Jefferson County and the City of Jefferson, and

WHEREAS, a joint County-City park will be mutually beneficial to both parties to include the ability to submit joint applications for grant programs, more public amenities to serve constituents and increased development opportunities for County property within the City, and

WHEREAS, intergovernmental cooperation is designated as an objective in the Jefferson County Strategic Plan.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby authorizes County Administrator Benjamin Wehmeier to enter into an intergovernmental agreement with the City of Jefferson for the development of a joint City-County park on 5.7 acres of County owned property formerly used by the County as its highway shop.

Fiscal Note: The County is in the process of applying for grant funding to fund this project. The amount and source of additional funding will be determined at a future date.


Jones introduced Ordinance No. 2018-05.

Executive Summary

The existing Jefferson County Purchasing Ordinance was adopted on April 19, 2005, and last amended on December 9, 2008. The operational needs of many Jefferson County departments have significantly changed since the current Purchasing Ordinance was adopted. This ordinance repeals and recreates the Jefferson County Purchasing Ordinance to create a framework of internal controls that is better suited for the current operational
environment of Jefferson County. The Finance Committee met on April 12, 2018, and recommended forwarding this ordinance to the County Board for adoption.

**THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:**

Section 1. Jefferson County Purchasing Ordinance No. 2005-01 is hereby repealed.

Section 2. The Jefferson County Purchasing Ordinance is hereby recreated as attached:

Section 3. This ordinance shall be effective after passage and publication as provided by law.

[The Purchasing Ordinance will be available at the County Clerk’s office upon request or on the County’s website at www.jefferson-countywi.gov.]

**Jones moved that Ordinance No. 2018-05 be adopted.** Seconded and carried: Ayes 22 (Jones, Kelly, David, Braughler, Herbst, Morris, Wineke, Reese, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Jaeckel, Spaanem, Patrick, Nelan, Schultz, Christensen), Noes 0, Absent 8 (Tietz, Rinard, Zastrow, Hartz, Kannard, Poulsom, Foelker, Roberts).

**Jones introduced Resolution No. 2018-06.**

**Executive Summary**

The current amount charged for a cremation permit by the Jefferson County Medical Examiner is $200. State Statute s. 59.365 limits fee increases for services rendered by a coroner or medical examiner to an amount not to exceed the annual percentage change in the U.S. consumer price index for all urban consumers (CPI-U), U.S. city average, as determined by the U.S. Department of Labor, for the 12 months ending on December 31 of the year before the increase. The CPI-U for 2017 was 2.1%. This resolution increases the current cremation permit fee from $200 to $204 which is within the limits established by State Statute. The Finance Committee considered this resolution at its meeting on April 12, 2018, and recommends forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the cremation permit fee charged by the Medical Examiner’s Office was established in the 2018 County budget at $200, and

WHEREAS, the consumer price index for all urban consumers (CPI-U), U.S. city average, as determined by the U.S. department of labor, for the 12 months ending on December 31, 2017 was 2.1 percent, and

WHEREAS, State Statute s. 59.365 allows the County to increase cremation permit fees charged by the Medical Examiner to $204.

NOW, THEREFORE, BE IT RESOLVED that the cremation permit fee charged by the Medical Examiner’s Office shall be increased from $200 to $204 effective upon passage of this resolu-
Fiscal Note: This resolution will increase the fee established in the 2018 budget for cremation permits from $200 to $204 in accordance with State Statute s. 59.365. As a budget amendment this resolution requires twenty (20) out of thirty (30) affirmative votes for passage.

**Jones moved that Resolution No. 2018-06 be adopted.** Seconded and carried: Ayes 22 (Jones, Kelly, David, Braughler, Herbst, Morris, Wineke, Reese, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Jaeckel, Spaanem, Patrick, Nelan, Schultz, Christensen), Noes 0, Absent 8 (Tietz, Rinard, Zastrow, Hartz, Kannard, Poulson, Foelker, Roberts).

**Jones introduced Resolution No. 2018-07.**

**Executive Summary**

Jefferson County commenced a foreclosure action for unpaid taxes and currently holds title to property located at 217 Maple Drive in the City of Waterloo, property identification number 290-0813-0544-089, with the principal amount of delinquent taxes and interest totaling $429.42 through May 31, 2018. The City of Waterloo has informed Jefferson County that it is interested in purchasing this vacant parcel of land. The Jefferson County Real Estate Tax Foreclosure Policy adopted by the Finance Committee authorizes the sale of land to a municipality where the foreclosed property is located at the cost of the delinquent taxes and interest. This is in accordance with § 75.69, Wis. Stats., which exempts the County from complying with the usual publication and bidding requirements when selling tax delinquent land to municipalities and requires County Board approval of the sale. This resolution authorizes Jefferson County to convey the above parcel of real property to the City of Waterloo for payment of delinquent taxes and interest totaling $429.42. The Finance Committee met on April 12, 2018, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is hereby incorporated into this resolution, and

WHEREAS, Jefferson County annually settles with local taxing jurisdictions such as villages, school districts and cities by paying those jurisdictions their share of unpaid real estate taxes and receives a tax certificate and a tax lien on the property for which the taxes are due, and

WHEREAS, periodically the County takes title to properties subject to the tax liens through a foreclosure action, and

WHEREAS, the County commenced a foreclosure action and currently holds title to property located at 217 Maple Drive in the City of Waterloo, with the principal amount of delinquent taxes and interest due totaling $429.42 through May 31, 2018, and

WHEREAS, the City of Waterloo has expressed interest in taking title to said parcel, and

WHEREAS, § 75.69, Wisconsin Statutes, allows the County to transfer tax foreclosed property to another unit of government
without following the usual publication and bidding requirement.

NOW, THEREFORE, BE IT RESOLVED that the County is
authorized to convey the above parcel of tax delinquent land,
Parcel #290-0813-0544-089, to the City of Waterloo in return for
payment of the principal amount of delinquent taxes and interest
totaling $429.42 through May 31, 2018, or, if the sale is closed
after May 31, 2018, for an amount that is adjusted to include the
accrued interest up to the date of sale.

Fiscal Note: The proceeds from this sale in the amount of
$429.42 will be applied toward delinquent taxes and interest in-
curred for this property

Jones moved for the adoption of Resolution No. 2018-07.
Seconded and carried: Ayes 22 (Jones, Kelly, David, Braugh-
ler, Herbst, Morris, Wineke, Reese, Morse, Lund, Nass, Payne,
Kutz, White, Schroeder, Mode, Jaeckel, Spaanem, Patrick, Nelan,
Schultz, Christensen), Noes 0, Absent 8 (Tietz, Rinard, Zastrow,
Hartz, Kannard, Poulson, Foelker, Roberts).

Reese introduced Resolution No. 2018-08.

Executive Summary

On March 22, 2018, the Highway Department received quotes
from all area vendors for pre-mixed asphalt. The Highway Depart-
ment purchases the asphalt from the vendors and delivers the ma-
terial to the job site for placement by County crews. The vendor
selected by the County will be determined by the location of the
project and the plant location to obtain the best price for each proj-
ect. This resolution authorizes the Jefferson County Highway De-
partment to purchase pre-mixed asphaltic concrete products at the
prices listed below from any of the asphalt vendors in 2018. The
Highway Committee met on March 27, 2018, and recommended
forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this
resolution, and

WHEREAS, the Jefferson County Highway Committee is au-
thorized to receive quotes on pre-mixed asphaltic concrete prod-
ucts needed in 2018, and

WHEREAS, such quotes were received and opened on March
22, 2018, with the following results:

<table>
<thead>
<tr>
<th>Company</th>
<th>Price (per ton)</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wolf Paving</td>
<td>$40.15, $36.35, $35.35 PG58-28</td>
<td>Delafield</td>
</tr>
<tr>
<td>Wolf Paving</td>
<td>$40.15, $36.35, $35.35 PG58-28</td>
<td>Sun Prairie</td>
</tr>
<tr>
<td>Payne &amp; Dolan, Inc.</td>
<td>$45.00, $40.50, $37.25 PG58-28</td>
<td>LaGrange</td>
</tr>
<tr>
<td>Payne &amp; Dolan, Inc.</td>
<td>$45.00, $40.00, $37.25 PG58-28</td>
<td>Waukesha</td>
</tr>
<tr>
<td>Payne &amp; Dolan, Inc.</td>
<td>$45.00, $40.00, $36.00 PG58-28</td>
<td>Sussex</td>
</tr>
<tr>
<td>Rock Road Company</td>
<td>$45.50, $43.00, $42.00 PG58-28</td>
<td>Milton</td>
</tr>
</tbody>
</table>

NOW, THEREFORE, BE IT RESOLVED that the Jefferson
County Highway Department is authorized to purchase pre-mixed
asphaltic concrete products at the listed prices from any of the
asphalt vendors in 2018.

Fiscal Note: The Highway Department will determine the best
price for each project (asphalt price plus trucking) when selecting
a plant location. The department will also consider plant schedule and availability. Funds have been allocated in 2018 Highway Maintenance Account No. 53311 and Highway Construction Account No. 53312.


Reese introduced Resolution No. 2018-09.

Executive Summary

On March 22, 2018, the Highway Department received bids from area vendors for seal coat emulsions. The contractor provides the emulsions and transportation to the county job sites. Vendors selected by the County will be determined by the location of the project and the plant location to obtain the best price for each project. This resolution authorizes the Jefferson County Highway Department to purchase emulsion products from the vendors listed below at the stated bid prices. The Highway Committee met on March 27, 2018, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Committee is authorized to receive bids on bituminous asphalt products needed in 2018, and

WHEREAS, such bids were received and opened on March 22, 2018, with the following results:

<table>
<thead>
<tr>
<th>Company</th>
<th>Type of Asphalt (emulsion)</th>
<th>Bid Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Henry G. Meigs, Inc.</td>
<td>CRS-2 (Applied)</td>
<td>$2.1588 per gallon</td>
</tr>
<tr>
<td></td>
<td>CRS-2 (Product)</td>
<td>$2.0088 per gallon</td>
</tr>
<tr>
<td></td>
<td>CRS-2P (Applied)</td>
<td>$2.3588 per gallon</td>
</tr>
<tr>
<td></td>
<td>CRS-2P (Product)</td>
<td>$2.2088 per gallon</td>
</tr>
<tr>
<td></td>
<td>HFRS-2 (Applied)</td>
<td>$2.1588 per gallon</td>
</tr>
<tr>
<td></td>
<td>HFRS-2 (Product)</td>
<td>$2.0088 per gallon</td>
</tr>
<tr>
<td></td>
<td>HFRS-2P (Applied)</td>
<td>$2.3588 per gallon</td>
</tr>
<tr>
<td></td>
<td>HFRS-2P (Product)</td>
<td>$2.2088 per gallon</td>
</tr>
<tr>
<td></td>
<td>CSS-1 (FOB Ship Pt.)</td>
<td>$1.8000 per gallon</td>
</tr>
<tr>
<td></td>
<td>CRS-2PD (Applied)</td>
<td>$1.9088 per gallon</td>
</tr>
<tr>
<td></td>
<td>CRS-2PD (Product)</td>
<td>$1.7588 per gallon</td>
</tr>
<tr>
<td>Farhner Asphalt</td>
<td>CRS-2 (Applied)</td>
<td>$0.3300 per gallon</td>
</tr>
<tr>
<td>(Application Only)</td>
<td>HFRS-2 (Applied)</td>
<td>$0.3300 per gallon</td>
</tr>
<tr>
<td></td>
<td>HFRS-2P (Applied)</td>
<td>$0.3300 per gallon</td>
</tr>
<tr>
<td></td>
<td>CRS-2P (Applied)</td>
<td>$0.3300 per gallon</td>
</tr>
<tr>
<td></td>
<td>CRS-2PD(Applied)</td>
<td>$0.3300 per gallon</td>
</tr>
</tbody>
</table>

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase emulsion products from the vendors listed at the stated bid prices in 2018.

Fiscal Note: The funds to come from the Highway Mainte-

Reese introduced Resolution No. 2018-10.

Executive Summary
On March 22, 2018, the Highway Department received quotes from area vendors for asphalt pulverizing and milling. The Highway Department schedules all projects to work on-site with the selected vendor. The vendor selected by the County will be determined by the location of the project and the plant location to obtain the best price for each project. This resolution authorizes the Jefferson County Highway Department to accept the seasonal quotes for 2018 from all vendors listed below utilizing the lowest priced vendor, unless the vendor cannot meet the project schedule of the department, in which case the next lowest priced vendor shall be used. The Highway Committee met on March 27, 2018, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Committee is authorized to receive quotes on full depth pulverizing and milling needed in 2018, and

WHEREAS, such quotes were received and opened on March 22, 2018, with the following results:

<table>
<thead>
<tr>
<th>Company</th>
<th>Full Depth Pulverizing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tri-County Paving</td>
<td>$0.2750 per sq. yd.</td>
</tr>
<tr>
<td>Payne &amp; Dolan</td>
<td>$0.3900 per sq. yd.</td>
</tr>
<tr>
<td>The Kraemer Company</td>
<td>$0.3960 per sq. yd.</td>
</tr>
<tr>
<td>WK Construction</td>
<td>$0.5440 per sq. yd.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Company</th>
<th>Milling</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tri-County Paving</td>
<td>$0.289 per sq. yd. @ 1 inch depth</td>
</tr>
<tr>
<td></td>
<td>$0.332 per sq. yd. @ 2 inch depth</td>
</tr>
<tr>
<td></td>
<td>$0.415 per sq. yd. @ 3 inch depth</td>
</tr>
<tr>
<td></td>
<td>$0.539 per sq. yd. @ 4 inch depth</td>
</tr>
<tr>
<td>WK Construction</td>
<td>$0.416 per sq. yd. @ 1 inch depth</td>
</tr>
<tr>
<td></td>
<td>$0.457 per sq. yd. @ 2 inch depth</td>
</tr>
<tr>
<td></td>
<td>$0.496 per sq. yd. @ 3 inch depth</td>
</tr>
<tr>
<td></td>
<td>$0.537 per sq. yd. @ 4 inch depth</td>
</tr>
<tr>
<td>Payne &amp; Dolan</td>
<td>$0.650 per sq. yd. @ 1 inch depth</td>
</tr>
<tr>
<td></td>
<td>$0.650 per sq. yd. @ 2 inch depth</td>
</tr>
<tr>
<td></td>
<td>$0.650 per sq. yd. @ 3 inch depth</td>
</tr>
<tr>
<td></td>
<td>$0.550 per sq. yd. @ 4 inch depth</td>
</tr>
<tr>
<td>The Kraemer Company</td>
<td>$1.37 per sq. yd. @ 1 inch depth</td>
</tr>
</tbody>
</table>
NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to accept the seasonal quotes for 2018 from all vendors utilizing the lowest priced vendor, unless the vendor cannot meet the project schedule of the department, in which case the next lowest priced vendor shall be used.

_Fiscal Note: Funds have been allocated in 2018 Highway Maintenance Account No. 53311 and Highway Construction Account No. 53312._


Recess 6:54; resume 6:59 p.m.

Reese introduced Resolution No. 2018-11.

Executive Summary

The Highway Department leases a quarry on CTH J and receives lime rock crushing bids from vendors every two to three years to replenish its inventory. For 2018 the vendors were asked to provide bid numbers that included crushing several grades of lime rock and crushing recycled asphalt. This resolution authorizes the Jefferson County Highway Department to enter into a contract with Bjoin Limestone for limestone crushing in 2018. The Highway Committee met on March 27, 2018, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Highway Department has solicited bids for crushing approximately 120,000 tons of lime rock and 10,000 tons of recycled asphalt, and

WHEREAS, the Highway Department opened bids on March 22, 2018, with the following results,

<table>
<thead>
<tr>
<th>Company</th>
<th>Total Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bjoin Limestone</td>
<td>$292,300.00</td>
</tr>
<tr>
<td>Michaels Corporation</td>
<td>$354,600.00</td>
</tr>
<tr>
<td>Yahara Materials, Inc.</td>
<td>$396,000.00</td>
</tr>
<tr>
<td>Frank Brothers, Inc.</td>
<td>$401,500.00</td>
</tr>
<tr>
<td>Linck Aggregates</td>
<td>$447,250.00</td>
</tr>
</tbody>
</table>

WHEREAS, Bjoin Limestone is the lowest responsible bidder,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to enter into a contract with Bjoin Limestone for limestone crushing in 2018.

_Fiscal Note: Adequate funds are available in the Highway Department budget for this contract._

Reese moved that Resolution No. 2018-11 be adopted. Seconded and carried: Ayes 22 (Jones, Kelly, David, Braughler,
Reese introduced Resolution No. 2018-12.

Executive Summary

The Jefferson County Highway Department obtains funding through the Wisconsin Department of Transportation (WisDOT) Local Road Improvement Program (LRIP) for select projects. For 2018, Jefferson County bid three projects that include funding from WisDOT in the LRIP Program for asphalt material purchases (CTH Y, Korth Lane - Town of Lake Mills, Herr Road - Town of Sullivan). This resolution awards the asphalt bids for the 2018 Local Road Improvement Program (LRIP) projects for Jefferson County including County Highway Y (Johnson Creek – STH 26), Korth Lane (Lake Mills), and Herr Road (Sullivan) to Wolf Paving from Oconomowoc. The Highway Committee met on March 27, 2018, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Committee was authorized to receive bids on pre-mixed asphalt products needed in 2018, and

WHEREAS, such bids were received and opened on March 22, 2017, with the following results:

<table>
<thead>
<tr>
<th>Company</th>
<th>Bid Prices (PG58-28 Asphalt)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wolf Paving</td>
<td>5 LT $40.15 per ton 4 LT $36.35 per ton 3 LT $35.35 per ton</td>
</tr>
<tr>
<td>Rock Road Co., Inc.</td>
<td>$45.50 per ton $43.00 per ton $42.00 per ton</td>
</tr>
<tr>
<td>Payne &amp; Dolan, Inc.</td>
<td>$45.00 per ton $40.00 per ton $37.25 per ton</td>
</tr>
</tbody>
</table>

**Lowest combined asphalt bid including haul cost.

WHEREAS, Wolf Paving from Oconomowoc, Wisconsin, is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED the asphalt bids for the Local Road Improvement Program (LRIP) projects for Jefferson County including County Highway Y (Johnson Creek – STH 26), Korth Lane (Lake Mills), and Herr Road (Sullivan) in 2018 be awarded to Wolf Paving from Oconomowoc, Wisconsin.

Fiscal Note: The Wisconsin Department of Transportation requires asphalt purchase projects through the Local Road Improvement Program (LRIP) be awarded to a paving contractor. The funds for asphalt purchases will come from Highway Construction Account 53312 and the Wisconsin Department of Transportation LRIP funds.

Reese moved that Resolution No. 2018-12 be adopted. Seconded and carried: Ayes 22 (Jones, Kelly, David, Braughler, Herbst, Morris, Wineke, Reese, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Jaeckel, Spaanem, Patrick, Nelan, Morse, Herbst, Reese, Kutz, White, Schroeder, Mode, Jaeckel, Spaanem, Patrick, Nelan, Schultz, Christensen), Noes 0, Absent 8 (Tietz, Rinard, Zastrow, Hartz, Kannard, Poulson, Foelker, Roberts).

Executive Summary

The Midwest Renewable Energy Association, in partnership with Heart of the City and Sustain Jefferson, all 501(c)3 nonprofit organizations, are organizing a “Solar Group Buy,” called “Glacial Heritage Solar,” in and around Jefferson County this year. Glacial Heritage Solar is a group purchasing program that enables interested residential and commercial consumers in a designated geographic area to access expert advice and volume discounts in buying and installing solar electric systems during a designated period of time. (See: growsolar.org/glacial-heritage-solar/ )

The discount is generated through a competitive selection of a solar installer. The greater the number of property owners who choose to purchase solar electric systems, the lower the price of each solar electric system purchased through the program.

The program unfolds with multiple free information sessions called Solar Power Hours being held around the County to educate the public about the Solar Group Buy. Interested individuals and businesses may then sign up for a free evaluation of the potential for solar energy at their site. The interested party then has until August 2018 to decide to participate, after which bids are solicited for purchase and installation of the solar electric systems.

Jefferson County supports the Glacial Heritage Solar Group Buy, but is not part of the program and does not profit from the sales. The Infrastructure Committee considered this resolution at its meeting on April 4, 2018, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the voluntary use of solar-produced electricity by citizens diversifies the electric power supply of Jefferson County, and

WHEREAS, solar-produced electricity provides capacity to the grid during peak power needs (e.g. summer), and

WHEREAS, solar-produced electricity generation requires no fossil fuels and reduces pollutants, and

WHEREAS, over time the use of solar produced electricity saves participating residents money on their electric bills, thus retaining that money within Jefferson County, and

WHEREAS Jefferson County recognizes the promotional benefits of being a green powered community,

NOW, THEREFORE, BE IT RESOLVED that Jefferson County supports and endorses the Glacial Heritage Solar Group Buy organized by Midwest Renewable Energy Association, in partnership with Heart of the City and Sustain Jefferson that will take place between January 2018 and August 31, 2018, in the following ways:
1. Allowing the use of the Jefferson County logo on promotional materials.
2. May promote project details through email, website, and social media, as deemed appropriate by the County Administrator.
   Fiscal Note: No Jefferson County funds will be utilized for this program. The County may allocate limited employee resources toward the program.

David moved that Resolution No. 2018-13 be adopted. Seconded and carried with Christensen abstaining for possible conflict of interest.

Mode introduced the Proclamation - Proclaiming National Economic Development Week in Jefferson County.

WHEREAS, the Jefferson County Economic Development Consortium is a member of the International Economic Development Council (IEDC) and recognizes this council as the largest professional economic development organization dedicated to serving economic developers, and

WHEREAS, the IEDC is promoting National Economic Development week as part of its efforts to provide leadership and excellence in economic development for communities, members, and partners through training, research, policy advocacy, and initiatives such as the Accredited Economic Development Organization program and the Certified Economic Developer designation, and

WHEREAS, the Jefferson County Economic Development Consortium and the Economic Development staff of Jefferson County promote the economic well-being and quality of life for the residents of Jefferson County by engaging in a wide variety of efforts to attract and retain high-quality jobs, develop vibrant communities and enhance the tax base.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby proclaim May 7 through May 12, 2018, as “National Economic Development Week” and reminds individuals of the importance of this community celebration which supports the expansion of career opportunities and improving the quality of life for the residents of Jefferson County.
   Fiscal Note: This Proclamation has no fiscal impact.

Mode moved for the adoption of the Proclamation – Proclaiming National Economic Development Week in Jefferson County. Seconded and carried.

Wehmeier introduced the following appointments:

THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request your confirmation of the following individuals as members of the designated Commission:

Traffic Safety Commission:
   a. Russ Cooper, Jefferson, Wisconsin, for an indeterminate term to fill at At-Large position.
b. Kenneth M. Pileggi, Vice President of the Chief & Sheriff’s Association, for an indeterminate term to fill an At-Large position.

I respectfully request confirmation of this appointment

**Braughler moved for confirmation of the appointments.** Sec-

onded and carried.

**Public Comment (General).** Frankie Fuller spoke on the Solar Group Buy.

**Temporary Committee Appointments.** Schroeder appointed the following supervisors to the Planning and Zoning Committee: Da-

vid, Rinard, Reese, Nass and Jaeckel.

Supplemental information presented at the April 17, 2018, Jefferson County Board meeting will be available at the County Clerk’s office upon request or on the County’s website at www. jeffersoncountywi.gov.

**There being no further business, Jaeckel moved that the Board adjourn.** Seconded and carried at 7:17 p.m.
Chair Jim Schroeder presiding.

County Clerk Barbara Frank called the roll with all members being present except Braughler and Patrick. Braughler gave prior notice of his inability to attend.

District 1....... Richard C. Jones
District 3............ Greg David
District 5... James B. Braughler
District 7...... Dwayne C. Morris
District 9.......... Amy Rinard
District 11...... Donald Reese
District 13........ Ed Morse
District 15...... Steven J. Nass
District 17......... Russell Kutz
District 19....... Jim Schroeder
District 21..... John C. Kannard
District 23...... George Jaeckel
District 25..... Matthew Foelker
District 27........ Conor Nelan
District 29....... Mary K. Roberts

District 2 ............. Mike Kelly
District 4 ............ Augie Tietz
District 6 ............ Dan Herbst
District 8 ....... Michael Wineke
District 10 ...... Lloyd Zastrow
District 12 .... Peter A. Hartz
District 14 .......... Kirk Lund
District 16......... Laura Payne
District 18 ...... Brandon White
District 20 ........ Jim Mode
District 22 ...... Blane Poulson
District 24 .... Alyssa Spaanem
District 26 ...... Gregg Patrick
District 28 ........ Dick Schultz
District 30 .... Walt Christensen

County Administrator Ben Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Agenda was accepted as printed.

Special Order of Business.

Reese, member of the Solid Waste Committee, introduced Resolution No. 2018-14.

WHEREAS, the Jefferson County Sheriff’s Office and the Police Departments of Jefferson, Fort Atkinson, Whitewater, UW-Whitewater, Palmyra, Lake Mills, Waterloo, Johnson Creek and Watertown have partnered with the Jefferson County Solid Waste/Air Quality Committee in placing drug drop-off boxes in their lobbies, and

WHEREAS, placing drug drop-off boxes in law-enforcement lobbies allows Jefferson County residents to have easy access to dispose of their drugs properly and further provides residents with drug drop-off boxes within ten miles of their home, and

WHEREAS, proper disposal keeps drugs out of the hands of children, Jefferson County ground water and stops their misuse, and

WHEREAS, law enforcement volunteers including Sheriff Paul Milbrath, Sheriff’s Deputies, and Watertown and Fort Atkinson Police Officers participated in the collection of drugs at Clean Sweep events, and

WHEREAS, the Jefferson County Solid Waste/Air Quality Committee and the Jefferson County Drug Free Coalition thank the Jefferson County Sheriff’s Office and the Police Departments
of Jefferson, Fort Atkinson, Whitewater, UW-Whitewater, Palmyra, Lake Mills, Waterloo, Johnson Creek and Watertown for giving back to the community and for volunteering their time at the Clean Sweep program events and proper drug disposal at their collection boxes, and

WHEREAS, without their support, the Jefferson County Clean Sweep program and Drug Take Back collection sites would not be successful.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors gratefully acknowledges and appreciates its partnership with the Jefferson County Sheriff’s Office and the Police Departments of Jefferson, Fort Atkinson, Whitewater, UW-Whitewater, Palmyra, Lake Mills, Waterloo, Johnson Creek and Watertown for the Solid Waste/Air Quality Committee’s Clean Sweep and Recycling Program’s Drug Take Back initiative.

BE IT FURTHER RESOLVED that upon passage, a copy of this resolution shall be sent to the two local newspapers, posted on the Jefferson County website and the Jefferson County Facebook page and a signed copy be presented to the Sheriff’s Office and the Jefferson County Police Departments of Jefferson, Fort Atkinson, Whitewater, UW-Whitewater, Palmyra, Lake Mills, Waterloo, Johnson Creek and Watertown.

Fiscal Note: This resolution will have no fiscal impact.

Reese moved that Resolution No. 2018-14 be adopted. Seconded and carried.

Patrick present.

Communications.

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
May 1, 2018

Available Cash on Hand
April 1, 2018 $ 108,063.98
April Receipts $ 7,324,153.35
Total Cash $ 7,432,217.33

Disbursements
General – April 2018 $ 6,086,264.22
Payroll – April 2018 1,417,117.76
Total Disbursements 7,503,381.98

Total Available Cash $ (71,164.65)

Cash on Hand (in banks)
May 1, 2018 $ 513,147.71
Less Outstanding Checks 584,312.36
Total Available Cash $ (71,164.65)

Local Government Investment Pool - General $ 14,622,796.67
DANA Investments 28,477,195.10
Local Government Investment Pool - Clerk of Courts 26,457.65
Local Government Investment Pool -
Farmland Preservation 172,798.37
Local Government Investment Pool - Parks/Liddle 83,072.44
Local Government Investment Pool – Highway Bond 1,902,038.68

Total 2018 Interest $ 291,200.27

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Frank introduced the following communications:

1. Chair Schroeder, as appointing authority for standing committees, hereby appoints the following for a two-year term ending April 21, 2020, unless otherwise noted and effective May 1, 2018:

   BUILDING AND GROUNDS COMMITTEE: (5 members) David, Patrick, Payne, Roberts, Spaanem

   COMMUNITY ACTION COALITION: Lund

   ECONOMIC DEVELOPMENT CONSORTIUM: (3 members + Municipality Representatives) Carlson, David, Ellefson, Freitag, Hansen, Jones (04-30-2021), Mode (04-30-2019), Rinard (04-30-2020), Trebatoski, Wescott-Barten, Wilke

   EXECUTIVE COMMITTEE: (5 members – 1 Chair; 1 - 1st Vice Chair; 1 - 2nd Vice Chair) Braughler, Mode, Nass, Rinard, Schroeder

   FAIR PARK COMMITTEE: (7 members) Hall-Kind, Hartz, Nelan, Poulson, Spaanem, Steindorf, White

   FINANCE COMMITTEE: (5 members: 1 - 1st or 2nd Vice Chair) Jaeckel, Jones, Nelan, Kutz, Rinard

   HIGHWAY COMMITTEE: (5 members) Kannard, Reese, Schultz, Wineke, Zastrow

   HISTORIC SITES PRESERVATION COUNCIL: (5 members) Birmingham, S. Mode, Morse, Payne, Schultz

   HOME CONSORTIUM BOARD: (3 County representatives) Kannard, Kutz, Wineke

   HUMAN RESOURCES COMMITTEE: (5 members) Braughler, Lund, Patrick, Payne, Wineke

   LAND & WATER CONSERVATION COMMITTEE: (5 members: 2 members of UW Extension + 1 Chair of Farm Service Agency) Anthang (FSA), Burlingham, Christensen, Foelker, Herbst (UW), Kelly (UW), Morse

   LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE: (5 members) Braughler, David, Lund, Morris, White

   LOCAL EMERGENCY PLANNING COMMITTEE (LEPC): Bach, Batterman, Biefeld, Bolz, Butzine, Clish, DeWolfe, Ellifson, Haber-
man, Hable, Haugom, Horiacher, Leslie, Milbrath, G. Scott, D. Scott, Swinehart

MARSH COUNTRY HEALTH ALLIANCE: (1 member) Mode

PARKS COMMITTEE: (5 members) Morse, Nass, Patrick, Tietz, Zastrow

PLANNING & ZONING COMMITTEE: (5 members - 3 unincorporated) Foelker, Jaeckel, Nass, Poulson, Reese

SOLID WASTE COMMITTEE/AIR QUALITY: (5 members) David, Hartz, Reese, Spaanem, Schultz

UNIVERSITY EXTENSION EDUCATION COMMITTEE: (5 members - 2 LWCC) Herbst (LWCC), Kannard, Kelly (LWCC), Roberts, Zastrow

WI COUNTY UTILITY TAX ASSOCIATION: (1 member) Christensen

WISCONSIN RIVER RAIL TRANSIT COMMISSION: (3 members) Hansen (Alternate), Kannard (04-30-2021), Roberts (04-30-2020), Tietz (04-30-2019)

2. Nass, 1st Vice Chair of the County Board of Supervisors, Jefferson County, Wisconsin, as the appointing authority for select standing committees, hereby appoints to the following for a two-year term ending April 21, 2020, and effective May 1, 2018.

COMMUNITY ACTION COALITION: Lund

HUMAN RESOURCES COMMITTEE: (5 members) Lund

LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE: (5 members) Lund

3. Human Resources Director Terri Palm-Kostroski recognized recent retirees: Donna Hollinger, Human Services, 16 years 4 months; Christopher Woods, Highway, 21 years 6 months; Donna Miller*, Human Services, 23 years 2 months; Jeff Simes, Zoning, 23 years 10 months; Matthew Miller, Sheriff’s Office, 29 years 7 months; Bruce Gondert, Sheriff’s Office, 30 years 2 months; and Patrick Punzel, Highway, 31 years 10 months. (* denotes retiree in attendance)

4. Recognition of Outgoing Supervisors:


WHEREAS, Ron Buchanan served as the County Board Supervisor for District 6 from April 1992 to April 2000 and from April 2002 to April of 2018, and

WHEREAS, Supervisor Ron Buchanan served on the Audit Committee, Board of Health, Budget Committee, Countryside Board of Trustees, Fair Park Committee, Finance Committee, Highway Committee, Home Consortium Board, Personnel Committee, Solid Waste & Air Quality Committee, UW Extension Education Committee and Veterans’ Service Commission, and

WHEREAS, Ron provided leadership in development of County policy, and

WHEREAS, Ron is known for his calm demeanor, reasoned judgment, supervision of the Fair counters, passion for “his departments” and most importantly, his perfectly timed motions to adjourn, and

WHEREAS, it is fitting for Supervisor Buchanan to be recog-
nized by the Jefferson County Board of Supervisors for his public service, foresight, and thoughtfulness in Jefferson County which will be missed.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 8th day of May 2018, does hereby honor and thank Ron Buchanan for his contribution to Jefferson County and wish him happiness and good health in the years ahead.


Frank introduced Resolution No. 2018-16.

WHEREAS, Gary Kutz served as the County Board Supervisor for District 30 from April 2016 to April 2018, and
WHEREAS, Supervisor Gary Kutz served on the Infrastructure Committee, Solid Waste & Air Quality Committee and Wisconsin River Rail Transit Commission, and
WHEREAS, Gary provided leadership in development of County policy, and
WHEREAS, Gary is known for his calm demeanor and reasoned judgment, and
WHEREAS, it is fitting for Supervisor Kutz to be recognized by the Jefferson County Board of Supervisors for his public service, foresight, and thoughtfulness in Jefferson County which will be missed.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 8th day of May 2018, does hereby honor and thank Gary Kutz for his contribution to Jefferson County and wish him happiness and good health in the years ahead.

Morris moved that Resolution No. 2018-16 be adopted. Seconded and carried.

5. Fair Housing Week Proclamation:
Schroeder introduced the Fair Housing Week Proclamation.

WHEREAS, 2018 is the 50th anniversary of the passage of Title VIII of the Civil Rights Act of 1968, known as the Federal Fair Housing Law, and Wisconsin is celebrating 53rd anniversary of the Wisconsin Open Housing Law, and
WHEREAS, fair housing occurs when people have a wide range of housing choices based on their income and needs regardless of race, color, sex, sexual orientation, religion, national origin, ancestry, age marital status, lawful source of income, disability, family status or status as a victim of domestic abuse, sexual abuse or stalking.

NOW, THEREFORE, BE IT HEREBY RESOLVED that I, Jim Schroeder, County Board Chair of Jefferson County, do hereby proclaim the week of March 19, 2018, to be Fair Housing Week in Jefferson County and commend all those who have been involved with the struggle for fair housing. I wish continued success in breaking the barriers that limit the realization of equal housing opportunity for everyone.

Morris moved that the Fair Housing Week Proclamation be
adopted. Seconded and carried.

6. A Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on May 17, 2018, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin.

The communications and notice were received and placed on file.

Public Comment (agenda items). None.

Corporation Counsel J. Blair Ward, County Administrator Ben Wehmeier, Economic Development Consortium Director Victoria Pratt, Human Resources Director Terri Palm-Kostroski and Medical Examiner Nichol Tesch presented their department’s annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(13).

Nass, member of the Planning & Zoning Committee, introduced the following:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on March 15 and April 19, 2018, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations: approval of petitions R4046A-18, R4051A-18, R4052A-18, R4053A-18, R4054A-18 and R4055A-18.

Dated this 30th day of April 2018. Donald Reese, Secretary.

The prior month’s amendments, R4047A-18, R4048A-18 and R4049A-18 are effective upon passage by County Board, subject to Wisconsin Statutes, 59.69(5).

Nass introduced Ordinance No. 2018-06.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R4046A-18 was referred to the Jefferson County Planning and Zoning Committee for public hearing on March 15 and Petitions R4051A-18, R4052A-18, R4053A-18, R4054A-18 and R4055A-18 were referred for public hearing on April 19, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1 EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

APPROVE WITH CONDITIONS and rezone 0.88 acre from part of PIN 020-0814-2134-000 (38.16 acre) owned by Eggert
Acres LLC and PIN 020-0814-2134-001 (1.84 acres) owned by Cherise and Jeffrey Kienast to create an A-2 zone on West Road, Town of Milford. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. R4051A-18 – Randy Schultz

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

APPROVE WITH CONDITIONS and reconfigure a 1.84-acre lot around the home at N8187 County Road Q from part of PIN 020-0814-2134-000 (38.16 acres) owned by Eggert Acres LLC and PIN 020-0814-2134-001 (1.84 acres) owned by Cherise and Jeffrey Kienast. Rezone to create a 1.12-acre new building site on West Road from PIN 020-0814-2134-000 (38.16 acres) owned by Eggert Acres LLC. The sites are in the Town of Milford. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. R4052A-18 – Randy Schultz

APPROVE WITH CONDITIONS and create a 1-acre building site on Engelhart Road and a 3-acre farm consolidation lot around the existing home at N9338 Engelhart Road from part of PIN 020-0814-0544-000 (33.796 acres) in the Town of Milford. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. R4053A-18 – Charles & Jill Hutchins/C & J Hutchins Trust property

APPROVE WITH CONDITIONS and create a 2.5-acre farm consolidation lot around the home at N7669 French Road and a new 1.1-acre building site also on French Road, both from part of PIN 020-0814-2744-000 (40 acres) in the Town of Milford. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. R4054A-18– Debra Stults

APPROVE WITH CONDITIONS and create a 1-acre building site from part of PIN 006-0716-1731-000 (16.757 acres) near W1928 County Road B, Town of Concord. This is being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. R4046A-18 – Tamie Roberts

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE

APPROVE WITH CONDITIONS and create a 4.5-acre Natural Resource zone near N6322 Shorewood Hills Road from part of PIN 018-0713-1614-000 (30.089 acres) in the Town of Lake Mills. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. R4055A-18 – Garry Anderson/Leroy Scheel Trust property

PLEASE SEE INDIVIDUAL FILES FOR A COMPLETE RECORD OF THE ABOVE DECISIONS.

The above rezonings shall be null and void and of no effect 1 year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved that Ordinance No. 2018-06 be adopted as printed. Seconded and carried with Kannard abstaining for possible conflict of interest.

Nass introduced Resolution No. 2018-17.
Executive Summary

Digital parcel maps delineating land ownership are a key component of the Jefferson County Geographic Information System (GIS). This information is used by the general public and real estate professionals including assessors, appraisers, title searchers, land surveyors and attorneys along with local, state and federal officials. The digital parcel maps for the rural areas of Jefferson County were automated in the early nineteen nineties by digitizing hand drawn maps and transforming the coordinate data to the Public Land Survey System grid. These digital parcel maps have served the County well for the past 20 plus years. However, the digitizing and transforming process resulted in some horizontal positional inaccuracies that are evident when overlaying the digital parcel lines over orthophotography. The parcel map improvement project integrates property surveys, orthophotography and other survey data to increase the accuracy of the County’s digital parcel maps. Pro-West and Associates of Walker, Minnesota, was awarded the contract in May of 2016 as the lowest responsible bidder at a cost of $8.85 per parcel. The first phase of the multi-year project has allowed Pro-West and Associate technicians to become conversant in the County’s digital parcel maps unique characteristics and records systems for accessing surveys, deeds and other documents required to improve parcel map accuracy. The contract with Pro-West and Associates was extended in April of 2018 at the same price of $8.85 per parcel. This resolution authorizes the Land Information Office to extend the current contract with Pro-West and Associates of Walker, Minnesota a second time for additional parcel mapping services at a slightly higher cost of $9.25 per parcel. The Planning & Zoning Committee considered this resolution at its April 30, 2018 meeting and voted to forward to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and
WHEREAS, a request for proposals to provide digital parcel mapping service was received from 6 companies in 2016, and
WHEREAS, the price per parcel of $9.25 proposed by Pro-West and Associates is 29% less then next lowest bid price of $13.00 in 2016, and
WHEREAS, Pro-West and Associates is agreeable to providing parcel mapping services for an additional 6,486 parcels at $9.25 price per parcel, and
WHEREAS, solicitation of new bids could increase the price per parcel due to the additional vendor costs of developing proposals, and
WHEREAS, the Planning and Zoning Committee recommends extending the current contract with Pro-West and Associates of Walker, Minnesota, to provide additional parcel mapping services in 2018, and
WHEREAS, extending this contract is consistent with section 6 of the Jefferson County Purchasing Ordinance.
NOW, THEREFORE, BE IT RESOLVED that the Jefferson
County Board of Supervisors does hereby authorize the Land Information Office to extend the current contract with Pro-West and Associates of Walker, Minnesota, for additional parcel mapping services at a cost of $9.25 per parcel for a total project cost of $59,999.50.

**Fiscal Note:** The project is funded in the 2018 budget account 1303.521219 through a Wisconsin Land Information Program Strategic Initiative Grant of $50,000 and non-tax levy Land Information Program retained fees of $9,999.50. All of these funds are derived from a portion of Register of Deeds document recording fees.

**Nass moved for the adoption of Resolution No. 2018-17.** Seconded and carried: Ayes 29 (Jones, Kelly, David, Tietz, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 1 (Braughler).

**Morris, member of the Law Enforcement/Emergency Management Committee introduced the Proclamation proclaiming May 17, 2018, as Jefferson County Peace Officers Memorial Day in Jefferson County.**

WHEREAS, each year Congress and the President of the United States designate May 15th as Peace Officers Memorial Day and the week in which that date falls as National Police Week, and

WHEREAS, the members of the law enforcement agencies of Jefferson County play an essential role in safeguarding the rights and freedoms of the citizens of Jefferson County, and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement officers, and that members of our law enforcement agencies recognize their duty to serve the people by safeguarding life and property, by protecting citizens against violence and disorder, and by protecting the innocent against deception and the weak against oppression, and

WHEREAS, the Jefferson County Board calls upon all citizens of Jefferson County and upon all patriotic, civic and educational organizations to observe the week of May 13-19, 2018, as National Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens, and

WHEREAS, the men and women of our law enforcement community unceasingly provide a vital public service, and

WHEREAS, the Board calls upon all citizens of Jefferson County to observe Wednesday, May 17, 2018, as Jefferson County Peace Officers Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made
the ultimate sacrifice in service to their community or have become disabled in the performance of duty; and let us recognize and pay respect to the survivors of our fallen heroes.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board proclaims May 17, 2018, as Jefferson County Peace Officers Memorial Day.

Morris moved that the above Proclamation be adopted. Seconded and carried.

County Administrator Wehmeier read the following appointments:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:

MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I do hereby request the County Board’s confirmation of the following appointments:


c. Conor Nelan, Fort Atkinson, Wisconsin, to the Board of Health for three-year terms ending May 10, 2022. There is still one vacancy on the Board of Health.


e. Lee Leverton, Lake Mills, Wisconsin, to the Sheriff’s Civil Service Commission for a five-year term ending January 1, 2023.

f. No appointment was made to the Veterans’ Service Commission for a three-year term ending December 11, 2023.

Morris moved that the appointments be confirmed. Seconded and carried.

Schroeder read the following appointments:

By virtue of the authority vested in me I do hereby appoint and request the County Board’s confirmation of the following individuals as members of the designated consortiums, commissions and committees:

Historic Sites Preservation Council:


c. Ed Morse, Lake Mills, Wisconsin, for a two-year term ending April 21, 2020.


Morris moved to confirm said appointments. Seconded and carried.

54 Tuesday, May 8, 2018
Economic Development Consortium:
 Moriss moved that the appointments be confirmed. Seconded and carried.

Public Comment (General). None.

Supplemental information presented at the May 8, 2018, Jefferson County Board meeting will be available at the County Clerk’s office upon request or on the County’s website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded and carried at 8:25 p.m.
JEFFERSON COUNTY BOARD MINUTES
TUESDAY, JUNE 12, 2018, 7:00 P.M.

Chair Jim Schroeder presiding.

County Clerk Barbara Frank called the roll with all members being present.

District 1 ....... Richard C. Jones  District 2 ................. Mike Kelly
District 3 .............. Greg David  District 4 .............. Augie Tietz
District 5 .... James B. Braughler  District 6 ............ Dan Herbst
District 7 ...... Dwayne C. Morris  District 8 ....... Michael Wineke
District 9 ............ Amy Rinard  District 10 .... Lloyd Zastrow
District 11 .... Donald Reese  District 12 .... Peter A. Hartz
District 13 ........... Ed Morse  District 14 .......... Kirk Lund
District 15 ....... Steven J. Nass  District 16 .... Laura Payne
District 17 .......... Russell Kutz  District 18 .... Brandon White
District 19 ...... Jim Schroeder  District 20 ....... Jim Mode
District 21 ...... John C. Kannard  District 22 .... Blane Poulson
District 23 ...... George Jaeckel  District 24 .... Alyssa Spaanem
District 25 ...... Matthew Foelker  District 26 ........ Gregg Patrick
District 27 ....... Conor Nelan  District 28 ......... Dick Schultz
District 29 ...... Mary K. Roberts  District 30 .... Walt Christensen

County Administrator Ben Wehmeier led Pledge of Allegiance.

A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

The Board proceeded with the agenda as printed.

Rinard, Chair of the Administration & Rules Committee, moved that the minutes of the April 17 and May 8, 2018, meetings be approved as presented. Seconded and carried.

Special Order of Business. The 2017 Comprehensive Annual Financial Report and Audit Report were presented by Dan Berg of Sikich LLP.

Communications.

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
June 1, 2018

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<tr>
<td>Available Cash on Hand</td>
<td>(71,164.65)</td>
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<td>May Receipts</td>
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<td>Total Cash</td>
<td>5,168,474.53</td>
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<td>Disbursements</td>
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<td>General – May 2018</td>
<td>3,624,449.26</td>
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<tr>
<td>Payroll – May 2018</td>
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</tr>
<tr>
<td>Total Disbursements</td>
<td>5,022,243.47</td>
</tr>
<tr>
<td>Total Available Cash</td>
<td>146,231.06</td>
</tr>
<tr>
<td>Cash on Hand (in banks)</td>
<td></td>
</tr>
<tr>
<td>June 1, 2018</td>
<td>814,429.01</td>
</tr>
</tbody>
</table>
Less Outstanding Checks 668,197.95
Total Available Cash $ 146,231.06
Local Government Investment Pool - General $ 13,116,137.84
DANA Investments 28,540,915.24
Local Government Investment Pool - Clerk of Courts 26,498.23
Local Government Investment Pool - Farmland Preservation 173,063.39
Local Government Investment Pool - Parks/Liddle 83,199.85
Local Government Investment Pool – Highway Bond 1,904,955.83
$ 43,844,770.38
2018 Interest – Super N.O.W. Account $ 494.66
2018 Interest – L.G.I.P. – General Funds 92,320.07
2018 Interest – DANA Investments 280,582.70
2018 Interest – L.G.I.P. – Parks/Carol Liddle Fund 538.60
2018 Interest – L.G.I.P. – Farmland Preservation 1,120.33
2018 Interest – L.G.I.P. – Clerk of Courts 171.55
2018 Interest – L.G.I.P. – Highway Bond 12,331.80
Total 2018 Interest $ 387,559.71

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Frank introduced the following communications:
1. Appointment dated May 29, 2018, by Chair of the County Board of Supervisors Schroeder appointing Dwayne Morris as Chairman of the Emergency Management Committee for a two-year term ending April 21, 2020 (effective May 29, 2018).
2. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on June 21, 2018, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin.

The communications and notice were received and placed on file.

Public Comment. Rick Mortimer, Town of Koshkonong, spoke on the Glacial Heritage Solar, a group purchasing program to leverage buying power and secure discounts for solar PV. Attorney Mike Hahn, Madison, spoke on the Kevin Gordon/Nancy Gordon Trust rezoning (See Ordinance No. 2018-07).

Annual Reports. Finance Director Marc DeVries, Director/Health Officer Gail Scott and Jeff De La Rosa, Vice President of People Against Domestic and Sexual Abuse (PADA), presented their department’s annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(13). Veterans’ Service annual report held over to a future date.

Payne, Chair of the Building & Grounds Committee, introduced Resolution No. 2018-18.

Executive Summary

The Human Services Department requested bids from ven-
dors for concrete removal and replacement in the maintenance shed at the Human Services Building. The Human Services Board met on May 8, 2018, and the Building and Grounds Committee met on June 6, 2018, to review the bids and recommended forwarding this resolution to the County Board to accept the bid from Eagle Enterprise Excavating as the lowest responsible bidder.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Human Services Board received bids for concrete removal and replacement in the maintenance shed at the Human Services Building, and

WHEREAS, bids were received with the following results:

<table>
<thead>
<tr>
<th>Company</th>
<th>Bid Price for Required Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eagle Enterprise Excavating</td>
<td>$ 8,135</td>
</tr>
<tr>
<td>Kramer Enterprises</td>
<td>$ 9,204</td>
</tr>
<tr>
<td>Johnson &amp; Sons Paving</td>
<td>$ 12,510</td>
</tr>
</tbody>
</table>

AND WHEREAS, the Human Services Board and the Building and Grounds Committee have determined Eagle Enterprise Excavating is the lowest responsible bidder for this project.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to accept the bid of Eagle Enterprise Excavating as the lowest responsible bidder for concrete removal and replacement in the maintenance shed at the Human Services Building in the amount of $8,135.

