

District Attorney

This department functions under the direction of the District Attorney, who is an elected official.

PROGRAM DESCRIPTION

The Jefferson County District Attorney's Office is responsible for the prosecution of all offenses assigned responsibility to the District Attorney by state statute. The District Attorney and the Assistant District Attorneys are available to law enforcement officers throughout the county 24 hours a day to provide advice on legal issues and pending investigations.

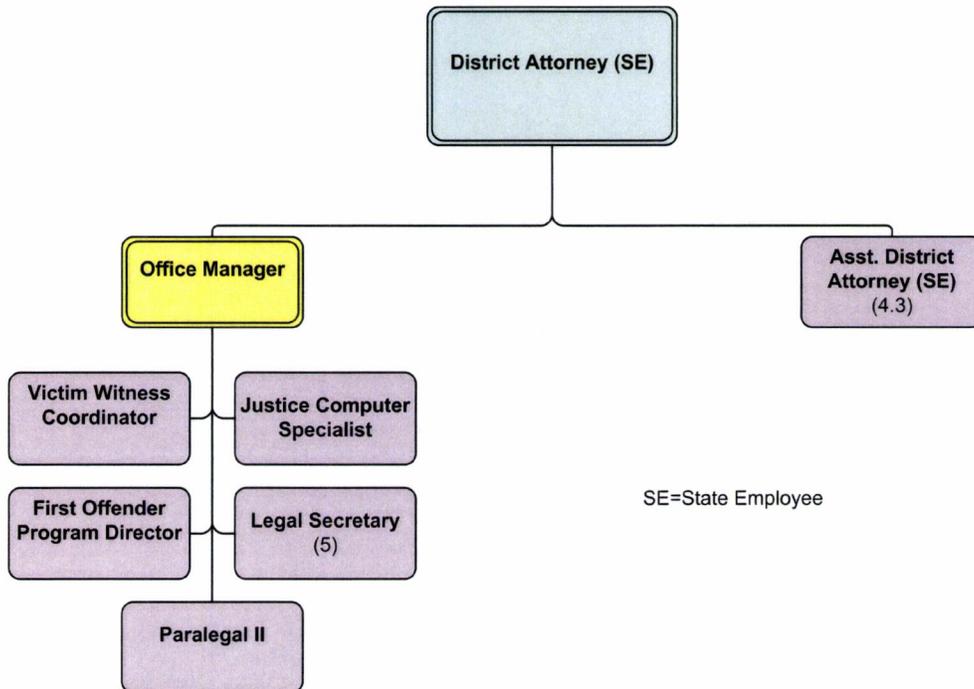
In general, the District Attorney has the authority to prosecute all state crimes that occur within the county, DNR violations, wage claims, open record and open meetings complaints, election complaints, as well as traffic and county ordinance offenses issued by the Wisconsin State Patrol and the Jefferson County Sheriff's Office. The District Attorney also represents the public in juvenile delinquency proceedings and children in need of protection and services actions. The District Attorney is a quasi-judicial officer who has the responsibility to seek justice and not simply convictions. It is the District Attorney's Office that ultimately determines whether criminal charges should be filed and what charges are appropriate. The District Attorney is a state employee who is locally elected to serve the citizens of Jefferson County. The office of the District Attorney is designed and dedicated to assist the District Attorney in ensuring that those responsibilities are met.

UNIT 1602: Victim Witness Program: The District Attorney's Office is responsible for the Victim/Witness Assistance Program. This program provides support and information services to victims and witnesses of crime. The program is expected to reimburse at approximately 41% of expenditures. In previous years, the District Attorney's office has been reimbursed at an average rate of 50%.

UNIT 1603: First Offender Program: The District Attorney's Office is also responsible for overseeing the First Offender Program. This program is designed to divert first-time and low-level offenders from formal court proceedings. This program generates considerable savings to the County by reducing court appearances, witness fees, subpoena fees, public defender and court attorney's fees and other expenses. The director meets with program participants and determines the participant's treatment and rehabilitative needs, helps collect restitution and monitors participants on a monthly basis. Conditions of program participation may include counseling, drug testing, alcohol and other drug assessments, continuing education, employment, short and long-term goal setting, and other conditions deemed appropriate by the FOP coordinator. Participants are assessed a program fee of \$350, which helps offset the expense of providing services through the First Offender Program.

