JEFFERSON COUNTY BOARD MINUTES
TUESDAY, FEBRUARY 12, 2013, 7:00 P.M.

Mr. John Molinaro presiding.

Mr. Reese led the Pledge of Allegiance.

A moment of silence was observed.

County Clerk Barbara A. Frank called the roll. Supervisors Kuhlman, Counsell and Schroeder gave prior notice of their inability to attend. Supervisor Morris was also absent.

District 1..... Richard C. Jones	District 2..... Mike Kelly
District 3..... Greg David	District 4..... Augie Tietz
District 5..... James B. Braughler	District 6..... Ron Buchanan
District 7..... Dwayne C. Morris	District 8..... Rick L. Kuhlman
District 9..... Amy Rinard	District 10..... Al C. Counsell
District 11..... Donald Reese	District 12 .... Gregory M. Torres
District 13..... Ed Morse	District 14..... Pamela Rogers
District 15..... Steven J. Nass	District 16..... John Molinaro
District 17 ..... Russell Kutz	District 18.. Jennifer Hanneman
District 19 ..... Jim Schroeder	District 20..... Jim Mode
District 21 ..... John C. Kannard	District 22 ..... Blane Poulson
District 23 ..... George Jaeckel	District 24 ..... Sarah Bregant
District 25..... Matthew Foelker	District 26 ..... Carlton Zentner
District 27..... Glen D. Borland	District 28..... Dick Schultz
District 29 ..... Paul Babcock	District 30 ..... Walt Christensen

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved as printed.

The December 11, 2012, Jefferson County Board minutes were corrected and approved for publication by the Administration & Rules Committee on January 30, 2013, pursuant to Board of Supervisors' Rules of Order sec. 3.05(2)(a).

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
January 1, 2013

Available Cash on Hand		
December 1, 2012	$ 136,642.79	
November Receipts	6,093,145.37	
Total Cash		$ 6,199,788.16
Disbursements		
General - December 2012	$ 3,795,950.37	
Payroll - – December 2012	1,472,067.72	
Total Disbursements		5,268,018.09
Total Available Cash		$ 931,770.07
Cash on Hand (in banks)		
January 1, 2013	$ 1,709,459.64	
Less Outstanding Checks	777,689.57	
Total Available Cash		$ 931,770.07

AIM Government & Agency Portfolio	$ 3,992,096.56
Local Government Investment Pool - General	9,210,498.12
Institutional Capital Management	16,051,359.29
Local Government Investment Pool - Clerk of Courts	25,899.44
Local Government Investment Pool - Farmland Preservation	252,447.71
Local Government Investment Pool - Parks/Liddle	87,358.86
	$ 29,619,659.98

2012 Interest - Super N.O.W. Acct.	$ 2,522.99
2012 Interest - L.G.I.P. - General Funds	29,440.72
2012 Interest - ICM	203,544.88
2012 Interest - AIM	1,317.48
2012 Interest - L.G.I.P. - Parks/Carol Liddle Fund	164.74
2012 Interest - L.G.I.P. - Farmland Preservation	401.64
2012 Interest - L.G.I.P. - Clerk of Courts	41.21
Total 2012 Interest	$ 237,433.66

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
February 1, 2013

Available Cash on Hand		
January 1, 2013	$ 931,770.07	
January Receipts	12,220,822.48	
Total Cash		$ 13,132,592.55
Disbursements		
General - January 2013	$ 11,927,025.24	
Payroll - January 2013	1,162,099.78	
Total Disbursements		13,089,125.02
Total Available Cash		$ 43,467.53
Cash on Hand (in banks)		
February 1, 2013	$ 699,639.93	
Less Outstanding Checks	656,172.40	
Total Available Cash		$ 43,467.53

AIM Government & Agency Portfolio	$ 3,992,134.39
Local Government Investment Pool - General	18,445,403.94
Institutional Capital Management	16,069,820.59
Local Government Investment Pool - Clerk of Courts	25,902.30
Local Government Investment Pool - Farmland Preservation	252,475.62
Local Government Investment Pool - Parks/Liddle	87,368.52
	$ 38,873,105.36

2013 Interest - Super N.O.W. Acct.	$ 162.60
2013 Interest - L.G.I.P. - General Funds	1,528.52
2013 Interest - ICM	37,571.70
2013 Interest - AIM	71.62

2013 Interest - L.G.I.P. - Parks/Carol Liddle Fund		9.66
2013 Interest - L.G.I.P. - Farmland Preservation		27.91
2013 Interest - L.G.I.P. - Clerk of Courts		2.86
Total 2013 Interest	$	39,374.87

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

The following communications were presented by County Board Chair Molinaro:

1. Pursuant to Resolution 2012-59, County Board Chair John Molinaro appointed the following to the County Administrator Search Committee effective January 2, 2013:

John Molinaro - Town of Oakland
Jim Mode - Town of Jefferson
Rick Kuhlman - City of Watertown
Pam Rogers - City of Lake Mills
Dick Jones - City of Waterloo
Amy Rinard - Town of Ixonia
Jim Braughler - City of Watertown
Don Reese - Towns of Aztalan, Concord and Farmington
Paul Babcock - City of Fort Atkinson

2. A Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on February 21, 2013, at 7:00 p.m., in Room 205 of the Jefferson County Courthouse.

The communication and notice were received and placed on file.

No one having registered for public comment, the regular order of business commenced.

Mr. Morris present.

Rock River Free Clinic Chair Janet Werner, Community Dental Clinic Director Barb Morrison Gudgeon, Jefferson County Literacy Council Executive Director Jill Ottow, and Kathleen Eisenmann representing the University of Wisconsin-Extension presented annual reports. The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(12).

Mr. Nass read the Planning & Zoning Committee Report.

REPORT

TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on January 17, 2013, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS R3620A-12, R3621A-12, R3623A-13 and R3624A-13

DATED THIS TWENTY-EIGHTH DAY OF JANUARY 2013
Donald Reese, Secretary

THE PRIOR MONTH'S AMENDMENTS R3617T-12, R3618A-12 AND R3619A-12 ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).

Mr. Nass moved that the Planning & Zoning Committee Report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2012-24.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions R3620A-12, R3621A-12, R3623A-13 and R3624A-13 were referred to the Jefferson County Planning and Zoning Committee for public hearing on January 17, 2013, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM RESIDENTIAL R-2 TO B, BUSINESS

Rezone to business for food store/business services involving local agricultural products' processing and sales at N3522 CTH K in the Town of Jefferson from PIN 014-0614-2324-006 (0.53 acres). This is allowed because the property is within the 15-year growth area as depicted in the Jefferson County Agricultural Preservation and Land Use Plan, and is adjacent to the City of Fort Atkinson. R3620A-12 – Vicki & Bill Millis

FROM A-1 AGRICULTURAL TO A-3, AGRICULTURAL /RURAL RESIDENTIAL

Rezone to create a 5-acre A-3 lot around the buildings at W539 Hooper Road, Town of Palmyra from part of PIN 024-0516-1111-000 (21.043 acres). This is considered a farm consolidation lot, and is conditioned upon receipt and recording of a final certified survey map for the property. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R3621A-12 – Earl & Linda Jolliffe

Rezone approximately 2.6 acres to create a lot around the buildings at N2472 Kutz Road; rezone 3 vacant acres adjacent to create a new building site. These are considered a farm consolidation lot and a non-prime ag land lot combination. The property is in the Town of Koshkonong on PIN 016-0514-0211-000 (42 acres). Rezoning is conditioned upon road access approval for the lots, upon receipt by

Zoning of a soil test for the vacant lot showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey for the lots, including extraterritorial plat review if necessary. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R3623A-13 – Dennis & Sally Kutz, John & Natalie Kutz

FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-1, AGRICULTURAL

Rezone approximately 12 acres from A-3 to A-1 for its inclusion with adjoining A-1 zoned property. The site is near N5921 Ziebell Road in the Town of Aztalan on PIN 002-0714-2141-001 (19.883 acres). This rezoning is conditioned upon recording of a deed transfer document within twelve months of County Board approval. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R3624A-13 – James E. Brey

Mr. Nass moved that Ordinance No. 2012-24 be adopted. Seconded and carried with Supervisors Kannard and Jaeckel abstaining.