Fiscal Note: Funds for this project have been allocated in 2018 Human Services Department Budget, project number 65210-995210-594822.

Payne moved that Resolution No. 2018-18 be adopted. Seconded and carried: Ayes 30 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 0.


Executive Summary

The Human Services Department requested bids from vendors for the installation of new steel, insulation and interior lining in the maintenance shed at the Human Services Building. The Human Services Board met on May 8, 2018, and the Building and Grounds Committee met on June 6, 2018, to review bids and recommended forwarding this resolution to the County Board to accept the bid from London Lumber and Construction, Inc. as the lowest responsible bidder.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Human Services Board received one bid for the installation of new steel, insulation and interior lining in the maintenance shed at the Human Services Building, and

WHEREAS, bids were received with the following results:
<table>
<thead>
<tr>
<th>Company</th>
<th>Bid Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>London Lumber &amp; Construction, Inc.</td>
<td>$36,205</td>
</tr>
</tbody>
</table>

AND WHEREAS, the Human Services Board and the Building and Grounds Committee have determined London Lumber and Construction, Inc. is the lowest responsible bidder for this project.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to accept the bid of London Lumber and Construction, Inc. as the lowest responsible bidder for the installation of new steel, insulation and interior lining in the maintenance shed at the Human Services Building in the amount of $36,205.

Fiscal Note: Funds for this project have been allocated in 2018 Human Services Department Budget, project number 65210-995210-594822.

Payne moved for the adoption of Resolution No. 2018-19.
Seconded and carried: Ayes 30 (Jones, Kelly, David, Tietz, Braughtler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulsom, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 0.


Executive Summary

The Human Services Department received bids from vendors to expand, seal and stripe the Human Services parking lot. The Human Services Board met on May 8, 2018, and the Building and Grounds Committee met on June 6, 2018, to review the bids and recommended forwarding this resolution to the County Board to accept the bid from Parking Lot Maintenance, Inc. as the lowest responsible bidder.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Human Services Board received bids to expand, seal and stripe the Human Services parking lot, and

WHEREAS, bids were received with the following results:

<table>
<thead>
<tr>
<th>Company</th>
<th>Bid Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parking Lot Maintenance, Inc.</td>
<td>$22,324.00</td>
</tr>
<tr>
<td>Poblocki Paving Corp.</td>
<td>$31,292.00</td>
</tr>
<tr>
<td>Johnson &amp; Sons Paving Co.</td>
<td>$34,056.00</td>
</tr>
<tr>
<td>Thunder Road</td>
<td>$36,603.00</td>
</tr>
<tr>
<td>Fahrner Asphalt Sealers, LLC</td>
<td>$39,651.52</td>
</tr>
</tbody>
</table>

AND WHEREAS, the Human Services Board and the Building and Grounds Committee have determined Parking Lot Maintenance, Inc. is the lowest responsible bidder for this project.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to accept the bid of Parking Lot Maintenance, Inc. as the lowest responsible bidder for the parking lot project at the Human Services Building in the amount of $22,324.

Fiscal Note: Funds for this project have been allocated in 2018 Human Services Department Budget, project number 65210-
Payne moved that Resolution No. 2018-20 be adopted. Seconded and carried: Ayes 29 (Jones, Kelly, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Roberts, Christensen), Noes 1 (David), Absent 0.


Executive Summary

As part of the Jefferson County jail air conditioning system renovation project, it was determined that the chiller for the jail air conditioning system was in need of replacement. The replacement cost was funded using jail assessment funds approved by the Law Enforcement and Emergency Management Committee (70 percent) in the amount of $34,198.50 which are collected from jail inmates in accordance with Wisconsin Law, and budgeted central services funds (30 percent) in the amount of $14,656.53. The total cost for the jail air conditioning chiller is $48,855.03. This resolution ratifies the professional services agreement entered into to complete this project and amends the budget to properly allocate funds between the Central Services Department and the Sheriff’s Office. The Law Enforcement and Emergency Management Committee considered this expenditure of jail assessment funds and professional services agreement at its meeting on May 25, 2018, as well as Building & Grounds Committee which met on June 6, 2018, and recommended forwarding a resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and
WHEREAS, it has been determined that the chiller for the jail air conditioning system is in need of replacement, and
WHEREAS, a majority of the cost of replacement (70 percent) was funded through jail assessment funds with the balance funded through the central services budget, and
WHEREAS, the total cost of replacement is $48,855.03, and
WHEREAS, this resolution ratifies the professional services agreement entered into to replace the chiller for the jail air conditioning system.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the professional services agreement entered into to replace the chiller for the jail air conditioning system is hereby ratified in the amount of $48,855.03.

Fiscal Note: The cost of this project is currently budgeted in Central Services, account number 11201.594822 (Central Services – Capital Improvement – Building). Since Jail Assessment funds will be utilized for the cost of this project, the project should be budgeted in the Sheriff’s Department. Therefore a budget transfer of $14,657 is requested from 11201.594822 to 13108.594822 (Jail Assessment – Capital Improvement – Building). An additional adjustment from 13108.594960 (Jail Assessment – Capital Reserve) to 13108.594822 in the amount of $34,199 is also requested to
fund the remainder of the project. This is a budget amendment requiring 20 out of 30 affirmative votes from the total membership of the County Board.

Chief Deputy Jeff Parker informed the Board that jail assessments are not collected from jail inmates but are imposed in a fine or forfeiture for a violation of state law or municipal or county ordinance.

Payne moved that Resolution No. 2018-21 be adopted. Seconded and seconded: Ayes 30 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 0.

Wehmeier, County Administrator, introduced Resolution No. 2018-22.

Executive Summary

On May 21, 2018, Jefferson County, through the Jefferson County Economic Development Consortium, received a donation in the amount of $50,000 from HBC Services, Inc. Acceptance of this donation was conditioned on Jefferson County using these funds to help families purchase homes in Jefferson County. The Jefferson County Economic Development Consortium has an established Home Buyer Counseling Program which provides services to Jefferson County residents and includes providing financial assistance for low to moderate income homebuyers who meet established criteria. These services include conducting seminars, financial counseling and referrals for down payment assistance and are within the scope of the donation conditions imposed by HBC Services, Inc. This resolution will authorize the County Administrator to accept the $50,000 donation from HBC Services, Inc. to help families purchase homes in Jefferson County.

WHEREAS, the Executive Summary is incorporated into this resolution, and
WHEREAS, the Jefferson County Economic Development Consortium received a donation in the amount of $50,000 from HBC Services, Inc. to be used to help families purchase homes in Jefferson County, and
WHEREAS, the Jefferson County Donation Policy requires donations in excess of $5,000 to be accepted by the County Board, and
WHEREAS, this resolution will authorize the County Administrator to accept the $50,000 donation from HBC Services, Inc.
NOW, THEREFORE, BE IT RESOLVED that the donation to Jefferson County from HBC Services, Inc. in the amount of $50,000 for the purpose of helping families purchase homes in Jefferson County is hereby accepted.
BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors expresses its gratitude to HBC Services, Inc for this generous donation.

Fiscal Note: Since this is unanticipated revenue with potential corresponding expenditures, a budget amendment is required. A
budgetary increase in the amount of $50,000 is hereby requested for account numbers 11902.485200 (Homebuyer Program Donations – Restricted) and 11902.594950 (Homebuyer Program – Operating Reserve). This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership (20 votes of the 30 member County Board). The donation in the amount of $50,000 will be placed in a donation restricted account. Braughler moved that Resolution No. 2018-22 be adopted. Seconded and carried: Ayes 30 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 0.

Jones, Chair of the Finance Committee, introduced Resolution No. 2018-23.

Executive Summary

The Jefferson County Highway Satellite Shop located at W1593 Marietta Avenue, Ixonia, has been used by the Jefferson County Highway Department as a satellite shop for over 50 years. Due to the construction of new highway satellite shops, the Highway Department no longer requires the use of the satellite shop in Ixonia. The Ixonia satellite shop was noticed for public sale by publishing a Class 3 notice in the Daily Jefferson County Union, Oconomowoc Enterprise and Watertown Daily Times as well as posted on the County website offering sale of the satellite shop to the highest bidder. Jefferson County received seven bids which are listed below. On June 12, 2018, the Finance Committee reviewed the bids and is recommending that this property be sold to the highest bidder, Jason Hughes as agent for Hughes Reynolds Group, LLC for $150,100.00.

WHEREAS, the executive summary is incorporated into this resolution, and
WHEREAS, the Jefferson County Highway Department no longer requires the use of the Highway Department satellite shop in Ixonia, and
WHEREAS, bids were solicited for the sale of the Ixonia satellite shop to the highest bidder, and
WHEREAS, seven bids were received as follows:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stevo Matic</td>
<td>$11,352</td>
</tr>
<tr>
<td>Timothy Wolter</td>
<td>$35,000</td>
</tr>
<tr>
<td>Fred Mueller</td>
<td>$42,026</td>
</tr>
<tr>
<td>Investments &amp; Beyond</td>
<td>$54,000</td>
</tr>
<tr>
<td>E and R Landholdings LLC</td>
<td>$100,000</td>
</tr>
<tr>
<td>Timothy May &amp; Robert Morris</td>
<td>$111,101</td>
</tr>
<tr>
<td>Jason Hughes, agent for</td>
<td></td>
</tr>
<tr>
<td>Hughes Reynolds Group, LLC</td>
<td>$150,100</td>
</tr>
</tbody>
</table>

NOW, THEREFORE, BE IT RESOLVED that the Ixonia Highway Satellite Shop be sold to the highest bidder, Jason Hughes as agent for Hughes Reynolds Group, LLC, in the amount of $150,100 and the Jefferson County Clerk execute the deed and
any other required documents to complete the sale.

_Fiscal Note: The funds derived from this sale will be deposited in the capital projects fund to offset the expenses associated with the new highway satellite shops._

**Jones moved that Resolution No. 2018-23 be adopted.** Seconded and carried: Ayes 30 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 0.

**Jones introduced Resolution No. 2018-24.**

**Executive Summary**

A claim has been made against Jefferson County for damages. The claim has been reviewed by the County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company (WMMIC), and was recommended for disallowance based on the finding that the County is not legally responsible for the alleged damages. This resolution formally denies said claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee met on June 12, 2018, and recommended forwarding this resolution to the County Board to disallow the claim.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<table>
<thead>
<tr>
<th>Claimant</th>
<th>Date of Loss</th>
<th>Claim Filed</th>
<th>Description</th>
<th>Alleged Damages</th>
</tr>
</thead>
<tbody>
<tr>
<td>James Flood</td>
<td>6/1/15</td>
<td>5/29/18</td>
<td>Claimant</td>
<td>No estimate</td>
</tr>
</tbody>
</table>

alleges that the Highway Department caused damage to his basement during a pulverizing project on County Road A in the Town of Milford

WHEREAS, the damage is alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the claim was not filed timely and the County is not legally responsible for the alleged damage.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

_Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County’s policy._

**Jones moved that Resolution No. 2018-24 be adopted.** Seconded and carried: Ayes 30 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 0.

Tuesday, June 12, 2018
Jones introduced Resolution No. 2018-25.

Executive Summary

The Jefferson County Highway Satellite Shop located at N7008 Rock Lake Road in Lake Mills has been used by the Jefferson County Highway Department as a satellite shop for over 50 years. Due to the construction of new highway satellite shops, the Highway Department no longer requires the use of the satellite shop in Lake Mills. The Lake Mills satellite shop was noticed for public sale by publishing a Class 3 notice in the Daily Jefferson County Union, Lake Mills Leader and Watertown Daily Times as well as posted on the County website offering sale of the satellite shop to the highest bidder. Jefferson County received three bids which are listed below. On June 12, 2018, the Finance Committee reviewed the bids and is recommending that this property be sold to the highest bidder, Chandler White for $140,000.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Department no longer requires the use of the Highway Department satellite shop in Lake Mills, and

WHEREAS, bids were solicited for the sale of the Lake Mills satellite shop to the highest bidder, and

WHEREAS, three bids were received as follows:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Benjamin and Stacy Schweighardt</td>
<td>$ 41,520</td>
</tr>
<tr>
<td>Robert Griggas</td>
<td>$ 50,123</td>
</tr>
<tr>
<td>Chandler White</td>
<td>$ 140,000</td>
</tr>
</tbody>
</table>

NOW, THEREFORE, BE IT RESOLVED that the Lake Mills Highway Satellite Shop be sold to the highest bidder, Chandler White, in the amount of $140,000 and the Jefferson County Clerk execute the deed and any other required documents to complete the sale.

Fiscal Note: The funds derived from this sale will be deposited in the capital projects fund to offset the expenses associated with the new highway satellite shops.

Jones moved that Resolution No. 2018-25 be adopted. Seconded and carried: Ayes 30 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Spaanem, Foelker, Patrick, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 0.

Nass, Chair of the Planning & Zoning Committee, introduced the Planning and Zoning Committee Report.

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on July 20, 2017; March 15 and May 17, 2018, as required by law pursuant to Wisconsin
Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations: Approval of Petitions R3782A-17, R4045A-18, R4056A-18, R4057A-18, R4058A-18, R4059A-18 and R4060A-18.

Dated this 21st day of May 2018. Donald Reese, Secretary

The prior month’s amendments R4046A-18, R4051A-18, R4052A-18, R4053A-18, R4054A-18, and R4055A-18 are effective upon passage by County Board, Subject to Wis. Stats. 59.69(5).


WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R3982A-17 was referred to the Jefferson County Planning and Zoning Committee for public hearing on July 20, 2017; Petition R4045A-18 was filed for public hearing on March 15, 2018; Petitions R4056A-18, R4057A-18, R4058A-18, R4059A-18 and R4060A-18 were filed for public hearing on May 17, 2018; and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Rezone PINs 012-0816-0831-001 (5.788 acres) and 012-0816-0824-001 (3 acres) to bring into conformance an existing church, school, parsonage and teacherage. The sites are at W1955, W1956, W1949 and W1969 Gopher Hill Road in the Town of Ixonia. This is in accordance with Sec. 11.04(f)7 or 11.04(f)2 of the Jefferson County Zoning Ordinance. R4056A-18 – St. Paul’s Evangelical Lutheran Church

FROM A-1, EXCLUSIVE AGRICULTURAL AND A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Rezone all of PIN 032-0815-2621-000 (16.6 acres) from A-1 to A-2 and part of PIN 032-0815-2621-002 (1.69 acres) from A-3 to A-2. The site is on County Road D in the Town of Watertown. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval and receipt and recording of a final certified map for the zone, including extraterritorial plat review if necessary. R4057A-18 – Ronald C. Maas

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Modify the original approval and create a 4-acre building site on County Road E from part of PIN 032-0815-1444-000 (40.816 acres) in the Town of Watertown, in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This is conditioned
upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R3982A-17 – Rodney Johnson

Rezone 2 acres of PIN 002-0714-1621-004 (4.761 acres) in the Town of Aztalan to create a new building site along Ziebell Road. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of a suitable soil test and receipt and recording of a final certified survey map, including extraterritorial plat review if necessary. R4045A-18 – Kevin Gordon/Nancy Gordon Trust property.

Create two, 2-acre building sites from part of PINs 032-0815-3322-002 (7.15 acres) and 032-0815-3324-000 (20 acres) along Switzke and Emerald Roads in the Town of Watertown. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt of a suitable soil test and receipt and recording of a final certified survey map, including extraterritorial plat review if necessary. All development shall be off those slopes in excess of 20%. R4058A-18 – Sonja Kruesel/Dennis & Pamela Staude Trust property.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCES**

Rezone 24 acres, a part of PINs 010-0615-2643-000 (40 acres) and 010-0615-2642-000 (40 acres) along the Bark River and near Hess Lane in the Town of Hebron. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. R4059A-18 – Thomas Wilson/Lindlland LLC property

Rezone PINs 026-0616-3033-000 (39.72 acres) and 026-0616-3034-000 (40 acres) near Hanson Road in the Town of Sullivan. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. R4060A-18 – John & Beverly Hachtel

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

**Nass moved that Ordinance No. 2018-07 be adopted.** Seconded and carried with Kannard abstaining for possible conflict of interest.

**Zastrow, Chair of the University Extension Education Committee, introduced the Proclamation proclaiming June Dairy Month in Jefferson County.**

WHEREAS drinking three to four 8 ounce glasses of milk each day is recommended for youth and adults, and

WHEREAS, there are 100 dairy farms and 13,800 dairy cows in Jefferson County, and

WHEREAS, dairy cows in Jefferson County produce 332 million pounds of milk per year, and

WHEREAS, each dairy cow produces 23,600 pounds of milk
per year resulting in an economic impact of $15,000 to $17,000 per cow, and

WHEREAS, farm and rural families are an important part of Jefferson County’s identity and culture, and

WHEREAS, agricultural enterprises are a focus area in Jefferson County’s emerging economic vision, and

WHEREAS, the University Extension Education Committee, at its May 14, 2018 meeting, recommended forwarding this proclamation to the Jefferson County Board of Supervisors to proclaim the month of June 2018 as Dairy Month in Jefferson County.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims the month of June 2018 to be Dairy Month in Jefferson County.

Fiscal Note: This Proclamation has no fiscal impact.

Zastrow moved that the Proclamation proclaiming June Dairy Month in Jefferson County be adopted. Seconded and carried.

Wehmeier introduced the following appointment:
TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS: MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of this appointment: Janet Sayre-Hoefl to the Zoning Board of Adjustment for a three-year term ending July 1, 2021.

Morris moved to confirm. Seconded and carried.

Public Comment (General). None.

Supplemental information presented at the June 12, 2018, Jefferson County Board meeting will be available at the County Clerk’s office upon request or on the County’s website at www.jeffersoncountywi.gov.

There being no further business, Braughler moved that the Board adjourn. Seconded and carried at 8:05 p.m.
JEFFERSON COUNTY BOARD MINUTES
TUESDAY, JULY 10, 2018, 7:00 P.M.

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll. Supervisors Braughler and Morris gave prior notice of their inability to attend. Herbst and Hartz were also absent.

District 1........ Richard C. Jones  District 2 ................. Mike Kelly
District 3.......... Greg David  District 4 ................. Augie Tietz
District 5........ James B. Braughler  District 6 ............ Dan Herbst
District 7.... Dwayne C. Morris  District 8 ....... Michael Wineke
District 9......... Amy Rinard  District 10 ........ Lloyd Zastrow
District 11...... Donald Reese  District 12 ....... Peter A. Hartz
District 13....... Ed Morse  District 14 ......... Kirk Lund
District 15...... Steven J. Nass  District 16 ......... Laura Payne
District 17....... Russell Kutz  District 18 ...... Brandon White
District 19...... Jim Schroeder  District 20 ........ Jim Mode
District 21..... John C. Kannard  District 22 ...... Blane Poulson
District 23..... George Jaeckel  District 24 ............ Vacant
District 25..... Matthew Foelker  District 26 ...... Gregg Patrick
District 27....... Conor Nelan  District 28 ........ Dick Schultz
District 29....... Mary K. Roberts  District 30 .... Walt Christensen

2018 Fairest of the Fair Kylie Eck and 2019 Fairest of the Fair contestants led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

The Board proceeded with the agenda as printed.

Rinard, Chair of the Executive Committee, moved that the minutes of the June 12, 2018, meeting be approved as presented. Seconded and carried.

Communications.

Frank presented the following communications:

1. Letter dated July 2, 2018, from Sheriff Paul S. Milbrath, notifying Jefferson County Board Chair of the resignation of County Board Supervisor Alyssa Spaanem, District #24, Whitewater, dated Friday, June 29, 2018, effective immediately.

2.

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
July 1, 2018

<table>
<thead>
<tr>
<th>Available Cash on Hand</th>
<th>$ 146,231.06</th>
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<tbody>
<tr>
<td>June 1, 2018</td>
<td></td>
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<tr>
<td>June Receipts</td>
<td>$ 5,956,440.21</td>
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<tr>
<td>Total Cash</td>
<td>$ 6,102,671.27</td>
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<table>
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<th>Disbursements</th>
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<tr>
<td>General – June 2018</td>
</tr>
<tr>
<td>Payroll – June 2018</td>
</tr>
<tr>
<td>Total Disbursements</td>
</tr>
<tr>
<td>---------------------</td>
</tr>
<tr>
<td>Total Available Cash</td>
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Cash on Hand (in banks)

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<tr>
<th>July 1, 2018</th>
<th>$ 1,275,272.23</th>
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<tbody>
<tr>
<td>Less Outstanding Checks</td>
<td>419,524.74</td>
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</tbody>
</table>

| Total Available Cash | $ 855,747.49 |

| Local Government Investment Pool - General | $ 11,653,188.04 |
| Local Government Investment Pool - DANA Investments | 28,627,481.81 |
| Local Government Investment Pool - Clerk of Courts | 26,539.12 |
| Local Government Investment Pool - Farmland Preservation | 173,330.43 |
| Local Government Investment Pool - Parks/Liddle | 83,328.23 |
| Local Government Investment Pool – Highway Bond | 1,907,895.19 |

| Total 2018 Interest | $ 462,106.36 |

| 2018 Interest – Super N.O.W. Account | $ 532.14 |
| 2018 Interest – L.G.I.P. – General Funds | 111,397.03 |
| 2018 Interest – DANA Investments | 332,638.24 |
| 2018 Interest – L.G.I.P. – Parks/Carol Liddle Fund | 666.98 |
| 2018 Interest – L.G.I.P. – Farmland Preservation | 1,387.37 |
| 2018 Interest – L.G.I.P. – Clerk of Courts | 212.44 |

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

3. County Board Chair appointment on June 18, 2018, of Tyler Kubicek, Environmental Health Specialist, to the Local Emergency Planning Committee (LEPC) for an indeterminate term effective June 18, 2018.


5. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on July 19, 2018, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson.

6. Email dated July 10, 2018, from Anne Drehfal regarding the eminent domain resolution on tonight’s agenda.

The communications and notice were received and placed on file.

Special Order of Business.

Schroeder requested confirmation of the appointment of Roger Lindl, 525 North Fremont Street, Whitewater, to fill the vacancy in Supervisory District 24. Reese moved to confirm the appointment of Roger Lindl to fill the vacancy in Supervisory District 24 ending April 21, 2020. Seconded and carried. Frank administered the oath of office to Roger Lindl.

County Board Chair appointed Roger Lindl to the Building and Grounds Committee, Fair Park Committee and Solid...
Waste/Air Quality Committee effective July 10, 2018, and expiring April 21, 2020.

Fairest of the Fair. Amy Listle, Marketing/Administrative Assistant for Fair Park, had the following 2019 Jefferson County Fairest of the Fair contestants introduce themselves: Libby Knoebel and Natalie Ciciva. Also introduced was the 2018 Jefferson County Fairest of the Fair Kiley Eck.


Herbst present.

Presiding Judge William Hue, Child Support Director Stacee Jensen, Clerk of Court Carla Robinson, Emergency Management Director Donna Haugom, Sheriff Paul Milbrath and Veterans’ Service Officer Yvonne Duesterhoeft presented their department’s annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(13).

Schroeder introduced Assistant Corporation Counsel Yelena Zarwell who is acting in the absence of Corporation Counsel J. Blair Ward.


Executive Summary

The Human Services Department solicited bids from vendors to replace two condensing units/coils, reclaim all refrigerant into cylinders, and replace all refrigerant piping at the Human Services Building. The Building and Grounds Committee met on July 3, 2018, and the Human Services Board met on July 10, 2018, and recommended forwarding this resolution to the County Board to accept the bid from Richter Heating & Air Conditioning, Inc. in the amount of $69,980.00 as the lowest responsible bidder.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Human Services Department received bids to replace two condensing units/coils, reclaim all refrigerant into cylinders, and replace all refrigerant piping at the Human Services Building, and

WHEREAS, original bids were received from three vendors, and

WHEREAS, the originals bids all contained different scopes of work, and

WHEREAS, at the June 12, 2018, Human Services Board meeting, the Human Services Board directed the Human Services Maintenance Supervisor to standardize the bids from the top two vendors, and

WHEREAS, revised bids were received with the following re-
Revised Bid | Original Bid
---|---
Richter Heating & Air Conditioning, Inc. | $69,980.00 | $73,105.00
Jensen Plumbing, Heating & Air, Inc. | Withdrawn bid | $71,000.00
H & H Industries, Inc. | N/A | $105,062.65

AND WHEREAS, the Human Services Board and the Buildings and Grounds Committee have determined that Richter Heating & Air Conditioning, Inc. is the lowest responsible bidder for this project.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts the bid of Richter Heating & Air Conditioning, Inc. as the lowest responsible bidder to replace two condensing units/coils, reclaim all refrigerant into cylinders, and replace all refrigerant piping at the Human Services Building in the amount of $69,980.00.

Fiscal Note: Funds for this project have been allocated in 2018 Human Services Department Budget, project number 65210-995210-594810.

Rinard, Chair of the Executive Committee, introduced Ordinance No. 2018-08.

Executive Summary

The Criminal Justice Collaborating Council was created by the Jefferson County Board of Supervisors by Ordinance No. 2014-08, to provide oversight for the Jefferson County Alcohol Treatment Court and was authorized 13 members. Since its creation, the Council’s scope of services has expanded to include oversight of the recently established Jefferson County Drug Treatment Court and membership has increased to 17 members with the addition of the Corporation Counsel, Health Department Director and a representative from the Child Support Office. The Council voted in favor of changing its name from the Criminal Justice Collaborating Council to the Community Justice Collaborating Council to more accurately reflect the diverse scope of services that it provides to Jefferson County residents. The Executive Committee met on June 27, 2018, and recommended amending Ordinance No. 2014-08 to change the name and membership of the Criminal Justice Collaborating Council and that the County Board Rules of Order be amended to incorporate these changes.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.06(1)(d) of the Board of Supervisors Rules of Order 2018-2020, is amended as follows:
CRIMINAL COMMUNITY JUSTICE COLLABORATING COUNCIL – Sixteen Seventeen members whose membership is determined by the position the member occupies or by appointment of the Council: Chief Judge or Presiding Judge for Jefferson County (Chair), County Administrator, County Board Chair, Sheriff, District Attorney, Clerk of Circuit Court, local government representative, Jefferson County Public Defender, Jefferson County Police Chief and Sheriff’s Association representative, Human Services Director, Jefferson County parole and probation manager, education representative, two members of the public Jefferson County citizens, Corporation Counsel, Health Department Director and Child Support Office representative. The Council shall create by-laws including establishing term lengths for members, meet at least quarterly and make recommendations to the County Board, or member’s respective organization, to facilitate the goals of the Council. Members may appoint a designee as authorized in the Criminal Community Justice Collaborating Council Bylaws. [Ord. 2016-01, 04/19/2016; Ord. No. 2018-01, 04/17/2018]

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Rinard moved for the adoption of Ordinance No. 2018-08. Seconded.

NOTE: Section 3.09 of the County Board rules provides that amendments to the rules shall be made by 2/3 vote. Proposed amendments shall be introduced at one session of the Board and laid over until the next session before action is taken, unless the Board waives laying it over by unanimous vote.

Rinard moved to suspend the rules. By a voice vote, unanimous approval was given to suspend the rules regarding layover of Ordinance 2018-08. Ordinance No. 2018-08 was adopted by a voice vote.

Rinard introduced Ordinance No. 2018-09.

Executive Summary

The mission of the Criminal Justice Collaborating Council is to enhance public safety in Jefferson County through community collaboration by ensuring criminal offender accountability, providing rehabilitation programs and supporting the rights and needs of victims. The Council is also committed to providing the coordinated leadership necessary to establish and foster innovative corrections programs for adult and juvenile offenders. The mission of the Council will be accomplished by making recommendations for more efficient use of County and State resources, making recommendations for better outcomes for justice system users, their families and the public at large; providing ongoing oversight for new or alternative treatment programs; providing coordination across county departments and budgets; enhancing public safety and continuing working with Community organizations in achieving an improved Criminal Justice system. When the Council was created by the Jefferson County Board of Supervisors by Ordinance No. 2014-08, it provided oversight for the Jefferson County Alcohol Treatment Court. Since its creation, the Council’s scope
of services has expanded to include oversight of the recently established Jefferson County Drug Treatment Court. The Council voted in favor of changing its name from the Criminal Justice Collaborating Council to the Community Justice Collaborating Council to more accurately reflect the diverse scope of services that it provides to Jefferson County residents. This ordinance amendment also increases membership from 13 members to 17 members which are currently serving on the Council. The Executive Committee met on June 27, 2018, and recommended forwarding this ordinance to the County Board for adoption.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Repeal and recreate the Jefferson County Criminal Justice Collaborating Council ordinance as follows:

Section 1. The Jefferson County Criminal Community Justice Collaborating Council is hereby created.

Section 2. The Council’s mission shall be to enhance public safety through community collaboration by ensuring offender accountability, providing rehabilitation programs and supporting the rights and needs of victims.

Section 3. There shall be at least thirteen seventeen voting members of the Council whose membership is determined by the position the member occupies or by appointment of the Council:

1. Chief Judge or Presiding Judge for Jefferson County (Chair)
2. County Administrator
3. County Board Chair
4. Sheriff
5. District Attorney
6. Clerk of Circuit Court
7. Local government representative
8. Public Defender – Jefferson County
9. Jefferson County Police Chief & Sheriff’s Association representative
10. Human Services Director
11. Parole and Probation Manager for Jefferson County
12. Education representative
13. Jefferson County citizen Member of the Public
14. Member of the Public
15. Corporation Counsel [Ord. No. 2015-27, 02-09-16]
16. Health Department Director
17. Child Support Office

The local government representative, education representative and county citizen members of the public shall be selected by the other members of the Council. Additional members may be appointed as the Council deems appropriate. Members may designate a staff person to represent them and vote at Council meetings which designation shall be done by written correspondence addressed to the chair of the Council.

Section 4. Compensation. The local government representative, if not a full time government employee, and the county citizen
tuesday, july 10, 2018  73
members of the public shall be entitled to a county meeting fee and mileage for meetings.

Section 5. The Council shall create by-laws including establishing term lengths for members appointed by it; meet at least quarterly, and make such recommendations to the County Board, or each member's respective organization as is appropriate to facilitate the goals of the Council.

Section 6. This ordinance shall be effective after passage and publication as provided by law.

[History: Ordinance No. 2014-08 adopted 06-10-2014; amended 02-09-2016]

SECTION 2. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: Estimated annual expenses for per diems and mileage will be approximately $600 to $700.

Rinard moved for the adoption of Ordinance No. 2018-09. Seconded and carried.

Rinard introduced Resolution No. 2018-27.

Executive Summary

According to Wisconsin Lawyer, approximately 1,100 State Bar members are currently on the State Public Defender’s list of attorneys accepting public defender assignments. Public defenders play a fundamental role in maintaining an honest, fair, and effective criminal justice system. During the 2006-2007 fiscal year, the office of the State Public Defender (SPD) assigned more than 142,000 cases to Wisconsin attorneys; nearly half of those cases were assigned to private practice lawyers. Hourly rates for private practice attorneys who accept public defender assignments make it difficult to attract attorneys to accept these assignments. This results in increased costs by requiring counties to pay significantly higher hourly rates for court appointed private attorneys to represent criminal defendants and causes postponement of cases in the legal system. Increasing the funding for the State Public Defender’s Office and raising the private bar rate for assigned Public Defender attorneys will enable more attorneys to accept these assignments. The Executive Committee considered this resolution at its meeting on June 27, 2018, and recommended forwarding to the County Board for approval.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, criminal cases continue to rise due to a variety of factors, and

WHEREAS, both the United States Constitution and the Wisconsin Constitution provide that persons accused of crimes have the right to counsel, and

WHEREAS, the Wisconsin Office of the Public Defender provides legal counsel to criminal defendants and other persons meeting income eligibility guidelines for services, and

WHEREAS, public defender offices do not have enough staff attorneys available or public defender assigned private attorneys willing to assist the Public Defender’s office because of inade-
quate pay, and

WHEREAS, this results in increased costs to counties by requiring counties to pay significantly higher hourly rates for private attorneys to represent criminal defendants, holding inmates in jail for longer periods of time pending court appointment of private attorneys, reducing efficiency of Courts and law enforcement, and delaying justice for victims, and

WHEREAS, the rate of compensation for public defender assigned private attorneys has not increased since 1995 and currently is the lowest hourly rate in the nation at $40.00 per hour, and

WHEREAS, this has created a financial burden on the Courts and Wisconsin counties.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby support providing sufficient resources to the Office of the Public Defender to ensure that the criminal justice system operates effectively and efficiently, and

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors does hereby support an increase in the rate of reimbursement for assigned public defender private attorneys to a market rate that will help ensure prompt legal representation for criminal defendants and allow cases to be handled in a timely and efficient manner; and

BE IT FURTHER RESOLVED that the County Clerk is directed to forward a copy of this resolution to Governor Scott Walker, the Wisconsin Counties Association and Jefferson County’s Legislative Representatives with the request that they assist in this endeavor.

Fiscal Note: If the Wisconsin Legislature increases funding for the Public Defender’s office, fees paid by Jefferson County for Court appointed private attorneys can be expected to decrease.

Rinard moved that Resolution No. 2018-27 be adopted. Seconded and carried.


Executive Summary

Condemnation of real property is the process whereby the government, governmental subdivisions, utility companies or other statutorily designated corporations and entities take title to private property for public purposes using the power of eminent domain. The Wisconsin eminent domain law, section 32.02(13), Wis. Stats., has been amended to expand the ability of businesses that transmit oil or related products in pipelines to condemn private property subject to the approval of the Wisconsin Public Service Commission upon a finding that the proposed real estate interests sought to be acquired are in the public interest. Before this amendment, these businesses were limited to corporations licensed to do business in Wisconsin. Now condemnation authority can be exercised by any business entity authorized to do business in Wisconsin. Due to the recently expanded scope of eminent domain law in Wisconsin, the Jefferson County Board of Supervisors finds that a legislative review is appropriate and requests the State of Wisconsin Legislature to conduct such a review which
will include the current and future impacts on owners of private property. The Executive Committee met on June 27, 2018, and recommended forward this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, condemnation of real property is the process whereby the government takes title to private land for the public good using its power of eminent domain, and

WHEREAS, taking private land against a landowner's objection is a power of the state that should be exercised only when no other alternatives exist, and

WHEREAS, eminent domain has historically been used sparingly for ensuring the public good with a provable need and just compensation, and

WHEREAS, a clearly defined and demonstrated public good has included demonstrating an essential community need for the construction of roadways, schools, public parks, public housing, community centers and public utilities, and

WHEREAS, when the power of eminent domain is expanded to authorize non-corporate business entities to condemn private property, the current and future impacts on owners of private property could be significant, and

WHEREAS, the state legislature possesses the sole power to revise state statutes and conducting a legislative review of the current eminent domain law will assist the legislature in determining whether or not further amendment of the Wisconsin eminent domain law is necessary.

NOW, THEREFORE, BE IT RESOLVED that due to the expanded scope of eminent domain law in Wisconsin, the Jefferson County Board of Supervisors hereby requests the State of Wisconsin Legislature to conduct a legislative review of Wisconsin's eminent domain law which will include the current and potential future impacts on owners of private property.

BE IT FURTHER RESOLVED that the County Clerk is directed to forward a copy of this resolution to Governor Scott Walker, the Wisconsin Counties Association, Jefferson County's Legislative Representatives and to the Public Service Commissioners with the request that they assist in this endeavor.

Fiscal Note: This resolution will have no fiscal impact.

Rinard moved that Resolution No. 2018-28 be adopted. Seconded.

Christensen moved to amend Resolution No. 2018-28 at the end of the NOW, THEREFORE clause by adding: additionally, the Board of Supervisors respectfully requests that the Governor instruct the Public Service Commission to delay granting or establish a moratorium on petitions to condemn property using eminent domain that would not have been allowed prior to 2015 until the Wisconsin Legislature has conducted a legislative review. Seconded.

Recess at 8:30 p.m.; resumed at 8:40 p.m.
Christensen moved to amend the amendment to Resolution No. 2018-28 as follows: additionally, the Board of Supervisors respectfully further requests that the Governor instruct the Public Service Commission to the delay granting or establish a moratorium on petitions to condemn property using eminent domain that would not have been allowed prior to 2015 until the Wisconsin Legislature has conducted a legislative review. Seconded and carried: Ayes 20 (Jones, Kelly, David, Tietz, Herbst, Wineke, Zastrow, Morse, Lund, Nass, Payne, Kutz, White, Mode, Kannard, Patrick, Nelan, Schultz, Roberts, Christensen), Noes 7 (Rinard, Reese, Schroeder, Poulson, Jaeckel, Lindl, Foelker), Absent 3 (Braughler, Morris, Hartz).


Resolution No. 2018-28 with the amended amendment was adopted: Ayes 23 (Jones, Kelly, David, Tietz, Herbst, Wineke, Rinard, Zastrow, Reese, Morse, Lund, Nass, Payne, Kutz, White, Mode, Kannard, Poulson, Patrick, Nelan, Schultz, Roberts, Christensen), Noes 4 (Schroeder, Jaeckel, Lindl, Foelker), Absent 3 (Braughler, Morris, Hartz).

Wineke, Vice Chair of the Human Resources Committee, introduced Resolution No. 2018-29.

Executive Summary

The Jefferson County District Attorney’s Office has recently implemented mandatory e-Filing (electronic filing) for court cases. E-Filing reduces the time Legal Secretaries spend on data entry, improves the accuracy of information, reduces the time spent searching for documents and reduces paperwork that requires filing and storage. The District Attorney (DA) and the Office Manager for the District Attorney’s Office recently evaluated staffing levels and the reallocation of responsibilities due to e-Filing and determined that efficiencies could be obtained by eliminating a vacant, full-time Legal Secretary position and creating a full-time Administrative Assistant position. This new Administrative Assistant I position will perform all administrative tasks, including triaging phone calls and assisting the public at the front desk. This will allow the existing Legal Secretary positions to more effectively perform the technical responsibilities of their jobs.

On July 2, 2018, the Human Resources Committee reviewed the request from the District Attorney and recommended forwarding this resolution to the County Board to create one full-time Administrative Assistant position and to eliminate one full-time, vacant Legal Secretary position in the District Attorney’s Office.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, electronic filing has stream-lined the processing of legal documents and other correspondence in the District Attor-
ney’s Office,

WHEREAS, it is more efficient to have an Administrative Assistant at the front desk to triage phone calls and monitor schedules, thereby allowing more time for Legal Secretaries to focus on the core aspect of their positions, and

WHEREAS, the District Attorney and the District Attorney Office Manager request, and the Human Resources Committee recommends, creation of one full-time Administrative Assistant I position and elimination of one full-time, vacant Legal Secretary position in the District Attorney’s Office.

NOW, THEREFORE, BE IT RESOLVED that the 2018 County Budget setting forth position allocations and funding in the District Attorney’s Office be and is hereby amended to create one full-time Administrative Assistant I position and eliminate one full-time, vacant Legal Secretary position, to become effective upon passage.

Fiscal Note: The creation of the Administrative Assistant I position costs $52,670 annually for salary and fringe benefits ($21,946 for the remainder of 2018 for salary and fringe benefits) and the elimination of the Legal Secretary position is a reduction of $62,546 annually for salary and fringe benefits ($26,061 for the remainder of 2018 for salary and benefits). There is a net tax-levy reduction of $4115 for the remainder of 2018 and an anticipated annual reduction of $9876; therefore, no tax-levy is required for these position changes. No budget amendment is required.

Wineke moved for the adoption of Resolution No. 2018-29. Seconded.

Wineke moved, seconded and carried, to amend Administrative Assistant I to Administrative Assistant II and change the fiscal note as follows:

Fiscal Note: The creation of the Administrative Assistant II position costs $57,498 annually for salary and fringe benefits ($23,958 for the remainder of 2018 for salary and benefits) and the elimination of the Legal Secretary position is a reduction of $62,546 annually for salary and fringe benefits ($26,061 for the remainder of 2018 for salary and benefits). There is a net tax-levy reduction of $2104 for the remainder of 2018 and an anticipated annual reduction of $5048; therefore, no tax-levy is required for these position changes. No budget amendment is required.

Wineke moved for the adoption of Resolution No. 2018-29 as amended. Seconded and carried: Ayes 27 (Jones, Kelly, David, Tietz, Herbst, Wineke, Rinard, Zastrow, Reese, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulsion, Jaeckel, Lindl, Foelker, Patrick, Nelam, Schultz, Roberts, Christiansen), Noes 0, Absent 3 (Braughler, Morris, Hartz).


Executive Summary

Jefferson County Human Services was recently awarded a three-year grant from the Greater Watertown Community Health Foundation to implement a Community Response/Prevention Action Plan. The Community Response Program (CRP) in Wisconsin was started in 2006 to provide much needed child mal-
treatment prevention services. CRP provides voluntary supports to families reported to county Child Protective Services (CPS) for alleged child abuse or neglect when the case is closed due to a finding that the report could not be substantiated. Community Response Programming works with families to mitigate the risk factors while increasing the protective factors to prevent child abuse and neglect.

The new funding will be utilized to create two new, full-time positions of a Parent Advocate Professional and a Parent Coach Paraprofessional. The Parent Advocate will require a Bachelor’s Degree and will work with families to mitigate risk factors, help identify and enhance protective factors, strengthen families, prevent child maltreatment and reduce referrals to CPS. The Parent Coach will provide short-term intervention that provides parents and other caregivers with tools for bringing about rapid and dramatic improvement in their child’s behavior. The combination of these two positions will target areas in Jefferson County that experience the most CPS reports.

The payment schedule for this grant is $136,500 in years one and two and $68,250 in year three, with years two and three dependent on evaluation and satisfactory outcomes in the first year(s) of the Community Response Program. Thereafter, these positions will be sustained through billing Emergency Mental Health and Targeted Case Management programs to recoup Medicaid revenue, as well as evaluating the CPS Services staffing and needs and reallocate funding to these positions as needed.

On July 2, 2018, the Human Resources Committee reviewed the request from the Human Services Director and recommended forwarding this resolution to the County Board to accept the grant funding of $136,500 in year one, create one full-time Parent Advocate Professional position and create one full-time Parent Coach Paraprofessional position at the Human Services Department.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, child neglect and abuse continue to be a concern throughout the County and the nation, resulting in the need to provide child maltreatment preventative services, and

WHEREAS, grant funding is available from the Greater Watertown Community Health Foundation to implement a Community Response/Prevention Action Plan, and

WHEREAS, to meet this need for Jefferson County citizens, the Human Services Director requests, and the Human Resources Committee recommends, creation of one full-time Parent Advocate Professional position and one full-time Parent Coach Paraprofessional position at the Human Services Department.

NOW, THEREFORE, BE IT RESOLVED that the 2018 County Budget be amended to accept the grant funding from the Greater Watertown Community Health Foundation in the amount of $51,187.50, assuming an August 15, 2018 start date. The Finance Director is authorized to make any necessary prorated budget adjustment based on a later start date, and
BE IT FURTHER RESOLVED that the 2018 County Budget setting forth position allocations and funding at the Human Services Department be and is hereby amended to one full-time Parent Advocate Professional position and one full-time Parent Coach Paraprofessional position at the Human Services Department, to become effective upon passage.

Fiscal Note: The Parent Advocate Professional position is budgeted for $77,102 annually for salary and fringe benefits ($28,913 for the remainder of 2018 for salary and benefits) and the Parent Coach position is budgeted for $59,269 annually for salary and fringe benefits ($22,226 for the remainder of 2018 for salary and benefits) and are both fully funded through the Community Response/Prevention Action Plan grant of $51,187.50; therefore, no tax-levy is required for these positions. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Wineke moved that Resolution No. 2018-30 be adopted. Seconded and carried: Ayes 27 (Jones, Kelly, David, Tietz, Herbst, Wineke, Rinard, Zastrow, Reese, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulsom, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 3 (Braughler, Morris, Hartz).

Mode, Chair of the Human Services Board, introduced Resolution No. 2018-31.

Executive Summary

Jefferson County utilizes a team approach between contracted attorneys and the District Attorney’s office to represent the interests of the public in Termination of Parental Rights (TPR) cases. This team approach was established by Jefferson County several years ago after it was determined to be in the best interests of the County and the children impacted by TPR cases for additional legal counsel to be retained to assist in the prosecution of TPR cases. By retaining additional legal counsel, Jefferson County is able to offer legal expertise for complex TPR cases and provide additional support to the District Attorney’s office to ensure the timely prosecution of TPR cases. This approach has reduced the time required to establish permanency for children by stabilizing their home situation through adoption. As a result, costs paid by the County for temporary foster care are reduced. Currently, contracted attorneys are hired as special prosecutors appointed by the Circuit Court Judges, with the Human Services Department funding these positions through the “IV E” provisions of a federal reimbursable grant to the County.

After reviewing the procedures currently used to appoint attorneys as special prosecutors for TPR cases, staff determined that it would be more effective for these appointments to be made by the County Board under s. 48.09(6), Wis. Stats. This statute gives the County Board authority to appoint appropriate persons to prosecute TPR cases. The District Attorney will also be statuto-
The Human Services Board met on July 10, 2018, and recommended Attorney Robert C. Kosloske Jr. and Attorney Norman L. Goeschko be appointed as counsel under s. 48.09(6), Wis. Stats. effective July 11, 2018, and further recommended that this resolution be approved by the Jefferson County Board of Supervisors.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County staff have determined that it would be more effective and cost efficient for the County Board to hire contracted attorneys under s. 48.09(6), Wis. Stats., to prosecute termination of parental rights cases rather than to continue with the current practice of Court appointed special prosecutors, and

WHEREAS, hiring contracted attorneys to assist in the prosecution of termination of parental rights cases will reduce the time required to establish permanency for children with the goal of adoption or other method of creating a stable home environment, and

WHEREAS, Jefferson County has identified Attorney Robert C. Kosloske Jr. and Attorney Norman L. Goeschko as having the needed skills to represent the interests of Jefferson County in termination of parental rights cases.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby appoints Attorney Robert C. Kosloske Jr. and Attorney Norman L. Goeschko as the appropriate persons under s. 48.09(6) of the Wisconsin Statutes to represent the interests of Jefferson County in termination of parental rights cases effective July 11, 2018, and continuing through April 20, 2020.

BE IT FURTHER RESOLVED that the Jefferson County Administrator or Human Services Director is authorized to execute this contract.

Fiscal Note: These contracted attorney services are included in the FY 2018 Human Services Budget and are reimbursed to the County from a federal grant. This resolution will ensure efficient and orderly administration of termination of parental rights cases which will result in savings in operational costs to the County.


Nass, Chair of the Planning & Zoning Committee, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, hav-
ing considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on June 21, 2018, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations: Approval of Petitions R4061A-18, R4062A-18, R4063A-18, R4065A-18, R4066A-18, R4067A-18, R4068A-18 and R4070A-18.

DENIAL OF PETITION R4064A-18

Petition R4064A-18 was filed by Deborah Rockwell to create a 2-acre prime agricultural land lot near N911 Marshall Road in the Town of Cold Spring, part of PIN 004-0515-2143-002. This Petition was recommended for denial because the proposed location consists of land with prime agricultural soil. The Petitioner would have the option to create one A-3 lot, on non-prime agricultural soil in accordance with the Zoning Ordinance and Comprehensive Plan, however Committee found the proposed location to be located on prime agricultural soil and therefore denied the petition.

Dated this 25th day of June 2018. Donald Reese, Secretary.

The prior month’s amendments R3782A-17, R4045A-18, R4056A-18, R4057A-18, R4058A-18, R4059A-18 and R4060A-18 are effective upon passage by County Board, subject to Wis. Stats. 59.69(5).