District Attorney

PERFORMANCE MEASURES	2015 BUDGET	2015 ACTUAL	2016 BUDGET	2016 Estimate	2017 BUDGET Average of 2014-2016	BUDGET CHANGE
DA	2300	2355	2300	2800	2481	181
Criminal referrals	550	755	625	764	725	100
Criminal traffic	675	681	675	662	652	(23)
Juvenile referrals	15	16	15	8	13	(2)
Civil cases	3000	2638	3200	1666	2940	(260)
TR & FO Citations						
Totals	6540	6445	6815	5900	6300	(515)
VW – Total Services	2100	1925	2100	2130	2052	(48)
FOP – Total	430	224	400	306	267	(133)



District Attorney

Financial Summary

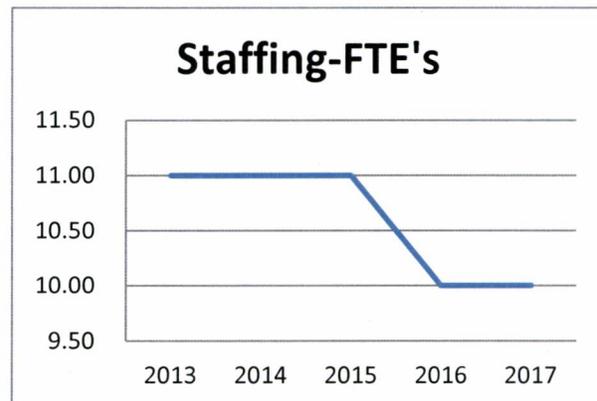
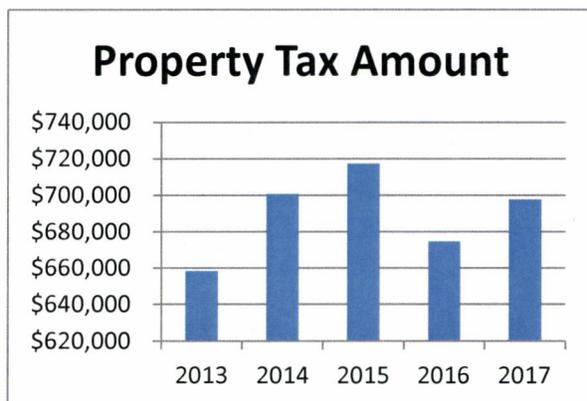
	2015 Actual	2016 Estimate	2016 Amended Budget	2017 Budget	Change from 2016 Amended Budget	
					\$	%
Revenues						
Intergovernmental Revenues	44,484	37,933	37,933	38,000	67	0.18%
Fines, Forfeitures & Penalties	40,663	57,000	57,000	57,000	-	0.00%
Public Charges	8,120	8,000	8,000	8,000	-	0.00%
Intergovernmental Charges	5,573	7,500	8,000	7,500	(500)	-6.25%
Total Revenues	98,840	110,433	110,933	110,500	(433)	-0.39%
Expenditures						
Personnel Expenses	681,975	701,368	701,368	724,219	22,851	3.26%
Purchased Services	29,582	39,238	38,250	39,250	1,000	2.61%
Operating Costs	44,200	29,359	28,900	27,405	(1,495)	-5.17%
Interdept. Charges	13,391	14,319	14,319	14,895	576	4.02%
Other Expenses	2,571	2,674	2,674	9,500	6,826	255.27%
Total Expenditures	771,719	786,958	785,511	815,269	29,758	3.79%
Property Taxes	717,538	674,578	674,578	697,769	23,191	3.44%
Addition to (Use of) Fund Balance	44,659	(1,947)	-	(7,000)		

Summary Highlights:

The 2017 budget provides \$697,769 in tax levy, which is a \$23,191 increase in levy from the 2016 amended budget. The main reason for the increase was due to Salaries and Fringes.