Mr. Nass presented Resolution No. 2012-70.

WHEREAS, 2009 Wisconsin Act 314 established a $30 per document recording fee for county Register of Deeds Offices, of which $15 goes to the county general fund, $10 is divided between the county and state for land records modernization, and $5 goes to the Register of Deeds to locate and redact all social security numbers on electronic copies of recorded instruments, and

WHEREAS, the $5 per document redaction fee will expire at the end of 2014 reducing the per document recording fee to $25, and

WHEREAS, some legislation has been proposed to continue the $5 fee past the end of 2014, but use the funds it generates for programs that are completely unrelated to land records management, and

WHEREAS, the current $10 per document set aside for land records modernization is divided $8 to the counties to fund county land records modernization programs and $2 to the State of Wisconsin for program administration and land information program grants, and

WHEREAS, the Land Information Officers Network has proposed continuing the $30 per document recording fee past the end of 2014 and utilizing the $5 per document previously earmarked for redaction of social security numbers to increase funding for the Wisconsin Land Records Modernization Program from $10 to $15 per document with $12 to be retained by the counties for county land record modernization programs and $3 to be sent to the State of Wisconsin for administration and land information program grants, and

WHEREAS, the Land Information Officers Network proposes using the additional funds to implement county land records modernization plans that may include digitizing and maintaining real estate records housed in the county Register of Deeds offices, providing access to information on the residential property record cards (PA500), development, maintenance and enhancement of the public land survey systems, supporting integration of statewide data and providing access to these records online, and

WHEREAS, the Planning & Zoning Committee and Land Information Council support the premise that fees generated in individual counties should benefit property owners in those counties by improving land records systems and by offsetting property tax levy funding that would be needed to make these enhancements,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors supports legislation that would continue the $30 per document recording fee and use the $5 per document previously earmarked for redaction of social security numbers to increase funding for the Wisconsin Land Records Modernization Program from $10 to $15 per recorded document with $12 retained by the counties for the Land Record Modernization Programs and $3 sent to the State of Wisconsin to fund administration and land information program grants.

BE IT FURTHER RESOLVED that the Clerk shall forward a copy of this resolution to the Office of Governor Scott Walker, respective State of Wisconsin legislative representatives of Jefferson County and the Wisconsin Counties Association.

Fiscal Note: The $5 per document redaction fee from the 18,598 documents recorded in Jefferson County in 2012 generated $92,990. If the county share of the fee allocated for land records modernization is increased from $8 to $12, the additional money earmarked for the county land records modernization program would be approximately $74,392 per year beginning in 2015.

Mr. Nass moved that Resolution No. 2012-70 be adopted. Seconded and carried: Ayes 26, Noes 1 (Zentner), Absent 3 (Kuhlman, Counsell, Schroeder).

Ms. Rinard read Resolution No. 2012-71.

WHEREAS, § 59.52(19) of the Wisconsin Statutes allows the County Board to accept donations for any public governmental purpose the County is authorized to perform, and

WHEREAS, a $6,930 donation was received in December 2012 in support of the farmland preservation efforts of the Farmland Conservation Easement Commission, and

WHEREAS, it is desirable to accept said donation and designate that it be held in Account 13.485200 as restricted for the Commission's farmland preservation program,

NOW, THEREFORE, BE IT RESOLVED that the County Board

accepts the donation of $6,930 from a donor who wishes to remain anonymous and such amount shall be deposited in the account set forth above and its use restricted to Farmland Conservation Easement Commission programs.

Fiscal Note: The amount of the donation, $6,930, shall be held in a restricted account and used for Conservation Easement Commission programs preserving farmland.

Ms. Rinard moved to adopt Resolution No. 2012-71. Seconded and carried.

Mr. Jones read Ordinance No. 2012-25.

WHEREAS, the Rules for Reimbursement of expenses require claims to be submitted within thirty days after the end of the month in which the expenses were incurred, and

WHEREAS, relaxing the rule to allow less frequent filing of smaller claims will save the time necessary to process small claims only to meet the thirty day rule,

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 64.08 General Rules of the Rules for Reimbursement of Expenses be amended as follows:

64.08 GENERAL RULES.

. . .

Claims for reimbursement of expenses shall be submitted on forms provided by the Finance ~~Committee~~ Department. Such forms shall be submitted to the department heads for approval prior to being filed with the ~~County Clerk~~ Finance Department.

Expense ~~vouchers~~ claims ~~shall be submitted to the County Clerk's office and~~ shall be audited by the ~~County Clerk's office~~ Finance Department and ~~shall~~ then be submitted to the Finance Committee prior to payment.

The Finance Committee shall approve reasonable claims for reimbursement of expenses and shall decide any exceptions or variations to these rules.

It is advisable that all ~~All~~ expense ~~vouchers~~ claims shall be submitted to the ~~County Clerk's office~~ Finance Department within thirty days after the end of the month in which such expenses were incurred. If the expense claim is less than $200, those expense claims may be carried over for a maximum of an additional month. It is at the discretion of the department head if they require expense claims to be submitted more promptly. The Finance Committee may ~~The County Clerk shall automatically~~ disallow all claims for reimbursement of expenses not submitted within the time prescribed.

County departments that submit employee expense reimbursement claims to a board or committee other than the Finance Committee shall be governed by the same general rules for reim-

bursement enumerated in this section.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Mr. Jones moved to adopt Ordinance No. 2012-25. Seconded and carried.

Mr. Braughler presented Ordinance No. 2012-26.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Section HR0690, Vacation with Pay, of the Personnel Ordinance is amended as follows:

HR0690 VACATION WITH PAY.

A. Vacation week means that number of days customarily worked by an employee in the service of the County in a normal 7-day week. Vacation day means that number of hours customarily worked by an employee in the service of the County in a normal 24-hour day. Notwithstanding the foregoing, department heads may require part-time employees to take vacation days in blocks of 5. [am. ord. 85-7, 6/11/85]

B. Vacation eligibility shall be determined on the basis of length of continuous service of each employee as of January 1 of each calendar year. Eligible employees shall be entitled to paid annual vacation leave as follows:

1. Employees with less than 6 years of service shall earn vacation at the rate of 5/6ths of a day per month or major fraction thereof for each month of service. 12 months shall equal 2 vacation weeks. [am. ord. 2006-30, 03/13/07]

2. Employees with more than 6 years of service but less than 13 years of service shall earn vacation at the rate of 5/4ths of a day per month or major fraction thereof for each month of service. 12 months shall equal 3 vacation weeks. [am. ord. 2006-30, 03/13/07]

3. Employees with more than 13 years of service but less than 19 years of service shall earn vacation at the rate of 5/3rds of a day per month or major fraction thereof for each month of service. 12 months shall equal 4 vacation weeks. [am. ord. 2006-30, 03/13/07]

4. Employees with more than 19 years of service shall earn vacation at the rate of 2-1/12 days per month or major fraction thereof for each month of service. 12 months shall equal 5 vacation weeks. [cr. ord. 85-7, 6/11/85; am. ord. 2006-30, 03/13/07]

C. Upon recommendation of the County Administrator or Human Resources Director ~~Manager~~, the Human Resources Committee may approve starting a new employee at an earning rate other than two-weeks per year, not to exceed three-weeks per year, by crediting the employee with the appropriate number of years of service for vacation purposes only.