Nass introduced Ordinance No. 2018-10.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4061A-18, R4062A-18, R4063A-18, R4065A-18, R4066A-18, R4067A-18, R4068A-18 and R4070A-18 were referred to the Jefferson County Planning and Zoning Committee for public hearing on June 21, 2018, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM R-2 RESIDENTIAL AND A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL AND RURAL RESIDENTIAL

Rezone all of PIN 016-0514-2022-002 (0.688 acre) owned by Bryant Dahner and 0.3 acre of PIN 016-0514-2023-000 (21.14 acres) owned by Donald R Foltz to create a 1-acre A-3 zoned lot. The site is at N1205 Garvert Lane in the Town of Koshkonong. This is in accordance with Sec. 11.04(f) 8 of the Jefferson County Zoning Ordinance. This action is conditioned upon approval and recording of a final certified survey map for the lot, including extra-territorial plat review if necessary. R4061A-18 – Bryant Dahner/ Don Foltz properties

Rezone all of PIN 016-0514-2023-003 (21.14 acres) owned by Curt and Mary Peterson and 0.4 acre of PIN 016-0514-2023-000 (21.14 acres) owned by Donald R Foltz to create a 1.1-acre
A-3 zoned lot. The site is at N1193 Garvert Lane in the Town of Koshkonong. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This action is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4062A-18 – Curt and Mary Peterson/ Don Foltz properties

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Create a 2-acre A-2, Agricultural and Rural Business zone from part of PINs 032-0815-2743-000 (20 acres) and 032-0815-2744-000 (20 acres) near N7780 Little Coffee Road in the Town of Watertown. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. This action is conditioned upon road access approval and approval and recording of the final certified survey map, including extraterritorial plat review if necessary. R4063A-18 – Andrew J. Fincutter

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 2.32-acre building site on County Road B from part of PINs 006-0716-1321-002 (29.259 acres) and 006-0716-1324-000 (32.2 acres) in the Town of Concord. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4065A-18 – Louis Garbelman

Create a 1-acre lot around the home at N5345 Hillside Drive, Town of Concord, on PIN 006-0716-2933-001 (19.2 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This action is conditioned upon approval and recording of a final certified survey map for the lot. R4066A-18 – James Keller/Clem & Geneva Keller Trust

Rezone for a new 4-acre building site on County Road E in the Town of Sullivan, part of PIN 026-0616-3414-000 (26.88 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This action is conditioned upon road access approval, receipt by Zoning of a suitable soil test and receipt and recording of a final certified survey map for the lot. R4067A-18 – Michael Quinn

Create a new 1.3919-acre building site near N7379 State Road 89 in the Town of Waterloo from part of PIN 030-0813-3634-000 (29.68 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This action is conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4068A-18 – Steve Homann/Marvin & Marion Homann property

FROM EXCLUSIVE AGRICULTURAL A-1 TO A-3, AGRICULTURAL/RURAL RESIDENTIAL AND FROM A-3 TO A-1
Rezone to reconfigure an existing 4.5-acre A-3 zone, PIN 032-0815-1544-002 (4.51 acres) by adding 0.8 acre of PIN 032-0815-1544-000 (55.29 acres) currently zoned A-1 and by rezoning 0.8 acre of the existing A-3 zone to A-1. The site is in the Town of Watertown on Witte Lane. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This action is conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. There shall be no development in the wetland, floodplain or on slopes exceeding 20%. R4070A-18 – Wilbur Miller

The above rezonings shall be null and void and of no effect 1 year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved that Ordinance No. 2018-10 be adopted as printed. Seconded and carried with Kannard abstaining for possible conflict of interest.


Executive Summary

The Jefferson County Planning and Zoning Committee considered petitions to amend the official zoning map of Jefferson County. After holding a public hearing, the Planning and Zoning Committee denied the petition of Barbara Rockwell to rezone 2 acres from A-1 to A-3. The reasons for denial by the Planning and Zoning Committee are stated more particularly in the Planning and Zoning Committee Report to the County Board dated June 25, 2018, and the minutes and official record of the public hearing of June 21, 2018. The findings by the Planning and Zoning Committee support denial of this petition with such denial being in compliance with the Jefferson County Zoning Ordinance and state law. The Planning and Zoning Committee met on June 25, 2018, and recommended forwarding this resolution to the County Board to deny Petition R4064A-18 was filed by Deborah Rockwell.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County for a new building site on Marshall Road in the Town of Cold Spring, and

WHEREAS, Petition R4064A-18 was referred to the Jefferson County Planning and Zoning Committee for public hearing, and

WHEREAS, the proposed amendment has been given due consideration by the Jefferson County Planning and Zoning Committee after public hearing held on June 21, 2018, as required by law and the Committee after being duly advised of the wishes of the town boards and persons in the areas affected, made a recommendation to DENY Petition R4064A-18.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that Petition R4064A-18 submitted by Barbara Rockwell to rezone 2 acres from A-1 to A-3 of PIN
004-0515-2143-002 (8.29 acres) for a new building site on Marshall Road in the Town of Cold Spring is hereby DENIED for the reasons stated more particularly in the Planning and Zoning Committee Report to the County Board dated June 25, 2018, and the minutes and official record of the public hearing of June 21, 2018.

Nass moved that Resolution No. 2018-32 be adopted. Seconded and carried.

Wehmeier introduced the following appointments:
TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Sections 59.18(2) (b) of the Wisconsin Statutes, I do respectfully request confirmation of the following appointment:

Augie Tietz to the Veterans’ Service Commission for a three year term ending December 11, 2021.

Jaeckel moved to confirm the above appointment. Seconded and carried.

Public Comment (General). None.

Supplemental information presented at the July 10, 2018, Jefferson County Board meeting will be available at the County Clerk’s office upon request or on the County’s website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded and carried at 9:25 p.m.
JEFFERSON COUNTY BOARD MINUTES
MONDAY, AUGUST 13, 2018, 7:00 P.M.

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll, all members being present except Kelly and Poulson. Kelly gave prior notice of his inability to attend.

District 1....... Richard C. Jones District 2 ................. Mike Kelly
District 3.............. Greg David District 4 ................. Augie Tietz
District 5...... James B. Braughler District 6 .............. Dan Herbst
District 7....... Dwayne C. Morris District 8 ....... Michael Wineke
District 9........ Amy Rinard District 10 ........ Lloyd Zastrow
District 11........ Donald Reese District 12 ...... Peter A. Hartz
District 13........ Ed Morse District 14 .............. Kirk Lund
District 15....... Steven J. Nass District 16........ Laura Payne
District 17....... Russell Kutz District 18 ...... Brandon White
District 19....... Jim Schroeder District 20 .............. Jim Mode
District 21..... John C. Kannard District 22 ....... Blane Poulson
District 23...... George Jaeckel District 24 .......... Roger Lindl
District 25...... Matthew Foelker District 26 ........ Gregg Patrick
District 27......... Conor Nelan District 28 ........ Dick Schultz
District 29....... Mary K. Roberts District 30 .... Walt Christensen

Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

The Board proceeded with the agenda as printed.

Rinard, Chair of the Executive Committee, moved that the minutes of the July 10, 2018, meeting be approved as presented. Seconded and carried.

Communications.

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
August 1, 2018

Available Cash on Hand
July 1, 2018 $ 855,747.49
July Receipts 12,298,354.92
Total Cash $ 13,154,102.41

Disbursements
General – July 2018 $ 4,642,385.88
Payroll – July 2018 1,450,284.70
Total Disbursements 6,092,670.58
Total Available Cash $ 7,061,431.83

Cash on Hand (in banks)
August 1, 2018 $ 7,610,941.97
Less Outstanding Checks 549,510.14
Total Available Cash $ 7,061,431.83
Local Government Investment Pool - General $ 28,697,371.69
DANA Investments 28,446,946.20
Local Government Investment Pool - Clerk of Courts 26,583.04
Local Government Investment Pool - Farmland Preservation 173,617.25
Local Government Investment Pool - Parks/Liddle 83,466.12
Local Government Investment Pool – Highway Bond 1,911,052.34
$ 59,339,036.64

2018 Interest – Super N.O.W. Account $ 694.95
2018 Interest – L.G.I.P. – General Funds 141,293.58
2018 Interest – DANA Investments 391,521.28
2018 Interest – L.G.I.P. – Parks/Carol Liddle Fund 804.87
2018 Interest – L.G.I.P. – Farmland Preservation 1,674.19
2018 Interest – L.G.I.P. – Clerk of Courts 256.36
2018 Interest – L.G.I.P. – Highway Bond 18,429.31
Total 2018 Interest $ 554,673.54

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Frank presented the following communication:

Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on August 23, 2018, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson.

Frank, County Clerk, introduced Resolution No. 2018-33.

WHEREAS, Alyssa K. Spaanem served as the County Board Supervisor for District 24 from February of 2017 to July of 2018, and
WHEREAS, Supervisor Alyssa K. Spaanem served on the Wisconsin Counties Utility Tax Association (WCUTA), Buildings and Grounds Committee, Fair Park Committee, and Solid Waste & Air Quality Committee, and
WHEREAS, Alyssa was known for her passion in preserving Jefferson County and her never ending desire to learn, and
WHEREAS, the Jefferson County Board of Supervisors recognizes Alyssa’s public service, foresight, leadership, thoughtfulness and sense of command in Jefferson County, which will be missed,
NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors, meeting this 13th day of August 2018, does hereby honor Alyssa K. Spaanem and wish her happiness and good health in the years ahead.
Jaeckel moved that Resolution No. 2018-33 be adopted. Seconded and carried.

Schroeder read a letter dated July 5, 2018, notifying Ben Wehmeier, County Administrator, that Jefferson County had received the Distinguished Budget Presentation Award for the current budget from Government Finance Officers Association (GFOA).

The communications and notice were received and placed on
Public Comment (agenda items). Sam Meyers, Town of Hebron, spoke on a zoning issue. Tom Williams, Town of Concord, spoke on solar farms.

Highway Commissioner Bill Kern, Fair Park Supervisor Roger Kylmanen, Human Services Director Kathi Cauley and District Attorney Susan Happ presented their department’s annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(13).

Rinard, Chair of the Executive Committee, introduced Ordinance No. 2018-11.

Executive Summary

The Executive Committee met on July 25, 2018, and recommended forwarding this ordinance to the County Board for the purpose of discussing the number of County Board of Supervisors serving on the County Board and to review the current County Board Committee structure.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.01(1)(a) of the Board of Supervisors Rules of Order 2018-2020 is amended as follows:

3.01 MEETINGS, QUORUM AND ORDER OF BUSINESS.

(1)(a) Regular and special meetings of the Jefferson County Board of Supervisors shall be held and conducted in accordance with the provisions of s. 59.11, Wis. Stats. The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business unless otherwise established by rule. Regular meetings of the Board shall be held on the following dates unless special elections occur on County Board meeting dates, in which case the Board meeting will be held on the Monday preceding the election. [Am. 08/08/06, Ord. 2006-13; 03/11/08, Ord. 2007-34; 3/13/12, Ord. 2011-24]:

Tuesday, April 17, 2018 at 5:00 p.m.
Tuesday, May 8, 2018
Tuesday, June 12, 2018
Tuesday, July 10, 2018
Monday, August 13, 2018
Tuesday, September 11, 2018
Tuesday, October 9, 2018
Tuesday, October 23, 2018
*Tuesday, November 13, 2018
Tuesday, December 11, 2018
Tuesday, January 8, 2019
Tuesday, February 12, 2019
Tuesday, March 12, 2019
Tuesday, April 16, 2019 at 5:00 p.m.
Tuesday, May 14, 2019
Tuesday, June 11, 2019
Tuesday, July 9, 2019
Tuesday, August 13, 2019
Tuesday, September 10, 2019
Tuesday, October 8, 2019
Tuesday, October 22, 2019
*Tuesday, November 12, 2019
Tuesday, December 10, 2019
Tuesday, February 11, 2020
Tuesday, March 10, 2020
Tuesday, April 21, 2020 at 5:00 p.m.
*Annual Meeting (Required by Statute)
[am. 03/09/10, Ord. 2009-24; 03/13/12, Ord. 2011-24; Ord. 2013-24, 03/11/2014; Ord. 2016-01, 04/19/16; Ord. No. 2018-01, 04/17/2018]
Section 2. This ordinance shall be effective after passage and publication as provided by law.


Schroeder informed the Board on the rule regarding amendments to the Board Rules. Section 3.09 of the County Board Rules provides that amendments to the rules shall be made by 2/3 vote. Proposed amendments shall be introduced at one session of the Board and laid over until the next session before action is taken, unless the Board waives laying it over by unanimous vote. Rinard moved to suspend the rules. By voice vote unanimous approval was given to suspend the rules regarding layover of Ordinance No. 2018-11. Ordinance No. 2018-11 was adopted by a voice vote.

Rinard introduced Resolution No. 2018-34.

Executive Summary
Current law allows the assessed value of certain retail stores to be based on comparing them to nearby vacant or abandoned commercial buildings even though the store is operating at full capacity. The reasoning behind this argument is that in many cases large retail stores are constructed according to a standard design which is unique to that particular retail store, i.e. Menards and Walgreens are built using a design specific to their business needs and if the building was sold on the open market, a purchaser would most likely need to make significant modifications in order to use the building for another business purpose. As a result, Courts have sided with national retail stores requiring communities to refund tax revenue. This method of valuation is known as the “Dark Store” theory of valuation.

This Resolution authorizes Jefferson County to conduct a county-wide advisory referendum to be held at the November 2018 general election. The Executive Committee considered this resolution at its July 25, 2018, meeting and voted to forward to the County Board for approval. Local governments object to the theory because it decreases revenue to the state while also increasing the burden of increased taxes on other property owners. Schools, roads, and other public services still need funding.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

Monday, August 13, 2018
WHEREAS, some national retail stores in Wisconsin have successfully argued that the assessed value of their property for property tax purposes should be based on the fair market value of the building if it was vacant or abandoned, and
WHEREAS, some national retail stores are using what is known as the “Dark Store” theory to argue that the assessed value of a new, thriving store should be based on comparing their buildings to nearby vacant or abandoned stores from a different market segment and in many cases, courts have sided with the national retail stores, requiring communities to refund tax revenue, and
WHEREAS, lawsuits in Wisconsin are forcing assessors to reduce the assessed value of thriving national retail stores, shifting the tax burden to local businesses and homeowners, and
WHEREAS, homeowners in Wisconsin pay over 70% of the total statewide property tax levy, and
WHEREAS, over the past several months, municipal, county, city, and town officials have been in contact with state legislators testifying against the Dark Store tax loophole in order to avoid a property tax burden shifting to other tax paying entities such as residential homeowners and other businesses and/or cuts in essential services provided by an affected municipality, and
WHEREAS, the disproportionate burden of property taxes on homeowners will worsen unless legislators take action to amend the property tax law and prevent some national retail stores from receiving significant reductions in the assessed value of their commercial stores resulting in a significant reduction in their property taxes, and
WHEREAS, Wisconsin State Statute 59.52(25) allows for a county board to conduct a county-wide referendum for advisory purposes, and
WHEREAS, a county-wide advisory referendum on the issue of Dark Stores would provide guidance to the state legislature as to the will of the Jefferson County electorate on this issue, and
WHEREAS, this resolution seeks to conduct such a county-wide advisory referendum.
NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that a county-wide advisory referendum be conducted at the November 2018 general election with the question stated as follows:
**Should the state legislature enact proposed legislation that closes the Dark Store loophole, which currently allows commercial retail property valuation to be significantly reduced for property tax assessment purposes which may result in a shift in taxes levied against other tax paying entities, such as residential home owners and other business entities, and/or cuts in essential services provided by an affected municipality?**

BE IT FURTHER RESOLVED that the Corporation Counsel prepare a Notice of Referendum to be published by the Jefferson County Clerk in accordance with statutory requirements.

BE IT FURTHER RESOLVED that the Corporation Counsel
draft an Explanatory Statement to be approved by the Executive Committee and published by the Jefferson County Clerk in accordance with statutory requirements.

BE IT FURTHER RESOLVED that this resolution and the referendum shall be filed with the Jefferson County Clerk no later than 70 days prior to the election at which the question will appear on the ballot.

BE IT FURTHER RESOLVED that publication of this resolution may occur through posting in accordance with Section 985.02 of the Wisconsin Statutes.

BE IT FURTHER RESOLVED that this resolution, upon passage, be forwarded to Governor Scott Walker, the Wisconsin Counties Association and Jefferson County’s Legislative Representatives with the request that they assist in this endeavor.

Fiscal Note: This advisory referendum will cost an estimated $1,000.

Rinard moved that Resolution No. 2018-34 be adopted. Seconded.

Lund moved to adopt the following amendment to the referendum question. Seconded and carried:

Should the state legislature enact proposed legislation that closes the “Dark Store” property tax loophole, which currently allows commercial retail property valuation a significant reduction in the property tax assessment valuation of the commercial property of national retail stores, to be significantly reduced for property tax assessment purposes which may result in a shift in taxes levied against increased property taxes for other tax-paying entities, such as residential home owners and other business entities, and/or cuts in essential services provided by an affected municipality?

Nass moved to amend the amendment to include . . . regional and national retail stores, . . . Seconded and carried.

Amended Resolution No. 2018-34 was adopted by a voice vote.

Jones, Chair of the Finance Committee, introduced Resolution No. 2018-35.

Executive Summary

The Jefferson County Human Services Department maintains a vehicle escrow account under s. 85.21, Wis. Stat., that had a balance of $90,730 at the end of 2017. The Human Services carryover request for 2018 budgeted for non-capital expenditures of this entire balance. The Human Services Department would like to make a capital purchase of a wheelchair accessible van with these funds in 2018 in the amount of up to $48,000. The Finance Committee considered this resolution at its meeting on August 7, 2018, and voted to forward to the County Board for approval.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the Human Services Department had $90,730 in the vehicle escrow trust account at the end of 2017, and

WHEREAS, the Human Services Department and the Jefferson
County Board of Supervisors approved the Human Services Department’s carryover budget for fiscal year 2018, and
WHEREAS, the Human Services Department’s carryover request included spending the vehicle escrow account, and
WHEREAS, the Human Services Department’s carryover request did not include any capital expenditures, and
WHEREAS, the Human Service Department is requesting authorization to spend up to $48,000 to purchase a wheelchair accessible van, and
WHEREAS, Finance Department staff have reviewed the Human Services Department budget and propose to amend the budget accordingly.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby approve the amendment of the 2018 Human Services Department program budget to spend up to $48,000 to purchase a wheelchair accessible van.

Fiscal Note: Attached is the revised budget amendment request form. [The revised budget amendment request form is available at the County Clerk’s office upon request or on the County’s website at www.jeffersoncountywi.gov.] As a budget amendment, 20 out of 30 affirmative votes are required for passage.


Jones introduced Resolution No. 2018-36.

Executive Summary
A claim has been made against Jefferson County for damages. The claim has been reviewed by the County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company (WMMIC), and was recommended for disallowance based on the finding that the County is not legally responsible for the alleged damages. This resolution formally denies said claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee met on August 7, 2018, and recommended forwarding this resolution to the County Board to disallow the claim.

WHEREAS, the above Executive Summary is incorporated into this resolution, and
WHEREAS, the following claim was filed against Jefferson County as follows:
Claimant: Carl Braun
Date of Loss: 06/05/18
Claim Filed: 06/25/18
Description: Claimant alleges that the Highway Department caused damage to the air conditioner and radiator mounts on his 2006 Chevrolet Uplander due to the condition of the road next to his driveway located on Highway Y which was under construction on the alleged date of loss.
Alleged Damages: $1,774.09
WHEREAS, the damage is alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and
WHEREAS, Jefferson County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the claimant has not met his burden of proof and the County is not legally responsible for the alleged damage.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: Denial of this claim will have no fiscal impact. This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County’s policy.

Jones moved that Resolution No. 2018-36 be adopted. Seconded and carried.

Jones introduced the following Proclamation:
WHEREAS, the State of Wisconsin recognizes children as its greatest resource, and
WHEREAS, children’s well-being, economic security and success in life are enhanced by parents who provide financial and emotional support, and
WHEREAS, Wisconsin’s Child Support Program ensures that parents take responsibility for the care and well-being of their children, supporting the involvement of parents in their children’s lives and providing services to both custodial and noncustodial parents, and
WHEREAS, child support agencies in Wisconsin collected more than $697 million in child support in 2017, and
WHEREAS, sustaining the Child Support Program is an effective investment in Wisconsin’s future because the Child Support Program increases self-sufficiency, reduces child poverty and has a positive effect on children’s well-being, and
WHEREAS, increased public awareness of the importance of providing children with the support they need and the services offered by the Child Support Program through its county and tribal child support agencies benefits Wisconsin’s children and families,
NOW, THEREFORE, the Jefferson County Board of Supervisors does hereby proclaim August as Child Support Awareness Month and commends this observance to all citizens.

Jones moved that the Proclamation proclaiming August as Child Support Awareness Month in Jefferson County be adopted. Seconded and carried.

Tietz, Chair of the Parks Committee, introduced Resolution No. 2018-37.

Executive Summary
The Jefferson County Parks Department is constructing a recreation trail for hiking, biking and cross-country skiing on right-of-way owned by We Energies. The proposed trail is 10.96 miles.
in length and is located between the City of Watertown, Wisconsin, and the City of Oconomowoc, Wisconsin. This off-road paved trail connection will be built on the former interurban rail line that connected the City of Watertown to the City of Oconomowoc. The interurban rail line is now a utility corridor owned by We Energies and American Transmission Company (ATC) operates the electric transmission facilities on the corridor. The City of Watertown and the City of Oconomowoc are the project boundaries. Purchasing a 3-span prefabricated steel truss bridge will allow trail users to cross the Rock River and connect segments one and two of the trail. The Parks Committee considered this resolution at its meeting on August 6, 2018, and recommends forwarding to the County Board to accept the bid of Kraemer North America, LLC to install a 3-span prefabricated steel truss bridge as the lowest responsible bidder in the amount of $434,900.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Parks Committee has expended significant time and effort towards establishing a multi-use trail from Watertown to Oconomowoc, and

WHEREAS, there is a crossing of the Rock River in the Town of Watertown, and

WHEREAS, the Jefferson County Board of Supervisors has previously approved the execution of a grant contract with the Wisconsin Department of Natural Resources for the construction and installation of a bridge across the Rock River, and

WHEREAS, the Parks Department has solicited written proposals for the installation of a 3-span prefabricated steel truss bridge, and

WHEREAS, the Parks Department has received two bids, one from Kraemer North America, LLC in the amount of $434,900, one the other one from E80Plus LLC in the amount of $478,418, and

WHEREAS, the Parks Department recommends hiring the low bidder Kraemer North America to install a 3-span prefabricated steel truss bridge,

NOW, THEREFORE, BE IT RESOLVED that Parks Director Joe Nehmer is authorized to enter into an agreement with Kraemer North America, LLC to install a 3-span prefabricated steel truss bridge as the lowest responsible bidder in the amount of $434,900.

Fiscal Note: The total cost to install the bridge is $434,900 funded mostly by grants and donations with $37,500 from Jefferson County tax levy which has been budgeted for this purpose in the 2018 County Budget.

Tietz moved that Resolution No. 2018-37 be adopted. Seconded. Tietz moved to amend Resolution No. 2018-37 by revising the dollar amount of the Kraemer North America, LLC bid from $434,900 to $439,900. Also amended were the following paragraphs:

WHEREAS, the Parks Department has received two bids, one from Kraemer North America, LLC in the amount of $434,900, $439,900, and the other one from E80Plus LLC in the amount
NOW, THEREFORE, BE IT RESOLVED that Parks Director Joe Nehmer is authorized to enter into an agreement with Kraemer North America, LLC to install a 3-span prefabricated steel truss bridge as the lowest responsible bidder in the amount of not to exceed $434,900.

Amendment was seconded and carried: Ayes 28 (Jones, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 2 (Kelly, Poulson).

Amended Resolution No. 2018-37 was adopted: Ayes 28 (Jones, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 2 (Kelly, Poulson).

Tietz introduced Resolution No. 2018-38.

Executive Summary

The Jefferson County Parks Department is constructing a recreation trail for hiking, biking and cross-country skiing on right-of-way owned by We Energies. The proposed trail is 10.96 miles in length and is located between the City of Watertown, Wisconsin, and the City of Oconomowoc, Wisconsin. This off-road paved trail connection will be built on the former interurban rail line that connected the City of Watertown to the City of Oconomowoc. The interurban rail line is now a utility corridor owned by We Energies and American Transmission Company (ATC) operates the electric transmission facilities on the corridor. The City of Watertown and the City of Oconomowoc are the project boundaries. Purchasing a 3-span prefabricated steel truss bridge will allow trail users to cross the Rock River and connect segments one and two of the trail. The Parks Committee considered this resolution at its meeting on August 6, 2018, and recommends forwarding to the County Board to accept the bid of Anderson Bridge as the lowest responsible bidder in the amount of $174,300.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Parks Committee has expended significant time and effort towards establishing a multi-use trail from Watertown to Oconomowoc, and

WHEREAS, there is a crossing of the Rock River in the Town of Watertown, and

WHEREAS, the Jefferson County Board of Supervisors has previously approved the execution of a grant contract with the Wisconsin Department of Natural Resources for the construction and installation of a bridge across the Rock River, and

WHEREAS, the Parks Department has solicited written proposals for the purchase of a 3-span prefabricated steel truss bridge, and

WHEREAS, the Parks Department has received four bids, one from Anderson Bridge in the amount of $174,300, one from
Wheeler Lumber, LLC in the amount of $175,500, one from Big-R-Bridge in the amount of $207,969, and one from Contech Engineering Solutions in the amount of $209,712, and

WHEREAS, the Parks Department recommends the purchase of a 3-span prefabricated steel truss bridge from bidder Anderson Bridge,

NOW, THEREFORE, BE IT RESOLVED that Parks Director Joe Nehmer is authorized to purchase a 3-span prefabricated steel truss bridge in the amount of $174,300 from Anderson Bridge as the lowest responsible bidder.

Fiscal Note: The total cost to purchase the bridge is $174,300 funded mostly by grants and donations with $37,500 from Jefferson County tax levy which has been budgeted for this purpose in the 2018 County Budget.


Nass, Chair of the Planning & Zoning Committee, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County and text of the Jefferson County Zoning Ordinance, filed for public hearing held on July 19, 2018, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations: Approval of Petitions R4071A-18, R4072A-18, R4073A-18, R4074A-18, R4076A-18, R4077A-18, R4078A-18 and R4079T-18.

Dated this 30th day of July 2018. Donald Reese, Secretary.

The prior month’s amendments R4061A-18, R4062A-18, R4063A-18, R4065A-18, R4066A-18, R4067A-18, R4068A-18 and R4070A-18 are effective upon passage by County Board, subject to Wis. Stats. 59.69(5).

Nass introduced Ordinance No. 2018-12.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4071A-18, R4072A-18, R4073A-18, R4074A-18, R4076A-18, R4077A-18 and R4078A-18 were referred to the Jefferson County Planning and Zoning Committee for public hearing on July 19, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson
County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/ RURAL RESIDENTIAL

Create a 2-acre building site on County Road Q in the Town of Aztalan from part of PIN 002-0714-1711-000 (53.05 acres). This is being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Approval is conditioned upon redesign showing either a 66-foot access strip to the north of the lot or moving the lot to the north property line and allowing for road access elsewhere on the property. It is also conditioned upon receipt of a suitable soil test, and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. This utilizes the last available A-3 lot for the property, so it is further conditioned upon recording of an affidavit acknowledging that fact. R4071A-18 – Craig Frohmader/Robert & Marilyn Frohmader Trust property

Create a 3-acre lot around the farm buildings at N7253 Woody Lane, Town of Concord, from part of PIN 006-0716-0412-000 (46.94 acres). This is being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Approval is conditioned upon receipt of a suitable soil test and approval and recording of a final certified survey map for the lot. R4072A-18 – David A Staude

Create a 5-acre farm consolidation lot with existing home and farm buildings at N5880 County Road D in the Town of Farmington, part of PIN 008-0715-2341-000 (40.161 acres). This is being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This action is conditioned upon approval and recording of a final certified survey map for the lot. R4073A-18 – Robert Fry

Create a 2.0565-acre lot around the home and buildings at N5060 Christberg Road, Town of Farmington, on PIN 008-0715-3141-000 (38.4 acres). This is being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Approval is conditioned upon receipt and recording of the final certified survey map for the lot, including extraterritorial plat review if necessary. R4074A-18 – Jason & Jennifer Schroedl

Create a 3-acre lot with the home at W1811 & W1813 State Road 16 from part of PIN 012-0816-1744-000 (35 acres). The site is in the Town of Ixonia. This is being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt of suitable soil test, approval and recording of the final certified survey map. An easement shall be recorded for access to the road. R4076A-18 – Damrow Trust, c/o Donna Christian

Create a 3-acre farm consolidation lot around the home and buildings at N8741 Kelm Lane in the Town of Watertown from part of PIN 032-0814-1324-000 (26 acres). This is being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This action is conditioned upon road access approval and approval and recording of the final certified survey map, including
extraterritorial plat review if necessary. R4077A-18 – Anthony & Karen Schadt

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCES

Rezone part of PIN 018-0713-3622-000 (40 acres), and all of PINs 018-0713-3623-000 (40 acres) and 018-0713-3632-000 (53.128 acres) near Mud Lake Road in the Town of Lake Mills to create an approximate 110-acre Natural Resource zone. This is being done in accordance with Sec 11.04(f)12 of the Jefferson County Zoning Ordinance. Approval is conditioned upon receipt and recording of a final certified survey map for the lot and for recording of an access easement. R4078A-18 – Dan Zastrow

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved for the adoption of Ordinance No. 2018-12 as printed. Seconded and carried.


Executive Summary

On November 27, 2017, Wisconsin Act 67 was enacted which made changes to Wisconsin State Law regarding conditional use permits, variances, substandard lots and non-conforming structures. The text amendments in this ordinance reflect the changes made in Act 67 and bring the Jefferson County Zoning Ordinance into compliance with State law. A public hearing was held on July 19, 2018, and the Planning & Zoning Committee met on July 30, 2018, and recommended forwarding this ordinance to the County Board for adoption.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 11.02, DEFINITIONS, of the Jefferson County Zoning Ordinance is amended as follows:

Substantial Evidence: Facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and conditions an applicant must meet to obtain a conditional use permit and that reasonable persons would accept in support of a conclusion.

Variance: A departure from the terms of this Ordinance as applied to a specific building, structure, or parcel of land, which the Board of Adjustment may permit, contrary to the regulations of the Ordinance for the district in which such building or structure or parcel is located, when the Board finds, after a public hearing that a literal application of such regulation will effect a limitation on the use of the property which does not generally apply to other properties in the same district, and for which there is no compensating gain to the public health, safety, or welfare. A variance shall not permit a use which is not permitted in the district in which it is proposed.

Area Variance: A modification to a dimensional, physical, locational requirement such as the setback, frontage, height, bulk, or density restriction for a structure that is granted by the board of
adjustment.

**Use Variance:** An authorization by the board of adjustment under this subsection for the use of land for a purpose that is otherwise not allowed or is prohibited by the applicable zoning ordinance.

Section 2. Section 11.05, CONDITIONAL USES, of the Jefferson County Zoning Ordinance is amended as follows:

**11.05 CONDITIONAL USES**

(a) Procedure.

1. Application and Hearing. Any conditional uses listed in this Ordinance shall be permitted only when authorized by the Planning and Zoning Committee. Application for a conditional use permit shall be made to the Zoning Administrator who shall refer it to the Committee. The Committee shall then schedule a public hearing on the application, publish a Class 2 Notice according to Chapter 985, Wisconsin Statutes, and notify by certified mail the clerks of any towns within 1000 feet of the proposed use and all persons listed in the Jefferson County Land Information Office as of the date of the petition as owning property within one-quarter mile of the exterior boundary of the parcel for which the conditional use is requested, at least ten (10) days prior to the hearing date.

2. Review and Approval. The Committee shall review the site, existing and proposed structures, architectural plans, neighboring uses, parking areas, driveway locations, highway access, traffic generation and circulation, drainage, sewerage and water systems, and the proposed operation. Conditional uses shall be reviewed to be consistent with the Agricultural Preservation and Land Use Plan.

[Amended 2/8/00, Ord. No. 99-28]

3. Approval or Denial.

a. If an applicant for a conditional use permit meets or agrees to meet all of the requirements and conditions imposed by the County Planning and Zoning Committee, the County shall grant the conditional use permit. Any condition imposed must be related to the purpose of the ordinance and be based on substantial evidence.

b. The requirements and conditions described under 3.a. above must be reasonable and, to the extent practicable, measurable and may include conditions such as the permits duration, transfer or renewal. The applicant must demonstrate that the application and all requirements and conditions established by the county relating to the conditional use permit are or shall be satisfied, both of which must be supported by substantial evidence.

c. Once granted, a conditional use permit shall remain in effect as long as the conditions upon which the permit was issued are followed, but the County may impose conditions such as the permit’s duration, transfer, or renewal, in addition to any other conditions specified in the Zoning Ordinance or by the Committee.

d. If a Conditional Use Permit application is denied, the applicant may appeal the decision to the circuit court under the procedures contained in s. 59.694(10).

43. The Committee shall request an opinion and recommendation from the Jefferson County Highway Commissioner.
for any proposed conditional use structure within five hundred (500) feet of an existing county or state highway center line or the existing or proposed rights of way of freeways, expressways, and within one-half (1/2) mile of their existing or a proposed interchange or turning lane rights of way shall be jurisdiction over the traffic way. The Committee shall request such and await the highway agency’s recommendation for a period not to exceed twenty (20) days before taking final action. If the Highway Commissioner does not provide an opinion and recommendation as requested, the Committee may approve or deny the conditional use based on the evidence available.

54. The Planning and Zoning Committee shall impose conditions, such as landscaping, architectural design, type of construction, construction commencement and completion dates, sureties, lighting, fencing, planting screenings, operation control, hours of operation, improved traffic circulation, deed restrictions, highway access restrictions, increased yards, or parking requirements. Additional conditions may be imposed, may be required by the Committee upon its finding that they are necessary to fulfill the purpose and intent of this Ordinance.

65. Compliance with all other provisions of this Ordinance, such as lot width and area, yards, height, parking, loading traffic, highway access, and performance standards, shall be required of all conditional uses.

76. Violation. Any permitted conditional use which does not continue in conformity with the conditions of the permit shall be considered an violation of this Ordinance.

87. Revocation of Conditional Use Permits. Any conditional use permit granted by the Planning and Zoning Committee may be revoked if it is found that the conditional use is not being conducted in compliance with the plans and specifications submitted with the application and subsequently approved, or is being operated in violation of the conditions of the conditional use permit. [Ord. No. 2013-30, 03-11-2014]

a. Revocation Process. The Planning and Zoning Committee will hold a public hearing following procedures set forth in paragraph 1. of this section, after providing written notice to the permittee of the conditional use permit citing the violation or compliance issues with the permit. [Ord. No. 2013-30, 03-11-2014]

b. The public hearing notice shall be sent out a minimum of ten (10) days prior to the public hearing and shall provide the date, time and location of the hearing. Notice shall also be provided to the Town Clerk and County Board Supervisor for the area, as well as all property owners within 500 feet for a residential type conditional use and 1/4 mile for a non-residential type. The notice shall include the reasons for the revocation. [Ord. No. 2013, 03-11-2014]

c. After public hearing, the Planning and Zoning Committee may revoke or modify the conditional use permit. [Ord. No. 2013-
Section 3. Section 11.09, NONCONFORMING USES, STRUCTURES AND LOTS, of the Jefferson County Zoning Ordinance is amended as follows:

11.09 NONCONFORMING USES, STRUCTURES, AND LOTS

(a) Existing Nonconforming Uses. The lawful nonconforming uses of a structure, land or water existing at the time of the adoption or amendment of this Ordinance may be continued, some for specific periods of time, although the use does not conform with the provisions of this Ordinance; however:

1. Only that portion of the land or water in actual use may be so continued and the structure may not be extended, enlarged, reconstructed, substituted, moved or structurally altered except when authorized by state law or when required to do so by law or order so as to comply with the provisions of this Ordinance.

2. Total lifetime structural repairs or alterations shall not exceed fifty (50) percent of the structural members of the existing structure with additions not exceeding fifty (50)% percent of existing foundation footprint whether vertical or horizontal, and the addition shall meet all setbacks; at the time of its becoming a nonconforming use unless it is permanently changed to conform to the use provisions of this Ordinance. Any alteration, structural member replacement or repair or addition to a structure with an existing nonconforming use shall also meet all the requirements of Section 11.10 of the Jefferson County Zoning Ordinance, Jefferson County Floodplain Ordinance #14 and Wisconsin State Statute Chapter 87.30. [Amended 11/13/84, Ord. No. 84-15; Ord. No. 2013-30, 03-11-2014]

3. Substitution of new equipment may be permitted by the Board of Adjustment if such equipment will reduce the incompatibility of the nonconforming use with the neighboring uses.

4. One new structure may be constructed on the premises if all yard requirements of the district can be met. This structure cannot increase the gross cubage of the buildings by more than 40 percent.

5. Land area upon which use is located may be expanded not more than 30 percent of the square feet of land area existing on the adoption date of this subsection.

(b) Abolishment or Replacement. If such nonconforming use is discontinued or terminated for a period of twelve (12) months, any future use of the structure, land, or water shall conform to the provisions of this Ordinance. Replacement or reconstruction of a nonconforming structure or use shall meet Wisconsin Statutes Chapter 59.69(10m) which states, “Restrictions that are applicable to damaged or destroyed nonconforming structures and that are contained in an ordinance enacted under this section may not: 1. prohibit the restoration of a nonconforming structure if the structure will be restored to the size, subject to par. (b), location, and use that it had immediately before the damage or destruction occurred, or 2. impose any limits on the costs of the repair, reconstruction, or improvement if all of the following apply:

Wis. Stats. s. 59.69(10m)(a)1. The nonconforming structure
was damaged or destroyed on or after March 2, 2006.

Wis. Stats. s. 59.69(10m)(a)2. The damage or destruction was caused by violent wind, vandalism, fire, flood, ice, snow, mold, or infestation.

Wis. Stats. s. 59.69(10m)(b). An ordinance enacted under this section to which par. (a) applies shall allow for the size of a structure to be larger than the size it was immediately before the damage or destruction if necessary for the structure to comply with applicable state or federal requirements." This section does not apply to floodplain structures or uses. See Jefferson County Floodplain Ordinance #14 and Wisconsin Statutes Chapter 87.30 for applicable floodplain restrictions regarding damaged by flood.


A current file of all nonconforming uses shall be maintained by the Zoning Administrator listing the following: owner’s name and address; use of the structure, land or water; and assessed value at the time of its becoming a nonconforming use.

(c) Existing Nonconforming Structures. The lawful nonconforming structure existing at the time of the adoption or amendment of this Ordinance may be continued although its size or location does not conform with the lot width, lot area, yard, height, parking and loading, and access provisions of this Ordinance; however, it shall not be extended, enlarged, reconstructed, moved, or structurally altered in excess of fifty (50) percent of the structural members of the existing structure with additions not exceeding 50% of existing foundation footprint whether vertical or horizontal and the addition shall meet all setbacks or go no closer to any side, rear or road setback. For an existing nonconforming structure located within any road right-of-way or existing over a lot line, no additions or alteration of structural members, not including ordinary maintenance, shall be permitted. Any alteration, structural member replacement or repair or addition to any nonconforming structure shall also meet all the requirements of Section 11.10 of the Jefferson County Zoning Ordinance, Jefferson County Floodplain Ordinance #14 and Wisconsin State Statutes Chapter 87.30. The repair, maintenance, renovation, rebuilding or remodeling of a nonconforming structure or any part of a nonconforming structure is not prohibited and does not require a variance if done in accordance with this section. [Amended 4/16/85, Ord. No. 85-4; Ord. No. 2013-30, 03-11-2014]

Note: For this section, a structural member includes the number of existing walls, foundation walls, floor and roof. Any alteration to a structural member qualifies for inclusion in the calculation of the 50% provisions. [R3706T-14 – Jefferson County; Ord. No. 2013-30, 03-11-2014]

(d) Changes and Substitutions. Once a nonconforming use or structure has been changed to conform to the requirements of the Zoning Ordinance, it shall not revert back to a nonconforming use or structure. Once the Zoning Board of Adjustment has granted a variance to permit the substitution of a more restrictive nonconforming use from or an existing nonconforming use, the
substituted use shall lose its status as a legal nonconforming use and become subject to all the conditions required by the Zoning Board of Adjustment.

(e) Substandard Lots. In any Residential, Waterfront or Community District, a one-family detached dwelling and its accessory structures may be erected on any legal lot or parcel of record in the County Register of Deeds Office, before the effective date of amendment of this Ordinance. All current sections and subsequent amendments of this Ordinance, the Jefferson County Private Sewage System Ordinance and the Jefferson County Floodplain Ordinance shall apply. Such lot or parcel shall be in separate ownership from contiguous lands. [Amended 2/8/00, Ord. No. 99-28]

In any zoning district, if contiguous lands in the same zoning district and the substandard lot(s) are owned by the same owner, the substandard lot shall not be sold or used without full compliance with the provisions of all current sections and subsequent amendments of this Ordinance, the Jefferson County Private Sewage System Ordinance and the Jefferson County Floodplain Ordinance. If, for a substandard parcel in any Residential, Waterfront or Community District, the substandard parcel does not abut other lands under the same ownership, all of the district requirements shall be complied with insofar as practicable, but shall not be less than the following, and shall meet all requirements of the County’s Private Sewage System Ordinance, Floodplain Ordinance and Section 11.10 Shoreland Provisions: [Amended 2/8/00, Ord. No. 99-28]

1. Lot Width - Minimum forty (40) feet (served by public sewer).
   Minimum fifty (50) feet (served by private sewer).

Lot Area - Minimum five thousand (5,000) square feet (served by public sewer).
Minimum ten thousand (10,000) square feet (served by private sewer).

2. Yard Setbacks
   Street: Minimum twenty-five (25) feet from lot line; the second street yard on corner lots shall be not less than ten (10) feet from the lot line.
   Rear: Minimum fifteen (15) feet from lot line.
   Side: Minimum five (5) feet from lot line.
   Shore: Minimum seventy-five (75) feet.

Accessory Structures: A minimum yard for detached accessory structures is three (3) feet if located in rear yard area of principal structure.

(f) Continuance of Use. [8/14/79, Resolution No. 85] Lawful nonconforming structures existing at the time of the adoption or amendment of this Ordinance may continue to operate at the level of operation on the effective date of passage, subject to the following:

a. The building housing the nonconforming use may be expanded 30 percent of the gross cubage in the building, excluding attic space. This expansion is permitted only once, but such ex-
pansion may take place by a series of expansions. Before permit for expansion is issued, the owner must provide a signed, dated copy of the plat plan of land ownership and plan of existing building use showing interior arrangement as it existed before expansion is made.

One new structure may be constructed on the premise if all yard requirements of the district are met. This structure cannot increase the gross cubage of the buildings by more than 40 percent.

b. Land area upon which use is located may be expanded not more than 30 percent of the square feet of land area existing on the adoption date of this subsection:

(fg) Non-farm residences within the A-1 District. Residences within the A-1 district legally constructed before January 15, 1975, but not defined as a farm residence under Section 11.02, may continue as prior nonconforming uses, and shall not be subject to any standard or limitation under Section 11.09, except for the following:

1. If such a nonconforming use is discontinued, vacated, or otherwise terminated for a period of twelve (12) months, any future use of the structure shall conform to the provisions of this Ordinance.

2. Where such a nonconforming use is damaged by fire, explosion, flood, the public enemy, or other calamity, or is dismantled for the purpose of reconstruction, it may be restored or replaced, as long as the replacement residence is placed within 100 feet of the residence built before January 15, 1975 and in compliance with all other county ordinances and state laws. [cr. 3/13/12, Ord. 2011-28]

Section 4. Section 11.11(d), (e) and (f), ADMINISTRATION AND ENFORCEMENT, of the Jefferson County Zoning Ordinance are amended as follows:

11.11

(d) Board of Adjustment.

1. Appointment and Term: The Board shall consist of three members and two alternate members who shall be appointed for staggered three-year terms, commencing on July 1, by the County Administrator Chair of the County Board. Vacancies shall be filled in like manner for the unexpired term of any member whose term becomes vacant. Members shall all reside in the County and outside incorporated cities and villages and no two members shall reside in the same town.

2. Operating Rules.
   a. The Board shall choose its own chair, vice chair and secretary.
   b. The Board shall meet at the call of the chair or at such other times as the board may determine.
   c. The Board shall comply with all requirements of the Wisconsin Open Meetings Law in the conduct of the business before it. The nature of the Board’s proceedings is quasi-judicial. The Board may, therefore, deliberate in closed session, after a hearing on the matter, provided legal requirements are complied with. To the extent

d. The Board may conduct site inspections of premises and surrounding areas which are the subject of matters before the Board, provided that when the Board as a unit or individual members are engaged in such site inspections, they shall not allow interested parties to present arguments or advocacy materials. Such arguments and materials shall be received only at hearings before the Board.

e. The Board shall conduct a public hearing on all appeals and variance matters before it and shall cause a class 2 notice under Chapter 985 of the Wisconsin Statutes to be published and shall give due notice of the hearing to parties in interest. Any party may appear in person or by attorney at such hearing. The chair may administer oaths to parties testifying and may compel attendance of witnesses.

1) Due notice to parties in interest shall mean that the Zoning Administrator will mail, by ordinary postage, reasonable advance notice of all hearings and meetings on any pending matter to the applicant, to owners of record of properties which are located outside cities and villages and adjacent to the parcel involved in the application, to the clerk of the town where the property is located, to the clerk of any other town or any other village located within 1.5 miles of the property involved in the application, and to other parties who have made known to the office their specific interest in the matter and their request to receive such notices. Failure of the office to accomplish such provision of notice shall not invalidate or prejudice the proceedings, provided the Board concludes that reasonable efforts were made or that the parties who subsequently complain of not having been sent or of not receiving notice did, in fact, know of the proceedings and had reasonable opportunity to attend or be represented, or to convey their views prior to the Board’s decision. [11/1/09, Ord. 2009-19]

2) Failure to mail notices to all joint owners of a property shall not constitute noncompliance with these requirements so long as at least one joint owner was mailed a notice.

f. All testimony before the Board by persons other than Board members and written or documentary evidence or material pertaining to matters before the Board shall be received at the hearings conducted by the Board; provided, however, that the content of relevant ordinance or statutory materials shall be deemed to be before the Board in all cases and need not be entered into the record. All parties in interest shall be afforded reasonable opportunity to comment on all materials or information so received. Board members who are in possession of facts which may have a bearing on the matter before the Board shall enter same into the record of the hearing and opportunity shall be allowed for comment on such entries.

g. If, following the close of a hearing, the Board finds it necessary or desirable to receive additional information, evidence or arguments which may have a bearing upon the Board’s decision,
it shall reconvene a public hearing, with notice given in the same manner as for the initial hearing, for the purpose of so doing.

h. The Board shall deliberate on matters before it. The concurring vote of a majority of the Board shall be necessary to approve any appeal or variance before the Board. The vote of each member on each matter decided by the Board shall be recorded in the minutes. If a member is absent or if a member fails to vote, such fact shall similarly be recorded. The minutes of the Board shall show the Board's decisions and the votes of members thereon. Each decision of the Board shall be accompanied by written reasons in support of the decision, which written statement shall be signed or acknowledged by the members and entered into the minutes.

i. All decisions by the Board shall be made in accord with the standards of the ordinance. The Board shall decide all matters before it within a reasonable time.

j. The Board shall cause complete records to be kept of its examinations on matters before it, of public hearings, site inspections, decisions and other official actions, which shall be immediately filed in the County Zoning Office and shall be a public record. Written minutes of the Board shall constitute the official record of Board proceedings. Public hearings shall be tape recorded and the records shall be maintained for no less than ninety days. The appellant or applicant may request the services of a reporter and shall pay the costs of such services.

k. The Board may adopt procedural rules not in conflict with this ordinance or state law.

(e) Powers of the Zoning Board of Adjustment: Administrative Appeals.

1. Appealable matters.
   a. Decisions by the Zoning Administrator which consist of interpretations of the terms of Jefferson County zoning ordinances and which are made in the course of determining whether a permit or approval will be issued by said Administrator or otherwise in the course of administering and enforcing this Ordinance are appealable to the Board of Adjustment as administrative appeals.
   b. Decisions by the Planning and Zoning Committee which consist of interpretations of the terms of the Jefferson County land use ordinances and which are made in the course of determining whether a permit or approval will be issued by said committee are appealable to the Board of Adjustment as administrative appeals.

2. Procedures for Initiating an Administrative Appeal.
   a. Eligible appellants: Administrative appeals may be initiated by any person aggrieved by the decision or interpretation being appealed, or by any officer, department, board or committee of the County government unless otherwise provided by law.
   b. Time for appeals: An appeal shall be commenced from the granting of a conditional use permit or issuance of a zoning permit by an aggrieved party within 30 days of the date of publication of such decision being appealed pursuant to Sec. 11.15, or if no publication is required, an appeal from the denial of a permit or
other decision or interpretation shall be commenced within 30 days after the making of the decision, interpretation, or permit denial being appealed.

c. Initiating an appeal: An appeal shall be commenced by filing with the office of the Zoning Administrator a notice of appeal specifying the decision being appealed and the grounds for the requested relief and payment of the fee specified by Section 11.13. Upon receipt of such a notice, the Zoning Administrator shall immediately notify the Board of Adjustment and the Planning and Zoning Committee and shall transmit to the Board all papers and files which constitute the record of the decision being appealed.

d. Stays: An appeal of a decision to issue a permit or approval or to issue an enforcement demand or to commence other ordinance enforcement proceedings shall cause the permit or approval action to be suspended or shall stay further enforcement prosecution unless the Zoning Administrator or District Attorney shall file with the Board of Adjustment a certificate, supported by a statement of facts, alleging that suspension or stay will cause imminent peril to life or property. If such a certificate is filed, proceedings shall not be stayed except upon a restraining order issued by a court.

e. Decisions by the Board of Adjustment: Following a public hearing and other investigation, the Board shall decide the matter based upon whether the decision, determination or interpretation being appealed was in error. The Board may reverse or affirm, wholly or partly, or may modify the decision appealed from, and may make such decision as ought to have been made, and to that end shall have all powers of the officer from whom the appeal is taken. All decisions by the Board on administrative appeals shall be based upon the terms of the Ordinance and evidence as to legislative intent.