Summary of Capital Items:

\$7,000 Scanner (Use of Fund Balance)



DISTRICT ATTORNEY-2017 BUDGET

Account Number	Sub	Description	2015 Actual	2016 6-Month Actual	2016 Estimated	2016 Amended	2017 Admin	2017 Adopted
1601-DISTRICT ATTORNEY								
REVENUES								
411100		GENERAL PROPERTY TAXES	620,430	294,864	589,728	589,728	608,430	608,430
421012	66	ST AID WAGES ALLOCATE	1,198	284	933	933	1,000	1,000
442010		RESTITUTION	12,015	4,672	16,000	16,000	16,000	16,000
451002		PRIVATE PARTY PHOTOCOPY	8,120	5,674	8,000	8,000	8,000	8,000
471200		STATE/FED COPYING/PRINTING	5,573	4,389	7,500	7,500	7,500	7,500
474200		COPYING & PRINTING INTERDEPT	-	-	-	500	-	-
REVENUES TOTAL			647,336	309,883	622,161	622,661	640,930	640,930
EXPENDITURES								
511110		SALARY-PERMANENT REGULAR	43,590	23,791	54,909	54,909	57,000	57,000
511210		WAGES-REGULAR	251,412	135,517	308,338	308,338	321,482	321,482
511220		WAGES-OVERTIME	7	-	-	-	-	-
511310		WAGES-SICK LEAVE	13,860	4,653	-	-	-	-
511320		WAGES-VACATION PAY	29,621	13,324	-	-	-	-
511330		WAGES-LONGEVITY PAY	1,831	-	2,093	2,093	2,191	2,191
511340		WAGES-HOLIDAY PAY	14,027	4,878	-	-	-	-
511350		WAGES-MISCELLANEOUS(COMP)	2,495	710	-	-	-	-
511380		WAGES-BEREAVEMENT	-	494	-	-	-	-
SALARIES TOTAL			356,843	183,367	365,340	365,340	380,673	380,673
512141		SOCIAL SECURITY	26,521	13,519	27,295	27,295	28,587	28,587
512142		RETIREMENT (EMPLOYER)	24,043	12,064	24,112	24,112	25,886	25,886
512144		HEALTH INSURANCE	120,767	60,793	120,280	120,280	120,280	120,280
512145		LIFE INSURANCE	145	74	142	142	142	142
512150		FSA CONTRIBUTION	2,000	1,750	1,750	1,725	1,725	1,725
512173		DENTAL INSURANCE	7,243	3,715	7,380	7,380	7,380	7,380
FRINGE TOTAL			180,719	91,915	180,959	180,934	184,000	184,000
TOTAL SALARIES AND FRINGES			537,562	275,282	546,299	546,274	564,673	564,673
521251		TRANSCRIPTS	747	663	1,000	1,000	1,000	1,000
521255		PAPER SERVICE	27,925	14,499	34,000	36,000	33,300	33,300
529159		EXPERT WITNESS EXPENDITURES	180	288	3,288	-	4,000	4,000
529159	01	WITNESS FEE	-	-	500	500	500	500
529160		INTERPRETER FEE	50	-	50	50	50	50
531243		FURNITURE & FURNISHINGS	124	-	1,000	1,000	-	-
531301		OFFICE EQUIPMENT	96	701	701	150	150	150
531303		COMPUTER EQUIPMT & SOFTWARE	1,783	34	34	-	1,660	1,660
531311		POSTAGE & BOX RENT	3,180	1,384	2,800	2,800	1,500	1,500
531312		OFFICE SUPPLIES	7,483	2,772	6,000	6,000	5,000	5,000
531313		PRINTING & DUPLICATING	(660)	279	300	300	300	300
531324		MEMBERSHIP DUES	-	3,251	3,250	3,065	3,435	3,435
531326		ADVERTISING	-	-	-	-	100	100
531340		INCIDENTAL CASE PREPARATION	160	125	600	1,200	600	600
531348		EDUCATIONAL SUPPLIES	593	544	600	600	600	600
531351		GAS/DIESEL	3	-	-	-	-	-
532325		REGISTRATION	360	100	100	100	110	110
532332		MILEAGE	160	84	304	304	350	350
532335		MEALS	48	76	132	132	132	132
532336		LODGING	386	111	394	394	394	394
533225		TELEPHONE & FAX	511	333	600	600	600	600
535242		MAINTAIN MACHINERY & EQUIP	2,478	1,317	1,560	1,560	1,560	1,560
535247		BLDG REPAIR & MAINT	18,167	-	-	-	-	-
536534		MACHINERY RENT & LEASE	5,352	3,362	6,456	6,456	6,456	6,456
571004		IP TELEPHONY ALLOCATION	3,452	1,737	3,473	3,473	2,400	2,400
571005		DUPLICATING ALLOCATION	67	261	523	523	394	394
571009		MIS PC GROUP ALLOCATION	1,577	482	963	963	985	985
571010		MIS SYSTEMS GRP ALLOC(ISIS)	6,028	3,580	7,160	7,160	8,717	8,717
591519		OTHER INSURANCE	1,952	952	2,057	2,057	1,964	1,964
593014		CREDIT CARD FEES	27	-	-	-	-	-
OPERATING EXPENDITURES			82,229	36,935	77,845	76,387	76,257	76,257
594813		CAP OFC EQUIP	-	-	-	-	7,000	7,000
CAPITAL OUTLAY EXPENDITURES			-	-	-	-	7,000	7,000
EXPENDITURES TOTAL			619,791	312,217	624,144	622,661	647,930	647,930
REVENUES			647,336	309,883	622,161	622,661	640,930	640,930
EXPENDITURES			619,791	312,217	624,144	622,661	647,930	647,930