D. Under rare and/or catastrophic circumstances, employees who have completed their qualifying period may borrow against *next* year's vacation already accrued with approval of the department head, Human Resources Director and County Administrator. [am. 12/13/11, ord. 2011-21]

E. Department heads shall have full responsibility and discretion for setting vacation periods for all employees under their supervision during the calendar year. In doing so the department head shall be guided by the good of the County service and orderly conduct of the work and functions of each particular department. Department heads shall monitor accrual balances to ensure that each employee has a reasonable opportunity to use accrued vacation. [renumbered 12/13/11, ord. 2011-21]

F. All employees shall be encouraged to make use of earned vacation time in accordance with the provisions of this ordinance. Any employee who is given a reasonable opportunity to take earned vacation and who does not do so shall be deemed to have waived said vacation and shall not be entitled to compensation thereof. ~~The use of vacation time in small units shall be discouraged.~~ An employee may, with department head, Human Resources Director and County Administrator approval, carry over a maximum of 40 hours vacation time which shall be used by December 31 of the succeeding year, or be forfeited. ~~from one year to the next.~~ Requests ~~for approval~~ to carry over ~~any additional days of~~ vacation must be made to the Human Resources Department no later than December 15 ~~and approved by the~~

~~County Administrator~~, and include the maximum number of hours to carry over and the reason(s) the employee was unable to use the accrued vacation time. The Administration and Rules Committee shall decide any request made by the County Administrator. ~~If approved, additional days must be used by March 1 of the succeeding year, unless an extension is approved by the County Administrator or designee. A report summarizing approved requests shall be made to the Human Resources Committee.~~ [am. ord. 2005-43, 02/14/06; am. ord. 2007-50, 03/11/08; renumbered 12/13/11, ord. 2011-21]

G. Hours in excess of 40 may be considered for carry over only for employees whose vacation was cancelled by the County during the last two weeks of the year. If this occurs, a written request shall be made by the employee, approved by the department head, and submitted to Human Resources no later than January 5 of the succeeding year. The County Administrator shall consider all requests and if approved, will determine when the vacation shall be used by, or forfeited.

H. A report summarizing approved requests shall be made to the Human Resources Committee.

~~G~~I. Any employee who has exhausted earned sick leave credits shall be entitled to use earned vacation and compensatory time for sick leave with written permission from the employee only. [renumbered 12/13/11, ord. 2011-21]

SECTION 2. The amended sections of the ordinance shall first apply to carry over of 2013 vacation hours.

SECTION 3. This ordinance shall be effective after passage and publication as provided by law.

Mr. Braughler moved to adopt Ordinance No. 2012-26. Seconded.

Mr. Braughler moved to amend the first sentence of paragraph G of Ordinance No. 2012-26 as follows:

G. Hours in excess of 40 may be considered for carry over only for employees whose vacation was cancelled by the County during the l~~ast two weeks of the year~~ month of December. . . .

Amendment to Ordinance No. 2012-26 carried.

Amended Ordinance No. 2012-26 seconded and carried.

Mr. Braughler read Resolution No. 2012-72.

WHEREAS, the number of children in need of protective services in Jefferson County has grown exponentially over the last few years and continues to rapidly grow, and

WHEREAS, Ongoing Children in need of Protection and Services (CHIPS) is a mandated program for counties that is governed by administrative rule with very stringent deadlines that must be met, and

WHEREAS, failure to meet these deadlines not only is non-compliance with state and federal law, but also delays permanency placement for children at additional cost to the county, and

WHEREAS, the Human Services Board, along with the Human Services Director, recommend the creation of a part-time Family Development Worker to assist in meeting the mandated deadlines for supervised visits, and

WHEREAS, this position could be scheduled up to full-time depending on the volume of cases needing attention, and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Human Services Board and the Human Services Director.

NOW, THEREFORE, BE IT RESOLVED that the 2013 County Budget setting forth position allocations at the Human Services Department be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: The cost of a Family Development Worker working up to full-time is $59,702.00. The position is 60% funded by Children's Long Term Waiver (CLTW) program, State and Federal funding for $35,821. Human Services also recognized an annual savings of $80,000 by changing providers for the CLTW fiscal agent contract, which will cover the remaining $23,881.00. Therefore, no additional funds are required in 2013.

Mr. Braughler moved to adopt Resolution No. 2012-72. Seconded and carried.

Mr. Braughler read Resolution No. 2012-73.

WHEREAS, the Jefferson County Sheriff's Office continues to explore new ways to reduce costs while maintaining or improving services, and

WHEREAS, with the vacant full-time cook position remaining unfunded, open shifts due to vacation, sick leave or leave of absences are filled by remaining staff, usually at overtime rates, and

WHEREAS, an occasional part-time Cook would be able to fill the majority of these shifts at the regular rate of pay, and

WHEREAS, after due consideration, the Human Resources Committee recommends creating an Occasional Part-time Cook position as proposed by the Sheriff.

NOW, THEREFORE, BE IT RESOLVED that the 2013 County

Budget setting forth position allocations in the Jail Kitchen unit at the Sheriff's Office be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: The Jail Kitchen business unit has funds in the amount of $1,264.00 for overtime to cover the expense of an Occasional Part-time Cook; therefore, no additional funds are required in 2013.

Mr. Braughler moved that Resolution No. 2012-73 be adopted. Seconded and carried.

Mr. Reese read Resolution No. 2012-74.

WHEREAS, the main lobby restrooms in the Courthouse are about 45 years old and are the most heavily used facilities in the building, and

WHEREAS, updating the restrooms, including modern water saving fixtures, requires compliance with the Americans with Disabilities Act, which will result in the restrooms being accessible to persons with disabilities, and

WHEREAS, bids were solicited to update the existing restrooms and create one new unisex bathroom from some space currently utilized by the Register of Deeds office for storage, with the following results:

Bidder	Base Price	Alternate	Total
Harmony Construction Management, Inc.	$121,000	$2,500	$123,500
Advance Building Corporation	$104,500	$1,000	$105,500
Gilbank Construction, Inc.	$179,000	$ 650	$179,650
C3T, Inc.	$125,750	$1,625	$127,375
Tri – North Builders	$114,800	$1,000	$115,800, and

WHEREAS, the Infrastructure Committee recommends accepting the low bid of Advance Building Corporation including Alternate #1 in the amount of $1,000 totaling $105,500,

NOW, THEREFORE, BE IT RESOLVED that Central Services Director Mark Miller may contract with Advance Building Corporation for the bathroom project in the total amount of $105,500 including Alternate #1.

BE IT FURTHER RESOLVED that Mark Miller is authorized to approve change orders during the project after insuring that adequate funds are available to pay for the change order.

Fiscal Note: Capital Projects Fund 400 in the 2013 budget includes sufficient funds to pay for this project.

Mr. Reese moved that Resolution No. 2012-74 be adopted. Seconded and carried: Ayes 25, Noes 2 (Torres, Zentner), Absent 3 (Kuhlman, Counsell, Schroeder).

Mr. Reese read Resolution No. 2012-75.

WHEREAS, the Sheriff's Department security station was estab-

lished in the lobby of the Courthouse several years ago on a trial basis, and

WHEREAS, bids were previously sought for a two story security entrance on the east side of the Courthouse lobby, and

WHEREAS, such bids were rejected at the time due to lack of adequate funding, and

WHEREAS, the entry vestibule has been redesigned to a one story structure with bids being solicited producing the following results:

Bidder	Base Bid	Alternate #1	Performance Bond
Harmony Construction Madison, WI	$345,000	$23,500	$6,000
TRI – North Builders Madison, WI	$381,000	$49,000	$4,200
C3T Inc. Milwaukee, WI	$369,000	$45,000	$5,500
Advance Building Corp. Verona, WI	$297,000	$32,100	$5,500
Gilbank Construction, Inc. Clinton, WI	$330,900	---	$2,500
TRIAD Construction West Allis, WI	$323,173	$46,484	$1,415
Creative Constructors Menomonee Falls, WI	$352,500	$25,000	$5,400, and

WHEREAS, the Infrastructure Committee recommends accepting the bid of Advance Building Corporation in the base amount of $297,000 plus performance bond for a total of $302,500,

NOW, THEREFORE, BE IT RESOLVED that Central Services Director Mark Miller is authorized to contract for construction of the Jefferson County security entrance vestibule with Advance Building Corporation of Verona, Wisconsin, in the amount of $302,500.