(f) Powers of the Zoning Board of Adjustment: Variances.

1. Nature of Variances: Variances are waivers in the terms of the zoning ordinances. In a variance case, the terms of the ordinance are not in dispute. An applicant for a variance acknowledges that the ordinance forbids the use or development for which approval is sought. Two avenues of relief can be pursued in such a case. In that case, an applicant may seek a variance which will be granted only in unique circumstances. One is for the applicant to seek an amendment to the ordinance. The second possible avenue of relief, one that is available only under strictly defined circumstances, is to seek a variance. Area Variances and use variances are an available form of relief if the standards in section 3. below are met. only where the use in question is allowed in the zoning district, but the dimensional standards (setbacks, minimum lot area, building height, etc.) block or hinder the desired form of development. Where dimensional standards create a hardship which can be relieved by modifying the standards for that parcel of land without destroying the basic intent of the ordinances, a variance is the appropriate means of granting the relief. The variance procedure allows the impact of general rules to be varied in response to unusual local circumstances without involving the County Board in amendment.
procedures for such localized situation.

2. Applications for Variances: Applications for variances in the applicable zoning regulations may be filed with the Zoning Administrator, along with payment of the application fee specified in Section 11.13. A completed application shall be submitted including, but not limited to, an application, plot plan, narrative of the request, fee and Town recommendation if the Town provides a recommendation after notification of the variance application. The Administrator shall transmit the application to the Board.

3. Board of Adjustment Review and Decision: Following a public hearing and other investigations, the Board shall decide the matter based upon the following standards:
   a. No variance may be granted which would have the effect of allowing in any district a use not permitted in that district.
   ab. No variance may be granted which would have the effect of allowing a use of land or property which would violate state laws or administrative rules.
   be. Subject to the above limitations, variances may be granted where strict enforcement of the terms of the ordinance results in an unnecessary hardship and where a variance in the standards will allow the spirit of the ordinance to be observed, substantial justice to be accomplished and the public interest not violated.
   cd. A variance may be granted when a variance from the terms of this ordinance will not be contrary to the public interest, where, owing to special conditions, a literal enforcement of the provisions of the ordinance will result in unnecessary hardship, and so that the spirit of the ordinance shall be observed and substantial justice done.
   de. A property owner bears the burden of proving “unnecessary hardship,” as that term is used in this paragraph, for an area variance, by demonstrating that strict compliance with a zoning ordinance would unreasonably prevent the property owner from using the property owner’s property for a permitted purpose or would render conformity with the zoning ordinance unnecessarily burdensome or, for a use variance, by demonstrating that strict compliance with the zoning ordinance would leave the property owner with no reasonable use of the property in the absence of a variance. In all circumstances, a property owner bears the burden of proving that the unnecessary hardship is based on conditions unique to the property, rather than considerations personal to the property owner, and that the unnecessary hardship was not created by the property owner.

4. Conditions: Conditions shall be attached in writing to all approved variances where such conditions will achieve compliance with the standards of this ordinance.

5. A variance granted under this section runs with the land.

**Nass moved for the adoption of Ordinance No. 2018-13. Seconded and carried.**

**Wehmeier introduced the following appointment:**

**TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:**
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Sections 59.18 of the Wisconsin Statutes, I do respectfully request the County Board’s confirmation of the following appointment: Maria Dabel to the Board of Health to fill an unexpired term ending May 11, 2021.

Braughler moved to confirm the above appointment. Seconded and carried.

Public Comment (General). None.

Supplemental information presented at the August 13, 2018, Jefferson County Board meeting will be available at the County Clerk’s office upon request or on the County’s website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded and carried at 8:17 p.m.
JEFFERSON COUNTY BOARD MINUTES
TUESDAY, SEPTEMBER 11, 2018, 7:00 P.M.

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll, all members being present except Hartz and Patrick. Hartz gave prior notice of his inability to attend.

District 1 ....... Richard C. Jones
District 3 ............... Greg David
District 5 .... James B. Braughler
District 7 ...... Dwayne C. Morris
District 9 .......... Amy Rinard
District 11 ........ Donald Reese
District 13 ........ Ed Morse
District 15 ....... Steven J. Nass
District 17 ....... Russell Kutz
District 19 ....... Jim Schroeder
District 21 ..... John C. Kannard
District 23 ...... George Jaeckel
District 25 ..... Matthew Foelker
District 27 .... Conor Nelan
District 29 .... Mary K. Roberts

District 2 ................. Mike Kelly
District 4 .............. Augie Tietz
District 6 ............. Dan Herbst
District 8 ........ Michael Wineke
District 10 ........ Lloyd Zastrow
District 12 ....... Peter A. Hartz
District 14 ............. Kirk Lund
District 16 ........ Laura Payne
District 18 ...... Brandon White
District 20 ............... Jim Mode
District 22 .... Blane Poulson
District 24 ............. Roger Lindl
District 26 ........... Gregg Patrick
District 28 ........ Dick Schultz
District 30 .... Walt Christensen

County Administrator Ben Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Board proceeded with agenda as printed.

Patrick present.

Special Order of Business. The Honorable William V. Gruber, Jefferson County Circuit Court Judge for Branch 1, introduced himself to the Board.

Rinard, Chair of the Executive Committee, moved that the minutes of the August 13, 2018, meeting be approved as presented. Seconded and carried.

Communications.

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
September 1, 2018

Available Cash on Hand
August 1, 2018 $ 7,061,431.83
August Receipts 34,144,705.87
Total Cash $ 41,206,137.70

Disbursements
General - August 2018 $ 38,985,281.87
Payroll - August 2018 2,163,628.85
Total Disbursements 41,148,910.72
Total Available Cash $ 57,226.98
Cash on Hand (in banks)

September 1, 2018 $ 778,485.33
Less Outstanding Checks 721,258.35
Total Available Cash $ 57,226.98

Local Government Investment Pool - General $ 12,899,739.40
DANA Investments 28,550,364.16
Local Government Investment Pool - Clerk of Courts 26,628.11
Local Government Investment Pool - Farmland Preservation 173,911.59
Local Government Investment Pool - Parks/Liddle 83,607.62
Local Government Investment Pool - Highway Bond 1,914,292.18
Total 2018 Interest $ 43,648,543.06

2018 Interest - Super N.O.W. Acct. $ 1,058.98
2018 Interest - L.G.I.P. - General Funds 183,521.37
2018 Interest – DANA Investments 443,264.93
2018 Interest - L.G.I.P. - Parks/Carol Liddle Fund 946.37
2018 Interest - L.G.I.P. - Farmland Preservation 1,968.53
2018 Interest - L.G.I.P. - Clerk of Courts 301.43
2018 Interest - L.G.I.P. - Highway Bond 21,668.15
Total 2018 Interest $ 652,729.76

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Frank presented the following communications:

1. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on September 20, 2018, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson.
2. Letter dated September 3, 2018, from David E. Messmer, Yvette M. Messmer and Trevor J. Messmer regarding a .69 acre parcel of land off Highway B.

The notice and communication were received and placed on file.

Public Comment (agenda items). Diane Heerhold and Sally Williams spoke on solar farms.

Land & Water Conservation Director Mark Watkins; Land Information Director Andy Erdman; Bridges Library System Director Connie Meyer for the Jefferson County Library Board; Parks Director Joe Nehmer and Interim Planning & Zoning Director Matt Zangl presented their department’s/board’s annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(13).

Terri Palm-Kostroski, Human Resources Director, gave a presentation on the employee-sponsored health insurance.

Hartz present.

Rinard, Chair of the Executive Committee, introduced Resolution No. 2018-39.
Jefferson County employees currently have the option to enroll in county sponsored health insurance through the Wisconsin Department of Employee Trust Funds (ETF). The current plan, the Wisconsin Public Employer’s Group Health Insurance Program (WPEGHIP), is managed completely by the ETF Group Insurance Board and does not allow local governments to have any control over cost-saving measures or benefit-level offering/choices to employees. In addition, WPEGHIP premium rates are not released until after September 1 which impedes the County’s budget preparation.

Due to pending changes to the State health insurance plan, Jefferson County proactively considered other health insurance options in an effort to create a level of stability and reduce health insurance premiums while maintaining the level of benefits for employees. The option recommended as being the most fiscally responsible was to enter into a consortium with Dodge County and other municipalities located in Dodge and Jefferson Counties (the Dodge Jefferson Consortium). Entering into a consortium creates a group of employees and family members in excess of 2,500. A group of this size gives health insurance companies the ability to offer reduced health insurance premiums to employees. After soliciting proposals for health insurance plans, County staff determined that Dean Health Plan is the best option for employees with the individual choice of a $500 single/$1000 family Low Deductible Health Plan, a $1500 single/$3000 family High Deductible Health Plan, with a health savings account (HSA) or a Preferred Provider Organization (PPO) plan.

The Executive Committee met with the Finance Committee and Human Resources Committee on September 7, 2018, and recommended forwarding this resolution to the County Board to approve an intergovernmental cooperation agreement to establish the Jefferson Dodge Consortium for purposes of purchasing insurance benefits and other employee benefits. The Human Resources Committee and Finance Committees also recommended a resolution to designate Dean Health Plan as the Employee Health Insurance provider through the Dodge Jefferson Consortium, and to offer employees the option of a $500 single/$1000 family Low Deductible Health Plan or a $1500 single/$3000 family High Deductible Health Plan, with a Health Savings Account (HSA) or a Preferred Provider Organization (PPO) Plan. In addition, the Human Resources and Finance Committees recommended to withdraw from the current county sponsored health insurance plan through the Wisconsin Public Employer’s Group Health Insurance Program, effective January 1, 2019.

WHEREAS, the Executive Summary is incorporated into this resolution, and
WHEREAS, Jefferson County seeks to work with other local government entities, and
WHEREAS, Jefferson County continually evaluates the benefits offered to its employees in order to provide cost effective and
reasonable options and coverage, and

WHEREAS, in 2017, with the assistance of M3 Insurance Consulting, Dodge County, Jefferson County and several local municipalities began exploring the possibility of partnering to develop a pool of employees large enough to be eligible for more favorable rates in the health insurance market, and

WHEREAS, Section 66.0301, Wis. Stats., authorizes two or more municipalities of the State of Wisconsin to enter into an agreement for the joint exercise of any power or duty authorized by law, and

WHEREAS, Dodge County, Jefferson County and their respective cities and villages ("municipalities"), in the spirit of intergovernmental cooperation and in the interest of pursuing efficiencies in government, have cooperated to explore a joint purchase of health insurance and other employee benefits, and

WHEREAS, Dodge and Jefferson Counties ("counties") provide a minimum of 1,200 potential insureds as part of the Dodge Jefferson Consortium, and

WHEREAS, in 2018, the municipalities developed and released a Request for Proposals for Health Insurance and received responses from potential health insurance providers, and

WHEREAS, it is in the interest of the counties to develop an intergovernmental cooperation agreement so that membership, scope of joint purchases and cooperative efforts are defined, and

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that it endorses intergovernmental cooperation among the units of government referred to herein, and finds it to be of benefit to Jefferson County to enter into an intergovernmental cooperation agreement, and

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors hereby authorizes the County Board Chairman to enter into an intergovernmental cooperation agreement with such terms and conditions to be determined by the County Administrator to carry out the intent of this resolution.

Fiscal Note: Based on the current number of employees with single and family county-sponsored health insurance, the anticipated savings to the County is $589,914 for 2019.

Rinard moved for the adoption of Resolution No. 2018-39.

Seconded.

White moved to postpone Resolution No. 2018-39 to the next County Board meeting.


Resolution No. 2018-39 as presented was adopted: Ayes 30
(Jones, Kelly, David, Tietz, Braugher, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Roberts, Christensen), Noes 0.

Jones, Chair of the Finance Committee, introduced Resolution No. 2018-40.

Executive Summary

Jefferson County employees currently have the option to enroll in county sponsored health insurance through the Wisconsin Department of Employee Trust Funds (ETF). The current plan, the Wisconsin Public Employer’s Group Health Insurance Program (WPEGHIP), is managed completely by the ETF Group Insurance Board and does not allow local governments to have any control over cost-saving measures or benefit-level offering/choices to employees. In addition, WPEGHIP premium rates are not released until after September 1 which impedes the County’s budget preparation.

Due to pending changes to the State health insurance plan, Jefferson County proactively considered other health insurance options in an effort to create a level of stability and reduce health insurance premiums while maintaining the level of benefits for employees. The option recommended as being the most fiscally responsible was to enter into a consortium with Dodge County and other municipalities located in Dodge and Jefferson Counties (the Dodge Jefferson Consortium). Entering into a consortium creates a group of employees and family members in excess of 2,500. A group of this size gives health insurance companies the ability to offer reduced health insurance premiums to employees. After soliciting proposals for health insurance plans, County staff determined that Dean Health Plan is the best option for employees with the individual choice of a $500 single/$1000 family Low Deductible Health Plan, a $1500 single/$3000 family High Deductible Health Plan, with a health savings account (HSA) or a Preferred Provider Organization (PPO) plan.

The Finance Committee and Human Resources Committee met on September 7, 2018, and recommended forwarding this resolution to the County Board to designate Dean Health Plan as the Employee Health Insurance provider through the Dodge Jefferson Consortium, and to offer employees the option of a $500 single/$1000 family Low Deductible Health Plan or a $1500 single/$3000 family High Deductible Health Plan, with a Health Savings Account (HSA) or a Preferred Provider Organization (PPO) Plan. The Committees are also recommending to withdraw from the current county sponsored health insurance plan through the Wisconsin Public Employer’s Group Health Insurance Program, effective January 1, 2019. In addition, the Executive Committee was present at the September 7, 2018 meeting and is recommending approval of an intergovernmental agreement to establish the Jefferson Dodge Consortium for purposes of purchasing insurance benefits and other employee benefits.

WHEREAS, the Executive Summary is incorporated into this
WHEREAS, Jefferson County solicited proposals to reduce health insurance premium costs for County employees, and
WHEREAS, proposals were solicited with the expectation that a Dodge Jefferson Consortium would be created to create a large group of employees which would give health insurance companies the ability to offer reduced health insurance premiums, and
WHEREAS, Dean Health Plan was determined by County staff as being the most fiscally responsible with the option of a $500 single/$1000 family Low Deductible Health Plan or a $1500 single/$3000 family High Deductible Health Plan, with a Health Savings Account (HSA) and a Preferred Provider Organization (PPO) Plan.

NOW, THEREFORE, BE IT RESOLVED that Dean Health Plan is hereby designated as the Employee Health Insurance provider through the Dodge Jefferson Consortium, with employees having the option of a $500 single/$1000 family Low Deductible Health Plan or a $1500 single/$3000 family High Deductible Health Plan, with a Health Savings Account (HSA), or a Preferred Provider Organization (PPO) Plan.

BE IT FURTHER RESOLVED this resolution is contingent on Dodge County also formally recognizing the Dodge Jefferson Consortium for Employee Benefits, as well as the election of the Dean Health Plan as the provider for the Dodge Jefferson Consortium.

Fiscal Note: Based on the current number of employees with single and family county-sponsored health insurance, the anticipated savings to the County is $589,914 for 2019.


Braughler, Chair of the Human Resources Committee, introduced Resolution No. 2018-41.

Executive Summary
Jefferson County employees currently have the option to enroll in county sponsored health insurance through the Wisconsin Department of Employee Trust Funds (ETF). The current plan, the Wisconsin Public Employer’s Group Health Insurance Program (WPEGHIP), is managed completely by the ETF Group Insurance Board and does not allow local governments to have any control over cost-saving measures or benefit-level offering/choices to employees. In addition, WPEGHIP premium rates are not released until after September 1 which impedes the County’s budget preparation.

Due to pending changes to the State health insurance plan, Jefferson County proactively considered other health insurance options in an effort to create a level of stability and reduce health insurance premiums while maintaining the level of benefits for employees. The option recommended as being the most fiscally
responsible was to enter into a consortium with Dodge County and other municipalities located in Dodge and Jefferson Counties (the Dodge Jefferson Consortium). Entering into a consortium creates a group of employees and family members in excess of 2,500. A group of this size gives health insurance companies the ability to offer reduced health insurance premiums to employees. After soliciting proposals for health insurance plans, County staff determined that Dean Health Plan is the best option for employees with the individual choice of a $500 single/$1000 family Low Deductible Health Plan, a $1500 single/$3000 family High Deductible Health Plan, with a health savings account (HSA) or a Preferred Provider Organization (PPO) plan.

The Finance Committee and Human Resources Committees met on September 7, 2018, and recommended forwarding this resolution to the County Board to withdraw from the current county sponsored health insurance plan through the Wisconsin Public Employer’s Group Health Insurance Program, effective January 1, 2019. The committees are also recommending to designate Dean Health Plan as the Employee Health Insurance provider through the Dodge Jefferson Consortium, and to offer employees the option of a $500 single/$1000 family Low Deductible Health Plan or a $1500 single/$3000 family High Deductible Health Plan, with a Health Savings Account (HSA) or a Preferred Provider Organization (PPO) Plan. In addition, the Executive Committee was present at the September 7, 2018 meeting and is recommending approval of an intergovernmental agreement to establish the Jefferson Dodge Consortium for purposes of purchasing insurance benefits and other employee benefits.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County has offered County sponsored health insurance through the Wisconsin Public Employer’s Group Health Insurance Program (WPEGHIP) since January 1, 2009, and

WHEREAS, Wisconsin Statute permits an employer to withdraw from the Wisconsin Public Employer’s Group Health Insurance Program (WPEGHIP) at the end of any calendar year, providing a resolution to withdraw is received by the Department of Employee Trust Funds by the preceding October 15, and

WHEREAS, Jefferson County solicited health insurance plan proposals that would provide health insurance coverage for Jefferson County employees participating in the Dodge Jefferson Consortium, and

WHEREAS, Dean Health Plan was determined by County staff as being an option that maintained a high-level of benefits for employees, provided stability in health insurance premium costs for a minimum of three additional years and allowed the County to gain control over health plan design and choices for employees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Jefferson County that pursuant to the provisions of § 40.51(7) of the Wisconsin Statutes, Jefferson County hereby re-

116 Tuesday, September 11, 2018
solves to withdraw from the Wisconsin Public Employer’s Group Health Insurance Program, through the Wisconsin Department of Employee Trust Funds Group Insurance Board, effective on January 1, 2019.

BE IT FURTHER RESOLVED that the County Administrator shall execute the Certification for the Resolution to Withdraw from the Wisconsin Public Employer’s Group Health Insurance Program and submit it prior to October 15, 2018, to the Wisconsin Department of Employee Trust Funds on behalf of Jefferson County reflecting this action taken by the Jefferson County Board of Supervisors.

BE IT FURTHER RESOLVED this resolution is contingent on Dodge County also formally recognizing the Dodge Jefferson Consortium for Employee Benefits, as well as the election of the Dean Health Plan as the provider for the Dodge Jefferson Consortium.

Fiscal Note: Based on the current number of employees with single and family county-sponsored health insurance, the anticipated savings to the County is $589,914 for 2019.


With no objection, Schroeder altered the agenda by moving the Law Enforcement/Emergency Management Committee resolution and the Planning & Zoning Committee report and ordinance after Resolution No. 2018-41.

Morris, Chair of the Law Enforcement/Emergency Management Committee, introduced Resolution No. 2018-42.

Executive Summary

Jefferson County has developed a multi-phase capital project to update its current countywide communication system with the final outcome of migrating to a P25 (APCO Project 25) radio system (primarily digital). The total system cost estimate is approaching 1.5 to 1.8 million dollars. Due to the anticipated cost of the project and ensuring operational cooperation, staff and first responder partners recommended to proceed forward with an independent consultant’s review of the project. The consultant’s role will be to validate the proposed project and make recommendations that will meet the needs of the County for communication to include radio communication and paging systems. The Finance Committee authorized up to $50,000 from contingency funds to pay for this project.

Jefferson County issued an RFP and received eight responses ranging from $15,900 to $76,160. Staff reviewed the proposals for price, capacity, expertise, similar project experience and proposed completion timeline. Two firms were interviewed and the consensus was to make a recommendation to contract with Elert and Associates from Minnesota. The Law Enforcement and
Emergency Management Committee met on September 11, 2018, and recommended forwarding this resolution to the County Board to authorize the Jefferson County Administrator to enter into a professional services contract with Elert and Associates to conduct a communication system analysis.

WHEREAS, the Executive Summary is incorporated into this resolution, and
WHEREAS, Jefferson County has a responsibility to maintain and operate the County Communication System which is a crucial link to first responders, and
WHEREAS, the County is making a significant investment in the countywide system to achieve P25 status and ensure reliability and redundancy with the system, and
WHEREAS, the County desires to have an independent expert review the proposed communication capital improvement and provide appropriate recommendations to the County to ensure the operational outcomes of the plan are achieved in a fiscally responsible manner, and
WHEREAS, the County received the following proposals from vendors:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mazzitello Professional Services – WI</td>
<td>$15,900.00</td>
</tr>
<tr>
<td>Elert &amp; Associates – MN</td>
<td>$28,000.00</td>
</tr>
<tr>
<td>ACD Telecom – FL</td>
<td>$35,975.00</td>
</tr>
<tr>
<td>Tusa Consulting Services – LA</td>
<td>$41,390.65</td>
</tr>
<tr>
<td>PSC Alliance – MN</td>
<td>$43,550.00</td>
</tr>
<tr>
<td>Trott Communications Group – TX</td>
<td>$49,900.00</td>
</tr>
<tr>
<td>Federal Engineering, Inc. – VA</td>
<td>$59,936.00</td>
</tr>
<tr>
<td>Mission Critical Partners – PA</td>
<td>$76,160.00</td>
</tr>
</tbody>
</table>

WHEREAS, representatives from the Sheriff’s Department and Administration conducted phone interviews for two of the vendors to validate the approach to the project, project completion timeline and desired outcomes of the services. Based on this review, it is found that Elert and Associates was the lowest responsive bidder and provided the best value to the County based on price, capacity, expertise, similar project experience and proposed timeline.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a professional services contract with Elert and Associates to conduct a communication system analysis at a price not to exceed $28,000.

Fiscal Note: The Finance Committee approved a transfer from contingency of up to $50,000 for this project at its June 12, 2018 meeting.


Recess at 9:00 p.m.; resume 9:11 p.m.
Nass, Chair of the Planning & Zoning Committee, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on August 23, 2018, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations: Approval of Petitions R4080A-18, R4081A-18, R4082A-18, R4083A-18, R4084A-18, R4085A-18, R4087A-18, R4089A-18 and R4090A-18.

Dated this 28th day of August 2018. Donald Reese, Secretary.


WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and
WHEREAS, Petitions R4080A-18, R4081A-18, R4082A-18, R4083A-18, R4084A-18, R4085A-18, R4087A-18, R4089A-18 and R4090A-18 were referred to the Jefferson County Planning and Zoning Committee for public hearing on August 23, 2018, and
WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,
NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM BUSINESS TO A-3,
AGRICULTURAL/RURAL RESIDENTIAL
Rezone PIN 014-0614-1413-002 (1.13 acres) at N3964 County Road K in the Town of Jefferson. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. R4080A-18 – Peter R. Dempsey

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2,
AGRICULTURAL AND RURAL BUSINESS
Rezone PIN 030-0813-1722-001 (1 acre) and approximately one acre of PIN 030-0813-1722-000 (38.970 acres) to create a 2-acre lot for local utility use. The site is in the Town of Waterloo on County Road O. This is in accordance with Sec.11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4081A-18 – City of Waterloo/Gary & Diane Skalitzky properties

Rezone approximately 1.2392 acres of PIN 008-0715-3512-000 (39.25 acres) for a rural business zone to allow for storage of
contractor’s equipment on Bakertown Road in the Town of Farmington. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. This action is conditioned upon road access approval and approval and recording of a final certified survey map for the lot. R4082A-18 – James & Melissa Thoma/Cedar Home Farms property

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 1.4442-acre building site along Bakertown Road in the Town of Farmington from part of PIN 008-0715-3512-000 (39.25 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test and upon approval and recording of the final certified survey map. R4083A-18 – James & Melissa Thoma/Cedar Home Farms property

Create a 1.14-acre building site from part of PIN 012-0816-3221-000 (67.6 acres) near N7661 County Road E in the Town of Ixonia. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt of a suitable soil test and approval and recording of the final certified survey map. R4084A-18 – Randall V. Mitchell

Create two, 2.1-acre lots, one around each of the two homes at W7496 Mud Lake Road and also create a new 1-acre building site, also on Mud Lake Road. These are part of PINs 018-0713-2534-000 (33.33 acres) and 018-0713-2543-001 (26.666 acres) in the Town of Lake Mills. The action also utilizes consolidation of parcels of record with PIN 018-0713-2531-001 (20 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The proposal uses the last available A-3 zone for the property, therefore rezoning is conditioned upon recording an affidavit acknowledging that fact. It is further conditioned upon receipt of a suitable soil test for the vacant lot and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4085A-18 – Kruwell Farms LLC

Create a 2-acre building site from part of PIN 030-0813-2921-000 (29.5 acres) near N8083 Fuchs Lane in the Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The proposal utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of a suitable soil test, and approval and recording of a final certified survey map. R4087A-18 – Elsbeth Fuchs

Rezone to create a 4-acre building site from part of PIN 016-0514-1513-004 (19.4 acres) along County Road K, a 3-acre farm consolidation lot from PIN 016-0514-1542-000 (38.81 acres) around the home and buildings at N1494 County Road K, and a 2-acre new building site from PIN 016-0514-1543-000 (19.34 acres), also along County Road K. The properties are in the Town
of Koshkonong. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The proposal utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of suitable soil tests for the vacant lots, and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4089A-18 – C3 Acres LLC, c/o Peter Newcomb

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCES

Create a 31-acre Natural Resource zone from part of PINs 016-0514-1513-004 (19.4 acres) and 016-0514-1542-000 (38.81 acres). Create a 6-acre Natural Resource zone from part of PIN 016-0514-1543-000 (19.34 acres). Both proposals are in the Town of Koshkonong. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4090A-18 – C3 Acres LLC, c/o Peter Newcomb

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved for the adoption of Ordinance No. 2018-14 as printed. Seconded and carried with Kannard abstaining for possible conflict of interest.

Payne, Chair of the Building and Grounds Committee, introduced Resolution No. 2018-43.

Executive Summary

The Human Services Department solicited bids from vendors to demolish the existing rock retaining wall and construct a new retaining wall behind the Lueder Haus Human Services Building. The Building and Grounds Committee met on September 5, 2018, and the Human Services Board met on September 11, 2018, and recommended forwarding this resolution to the County Board to accept the bid from KSW Construction as the lowest responsible bidder.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Human Services Department received bids to demolish the existing rock retaining wall and construct a new retaining wall behind the Lueder Haus Human Services Building, and

WHEREAS, original bids were received with the following results:

<table>
<thead>
<tr>
<th>Company</th>
<th>Bid Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>KSW Construction</td>
<td>$121,152</td>
</tr>
<tr>
<td>Forest Landscaping</td>
<td>$197,500</td>
</tr>
<tr>
<td>Laue’s Landscaping</td>
<td>$245,000</td>
</tr>
<tr>
<td>Highway Landscapers</td>
<td>$250,025</td>
</tr>
<tr>
<td>Poblocki Paving</td>
<td>$358,877</td>
</tr>
</tbody>
</table>

AND WHEREAS, the Human Services Board and the Building
and Grounds Committee have determined that KSW Construction is the lowest responsible bidder for this project.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts the bid from KSW Construction as the lowest responsible bidder to demolish the existing rock retaining wall and construct a new retaining wall behind the Lueder Haus Human Services Building in the amount of $121,152.

Fiscal Note: Funds of $125,000 for this project have been allocated in 2018 Human Services Department Budget, Account Number 61169900.594820.65210.


Payne introduced Resolution No. 2018-44.

Executive Summary

A Request for Proposals was published soliciting bids for roof replacement for approximately a 4,800 square foot section at the Courthouse. The County received one bid for the project. The Building & Grounds Committee reviewed the bid on September 5, 2018, and determined that Pioneer Roofing is the lowest responsible bidder for the project. The Building & Grounds Committee recommends that Pioneer Roofing be awarded the contract for roof replacement at the Courthouse.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, bids were solicited to remove old roofing and install new roofing at the Courthouse, and

WHEREAS, the following bids were received:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Courthouse</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pioneer Roofing</td>
<td>$39,234</td>
</tr>
</tbody>
</table>

WHEREAS, the Building & Grounds Committee has reviewed the bid and determined that Pioneer Roofing is the lowest responsible bidder for the project, and

WHEREAS, the Building & Grounds Committee recommends accepting the bid of Pioneer Roofing in the amount of $39,234 for the Courthouse.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a professional service contract with Pioneer Roofing in the amount of $39,234 for replacement of a 4,800 square foot section of roof at the Courthouse.

Fiscal Note: Adequate funds for this project are in the 2018 Central Services Budget.

Payne moved that Resolution No. 2018-44 be adopted. Seconded and carried: Ayes 30 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel,
Jones, Chair of the Finance Committee, introduced Resolution No. 2018-45.

Executive Summary

Claims have been made against Jefferson County seeking a refund for the cost of admission to the Jefferson County Fair and for reserved seating tickets to see Travis Tritt at the Jefferson County Fair due to inclement weather. The claims have been reviewed by the County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company (WMMIC), and were recommended for disallowance based on the finding that the County is not legally responsible to refund the cost of admission or tickets. This resolution formally denies said claims filed against Jefferson County and directs the Corporation Counsel to give the claimants notice of disallowance. The Finance Committee met on September 7, 2018, and recommended forwarding this resolution to the County Board to disallow the claims.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the following claims were filed against Jefferson County as follows:

Claimant: Dawn Boley; Date of Loss: 07/13/18; Claim Filed: 08/14/18; Description: Claimant alleges that the Jefferson County Fair failed to refund claimant for two sets of tickets (2 admission tickets and 2 tickets for Travis Tritt concert) due to inclement weather. Alleged Damages: $75.75.

Claimant: Nicole Meyer; Date of Loss: 07/13/18; Claim Filed: 08/30/18; Description: Claimant alleges that the Jefferson County Fair failed to refund claimant for three tickets and fees for Travis Tritt concert due to inclement weather. Alleged Damages: $72.30.

WHEREAS, Jefferson County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claims because the County is not legally responsible for refunding the cost of admission or reserved seating based on the disclaimer printed on all admission tickets and Wisconsin law.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claims and directs the Corporation Counsel to give the claimants notice of disallowance.

Fiscal Note: Denial of these claims will have no fiscal impact. This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County’s policy.

Jones moved for the adoption of Resolution No. 2018-45. Seconded and carried.

Jones introduced Resolution No. 2018-46.

Executive Summary

Claims have been made against Jefferson County for damages...
to motor vehicles during the 2018 Jefferson County Fair when a tent owned and operated by a Fair vendor collapsed due to strong winds. The claims have been reviewed by the County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company (WMMIC), and were recommended for disallowance based on the finding that the County is not legally responsible. This finding was based on the Fair vendor’s contractual obligation to maintain the tent and to defend, indemnify and hold harmless the County against any liabilities and losses while conducting business at the 2018 Jefferson County Fair. This resolution formally denies said claims filed against Jefferson County and directs the Corporation Counsel to give the claimants notice of disallowance. The Finance Committee met on September 7, 2018, and recommended forwarding this resolution to the County Board to disallow the claims.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the following claims were filed against Jefferson County as follows:

Claimants:  Nicole Schroeder and Brian Schroeder; Date of Loss: 07/13/18; Claim Filed: 07/23/18; Vehicle: 2013 Dodge Dart; Alleged Damages: $3,647.87 plus towing of $151.00.

Claimant:  Jonathan Lapp; Date of Loss 07/13/18; Claim Filed: 07/25/18; Vehicle: 2004 Acura MDX; Alleged Damages: $3,163.00.

Claimants:  Carissa Gross and Melissa Gross; Date of Loss: 07/13/18; Claim Filed: 07/29/18; Vehicle: 2007 Ford Edge; Alleged Damages: $2,756.79.

Claimants: Savanna Drewek and Gerald Drewek; Date of Loss: 07/13/18; Claim Filed: 08/08/18; Vehicle: 2004 Toyota Camry; Alleged Damages: $1,098.89.

Description: Claimants allege that Jefferson County is responsible for damage to their vehicles caused by a collapsed tent on the alleged date of loss.

WHEREAS, the damage is alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of these claims because the County is not legally responsible for the alleged damage.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claims and directs the Corporation Counsel to give the claimants notice of disallowance.

Fiscal Note: Denial of these claims will have no fiscal impact. This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County’s policy.

Jones moved for the adoption of Resolution No. 2018-46. Seconded and carried.

Jones introduced Resolution No. 2018-47.
Executive Summary

The Payment in Lieu of Taxes Act recognizes the financial impact of the inability of local governments to collect property taxes on certain tax-exempt Federal lands. Payments in Lieu of Taxes are Federal payments to local governments that help offset losses in property taxes due to non-taxable Federal lands within their boundaries. Due to insufficient Federal appropriations for the fiscal years 2015, 2016 and 2017, local governments did not receive the full amount to which they were entitled under the law. As a result, a class action lawsuit was commenced and The United States Court of Federal Claims certified Kane County, Utah v. United States as a class action lawsuit allowing local governments such as Jefferson County to opt in as a member of the class to qualify for a financial award owed to it by the United States government for the fiscal years 2015, 2016 and 2017. The Finance Committee met on September 7, 2018, and recommended forwarding this resolution to the County Board to opt in to a class action lawsuit under the Payment in Lieu of Taxes Act.

WHEREAS, the Executive Summary is incorporated into this resolution, and
WHEREAS, local governments did not receive the full amount to which they were entitled under The Payment in Lieu of Taxes Act for the fiscal years 2015, 2016 and 2017, and
WHEREAS, a class action lawsuit was commenced to allow local governments to receive payments to which they are entitled, and
WHEREAS, Jefferson County must formally file a Class Action Opt-In Notice Form with the Court in order to qualify for its share of the class action recovery, and
WHEREAS, there is no risk to Jefferson County participating as a member of the class.
NOW, THEREFORE, the Jefferson County Board of Supervisors shall and hereby does approve the participation of Jefferson County as a party in said class action lawsuit and authorizes the Jefferson County Corporation Counsel to complete and file a Class Action Opt-In Notice Form on behalf of the County prior to the September 14, 2018 deadline for filing with the Court as an official act of Jefferson County.

Fiscal Note: Potential financial recovery for Jefferson County

Jones moved that Resolution No. 2018-47 be adopted. Seconded and carried.

Tietz, Chair of the Parks Committee, introduced Resolution No. 2018-48.

Executive Summary

The Jefferson County Parks Department is constructing a recreation trail for hiking, biking and cross-country skiing on right-of-way owned by We Energies. The proposed trail is 10.96 miles in length and is located between the City of Watertown, Wisconsin, and the City of Oconomowoc, Wisconsin. This off-road paved trail connection will be built on the former interurban rail line that
connected the City of Watertown to the City of Oconomowoc. The interurban rail line is now a utility corridor owned by We Energies, and American Transmission Company (ATC) operates the electric transmission facilities on the corridor. The City of Watertown and the City of Oconomowoc are the project boundaries. Purchasing a 3-span prefabricated steel truss bridge will allow trail users to cross the Rock River and connect segments one and two of the trail. The Jefferson County Board of Supervisors considered this resolution at its meeting on August 13, 2018, and voted to accept the bid of Anderson Bridges as the lowest responsible bidder in the amount of $174,300. Anderson Bridges subsequently withdrew its bid to construct a 3-span prefabricated steel truss bridge, and the second lowest bidder, Wheeler Lumber, LLC, has agreed to construct the bridge and reduce its bid to the same amount previously bid by Anderson Bridges. This resolution authorizes Jefferson County to enter into a contract with Wheeler Lumber, LLC for a 3-span prefabricated steel truss bridge instead of Anderson Bridges for the same amount as previously authorized by the County Board. The Parks Committee considered this resolution at its meeting on September 4, 2018, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and
WHEREAS, the Parks Committee has expended significant time and effort towards establishing a multi-use trail from Watertown to Oconomowoc, and
WHEREAS, a bridge needs to be constructed over the Rock River in the Town of Watertown in order to connect segments one and two of the trail, and
WHEREAS, the Jefferson County Board of Supervisors has previously approved the execution of a grant contract with the Wisconsin Department of Natural Resources for the construction and installation of a bridge across the Rock River, and
WHEREAS, the Parks Department has solicited written proposals for the purchase of a 3-span prefabricated steel truss bridge, and
WHEREAS, the Parks Department received four bids, one from Anderson Bridges in the amount of $174,300, one from Wheeler Lumber, LLC in the amount of $175,500, one from Big-R-Bridge in the amount of $207,969, and one from Contech Engineering Solutions in the amount of $209,712, and
WHEREAS, Anderson Bridges has rescinded its bid to fabricate a 3-span prefabricated steel truss bridge, and Wheeler Lumber, LLC has agreed to construct the bridge and reduce its bid to the same amount previously bid by Anderson Bridges, and
WHEREAS, the Parks Department recommends the purchase of a 3-span prefabricated steel truss bridge from bidder Wheeler Lumber, LLC,
NOW, THEREFORE, BE IT RESOLVED that Parks Director Joe Nehmer is authorized to purchase a 3-span prefabricated steel truss bridge in the amount of $174,300 from Wheeler Lum-
BE IT FURTHER RESOLVED that County Board Resolution No. 2018-38 is hereby amended to reflect the changes stated herein.

Fiscal Note: The total cost to purchase the bridge is $174,300 funded mostly by grants and donations with $37,500 from Jefferson County tax levy. This expenditure has been previously approved by the County Board in Resolution No. 2018-38.


Wehmeier introduced the following appointment:
TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS: MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Sections 59.18(2) (b) of the Wisconsin Statutes, I do hereby request confirmation of the following appointment: Samantha LaMuro, Fort Atkinson, Wisconsin, to the Board of Health to fill an unexpired term ending May 12, 2020. I respectfully request confirmation of this appointment. Braughler moved to confirm the above appointment. Seconded and carried.

Public Comment (General). None.

Supplemental information presented at the September 11, 2018, Jefferson County Board meeting will be available at the County Clerk’s office upon request or on the County’s website at www.jeffersoncountywi.gov.

There being no further business, Tietz moved that the Board adjourn. Seconded and carried at 9:30 p.m.
JEFFERSON COUNTY BOARD MINUTES  
TUESDAY, OCTOBER 9, 2018, 7:00 P.M.

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll with all members being present except Hartz and Nelan who gave prior notice of their being late or inability to attend.

District 1 .......... Richard C. Jones  
District 3 ............. Greg David  
District 5 ........ James B. Braughler  
District 7 ......... Dwayne C. Morris  
District 9 ........ Amy Rinard  
District 11 ......... Donald Reese  
District 13 ........ Ed Morse  
District 15 ........ Steven J. Nass  
District 17 ........ Russell Kutz  
District 19 ......... Jim Schroeder  
District 21 ......... John C. Kannard  
District 23 ...... George Jaeckel  
District 25 ...... Matthew Foelker  
District 27 ......... Conor Nelan  
District 29 ....... Mary K. Roberts

District 2 ............ Mike Kelly  
District 4 ........ Augie Tietz  
District 6 ........ Dan Herbst  
District 8 ........ Michael Wineke  
District 10 ........ Lloyd Zastrow  
District 12 ........ Peter A. Hartz  
District 14 .......... Kirk Lund  
District 16 .......... Laura Payne  
District 18 ....... Brandon White  
District 20 .......... Jim Mode  
District 22 .......... Blane Poulson  
District 24 .......... Roger Lindl  
District 26 .......... Gregg Patrick  
District 28 .......... Dick Schultz  
District 30 ..... Walt Christensen  

County Administrator Ben Wehmeier led the Pledge of Allegiance.  A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Schroeder requested moving the Planning & Zoning Committee Report and Ordinances after the Public Comment. There being no objection, the agenda will otherwise proceed as printed.

Rinard, Chair of the Executive Committee, moved that the minutes of the September 11, 2018, meeting be approved as presented. Seconded and passed.

Frank presented the following communications:

(1) Apportionment Report from the Wisconsin Department of Revenue:

REPORT USED FOR APPORTIONMENT OF COUNTY LEVY  
JEFFERSON COUNTY  
2018 COUNTY APPORTIONMENT

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<td>TOWN OF JEFFERSON</td>
<td>28014</td>
<td>201,971,300</td>
<td>2,076,300</td>
<td>1.03%</td>
</tr>
<tr>
<td>28016</td>
<td>TOWN OF KOSHKONONG</td>
<td>28016</td>
<td>383,412,200</td>
<td>3,864,600</td>
<td>1.01%</td>
</tr>
<tr>
<td>28018</td>
<td>TOWN OF LAKE MILLS</td>
<td>28018</td>
<td>316,743,400</td>
<td>6,456,600</td>
<td>2.04%</td>
</tr>
<tr>
<td>28020</td>
<td>TOWN OF MILFORD</td>
<td>28020</td>
<td>106,224,900</td>
<td>1,048,900</td>
<td>0.99%</td>
</tr>
<tr>
<td>28022</td>
<td>TOWN OF OAKLAND</td>
<td>28022</td>
<td>351,832,500</td>
<td>3,975,600</td>
<td>1.13%</td>
</tr>
<tr>
<td>28024</td>
<td>TOWN OF PALMYRA</td>
<td>28024</td>
<td>196,030,600</td>
<td>5,311,800</td>
<td>2.71%</td>
</tr>
<tr>
<td>28026</td>
<td>TOWN OF SULLIVAN</td>
<td>28026</td>
<td>198,516,600</td>
<td>2,005,200</td>
<td>1.01%</td>
</tr>
<tr>
<td>28028</td>
<td>TOWN OF SUMNER</td>
<td>28028</td>
<td>112,287,500</td>
<td>2,443,900</td>
<td>2.18%</td>
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<tr>
<td>28030</td>
<td>TOWN OF WATERLOO</td>
<td>28030</td>
<td>89,599,100</td>
<td>811,100</td>
<td>0.91%</td>
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<tr>
<td>28032</td>
<td>TOWN OF WATERTOWN</td>
<td>28032</td>
<td>196,874,200</td>
<td>2,874,400</td>
<td>1.46%</td>
</tr>
<tr>
<td>28111</td>
<td>VILLAGE OF CAMBRIDGE*</td>
<td>28111</td>
<td>5,970,900</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>28141</td>
<td>VILLAGE OF JOHNSON CREEK</td>
<td>28141</td>
<td>334,970,500</td>
<td>5,886,300</td>
<td>1.76%</td>
</tr>
<tr>
<td>28146</td>
<td>VILLAGE OF LAC LA BELLE*</td>
<td>28146</td>
<td>468,500</td>
<td>0</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

*This district has a zero or negative increment, no increment shown.
<table>
<thead>
<tr>
<th>Location</th>
<th>Population 1</th>
<th>Change 1</th>
<th>Percentage 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Village of Palmyra</td>
<td>126,000,100</td>
<td>-50,100</td>
<td>-0.04%</td>
</tr>
<tr>
<td>Village of Sullivan</td>
<td>46,721,900</td>
<td>-106,600</td>
<td>-0.23%</td>
</tr>
<tr>
<td>City of Fort Atkinson</td>
<td>903,920,400</td>
<td>5,394,100</td>
<td>0.60%</td>
</tr>
<tr>
<td>City of Jefferson</td>
<td>521,951,000</td>
<td>4,211,100</td>
<td>0.81%</td>
</tr>
<tr>
<td>City of Lake Mills</td>
<td>543,381,000</td>
<td>4,278,200</td>
<td>0.79%</td>
</tr>
<tr>
<td>City of Waterloo</td>
<td>213,813,800</td>
<td>596,400</td>
<td>0.28%</td>
</tr>
<tr>
<td>City of Watertown*</td>
<td>924,995,500</td>
<td>12,675,300</td>
<td>1.37%</td>
</tr>
<tr>
<td>City of Watertown*</td>
<td>78,933,500</td>
<td>1,510,600</td>
<td>1.91%</td>
</tr>
<tr>
<td>County of Jefferson*</td>
<td>6,948,833,800</td>
<td>80,365,100</td>
<td>1.16%</td>
</tr>
</tbody>
</table>

*Split districts
(3) Retirement Recognitions. Human Resources Director Terri Palm-Kostroski recognized the following retirees: Sandy Free*, Human Services, 18 years 2 months; and Jean Camacho, District Attorney, 32 years. (*Denotes retiree not in attendance.)

(4) **Nass introduced Resolution No. 2018-49.**
WHEREAS, Leon Zimdars of Palmyra was born on April 29, 1921, and died on September 30, 2018, and
WHEREAS, Leon Zimdars had served on the Jefferson County Board of Supervisors from April 1988 to April 2000, and
WHEREAS, as a County Board Supervisor, Leon Zimdars served on the Agriculture Committee, Board of Health, Countryside Farm Board, Health, Land Conservation Committee, Planning & Zoning Committee, and UW Extension Education Committee.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors, assembled in regular session this 9th day of October 2018, extends its sincere sympathy to Leon’s family with this acknowledgement of his dedication to the citizens of the County of Jefferson.

**Nass moved for the adoption of Resolution No. 2018-49.** Seconded and passed.

(5) Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on October 18, 2018, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson.

(6) Treasurer’s Report:

**GENERAL FINANCIAL CONDITION**
**JEFFERSON COUNTY, WISCONSIN**
**OCTOBER 1, 2018**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Available Cash on Hand</td>
<td>$ 57,226.98</td>
</tr>
<tr>
<td>September Receipts</td>
<td>6,364,426.54</td>
</tr>
<tr>
<td>Total Cash</td>
<td>$ 6,421,653.52</td>
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<tr>
<td>Disbursements</td>
<td></td>
</tr>
<tr>
<td>General – September 2018</td>
<td>$ 5,167,424.26</td>
</tr>
<tr>
<td>Payroll – September 2018</td>
<td>1,413,826.87</td>
</tr>
<tr>
<td>Total Disbursements</td>
<td>6,581,251.13</td>
</tr>
<tr>
<td>Total Available Cash</td>
<td>($159,597.61)</td>
</tr>
<tr>
<td>Cash on Hand (in banks)</td>
<td></td>
</tr>
<tr>
<td>October 1, 2018</td>
<td>$ 931,804.65</td>
</tr>
<tr>
<td>Less Outstanding Checks</td>
<td>1,091,402.26</td>
</tr>
<tr>
<td>Total Available Cash</td>
<td>($159,597.61)</td>
</tr>
<tr>
<td>Local Government Investment Pool – General</td>
<td>$ 9,069,873.57</td>
</tr>
<tr>
<td>DANA Investments</td>
<td>28,636,630.96</td>
</tr>
<tr>
<td>Local Government Investment Pool – Clerk of Courts</td>
<td>26,673.02</td>
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<tr>
<td>Local Government Investment Pool – Farmland Preservation</td>
<td>174,204.90</td>
</tr>
<tr>
<td>Local Government Investment Pool – Parks/Liddle</td>
<td>83,748.63</td>
</tr>
<tr>
<td>Local Government Investment Pool – Highway Bond</td>
<td>1,917,520.73</td>
</tr>
</tbody>
</table>

Tuesday, October 9, 2018
<table>
<thead>
<tr>
<th>Date</th>
<th>Interest Description</th>
<th>amount</th>
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<tbody>
<tr>
<td>2018</td>
<td>Interest – Super N.O.W. Account</td>
<td>$39,908,651.81</td>
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<tr>
<td>2018</td>
<td>Interest – L.G.I.P. – General Funds</td>
<td>$1,093.70</td>
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<tr>
<td>2018</td>
<td>Interest – DANA Investments</td>
<td>$203,274.08</td>
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<tr>
<td>2018</td>
<td>Interest – L.G.I.P. – Parks/Carol Liddle Fund</td>
<td>$1,087.38</td>
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<td>2018</td>
<td>Interest – L.G.I.P. – Farmland Preservation</td>
<td>$2,261.84</td>
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<tr>
<td>2018</td>
<td>Interest – L.G.I.P. – Clerk of Courts</td>
<td>$346.34</td>
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<td>2018</td>
<td>Interest – L.G.I.P. – Highway Bond</td>
<td>$24,896.70</td>
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</tbody>
</table>

Total 2018 Interest $747,069.54

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

The communications, reports and notice were received and placed on file.

Public Comment (agenda items). None.

Nass, Chair of the Planning & Zoning Committee, introduced the following report:

**REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on September 20, 2018, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:


Dated this 24th day of September 2018. Donald Reese, Secretary.


WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4091A-18, R4092A-18, R4093A-18, R4094A-18, R4098A-18 and R4099A-18 were referred to the Jefferson County Planning and Zoning Committee for public hearing on September 20, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM RESIDENTIAL R-1 TO COMMUNITY**

Rezone all of PIN 032-0815-1733-000 (11.1 acres) on Jefferson Road in the Town of Watertown. The request is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certi-
fied survey map, including extraterritorial plat review if necessary.