DISTRICT ATTORNEY-2017 BUDGET

Account Number	Sub	Description	2015 Actual	2016 6-Month Actual	2016 Estimated	2016 Amended	2017 Admin	2017 Adopted
TOTAL BUSINESS UNIT-1601-DISTRICT ATTORNEY			(27,545)	2,334	1,983	-	7,000	7,000
1602-VICTIM WITNESS								
REVENUES								
411100		GENERAL PROPERTY TAXES	64,082	24,903	49,806	49,806	51,552	51,552
421001		STATE AID	43,286	20,000	37,000	37,000	37,000	37,000
REVENUES TOTAL			107,368	44,903	86,806	86,806	88,552	88,552
EXPENDITURES								
511210		WAGES-REGULAR	39,206	22,646	52,297	52,297	54,158	54,158
511310		WAGES-SICK LEAVE	453	68	-	-	-	-
511320		WAGES-VACATION PAY	4,487	441	-	-	-	-
511330		WAGES-LONGEVITY PAY	551	-	413	413	413	413
511340		WAGES-HOLIDAY PAY	1,788	737	-	-	-	-
511350		WAGES-MISCELLANEOUS(COMP)	522	29	-	-	-	-
511380		WAGES-BEREAVEMENT	179	-	-	-	-	-
		SALARIES TOTAL	47,186	23,921	52,710	52,710	54,571	54,571
512141		SOCIAL SECURITY	3,506	1,779	3,953	3,953	4,106	4,106
512142		RETIREMENT (EMPLOYER)	3,204	1,579	3,479	3,479	3,711	3,711
512144		HEALTH INSURANCE	18,390	8,970	19,734	19,734	19,734	19,734
512145		LIFE INSURANCE	24	15	28	28	28	28
512150		FSA CONTRIBUTION	250	250	250	275	275	275
512173		DENTAL INSURANCE	1,032	540	1,188	1,188	1,188	1,188
		FRINGE TOTAL	26,406	13,133	28,632	28,657	29,042	29,042
		TOTAL SALARIES AND FRINGES	73,592	37,054	81,342	81,367	83,613	83,613
529160		INTERPRETER FEE	30	-	-	300	-	-
531303		COMPUTER EQUIPMT & SOFTWARE	-	-	-	-	240	240
531311		POSTAGE & BOX RENT	1,144	597	1,400	1,400	1,400	1,400
531312		OFFICE SUPPLIES	760	670	670	650	350	350
531313		PRINTING & DUPLICATING	780	90	700	900	700	700
531324		MEMBERSHIP DUES	35	35	35	35	35	35
532325		REGISTRATION	50	260	260	80	80	80
532332		MILEAGE	271	502	502	250	250	250
532335		MEALS	39	97	97	44	88	88
532336		LODGING	-	164	164	180	180	180
533225		TELEPHONE & FAX	14	8	50	50	50	50
571004		IP TELEPHONY ALLOCATION	296	149	298	298	206	206
571010		MIS SYSTEMS GRP ALLOC(ISIS)	1,064	443	885	885	1,077	1,077
591519		OTHER INSURANCE	349	137	367	367	283	283
		OPERATING EXPENDITURES	4,832	3,152	5,428	5,439	4,939	4,939
		EXPENDITURES TOTAL	78,424	40,206	86,770	86,806	88,552	88,552
		REVENUES	107,368	44,903	86,806	86,806	88,552	88,552
		EXPENDITURES	78,424	40,206	86,770	86,806	88,552	88,552
TOTAL BUSINESS UNIT-1602-VICTIM WITNESS			(28,944)	(4,697)	(36)	-	-	-