BE IT FURTHER RESOLVED that Mark Miller may approve change orders including acceptance of Alternate #1 in the amount of $32,100 after confirming adequate funds are available for said purposes.

Fiscal Note: 2013 Capital Projects Fund 400 contains adequate funds for this project as approved.

Mr. Reese moved that Resolution No. 2012-75 be adopted. Seconded.

Mr. Mode moved to amend Resolution No. 2012-75 as follows:

BE IT FURTHER RESOLVED that when the project is completed, sufficient space in the parking lot is to be reserved for the public to

use the Courthouse.

Amendment was seconded and carried.

Amended Resolution No. 2012-75 was adopted: Ayes 26, Noes 1 (Jaeckel), Absent 3 (Kuhlman, Counsell, Schroeder).

Mr. Babcock read Resolution No. 2012-76.

WHEREAS, Chapter 323 of the Wisconsin Statutes requires that the governing body of each county adopt an emergency management plan and program that is compatible with the state plan of emergency management, in order that the state and its subdivisions will be prepared to cope with emergencies resulting from a disaster or the imminent threat of a disaster, and

WHEREAS, pursuant to § 323.13(1)(b) of the Wisconsin Statutes, the Adjutant General with the approval of the Governor, has developed and adopted the "Wisconsin Emergency Response Plan", and

WHEREAS, the Law Enforcement and Emergency Management Committee reviewed the Jefferson County Emergency Response Plan and finds it is appropriate for this County,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby adopts the Jefferson County Emergency Response Plan as the statutorily required official response plan for Jefferson County.

Fiscal Note: No tax levy funds will be used in conjunction with this resolution.

(NOTE: The Executive Summary of the Plan provided to the Board will be available at the County Clerk's Office upon request. The full Plan can be reviewed in the Office of Emergency Management.)

Mr. Babcock moved to adopt Resolution No. 2012-76. Seconded and carried.

Mr. Tietz read Ordinance No. 2012-27.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 8.06(1) of the Parks Ordinance is amended as follows:

SECTION 8.06. HUNTING, TRAPPING, FIREARMS, FIREWORKS, FIRES AND RUBBISH. (1) ~~No person, other than a law enforcement officer, shall carry, fire or discharge any gun, pistol or firearm within any park or from any recreation trail without a written Parks Department permit therefore in his or her possession. The word "gun" shall include pellet gun and air gun. No person shall carry or discharge a bow and arrow within any park or from any recreation trail without a written Parks Department permit therefore in his or her possession.~~ No person may take, catch, kill, hunt, trap, disturb or pursue any wild animal or bird, discharge any firearm, or have in his or her possession or under his or her control any firearm or air gun as defined in s. 932.22, Wis. Stats., unless it is unloaded

and enclosed in a carrying case, or any bow, slingshot or spring-loaded device designed for shooting a projectile unless the same is unstrung or enclosed in a carrying case while in any park except in connection with a hunting activity or event where specifically allowed by written permit issued by the parks director or designee, and then only in strict conformity with the conditions stated in the written permit. The prohibition of possession of a firearm shall not apply to a licensee as defined by s. 175.60(1)(d), or (g), Wis. Stats. No person shall discharge any fireworks of any description in a park without a written permit authorized by the Parks Committee and any other authority required by law. The Parks Committee may establish conditions for issuance of the permit, including reasonable security for costs which may result due to such use. [am. 03/08/11, Ord. 2010-30]

Section 2. In the event of any conflict between this ordinance and the County's Weapon Policy, the provisions of this ordinance shall control.

Section 3. This ordinance shall be effective after passage and publication as provided by law.

Mr. Tietz moved that Ordinance No. 2012-27 be adopted. Seconded and carried: Ayes 21, Noes 6 (Mode, Kannard, Poulson, Jaeckel, Foelker, Zentner), Absent 3 (Kuhlman, Counsell, Schroeder).

Mr. Tietz read Resolution No. 2012-77.

WHEREAS, the Parks Department has solicited bids for riprap of the shore on both sides of the boat launch at Rock River Park, with the following bids received:

Chils	$16,900.00
Ultimate Excavating	$19,600.00
Valia Excavating LLC	$19,658.00
Siegler Grading & Excavating LLC	$21,110.00
Highway Landscapers Inc.	$22,320.00
Stone Creek Contractors LLC	$22,795.00
Terry's Excavating Inc.	$23,536.05
Western Contractors Inc.	$25,402.15
Janke Contractors	$29,200.00
Schneider Excavating Inc.	$29,378.01
Henry Marohl Inc.	$30,980.00
Grade-Tech Pavers Inc.	$38,885.00
All-Ways Contractors Inc.	$40,669.08
Solutions 101	$49,244.80, and

WHEREAS, the low bid of $16,900 was received from Rodney Zuerner, d/b/a Chils, W384 Young Road, Eagle, Wisconsin, and

WHEREAS, the Parks Committee recommends accepting the low bid of Rodney Zuerner in the amount of $16,900,

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to contract with Rodney Zuerner in the

amount of $16,900 for completion of the Rock River Park Shoreline Restoration Project.

Fiscal Note: The Parks Department will receive a grant from the Wisconsin Department of Natural Resources in the amount of $16,900. The Parks Department will expend about $1,000 from the current budget for plantings and have an in kind contribution of about $4,600 in staff time to complete the project.

Mr. Tietz moved that Resolution No. 2012-77 be adopted. Seconded and carried: Ayes 27, Noes 0, Absent 3 (Kuhlman, Counsell, Schroeder).

Mr. Tietz read Resolution No. 2012-78.

WHEREAS, the Parks Department has solicited bids for the replacement of its wide area mower, with results as follows:

Bidder	Unit Brand	Unit Price w/Trade-in
Burris Equipment Waukegan, IL	Jacobson R-311	$33,854
Midstate Equipment Watertown, WI	Deere 1600	$37,500
Reinders Sussex, WI	Toro 4100	$39,998, and

WHEREAS, the Parks Committee has reviewed the bids and the recommendations of staff and recommends the low bid of Burris Equipment for a Jacobson R-311 mower in the amount of $33,854 which includes trade-in of the department's current Toro 4100 mower,

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to contract with Burris Equipment, Waukegan, Illinois, for a Jacobson R-311 mower and trade-in of the department's 2005 Toro 4100 mower for a net price of $33,854.

Fiscal Note: Sufficient funds are in the Parks Department budget for this purchase.

Mr. Tietz moved that Resolution No. 2012-78 be adopted. Seconded and carried: Ayes 26, Noes 1 (Zentner), Absent 3 (Kuhlman, Counsell, Schroeder).

Mr. Reese read Resolution No. 2012-79.

WHEREAS, Jefferson County wishes to recognize the cities, towns, villages, businesses, and residents of Jefferson County who have donated money and services to the Clean Sweep and Recycling Programs, and

WHEREAS, without the help of these donations the County would not have been able to have four Clean Sweeps a year, and

WHEREAS, with their support, the program was able to establish five drug drop-off sites, five collections sites for electronics, and three collections sites for appliances, and

WHEREAS, attached is a list of all donations for 2009, 2010, 2011 and 2012, and

WHEREAS, Jefferson County would like to thank all donors, volunteers, and partners who help at our Clean Sweeps and with the Recycling Programs, and

WHEREAS, over 980,877 pounds of hazardous household and agricultural waste has been collected since 1992 and 6,017 pounds of non-controlled and controlled drugs have been collected since 2007 at Clean Sweeps, and

WHEREAS, over 1,507,273 pounds of e-waste has been collected since 2005 and 98,601 pounds of appliances since July of 2012,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors gratefully accepts and appreciates the donations, volunteers and partners of the Solid Waste/Air Quality Committee's Clean Sweep and Recycling Programs.