R4091A-18 – Brenda Spies/Paul & Pamela Neis property

FROM A-T, AGRICULTURAL TRANSITION TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Request to create a 5-acre lot around the home at W5738 Edgewater Road in the Town of Koshkonong from parts of PINS 016-0514-0311-002 (4.61 acres), 016-0614-3443-014 (33.738 acres), 016-0614-3444-000 (3.9 acres) and 016-0614-3444-001 (4 acres). The request is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This action is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4092A-18 – George Jaeckel/Jaeckel Land LLC property

FROM A-1, EXCLUSIVE AGRICULTURAL AND A-2, AGRICULTURAL AND RURAL BUSINESS TO A-2

Rezone 7 acres of PIN 010-0615-3331-000 (21.765 acres) near W3930 State Road 106 in the Town of Hebron. The request is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map showing both the A-2 and A-3 zones on a one-lot CSM. R4093A-18 – Samuel Meyers

FROM A-1, EXCLUSIVE AGRICULTURAL AND A-2, AGRICULTURAL AND RURAL BUSINESS TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 2-acre A-3 zone around the home at W3930 State Road 106, part of PINs 010-0615-3331-000 (21.765 acres) and 010-0615-3334-002 (10.986 acres) in the Town of Hebron. The request is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. This transfer of development rights utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon approval and recording of a final certified survey map showing both the A-2 and A-3 zones on a one-lot CSM. R4094A-18 – Samuel Meyers

FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-1, EXCLUSIVE AGRICULTURAL

Rezone approximately 0.5 acre of PIN 018-0713-0344-027 (2 acres) for it to be absorbed into adjoining A-1 zoned property under the same ownership. The property is at W8132 County Road B in the Town of Lake Mills. The request is in accordance with Sec. 11.04(f)6 of the Jefferson County Zoning Ordinance. This action is conditioned upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4098A-18 – John R. Schultz

FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Rezone 1.935 acres of PIN 016-0514-1511-025 (2.5 acres) at N1611 US Highway 12 in the Town of Koshkonong. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval and approval and recording of a final certified survey map, includ-
The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

**Nass moved that Ordinance No. 2018-15 be adopted as printed.** Seconded and passed with White and Jaeckel abstaining.

**Nass introduced Ordinance No. 2018-16.**

**Executive Summary**

The Jefferson County Planning and Zoning Department recommended amending the shoreland provisions of the Jefferson County Zoning Ordinance stated in section 11.10 as a result of Wisconsin Acts 167 and 391, which made changes to State Administrative Rule - Natural Resources Chapter 115 (NR 115). Section 11.10 of the Jefferson County Zoning Ordinance was repealed and recreated by the Jefferson County Board of Supervisors by Ordinance No. 2017-09 on August 8, 2017. The Zoning Ordinance was then sent to the Wisconsin Department of Natural Resources (DNR) for certification. Since the adoption of Ordinance No. 2017-09, Wisconsin Act 68 was enacted which made minor changes to NR 115.

On July 16, 2018, the DNR conditionally approved Jefferson County’s amendments to the shoreland provisions of the Jefferson County Zoning Ordinance (section 11.10) and found them to be in substantial compliance with the requirements of NR 115 and Wisconsin Statute 59.692. The approval was conditioned upon the following amendment being adopted within three months of the DNR approval.

A public hearing was held on the text amendment on September 20, 2018. The Planning and Zoning Committee met on September 24, 2018 and recommended forwarding this ordinance to the County Board for adoption.

**THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:**

**Section 1.** Section 11.10(k)7, of the Jefferson County Zoning Ordinance, **SHORELAND PROVISIONS, Nonconforming Uses and Structures - Maintenance, Repair, Replacement of Buildings or Structures Which are in Violation of a Shoreland Zoning Standard or the Jefferson County Zoning Ordinance**, is created as follows:

7. MAINTENANCE, REPAIR, REPLACEMENT OF BUILDINGS OR STRUCTURES WHICH ARE IN VIOLATION OF A SHORELAND ZONING STANDARD OR THE JEFFERSON COUNTY ZONING ORDINANCE AND HAVE BEEN IN PLACE FOR MORE THAN 10 YEARS [s. 59.692(1k)(a)2.c. Wis. Stats.] A structure that is in violation of a shoreland zoning standard or the Jefferson County Zoning Ordinance and has been in place for more than ten years may be maintained, repaired, replaced, restored, rebuilt or remodeled if the activity does not expand the footprint of the structure vertically or laterally.

**Nass moved that Ordinance No. 2018-16 be adopted.** Second-
Wehmeier presented the 2019 Recommended Budget.

### BUDGET SUMMARY
(Mill Rate Levy Limits)

<table>
<thead>
<tr>
<th>Fund Type</th>
<th>Estimated Expenditures</th>
<th>Estimated Revenues</th>
<th>Net Expenses</th>
<th>Other Finance Sources</th>
<th>County Tax Levy</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GOVERNMENTAL FUNDS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Fund</td>
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<td>$20,236,164</td>
<td>$17,775,268</td>
<td>$4,686,712</td>
<td>$13,088,556</td>
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<tr>
<td>Health Department</td>
<td>1,592,576</td>
<td>570,442</td>
<td>1,022,134</td>
<td>158,723</td>
<td>863,411</td>
</tr>
<tr>
<td>Human Services</td>
<td>25,478,262</td>
<td>16,163,000</td>
<td>9,315,262</td>
<td>342,658</td>
<td>8,972,604</td>
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<tr>
<td>Debt Service Fund</td>
<td>1,133,342</td>
<td>-</td>
<td>1,133,342</td>
<td>-</td>
<td>1,133,342</td>
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<tr>
<td>Capital Projects Fund</td>
<td>750,000</td>
<td>-</td>
<td>750,000</td>
<td>750,000</td>
<td>-</td>
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<tr>
<td>MIS Department</td>
<td>1,654,776</td>
<td>1,377,930</td>
<td>276,846</td>
<td>253,000</td>
<td>23,846</td>
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<tr>
<td><strong>TOTAL</strong></td>
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<td>$44,167,629</td>
<td>$36,912,947</td>
<td>$7,262,113</td>
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<tr>
<td><strong>TOTAL TAX LEVY</strong></td>
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<td></td>
<td></td>
<td></td>
<td>29,650,834</td>
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<td>Less Non-Countywide Levy:</td>
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<tr>
<td>Health Department</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(863,411)</td>
</tr>
<tr>
<td>County Library System</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(1,151,101)</td>
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<tr>
<td><strong>PROPOSED COUNTYWIDE TAX LEVY</strong></td>
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<td></td>
<td></td>
<td>$27,636,322</td>
</tr>
</tbody>
</table>

(as defined by statutes implemented in 1992)
Hartz present.

Jones, Chair of the Finance Committee, introduced Resolution No. 2018-50.

Executive Summary

The Jefferson County Highway Satellite Shop located at N7008 Rock Lake Road in Lake Mills has been used by the Jefferson County Highway Department as a satellite shop for over 50 years. Due to the construction of new highway satellite shops, the Highway Department no longer requires the use of the satellite shop in Lake Mills. The Lake Mills satellite shop was noticed for public sale by publishing a Class 3 notice in the Daily Jefferson County Union, Lake Mills Leader and Watertown Daily Times as well as posted on the County website offering sale of the satellite shop to the highest bidder. Jefferson County received three bids which are listed below. On June 12, 2018, the Finance Committee reviewed the bids and recommended that this property be sold to the highest bidder, Chandler White, for $140,000 and the County Board accepted this bid by formal action on June 12, 2018. After accepting this bid, the County was informed by the high bidder that he was rescinding his bid of $140,000 because he mistakenly believed that the property consisted of 3 acres, not 1.5 acres as was listed in the published Notice of Sealed Bid Sale. The high bidder claims that the basis for this misunderstanding is due to the public county land records website incorrectly describing this property as having 3 acres which the high bidder relied on to obtain information about the property before submitting his bid. The high bidder, Chandler White, has offered to purchase this property for $60,000 which is consistent with its estimated fair market value. On October 2, 2018, the Finance Committee considered this resolution along with the arguments made by the high bidder, and recommended forwarding this resolution to the Jefferson County Board of Supervisors to accept the offer of Chandler White, doing business as CRW Company, LLC for $60,000.

WHEREAS, the executive summary is incorporated into this resolution, and
WHEREAS, the Jefferson County Highway Department no longer requires the use of the Highway Department satellite shop in Lake Mills, and
WHEREAS, bids were solicited for the sale of the Lake Mills satellite shop to the highest bidder, and
WHEREAS, three bids were received as follows:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Benjamin and Stacy Schweighardt</td>
<td>$ 41,520</td>
</tr>
<tr>
<td>Robert Griggs</td>
<td>$ 50,123</td>
</tr>
<tr>
<td>Chandler White</td>
<td>$ 140,000</td>
</tr>
</tbody>
</table>

WHEREAS, the high bidder rescinded his bid of $140,000 after determining that the property only consisted of 1.5 acres, not 3 acres as indicated by the county land records website, and
WHEREAS, the estimated fair market value of this property is between $60,000 and $70,000.

NOW, THEREFORE, BE IT RESOLVED that all bids for the
Lake Mills Highway Satellite Shop are hereby rejected and this property be sold to Chandler White, doing business as CRW Company, LLC, a Wisconsin Limited Liability Company, in the amount of $60,000 and the Jefferson County Clerk execute the deed and any other required documents to complete the sale.

BE IT FURTHER RESOLVED that Resolution No. 2018-25 is hereby rescinded.

Fiscal Note: The funds derived from this sale will be deposited in the capital projects fund to offset the expenses associated with the new highway satellite shops.


Jones introduced Resolution No. 2018-51.

Executive Summary
A claim has been made against Jefferson County seeking a refund for the cost of admission to the Jefferson County Fair and for reserved seating tickets to see Travis Tritt at the Jefferson County Fair due to inclement weather. The claim has been reviewed by the County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company (WMMIC), and was recommended for disallowance based on the finding that the County is not legally responsible to refund the cost of admission or tickets. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee met on October 2, 2018, and recommended forwarding this resolution to the County Board to disallow the claim.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the following claims were filed against Jefferson County as follows:
Claimant: Jeanne Vonachen
Date of Loss: 07/13/18
Claim Filed: 09/10/18
Description: Claimant alleges that the Jefferson County Fair failed to refund claimant for two tickets for Travis Tritt concert due to inclement weather.
Alleged Damages: $96.40

WHEREAS, Jefferson County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim because the County is not legally responsible for refunding the cost of admission or reserved seating based on the disclaimer printed on all admission tickets and Wisconsin law.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows the claim of Jeanne Vonachen and directs the Corporation Counsel to give the claimant notice of disallowance.
Fiscal Note: Denial of this claim will have no fiscal impact. This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County’s policy.

Jones moved that Resolution No. 2018-51 be adopted. Seconded and passed.

Jones introduced Resolution No. 2018-52.

Executive Summary

The Finance Department periodically reviews policies and proposes changes where clarification on certain items is considered necessary. The Finance Department, along with the Finance Committee, has reviewed the Fund Balance Policy and has determined that certain language clarifying the Committee’s responsibilities for establishing and maintaining the Health Department’s fund balance during the budget process is necessary. This clarifying language gives the Finance Committee the option to not only increase tax levy when the Health Department’s budgeted fund balance does not meet the requirements of the Fund Balance Policy, but also the option to authorize fee increases and/or expenditure reductions in order to meet the fund balance requirements. This amendment to the Fund Balance Policy also requires any fund balance relating to the Jefferson County Economic Development Consortium to be automatically retained within the General Fund such as restricted contributions and vested employee benefits. The Finance Committee considered this resolution at its October 2, 2018 meeting and recommended forwarding to the Jefferson County Board of Supervisors for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Fund Balance Policy requires two (2) months of budgeted expenditures for working capital in the Health Department, with the Finance Committee striving to maintain three (3) months of budgeted expenditures, and

WHEREAS, the Finance Committee, through its review of the Health Department’s annual budget, determines the appropriate fund balance and recommends certain actions to establish and maintain the required balance, and

WHEREAS, the Jefferson County Economic Development Consortium receives contributions that are restricted for the purposes of economic development within Jefferson County and the proposed amendments establish a formal process for retaining these funds as well as vested Economic Development Consortium employee benefits in the General Fund as a restricted account, and

WHEREAS, the recommendation from the Finance Committee and Administration is to amend the Fund Balance Policy to add specific language addressing these circumstances.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby amends the Jefferson County Fund Balance Policy by adopting the attached amendments. [Amended Fund Balance Policy is available at the County
Clerk’s office upon request or on the County’s website at www.
jeffersoncountywi.gov.]

Fiscal Note: No Fiscal Impact.


Reese, Chair of the Highway Department, introduced Resolution No. 2018-53.

Executive Summary

The Highway Department is replacing and upgrading its heavy trucks used for construction work, winter maintenance and plowing. Twelve new quad-axle trucks will replace twelve existing tri-axle trucks in the fleet. The Highway Department is converting to quad-axle trucks with large liquid salt brine tanks and spray equipment that will allow all trucks to directly spray liquid salt on the highway with the goal to reduce the amount of rock salt used in winter operations. The bids prices for the trucks are summarized below along with the bid prices for truck equipment and set-up. The Highway Committee met on September 25, 2018, and recommended forwarding this resolution to the County Board to accept the bids from Lakeside International for $887,234.84 and Monroe Truck Equipment for $1,187,520 as the lowest responsible bidders.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Department is replacing and upgrading its winter maintenance and summer maintenance trucks and equipment, and

WHEREAS, bids were solicited for twelve (12) 2019-20 model quad axle-trucks, truck equipment and set-up, and such bids were received and opened on September 19, 2018, with the following results:

**Truck Vendors**

**Company**: Lakeside International
Make & Model: 2020 International HV613
Net Bid (12 Trucks): $887,234.84

**Company**: Truck Country Freightliner
Make & Model: 2020 Freightliner 114SD
Net Bid (12 Trucks): $1,254,940.00

**Company**: V & H/Western Star
Make & Model: 2020 Western Star 4700SB
Net Bid (12 Trucks): $1,321,308.00

**Company**: Kriete Truck/Mack
Make & Model: 2020 Mack GR64BR
Net Bid (12 Trucks): $1,390,000.00

**Truck Equipment Vendor**

[Truck box, plow, wing, spreader, hydraulic controls, pre-wet tank,
Equipment Company: Casper Truck Equipment
Make & Model: All equipment bid
Total Bid (12): $1,105,856.00

Equipment Company: Wausau Truck Equipment
Make & Model: All equipment bid
Total Bid (12): $1,127,040.00

Equipment Company: Monroe Truck Equipment
Make & Model: All equipment bid
Total Bid (12): $1,187,520.00

WHEREAS, the Highway Department staff reviewed bids for the equipment and set-up and determined that Casper Truck and Wausau Truck Equipment did not meet the county specifications, and

WHEREAS, Monroe Truck Equipment was the only equipment vendor that could meet all specifications, provide previous work references, and comply with a reasonable timeframe for truck equipment set-up, and

WHEREAS, the Highway Committee has reviewed the bids and determined that Lakeside International and Monroe Truck Equipment are the lowest responsible bidders that meet county specifications, and

WHEREAS, the Highway Committee recommends accepting the bids from Lakeside International for $887,234.84 and Monroe Truck Equipment for $1,187,520.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase twelve (12) 2019-20 Model International HV613 quad-axle trucks from Lakeside International for the bid price of $887,234.84 and to purchase truck equipment and set-up for twelve (12) trucks from Monroe Truck Equipment for the bid price of $1,187,520 contingent upon the proposed 2019 Highway Department budget appropriating sufficient funds for such purchases upon adoption by the County Board.

Fiscal Note: Funds have been budgeted in the 2018 adopted and 2019 proposed Highway Department budgets and will be paid from the Highway Department Equipment Operations Cost Center, account number 53241. Purchase of trucks and equipment for amounts exceeding appropriations currently authorized by the Board in the 2018 budget shall be contingent upon the adoption of the proposed 2019 Highway Department budget.


Zastrow, Chair of the University Extension Education Committee, introduced the following proclaiming National 4-H Week in Jefferson County:
WHEREAS, October 7 through October 13, 2018, is National 4-H Week in the United States, and
WHEREAS, the 4-H program is America’s largest youth development organization, having supported almost 6 million youth in 4-H club programs nationwide, and
WHEREAS, the 4-H program provides educational opportunities to develop confident, independent, resilient and compassionate youth to become true leaders and productive citizens, and
WHEREAS, in the State of Wisconsin, the UW Extension System conducts 4-H programs through state land-grant universities with the mission to help young people acquire knowledge, develop life skills and form attitudes which will help them become self-directing, productive members of society, and
WHEREAS, the 4-H program addresses issues facing youth wherever they live, including inner cities, suburbs and rural communities, and helps break barriers by focusing on learning-by-doing, and
WHEREAS, more than 710 youth in Jefferson County are active in 4-H Club programs which are supported by over 280 volunteer leaders with 4-H Alumni in every community, and
WHEREAS, throughout its proud history, the 4-H program has developed positive role models through innovative and inspiring programs which continue to “make the best better” by building character and instilling values in our youth, and
WHEREAS, the University Extension Education Committee, at its September 10, 2018 meeting, approved a motion recommending that the Jefferson County Board of Supervisors proclaim October 7 through October 13, 2018, as National 4-H Week in Jefferson County, Wisconsin.
NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims October 7 through October 13, 2018, as National 4-H Week in Jefferson County, Wisconsin.

Fiscal Note: This proclamation will have no fiscal impact.
Zastrow moved for the adoption of the above Proclamation. Seconded and passed.

Public Comment (General). None.

Supplemental information presented at the October 9, 2018, Jefferson County Board meeting will be available at the County Clerk’s office upon request or on the County’s website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded and passed at 8:10 p.m.
Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll, all members being present except Hartz, who was excused, and White.

District 1 ........ Richard C. Jones  District 2 ................. Mike Kelly
District 3 ................ Greg David  District 4 ................. Augie Tietz
District 5 .... James B. Braughler  District 6 ............... Dan Herbst
District 7 ...... Dwayne C. Morris  District 8 ........... Michael Wineke
District 9 ............ Amy Rinard  District 10 .... Lloyd Zastrow
District 11........ Donald Reese  District 12 ....... Peter A. Hartz
District 13 ........ Ed Morse  District 14 .......... Kirk Lund
District 15 ......... Steven J. Nass  District 16 ........ Laura Payne
District 17 ........ Russell Kutz  District 18 ....... Brandon White
District 19 ........ Jim Schroeder  District 20 .......... Jim Mode
District 21 ..... John C. Kannard  District 22 ........ Blane Poulson
District 23 ...... George Jaeckel  District 24 ........ Roger Lindl
District 25 ..... Matthew Foelker  District 26 .......... Gregg Patrick
District 27 ....... Conor Nelan  District 28 ........ Dick Schultz
District 29 ...... Mary K. Roberts  District 30 ..... Walt Christensen

County Administrator Ben Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

White present.

Wehmeier certified compliance with the Open Meetings Law.

Agenda proceeded as printed.

Communications.
Nass introduced Resolution No. 2018-54.

WHEREAS, Don Carroll passed away on September 20, 2018 at the age of 88, and
WHEREAS, Don Carroll served on the Jefferson County Zoning Board of Adjustment from 2007 to 2018, and
WHEREAS, Don provided wisdom and brought a unique perspective based on his experience to the Board of Adjustment, and
WHEREAS, Don was known for his dedication and commitment to serving on the Board of Adjustment and balancing the purpose and intent of the Jefferson County Zoning Ordinance while showing fairness to all parties involved, and
WHEREAS, Don demonstrated outstanding support for the Planning and Zoning staff members, and
WHEREAS, it is fitting for Mr. Donald Eugene Carroll to be recognized by the Jefferson County Board of Supervisors for his public service, dedication, and thoughtfulness which will be missed by many.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 23rd day of October 2018, does hereby extend its sincere sympathy to the family of
Donald Eugene Carroll along with this recognition of his service and dedication to the citizens of Jefferson County as a member of the Board of Adjustment.

Braughler moved for the adoption of Resolution No. 2018-54. Seconded and passed. A plaque was presented to Mrs. Don Carroll.

Public Comment (agenda items/non-budget items). The following persons spoke in regard to solar farms: Dennis Braun, Watertown; Chris Kirsch, Watertown; Sally Williams, Concord; and Steve Statz, Watertown.

Jones, Chair of the Finance Committee, moved to open the public hearing on the 2019 Recommended Budget. Seconded and passed.

The public hearing on the proposed 2019 County Budget commenced at 7:20 p.m. Twenty-nine supervisors were present with one absent (Hartz).

The floor was opened for public comment on the 2019 Recommended Budget. No one requested to comment.

Jones moved to close the public hearing. Seconded and passed at 7:21 p.m.

Special Order of Business.


Schroeder recommended reversing the order of the Human Resources Committee items on the agenda by introducing the resolution before the ordinance. There was no objection.

Braughler, Chair of the Human Resources Committee, introduced Resolution No. 2018-55

Executive Summary

On September 11, 2018, the Jefferson County Board of Supervisors approved designating Dean Health Plan as the Employee Health Insurance provider for the Dodge Jefferson Consortium and offering employees the option of an HMO Low Deductible Health Plan; an HMO High Deductible Health Plan (HDHP), with a Health Savings Account (HSA); a PPO Low Deductible Health Plan; and a PPO High Deductible Health Plan (HDHP), with a Health Savings Account (HSA), effective January 1, 2019. Furthermore, at the October 9, 2018, County Board meeting, the 2019 budget was presented to Board Supervisors which includes a county contribution to an HSA of $1000 single/$2000 family for each employee enrolled in a HDHP.

In limited circumstances, employees who are enrolled in a high deductible health plan will not be eligible to enroll in the HSA under current Federal regulations. For employees adversely affected by these regulations who are enrolled in Medicaid, Medicare or TriCare, a Health Reimbursement Arrangement (HRA) will be offered instead. An HRA still allows the County to make contri-
butions to an employee’s account and provide reimbursement for eligible expenses. The employee will also have an option to make additional tax-free contributions into a Flexible Spending Account to assist with any other medical expenses.

The Human Resources Committees met on October 16, 2018, and recommended forwarding this resolution to the County Board to offer the benefit of a Health Reimbursement Arrangement option to employees enrolled in a County high-deductible health plan who are not eligible to enroll in a Health Savings Account due to Medicaid, Medicare or TriCare.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Board of Supervisors approved offering an employee-sponsored High Deductible Health Plan with a Health Savings Account (HSA), effective January 1, 2019, and

WHEREAS, the 2019 County Budget incorporates an employer-contribution to eligible employee’s HSAs, and

WHEREAS, IRS regulations prohibit, in very limited circumstances, certain employees who are enrolled in a high-deductible health plan from enrolling in an HSA, and

WHEREAS, Jefferson County currently has 8 employees who may be ineligible to enroll in an HSA, and

WHEREAS, the County desires to afford these employees a comparable employee contribution toward medical expenses, and

WHEREAS, a Health Reimbursement Arrangement for employees enrolled in a high-deductible health plan and not eligible to enroll in an HSA due to Medicaid, Medicare or TriCare, will provide a comparable benefit.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends offering a Health Reimbursement Arrangement benefit for employees who are enrolled in a high deductible health plan provided by the County and are not eligible to enroll in a Health Savings Account due to Medicaid, Medicare or TriCare.

Fiscal Note: Based on the current number of employees ineligible to enroll in an HSA, the anticipated cost to the County is $9,000. This expense is currently proposed in the 2019 budget and therefore no amendment to the proposed 2019 budget is needed.

Braughler moved for the adoption of Resolution No. 2018-55. Seconded and passed.

Braughler introduced Ordinance No. 2018-17.

Executive Summary

On September 11, 2018, the Jefferson County Board of Supervisors approved withdrawing from the Wisconsin Public Employer’s Group Health Insurance Plan (the State Plan) and designating Dean Health Plan as the Employee Health Insurance provider for the Dodge Jefferson Consortium. This offers employees the option of selecting: 1) an HMO Low Deductible Health Plan; 2) an HMO High Deductible Health Plan (HDHP), with a Health Savings Ac-
count (HSA); 3) a PPO Low Deductible Health Plan; and 4) a PPO High Deductible Health Plan (HDHP), with a Health Savings Account (HSA), effective January 1, 2019. The resolution enacted by the Jefferson County Board of Supervisors on October 23, 2018, creates a Health Reimbursement Arrangement (HRA) for employees enrolled in a high deductible plan offered by the County who are not eligible to enroll in the HSA.

On October 16, 2018, the Human Resources Committee considered the proposed language and is recommending amending Personnel Ordinance sections HR0120, Differences For Sworn, Non-represented Law Enforcement Employees; HR0265, Part-time Employment; HR0461 Military Leave Procedure; and HR0640, Health Insurance of the Personnel Ordinance to eliminate reference to the Wisconsin Public Employer’s Group Health Insurance Plan (the State Plan) and amending Personnel Ordinance section HR0695, Voluntary Benefits, to offer a Health Savings Account (HSA) and a Health Reimbursement Arrangement (HRA) for eligible employees.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Board of Supervisors approved offering an employee-sponsored High Deductible Health Plan with a Health Savings Account (HSA) and a Health Reimbursement Arrangement (HRA) for eligible county employees, effective January 1, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the amendment of Personnel Ordinance sections HR0120, Differences For Sworn, Non-represented Law Enforcement Employees; HR0265, Part-time Employment; HR0461 Military Leave Procedure; and HR0640, Health Insurance of the Personnel Ordinance to eliminate reference to the Wisconsin Public Employer’s Group Health Insurance Plan (the State Plan) and amending Personnel Ordinance section HR0695, Voluntary Benefits, to offer a Health Savings Account (HSA) and a Health Reimbursement Arrangement (HRA) for eligible county employees.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0120(A), Differences for Sworn, Non-Represented Law Enforcement Employees, is amended as follows:

HR0120 DIFFERENCES FOR SWORN, NON-REPRESENTED LAW ENFORCEMENT EMPLOYEES.

A. All sworn, non-represented law enforcement employees will be subject to the policies in the Personnel Ordinance, except as it relates to employee contribution to WRS, health insurance premium contributions in the State Health Plan, and accruals for vacation, sick, holiday, shift differentials and hazardous pay, to which the current LAW contract language shall apply. In addition, longevity pay and sick leave payout shall be converted into a Health Insurance benefit for retirees and shall be paid by the
County to the Administrator of the Health Insurance Benefit Trust, with longevity being paid on the first business day after December 1st of each year and the sick leave payout being paid on the first pay period following the employees retirement date. Sergeants shall be granted compensatory time and receive uniform allowance as set forth in the current LAW union contract. [am. ord. 2006-35, 2/14/06; am. ord. 2008-24, 11/10/08; am. ord. 2008-33, 01/13/09; 3/13/12, ord. 2011-31]

Section 2. Section HR0265(B), Part-time Employment, is amended as follows:

**HR0265 PART-TIME EMPLOYMENT**

B. At the time an employee is hired the candidate’s employment record shall disclose the anticipated FTE (full-time equivalent) status of the position. Benefits for each status are as follows: [am. 3/13/12, ord. 2011-31]

- Full-time (1900 hours annually) – all benefits and accruals illustrated within the Personnel Ordinance
- More than half-time (1040 – 1899 hours annually) - health, dental, life and other insurances on the same basis as full-time employees. Accrued fringe benefits (vacation, sick, random and holiday) on a pro rata basis. However, if the employee has never worked for a Wisconsin Public employer that participates in WRS, the employee must initially be expected to work one year and 1200 hours to receive the benefits in this category. If the employee does not meet these two criteria, benefits shall be available as described in one of the two categories below. [am. 3/13/12, ord. 2011-31]
- Less than half-time (600 – 1039 hours annually) – Random hours in accordance with HR0360(A)(2) and all insurance benefits on the same basis as full-time employees, except NOT eligible for health or dental insurance or any other accrued fringe benefits. Employees working less than 1040 hours annually may be eligible for the State Health insurance, but the level of employer premium contribution is 25% of the lowest qualified plan, and the employee is responsible for the balance of the monthly premium. [am. 12/09/08, ord. 2008-30; 10/27/09, ord. 2009-17]
- Less than 600 hours annually - not entitled to any insurance or other fringe benefits, except that an employee may become eligible for Wisconsin Retirement, State Health insurance and State Life insurance if the employee later meets the requirements for the Wisconsin Retirement system, State Health Insurance, and State Life insurance. [am. ord. 84-16, 12/11/84; am. 12/09/08, ord. 2008-30]

Section 3. Section HR0461(B)(2), Military Leave Procedure, is amended as follows:

**HR0461 MILITARY LEAVE PROCEDURE**

B. **Seniority and Benefits**

2. Continuation of Health insurance will be offered under the group plan for 36 months, in compliance with the Wisconsin Public Employer’s Group Health Insurance Plan, which also covers requirements under USERRA. The employee
will be required to pay the “active” employee contribution for the first 18 months. For the next 18 months the employee will be required to pay 100% of the premium, which is due by the 20th of the month prior to the month of coverage. If the employee does not return to work within 36 months, the employee will be offered an additional 18 months of continuation of coverage as required under Federal COBRA regulations. The employee will be required to pay 100% of the full premium for COBRA coverage. [am. 08/05, ord. 2004-35; am. 01/13/09, ord. 2008-33; am. 3/13/12, ord. 2011-31]

Section 4. Section HR0640(A)(C), Health Insurance, is amended and sections B – K renumbered A – J accordingly and as follows:

HR0640 HEALTH INSURANCE [am. 12/09/08, ord. 2008-30; am. 12/13/11, ord. 2011-21; am. 11-12-13, ord. 2013-18]

A. Employees who actively participate in the Wisconsin Retirement System are eligible for the County’s group health insurance plan. [am. ord. 2008-09, 5/13/08; am. ord. 2008-30, 12/09/2008; 12/13/11, ord. 2011-21]

B. For eligible employees, the County will begin making contributions for family and single health insurance for coverage effective the first of the month following completion of a 30-day waiting period.

C. For employees who are half-time or more status, and participate in Wisconsin Retirement, the County Board will at least annually establish the employer and employee-share of the health insurance premiums, within the parameters established by law. For employees who are a less-than-half-time status and participate in Wisconsin Retirement, the County agrees to pay twenty-five percent (25%) of the selected Wisconsin Public Employers Group Health Insurance Plan (the State Plan) that is the lowest cost qualified plan available in Jefferson County for either single or family coverage. If a regular part-time employee refuses to work when called in to work, except for a reason covered by law, and has not worked 1040 hours per year (1200 hours for employees hired after July 1, 2011), the Employer will pay only 25% of the lowest cost qualified plan for a period of time not to exceed three (3) months. Employee contributions will be deducted from paychecks in the month prior to the month of coverage. [am. ord. 2008-09, 5/13/08; am. ord. 2008-30, 12/09/2008; 12/13/11, ord. 2011-21]

Section 5. Section HR0695, Voluntary Benefits, is amended as follows:

HR0695 VOLUNTARY BENEFITS. Employees regularly scheduled to work 600 or more hours annually may elect to participate in the County’s voluntary benefit plans, unless as otherwise required by the benefit plan. The Human Resources Committee may approve vendor or plan changes when desirable, providing there is not a financial or negative impact to the County or employees, or the vendor/law requires full County Board approval. The County Administrator may execute amendments to such plan and the Human Resources Director shall act in the capacity of the plan...
A. **DEFERRED COMPENSATION.** The County will offer employees an IRS qualified deferred compensation plan into which participants can defer some of their annual income (up to an annual limit), and which contributions and earnings are tax-deferred until withdrawal. [resolution 1982-115]

B. **DISABILITY INSURANCE.** [am 11-12-2013, ord 2013-18]

An employee who is regularly assigned 600 or more hours annually is eligible for disability insurance. The County will offer eligible employees the opportunity to participate in a voluntary long term disability insurance plan. The full cost of participating in the long-term disability plan will be paid for by the employee. The Human Resources Committee may approve vendor or plan changes when desirable.

C. **FLEXIBLE SPENDING ACCOUNT (FSA).** The County will offer a standard FSA, Section 125 Plan, to employees eligible for health insurance and not in an HSA, which employees may utilize for insurance premiums, unreimbursed health, dental and vision expenses or dependent care expenses. The County will also offer a limited FSA, Section 125 Plan, to employees eligible for health insurance and enrolled in an HSA, for unreimbursed dental and vision expenses or dependent care expenses.

D. **HEALTH REIMBURSEMENT ARRANGEMENT (HRA).**

The County will offer an HRA for employees enrolled in a high deductible health plan offered by the County who are ineligible to enroll in an HSA due to Medicaid, Medicare or TriCare.

E. **HEALTH SAVINGS ACCOUNT (HSA).** The County will offer an HSA for eligible employees who are enrolled in a high deductible health plan offered by the county.

F. **LIFE INSURANCE.** In addition to Group term life insurance, the County will offer a Universal Life policy.

G. **SECTION 125B PLAN.** The County will offer a Section 125 Plan, to employees eligible for health insurance, which employees may utilize for insurance premiums, unreimbursed medical expenses or dependent care expenses.

Section 6. This ordinance shall be effective January 1, 2019, after passage and publication as provided by law.

*Fiscal Note: There is no fiscal impact.*

**Braughtler moved for the adoption of Ordinance No. 2018-17.**

Seconded and passed.

**Public Comment (General).** None.

**Wehmeier introduced the following appointments:**

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:

**MEMBERS OF THE BOARD:**

By virtue of the authority vested in me under Sections 59.18(2) (b) of the Wisconsin Statutes, I do hereby request confirmation of the following appointments:

Jim Mode, Jefferson, Wisconsin, to the Human Services Board for a three-year term ending November 1, 2021.

James Schultz, Watertown, Wisconsin, to the Human Ser-
vices Board for a three-year term ending November 1, 2021.
Nancy Lust, Cambridge, Wisconsin, to the Jefferson County
Library Board for a three-year term ending December 31, 2021.
Leigh Froelich, Sullivan, Wisconsin, to the Jefferson County
Library Board for a three-year term ending December 31, 2021.
Linda Ager, Jefferson, Wisconsin, to the Bridges Federated
Library Board for a three-year term ending December 31, 2021.
Aari Roberts, Watertown, Wisconsin, to the Zoning Board of
Adjustment to fill an unexpired term ending July 1, 2019.
Michael Clish, Fort Atkinson, Wisconsin, to the Veterans’
Service Commission for a three-year term ending December 13,
2021.
Braughler moved for the confirmation of the appointments.
Seconded and passed.

Supplemental information presented at the October 23, 2018,
Jefferson County Board/Public Hearing meeting will be available at
the County Clerk’s office upon request or on the County’s website
at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board
adjourn at 9:16 p.m. Seconded and passed.
Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll, all members being present except David and Roberts.

District 1 ...... Richard C. Jones  District 2 ............... Mike Kelly
District 3 ............ Greg David  District 4 ............ Augie Tietz
District 5 ... James B. Braughler  District 6 .......... Dan Herbst
District 7 ...... Dwayne C. Morris  District 8 .... Michael Wineke
District 9 ............ Amy Rinard  District 10 .... Lloyd Zastrow
District 11........ Donald Reese  District 12 .... Peter A. Hartz
District 13 ........ Ed Morse  District 14 ........... Kirk Lund
District 15 .... Steven J. Nass  District 16 ........ Laura Payne
District 17 .......... Russell Kutz  District 18 .... Brandon White
District 19 ........ Jim Schroeder  District 20 .......... Jim Mode
District 21 ..... John C. Kannard  District 22 ...... Blane Poulson
District 23 ..... George Jaeckel  District 24 .... Roger Lindl
District 25 ..... Matthew Foelker  District 26 .... Gregg Patrick
District 27 .......... Conor Nelan  District 28 ......... Dick Schultz
District 29 ..... Mary K. Roberts  District 30 ..... Walt Christensen

David present.

County Administrator Ben Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Nass requested to move the Planning and Zoning Committee Report (Item 14c on the agenda) before Ordinance – Amend Zoning Ordinance (Item 14a). Schroeder requested to move the resolution establishing non-countywide levies for health and library services (Item 9c) before Resolution – Establishing countywide levy and fees (Item 9b). There being no objection, the Board proceeded with the agenda as printed.

Rinard, Chair of the Executive Committee, moved that the minutes of the October 9, 2018, meeting be approved as presented. Seconded and passed.

Communications.

**GENERAL FINANCIAL CONDITION**

JEFFERSON COUNTY, WISCONSIN

November 1, 2018

<table>
<thead>
<tr>
<th>Available Cash on Hand</th>
<th>Total Available Cash</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 1, 2018</td>
<td>$ (159,597.61)</td>
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<tr>
<td>October Receipts</td>
<td>5,443,296.97</td>
</tr>
<tr>
<td><strong>Total Cash</strong></td>
<td><strong>$ 5,283,699.36</strong></td>
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</table>

<table>
<thead>
<tr>
<th>Disbursements</th>
<th>Total Disbursements</th>
</tr>
</thead>
<tbody>
<tr>
<td>General – October 2018</td>
<td>$ 3,839,553.30</td>
</tr>
<tr>
<td>Payroll – October 2018</td>
<td>1,434,587.17</td>
</tr>
</tbody>
</table>

**Total Disbursements** $ 5,274,140.47

**Total Available Cash** $ 9,558.89
Cash on Hand (in banks)

<table>
<thead>
<tr>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 1, 2018</td>
<td>$495,333.50</td>
</tr>
</tbody>
</table>

Less Outstanding Checks  $485,774.61

Total Available Cash    $9,558.89

Local Government Investment Pool - General    $8,118,864.57
DANA Investments    28,675,107.32
Local Government Investment Pool - Clerk of Courts    26,722.75
Local Government Investment Pool - Farmland Preservation    174,529.66
Local Government Investment Pool - Parks/Liddle    83,904.76
Local Government Investment Pool - Highway Bond

2018 Interest – Super N.O.W. Account    $1,129.21
2018 Interest – L.G.I.P. – General Funds    219,958.51
2018 Interest – DANA Investments    568,508.82
2018 Interest – L.G.I.P. – Parks/Carol Liddle Fund    1,243.51
2018 Interest – L.G.I.P. – Farmland Preservation    2,586.60
2018 Interest – L.G.I.P. – Clerk of Courts    396.07
2018 Interest – L.G.I.P. – Highway Bond    28,471.44

Total 2018 Interest    $822,294.16

JOHN E. JENSEN, JEFFERSON CO. TREASURER

Frank presented the following communications:

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on November 15, 2018, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

The communications and notice were received and placed on file.

Schroeder acknowledged those Supervisors who are veterans: Tietz, Herbst, White, Mode and Schultz.

Public Comment (agenda items). None.

Jones, Chair of the Finance Committee, moved to adopt the non-countywide levy budget, the countywide levy budget and the functional totals as stated in the 2019 Recommended Budget. Seconded.

The following budget amendments were introduced:

Reese introduced and moved for adoption of Budget Amendment #1, proposed by Zastrow and Reese, to provide for 32 hour fully benefited Deputy County Clerk through the end of April instead of 20 hour position with ½ health insurance (shared). The amendment would increase marriage license fees from $90 to $110, charge ½ of the cost of modems to municipalities and produce a savings by including installation
of new modem software with annual maintenance. Seconded and passed: Ayes 29 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulsom, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Christensen); Noes 0; Absent 1 (Roberts).

Kannard introduced and moved for adoption of Budget Amendment #2, proposed by Kannard, to postpone the County Road CI project to 2020, apply those funds to County Road E commencing at Village Line Road (Sullivan) and continue South to County Road CI (or as far as the funds currently budgeted for County Road CI allow). The budget amendment was to include the five-year plan attached to the amendment. Kannard introduced a power point presentation. Seconded and failed: Ayes 3 (David, Zastrow, Kannard); Noes 26 (Jones, Kelly, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Poulsom, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Christensen); Absent 1 (Roberts).

Morris introduced and moved for adoption of Budget Amendment #3, proposed by Morris, to continue with a part-time (10 hours per week) jail kitchen cook. Funding of position would be through $10,276 of Jail Assessment funds to pay inmate medical and dental expenses, thereby freeing up levy in the Jail Org for the part-time Jail Cook position. Seconded and passed: Ayes 29 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Poulsom, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Christensen); Noes 0; Absent 1 (Roberts).

Complete Budget Amendments are on file with the County Clerk to reflect accounting specifics.

Jones moved to divide the question of the countywide and non-countywide levy budgets. Seconded and passed.

Jones introduced Resolution No. 2018-56.

WHEREAS, the proposed 2019 County Budget was submitted to the Board by the County Administrator on October 9, 2018, and
WHEREAS, the proposed 2019 County Budget was the subject of a public hearing on October 23, 2018, and
WHEREAS, the Board has considered all amendments, and
WHEREAS, the non-countywide budget for 2019 containing total department appropriations and levies is apportioned to the municipalities benefiting from the services furnished, and
WHEREAS, this resolution establishes the levy amount to be imposed on all property in Jefferson County for services provided by the health department and public libraries in Jefferson County.

NOW, THEREFORE, BE IT RESOLVED that the sums listed below be levied upon all property in Jefferson County that is taxable for the purpose listed:
Health Department  $ 863,411
Library Services $1,151,101

BE IT FURTHER RESOLVED that the above amounts be apportioned to equalized values as established by the State Department of Revenue.

Fiscal Note: The 2019 Health Department mill rate is $.1442 and the Library Services mill rate is $.3346 per $1,000 of equalized value. In 2018, the Health Department mill rate was $.1464 and the Library Services mill rate was $.3414, resulting in a decrease of $.0022 and $.0068 in the 2019 Health Department and Library Services mill rates, respectively.

Jones moved for the adoption of Resolution No. 2018-56. Seconded and passed: Ayes 29 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Harz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Christensen); Noes 0; Absent 1 (Roberts).

Jones introduced Resolution No. 2018-57.

WHEREAS, the proposed 2019 County Budget was submitted to the Board by the County Administrator on October 9, 2018, and WHEREAS, the proposed 2019 County Budget was the subject of a public hearing on October 23, 2018, and WHEREAS, the Board has considered all amendments, and WHEREAS, the countywide budget for 2019 containing total department appropriations and levies is apportioned to all property in Jefferson County for general operations, and WHEREAS, this resolution establishes the levy amount to be imposed on all property in Jefferson County for general operations.

NOW, THEREFORE, BE IT RESOLVED that the authorized positions, the total appropriation for each governmental function as shown below, the Fund Balance application and assignments in the Recommended Budget book, and the levy contained in the countywide portion of the 2019 Budget as presented, including any amendments, be adopted and the sum of $28,499,733 be levied as a county tax to be raised on the 2018 tax roll, and

BE IT FURTHER RESOLVED that the above amount be apportioned according to equalized values established by the Wisconsin Department of Revenue.

BE IT FURTHER RESOLVED that the fee schedule for various licenses, permits and services used to establish revenue amounts in the budget are hereby approved.
### Expenditures

<table>
<thead>
<tr>
<th>Category</th>
<th>General Fund</th>
<th>Health Dept</th>
<th>Human Services</th>
<th>Debt Service</th>
<th>Capital Projects</th>
<th>Highway Dept</th>
<th>MIS Dept</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Government</td>
<td>$10,844,404</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
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<tr>
<td>Public Safety</td>
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<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>15,119,523</td>
</tr>
<tr>
<td>Health and Human Services</td>
<td>1,370,988</td>
<td>1,592,576</td>
<td>25,048,945</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
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<td>139,166</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>5,271,948</td>
<td>$ -</td>
<td>$ -</td>
<td>5,411,114</td>
</tr>
<tr>
<td>Culture, Recreation, and Ed</td>
<td>4,147,828</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>4,147,828</td>
</tr>
<tr>
<td>Conservation and Development</td>
<td>2,020,963</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
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<td>2,020,963</td>
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<tr>
<td>Capital Items and Projects</td>
<td>4,368,560</td>
<td>429,317</td>
<td>710,000</td>
<td>750,000</td>
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<td>$ -</td>
<td>13,016,847</td>
</tr>
<tr>
<td>Debt Service--Principal</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
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<td>$ -</td>
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<tr>
<td>Debt Service--Interest</td>
<td>$ -</td>
<td>$ -</td>
<td>423,342</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>423,342</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>38,011,432</td>
<td>1,592,576</td>
<td>25,478,262</td>
<td>1,133,342</td>
<td>1,133,342</td>
<td>750,000</td>
<td>$ 1,657,768</td>
<td>81,080,576</td>
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### Revenues

<table>
<thead>
<tr>
<th>Category</th>
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<tr>
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<td>Fines and Forfeitures</td>
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<td>$ -</td>
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<td>$ -</td>
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<table>
<thead>
<tr>
<th>Other Financing Sources</th>
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</thead>
<tbody>
<tr>
<td>Unassigned Fund Balance Applied</td>
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<tr>
<td>Restricted Funds Applied</td>
</tr>
<tr>
<td>Non-Lapsing (discretionary)</td>
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<tr>
<td>Funds Applied</td>
</tr>
<tr>
<td>Other Sources</td>
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<tr>
<td>Total Other Financing Sources</td>
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<table>
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<tr>
<th>Tax Levy</th>
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<tbody>
<tr>
<td>$13,088,556</td>
</tr>
</tbody>
</table>
Fiscal Note: As presented, the countywide levy is proposed at $27,636,322, which is a mill rate of $3.8278 for general operations and $.1637 for debt service fund for a total of $3.9914 per $1,000 of equalized value. In 2018, the general operations mill rate was $3.9882 for a decrease of $1.1604 per $1,000 for the 2019 general operations.

Jones moved that Resolution No. 2018-57, as amended by the adopted budget amendments, be adopted. Seconded and passed: Ayes 29 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Christensen); Noes 0; Absent 1 (Roberts).

Rinard, Chair of the Executive Committee, introduced Ordinance No. 2018-18.

Executive Summary

Broadband access is increasingly important to the economy, education and daily life. The State of Wisconsin as a whole as well as its citizens, local units of government, broadband providers, schools and businesses all have an interest in expanding broadband access and usage in underserved areas of the state. The Public Service Commission of Wisconsin (Commission) has been authorized to certify communities as being “broadband ready” by issuing a Broadband Forward! Certification that signals a local unit of government has taken steps to reduce obstacles to broadband infrastructure investment.

Under Wis. Stat. § 196.504(4) a city, village town or county may apply to the Commission for certification as a Broadband Forward! Community. The Commission has prepared this Broadband Forward! Community Model Ordinance and application form to facilitate certification and statewide consistency. If a political subdivision adopts this model ordinance, or enacts its own ordinance and submits a certification that its ordinance meets the statutory criteria in Wis. Stat. § 196.504(5), it is eligible for Broadband Forward! Certification.

Enacting the Broadband Forward! Community Model Ordinance and obtaining Broadband Forward! Certification ensures the Public Service Commission of Wisconsin and the people of the state of Wisconsin that Jefferson County has: 1) streamlined its administrative procedures by appointing a single point of contact for all matters relating to a broadband network project, 2) established a timely approval process, 3) charges only reasonable fees for reviewing applications and issuing permits, 4) imposes only reasonable conditions for issuing a permit, and 5) does not discriminate between telecommunication service providers. The Executive Committee reviewed this ordinance at its meeting on October 23, 2018, and recommended forwarding to the Jefferson County Board of Supervisors for approval.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The Broadband Ordinance is created as follows:
CHAPTER 1
BROADBAND NETWORK PROJECT APPLICATIONS

SECTION 1. GENERAL PROVISIONS.

1.1 Purpose and policy. The purpose of this chapter is to encourage the development of broadband access in Jefferson County by reducing administrative obstacles to broadband service providers and coordinating the review of applications to ensure such applications are timely processed. This chapter shall at all times be construed consistent with this purpose.

1.2 Definitions. In this chapter:

(1) “Applicant” means a person applying for a permit for a broadband network project.

(2) “Broadband network project” means the construction or deployment of wireline or wireless communications facilities to provide broadband communication services in Jefferson County.

(3) “Permit” means any local permit, license, certificate, approval, registration, or similar form of approval required by policy, administrative rule, regulation, ordinance, or resolution with respect to a broadband network project.

(4) “Written” or “in writing” means information that is inscribed on a tangible medium or that is stored in an electronic or other intangible medium and is retrievable in perceivable form.

1.3 Point of contact. The Jefferson County Administrator shall appoint in writing a single point of contact for all matters related to a broadband network project. The Jefferson County public website shall provide contact information, including the e-mail address, for the point of contact authorized to receive a broadband network project application.

SECTION 2. ELECTRONIC SUBMISSION OF APPLICATIONS. An applicant shall have the option to sign and file all forms, applications and documentation related to a broadband network project electronically.

SECTION 3. REVIEW OF APPLICATIONS. If there is a conflict between this ordinance and any other provision of another Jefferson County ordinance, resolution, regulation, policy or practice that would otherwise regulate broadband network project application review, processing or approval, the applicable provision of this ordinance shall control and supersede such conflicting provision, and the remaining provisions of such ordinance, resolution, regulation, policy or practice shall continue in full force and effect. The following process shall apply upon receiving a broadband network project application:

3.1 Completeness review. Upon receiving a broadband network project application, the single point of contact appointed by the Jefferson County Administrator shall:

(1) Determine whether or not an application is complete and notify the applicant of such determination in writing within 10 calendar days following receipt of an application. If the applicant is not notified in writing of the determination within 10 calendar days following receipt of the application, the application shall be considered complete and processed as a complete application.
If it is determined that an application is not complete, the written notification to the applicant shall specify in detail why the application was determined not to be complete. The applicant may resubmit an application as often as necessary until the application is complete.