1603-FIRST OFFENDER PROGRAM COORD

REVENUES								
411100		GENERAL PROPERTY TAXES	33,026	17,522	35,044	35,044	37,787	37,787
441001		FIRST OFFENDER PROGRAM	28,398	17,237	41,000	41,000	41,000	41,000
442010		RESTITUTION	250	-	-	-	-	-
REVENUES TOTAL			61,674	34,759	76,044	76,044	78,787	78,787
EXPENDITURES								
511210		WAGES-REGULAR	38,768	20,743	47,484	47,484	49,304	49,304
511310		WAGES-SICK LEAVE	1,987	901	-	-	-	-
511320		WAGES-VACATION PAY	2,641	1,087	-	-	-	-
511330		WAGES-LONGEVITY PAY	193	-	208	208	223	223
511340		WAGES-HOLIDAY PAY	1,766	721	-	-	-	-
511350		WAGES-MISCELLANEOUS(COMP)	91	-	-	-	-	-

DISTRICT ATTORNEY-2017 BUDGET

Account Number	Sub	Description	2015 Actual	2016 6-Month Actual	2016 Estimated	2016 Amended	2017 Admin	2017 Adopted
		SALARIES TOTAL	45,446	23,452	47,692	47,692	49,527	49,527
512141		SOCIAL SECURITY	3,348	1,758	3,576	3,576	3,727	3,727
512142		RETIREMENT (EMPLOYER)	3,085	1,548	3,148	3,148	3,368	3,368
512144		HEALTH INSURANCE	17,621	8,979	17,940	17,940	17,940	17,940
512145		LIFE INSURANCE	41	23	41	41	41	41
512150		FSA CONTRIBUTION	250	250	250	250	250	250
512173		DENTAL INSURANCE	1,032	541	1,080	1,080	1,080	1,080
		FRINGE TOTAL	25,377	13,099	26,035	26,035	26,406	26,406
		TOTAL SALARIES AND FRINGES	70,823	36,551	73,727	73,727	75,933	75,933
529160		INTERPRETER FEE	300	125	400	400	400	400
529307		RESTITUTION OUTLAY	350	-	-	-	-	-
531303		COMPUTER EQUIPMT & SOFTWARE	-	-	-	-	460	460
531311		POSTAGE & BOX RENT	149	83	160	160	160	160
531312		OFFICE SUPPLIES	-	12	120	120	120	120
531313		PRINTING & DUPLICATING	719	55	320	320	320	320
533225		TELEPHONE & FAX	14	8	50	50	25	25
571004		IP TELEPHONY ALLOCATION	197	99	198	198	137	137
571005		DUPLICATING ALLOCATION	-	8	15	15	-	-
571010		MIS SYSTEMS GRP ALLOC(ISIS)	709	402	804	804	979	979
591519		OTHER INSURANCE	243	124	250	250	253	253
		OPERATING EXPENDITURES	2,681	916	2,317	2,317	2,854	2,854
		EXPENDITURES TOTAL	73,504	37,467	76,044	76,044	78,787	78,787
		REVENUES	61,674	34,759	76,044	76,044	78,787	78,787
		EXPENDITURES	73,504	37,467	76,044	76,044	78,787	78,787
TOTAL BUSINESS UNIT-1603-FIRST OFFENDER PROGRA			11,830	2,708	-	-	-	-
		REVENUES	816,378	389,545	785,011	785,511	808,269	808,269
		EXPENDITURES	771,719	389,890	786,958	785,511	815,269	815,269
TOTAL DISTRICT ATTORNEY DEPARTMENT			(44,659)	345	1,947	-	7,000	7,000