BE IT FURTHER RESOLVED that upon passage, a copy of this resolution be sent to the two local newspapers, posted on the Jefferson County website and the Jefferson County Facebook page.

Fiscal Note: Jefferson County expenditures for Clean Sweeps are covered by the Solid Waste/Air Quality Account 7109.451009, which is currently funded by contract fees from Waste Management-Deer Track Park Landfill. The City of Watertown donated $20,000 each year since 2010 for the Clean Sweep Program. Fort HealthCare has donated $5,000 two years in a row for prescription/non-prescription drug disposal and collections. Other towns, villages, cities, businesses and residents have donated $16,800 to the Clean Sweep Program. No tax levy dollars are currently used for this program.

(NOTE: Said donor lists are available at the County Clerk's office upon request.)

Mr. Reese moved that Resolution No. 2012-79 be adopted. Seconded and carried.

County Administrator Petre read Resolution No. 2012-80.

WHEREAS, Jefferson County's insurer, Wisconsin Municipal Mutual Insurance Company (WMMIC), received a claim from Susan Halser on October 22, 2012, for damages in the amount of $1,595 done to her fence bordering Carlin Weld Park by a fire in the park on July 5, 2012, and

WHEREAS, the County's insurer has reviewed the facts related to said fire and finds no liability on the part of Jefferson County for the fire or damages caused by it, and

WHEREAS, the County's insurer requests that the claim be formally denied,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board hereby denies the claim of Susan Halser for $1,595 damages

to her fence adjacent to Carlin Weld Park resulting from a fire on July 5, 2012, and directs the Corporation Counsel to give the claimant notice of said disallowance.

Fiscal Note: No direct fiscal impact.

Mr. Buchanan moved that Resolution No. 2012-80 be adopted. Seconded and carried.

County Administrator Petre read the following appointments:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS: MEMBERS OF THE BOARD:

By virtue of the authority vested in me by Ordinance No. 2007-48, I do hereby appoint and request the County Board's confirmation of the following individuals as members of the designated commission:

Historic Sites Preservation Commission

a. John Molinaro, Cambridge, Wisconsin, for a three-year term ending April 1, 2016.

b. Kathleen Lashley, Jefferson, Wisconsin, for a three-year term ending April 1, 2016.

Mr. Buchanan moved that the appointments be confirmed. Seconded and carried.

County Administrator Petre read the following appointments:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS: MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individuals as members of the designated board:

Board of Health

a. John McKenzie, Fort Atkinson, Wisconsin, for a three-year term ending May 10, 2016.

b. Dick Schultz, Fort Atkinson, Wisconsin, for a three-year term ending May 10, 2016.

c. Ed Morse, Lake Mills, Wisconsin, for a three-year term ending May 10, 2016.

Mr. Buchanan moved that the appointments be confirmed. Seconded and carried.

Supplemental information presented at the February 12, 2013, Jefferson County Board meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:40 p.m.

JEFFERSON COUNTY BOARD MINUTES
TUESDAY, MARCH 12, 2013, 7:00 P.M.

Mr. John Molinaro presiding.

Mr. Torres led the Pledge of Allegiance.

A moment of silence was observed.

County Clerk Barbara A. Frank called the roll. Supervisors Morris and Zentner gave prior notice of their inability to attend.

District 1..... Richard C. Jones	District 2 ..... Mike Kelly
District 3..... Greg David	District 4 ..... Augie Tietz
District 5... James B. Braughler	District 6 ..... Ron Buchanan
District 7..... Dwayne C. Morris	District 8 ..... Rick L. Kuhlman
District 9..... Amy Rinard	District 10 ..... Al C. Counsell
District 11..... Donald Reese	District 12 .... Gregory M. Torres
District 13..... Ed Morse	District 14 ..... Pamela Rogers
District 15..... Steven J. Nass	District 16 ..... John Molinaro
District 17..... Russell Kutz	District 18 .. Jennifer Hanneman
District 19..... Jim Schroeder	District 20 ..... Jim Mode
District 21..... John C. Kannard	District 22 ..... Blane Poulson
District 23..... George Jaeckel	District 24 ..... Sarah Bregant
District 25..... Matthew Foelker	District 26 ..... Carlton Zentner
District 27..... Glen D. Borland	District 28 ..... Dick Schultz
District 29..... Paul Babcock	District 30 ..... Walt Christensen

The agenda was approved as printed. Dr. Gregg Silberg was detained and his presentation will be after the public comment.

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

Mr. Mode moved that the minutes of the February 12, 2013, meeting be approved as printed and corrected. Seconded and carried.

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
MARCH 1, 2013

Available Cash on Hand		
February 1, 2013	$ 43,467.53	
February Receipts	12,808,676.01	
Total Cash		$ 12,852,143.54
Disbursements		
General - February 2013	$ 11,864,339.59	
Payroll - February 2013	1,166,410.56	
Total Disbursements		13,030,750.15
Total Available Cash		$ (178,606.61)
Cash on Hand (in banks)		
March 1, 2013	$ 1,491,742.92	
Less Outstanding Checks	1,670,349.53	
Total Available Cash		$ (178,606.61)

AIM Government & Agency Portfolio	$ 3,992,165.47
Local Government Investment Pool - General	24,532,862.55
Institutional Capital Management	16,087,502.30
Local Government Investment Pool - Clerk of Courts	25,905.02
Local Government Investment Pool - Farmland Preservation	252,502.11
Local Government Investment Pool - Parks/Liddle	87,377.69
	$ 44,978,315.14

2013 Interest - Super N.O.W. Acct.	$ 343.90
2013 Interest - L.G.I.P. - General Funds	3,704.37
2013 Interest - ICM	47,455.52
2013 Interest - AIM	133.22
2013 Interest - L.G.I.P. - Parks/Carol Liddle Fund	18.83
2013 Interest – L.G.I.P. - Farmland Preservation	54.40
2013 Interest - L.G.I.P. - Clerk of Courts	5.58
Total 2013 Interest	$ 51,715.82

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

The following communications were presented by County Board Chair Molinaro:

1. Letter dated March 7, 2013, from retiring County Administrator Gary R. Petre.

2. A Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on March 21, 2013, at 7:00 p.m., in Room 205 of the Jefferson County Courthouse.

County Clerk Barbara Frank presented the next communication:

3. February 10, 2013, e-mail comment from Craig Ficenec (forwarded by Supervisor Walt Christensen) regarding Dorothy Carnes Park.

The communications and notice were received and placed on file.

The floor was open for public comment. Speaking was Kathy Steindorf, Watertown, regarding the Fair Park surplus (carryover) funds and maintaining its use on the electrical project for camping.

Special Order of Business. Dr. Gregg Silberg gave a power point presentation on the WI College of Osteopathic Medicine to be located in Jefferson.

County Clerk Barbara Frank, Register of Deeds Staci Hoffman, and Treasurer John Jensen presented annual reports. The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(12). Coroner Patrick Theder was unable to present his report and it will be rescheduled.

Mr. Nass read the following report:

REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on February 21, 2013, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS
R3625A-13, R3626A-13 AND R3627A-13

DATED THIS TWENTY-FIFTH DAY OF FEBRUARY 2013
Donald Reese, Secretary

THE PRIOR MONTH'S AMENDMENTS R3620A-12, R3621A-12, R3623A-13 and R3624A-13 ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).