3.2 Approval or denial of complete applications.

1. Within 60 calendar days following receipt of an application that is complete, or considered complete under sub. (1), the application shall either be approved or denied and the applicant provided written notification of the approval or denial. If the applicant is not notified of the application’s approval or denial within 60 calendar days following receipt of a complete application, the application shall be considered approved and any required permit shall be issued within 5 days.

2. If an application is denied, written notification of the denial under sub. (1) shall include evidence that the denial was not arbitrary and capricious.

SECTION 4. FEES. The fee to review an application, issue a permit, and perform any other activity related to a broadband network project shall be $100.00.

SECTION 5. INITIAL APPLICABILITY. The treatment of this ordinance first applies to applications received on or after the effective date of this ordinance.

SECTION 6. EFFECTIVE DATE. This ordinance takes effect on the day after publication.

Fiscal Note: As the financial impact of this ordinance is anticipated to be minimal, no budget adjustment is necessary.


Kelly moved to refer Ordinance No. 2018-18 back to committee. Seconded and passed.

Reese, Chair of the Highway Committee, introduced Resolution No. 2018-58.

Executive Summary

The State of Wisconsin Department of Transportation (DOT) is promoting the increased use of salt brine on Wisconsin roads as a cost-effective and time-saving solution to keep roads clear and drivers safe. Salt brine lowers the freezing point of snow and ice, prevents the formation of ice and also thaws ice on roadways. As part of the DOT’s efforts to promote the use of salt brine, the DOT has offered to purchase salt brine blending equipment and additional salt brine storage for the Jefferson County Highway satellite shops located in Lake Mills, Concord and the City of Jefferson. This offer requires Jefferson County to purchase the equipment and receive full reimbursement by the DOT. The DOT would then take ownership of the equipment and transfer title to Jefferson County at the expiration of a 10 year lease. The Jefferson County Highway Department has solicited quotes for the equipment and determined that three vendors are necessary to provide all of the required salt brine blending equipment and additional salt brine storage. The three vendors
recommended by the Highway Committee are: Bruce Equipment, Dultmeire Sales and Fertilizer Direct Supply. Bruce Equipment was recommended as a sole source vendor for providing brine blending equipment due to its ability to provide equipment that is compatible with existing equipment at the highway satellite shops. The other two vendors were recommended as the lowest cost vendors for providing salt brine storage tanks and required hardware. The Highway Committee considered this resolution at its October 30, 2018 meeting and recommended forwarding to the County Board for approval authorizing the expenditure of up to $138,400 for the purchase of salt brine blending equipment and additional salt brine storage with the expectation that the entire amount will be reimbursed to Jefferson County by the DOT.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the State of Wisconsin Department of Transportation (DOT) has offered to purchase salt brine blending equipment and additional salt brine storage for Jefferson County for use at highway satellite shops in Lake Mills, Concord and the City of Jefferson, and

WHEREAS, the arrangement with the DOT requires Jefferson County to purchase the equipment and receive reimbursement by the DOT, and

WHEREAS, the DOT will then take ownership of the equipment and lease to Jefferson County at no charge for a period of 10 years after which time the DOT will transfer title to Jefferson County.

NOW, THEREFORE, BE IT RESOLVED that the purchase of salt brine blending equipment and additional salt brine storage tanks as described herein is hereby authorized for installation and use at the highway satellite shops in Lake Mills, Concord and the City of Jefferson at a cost of up to $138,400 which will be reimbursed to Jefferson County by the State of Wisconsin Department of Transportation.

Fiscal Note: This resolution will have an initial fiscal impact of $138,400 which will be reduced to $0 after reimbursement by the DOT.

Reese moved that Resolution No. 2018-58 be adopted. Seconded and passed: Ayes 29 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaceckel, Lindl, Foelker, Patrick, Nelan, Schultz, Christensen); Noes 0; Absent 1 (Roberts).

Mode, Chair of the Human Services Board, introduced Resolution No. 2018-59.

Executive Summary
The Jefferson County Human Services Department contracts with state agencies, consortiums and in excess of 100 professional service and care providers to fulfill its statutory duties. Each year contracts are renewed and/or updated with additional providers. State law requires County Board approval of the state contracts set
forth in this resolution. The contracts have not been reproduced because they total in excess of 100 pages. The contracts are standard state forms which are not subject to negotiation by individual counties. The state human services association, WCHSA, negotiates the basic agreements on behalf of the counties. The professional service/care provider contract list for 2019 is attached. [Contract list is available at the County Clerk’s office upon request or on the County’s website at www.jeffersoncountywi.gov.] The Human Services Board recommended at its November 13, 2018 meeting to approve the state contracts as set forth below and to forward this resolution to the County Board for approval.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Human Services Department contracts with several different state agencies, consortiums and in excess of 100 professional service providers and care providers in fulfillment of its statutory duties, usually on an annual basis, as approved by the Human Services Board, and

WHEREAS, the Social Services & Community Programs contracts with the Department of Health Services, and the Department of Children and Families and Youth Aids Program contracts with the Department of Corrections, are statutorily required to be approved by the County Board, and

WHEREAS, the Human Services Board recommends approval of the Social Services & Community Programs and State Targeted Response contracts with the Department of Health Services in the anticipated amount of $3,717,013; the Department of Children and Families contract in the anticipated amount of $1,258,788; the AAA Older American Programs contract in the anticipated amount of $360,760; the Department of Transportation contract in the anticipated amount of $196,444; the Department of Health Services Division of Long Term Care contract in the anticipated amount of $625,097; the Wisconsin Home Energy Assistance Program contract in the anticipated amount $193,830 for the federal fiscal year of October 1, 2018, to September 30, 2019; the Youth Aids Program contract with the Department of Children & Families in the anticipated amount of $581,170; the Youth Justice Innovation Grant contract with the Department of Children & Families in the anticipated amount of $125,000; the Child Care contract in the anticipated amount of $173,545; and the Youth Empowerment Solutions Grant contract in the anticipated amount of $328,314 for the federal fiscal year of October 1, 2018, to September 30, 2019, and

WHEREAS, the consortium agreement requires Board approval for the State and Federal Income Maintenance Programs through Southern Consortium in the anticipated amount of $1,525,715.

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director or the Administrative Services Division Manager is authorized to execute the state contracts and consortium contract set forth above.

BE IT FURTHER RESOLVED that the Human Services
Director or the Administrative Services Manager is authorized to sign addendums or revisions to said contracts during the course of the year as necessary.

BE IT FURTHER RESOLVED that the Human Services Director or Administrative Services Manager is authorized to sign all other contracts with state agencies and consortiums pursuant to §46.23(6m)(c), Wis. Stats., and all professional services/care provider contracts as approved by the Human Services Board in accordance with the Jefferson County Purchasing Ordinance.

**Fiscal Note:** The costs associated with these state contracts have been included as an appropriation in the 2019 budget.

**Mode moved that Resolution No. 2018-59 be adopted.** Seconded and passed: Ayes 29 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Christensen); Noes 0; Absent 1 (Roberts).

**Tietz, Chair of the Parks Committee, introduced Resolution No. 2018-60.**

**Executive Summary**

The Wisconsin Department of Natural Resources Fish and Wildlife Management Grant Program was created to assist counties in the improvement of fish and wildlife resources. The fund was established by the Wisconsin Legislature in 1965 and provides matching money for a growing list of county sponsored fish and wildlife habitat projects.

The Jefferson County Parks Department is applying for financial assistance to improve paddling and watercraft access to the upper Bark River from property currently owned by Jefferson County. The total cost of the project is estimated at $15,000. The 2018-2020 allocations for County Conservation Aid (CCA) for the South Central Region have been set by the Wisconsin DNR. This year the standard allotment for Jefferson County was $1560.00, but the DNR has approved an increase to $3,131. The County’s match is $3,131, which will be provided for through labor which is currently budgeted for in the 2019 budget. The remaining $8,738 of project costs will be paid for by the DNR, or cut from the project. State statute s. 23.09 (12), authorizes grants of matching funds to counties for projects focused on long-term fish and wildlife resources. This year’s project will focus on brushing, signage, improved parking and improvements to the shoreline for launching paddle craft into the upper Bark River. The Parks Committee met on November 5, 2018, and recommended forwarding this resolution to the County Board.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the State of Wisconsin enacted legislation providing for allocation of funds to the respective counties on an acreage basis for county fish and game projects on the condition that the counties match the state allocation, and

WHEREAS, Jefferson County desires to participate in county
fish and game projects pursuant to the provisions of s. 23.09(12) of the Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board authorizes the Parks Director to act on behalf of Jefferson County to submit a state grant application to the Wisconsin Department of Natural Resources (DNR) for financial aid for county fish and game projects, sign documents, and take necessary action to undertake, direct and complete the approved projects.

BE IT FURTHER RESOLVED that the Parks Director is hereby authorized to expend the grant funds if appropriated from the State of Wisconsin for the improvement of fish and wildlife habitat, and to operate and maintain or to cause to be operated and maintained the projects for their intended purpose, and

BE IT FURTHER RESOLVED that the Jefferson County Board does hereby appropriate a matching allocation for such project and such appropriations shall continue as long as state matching aids are available, or until this resolution is modified by this Board.

Fiscal Note: The total grant amount is $6,262, with the County’s 2018 state allocation being $3,131 and the County’s match being $3,131. The match is provided for through in-kind labor and is currently budgeted in the 2019 salary and wage amounts. The state allocation is currently not budgeted, therefore an amendment to the 2019 budget to account 12801.535245 (Grounds Improvements) of $3,131 is necessary to complete this project. The Wisconsin DNR is applying for Pittman/Roberts funds through the DNR which is intended to fund the remaining $8,738 of the project costs. Should additional funds become available, Jefferson County Parks will attempt to secure them. As a budget amendment, 20 affirmative votes are required for passage.

Tietz moved for the adoption of Resolution No. 2018-60. Seconded and passed: Ayes 29 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulsom, Jaceckel, Lindl, Foelker, Patrick, Nelan, Schultz, Christensen); Noes 0; Absent 1 (Roberts).

Nass, Chair of the Planning & Zoning Committee, introduced the following:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on August 23 and October 18, 2018, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations: Approval of petitions R4101A-18, R4102A-18, R4086A-18, R4088A-18, R4103A-18, R4105A-18, R4107A-18, R4108A-18 and R4109A-18.

Dated this 29th day of October 2018. Donald Reese, Secretary.
The prior month’s amendments R4091A-18, R4092A-18, R4093A-18, R4094A-18, R4098A-18 and R4099A-18 are effective upon passage by County Board, subject to Wis. Stats. 59.69(5).

**Nass introduced Ordinance No. 2018-19.**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4086A-18 and R4088A-18 were referred to the Jefferson County Planning and Zoning Committee for public hearing on August 23, 2018, and Petitions R4101A-18, R4102A-18, R4103A-18, R4105A-18, R4107A-18, R4108A-18 and R4109A-18 were referred for public hearing on October 18, 2018, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session, NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS**

Rezone 7.16 acre of PINs 030-0813-3614-000 (54.949 acres) and 030-0813-3614-002 (0.698 acres) in the Town of Waterloo, and 020-0814-3123-003 (9.032 acres) in the Town of Milford. The site is at W7312 Manske Road. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4101A-18 – Dan Zastrow/Sara Zastrow-Seubert and Ronald Seubert property

Rezone approximately 22 acres of PIN 026-0616-3412-002 (15.043 acres) and 026-0616-3413-003 (23.251 acres) on County Road E in the Town of Sullivan. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval and approval and recording of a final certified survey map. R4102A-18 – S&L Land Company LLC, c/o Jeffery Bartolotta/Richard Smith & Jessica Duncan property

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

Rezone approximately 3 acres of PIN 022-0613-3634-000 (32.127 acres) to allow a farm consolidation lot around the home and buildings at N2516 County Road J in the Town of Oakland. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4086A-18 – William Stroupe

Rezone approximately 3.013-acres gross of PIN 030-0813-3412-000 (40 acres) in the Town of Waterloo for a farm consolidation lot at N7635 Rock Lake Road. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt of a suitable
soil test and approval and recording of a final certified survey map. R4088A-18 – Gordon Goers

Rezone approximately 0.03 acres of PIN 006-0716-0922-000 (32.477 acres) in the Town of Concord to add it to an existing adjoining A-3 zone at N6830 County Road E. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4103A-18 – Brian Neumann/HHL Zastrow Homestead LLC property

Rezone approximately 1 acre of PIN 014-0614-1824-000 (40 acres) for a new building site near N3942 County Road G in the Town of Jefferson. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 lot for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot. R4105A-18 – Jim Baker & Nancy Aguire deBaker/Juan & Leah Zalapa property

Rezone 2.3 acres of PIN 030-0813-3131-000 (40 acres) around the home at N7477 County Road O in the Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 lot for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon approval and recording of the final certified survey map for the lot. R4107A-18 – Gary & Jessica Hellenbrand

FROM A-1 TO N, NATURAL RESOURCE

Create a 15-acre Natural Resource zone from part of PIN 020-0814-2041-000 (40 acres) near West Road in the Town of Milford. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map. R4108A-18 – Eggert Acres LLC

FROM A-T, AGRICULTURAL TRANSITION TO R-1, RESIDENTIAL

Rezone to create two, 1.8-acre R-1 lots near N1108 Olson Road in the Town of Sumner from part of PIN 028-0513-1942-000 (12.3 acres). This is in accordance with Sec. 11.04(f)1 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval and approval and recording of the final certified survey map. R4109A-18 – Mark Reinecke

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved for the adoption of Ordinance No. 2018-19 as printed. Seconded and passed with Kannard abstaining for possible conflict of interest.


Executive Summary
Jefferson County is required by Wis. Stat. § 66.1001 to update its Comprehensive Plan every 10 years. The current Comprehensive Plan was adopted by County Board on September 8, 2010, and is required to be updated by September 2020. Jefferson County also participates in the Wisconsin’s Farmland Preservation Program. As part of the program, the County is required to have a certified Farmland Preservation Plan and Ordinance. The Farmland Preservation Plan is also required to be updated every 10 years. The current Farmland Preservation Plan (Agricultural Preservation and Land Use Plan) was adopted on February 14, 2012, and is required to be updated by December 31, 2021.

A Request for Proposals was published soliciting proposals to update the County’s Comprehensive Plan and Agricultural Preservation and Land Use Plan. The County received two proposals ranging from $89,977 to $225,280 (listed below). Staff reviewed the proposals and interviewed one consulting firm and recommended selecting SRF Consulting Group, Inc (SRF) to update the County’s Plans. SRF’s proposal includes a base fee ($89,977) along with three optional tasks (totaling $24,168). Staff also requested contingencies for additional public meetings and support services (aprx. $23,000). The Planning and Zoning Committee met on October 29, 2018, and recommended forwarding this resolution to the County Board to authorize the Jefferson County Administrator to enter into a contract with SRF to update the County Comprehensive Plan and Agricultural Preservation and Land Use Plan.

WHEREAS, the Executive Summary is incorporated into this resolution, and
WHEREAS, the County is required by Wis. Stat. 66.1001 and Wis. Stat. Chapter 91 to update the plans every 10 years, and
WHEREAS, a request for proposals to update the County’s Comprehensive Plan and Agricultural Preservation and Land Use Plan was published and the following proposals were received:
  • SRF Consulting Group, Inc
    o Base Price - $89,977
      ▪ Optional Tasks:
        • Transportation Plan - $15,740
        • Housing Plan - $5,528
        • Intergovernmental Cooperation - $2,900
      ▪ Contingencies:
        • Additional Regional Meeting - $2,324
        • Additional Round of Regional Meetings - $5,852
        • Additional Focus Group Meeting - $3,172
        • Support Services – 8-10% of Contract Total
  • Houseal Lavigne Associates, LLC
    o Base Price - $160,280
      ▪ Optional Tasks
        • Housing Study - $20,000
        • Transportation Study - $40,000

WHEREAS, County staff reviewed the above proposals and interviewed SRF, and
WHEREAS, based on the review of the proposals and
interview, it was found the SRF Consulting Group, Inc. was the lowest responsible bidder and provides the best value to the County based on price, expertise, availability, similar project experience and proposed timeline, and

WHEREAS, the Planning and Zoning Committee recommends entering into a contract with SRF Consulting Group, Inc. for the base fee, optional tasks and contingencies.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby authorize the County Administrator to enter into a contract with SRF Consulting Group, Inc. for a price not to exceed $134,553.

Fiscal Note: Jefferson County has been awarded a 50% match grant from DATCP for updating the County’s Farmland Preservation Plan of up to $30,000 County Funds and $30,000 DATCP Grant Funds. The 2019 budget currently provides $115,000 in account number 12901.521219 (Other Professional Services) for this project. Additional funds have been budgeted for the optional tasks in account number 11002.599908 (Other Contingency). A budget amendment in the amount of $20,000 from Other Contingency to Other Professional Services – Zoning to the 2019 budget is hereby requested. As a budget amendment, 20 affirmative votes are required for passage.

Nass moved for the adoption of Resolution No. 2018-61. Seconded and passed: Ayes 29 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulsom, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Christensen); Noes 0; Absent 1 (Roberts).

Zastrow, Chair of the UW Extension Education Committee, introduced Resolution No. 2018-62.

Executive Summary

The Community Extension Educator is an educational leader in teaching, accessing and applying natural resource-based research findings to the fields of leadership and organizational development, community development, and local education in order to meet identified educational needs and interests of citizens, civic groups, businesses and local governments. The Community Extension Educator takes a scholarly approach in strengthening the capacity of individuals, organizations, communities and local governments to address natural resources issues through educational programming that builds understanding and leads to improved decision-making and leadership skills. The position also helps citizens, agencies, and local governments identify, develop and implement outreach and education needs and programs, including programs that integrate evidence-based information and UW colleagues with complementary content expertise.

The Community Extension Educator position in Jefferson County was formerly held by Professor Steve Grabow who retired in 2016. At that time, the UW Extension was in the process of conducting its nEXT Gen model study which included potential changes
to the UW Extension organizational structure. As a result, Professor Grabow’s position was not immediately filled. In determining how to best fill this position, County staff explored various options which included partnering with neighboring counties such as Waukesha County. Waukesha County currently employs a full-time Community Extension Educator and has offered to share this position with Jefferson County as a .3 full-time equivalent position. The UW-Extension Committee met on November 12, 2018, and recommended forwarding this resolution to the County Board to authorize the Jefferson County Administrator to enter into an intergovernmental cooperation agreement with Waukesha County to provide the services of a Community Extension Educator to Jefferson County as a .3 full time equivalent position at a cost of $25,000 for 2019.

WHEREAS, the Executive Summary is incorporated into this resolution, and
WHEREAS, the UW-Extension has had a vacant Community Extension Educator position since 2016, and
WHEREAS, County staff have explored various options on how to best fill this position which included partnering with neighboring counties such as Waukesha County, and
WHEREAS, Waukesha County has offered to provide the services of a Community Extension Educator to Jefferson County as a .3 full time equivalent position at a cost of $25,000 for 2019.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to enter into an intergovernmental cooperation agreement with Waukesha County, with the terms and conditions agreed to by the UW-Extension Committee, to provide the services of a Community Extension Educator to Jefferson County as a .3 full time equivalent position at a cost of $25,000 for 2019.

Fiscal Note: For 2019 this position will be funded in the amount of $25,000 by the UW Extension budget carryover from 2018 due to vacant educator positions. This position will be filled on a one year trial basis agreement and will be reviewed in the FY 2020 County budget and future annual County budgets.

Zastrow moved for the adoption of Resolution No. 2018-62. Seconded and passed: Ayes 29 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Nelan, Schultz, Christensen); Noes 0; Absent 1 (Roberts)

Public Comment (General). None.

Mode, Chair of the Human Services Board, introduced the following appointments:
TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(g) of the County Board Rules, the Human Services Board hereby requests the County Board’s confirmation of the following appointments to the Nutrition Project Council: (a)
Barbara Schmitt, Johnson Creek, Wisconsin, appointed for a three-year term ending November 13, 2021; and (b) Nancy Boos, Fort Atkinson, Wisconsin, appointed for a three-year term ending November 13, 2021.

Morris moved that the appointments be confirmed. Seconded and passed.

Special Order of Business. Wehmeier gave a presentation on future development of vacant county owned land, located at Collins Road and Highway 26 in Jefferson, with The College of Osteopathic Medicine, Inc. Also speaking were Chief Executive Officer Tom Boldt and Senior Healthcare Project Manager Jay Wall from The Bolt Company. Future meetings regarding this project: Town Hall Meeting, Jefferson County Courthouse, 311 South Center Avenue, Room 205, Jefferson, on November 27, 2018, at 7:00 p.m.; Jefferson County Finance Committee meeting at the Jefferson County Courthouse on December 4, 2018, at 8:30 a.m.; and County Board meeting at the Jefferson County Courthouse in Room 205 on December 11, 2018, at 7 p.m.

Supplemental information presented at the November 13, 2018, Jefferson County Board meeting will be available at the County Clerk’s office upon request or on the County’s website at www.jeffersoncountywi.gov.

There being no further business, Tietz moved that the Board adjourn. Seconded and passed at 9:09 p.m.
JEFFERSON COUNTY BOARD MINUTES  
TUESDAY, DECEMBER 11, 2018, 7:00 P.M.

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll with all members being present except Braughler, Hartz and Nelan who were excused.

District 1 ....... Richard C. Jones  District 2 ................. Mike Kelly
District 3 ............. Greg David  District 4 ............... Augie Tietz
District 5 .... James B. Braughler  District 6 .............. Dan Herbst
District 7 ...... Dwayne C. Morris  District 8 .......... Michael Wineke
District 9 ........ Amy Rinard  District 10 .......... Lloyd Zastrow
District 11 ........... Vacant  District 12 .......... Peter A. Hartz
District 13 ............ Ed Morse  District 14 .......... Kirk Lund
District 15 ....... Steven J. Nass  District 16 .......... Laura Payne
District 17 .......... Russell Kutz  District 18 ...... Brandon White
District 19 ....... Jim Schroeder  District 20 .......... Jim Mode
District 21 ...... John C. Kannard  District 22 ......... Blane Poulson
District 23 ...... George Jaeckel  District 24 ......... Roger Lindl
District 25 ...... Matthew Foelker  District 26 ........ Gregg Patrick
District 27 ........ Connor Nelan  District 28 ........ Dick Schultz
District 29 ...... Mary K. Roberts  District 30 .... Walt Christensen

County Administrator Wehmeier led the Pledge of Allegiance.

A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

The Board proceeded with the agenda as printed.

Rinard, Chair of the Executive Committee, moved that the minutes of the October 23, 2018, and November 13, 2018, meetings be approved as printed. Seconded and passed.

Communications.

GENERAL FINANCIAL CONDITION 
JEFFERSON COUNTY, WISCONSIN 
December 1, 2018

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<th>Available Cash on Hand</th>
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<td>November Receipts</td>
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<td>Total Cash</td>
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<table>
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<th>Disbursements</th>
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<tbody>
<tr>
<td>General – November 2018</td>
<td>$4,056,208.19</td>
</tr>
<tr>
<td>Payroll – November 2018</td>
<td>$1,426,966.55</td>
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<tr>
<td>Total Disbursements</td>
<td>$5,483,174.74</td>
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| Total Available Cash    | $265,478.46 |
| Cash on Hand (in banks) | $658,311.91 |
| Less Outstanding Checks | $392,833.45 |
| Total Available Cash    | $265,478.46 |

Local Government Investment Pool - General $ 6,746,045.43
DANA Investments $ 28,745,402.26
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<th>Fund</th>
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<td>Farmland Preservation</td>
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<td>Parks/Liddle</td>
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<td>Highway Bond</td>
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<td><strong>Total</strong></td>
<td><strong>$37,701,819.69</strong></td>
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</table>

2018 Interest – Super N.O.W. Account $1,171.33
2018 Interest – L.G.I.P. – General Funds 233,294.79
2018 Interest – DANA Investments 646,240.23
2018 Interest – L.G.I.P. – Parks/Carol Liddle Fund 1,400.17
2018 Interest – L.G.I.P. – Farmland Preservation 2,912.47
Total 2018 Interest $917,523.33

JOHN E. JENSEN, JEFFERSON CO. TREASURER

Frank introduced the following communication:

Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on December 20, 2018, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

Public Comment (agenda items). Ken Baehler, West Bend, and Kathy Adams, Town of Watertown, spoke on the proposed Broadband Ordinance.

Rinard, Chair of the Executive Committee, introduced Ordinance No. 2018-18 which had been introduced to the County Board and referred back to committee on November 13, 2018.

Executive Summary

Broadband access is increasingly important to the economy, education and daily life. The state of Wisconsin as a whole as well as its citizens, local units of government, broadband providers, schools and businesses all have an interest in expanding broadband access and usage in underserved areas of the state. The Public Service Commission of Wisconsin (Commission) has been authorized to certify communities as being “broadband ready” by issuing a Broadband Forward! Certification that signals a local unit of government has taken steps to reduce obstacles to broadband infrastructure investment.

Under Wis. Stat. § 196.504(4) a city, village town or county may apply to the Commission for certification as a Broadband Forward! Community. The Commission has prepared this Broadband Forward! Community Model Ordinance and application form to facilitate certification and statewide consistency. If a political subdivision adopts this model ordinance, or enacts its own ordinance and submits a certification that its ordinance meets the statutory criteria in Wis. Stat. § 196.504(5), it is eligible for Broadband Forward! Certification.

Enacting the Broadband Forward! Community Model Ordinance and obtaining Broadband Forward! Certification ensures the
Public Service Commission of Wisconsin and the people of the state of Wisconsin that Jefferson County has: 1) streamlined its administrative procedures by appointing a single point of contact for all matters relating to a broadband network project, 2) established a timely approval process, 3) charges only reasonable fees for reviewing applications and issuing permits, 4) imposes only reasonable conditions for issuing a permit, and 5) does not discriminate between telecommunication service providers. The Executive Committee reviewed this ordinance at its meeting on October 23, 2018, and recommended forwarding to the Jefferson County Board of Supervisors for approval. The proposed ordinance was introduced at the County Board meeting on November 13, 2018, and referred back to Committee. The Executive Committee reviewed the proposed ordinance at its meeting on November 28, 2018, and recommended forwarding it with no changes to the Jefferson County Board of Supervisors for approval.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The Broadband Ordinance is created as follows:

CHAPTER 1
BROADBAND NETWORK PROJECT APPLICATIONS

SECTION 1. GENERAL PROVISIONS.

1.1 Purpose and policy. The purpose of this chapter is to encourage the development of broadband access in Jefferson County by reducing administrative obstacles to broadband service providers and coordinating the review of applications to ensure such applications are timely processed. This chapter shall at all times be construed consistent with this purpose.

1.2 Definitions. In this chapter:

(1) “Applicant” means a person applying for a permit for a broadband network project.
(2) “Broadband network project” means the construction or deployment of wireline or wireless communications facilities to provide broadband communication services in Jefferson County.
(3) “Permit” means any local permit, license, certificate, approval, registration, or similar form of approval required by policy, administrative rule, regulation, ordinance, or resolution with respect to a broadband network project.
(4) “Written” or “in writing” means information that is inscribed on a tangible medium or that is stored in an electronic or other intangible medium and is retrievable in perceivable form.

1.3 Point of contact. The Jefferson County Administrator shall appoint in writing a single point of contact for all matters related to a broadband network project. The Jefferson County public website shall provide contact information, including the e-mail address, for the point of contact authorized to receive a broadband network project application.

SECTION 2. ELECTRONIC SUBMISSION OF APPLICATIONS. An applicant shall have the option to sign and file all forms, applications and documentation related to a broadband network project electronically.
SECTION 3. REVIEW OF APPLICATIONS. If there is a conflict between this ordinance and any other provision of another Jefferson County ordinance, resolution, regulation, policy or practice that would otherwise regulate broadband network project application review, processing or approval, the applicable provision of this ordinance shall control and supersede such conflicting provision, and the remaining provisions of such ordinance, resolution, regulation, policy or practice shall continue in full force and effect. The following process shall apply upon receiving a broadband network project application:

3.1 Completeness review. Upon receiving a broadband network project application, the single point of contact appointed by the Jefferson County Administrator shall:

(1) Determine whether or not an application is complete and notify the applicant of such determination in writing within 10 calendar days following receipt of an application. If the applicant is not notified in writing of the determination within 10 calendar days following receipt of the application, the application shall be considered complete and processed as a complete application.

(2) If it is determined that an application is not complete, the written notification to the applicant shall specify in detail why the application was determined not to be complete. The applicant may resubmit an application as often as necessary until the application is complete.

3.2 Approval or denial of complete applications.

(1) Within 60 calendar days following receipt of an application that is complete, or considered complete under sub. (1), the application shall either be approved or denied and the applicant provided written notification of the approval or denial. If the applicant is not notified of the application’s approval or denial within 60 calendar days following receipt of a complete application, the application shall be considered approved and any required permit shall be issued within 5 days.

(2) If an application is denied, written notification of the denial under sub. (1) shall include evidence that the denial was not arbitrary and capricious.

SECTION 4. FEES. The fee to review an application, issue a permit, and perform any other activity related to a broadband network project shall be $100.00.

SECTION 5. INITIAL APPLICABILITY. The treatment of this ordinance first applies to applications received on or after the effective date of this ordinance.

SECTION 6. EFFECTIVE DATE. This ordinance takes effect on the day after publication.

Fiscal Note: As the financial impact of this ordinance is anticipated to be minimal, no budget adjustment is necessary.


Jones, Chair of the Finance Committee, introduced Resolution No. 2018-63.

Executive Summary
Jefferson County has been working with the City of Jefferson and representatives of The College of Osteopathic Medicine to establish a medical college in Jefferson County which would include the potential for ancillary development related to health care. Based on infrastructure availability, proximity to the Health and Human Services complex, and the opportunity for greater economic development, it was determined that the County-owned farmland in the southwest corner of the City of Jefferson would be a better location for the medical college than the other locations under consideration. County staff, under policy guidance by the Finance Committee, negotiated the attached Letter of Intent that provides the structure for the development of this property, with a specific area designated for the medical college. The Letter of Intent does not convey the property to the medical college at this time, but establishes conditions that must be met prior to the transfer occurring. These conditions include achieving candidate accreditation status by the end of 2020 and achieving pre-accreditation status by the end of 2021. The College must also secure 50% of funding by the end of 2019 and secure 90% of funding by the end of 2020. This proposed land use is in accordance with several past planning efforts for this property and is consistent with both the County’s and the City’s Comprehensive Plan.

Over the past year, the Finance Committee has provided oversight during negotiations with The College of Osteopathic Medicine to enter into the attached Letter of Intent. [Letter of Intent available at the County Clerk’s office upon request or on the County’s website at www.jeffersoncountywi.gov.] On November 13, 2018, the Letter of Intent along with concept plans for future development of the property was introduced to the Jefferson County Board of Supervisors. On November 27, 2018, the Finance Committee hosted a town hall meeting to provide additional information on the project and solicit comments from the County Board and public. After soliciting additional public comment on December 4, 2018, the Finance Committee recommended forwarding this resolution to the Jefferson County Board of Supervisors to approve entering into the attached Letter of Intent with The College of Osteopathic Medicine.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the proposed project has the potential to be a transformative economic development project for the entire County, and

WHEREAS, the proposed use has the vision to provide a solution to a statewide need for primary care physicians while also allowing for innovation at the local level, and

WHEREAS, the Letter of Intent requires several pre-condition benchmarks and on-going benchmarks to protect the interests of the County before any land conveyance to the medical college.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board Chair is authorized to sign the attached Letter of Intent on behalf of Jefferson County.

Fiscal Note: This resolution does not have a direct fiscal im-
pact. Future agreements contemplated in the Letter of Intent will be brought forward to the County Board when ready for consideration and any fiscal impacts will be addressed at that time.

Jones moved that Resolution No. 2018-63 be adopted. Seconded.

Schultz moved to amend Resolution No. 2018-63 to allow the County Administrator and Corporation Counsel to review the legal description (Exhibit A) incorporated into the Letter of Intent and amend as necessary to accurately reflect the location of the real estate referenced in Section 4 – Property Description. Seconded and passed.

Amended Resolution No. 2018-63 was adopted: Ayes 26 (Jones, Kelly, David, Tietz, Herbst, Morris, Wineke, Rinard, Zastrow, Morse, Lund, Nass, Payne, Kutz, White, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Schultz, Roberts, Christensen); Noes 0; Absent 3 (Braughler, Hartz, Nelan), Vacant 1.

Tietz, Chair of the Parks Committee, introduced Resolution No. 2018-64.

Executive Summary
The Wisconsin Department of Transportation has offered to convey title to a 4.38 acre parcel of property currently used as the Highway 16 Wayside in Ixonia. The offer made by the State of Wisconsin to convey title to Jefferson County does not require the County to maintain this property as a wayside, only that the County use this property for a public purpose. The Jefferson County Parks Committee conducted an onsite inspection of this property along with Parks Department staff on November 5, 2018. On December 3, 2018, the Parks Committee considered the offer by the State of Wisconsin and recommended forwarding this resolution to the Jefferson County Board of Supervisors to accept title to this parcel of property to be maintained by the County for a public purpose subject to the attached deed restrictions.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the Wisconsin Department of Transportation has offered to convey title to a 4.38 acre parcel of property currently used as the Highway 16 Wayside in Ixonia, and

WHEREAS, this parcel will provide additional green space in Jefferson County and public access to the Rock River.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to accept title to a 4.38 acre parcel of property currently used as the Highway 16 Wayside in Ixonia on behalf of Jefferson County.

[Legal description of the wayside will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.]

Fiscal Note: This resolution does not have an immediate direct fiscal impact, beyond County staff time needed to maintain this parcel of property.

Tietz moved for the adoption of Resolution No. 2018-64. Seconded and passed.
Nass, Chair of the Planning & Zoning Committee, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on October 18 and November 15, 2018, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations: Approval of Petitions R4110A-18, R4095A-18, R4096A-18, R4097A-18, R4106A-18, R4112A-18, R4113A-18, R4114A-18, R4115A-18, R4116A-18, R4117A-18, R4118A-18, R4119A-18, R4120A-18 and R4121A-18.

Dated this twenty-sixth day of November 2018. Donald Reese, Secretary.

The prior month’s amendments R4101A-18, R4102A-18, R4086A-18, R4088A-18, R4103A-18, R4105A-18, R4107A-18, R4108A-18 and R4109A-18 are effective upon passage by County Board, subject to Wis. Stats. 59.69(5).


WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R4106A-18 was referred to the Jefferson County Planning and Zoning Committee for public hearing on October 18, and Petitions R4110A-18, R4095A-18, R4096A-18, R4097A-18, R4112A-18, R4113A-18, R4114A-18, R4115A-18, R4116A-18, R4117A-18, R4118A-18, R4119A-18, R4120A-18 and R4121A-18 were referred for public hearing on November 15, 2018, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session, NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Rezone 2.24 acres of PIN 018-0713-0913-000 (43.781 acres) to create a new A-2 lot at W8628 County Road B in the Town of Lake Mills. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4110A-18 – Krista Crossman & Melissa Hafenstein

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 1.05-acre building site on County Road A in the Town of Sumner from part of PIN 028-0513-0424-001 (35 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zon-
Rezone a 4-acre lot around the home and buildings at N4259 County Road D in the Town of Jefferson from part of PIN 014-0615-1131-000 (40 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4106A-18 – Todd Tesch/Phyllis Salamone property

Create a 5.2-acre farm consolidation lot around the home and buildings at N6638 Kroghville Road in the Town of Lake Mills from part of PIN 018-0713-0843-000 (27.8 acres). Create a new 2.1-acre building site adjoining. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test for the vacant lot and approval and recording of a final certified survey map. R4096A-18 – Brian & Jennifer Statz

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE

Create a 5.8-acre N zone from PIN 018-0713-0843-000 (27.8 acres) adjacent to the proposed A-3 zone on Kroghville Road, Town of Lake Mills. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map. R4097A-18 – Brian Statz

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone to create two new 2.2-acre building sites and a 4.6-acre farm consolidation lot at W2531 Turner Road in the Town of Hebron from part of PIN 010-0615-2414-000 (40 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of suitable soil tests for the vacant lots and approval and recording of the final certified survey map. R4112A-18 – ADL Properties LLC

Create a 2.2-acre building site and a 2.6-acre farm consolidation lot at N3435 Grant Lane in the Town of Sullivan from part of PIN 026-0616-1931-000 (37.635 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of a suitable soil test for each lot and approval and recording of a final certified survey map. R4113A-18 – ADL Properties LLC

Create a 1.27-acre building site along Staude Road in the
Town of Sullivan from part of PIN 026-0616-0744-001 (18.25 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot. R4114A-18 – Richard & Marcia Bienz

Create a 3-acre farm consolidation lot at N9038 Setz Lane in the Town of Waterloo from part of PIN 030-0813-1141-000 (37.787 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The approval is conditioned upon there being a minimum of 35 contiguous acres remaining after this division, upon road access approval and approval and recording of a final certified survey map for the lot. This will negate the previously approved conditional use for a bed and breakfast operation on this property. R4115A-18 – Serendipity Events LLC

Rezone one acre of PIN 032-0815-1442-001 (5.56 acres) for a new building site on County Road E in the Town of Watertown. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4116A-18 – Karen Mueller

Create a 5.4-acre farm consolidation lot around the home and buildings at W2905 Pipersville Road in the Town of Watertown from part of PINs 032-0815-2522-002 (20 acres) and 032-0815-2611-000 (38.219 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4117A-18 – Diane Origer

Rezone to create a 2.6-acre farm consolidation lot at N7252 Hillside Drive in the Town of Concord from part of PIN 006-0716-0521-000 (49.21 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4118A-18 – John & Dee Winkelman

**FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE**

Create a 10.2-acre Natural Resource zone on Hillside Drive in the Town of Concord from part of PIN 006-0716-0521-000 (49.21 acres). This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4119A-18 – John & Dee Winkelman

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**
Rezone to create a 5.1-acre farm consolidation lot at N3421 Bente Road, Town of Sullivan from part of PIN 026-0616-1941-000 (39.15 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4120A-18 – Daniel & Kristia Loeder

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE

Rezone to create a 38.4-acre Natural Resource zone near N3421 Bente Road from part of PINs 026-0616-1941-000 (39.15 acres), 026-0616-1943-000 (20 acres) and 026-0616-1944-000 (40 acres). This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4121A-18 – Daniel & Kristia Loeder

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved that Ordinance No. 2018-20 be adopted. Seconded and passed with Kannard abstaining for possible conflict of interest.


Executive Summary

The Land Information Plan for Jefferson County was prepared by the Land Information Office and the Land Information Council. Input from numerous County departments was used to develop the plan. Wisconsin law requires “a countywide plan for land records modernization” in order to make counties eligible to participate in the Wisconsin Land Information Program. The purpose of a county Land Information Plan is twofold: 1) to meet Wisconsin Land Information Program funding eligibility requirements necessary for receiving grants and retaining fees for land information services, and 2) to plan for county land information modernization in order to provide improved government services to county residents and businesses. The Wisconsin Land Information Program receives $7.00 for each document recorded by the Jefferson County Register of Deeds which is used to fund Wisconsin Land Information Program grants and program administration. The County Land Information Program receives $8.00 for each document recorded by the Jefferson County Register of Deeds. In 2017 the County retained $115,346 from recording fees and received $51,000 in Wisconsin Land Information Program grants. This updated plan provides an estimate of how funds from grants and retained fees will be utilized. The Planning and Zoning Committee met on November 26, 2018, and recommended forwarding this resolution to the County Board to approve the 2018 update of the Jefferson County Land Information Plan.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the updated Jefferson County Land Information
Plan conforms to the Wisconsin Department of Administration Uniform Instructions for Preparing County Land Information Plans, and

WHEREAS, the Land Information Council and the Planning and Zoning Committee have approved the updated Jefferson County Land Information Plan which is incorporated herein by reference, and

WHEREAS, adopting the updated Land Information Plan will keep Jefferson County in compliance with Wisconsin Land Information Program requirements.

NOW, THEREFORE, BE IT RESOLVED that the updated 2018 Jefferson County Land Information Plan, incorporated herein by reference, is hereby approved. [2018 Jefferson County Land Information Plan will be available at the County Clerk’s office upon request or on the County’s website at www.jeffersoncountywi.gov.]

BE IT FURTHER RESOLVED that the Land Information Council is authorized to make minor technical changes as needed.

Fiscal Note: The updated plan was produced and will be implemented by County staff. No additional tax levy dollars will be used.

Nass moved that Resolution No. 2018-65 be adopted. Seconded and passed.

Wehmeier, County Administrator, introduced Ordinance No. 2018-21.

Executive Summary

The County Administrator is introducing a change to the time of the January 8, 2019, County Board meeting from 7:00 p.m. to 6:00 p.m. to allow additional time to conduct regular business before the Board considers the issue of reducing the size of the County Board.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.01(1)(a) and (2) of the Board of Supervisors Rules of Order 2018-2020 is amended as follows:

3.01 MEETINGS, QUORUM AND ORDER OF BUSINESS.

(1)(a) Regular and special meetings of the Jefferson County Board of Supervisors shall be held and conducted in accordance with the provisions of s. 59.11, Wis. Stats. The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business unless otherwise established by rule. Regular meetings of the Board shall be held on the following dates unless special elections occur on County Board meeting dates, in which case the Board meeting will be held on the Monday preceding the election. [Am. 08/08/06, Ord. 2006-13; 03/11/08, Ord. 2007-34; 3/13/12, Ord. 2011-24]:

- Tuesday, April 17, 2018 at 5:00 p.m.
- Tuesday, May 8, 2018
- Tuesday, June 12, 2018
- Tuesday, July 10, 2018
- Monday, August 13, 2018
- Tuesday, September 11, 2018
Tuesday, October 9, 2018
Tuesday, October 23, 2018
*Tuesday, November 13, 2018
Tuesday, December 11, 2018
Tuesday, January 8, 2019 at 6:00 p.m.
Tuesday, February 12, 2019
Tuesday, March 12, 2019
Tuesday, April 16, 2019 at 5:00 p.m.
Tuesday, May 14, 2019
Tuesday, June 11, 2019
Tuesday, July 9, 2019
Tuesday, August 13, 2019
Tuesday, September 10, 2019
Tuesday, October 8, 2019
Tuesday, October 22, 2019
*Tuesday, November 12, 2019
Tuesday, December 10, 2019
Tuesday, February 11, 2020
Tuesday, March 10, 2020
Tuesday, April 21, 2020 at 5:00 p.m.
*Annual Meeting (Required by Statute)

(2) Board meetings shall commence at 7:00 p.m., except for April meetings which shall commence at 5:00 p.m. and the January 8, 2019 meeting which shall commence at 6:00 p.m., unless by majority vote the Board prescribes a different time for convening.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

NOTE: Section 3.09 Amendments to Rules of the County Board Rules states as follows: “. . . Notwithstanding the foregoing, s. 3.01(1) and (2) may be amended upon majority vote at any regular meeting without necessity of laying such amendment over until the next regular session or suspension of the rules. . . .”


Public Comment (General). None.

Supplemental information presented at the December 11, 2018, Jefferson County Board meeting will be available at the County Clerk’s office upon request or on the County’s website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded and passed at 7:58 p.m.
JEFFERSON COUNTY BOARD MINUTES
TUESDAY, JANUARY 8, 2019, 6:00 P.M.

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll with all members being present except David, Herbst, Hartz, White, and Nelan. Hartz and Nelan were excused with White excused due to military service.

District 1 .. Richard C. Jones District 2 .............. Mike Kelly
District 3 ............. Greg David District 4 .......... Augie Tietz
District 5 James B. Braughler District 6 .......... Dan Herbst
District 7 . Dwayne C. Morris District 8 ..... Michael Wineke
District 9 .......... Amy Rinard District 10 ...... Lloyd Zastrow
District 11 ............ Vacant District 12 .... Peter A. Hartz
District 13 .......... Ed Morse District 14 .......... Kirk Lund
District 15 .... Steven J. Nass District 16 .... Laura Payne
District 17 ........ Russell Kutz District 18 .... Brandon White
District 19 .... Jim Schroeder District 20 ......... Jim Mode
District 21 . John C. Kannard District 22 ...... Blane Poulsen
District 23 ... George Jaeckel District 24 ......... Roger Lindl
District 25 . Matthew Foelker District 26 ...... Gregg Patrick
District 27 ....... Connor Nelan District 28 ....... Dick Schultz
District 29 .. Mary K. Roberts District 30. Walt Christensen

County Administrator Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

The Board proceeded with the agenda as printed.

Rinard, Chair of the Executive Committee, moved that the minutes of the December 11, 2018 meeting be approved as presented. Seconded and passed.

Public Hearing.

Braughler moved to commence the public hearing on the updated Jefferson County Natural Hazards Mitigation Plan. Seconded and passed.

Public hearing commenced at 6:05 p.m. Twenty-four supervisors were present. The floor was opened for public comment with no one requesting to speak.

Morris moved to close the public hearing. Seconded and passed.

Communications.

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
January 1, 2019

Available Cash on Hand
December 1, 2018 $ 265,478.46

Tuesday, January 8, 2019 183
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<td>Disbursements</td>
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<td>General –</td>
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<td>Total 2018 Interest</td>
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John E. Jensen, Jefferson Co. Treasurer

Frank introduced Resolution No. 2018-66.

WHEREAS, Donald Reese of Watertown was born on May 12, 1955, and died on December 10, 2018, and

WHEREAS, Donald Reese had served on the Jefferson County Board of Supervisors for District 11 from April 2002, until the time of his passing, and

WHEREAS, as a County Board Supervisor, Donnie served on the Building and Grounds Committee, Highway Committee, Planning and Zoning Committee, and Solid Waste and Air Quality Committee, serving as chair on several committees, and

WHEREAS, Donnie provided wisdom and brought a unique perspective based on his experience to the Planning and Zoning Committee, balancing the purpose and intent of the Jefferson County Zoning Ordinance while showing
fairness to all parties involved, and

WHEREAS, Donnie was an influential leader and member of the Solid Waste and Air Quality Committee who helped orchestrate countless Clean Sweep Events and implement the Drug Take Back program, and

WHEREAS, Donnie demonstrated outstanding support for Planning and Zoning staff members and the mission of the Planning & Zoning Department, and

WHEREAS, Donnie was known for his dedication and commitment to serving on the Highway Committee, and

WHEREAS, it is fitting for Donnie Reese to be recognized by the Jefferson County Board of Supervisors for his public service, dedication, and thoughtfulness which will be missed by many.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 8th day of January 2019, does hereby extend its sincere sympathy to the family of Donald Reese along with this recognition of his service and dedication to the citizens of Jefferson County.

Nass moved for the adoption of Resolution No. 2018-66. Seconded and passed.

Human Resources Director Terri Palm recognized the following retirees: Michael Gosh, Sheriff’s Office, 28 years; Randy Podratz, Sheriff’s Office, 31 years; and Dale Naatz*, Highway, 32 years 1 month. (*denotes retiree being present)

Frank introduced the following communications:

1. Letter dated December 30, 2018, from Jeanetta Westenberg, Fund Development Director for Watertown Area Cares Clinic, thanking Jefferson County for its donation and support.

2. Appointment effective December 19, 2018, by County Board Chairman Schroeder pursuant to Board Rule 3.05(1), appointing Lloyd Zastrow to the Planning and Zoning Committee to fill an unexpired term ending April 21, 2020.

3. Appointment effective December 19, 2018, by County Board Chairman Schroeder pursuant to Board Rule 3.05(1), appointing Walt Christensen to the Highway Committee to fill an unexpired term ending April 21, 2020.

4. Appointment effective December 19, 2018, by County Board Vice Chairman Nass appointing Kirk Lund to the Parks Committee to fill an unexpired term ending April 21, 2020.

5. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on January 17, 2019, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

Public Comment (regular agenda items). None.

Rinard, Chair of the Executive Committee, introduced

Executive Summary

Jefferson County has a Comprehensive Plan as required by Wisconsin Statute s. 66.1001 and a Farmland Preservation Plan as required by Wisconsin Statute s. 91.10 which are currently being reviewed and updated. As part of this review, it was determined that these plans should be updated in a manner consistent with the County’s recently completed Strategic Plan. A key part of this review process is to create a Steering Committee to provide oversight. It is projected that the Steering Committee will meet four times during the review process.

The Executive Committee supports the creation of a Steering Committee and is recommending to the County Board that the Steering Committee be composed of eighteen members representing various stakeholder groups in the County. These members would be appointed by the County Board Chair with a report to the County Board following these appointments. The Executive Committee also recommends that selected County staff and the County Board Chair serve as ex officio members of the Steering Committee. In addition to the functional group criteria, Steering Committee appointments will also take into consideration geographic and demographic makeup of committee membership.

The Executive Committee met on December 18, 2018, and unanimously voted to forward this resolution to the County Board to create a Steering Committee to oversee the development of the County’s Comprehensive Plan and Farmland Preservation Plan.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, members will be appointed to the Steering Committee from the following functional areas:

- Planning and Zoning Committee Members (2)
- County Board Supervisor at-large
- Developer/Real Estate/Builder
- Large Agriculture Producer
- Small Agriculture Producer
- Environmental
- Tourism
- Business (Chair of Thrive)
- City
- Village
- Township (3)
- K-12 Education
- Post-Secondary Education
- Non-Profit Entity
- Health/Human Services

WHEREAS, members of the Steering Committee are authorized the standard County meeting per diem and mileage, and
WHEREAS, the County Board Chair and County Administrator will identify staff to serve in an ex-officio capacity to the Steering Committee.

NOW, THEREFORE, BE IT RESOLVED that the Steering Committee is authorized to oversee the planning process for the Jefferson County Comprehensive Plan and Farmland Preservation Plan, and

BE IT FURTHER RESOLVED that the County Board Chair is authorized to make appointments to the Steering Committee with a report to the County Board following member appointments.

Fiscal Note: Each meeting of the Steering Committee will cost $990 in per diems, not including mileage, which is unknown at this time. With anticipation of four meetings, the total cost will be $3,960 plus mileage.

Rinard moved that Resolution No. 2018-67 be adopted. Seconded and passed.

Jones, Chair of the Finance Committee, introduced Resolution No. 2018-68.

Executive Summary

At the direction of the County Board of Supervisors, Jefferson County has embarked on a priority based budgeting project. This process requires a full inventory of all County provided services. Costs and revenues corresponding to providing these services are assigned to each service. The services are then scored using several criteria to determine their ranking in the order of budget priorities. The scoring uses two types of attributes: 1) Basic Program Attributes which are universal to all government programs and include mandate, reliance (is the County the sole service provider), cost recovery, population served and demand (increasing or decreasing); and 2) County Governance Results which are specific to Jefferson County and its strategic plan. Administration has developed a Results Matrix that incorporates the specific values and goals of the County's strategic plan and defines the County Governance Results. The intent of the Results Matrix is to provide a framework for scoring the County’s programs which will ultimately become the basis for budget decisions. The goal of this process is to align the County’s budget with its strategic plan in order to realize the vision set forth in the strategic plan. On December 13, 2018, the Executive Committee and Finance Committee considered this resolution and recommended forwarding to the County Board to adopt the attached Results Matrix as part of the priority based budgeting process. [The Results Matrix is available at the County Clerk’s office upon request or on the County’s website at www.jeffersoncountywi.gov.]

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the County’s future budget priorities will be determined by a scoring system that ranks programs based
on safety, economy, infrastructure, health and well-being, and smart growth and natural resources, (for community programs), resources, decision making, workforce, collaboration, and compliance (for governance programs), and

WHEREAS, these attributes are linked directly to the County’s strategic plan, and

WHEREAS, because these attributes will drive budget decisions, County Administration seeks support of the Jefferson County Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby adopts the attached Results Matrix as part of the Priority Based Budgeting Project.

Fiscal Note: Passage of this resolution will impact the budget by aligning the County’s programs with its strategic plan. No direct fiscal impact can be determined at this time.

Jones moved that Resolution No. 2018-68 be adopted. Seconded and passed.

Braughler, Chair of the Human Resources Committee, introduced Ordinance No. 2018-22.

Executive Summary

On September 11, 2018, the Jefferson County Board of Supervisors approved withdrawing from the Wisconsin Public Employer’s Group Health Insurance Plan (the State Plan) and designating Dean Health Plan as the Employee Health Insurance provider for the Dodge Jefferson Consortium. This change provides the opportunity for the County to offer health insurance to Limited Term Employees (LTE) and Project Employees who are otherwise qualified by working the required minimum number of hours annually as established by the Personnel Ordinance for regular employees. Furthermore, under the Affordable Care Act (ACA), LTEs and Project Employees may be required to be recognized as full-time employees for the purpose of employer offered health insurance. Currently, the Personnel Ordinance prohibits offering Limited Term and Project Employees health insurance. If an LTE or Project Employee is considered full-time under the ACA and the County does not offer the LTE or Project Employee health insurance, the County would risk paying an Employer Shared Responsibility Penalty of approximately $3575 (adjusted annually) for each occurrence if the LTE or Project Employee applies for health coverage in the Marketplace and receives a subsidy. Offering health insurance as an employee benefit may also help attract qualified candidates for LTE and Project Employee positions. The County’s annual cost for a family health and dental plan is $18,029.

On December 18, 2018, the Human Resources Committee considered this resolution and recommended amending Personnel Ordinance section HR0110, Definition of Terms, to allow Jefferson County to offer health and dental insurance.
to Limited Term employees and Project Employees for the purpose of attracting qualified candidates for LTE and Project Employee positions as determined by the County Administrator.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Board of Supervisors approved withdrawing from the Wisconsin Public Employer’s Group Health Insurance Plan (the State Plan) and designating Dean Health Plan as the Employee Health Insurance provider for eligible county employees, effective January 1, 2019, and

WHEREAS, offering health insurance to otherwise qualified Limited Term Employees and Project Employees may assist in recruitment for qualified candidates, and

WHEREAS, not offering health insurance to otherwise qualified Limited Term Employees and Project Employees may result in the County being assessed penalties under the Affordable Care Act.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the amendment of Personnel Ordinance section HR0110, Definition of Terms, to allow offering health and dental insurance to Limited Term employees and Project Employees at the discretion of the County Administrator for the purpose of attracting qualified candidates for LTE and Project Employee positions.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Sections HR0110 (L) and (Q), Definition of Terms, are amended as follows:

**HR0110 DEFINITION OF TERMS**

L. “Limited term employee” means an employee hired on a temporary or emergency basis, not to exceed one year. Limited term employees shall not be eligible for fringe benefits, but may, at the discretion of the County Administrator, be offered County health and dental insurance if otherwise qualified. Limited term employees shall be paid at the minimum step of the salary range for the appropriate position, unless otherwise authorized by the County Administrator. [am 3/13/12, ord. 2011-31]

Q. “Project employee” means employment which is supported by a grant. Project employees shall not be eligible for fringe benefits, but may, at the discretion of the County Administrator, be offered County health and dental insurance if otherwise qualified, and Wisconsin Retirement System benefits if qualified. [cr. ord. 84-16, 12/11/84; am. & re-lettered 3/13/12, ord. 2011-31]
Section 2. This ordinance shall be effective January 1, 2019, after passage and publication as provided by law.

Fiscal Note: The fiscal impact will be based on the number of limited term employees and project employees who are offered and accept health and dental insurance under the County’s health insurance plan. The potential annual cost of not offering health insurance to limited term employees and project employees is approximately $3575 per occurrence as a penalty under the Affordable Care Act. If health and dental insurance is offered, the potential annual cost is $18,029 per limited term employee receiving county funded health insurance.

Braughler moved that Ordinance No. 2018-22 be adopted. Seconded and passed: Ayes 23 (Jones, Kelly, Tietz, Braughler, Wineke, Rinard, Zastrow, Morse, Lund, Nass, Payne, Kutz, Schroeder, Mode, Kannard, Poulson, Jaekel, Lindl, Foelker, Patrick, Schultz, Roberts, Christensen); Noes 1 (Morris); Absent 5 (David, Herbst, Hartz, White, Neblan); Vacant 1.

Braughler introduced Resolution No. 2018-69.

Executive Summary

Jefferson County Human Services was recently awarded a one-year grant from the Section 5310 Enhanced Mobility for Senior and Individuals with Disability Grant Program. The program aims to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options. This program supports transportation services planned, designed, and carried out to meet the special transportation needs of seniors and individuals with disabilities in all areas. The County will receive $80,000 State funding and $17,000 from Easter Seals of Wisconsin, with $5914 in-kind match from Jefferson County.

The new funding will be utilized to create one full-time Project Employee position of a Mobility Manager through December 31, 2019. The Mobility Manager will require a Bachelor's degree or equivalent and will be responsible for Mobility Management, which consists of short-range planning, management activities and projects for improving coordination among public transportation and other transportation service providers with the intent of expanding the availability of services. This program and position will also support the County’s Strategic Action Plan and goal to “institute a transportation plan of conventional and non-conventional means to connect resources and residents.”

On December 18, 2018, the Human Resources Committee reviewed the request from the Human Services Director and recommended forwarding this resolution to the County Board to accept the grant funding of $97,000 and create one full-time Mobility Manager Project Employee position at the Human Services Department.
WHEREAS, the above Executive Summary is incorporated into this resolution, and
WHEREAS, the issue of transportation continues to be a concern throughout the County, specifically the need to connect residents with the services provided in the County, and
WHEREAS, grant funding is available from the Section 5310 Enhanced Mobility for Senior and Individuals with Disability Grant Program, and
WHEREAS, to meet this need for Jefferson County citizens, the Human Services Director requests, and the Human Resources Committee recommends, creation of one full-time Mobility Manager Project Employee position at the Human Services Department.

NOW, THEREFORE, BE IT RESOLVED that the 2019 County Budget be amended to accept the grant funding from the Section 5310 Enhanced Mobility for Senior and Individuals with Disability Grant Program in the amount of $97,000.

BE IT FURTHER RESOLVED that the 2019 County Budget setting forth position allocations and funding at the Human Services Department be and is hereby amended to include one full-time Mobility Manager Project Employee position at the Human Services Department, to become effective upon passage.

Fiscal Note: The Mobility Manager position is budgeted for $75,422 annually for salary and fringe benefits and is fully funded through the Section 5310 Enhanced Mobility for Senior and Individuals with Disability Grant Program; therefore, no tax-levy is required for this position. The remaining $21,578 of the grant and County in-kind match is budgeted for overhead and other program related expenses. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Braughler moved that Resolution No. 2018-69 be adopted. Seconded and passed: Ayes 24 (Jones, Kelly, Tietz, Braughler, Morris, Wineke, Rinard, Zastrow, Morse, Lund, Nass, Payne, Kutz, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Schultz, Roberts, Christiansen); Noes 0; Absent 5 (David, Herbst, Hartz, White, Neelan); Vacant 1.

Braughler introduced Resolution No. 2018-70.

Executive Summary
The Jefferson County jail has consistently experienced nursing staffing issues over the last few years due to the difficulty in recruiting and retaining part-time positions to work weekend and evening hours. With the recent vacancies of both the part-time Jail Public Health Nurse Supervisor and full-time evening Jail Licensed Practical Nurse positions, organizational changes to the staffing structure are being pro-
posed. The Health Director and the Chief Deputy are proposing to create one full-time Jail Public Health Nurse position that will include weekend coverage, and eliminating one part-time Jail Public Health Nurse Supervisor position. In addition, the Health Director and the Chief Deputy are proposing to create one unfunded full-time Jail Public Health Nurse Supervisor position which may be filled at a future date. The jail nursing staff will continue to be supervised by the Jefferson County Health Department and funded through the Jefferson County Sheriff’s Office.

On December 18, 2018, the Human Resources Committee reviewed the request from the Health Department and Sheriff’s Office and recommended forwarding this resolution to the County Board to create one full-time Jail Public Health Nurse position, eliminate one part-time Public Health Nurse Supervisor position and create one unfunded full-time Jail Public Health Nurse Supervisor position which may be filled at a future date.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, recruitment and retention for part-time evening and weekend nursing coverage in the jail has proven difficult, and

WHEREAS, there is an opportunity to restructure the organizational staffing of jail nursing with the current vacancies of one part-time jail Public Health Nurse Supervisor position and one Jail Licensed Practical Nurse position, and

WHEREAS, the new jail nursing organizational structure will provide additional staffing to cover evening and weekend hours.

NOW, THEREFORE, BE IT RESOLVED that the 2019 County Budget setting forth position allocations in the Health Department and funding through the Sheriff’s Office budget be and is hereby amended to include the creation of one full-time Jail Public Health Nurse position, the elimination of one part-time Jail Public Health Nurse Supervisor position and the creation of one unfunded full-time Jail Public Health Nurse Supervisor position, to become effective upon passage.

Fiscal Note: The total 2019 Jail Nursing Staff budget is currently $264,892. This proposed amendment to the Jail Nursing Staff budget will cost $264,759 resulting in a budget decrease of $133.00. Therefore, no additional tax-levy is required upon passage of this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Braughler moved that Resolution No. 2018-70 be adopted. Seconded and passed: Ayes 24 (Jones, Kelly, Tietz, Braughler, Morris, Wineke, Rinard, Zastrow, Morse, Lund, Nass, Payne, Kutz, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Schultz, Roberts, Chris-
Braughler introduced Resolution No. 2018-71.

Executive Summary

The Clerk of Courts-Elect is proposing to reorganize the staffing structure within the Clerk of Courts office including the Register in Probate. The proposed reorganization includes one Clerk of Circuit Court, one Operations Chief Deputy position, one Financial Chief Deputy position, one Court Coordinator position, two Deputy Court Clerk III positions, one Deputy Court Clerk II/III position, ten Deputy Court Clerk I/II positions (nine full-time and one part-time), one Deputy Court Clerk II/Deputy Register in Probate (includes half-time Register in Probate duties), one Cooperative Education Intern position, one Register in Probate/Circuit Court Commissioner position and one Deputy Register in Probate/Juvenile Clerk II/III position, and

The proposed staffing reorganization is structured as follows:

Clerk of Court current structure:
- 1 Clerk of Circuit Court,
- 1 Chief Deputy Court Clerk
- 1 Lead Deputy Court Clerk
- 3 Deputy Court Clerk III
- 11 Deputy Court Clerk I/II
- 1 Cooperative Education Intern
- 1 Register in Probate/Circuit Court Commissioner
- 2 Deputy Register in Probate/Juvenile Clerk I/II
  (1FT, 1PT)

The Clerk of Court proposed structure:
- 1 Clerk of Circuit Court
- 1 Operations Chief Deputy
- 1 Finance Chief Deputy
- 1 Court Coordinator
- 2 Deputy Court Clerk III
- 1 Deputy Court Clerk II/III
- 10 Deputy Court Clerk I/II (9 FT, 1 PT)
- 1 Deputy Court Clerk II/Deputy Register in Probate (includes half-time Register in Probate duties)
- 1 Cooperative Education Intern
- 1 Register in Probate/Circuit Court Commissioner
- 1 Deputy Register in Probate/Juvenile Clerk II/III

On December 18, 2018, the Human Resources Committee reviewed the request from the Clerk of Courts-Elect and recommended forwarding this resolution to the County Board to approve the Clerk of Courts Office reorganization as proposed.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the Clerk of Courts-Elect has proposed to...
reorganize the staffing structure of the Clerk of Courts office, including the Register in Probate as described above, and

WHEREAS, restructuring as proposed will improve operational efficiency in both offices.

NOW, THEREFORE, BE IT RESOLVED that the 2019 County Budget setting forth position allocations in the Clerk of Courts Office is hereby amended as set forth above.

Fiscal Note: The Operations Chief Deputy position, Financial Chief Deputy position, the Court Coordinator position and the Deputy Court of Clerk III positions shall be evaluated for placement within the County’s grade and step system. Based on projections, there will be a savings of $11,453 in the Clerk of Courts Office; therefore, no tax levy is required for these positions. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Braughler moved for the adoption of Resolution No. 2018-71. Seconded and passed: Ayes 24 (Jones, Kelly, Tietz, Braughler, Morris, Wineke, Rinard, Zastrow, Morse, Lund, Nass, Payne, Kutz, Schroeder, Mode, Kannard, Poulson, Jaeckel, Lindl, Foelker, Patrick, Schultz, Roberts, Christensen); Noes 0; Absent 5 (David, Herbst, Hartz, White, Nelan); Vacant 1.

Herbst present.

Tietz, Chair of the Parks Committee, introduced Resolution No. 2018-72.

Executive Summary

The Jefferson County Department of Emergency Management is in the process of applying for DNR Stewardship Grants to receive funding for continuing the Acquisition and Demolition Program for the purchase of structures within the floodplain. One eligibility requirement for Jefferson County to receive this grant funding is that the locations of these properties must be designated as a priority acquisition in the County’s Parks, Recreation and Open Space Plan. This resolution amends the Jefferson County Parks, Recreation and Open Space Plan to include additional parcels of property located in the floodplain for the purpose of acquisition and demolition. The Parks Committee met on November 5, 2018, and recommended forwarding this resolution to the County Board to amend the Jefferson County Parks, Recreation and Open Space Plan for the purpose of acquiring DNR Stewardship grant funding.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, eligibility to receive funding from the DNR Stewardship grant program requires Jefferson County to specifically designate recreation, management and purpose/goals for flood mitigation property acquisition in its Parks,
Recreation and Open Space Plan; and

WHEREAS, additional parcels of property in Jefferson County where flood mitigation property acquisition is desired are:

1. State Highway 106 block of parcels/Fort’s Rock River Park (Parcel ID: 016-0514-0541-000)
2. Rock River Road/Bark River (Parcel ID: 016-0514-0313-011)
3. Rock River Road (Parcel ID: 016-0514-0314-000),

and

WHEREAS, amending the Jefferson County Parks, Recreation and Open Space Plan to include the above parcels will make the County eligible for grant funding to allow continuation of the Acquisition and Demolition Program to purchase flood mitigation properties.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby authorize amending the Jefferson County Parks, Recreation and Open Space Plan as described above for the purpose of applying for DNR Stewardship Grants to continue the Acquisition and Demolition Program for the purchase of flood mitigation properties.

Fiscal Note: The fiscal impact will be determined by the amount of grant funding, if any, received by Jefferson County through DNR Stewardship Grants.

Tietz moved for the adoption of Resolution No. 2018-72. Seconded and passed.

David present.

Morris, Chair of the Law Enforcement and Emergency Management Committee, introduced Resolution No. 2018-73.

Executive Summary

The Jefferson County Hazard Mitigation Plan 2019-2023 consists of six chapters and a map series which has not been reproduced and included in this resolution because the plan totals in 146 pages, but is available for review by the public on the County’s website. The Plan presents background information about Jefferson County including its setting, demographic and economic characteristics, climate, natural resources, land use, development trends and access and functional needs populations and groups in Jefferson County. The Plan also contains a complete inventory of critical facilities in the County and includes an estimate of the losses to buildings, infrastructure, and critical facilities that could be caused by natural hazards. The Plan concludes by identifying goals, objectives, and policies that will help to craft appropriate solutions to the identified problems. This includes presenting a variety of activities to help foster hazard mitigation efforts and designating funding sources to be applied toward identified projects.
Jefferson County adopted a multi-jurisdictional plan in 2008, which was approved by the Federal Emergency Management Agency (FEMA) on July 25, 2008, and covers all of the municipalities in Jefferson County. This proposed Hazard Mitigation Plan was substantially updated and revised to meet new state and federal guidelines as part of the five-year update started in 2012. The Plan as revised was approved by FEMA on October 18, 2013, and by Wisconsin Emergency Management on October 28, 2013. This most recent version is intended to guide mitigation planning efforts in Jefferson County during the five-year period from 2019 through 2023. On December 28, 2018, the Law Enforcement/Emergency Management Committee reviewed this resolution and recommended forwarding to the County Board to adopt the Jefferson County Natural Hazards Mitigation Plan: 2019-2023 as proposed.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the United States Congress passed the Disaster Mitigation Act of 2000 (DMA2K), which requires that a local unit of government have an approved All Hazard Mitigation Plan before it can receive Federal grant monies from the Federal Emergency Management Agency for pre-disaster mitigation projects, and

WHEREAS, Jefferson County Emergency Management has updated the countywide mitigation plan, initially adopted in 2008, and

WHEREAS, the Jefferson County Board of Supervisors conducted a public hearing on January 8, 2019, to accept public input concerning the updated plan, and

WHEREAS, the Jefferson County Board of Supervisors makes the following findings:

1. Natural disasters pose a tangible threat to Jefferson County residents and property.
2. Undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to residents and property and save taxpayer dollars.
3. Preparation of this plan is in the public interest.
4. This plan is intended to serve as a general strategy and may be amended from time to time.
5. Nothing in this plan obligates the County of Jefferson to undertake any of the recommended activities and/or projects.

NOW, THEREFORE, BE IT RESOLVED that Jefferson County hereby adopts the Jefferson County Natural Hazards Mitigation Plan: 2019-2023.

BE IT FURTHER RESOLVED that the Jefferson County Clerk shall provide a certified copy of this resolution to Donna Haugom, Emergency Management Director, for distribution to the Wisconsin Department of Emergency Management and the Federal Emergency Management Agency.
Fiscal Note: No direct fiscal impact.

Morris moved that Resolution No. 2018-73 be adopted. Seconded and passed.

Nass, Chair of the Planning & Zoning Committee, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on December 20, 2018, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations: Approval of petitions R4104A-18, R4123A-18, R4124A-18 and R4125A-18.

Dated this 31st day of December 2018. Blane Poulson, Secretary.


Nass introduced Ordinance No. 2018-23.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4104A-18, R4123A-18, R4124A-18 and R4125A-18 were referred to the Jefferson County Planning and Zoning Committee for public hearing on December 20, 2018, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone PIN 012-0816-2523-001 (3.245 acres) owned by David Hahm to sanction the addition of 0.25 acres from 012-0816-2523-000 owned by the Ronald & Anne Hahm Trust. The properties are in the Town of Ixonia, at W443 Madison Avenue. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the expanded lot, including extraterritorial plat review if necessary. R4104A-18 – Ronald E Hahm/David Hahm properties
Rezone part of PIN 026-0616-1011-000 (34.868 acres) to create a 1-acre building site along County Road E in the Town of Sullivan. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. It utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4123A-18 – Daryl & Tammy Payne

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE

Rezone 15.6 acres of PIN 026-0616-1011-000 (34.868 acres) to create a Natural Resource zone between Village Line Road and County Road E in the Town of Sullivan. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. It is conditioned upon road access approval and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4124A-18 – Daryl & Tammy Payne

FROM N, NATURAL RESOURCE TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone 0.56 acre of PIN 012-0816-0834-000 (14.626 acres) near W1967 Mystic Court in the Town of Ixonia for it to be added to the adjoining A-3 zoned property. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. It is conditioned upon approval and recording of a final certified survey map if ever to be sold separately. R4125A018 – Thomas & Colleen Schliewe

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved that Ordinance No. 2018-23 be adopted. Seconded and passed with Kannard abstaining for possible conflict of interest.


Executive Summary

Digital terrain modeling, also known as digital elevation modeling, is the practice of creating a digital representation of the topography of the land and is utilized by numerous Jefferson County departments along with local, state and federal agencies for a variety of land related projects and programs. These projects and programs include flood mitigation, land development, conservation planning, park development, transportation planning, ordinance enforcement, and storm water management. Advances in Light Detection and Ranging (LiDAR) technology have resulted in the ability to significantly improve the accuracy of the current digital terrain mod-
el that was last updated in 2012 and further expand its uses in Jefferson County. Five Wisconsin counties received grant funding after submitting a joint grant application. Upon approval of this grant, Ayres and Associates offered to provide the necessary updates to Jefferson County’s digital terrain model as part of a cooperative group purchase by the five Wisconsin counties receiving grant funding. Jefferson County staff has determined that Ayres and Associates is the best qualified vendor to provide this service to the County. The Planning and Zoning Committee met on December 31, 2018, and recommended forwarding this resolution to the County Board authorizing the County Administrator to enter into a contract with Ayres and Associates, Inc. to conduct LiDAR Terrain Mapping in Jefferson County at a cost of $132,486.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the County Board approved the 2019 Land Information Program Budget and Land Information Plan 2019-2021 that includes the LiDAR terrain mapping project, and

WHEREAS, approving the contract with Ayres and Associates, Inc. for LiDAR Terrain Mapping will allow Jefferson County to update its digital terrain model to increase accuracy and expand its uses in a variety of land related projects and programs.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is hereby authorized to enter into a contract with Ayres and Associates, Inc. for the base LiDAR Terrain Mapping Project at a cost of $132,486.

Fiscal Note: The project will be funded by a USGS 3DEP grant of $66,243, a Wisconsin Strategic Initiative Grant of $50,000 and County Land Information Program retained fees of $16,243. No additional tax levy dollars will be used.

Nass moved that Resolution No. 2018-74 be adopted. Seconded.

Technical problem with roll call equipment. Roll call re-taken with 26 present, 3 absent (Hartz, White, Nelan) and 1 vacant. Resolution No. 2018-74 adopted: Ayes 26 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Morse, Lund, Nass, Payne, Kutz, Schroeder, Mode, Kannard, Poulsom, Jacekier, Lindl, Foeller, Patrick, Schultz, Roberts, Christensen); Noes 0; Absent 3 (Hartz, White, Nelan); Vacant 1.

Wehmeier introduced the following appointment:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18(2)(b) and 59.69(10)(b)2 of the Wisconsin Statutes and 11.11(a)4 of the Jefferson County Zoning Ordinance,
I respectfully request confirmation of this appointment: Matthew Zangl to serve as Head of Jefferson County Zoning Agency and Planning and Zoning Director for an indeterminate term.

Morris moved to confirm appointment. Seconded and passed.

County Board Chair asked if anyone objected to the County Clerk chairing the reminder of the meeting so the County Board Chair could participate in discussion of the subjects on the special order of business. No objection was recorded.

Recess at 7:06 p.m.; resume 7:16 p.m.

Public Comment (Special Order of Business). Anita Martin, Lake Mills, spoke on County Board size and committee size.

Special Order of Business.

Jon Hochkammer, Outreach Manager for Wisconsin Counties Association, presented County Board Size Trends and Committee/Board Structure.

Schroeder presented his views on the County Board size followed by discussion.

In the absence of the County Clerk, the Board did not object to County Administrator Wehmeier chairing the Special Order of Business agenda.

Schroeder presented his views on committee/Board structure followed by discussion.

Morris moved for the appointment of an exploratory committee to examine size of County Board as well as committee structure. Seconded.

Christensen requested that motion be tabled so discussion could continue. Motion withdrawn by Morris and Poulson (second). Discussion continued.

Morris introduced and requested adoption, with second, of Resolution No. 2018-75:

RESOLVED, that the Jefferson County Board of Supervisors directs Executive Committee to establish an exploratory committee to examine the size of the County Board (# of supervisors) as well as the committee structure and regularly report their findings to the County Board.

Roll call vote requested. With no objection by Board, Wehmeier entered Kelly, no longer present, as abstain so vote could be continued. Resolution No. 2018-75 adopted: Ayes 24 (Jones, David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Morse, Lund, Nass, Payne, Kutz, Schroeder, Mode, Poulson, Jaeckel, Lindl, Foelker, Patrick, Schultz, Roberts, Christensen); Noes 1 (Kannard), Abstain/Absent 1 (Kelly); Absent 3 (Hartz, White, Nelan), Vacant 1.

Public Comment (General). None.
Supplemental information presented at the January 8, 2019, Jefferson County Board meeting will be available at the County Clerk’s office upon request or on the County’s website at www.jeffersoncountywi.gov.

There being no further business, Morris moved that the Board adjourn. Seconded and passed at 9:45 p.m.
JEFFERSON COUNTY BOARD MINUTES
TUESDAY, FEBRUARY 19, 2019, 7:00 P.M.

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll with all supervisors present except Jones, Kutz, and Tietz who gave prior notice of their inability to attend.

District 1 .. Richard C. Jones District 2............. Mike Kelly
District 3 .......... Greg David District 4............ Augie Tietz
District 5 James B. Braughler District 6............ Dan Herbst
District 7 . Dwayne C. Morris District 8...... Michael Wineke
District 9 .......... Amy Rinard District 10...... Lloyd Zastrow
District 11.......... Jeff Jones District 12...... Peter A. Hartz
District 13 ........ Ed Morse District 14......... Kirk Lund
District 15 .... Steven J. Nass District 16....... Laura Payne
District 17 ....... Russell Kutz District 18...... Brandon White
District 19 ..... Jim Schroeder District 20......... Jim Mode
District 21 . John C. Kannard District 22....... Blane Poulson
District 23 ... George Jaeckel District 24........ Roger Lindl
District 25 . Matthew Foelker District 26....... Joan Fitzgerald
District 27 ....... Conor Nelan District 28........ Dick Schultz
District 29 .. Mary K. Roberts District 30 . Walt Christensen

County Administrator Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Schroeder requested moving the resignation of Gregg Patrick, District 26 before the Appointments by the County Board Chair for the vacant positions. There being no objection, the agenda will otherwise proceed as printed.

Special Order of Business.
Resignation of Gregg Patrick, District 26.

Schroeder requested confirmation of the appointment of Jeff Johns, 5430 Switzke Rd, Jefferson, WI 53549 to fill a vacancy in Supervisory District 11. Morris moved to confirm the appointment of Jeff Johns to fill the vacancy in Supervisory District 11, confirmed to be ending April 21, 2020. Seconded and carried. Frank administered the oath of office to Jeff Jones.

Schroeder requested confirmation of the appointment of Joan Fitzgerald, 545 Stratford Ct, Fort Atkinson, WI to fill a vacancy in Supervisory District 26. Nass moved to confirm the appointment of Joan Fitzgerald to fill the vacancy in Supervisory District 26 ending April 21, 2020. Seconded and carried. Frank administered the oath of office to Joan Fitzgerald.
Yvonne Duesterhoeft, Veterans Services, introduced Joe and Morgan Naylor who presented the Naylor Classic donation of $4,000.00 to the Veterans Service Commission.

Paul Chellevold, presented the Comprehensive Plan 101 Kick off, SRF Consulting Group.

Rinard, Chair of the Executive Committee, moved that the minutes of the January 8, 2019, meeting be approved as presented. Seconded and carried.

Communications.

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
February 01, 2019

Available Cash on Hand
- January 1, 2019 $540,252.82
- January Receipts 16,862,383.58
  Total Cash $17,402,636.40

Disbursements
- General – January 2019 $14,924,945.40
- Payroll - January 2019 2,206,138.20
  Total Disbursements $17,131,083.60
  Total Available Cash $271,552.80

Cash on Hand (in banks)
- February 1, 2018 $1,635,832.07
  Less Outstanding Checks 1,364,279.27
  Total Available Cash $271,552.80

Local Government Investment Pool -
- General $14,406,001.36
- DANA Investments 29,039,047.86
- Clerk of Courts 26,882.84
- Farmland Preservation 175,575.30
- Parks/Liddle 84,407.45
- Highway Bond 1,932,605.09
  $45,664,519.90

2019 Interest - Super N.O.W. Acct. $178.91
2019 Interest - L.G.I.P. - General Funds 17,137.44
2019 Interest – DANA Investments 61,559.65
2019 Interest - L.G.I.P. - Parks/
Carol Liddle Fund 176.75
2019 Interest - L.G.I.P. - Farmland Preservation 367.66
2019 Interest - L.G.I.P. - Clerk of Courts 56.29
2019 Interest - L.G.I.P. - Highway Bond 4,046.92
  Total 2019 Interest $83,523.62

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Tuesday, February 19, 2019 203
Frank presented the following communications:

1. Schroeder, appointed Jeff Johns to the Solid Waste/Air Quality Committee and Parks Committee.
2. Schroeder, appointed himself to the Building and Grounds Committee and Human Resources Committee.
3. Frank acknowledged the following retirements: Leigh Froelich from the Jefferson County Library Board; Barbara A Frank, County Clerk; Gregg Patrick District 26;
4. Schultz, District 28, recognized the Outgoing Supervisor, Gregg Patrick, District 26

Frank introduced Resolution No. 2018-76.
WHEREAS, Gregg Patrick served as the County Board Supervisor for District 26 from September of 2015 to January 22 of 2019, and
WHEREAS, Supervisor Patrick served on the Solid Waste/Air Quality Committee, Land and Water Conservation Committee, UW Extension Education Committee, Buildings and Grounds Committee, and Parks Committee, and
WHEREAS, Supervisor Patrick was known for his passion in representing the people of Jefferson County and his never ending desire to learn, and
WHEREAS, the Jefferson County Board of Supervisors recognizes Supervisor Patrick’s public service, foresight, leadership, and thoughtfulness which will be missed,
NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors, meeting this 12th day of February 2019, does hereby honor Supervisor Gregg Patrick and wishes him happiness and good health in the years ahead.

Schultz, moved for the adoption of Resolution No. 2018-76. Seconded and carried.

Frank introduced Resolution No. 2018-77.
WHEREAS, Carla J. Robinson served in the District Attorney’s office commencing February 10, 1992, until her election as the Jefferson County Clerk of Circuit Court, and
WHEREAS, Carla J. Robinson, served as the Jefferson County Clerk of Circuit Court for Jefferson County commencing January 1, 2007, until January 6, 2019, where she served 12 years, for a combined total of 27 years of dedicated public service to Jefferson County, and
WHEREAS, Carla J. Robinson has unselfishly devoted herself to making Jefferson County a better place in which to live and work, and
WHEREAS, Carla J. Robinson has demonstrated integrity and professionalism in the administration of her duties that serves as a guide for all those she came in contact with, and
WHEREAS, it is fitting for her to be recognized by the
Jefferson County Board of Supervisors for her public service and devotion to her chosen profession.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby honor Clerk of Circuit Court Carla J. Robinson for her many years of service to Jefferson County and wish her well on her retirement.

Braughler, moved for the adoption of Resolution No. 2018-77. Seconded and carried.

Frank continued to present the following communication:

(6) Memo from Mike Burow regarding downsizing the County Board
(8) Letter from Anita Martin regarding changing the size of the Jefferson County Board of Supervisors.

The communications were received and placed on file.

Public Comment. Anita Martin spoke about her concerns in downsizing the Jefferson County Board of Supervisors and asked that it remain at 30. Frankie Fuller spoke about her concerns in downsizing the Jefferson County Board of Supervisors and asked that it remain at 30.

Annual Reports. Community Dental Clinic Director Barb Morrison Gudgeon, Rock River Free Clinic Executive Director Kristen Wallace, Jefferson County Literacy Council Executive Director Lynn Forseth and University of Wisconsin-Extension Area Extension Director Christine Wen, along with LaVern Georgson, presented annual reports. The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(12).

County Board Meeting Fees

Rinard, Chair of the Executive Committee, introduced Resolution No. 2018-78.

Executive Summary

On January 24, 2019, the Jefferson County Clerk submitted her resignation to the Sheriff, thereby ending her service as an elected County official effective April 3, 2019. Wisconsin Statute section 17.21(3) provides that vacancies in the elective county office of County Clerk shall be filled by appointment by the County Board for the residue of the unexpired term unless a special election is ordered by the County Board, in which case the person appointed shall serve until his or her successor is elected and qualified. The Executive Committee met on February 01, 2019, and
recommended that the Jefferson County Board of Supervisors appoint Chief Deputy County Clerk Audrey McGraw to serve the unexpired term of the County Clerk, effective April 3, 2019.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, Barbara A. Frank is the Jefferson County Clerk serving the term beginning January 2, 2017, and ending January 4, 2021, and

WHEREAS, Barbara A. Frank submitted her resignation on January 24, 2019, with an effective date of April 3, 2019, and

WHEREAS, Audrey McGraw is the Chief Deputy County Clerk and has diligently served in that capacity since September, 2000, and

WHEREAS, Audrey McGraw is qualified to serve the unexpired term of the County Clerk ending January 4, 2021, and

WHEREAS, Wisconsin Statute section 17.21(3) vests the County Board with authority to fill a vacancy in the elective office of County Clerk.

NOW, THEREFORE, BE IT RESOLVED that Chief Deputy County Clerk Audrey McGraw, being duly qualified, is hereby appointed to serve the unexpired term of the Jefferson County Clerk effective at 12:00 a.m. on April 3, 2019, and ending on January 4, 2021.

Fiscal Note: No fiscal impact.

Rinard moved for the adoption of Resolution No. 2018-78. Seconded and carried.

Nass stepped in as Chair for the following resolutions; 2018-79; 2018-80; 2018-81; 2018-82

Rinard introduced Resolution No. 2018-79.

Executive Summary

Jefferson County is divided into 30 supervisory districts with each district being represented by one supervisor elected from within his or her district. The number of supervisory districts was established in 1981 when the Jefferson County Board of Supervisors reduced the number of supervisory districts from 38 to 30. Wisconsin Statute section 59.10 (3) authorizes counties with a population of less than 100,000 but at least 50,000 to have no more than 39 supervisors, but does not require a minimum number of supervisors. Wisconsin Statute section 59.10 (3)(b) requires the County to review the number of supervisory districts after the 2020 federal decennial census and also authorizes the County to change the county board size. Review of the county board size is further addressed in the Jefferson County Strategic Plan, adopted by the County Board in 2017, which recommends reviewing the county board size and structure for potential consolidation and streamlining as a strategy to ac-
complish Goal 1 of the Strategic Plan of promoting a culture of growth and services by continuing Jefferson County’s positive fiscal history (Goal 1, Strategy 1.7). This resolution authorizes the creation of a redistricting plan pursuant to s. 59.10(3)(b), Wis. Stats., which reduces the number of supervisory districts in Jefferson County from 30 to 15 and reapportions the number of supervisory districts to equal the number of supervisors, effective following the 2022 spring election. The Executive Committee considered this resolution on February 01, 2019, and recommended forwarding to the County Board for discussion and action. There was no formal recommendation made by the Executive Committee on whether or not the number of Jefferson County supervisory districts should be reduced from 30 to 15.

WHEREAS, the executive summary is incorporated into this resolution, and WHEREAS, Jefferson County is divided into 30 supervisory districts for purposes of electing the County Board, and

WHEREAS, reviewing the county board size is recommended in the Jefferson County Strategic Plan to promote a culture of growth and services by continuing Jefferson County’s positive fiscal history, and

WHEREAS, section 59.10(3)(b), Wis. Stats., requires that, "no later than July 1 following the year of each decennial census, each board shall propose a tentative county supervisory district plan setting forth the number of supervisory districts proposed by the board and tentative boundaries or a description of boundary requirements and further authorizes the County to change the size of the County Board."

NOW, THEREFORE, BE IT RESOLVED that a redistricting plan be created pursuant to s. 59.10(3)(b), Wis. Stats., which reduces the number of supervisory districts in Jefferson County from 30 to 15 and reapportions the number of supervisory districts to equal the number of supervisors, effective following the 2022 spring election.

Fiscal Note: The fiscal impact of reducing County Board size will not be known until a determination is made on restructuring County Board operations including a review of the number, size and responsibilities of County Board Committees, Boards, Commissions and Other Bodies

Rinard moved that Resolution No. 2018-79 be adopted. Seconded and lost by the following roll call: Ayes 4 (White, Schroeder, Poulson, Jaeckel), Noes 23 (Kelly, David, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Hartz, Morse, Lund, Nass, Payne, Mode, Kannard, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Absent 3 (Jones, Tietz, Kutz).

Rinard introduced Resolution No. 2018-80.
Executive Summary
Jefferson County is divided into 30 supervisory districts with each district being represented by one supervisor elected from within his or her district. The number of supervisory districts was established in 1981 when the Jefferson County Board of Supervisors reduced the number of supervisory districts from 38 to 30. Wisconsin Statute section 59.10 (3) authorizes counties with a population of less than 100,000 but at least 50,000 to have no more than 39 supervisors, but does not require a minimum number of supervisors. Wisconsin Statute section 59.10 (3)(b) requires the County to review the number of supervisory districts after the 2020 federal decennial census and also authorizes the County to change the county board size. Review of the county board size is further addressed in the Jefferson County Strategic Plan, adopted by the County Board in 2017, which recommends reviewing the county board size and structure for potential consolidation and streamlining as a strategy to accomplish Goal 1 of the Strategic Plan of promoting a culture of growth and services by continuing Jefferson County’s positive fiscal history (Goal 1, Strategy 1.7). This resolution authorizes the creation of a redistricting plan pursuant to s. 59.10(3)(b), Wis. Stats., which reduces the number of supervisory districts in Jefferson County from 30 to 25 and re-apportions the number of supervisory districts to equal the number of supervisors, effective following the 2022 spring election. The Executive Committee considered this resolution on February 01, 2019, and recommended forwarding to the County Board for discussion and action. There was no formal recommendation made by the Executive Committee on whether or not the number of Jefferson County supervisory districts should be reduced from 30 to 25.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, Jefferson County is divided into 30 supervisory districts for purposes of electing the County Board, and

WHEREAS, reviewing the county board size is recommended in the Jefferson County Strategic Plan to promote a culture of growth and services by continuing Jefferson County’s positive fiscal history, and

WHEREAS, section 59.10(3)(b), Wis. Stats., requires that, “no later than July 1 following the year of each decennial census, each board shall propose a tentative county supervisory district plan setting forth the number of supervisory districts proposed by the board and tentative boundaries or a description of boundary requirements and further authorizes the County to change the size of the County Board.”

NOW, THEREFORE, BE IT RESOLVED that a redistricting plan be created pursuant to s. 59.10(3)(b), Wis. Stats., which reduces the number of supervisory districts in
Jefferson County from 30 to 25 and reapportions the number of supervisory districts to equal the number of supervisors, effective following the 2022 spring election.

Fiscal Note: The fiscal impact of reducing County Board size will not be known until a determination is made on restructuring County Board operations including a review of the number, size and responsibilities of County Board Committees, Boards, Commissions and Other Bodies.

Rinard moved that Resolution No. 2018-80 be adopted. Seconded and lost by the following roll call: Ayes 7 (White, Schroeder, Poulson, Jaeckel, Lindl, Foelker, Wineke), Noes 20 (Kelly, David, Braughler, Herbst, Morris, Rinard, Zastrow, Johns, Hartz, Morse, Lund, Nass, Payne, Mode, Kannard, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Absent 3 (Jones, Tietz, Kutz).

Rinard introduced Resolution No. 2018-81.

Executive Summary

Jefferson County is divided into 30 supervisory districts with each district being represented by one supervisor elected from within his or her district. The number of supervisory districts was established in 1981 when the Jefferson County Board of Supervisors reduced the number of supervisory districts from 38 to 30. Wisconsin Statute section 59.10 (3) authorizes counties with a population of less than 100,000 but at least 50,000 to have no more than 39 supervisors, but does not require a minimum number of supervisors. Wisconsin Statute section 59.10 (3)(b) requires the County to review the number of supervisory districts after the 2020 federal decennial census and also authorizes the County to change the county board size. Review of the county board size is further addressed in the Jefferson County Strategic Plan, adopted by the County Board in 2017, which recommends reviewing the county board size and structure for potential consolidation and streamlining as a strategy to accomplishing Goal 1 of the Strategic Plan of promoting a culture of growth and services by continuing Jefferson County’s positive fiscal history (Goal 1, Strategy 1.7). This resolution authorizes the creation of a redistricting plan pursuant to s. 59.10(3)(b), Wis. Stats., which continues the current number of supervisory districts in Jefferson County at 30 which is equal to the number of supervisors. The Executive Committee considered this resolution on February 01, 2019, and recommended forwarding to the County Board for discussion and action. There was no formal recommendation made by the Executive Committee on whether or not the current number of supervisory districts in Jefferson County should remain at 30.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, Jefferson County is divided into 30 supervisory districts for purposes of electing the County Board,
WHEREAS, reviewing the county board size is recommended in the Jefferson County Strategic Plan to promote a culture of growth and services by continuing Jefferson County’s positive fiscal history, and

WHEREAS, section 59.10(3)(b), Wis. Stats., requires that, “no later than July 1 following the year of each decennial census, each board shall propose a tentative county supervisory district plan setting forth the number of supervisory districts proposed by the board and tentative boundaries or a description of boundary requirements and further authorizes the County to change the size of the County Board.”

NOW, THEREFORE, BE IT RESOLVED that a redistricting plan be created pursuant to s. 59.10(3)(b), Wis. Stats., which continues the current number of supervisory districts in Jefferson County at 30 which is equal to the number of supervisors.

Fiscal Note: No fiscal impact.

Rinard moved that Resolution No. 2018-81 be adopted. Seconded and carried: Ayes 19 (Kelly, David, Herbst, Wineke, Rinard, Zastrow, Johns, Hartz, Morse, Lund, Nass, Payne, White, Mode, Kannard, Fitzgerald, Nelan, Roberts, Christensen), Noes 8 (Braughler, Morris, Schroeder, Poulson, Jaeckel, Lindl, Foelker, Schultz), Absent 3 (Jones, Tietz, Kutz).

Rinard introduced Resolution No. 2018-82.

Executive Summary
On January 8, 2019, the Jefferson County Board of Supervisors considered whether or not to decrease the number of supervisory districts in Jefferson County which would reduce the number of Jefferson County Board Supervisors. At that meeting, a motion was adopted directing the Executive Committee to create an ad hoc committee to study the costs and benefits of decreasing the County Board size. The Executive Committee considered this matter at its meeting on February 01, 2019, and determined by unanimous consent that the creation of an ad hoc committee to study the costs and benefits of decreasing the County Board size would not be a productive use of county resources. The reasoning behind this determination by the Executive Committee was based on the following: 1) there has been little to no support expressed among County Board Supervisors to reduce the size of the County Board; and 2) the resolutions which will be presented to the County Board at its February 12, 2019, meeting are sufficient for the County Board to voice its opinion on County Board size. The Executive Committee considered this resolution on February 01, 2019, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is hereby
incorporated into this resolution, and

WHEREAS, Wisconsin counties have the ability to review and reorganize the structure of their Boards of Supervisors pursuant to s. 59.10 Wis. Stats., and

WHEREAS, on January 8, 2019, the Jefferson County Board of Supervisors considered whether or not to decrease the number of supervisory districts in Jefferson County which would reduce the number of Jefferson County Board Supervisors, and

WHEREAS, the Jefferson County Board of Supervisors adopted a motion directing the Executive Committee to create an ad hoc committee to study the costs and benefits of decreasing the County Board size, and

WHEREAS, after considering the costs and benefits of creating an ad hoc committee, the Executive Committee decided that doing so would not be a productive use of county resources.

NOW, THEREFORE, BE IT RESOLVED that a committee to review the size of the Jefferson County Board of Supervisors would not be a productive use of county resources is therefore not to be created.

Fiscal Note: This resolution has no fiscal impact.

Rinard moved that Resolution No. 2018-82 be adopted. Seconded and carried: Ayes 27 (Kelly, David, Herbst, Wineke, Rinard, Zastrow, Johns, Hartz, Morse, Lund, Nass, Payne, White, Mode, Kannard, Fitzgerald, Nelan, Roberts, Christensen, Braughler, Morris, Schroeder, Poulson, Jaeckel, Lindl, Foelker, Schultz), Noes 0, Absent 3 (Jones, Tietz, Kutz).

Schroeder resumed presiding as Chair.

Rinard introduced Resolution No. 2018-83.

Executive Summary

The Jefferson County Board Chair determined that there existed a State of Emergency in Jefferson County due to the extreme cold weather conditions present on January 28, 2019, January 30, 2019 and January 31, 2019, and using the authority under the County Emergency Management Ordinance declared a State of Emergency after determining it necessary and expedient for the health, safety, welfare and good order of the County. Under this authority, the County Board Chair declared that all Jefferson County employees have the additional option to use sick leave as authorized time off from work on January 28, 2019, January 30, 2019 and January 31, 2019, if such employee determines it dangerous to report to work due to the extreme cold weather conditions. Because the County Board was unable to meet for the purpose of making such a declaration, the County Emergency Management Ordinance requires this declaration to be confirmed by resolution of the County Board at its next regularly scheduled or special meeting. The Executive
Committee met on February 1, 2019, and recommended forwarding this resolution to the County Board to confirm the Emergency Declaration by the County Board Chair.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County’s Emergency Management Ordinance authorizes the County Board Chair to declare a State of Emergency if the County Board is unable to meet for the purpose of making such a declaration, and

WHEREAS, the Jefferson County Emergency Management Ordinance and section 323(4)(b), Wis. Stats., indicates that if an emergency declaration is made by the County Board Chair, the Board shall confirm or repeal such declaration as soon as the body can meet, and

WHEREAS, the Governor of the State of Wisconsin declared a State of Emergency for the State of Wisconsin on January 29, 2019, due to extreme cold weather conditions present on that date throughout the State of Wisconsin, and

WHEREAS, County Board Chair Jim Schroeder declared a State of Emergency in Jefferson County on January 28, 2019, January 30, 2019 and January 31, 2019, due to the extreme cold weather conditions present on those dates, and

WHEREAS, such emergency declaration by the Jefferson County Board Chair confers upon him emergency powers including the general authority to order, by ordinance, resolution, or proclamation, whatever is necessary and expedient for the health, safety, welfare and good order of the County during such emergency, subject to confirmation by the County Board, and

WHEREAS, the Emergency Declaration by the Jefferson County Board Chair declared it necessary and expedient for the health, safety and welfare of Jefferson County employees that no employee is required to report to work on the above dates if the extreme cold weather conditions make it dangerous for an employee to come to work, and

WHEREAS, employees who determine it dangerous to report to work due to the extreme cold weather conditions are authorized by County Ordinance time off to be charged to vacation, random hours or accrued compensatory time, time off without pay, or the time to be made up within the same work week at a time mutually agreeable to the employee and the supervisor/department head, and

WHEREAS, the Jefferson County Board Chair using his emergency powers has granted employees the additional option to use sick leave as authorized time off from work on January 28, 2019, January 30, 2019 and January 31, 2019, if such employee determines it dangerous to report to work due to the extreme cold weather conditions.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby confirms the Emergency Declaration issued by County Board Chair
Jim Schroeder on January 28, 2019, January 30, 2019 and January 31, 2019, granting employees the additional option to use sick leave as authorized time off from work on said dates if such employee determines it dangerous to report to work due to the extreme cold weather conditions. 