Mr. Nass moved that said report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2012-28.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions R3625A-13, R3626A-13 and R3627A-13 were referred to the Jefferson County Planning and Zoning Committee for public hearing on February 21, 2013, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM RESIDENTIAL R-1 TO R/R, RESIDENTIAL RECREATIONAL

Rezone PIN 022-0613-0644-013 (0.707 acre) at W9374 Ripley Road in the Town of Oakland. (R3625A-13 – Joseph & Barbara Jones)

FROM EXCLUSIVE AGRICULTURAL A-1 TO A-3, AGRICULTURAL/ RURAL RESIDENTIAL

Rezone to create a one acre lot from part of PIN 006-0716-0914-000 (40 acres), around the residence at W1356 Homeview Road in the Town of Concord. This action is conditioned upon approval and recording of a final certified survey map for the lot. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3626A-13 – Ernest & Karen Bankert)

Create a vacant 1-acre building site and a 2-acre lot around the home at N7073 CTH X in the Town of Farmington from PIN 008-

0715-0441-000 (45 acres). The vacant prime ag land lot utilizes the last available A-3 zone for the property; this action requires recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt of a soil test for the vacant lot showing sites for installation of both initial and replacement private sewage systems, and upon approval of and recording of a final certified survey map for the property. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3627A-13 – Maria Cerroni Trust LE)

Mr. Nass moved to adopt Ordinance No. 2012-28 as printed. Seconded and carried.

Mr. Nass presented Resolution No. 2012-81.

WHEREAS, cemetery plats are required to be approved by County Board per Section 157.07(1) of the Wisconsin State Statutes, and

WHEREAS, the County Surveyor's office has reviewed the Rock River Cemetery-2013 Addition for platting requirements as per § 157.07, and

WHEREAS, the Planning and Zoning Committee has recommended approval of this plat by the Jefferson County Board of Supervisors,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors approves the Rock River Cemetery-2013 Addition.

Mr. Nass moved that Resolution No. 2012-81 be adopted. Seconded and carried.

Mr. Mode read Resolution No. 2012-82.

WHEREAS, on November 28, 2012, County Administrator Gary Petre announced his retirement from County service effective March 31, 2013, and

WHEREAS, on December 11, 2012, the County Board (Resolution 2012-59) established the County Administrator Search Committee for the purpose of hiring professional consulting services for the search, hiring process and background reviews of potential candidates to fill the vacancy left by Mr. Petre's retirement and also authorized the Committee to manage the process of filling the upcoming vacancy, and

WHEREAS, County Board Rules [3.05(2)(a)] states that the Administration and Rules Committee shall supervise the office of the County Administrator and shall handle matters pertaining to said office, and

WHEREAS, on February 25, 2013, the Administration and Rules Committee discussed options for covering the duties and responsibilities of the County Administrator after Mr. Petre retires and prior to the hiring of a new County Administrator, and

WHEREAS, the Administration and Rules Committee determined that it would be in the County's best interest to appoint an Interim

County Administrator to cover the duties and responsibilities during this vacancy, and

WHEREAS, the Administration and Rules Committee, has discussed the potential appointment of Ms. Kathi Cauley as the County's Interim County Administrator on a part-time basis while continuing in her position as Director of Human Services, and

WHEREAS, Ms. Cauley possesses the management experience of overseeing the largest County department; has proven herself to be capable of dealing with multiple issues at the same time and working with a variety of staff, managers and elected officials at both the County and State levels, and

WHEREAS, Ms. Cauley believes that she will be able to serve in this dual capacity, on a part-time basis, as long as it does not significantly interfere with carrying out her duties as the Director of Human Services, and

WHEREAS, Ms. Cauley has offered to take on the additional responsibility during the period of the County Administrator position vacancy, and has assured the Administration and Rules Committee that she is not applying for the position of County Administrator on a full-time basis, and

WHEREAS, the Administration and Rules Committee recommends that Ms. Kathi Cauley be appointed as Interim County Administrator,

NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors hereby approves the appointment of Ms. Kathi Cauley as the Interim County Administrator during the vacancy in the County Administrator position.

BE IT FURTHER RESOLVED that this appointment shall become effective on April 1, 2013, and remain in effect until the County Administrator position is filled or until Ms. Cauley determines that she is no longer able to continue serving in this capacity due to her other responsibilities, whichever occurs first.

Fiscal Note: It is estimated that adoption of this resolution will result in an increased cost to the County of $2,366. This estimate is based on the additional cost of wages and benefits paid to Kathi Cauley as the Interim County Administrator at the first step in the County Administrator pay grade during a 90 day period. This estimate could be more or less, depending on the length of her interim appointment. Due to the County Administrator position vacancy, sufficient funds will be available in the Administration budget to cover the full cost of the interim position.

Mr. Mode moved that Resolution No. 2012-82 be adopted. Seconded and carried.

Mr. Tietz read Resolution No. 2012-83.

WHEREAS, the Wisconsin Community Development Block Grant Program, now administered by the Wisconsin Department of Administration, provided funds used to capitalize the Jefferson County Re-

volving Fund Program (CDBG-RLF), and

WHEREAS, Jefferson County has funds available in its CDBG-RLF Program as a result of repayments received under various CDBG projects, and

WHEREAS, Rushing Water Fisheries, LLC located at N301 County Road H, Palmyra, has made application for assistance in purchasing approximately $250,000.00 of equipment to be used in a new approximately $1.2M addition to increase its fish processing output capacity through expanding the processing plant, cooler and freezer space, value added production space, retail store and a dining facility, and

WHEREAS, Rushing Waters Fisheries, LLC has represented it will create up to sixteen (16) jobs in the next three years, but not less than nine (9) jobs over the one year period following equipment installation, and

WHEREAS, the Revolving Loan Committee recommends approving the application of Rushing Waters Fisheries, LLC for a loan not to exceed $100,000.00, which will be at a 2% annual interest rate, payable monthly over a period of seven (7) years, on condition that Rushing Waters Fisheries, LLC creates and maintains a minimum of five (5) full time jobs with benefits equal to those provided to its other full time employees, and

WHEREAS, approval of the use of the revolving loan funds for this business loan will enhance and assist the business in creating and retaining jobs, encourage and make available positions to low to moderate income persons, promote the leverage of new private investment into Jefferson County, perpetuate a positive and pro-active business climate for expanding existing businesses and will maintain and promote a diverse mix of employment opportunities, thereby minimizing seasonal or cyclical employment fluctuations,

NOW, THEREFORE, BE IT RESOLVED that Rushing Waters Fisheries, LLC is authorized to receive an RLF loan up to $100,000.00 for assistance to purchase equipment on the terms described above.

BE IT FURTHER RESOLVED that the Economic Development Director shall administer the loan.

Fiscal Note: This loan comes from the existing Jefferson County CDBG Revolving Loan Fund Program. No county tax levy funds are used for these loans.

Mr. Tietz moved that Resolution No. 2012-83 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Morris, Zentner).

Mr. Tietz read Resolution No. 2012-84.

WHEREAS, the Wisconsin College of Osteopathic Medicine (WCOM) was created for the purpose of developing a new College of Osteopathic Medicine to train Doctors of Osteopathic Medicine needed to address an increasing critical shortage of physicians in the State of Wisconsin, and

WHEREAS, Osteopathic medicine is a system of medical practice,

that in addition to conventional diagnostic and therapeutic measures, employs manipulative procedures to correct faulty physical structure and maintain normal body mechanics and functions. It is based on the concept that all body systems operate in unison and, when in correct alignment, are capable of acting against disease and other toxic conditions, and

WHEREAS, the Mission of the WCOM is to create an academic institution that will "educate excellent osteopathic physicians who are dedicated to serve first and foremost, the State of Wisconsin and the health care needs of its residents, emphasizing primary care in rural and underserved areas", and

WHEREAS, the WCOM Board of Directors has selected the Sanctuary Ridge Development Project located in the City of Jefferson, Jefferson County, Wisconsin, as the preferred location for the College of Osteopathic Medicine, and

WHEREAS, the project includes the combination of approximately 100,000 square feet of newly constructed facilities and the retrofit of existing building space located on approximately 20 acres of land, and

WHEREAS, the project, once fully developed and in operation, is anticipated to have substantial direct economic impact and residual economic development impact which could annually exceed $65,000,000 for the City of Jefferson, Jefferson County and surrounding region, including the creation of significant new construction jobs, permanent administrative, faculty and support staff positions and additional demand for new housing and commercial and retail business activity, and

WHEREAS, the Jefferson County Human Services Board, the Board of Health and the Economic Development Consortium voted to support a resolution to the Jefferson County Board of Supervisors in support of the College of Osteopathic Medicine,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors welcomes the Wisconsin College of Osteopathic Medicine to the community, enthusiastically endorses the development of a College of Osteopathic Medicine at Sanctuary Ridge and pledges its support toward the successful completion of the project.