_Fiscal Note: Use of sick leave benefit may reduce the county’s obligation to fund this benefit from General Fund Reserves._

**Rinard moved for the adoption of Resolution No. 2018-83.** Seconded and carried.

**Rinard introduced Resolution No. 2018-84.** 

**Executive Summary**

Jefferson County administers the Child Support Enforcement Program on behalf of the State of Wisconsin. This program provides services to Jefferson County residents which include paternity establishment, child support enforcement, establishment of health insurance orders for dependent children, and the enforcement and modification of these orders. State funding for county child support enforcement services has failed to keep up with county agency costs which have steadily increased due to growing caseloads, inflation and new federal regulations. This resolution requests the State of Wisconsin to increase state funding for county child support agencies by $1.5 million in each fiscal year of the 2019-21 Wisconsin state budget. Every dollar of state funding invested in the Child Support Program generates two dollars in federal matching funds. This will generate approximately $3 million in additional federal match funding each year and ensure that counties can continue to effectively provide child support enforcement services to Wisconsin families. The Executive Committee met on February 01, 2019, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, children’s well-being, economic security and success in life are enhanced by parents who provide financial and emotional support, and

WHEREAS, Jefferson County’s Child Support Agency helps ensure that parents take responsibility for the care and well-being of their children and provides services to both custodial and noncustodial parents, and

WHEREAS, the Child Support Enforcement Program is an effective investment in Wisconsin’s future because child support increases self-sufficiency, reduces child poverty, and has a positive effect on children’s well-being, and

WHEREAS, the Wisconsin’s Child Support Enforcement Program is ranked 2nd in the nation for collecting current support and collects an average of $5.56 in support for every dollar invested in the program, and
WHEREAS, County child support agencies collected $934 million in child support during 2017, 95% of which went directly to families, while 5% reimbursed public assistance programs, and
WHEREAS, child support agencies help save taxpayer dollars by establishing health insurance orders for 97% of cases which reduces state Medicaid costs by moving children from public assistance to private insurance, and
WHEREAS, Wisconsin’s strong performance in child support enforcement is at risk without additional state funding which will result in reduced federal funding to Wisconsin, and
WHEREAS, decreased federal funding for Jefferson County’s child support agency will lead to reductions in child support enforcement staff and services resulting in reduced child support collections, and
WHEREAS, increasing state funding for county child support agencies by $1.5 million in each fiscal year of the 2019-21 Wisconsin state budget will help ensure that counties can continue to effectively provide child support enforcement services to Wisconsin families.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors requests that the State of Wisconsin funding for county child support agencies be increased by $1.5 million in each fiscal year of the 2019-21 Wisconsin state budget which will generate approximately $3 million in additional federal funding each year to help ensure that counties can continue to effectively provide economic support to our children.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded by the County Clerk to Governor Tony Evers, the Wisconsin Counties Association and Jefferson County’s Legislative Representatives with the request that they assist in this endeavor.

_Fiscal Note: This resolution has no fiscal impact._

_Rinard moved for the adoption of Resolution No. 2018-84. Seconded and carried._

_Poulson, Chair of the Fair Park Committee, introduced Resolution No. 2018-85._

_Executive Summary_
The Jefferson County Fair Park is in need of an expanded swine barn and animal wash rack. The Fair Park solicited proposals from contractors and received proposals from three bidders: 1) Walters Buildings, 2) Thorson Building Co. / Wick Buildings, and 3) Bos Design Builders / Cleary Building Corporation. The Fair Park Committee considered these three proposals at its meeting on February 7, 2019 and determined that Bos Design Builders / Cleary Building Corporation was the lowest responsible bidder. The Committee recommended this resolution to be forwarded
to the Jefferson County Board of Supervisors to accept the bid of Bos Design Builders / Cleary Building Corporation in the amount of $83,417 which includes a marketing package offset in the amount of $5000.

WHEREAS, the Jefferson County Fair Park is in need of an expanded swine barn and animal wash rack, and

WHEREAS, Jefferson County solicited proposals from contractors to construct a Swine Barn and connected covered animal wash rack at the Jefferson County Fair Park, and

WHEREAS, proposals were submitted by: 1) Walters Buildings, 2) Thorson Building Co. / Wick Buildings, and 3) Bos Design Builders / Cleary Building Corp as follows:

Thorson Building Co./Wick Buildings - $95,299
Walters Buildings - $93,622
Bos Design Builders/Cleary Building Corp - $83,417

AND WHEREAS, the Fair Park Committee determined that Bos Design Builders / Cleary Building Corp. is the lowest responsible bidder after taking into consideration the marketing package offset to the bid price.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to execute a contract for Construction of a Swine Barn and connected covered animal wash rack at the Jefferson County Fair Park with Bos Design Builders / Cleary Building Corporation for a net cost to Jefferson County of $83,417.

Fiscal Note: $75,000 of this project has been included in the 2019 Fair Park Budget. The balance of $8,147 will be paid through Fair Park fundraising efforts.

Jaeckel, Finance Committee, introduced Resolution No. 2018-86.

Executive Summary
A claim has been made against Jefferson County by Travis Trumpf for damage to his vehicle. The claim has been reviewed by the County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company (WMMIC), and was recommended for disallowance based on the finding that the County is not legally responsible for the alleged damages. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee met on January 10, 2019, and recommended forwarding this resolution to the County Board to disallow the claim.

Tuesday, February 19, 2019
WHEREAS, the above Executive Summary is incorporated into this resolution, and
WHEREAS, the following claim was filed against Jefferson County as follows:

<table>
<thead>
<tr>
<th>Claimant</th>
<th>Date of Claim</th>
<th>Alleged Loss</th>
<th>Filed Date</th>
<th>Alleged Description</th>
<th>Alleged Damages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travis H. Trumpf</td>
<td>11/1/18</td>
<td>12/5/18</td>
<td></td>
<td>Claimant alleges that a large rock was in the left lane of I-94 at marker 258 when his vehicle hit the rock causing damage to the wheels and tires on the passenger side of the vehicle.</td>
<td>$321.12</td>
</tr>
</tbody>
</table>

WHEREAS, the damage is alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and
WHEREAS, Jefferson County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damage.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows the claim of Travis H. Trumpf and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: Denial of this claim will have no fiscal impact. This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County’s policy.

Jaeckel moved for the adoption of Resolution No. 2018-86. Seconded and carried.

Resolution- Sale of In Rem Tax Foreclosure Real Estate to City of Watertown (Addendum) was pulled.

Schultz, Board of Health, introduced Resolution No. 2018-87.

Executive Summary
The State of Wisconsin Department of Health Services Division of Public Health received a grant through the Cooperative Agreement for Emergency Response: Public Health Crisis Response, which is intended to enhance Wisconsin’s ability to rapidly mobilize and respond to specific public health crises or emergencies. The Wisconsin Department of Health Services is awarding a portion of these funds to eligible partners to support activities at the local and regional level. The Jefferson County Health Department, as a local health agency, was awarded $20,000 of these grant funds on December 5, 2018, to be used toward strengthening public health preparedness and response to the ongoing opioid epidemic in Wisconsin. These funds will be used in coordination with the Jefferson
County Drug Free Coalition, to develop a public awareness campaign about the dangers of prescription painkillers. A second part of the campaign will utilize the Center for Disease Control’s Prescription Drug Awareness Campaign which will consist of billboards, videos, print ads and social media ads to share messages about the campaign. The last component of the Drug Awareness Campaign will involve enhancing the Coalition’s current website to highlight local, state and national resources on opiate prevention, treatment and recovery. This will include the downloadable Opiate and Heroin Toolkit and information about the Jefferson County Drug Free Coalition and ways to get involved. The Jefferson County Board of Health considered this resolution at its January 16, 2019 meeting, and the Jefferson County Finance Committee considered this resolution at its January 10, 2019 meeting, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is hereby incorporated into this resolution, and
WHEREAS, Wisconsin and the United States are experiencing an opioid overdose epidemic, and
WHEREAS, grant funding is available from the Public Health Crisis Response Grant to advance the understanding of the opioid overdose epidemic and scale up prevention activities across all 50 States and Washington, D.C., and
WHEREAS, the Jefferson County Health Department, through the Jefferson County Drug Free Coalition, has implemented activities to educate the public on drug overdose prevention.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves amending the 2019 Health Department budget to include a $20,000 Public Health Crisis Response Grant.

Fiscal Note: This resolution increases the Health Department budget by $20,000 to strengthen public health preparedness and response to the ongoing opioid epidemic in Wisconsin. These grant funds will decrease tax levy funds allocated to respond to the opioid epidemic by $9,995. The attached budget amendment form denotes the accounts and amounts affected at this time. It is the recommendation of the Finance Committee to retain the $9,995 in tax levy savings within the Health Department fund. These grant funds were not anticipated at the time the 2019 budget was passed. As a budget amendment, this resolution requires twenty (20) out of thirty (30) affirmative votes for passage.

Schultz moved that Resolution No. 2018-87 be adopted. Seconded and carried: Ayes 27 (Kelly, David, Herbst, Wineke, Rinard, Zastrow, Johns, Hartz, Morse, Lund, Nass, Payne, White, Mode, Kannard, Fitzgerald, Nelan, Roberts, Christensen, Braughler, Morris, Schroeder, Poulson, Jae-
ckel, Lindl, Foelker, Schultz), Noes 0, Absent 3 (Jones, Ti-
etz, Kutz).

Morris, Bridges Federated Library System Committee, introduced Resolution No. 2018-88.

Executive Summary

Jefferson County is a crucial partner for the on-going support of the public libraries within the County. In 2019, the budgeted support was $1,153,101. The governing body for these library services is the Jefferson County Library Board which is appointed by the County Administrator and confirmed by the County Board. A key goal for the Library Board is to provide quality library services to Jefferson County citizens without regard to geographical or physical boundaries. The last plan was for years 2016-2018. This new plan develops goals for 2019-2021. There are several key themes throughout this new plan, which include review of metrics, emerging services with an emphasis on technology, budget oversight and collaboration. One new area that is being contemplated in the plan is the potential for county appointments to local library boards based on the County’s percentage of funding. This would facilitate the goal of increasing engagement and communication between the libraries and the County.

The Jefferson County Library Board held a hearing on November 28, 2018, to receive public comment on the 2019-2021 Jefferson County Library Service Plan. The Library Board subsequently approved the plan on November 28, 2018, and recommended forwarding to the Jefferson County Board of Supervisors for approval.

WHEREAS, the Executive Summary is hereby incorporated into this resolution, and

WHEREAS, Jefferson County is a crucial partner in supporting the County libraries both through funding and through policy oversight by the Jefferson County Library Board, and

WHEREAS, the County Board of Supervisors has a vested interest in providing quality library services to Jefferson County citizens by encouraging county libraries to meet or exceed the service guidelines.

NOW, THEREFORE, BE IT RESOLVED that the County Board adopts the attached Plan for Jefferson County Library Services 2019-2021.

Fiscal Note: The fiscal impact of this resolution is based on a formula that calculates the percentage of resident to non-resident circulations and allocates that percentage of libraries’ operating costs, plus adjacent library requests and library board administrative costs, to non-Countywide levy. The fiscal impact will be determined through the county’s annual budget process.
Morris moved for the adoption of Resolution No. 2018-88. Seconded and carried.

Nass, Chair of the Planning & Zoning Committee, provided the report of approval of petitions.


Amending Zoning Ordinance

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4126A-19, R4127A-19 and R4128A-19 were referred to the Jefferson County Planning and Zoning Committee for public hearing on January 17, 2019, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a new 2-acre building site north of N1023 County Road K in the Town of Koshkonong from part of PIN 016-0514-2231-000 (40 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4126A-19- Marvin Graaf Jr.

Create a new 2-acre building site south of N1923 County Road N in the Town of Koshkonong from part of PIN 016-0514-1241-000 (35.09 acres) and 016-0514-1214-003 (29.063 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4127A-19 – Dean & Sandra Yandry

The below rezoning request has been removed from this Ordinance.

Create a 3-acre lot around the home and buildings at N9469 West Road in the Town of Watertown from part of PIN 032-0814-0342-000 (40 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon receipt and approval by the Director of Planning and Zoning of a revised preliminary certified survey map showing a 3-acre lot and then
approval and recording of the final certified survey map, including extraterritorial plat review if necessary.  R4128A-19 – Karl H. Zinser Estate

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moves to adopt and amend this Ordinance, seconded, no objections. Kannard abstained.

Nass introduced Resolution No. 2018-89.

Executive Summary
Jefferson County has embarked on the process of updating its Comprehensive Plan and Agricultural Preservation and Land Use Plan. At the November 13, 2018, County Board meeting, the County Board approved a resolution to accept the bid of SRF Consulting Group, Inc. to facilitate the development of the plans. At the January 8, 2019, Board meeting, the County approved the creation of a Steering Committee to provide oversight to this project. A successful Comprehensive Plan is one that weaves participation from residents and stakeholders throughout the entire project and is built from public input that is received through all phases. The attached Public Participation Plan represents the process that was designed to gather input from the public for all phases of the plan development. This plan outlines the goals for the participation process, the target audience, the notification requirements and the specific outreach efforts. The plan also includes the following phases: Data collection (online community survey and regional meetings), intergovernmental interview phase, plan analysis phase (focus group meetings, regional meeting – round 2, Planning and Zoning Public Hearing and County Board public hearing) and notification process (notice of intent, plan webpage, printed material and press release, social media and online survey). The Planning and Zoning Committee considered this resolution on January 29, 2019, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated by reference, and
WHEREAS, Jefferson County is preparing to update its County Comprehensive Plan and Agriculture Preservation and Land Use Plan, and
WHEREAS, the County has a vested interest and desire to develop a process to engage the public for input into these plans, and
WHEREAS, the County, working with its consultant SRF, has developed a Public Participation Plan designed to gather input from the public for all phases of the plan development.
NOW, THEREFORE, BE IT RESOLVED that the County Board adopts the enclosed Public Participation Plan.  

Fiscal Note: The processes outlined are a part of the SRF contract for performance. This resolution will have no additional fiscal impact.

Nass moved for the adoption of Resolution No. 2018-89. Seconded and carried.

Morris introduced Resolution No. 2018-90.

Executive Summary
The Jefferson County Veterans Service Commission desires to create the Jefferson County Veterans Foundation, Inc., a Wisconsin non-stock, not for profit tax exempt corporation under section 501(c)(3) of the Internal Revenue Code, for the purpose of assisting Jefferson County Veterans and their families in matters such as administering the Veterans Personal Loan Guarantee Program to provide financial assistance. The purpose of the organization is to operate as a direct support organization for the Jefferson County Veterans Service Office. IRS recognition as a 501(c)(3) tax exempt corporation will allow the Jefferson County Veterans Foundation, Inc., to receive charitable tax exempt donations. The Veterans Service Commission considered this resolution at its meeting on January 17, 2019, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Veterans Service Commission proposes to establish a 501(c)(3) tax exempt corporation to assist Veterans and their families and assist the Jefferson County Veterans Service Office in providing services, and

WHEREAS, recognition of exemption under section 501(c)(3) of the Internal Revenue Code to administer the Jefferson County Veterans Foundation, Inc. as a tax exempt organization will serve to promote public donations to the organization.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors authorizes the Veterans Service Commission to create the Jefferson County Veterans Foundation, Inc. and to apply for recognition of exemption under section 501(c)(3) of the Internal Revenue Code to administer the Jefferson County Veterans Foundation, Inc. as a tax exempt organization, with the assistance of the Jefferson County Veterans Service Officer. Fiscal Note: This program will be funded exclusively by private donations and interest on loan repayments. No tax levy dollars will be required.

Morris moved for the adoption of Resolution No. 2018-90. Seconded and carried.
Morris introduced Resolution No. 2018-91.

Executive Summary
A significant percentage of Veterans are one paycheck away from financial disaster if they incur an unexpected expense. When this happens, many Veterans borrow money from high interest rate lenders thereby becoming more deeply caught up in a cycle of debt leading to more financial distress. To address this problem, the Jefferson County Veterans Service Commission desires to create a revolving loan guarantee program to assist local Veterans who find themselves in financial distress. In addition to making loans, this program will incorporate a multipronged approach to promote self-sufficiency by empowering Veterans to take control of their financial lives through a mentoring process which seeks to determine the root cause of their financial difficulty and offer resources and solutions. Funding for this program will be through donations. The program will be administered by local banks in cooperation with the Jefferson County Veterans Foundation, Inc., and the Jefferson County Veterans Service Office. The Veterans Service Commission considered this resolution at its meeting on January 17, 2019, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Veterans Service Commission desires to create a revolving loan guarantee program which will establish a fund to use as collateral to provide incentive for local banks to make low-interest loans available to Veterans to meet basic emergency needs or as part of a debt-restructuring plan. This program is designed specifically to provide an alternative to high interest rate loans, and

WHEREAS, giving Veterans the opportunity of a hand-up instead of a hand-out serves to shore up their morale while simultaneously improving their credit rating by providing an opportunity to establish positive credit history as they repay their loan, and

WHEREAS, to be eligible for a Veterans Service Commission Revolving Loan, the County Veterans Service Officer will interview applicants and make a referral to participating banks after evaluating the Veteran’s current financial situation and requiring the Veteran to participate in financial education and one-on-one financial mentoring for the term of the loan.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby supports the creation of a Veterans Service Commission Revolving Loan Guarantee Program by the Veterans Service Commission to be administered by the Jefferson County Veterans Foundation, Inc., with the assistance of the Jefferson County
Veterans Service Office.
Fiscal Note: This program will be funded exclusively by private donations and interest on loan repayments. No tax levy dollars will be required.
Morris moved for the adoption of Resolution No. 2018-91. Seconded and carried.

Wehmeier introduced the following appointment:
Jefferson County Library Board
Barbara R Beaver, Lake Mills, WI, to fill the unexpired term of Leigh Froelich ending December 31, 2021.
Braughler moved to confirm said appointments. Seconded and carried.
Appointment to the Sheriff’s Civil Service Commission pulled for future consideration.

Schroeder, Executive Committee, introduced the following appointment:
Local Emergency Planning Commission
Chief Wes Benisch, appointed for an indeterminate term
Lt. John Sinclair, appointed for an indeterminate term
Shana Bean, appointed for an indeterminate term.
Morris moved to confirm said appointments. Seconded and carried.

Public Comment (General). None.
Supplemental information presented at the February 12, 2018, Jefferson County Board meeting will be available at the County Clerk’s office upon request or on the County’s website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded and carried at 9:20 p.m.
JEFFERSON COUNTY BOARD MINUTES
TUESDAY, MARCH 12, 2019, 7:00 P.M.

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll with all supervisors present except Jones, Kelly, and Hartz. Jones and Kelly gave prior notice of their inability to attend.

District 1 .. Richard C. Jones District 2 .......... Mike Kelly
District 3 ........ Greg David District 4 ........ Augie Tietz
District 5 James B. Braughler District 6 .......... Dan Herbst
District 7 . Dwayne C. Morris District 8 .... Michael Wineke
District 9........ Amy Rinard District 10 .... Lloyd Zastrow
District 11....... Jeff Jones District 12 .... Peter A. Hartz
District 13....... Ed Morse District 14 .......... Kirk Lund
District 15.... Steven J. Nass District 16 ...... Laura Payne
District 17...... Russell Kutz District 18 ... Brandon White
District 19..... Jim Schroeder District 20 .......... Jim Mode
District 21. John C. Kannard District 22 .... Blane Poulson
District 23.... George Jaeckel District 24 .... Roger Lindl
District 25. Matthew Foelker District 26 .... Joan Fitzgerald
District 27....... Conor Nelan District 28 ....... Dick Schultz
District 29.. Mary K. Roberts District 30 Walt Christensen

County Administrator Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Accepted as printed.

Special Order of Business.
Presentation on MUNIS Employee Self Service given by Terri Palm.

Rinard, Chair of the Executive Committee, moved that the minutes of the February 19, 2019, meeting be approved as presented. Seconded and carried.

Communications.

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
March 01, 2019

Available Cash on Hand
February 1, 2019 $ 271,552.80
February Receipts 11,576,762.52
Total Cash $ 11,848,315.32

Disbursements
General –
February 2019 $10,545,200.72
Payroll -
February 2019 1,476,008.37
Total Disbursements $12,021,209.09

224 Tuesday, March 12, 2019
Tuesday, March 12, 2019

Total Available Cash $ 172,893.77
Cash on Hand (in banks)
March 1, 2019 $ 1,402,689.55
Less Outstanding Checks 1,575,583.32
Total Available Cash $ 172,893.77

Local Government Investment Pool -
General $ 20,419,725.03
DANA Investments $ 29,033,764.63
Local Government Investment Pool -
Clerk of Courts 26,933.49
Local Government Investment Pool -
Farmland Preservation 175,906.13
Local Government Investment Pool -
Parks/Liddle 84,566.50
Local Government Investment Pool -
Highway Bond 1,936,246.61
Total $ 51,677,142.39

2019 Interest - Super N.O.W. Acct. $ 443.00
2019 Interest - L.G.I.P. - General Funds 47,383.35
2019 Interest – DANA Investments 122,898.59
2019 Interest - L.G.I.P. - Parks/Carol Liddle Fund 335.80
2019 Interest - L.G.I.P. - Farmland Preservation 698.49
2019 Interest - L.G.I.P. - Clerk of Courts 106.94
2019 Interest - L.G.I.P. - Highway Bond 7,688.44
Total 2019 Interest $ 179,554.61

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Frank presented the following communications:

1. Schroeder, appointed the following to the Comprehensive Plan Steering Committee:

2. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on March 14, 2019, at 7:00 p.m. in Room
205 of the Jefferson County Courthouse.

3. Report on Committee Structure from Executive Committee, to the County Board.

4. Letter of Resignation dated March 12, 2019, from Tim Finn from the Veterans Service Commission. The communications were received and placed on file.

5. Proclamation and introduction by Schroeder, County Board Chair, of Resolution 2018-92.

WHEREAS, Barbara A. Frank started her service to Jefferson County in the Human Services Department as a payroll clerk commencing March 30, 1981 and also held various positions in the Courthouse until her election as the Jefferson County Clerk, and

WHEREAS, Barbara A. Frank, served as the Jefferson County Clerk commencing February 11, 1997 until April 3, 2019, where she served over 22 years, for a combined total of 38 years of dedicated public service to Jefferson County, and

WHEREAS, Barbara A. Frank has unselfishly devoted herself to making Jefferson County a better place in which to live, work, and play, and

WHEREAS, Barbara A. Frank has demonstrated integrity in the administration of her duties that serves as a guide for all those she came in contact with, and

WHEREAS, Barbara A. Frank has demonstrated her professionalism through her never ending resolve to find that one supervisor who was unable to “lock in” his or her vote, and through her subtle eye rolling at the County Board Chair rather than publically chastising him, and

WHEREAS, Barbara A. Frank has taught us the importance of the “R” words – recounts and recalls, and

WHEREAS, Barbara A. Frank ensured that the County Administrator and Corporation Counsel she worked with were properly mentored in her role as County Clerk, and

WHEREAS, Barbara A. Frank had determined it is time to become a fulltime Oma, and

WHEREAS, it is fitting for Barbara A. Frank to be recognized by the Jefferson County Board of Supervisors for her dedication and devotion to public service.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby honor Jefferson County Clerk Barbara A. Frank for her many years of service to Jefferson County and wishes her well in her retirement.

BE IT FURTHER RESOLVED that Barbara A. Frank’s final election as County Clerk on April 2nd is hereby proclaimed as “Barbara A. Frank Day” in Jefferson County. Braughler, moved for the adoption of Resolution No. 2018-92. Seconded and passed.

The Board took a 10 minute break in recognition of Clerk
Frank’s retirement.
The Board reconvened.

Public Comment. None.

Annual Reports. County Clerk Barbara Frank, Register of Deeds Staci Hoffman, and Treasurer John Jensen presented their department’s annual report. The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(12).

Hartz present.

Payne, Chair of the Building and Grounds Committee, introduced Resolution No. 2018-93.

Executive Summary

The Jefferson County Sheriff’s Office solicited bids from vendors to construct a post frame storage building at the Jefferson County Sheriff’s Office Training Facility in Lake Mills. The Building and Grounds Committee met on March 6, 2019 and recommended forwarding this resolution to the County Board to accept the bid from Bos as the lowest responsible bidder at a cost not to exceed $71,000.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Sheriff’s Office received bids to construct a post frame storage building at the Jefferson County Sheriff’s Office Training Facility in Lake Mills, and

WHEREAS, bids were received with the following results:

<table>
<thead>
<tr>
<th>Company</th>
<th>Bid Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bos Design Builders</td>
<td>$70,495</td>
</tr>
<tr>
<td>Badgerland</td>
<td>$109,610</td>
</tr>
</tbody>
</table>

AND WHEREAS, the Building and Grounds Committee has determined that Bos Design Builders is the lowest responsible bidder for this project.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts the bid from Bos Design Builders as the lowest responsible bidder to construct a post frame storage building at the Jefferson County Sheriff’s Office Training Facility in Lake Mills at a cost not to exceed $71,000.

Fiscal Note: Funds of $68,000 for this project have been allocated in 2019 Sheriff’s Office Budget, Account Number 13105.59480. An intradepartment budget adjustment will be made for the difference between the accepted bid amount and budget.

Payne moved that Resolution No. 2018-93 be adopted. Seconded and passed: Ayes 28 (David, Tietz, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Hartz, Tuesday, March 12, 2019
Executive Summary
The Human Services Department solicited bids from vendors to replace two boilers at the Human Services Workforce Development Building. The Building and Grounds Committee met on March 6, 2019, and the Human Services Board met on March 12, 2019, and recommended forwarding this resolution to the County Board to accept the bid from Sun Mechanical as the lowest responsible bidder.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Human Services Department received bids to replace two boilers at the Human Services Workforce Development Building, and

WHEREAS, original bids were received with the following results to replace the current boilers with high efficiency boilers:

<table>
<thead>
<tr>
<th>Company</th>
<th>Bid Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sun Mechanical, LLC</td>
<td>$50,500</td>
</tr>
<tr>
<td>General Heating and Air Conditioning, Inc.</td>
<td>$53,995</td>
</tr>
<tr>
<td>1901, Inc.</td>
<td>$58,250</td>
</tr>
<tr>
<td>Richter Heating and Air Conditioning, Inc</td>
<td>$64,968</td>
</tr>
<tr>
<td>Illingworth-Kilgust Mechanical</td>
<td>$65,483</td>
</tr>
</tbody>
</table>

AND WHEREAS, the Human Services Board and the Buildings and Grounds Committee have determined that Sun Mechanical is the lowest responsible bidder for this project.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts the bid from Sun Mechanical as the lowest responsible bidder to replace two boilers at the Human Services Workforce Development Building in the amount of $50,500.

Fiscal Note: Funds of $40,000 for this project have been allocated in 2019 Human Services Department Budget, Account Number 61169900.594822.65210. An intradepartment budget adjustment will be made for the difference between the accepted bid amount and budget.

Rinard, Chair of the Executive Committee, introduced Resolution No. 2018-95.

Executive Summary
The Public Service Commission of Wisconsin has been authorized to certify communities as being “broadband ready” by issuing a Broadband Forward! Certification that signals a local unit of government has taken steps to reduce obstacles to broadband infrastructure investment. On December 11, 2018, the Jefferson County Board of Supervisors enacted a Broadband Forward! Community Model Ordinance for the purpose of expanding broadband access and usage in underserved areas of Jefferson County. The Executive Committee determined that creating a broadband working group would facilitate expanding broadband access and usage in underserved areas of Jefferson County. This Broadband Working Group will consist of 5 to 7 members appointed by the County Board Chair as follows: One member from the Finance Committee, one member from the Jefferson County Economic Development Consortium; one member from the Planning and Zoning Committee; and one member from the Executive Committee, with the remaining members selected at the discretion of the County Board Chair. The Executive Committee considered this resolution at its February 27, 2019 meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, On December 11, 2018, the Jefferson County Board of Supervisors enacted a Broadband Forward! Community Model Ordinance for the purpose of expanding broadband access and usage in underserved areas of Jefferson County, and

WHEREAS, the Executive Committee determined that creating a broadband working group would facilitate expanding broadband access and usage in underserved areas of Jefferson County, and

WHEREAS, the Broadband Working Group will consist of 5 to 7 members appointed by the County Board Chair.

NOW, THEREFORE, BE IT RESOLVED that a broadband working group to review broadband projects and consider funding options to expand broadband infrastructure is hereby created with membership as follows: One member from the Executive Committee, one member from the Finance Committee; one member from the Planning and Zoning Committee; one member from the Jefferson County Economic Development Consortium and the remaining members selected at the discretion of the County Board Chair.

BE IT FURTHER RESOLVED that the Broadband

Tuesday, March 12, 2019
Working Group will dissolve at the end of the 2018-2020 County Board term.

Fiscal Note: Working Group members will be paid a per diem for meeting attendance in accordance with County policy.

Rinard, moved for the adoption of Resolution No. 2018-95. Seconded and passed.


Executive Summary
At year end, the County Administrator requests a budget transfer from contingency or general funds to offset department deficits. This request is reviewed by the Finance Committee and acted on by the County Board for approval. This resolution will authorize transferring $277,350 from the contingency fund to various county departments due to expenditures in excess of appropriations in fiscal year 2018. The Finance Committee considered this resolution at its March 5, 2019 meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, due to circumstances arising after the 2018 budget was adopted, the following transfers of funds are necessary from the contingency appropriation account and/or general fund as indicated to close the accounting books for 2018:

<table>
<thead>
<tr>
<th>Department</th>
<th>Org Code</th>
<th>Account Number</th>
<th>Deficit Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Administration</td>
<td>11101</td>
<td>599999</td>
<td>5,000</td>
</tr>
<tr>
<td>Corporation Counsel</td>
<td>11501</td>
<td>599999</td>
<td>5,700</td>
</tr>
<tr>
<td>Parks</td>
<td>12810</td>
<td>599999</td>
<td>0</td>
</tr>
<tr>
<td>Sheriff</td>
<td>13106</td>
<td>599999</td>
<td>236,000</td>
</tr>
<tr>
<td>Medical Examiner</td>
<td>12701</td>
<td>599999</td>
<td>14,010</td>
</tr>
<tr>
<td>Finance</td>
<td>12201</td>
<td>599999</td>
<td>8,000</td>
</tr>
<tr>
<td>Emergency Management</td>
<td>12001</td>
<td>599999</td>
<td>2,900</td>
</tr>
<tr>
<td>Library Admin</td>
<td>12602</td>
<td>599999</td>
<td>140</td>
</tr>
<tr>
<td>MIS</td>
<td>77001</td>
<td>599999</td>
<td>5,600</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>277,350</strong></td>
</tr>
</tbody>
</table>

Contingency Fund  277,350
General Fund  -
Total  277,350

WHEREAS, the Finance Committee recommends that the above expenditures in excess of appropriations be funded by the transfers set forth above totaling $277,350, and

WHEREAS, donation revenue of $100,000 was received by the Parks Department from the Greater Watertown Area Health Foundation that was not included in
the budget, and should be applied toward the Interurban Trail project, along with $49,475.15 in carryover funds from 2017.

NOW, THEREFORE, BE IT RESOLVED that the aforementioned transfers of funds are hereby approved and the 2018 budget is amended to reflect the same.

Fiscal Note: The contingency fund has a balance of $291,749, of which $277,350 is needed to offset expenditures in excess of appropriations for 2018.

Professional development funds were not included in the Administration/TAD grant budget for 2018.

Legal fees related to foreclosed properties and other legal matters were higher than anticipated in the Corporation Counsel Department.

Overtime costs exceeded budget in the Jail.

Autopsy fees were higher than anticipated in the Medical Examiner department.

Implementation costs related to the Munis project were slightly higher than expected in the Finance Department.

Costs related to the Hazard Mitigation Plan were not budgeted for in the Emergency Management Department.

Library Administration costs were slightly higher than expected.

Licensing fees were higher than anticipated in the MIS Department.

The Parks Department requests a budget transfer of $49,475.15 from account number 12810.699700 (Reserve Applied Capital), and a budget adjustment of $100,000 to account number 12810.485200 (Donations – Restricted), with the offsetting adjustment to 12810.594829 (Capital Improvements) in the amount of $149,475.15.

As a budget amendment, this resolution requires twenty 20 out of 30 affirmative votes from the total membership of the County Board for passage.


Executive Summary

At year end, departments are required to submit carryover requests for funds that are unspent. If the County Administrator approves the request, it is reviewed by the Finance Committee and acted on by the County Board for approval. There is a total of $37,431,488.32 proposed to be carried over from fiscal year 2018 to fiscal year 2019, and of this amount, $12,808,688.85 requires County Board
approval. This resolution will authorize carryover funds of $12,808,688.85 from fiscal year 2018 to fiscal year 2019. The Finance Committee considered this resolution at its March 5, 2019 meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, at the close of each fiscal year, it may be desirable to carry over funds in some accounts so that they can be used in the next budget year, and

WHEREAS, the Finance Committee has reviewed the collective requests of all departments to carry over the funds designated in the various accounts below, more particularly set forth in the Finance Committee minutes of March 5, 2019,

Governmental funds
Non-spendable  185,822.48

Governmental funds
Spendable, restricted  1,707,260.37  1,707,260.37

Governmental funds
Spendable, committed  2,968,078.88  2,968,078.88

Governmental funds Total  4,861,161.73

Proprietary funds
Capital net position  24,436,976.99

Proprietary funds
Restricted net position  143,812.48  143,812.48

Proprietary funds Non-restricted net position  7,989,537.12  7,989,537.12

Proprietary funds Total  32,570,326.59

Grand Total  37,431,488.32  12,808,688.85

WHEREAS, the Finance Committee recommends certain funds be designated as non-lapsing for fiscal year 2019 in the amounts as listed above.

NOW, THEREFORE, BE IT RESOLVED that the funds in the accounts identified in the Finance Committee minutes of March 5, 2019, and referenced above, totaling $12,808,688.85, are designated as non-lapsing in the 2018 budget and carried over to the 2019 departmental budgets which are hereby amended in the respective amounts.

Fiscal Note:
As a budget amendment, this resolution requires twenty 20 out of 30 affirmative votes from the total membership of the County Board for passage.

Explanation of governmental funds: Non-spendable funds are funds that include prepaid items, deposits, and invento-
ry accounts. Spendable, restricted funds are funds that are legally restricted by statutes, contracts, purchase orders, or funding source. Spendable, committed funds are funds that are spendable at the discretion of the County.

Explanation of proprietary funds (Highway): Capital net position represents items that are depreciated along with land (which is not depreciated). Restricted net position relates to municipal deposits for subsequent year work by the County. Non-restricted net position includes both required items and discretionary items.


Executive Summary
A claim has been made against Jefferson County by Rhonda Baker for damage to her vehicle. The claim has been reviewed by the County's insurance carrier, Wisconsin Municipal Mutual Insurance Company (WMMIC), and was recommended for disallowance based on the finding that the County is not legally responsible for the alleged damages. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee met on February 11, 2019, and recommended forwarding this resolution to the County Board to disallow the claim.

WHEREAS, the above Executive Summary is incorporated into this resolution, and
WHEREAS, the following claim was filed against Jefferson County as follows:

<table>
<thead>
<tr>
<th>Date of Claim</th>
<th>Alleged Damages</th>
</tr>
</thead>
<tbody>
<tr>
<td>09/29/18</td>
<td>Vehicle repair</td>
</tr>
<tr>
<td></td>
<td>$684.92</td>
</tr>
<tr>
<td>01/15/19</td>
<td>Towing</td>
</tr>
<tr>
<td></td>
<td>$125.00</td>
</tr>
<tr>
<td></td>
<td>Total</td>
</tr>
<tr>
<td></td>
<td>$809.92</td>
</tr>
</tbody>
</table>

Tuesday, March 12, 2019
WHEREAS, the damage is alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and
WHEREAS, Jefferson County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damage.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows the claim of Rhonda Baker and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: Denial of this claim will have no fiscal impact. This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County’s policy.

Jaeckel, moved for the adoption of Resolution No. 2018-98. Seconded and passed.

Jaeckel presented Resolution numbers 2018-99, 2018-100, 2018-101 and, because of their length, moved to suspend the vocal reading of same.


Executive Summary
A claim has been made against Jefferson County for damages. The claim has been reviewed by the County’s insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies said claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee met on March 5th, 2019 and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and
WHEREAS, the following claim was filed against Jefferson County as follows:

<table>
<thead>
<tr>
<th>Claimant</th>
<th>Date of Loss</th>
<th>Filed Date</th>
<th>Description</th>
<th>Damages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deanna Pritchard</td>
<td>2/12/19</td>
<td>2/19/19</td>
<td>Deanna Pritchard’s vehicle was traveling eastbound on I-94 and hit a piece of metal that was on the road. A Jefferson County Highway Department truck was parked on the shoulder of the</td>
<td></td>
</tr>
</tbody>
</table>
road and the driver was inspecting the truck for damage. Ms. Pritchard alleges that a metal part fell from the truck damaging the tire and rim of her vehicle.

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County’s policy.

Jaeckel, moved for the adoption of Resolution No. 2018-99. Seconded and passed.

Jaeckel, Finance Committee, introduced Resolution No. 2018-100.

Executive Summary
A claim has been made against Jefferson County for damages. The claim has been reviewed by the County’s insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies said claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee met on March 5th, 2019 and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<table>
<thead>
<tr>
<th>Claimant</th>
<th>Date of Loss</th>
<th>Date Filed</th>
<th>Description</th>
<th>Alleged Damages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jose Rivera</td>
<td>2/12/19</td>
<td>2/13/19</td>
<td>Jose Rivera’s vehicle was traveling eastbound on I-94 in the passing lane at...</td>
<td></td>
</tr>
</tbody>
</table>
the same time that a Jefferson County Highway Department truck was plowing snow in the westbound passing lane. Mr. Rivera alleges that the snow from the plow truck was plowed over the median and hit his vehicle causing damage to his windshield

Est. $375.54

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County’s policy.

Jaeckel, moved for the adoption of Resolution No. 2018-100. Seconded and passed.


Executive Summary
A claim has been made against Jefferson County for damages. The claim has been reviewed by the County’s insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies said claim filed against Jefferson County and directs the Corporation Counsel to give the claimants notice of disallowance. The Finance Committee met on March 5th, 2019 and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<table>
<thead>
<tr>
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<th>Claimant</th>
<th>Loss</th>
<th>Filed</th>
<th>Description</th>
<th>Alleged Damages</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/31/19</td>
<td>Patrick</td>
<td>2/05/19</td>
<td>Patrick Jones</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Est. $375.54

Jaeckel, moved for the adoption of Resolution No. 2018-100. Seconded and passed.
Jones was driving his vehicle south on Hwy E in the Town of Sullivan when he encountered a Jefferson County Highway Department vehicle conducting snow removal operations. During the snow removal operations, the Jefferson County vehicle backed into Mr. Jones’ car causing damage.

Est $2,504.84

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County’s policy.


Mode, Chair of the Human Services Board, introduced Resolution No. 2018-102.

Executive Summary

Recent studies show that the most rapid period of brain development occurs within the first three years of life – developing faster from birth to age three than at any later period. The Jefferson County Human Services Department recognizes that counties play a pivotal role in the development of their youngest residents. The National Collaborative for Infants and Toddlers (NCIT) and the National Association of Counties (NACo) is organizing a national effort to ensure families have the support they need to give their infants and toddlers the foundation for a strong start in life. This resolution authorizes the Jefferson County Human Services Department to join the National Collaborative for Infants and Toddlers and the National Association of Counties. The Jefferson County Human Services Board met on February 12, 2019, and recommended forwarding this resolution to the County Board for approval.
WHEREAS, the executive summary is incorporated into this resolution, and
WHEREAS, the Jefferson County Human Services Department wishes to join NCIT and NACo to prioritize and invest in prenatal-to-three efforts, and
NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Human Services Department is authorized to join the National Collaborative for Infants and Toddlers and the National Association of Counties to prioritize and invest in prenatal-to-three efforts which will help ensure families have the support they need to give their infants and toddlers the foundation for a strong start in life.

Fiscal Note: This resolution has no fiscal impact.

Mode, moved for the adoption of Resolution No. 2018-102. Seconded and passed.

Tietz, Chair of the Parks Committee, introduced Resolution No. 2018-103.

Executive Summary
Jefferson County participates in the Wisconsin Department of Natural Resources (DNR) Snowmobile Trail Aid Program which maintains approximately 191 miles of public snowmobile trails and is funded by Wisconsin DNR grants. These grant funds require County Board authorization to submit a grant application. This resolution authorizes the Jefferson County Parks Director to submit a Wisconsin DNR Snowmobile Trail Aid grant application seeking funds for snowmobile trail maintenance and development and to administer the funds according to the grant requirements. The Parks Committee considered this resolution at its February 4, 2019, meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and
WHEREAS, Jefferson County is interested in developing lands for public outdoor recreation purposes which includes approximately 191 miles of public snowmobile trails in Jefferson County, and
WHEREAS, Jefferson County is interested in the development of new public snowmobile trail miles, and
WHEREAS, grant funds are required to fund the annual snowmobile trail maintenance and development program and must be applied for annually, and
WHEREAS, Jefferson County includes the anticipated grant funds in the adopted budget each year for this program,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors authorizes the Jefferson County Parks Director, to act on behalf of Jefferson County to:
• submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available for the snowmobile trail aid program;
• submit reimbursement claims along with necessary supporting documentation;
• take all other action required to undertake, direct and administer the snowmobile trail aid program.

BE IT FURTHER RESOLVED that Jefferson County will comply with state and federal laws and rules requiring the program to be open to the general public during reasonable hours consistent with the type of facility and will obtain from the State of Wisconsin Department of Natural Resources approval in writing before any change is made in the use of the project sites.

Fiscal Note: The snowmobile trail aid program is expected to cost approximately $57,210 for winter 2019-2020. One hundred percent (100%) of this cost is funded by the grant and the anticipated grant funds have been included in the adopted budget for 2019. The Jefferson County Finance Director is authorized to make the necessary budget adjustments for any supplemental funding granted by the DNR that is related to construction and maintenance of additional miles of trails in excess of 191 miles.


Nass, Chair of the Planning and Zoning Committee, introduced Ordinance No. 2018-26.

ORDINANCE NO. 2018-26

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and


WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS
Rezone 4.45 acres of PIN 032-0815-1223-000 (20.386 Ac) between State Road 16 and East Gate Drive in the Town of Watertown. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4129A-19 – Tim Otterstatter

Create a 2.7-ac A-2 zone on County Road D from part of PIN 004-0515-2732-000 (40 Ac) in the Town of Cold Spring. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4130A-19 – Ross Walton

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL AND RURAL RESIDENTIAL

Rezone 2.7 acres of PIN 004-0515-2733-000 (39.6 Ac) for a lot around the home and buildings at N510 County Road D, Town of Cold Spring. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This action is conditioned upon road access approval, approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4131A-19 – Ross Walton

Create a 6-acre building site off of Vannoy Drive from part of PIN 004-0515-2732-000 (40 Ac) in the Town of Cold Spring. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4132A-19 – Ross Walton

Create a 1.7-ac building site on Concord Center Dr in the Town of Concord from PIN 006-0716-1334-005 (15 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of the final certified survey map, including extraterritorial plat review if necessary. R4133A-19 – Concord Wisconsin Properties LLC

Rezone 4 acres around the home and buildings at N1974 Koch Rd in the Town of Palmyra from PIN 024-0516-0723-000 (37.76 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes
the last available A-3 zone for the property; rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map for the lot.  

R4134A-19 – Standard Process  
Create a 1.41-acre lot around the home at **N7399 Jungle Ln** in the Town of Waterloo from part of PINs 030-0813-3144-001 (34.711 Ac) and 030-0813-3233-000 (36.2 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of the final certified survey map for the lot.  

R4135A-19 – Larry Rasmussen  
Rezone to create a 2.58-acre lot around the buildings at **N4642 Highland Dr** in the Town of Sullivan from PIN 026-0616-0132-000 (40 Ac) and a 2.05-acre vacant building site to the south from part of PIN 026-0616-0133-000 (37.555 Ac). This is reduced from the 3.05-acre vacant lot originally requested, and is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval and receipt by Zoning of a suitable soil test for the new lot, and upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. A new preliminary certified survey map showing the revised vacant lot size was required and has been submitted.  

R4136A-19 – Daniel Weidner/Jeanette V Weidner Trust Property  
**FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCES**  
Create a 17.33-acre Natural Resource zone from part of PIN 026-06160133-000 (37.555 Ac) along Highland Dr in the Town of Sullivan. This is enlarged from the 16.33-acre zone originally requested, and is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval and approval and recording of the final certified survey map, including extraterritorial plat review if necessary. A new preliminary certified survey map showing the revised lot size was required and has been submitted.  

R4137A-19 – Daniel Weidner/Jeanette V Weidner Trust Property  
**FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-2, AGRICULTURAL AND RURAL BUSINESS**  
Rezone PIN 014-0614-2833-002 (2.149 Ac) on Hoard Road in the Town of Jefferson. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. A certified survey map will not be required, but can be done if the petitioner so desires.  

R4138A-19 – Jason Schultz  
The above rezonings shall be null & void & of no effect one year from the date of County Board approval unless all ap-

Tuesday, March 12, 2019 241
Applicable conditions have been completed by that date. **Nass, moved for the adoption of Ordinance No. 2018-26.** Seconded and passed. Kannard abstained.

**Appointments.**

**Wehmeier, County Administrator, introduced the following appointment:**

By virtue of the authority vested in me under Section 59.18 (2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the following appointments:

Tim Anhalt, Lake Mills, WI, to the Veterans Service Commission for a three-year term ending March 12, 2022.

Carl Jaeger, Jr., Ixonia, WI, to the Sheriff’s Civil Service Commission for a five-year term ending January 01, 2024.

Dan Jaeckel, Fort Atkinson, WI, to the Zoning Board of Adjustment as 1st Alternate to fill the unexpired term of Paul Hynek ending July 1, 2021.

LaVerne Behrens, Jefferson, WI, to the Zoning Board of Adjustment as 2nd Alternate to fill the unexpired term of Donald Carroll ending July 1, 2019 and an additional three-year term ending July 1, 2022.

**Poulson moved to confirm the above appointments.** Seconded and passed.

**Schroeder, County Board Chair, introduced the following appointment:**

By virtue of the authority vested in me under Section 59.54 (8), I hereby request confirmation of the following appointment:

Augie Tietz, Watertown, WI, to the WI River Rail Transit Commission (WRRTC) for a three-year term ending April 30, 2022.

**Morris moved to confirm the appointment.** Seconded and passed.

**Mode, Human Service Board Chair, introduced the following appointment:**

By virtue of the authority vested in the Human Services Board under Section 3.06 (1)(g) of the County Board Rules, The Human Services Board hereby requests County Board’s confirmation of the following appointment:

Carol Battenberg, Johnson Creek, WI, to the Nutrition Project Council for a three-year term ending March 12, 2022.

**Mode moved to confirm the appointment.** Seconded and passed.

**Public Comment (General).** None

**Proclamation.**

**Mode, Human Service Board Chair, introduced the following Proclamation proclaiming the month of April 2019 as Child Abuse and Neglect Prevention Month:**

WHEREAS, child abuse and neglect is a complex and
ongoing problem in our society, affecting many children in Jefferson County, and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect, and

WHEREAS, it is the responsibility of every adult who comes in contact with a child to protect that child’s inalienable right to a safe and nurturing childhood, and

WHEREAS, Jefferson County has many dedicated individuals and organizations who work daily to counter the problem of child maltreatment and to help parents obtain the assistance they need, and

WHEREAS, our communities are stronger when all citizens become aware of child maltreatment prevention and become involved in supporting parents to raise their children in a safe and nurturing environment, and

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community, and

WHEREAS, the Human Services Board, at its February 12, 2019 meeting, unanimously voted to forward this Proclamation to the County Board of Supervisors for adoption.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims the month of April 2019 to be Child Abuse and Neglect Prevention Month.

Fiscal Note: Adoption of this proclamation will not have any fiscal impact to the County other than the expenditure of staff time. Promotion materials will be funded by outside private donations.

Mode moved for the adoption of the above Proclamation. Seconded and passed.

Announcements.

On, March 13, 2019, a special flag will be hung in honor of National K9 Veterans Day. This day is set aside to honor commemorate the service and sacrifices of American military and working dogs throughout history.

The next board meeting will be held on April 16, 2019 at 5:00 p.m.

Supplemental information presented at the March 12, 2019, Jefferson County Board meeting will be available at the County Clerk’s office upon request or on the County’s website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded and carried at 8:23 p.m.