Mr. Tietz moved that Resolution No. 2012-84 be adopted. Seconded and carried.

Mr. Jones read Resolution No. 2012-85.

WHEREAS, due to circumstances arising after the 2012 budget was formulated, the following transfer of funds are necessary to be made from the contingency appropriation account and/or General Fund as indicated to close the accounting books for 2012:

Department	Bus Unit	Account Number	Deficit Amount	Original Levy	Percent of Levy
Sheriff	2001	599999	190,703	11,289,530	1.7%

County Clerk	1212	599999	15,028	232,964	6.5%
Land Conservation	7001	599999	6,283	204,835	3.1%
Fark Park	6901	599999	54,971	70,148	78.4%
			266,985		

Contingency Fund	177,645
General Fund	89.340
Total	266,985

AND WHEREAS, the Finance Committee recommends that these departmental deficits be funded.

NOW, THEREFORE, BE IT RESOLVED that the aforementioned transfers of funds are hereby approved and the 2012 budget be amended to reflect the same.

Fiscal Note: As a budget amendment, this resolution requires twenty (20) affirmative votes for passage.

The contingency fund has $177,645 available and $89,340 of General Fund for a total of $266,985 to cover the amount for 2012.

The Sheriff's Office experienced some large workers compensation claims during 2012, which resulted in expenditures exceeding the budget by approximately $126,000 for the department. Overtime pay within the department was over budget by approximately $193,000 in 2012.

The County Clerk's Office was required to have 2 additional recall elections in 2012, which resulted in additional expenditures that were not budgeted.

The Land Conservation Office anticipated receiving state aid of $170,000, but with state aid cuts only received $134,340 in 2012, which caused a departmental deficit.

For the Fair Park, some of the major expenses over budget included the Fair Week Special Acts by $39,093 and Fair Week Advertising of $15,970.

Mr. Jones moved that Resolution No. 2012-85 be adopted. Seconded and carried: Ayes 27, Noes 1 (Schroeder), Absent 2 (Morris, Zentner).

Jefferson County
Department Surplus (Deficit) Recape
For the Year Ended December 31, 2012

22-Feb-13 Updated

	Department	General Ledger Surplus (Deficit)	Budgetary Only Accounts	Estimated Additional Activity	Actual Non-Lapsing Request	Actual Surplus (Deficit)	Deficit Transfer Contingency Fund	Deficit Transfer General Fund	Amended Surplus (Deficit)	Tax Levy 2012	Actual Surplus (Deficit)
000	General Revenues	733,497.00				733,497.00	(177,645.00)	(89,340.00)	466,512.00	(7,053,407.00)	10.4%
001	County Board	351,057.00			(324,234.00)	26,823.00			26,823.00	391,586.00	6.8%
002	Economic Development	173,477.00			(173,477.00)	0.00			0.00	0.00	
004	Human Resources	34,730.00			(34,044.00)	686.00			686.00	321,237.00	0.2%
008	County Administrator	4,820.00			(4,150.00)	670.00			670.00	230,310.00	0.3%
010	Register of Deeds	207,903.00			(133,249.00)	74,654.00			74,654.00	(209,267.00)	35.7%
012	County Clerk	196,227.00			(211,255.00)	(15,028.00)	15,028.00		0.00	232,964.00	-6.5%
013	Land Information	135,336.00			(104,174.00)	31,162.00			31,162.00	363,613.00	8.6%
014	County Treasurer	551,004.00				551,004.00			551,004.00	(752,315.00)	73.2%
016	District Attorney	20,201.00				20,201.00			20,201.00	645,330.00	3.1%
017	Corporation Counsel	2,801.00				2,801.00			2,801.00	325,082.00	0.9%
018	Parks	249,748.00			(234,832.00)	14,916.00			14,916.00	783,013.00	1.9%
019	Central Services	122,687.00			(114,230.00)	8,457.00			8,457.00	986,846.00	0.9%
020	Sheriff	595,452.00			(786,155.00)	(190,703.00)	101,363.00	89,340.00	0.00	11,289,530.00	-1.7%
023	Child Support	40,688.00				40,688.00			40,688.00	169,125.00	24.1%
024	Clerk of Courts	5,202.00			(5,202.00)	0.00			0.00	1,452,505.00	0.0%
025	Coroner	1,227.00				1,227.00			1,227.00	89,375.00	1.4%
026	Finance	11,777.00				11,777.00			11,777.00	413,948.00	2.8%
027	Emergency Management	395,530.00			(363,189.00)	32,341.00			32,341.00	64,054.00	50.5%
053	Veterans Services	33,716.00			(22,100.00)	11,616.00			11,616.00	156,256.00	7.4%
068	UW Extension	46,218.00			(25,970.00)	20,248.00			20,248.00	304,055.00	6.7%
069	Fair Park	(10,318.00)			(44,653.00)	(54,971.00)	54,971.00		0.00	70,148.00	-78.4%
070	Land Conservation	(1,810.00)			(4,473.00)	(6,283.00)	6,283.00		0.00	204,835.00	-3.1%
071	Zoning	266,071.00			(235,208.00)	30,863.00			30,863.00	327,125.00	9.4%
099	Library System	827.00				827.00			827.00	1,002,518.00	0.1%
	General Fund Totals	4,168,068.00	0.00	0.00	(2,820,595.00)	1,347,473.00	0.00	0.00	1,347,473.00	11,808,466.00	11.4%

Fund	Fund	Beginning Fund Balance 1-Jan-12	Current Activity	Estimated Additional Activity	Ending Fund Balance 31-Dec-12	Percentage Change
100	General Fund	31,487,867.56	88,497.93		31,576,365.49	0.3%
240	Health Department	556,217.66	233,969.57		790,187.23	29.6%
250	Human Services	389,444.17	209,703.37		599,147.54	35.0%
300	Debt Services	0.00	0.00		0.00	#DIV/0!
700	Highway Department	12,456,091.82	1,057,203.09		13,513,294.91	7.8%
750	MIS Fund	0.00	0.00		0.00	#DIV/0!
	Subtotal	44,889,621.21	1,589,373.96	0.00	46,478,995.17	3.4%
900	Fixed Assets	28,782,337.32	633,579.72		29,415,917.04	2.2%
950	Gov't Type Conversion	51,269,507.19	(576,546.13)		50,692,961.06	-1.1%
	Total	124,941,465.72	1,646,407.55	0.00	126,587,873.27	1.3%

Ending fund balance 12/31/12	46,478,995.17
Less beginning fund balance	(44,889,621.21)
Subtotal	1,589,373.96
	0.00
	0.00
	0.00
Increase due to operations	1,589,373.96

Spreadsheet values as of	22-Feb-13

Total increase in fund balances	1,589,373.96
Tax levy for 2012	26,707,843.00
Increase as a percent of tax levy	6.0%

Mr. Jones read Resolution No. 2012-86.

WHEREAS, at the close of each fiscal year, it may be desirable to carry over funds in some accounts so that they can be used in the next budget year, and

WHEREAS, the Finance Committee has reviewed the collective requests of all departments to carry over the total amounts as listed below in various accounts as indicated in the detail in the Finance Committee minutes of February 26, 2013,

Fund Type	Descrption	Requested Amount	Non-lapsing Request
Government Funds	Non-spendable	175,670.34	
Government Funds	Spendable, restricted	2,034,865.22	2,034,865.22
Government Funds	Spendable, committed	2,103,970.15	2,103,970.15
Government Funds	Total	4,314,505.71	
Proprietary Funds	Capital net assets	9,225,204.26	
Proprietary Funds	Restricted net assets	119,650.67	119,650.67
Proprietary Funds	Non-restricted net assets	4,168,439.98	4,168,439.98
Proprietary Funds	Total	13,513,294.91	
Grand Total		17,827,800.62	8,426,926.02

AND WHEREAS, the Finance Committee recommends various accounts be designated as non-lapsing for fiscal year 2013 in the same total amounts as listed above,

NOW, THEREFORE, BE IT RESOLVED that the funds in the accounts identified in the Finance Committee minutes of February 26, 2013, totaling $8,426,926.02 are designated as non-lapsing in the 2012 budget and the 2013 departmental budgets are hereby amended in the respective amounts approved.

Fiscal Note: As a budget amendment, this resolution requires twenty (20) affirmative votes for passage.

Explanation of governmental funds: Non-spendable fund balance includes prepaid items, deposits, and inventory accounts. Spendable, restricted items are funds legally restricted by outside parties such as statutes, contracts, purchase orders, or funding source. Spendable, committed items are discretionary.

Explanation of proprietary funds (Highway): Capital net assets are

items that are being depreciated along with land. Restricted net assets relate to municipal deposits for subsequent year work by the County. Non-restricted net assets include both required items and discretionary items.

Mr. Jones moved that Resolution No. 2012-86 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Morris, Zentner).

Jefferson County
Final Non-lapsing Requests
For the Year Ended December 31, 2012

Department	Bus Unit	Acct #	Sub Acct	Explanation	Non-Spendable Fund Bal	Spendable Fund Balances Restricted	Spendable Fund Balances Committed	Total
County Board	12	594950		Unexpended Brick Project donations		250.00		
County Board	12	521220		Consultant			20,000.00	
County Board	13	699700		Remaining farmland preservation funds as per 2013 budget			9,925.00	
County Board	13	699800		Remaining farmland preservation funds as per 2013 budget			82,886.00	
County Board	13	594960		Remaining farmland preservation capital reserve adjustment			206,937.00	
County Board	14	699700		Remaining Historical Commission funds as per 2013 budget			8,162.00	
County Board	14	594950		Remaining Historical Commission operating reserve adjustment			(3,926.00)	**324,234.00**
Economic Development	31	594955		Increase JCEDC vested benefit reserve to actual		3,020.00		
Economic Development	31	594950		Increase JCEDC fiduciary funds operating reserve		20,013.00		
Economic Development	31	699700		Remaining JCEDC fiduciary funds as per 2013 budget		150,444.00		**173,477.00**
Human Resources	41	521219		On-site Management training			4,411.00	
Human Resources	41	521219		HIPAA consultation			2,500.00	
Human Resources	41	521227		Position classifications, possible additional appeals required			2,000.00	
Human Resources	41	532325		Registration for 2013 NPELRA Conference-budgeted in 2012			1,127.00	
Human Resources	41	532336		Lodging			760.00	
Human Resources	41	532350		Training materials, additional training for Supervisors			2,552.00	
Human Resources	41	521218		Arbitrator, Negotiations with Law beginning in 2013			8,600.00	
Human Resources	41	532335		Meals			444.00	
Human Resources	41	594813		Copier/Printer-half the cost with Administration			4,150.00	
Human Resources	41	521229		Funds for Recruitment of Co. Admin (relocation/travel costs)			7,500.00	**34,044.00**
County Administrator	81	594813		Copier/Printer-half the cost with HR			4,150.00	**4,150.00**
Register of Deeds	1002	521295		Redaction Funds restricted by statute		53,340.33		
Register of Deeds	1002	699700		Redaction Funds restricted by statute as per 2013 budget		79,909.00		**133,249.33**
County Clerk	1202	699700		Replace Eagle Optech ballot machines as per 2013 budget			30.00	
County Clerk	1202	699800		Replace Eagle Optech ballot machines as per 2013 budget			211,225.00	**211,255.00**
Land Information	1303	594950		Remaining land records modernization funds as per Wisc Statutes		14,161.00		
Land Information	1303	699700		Remaining land records modernization funds as per 2013 budget		9,910.00		
Land Information	1308	594950		Remaining land records modernization funds as per Wisc Statutes		6,875.00		
Land Information	1308	699700		Remaining land records modernization funds as per 2013 budget		56,228.00		
Land Information	1308	699800		Remaining land records modernization funds as per 2013 budget		17,000.00		**104,174.00**
Parks Department	1801	521219		Signed contract regarding Open Space Plan			2,970.00	
Parks Department	1801	521219		Performance Bond for Tree Sale Contract			2,000.00	
Parks Department	1801	535245		Eng/Design Rock River Boat Launch & Lot-Grant Sought for Construction Cost			5,000.00	
Parks Department	1801	535245		Asphalt Maintenance for Elm Point & Upper Rock Lake			15,000.00	
Parks Department	1806	594960		Remaining Carol Liddle estate funds, restricted by estate		(5,999.00)		
Parks Department	1806	699800		Carol Liddle estate funds as per 2013 budget		87,358.00		
Parks Department	1809	535245		Remaining Carlin Weld CD interest, restricted by donor		(37.00)		

Jefferson County
Final Non-lapsing Requests
For the Year Ended December 31, 2012

Department	Bus Unit	Acct #	Sub Acct	Explanation	Non-Spendable Fund Bal	Spendable Fund Balances Restricted	Spendable Fund Balances Committed	Total
Parks Department	1809	699700		Carlin Weld certification of deposit remaining interest as per 2013 budget		120.00		
Parks Department	1812	535245		Remaining Carnes Park Development, non-lapsing request for capital items			(18,021.00)	
Parks Department	1812	699800		Carnes Park Development funds as per 2013 budget			63,010.00	
Parks Department	1812	699992		Remaining Mason Log Home, restricted by source		11,553.00		
Parks Department	1812	699992		Remaining Woodland Restoration Grant, restricted by source		5,000.00		
Parks Department	1814	699992		Remaining Garman Nature Preserve, restricted by source		12,894.00		
Parks Department	1816	699992		Remaining Glacial Heritage, restricted by source		10,000.00		
Parks Department	1816	699700		Glacial Heritage Development funds as per 2013 budget		14,553.00		
Parks Department	1824	699992		Remaining Bike Trail donations, restricted by source		2,100.00		
Parks Department	1826	699992		Remaining Dog Park funds			21,331.00	
Parks Department	1840	474150		Human Services Billed-Retaining Wall Project			(6,000.00)	
Parks Department	1840	594821		Capital-Human Services-Retaining Wall Project			6,000.00	
Parks Department	5200	529170		Charges to Human Services from Parks Department-Retaining Wall			6,000.00	**234,832.00**
Central Services	1901	611202		Bathroom remodeling project as per 2013 budget transfer to Capital Projects			37,230.00	
Central Services	1901	594822		Roofing project Courthouse F Section			35,000.00	
Central Services	1901	699800		HVAC Unit #4 South End Courthouse as per 2013 budget			42,000.00	**114,230.00**
Sheriff Department	2006	594820		Radio system upgrade project -- capital other equipment			130,894.81	
Sheriff Department	2009	611202		Annex Building Project as per 2013 budget-Transfer to Capital Projects			141,200.00	
Sheriff Department	2010	699992		Funds restricted by source -- Drug Education		5,112.00		
Sheriff Department	2011	699992		Funds restricted by source -- Drug Restitution		1,971.00		
Sheriff Department	2014	699992	011	Remaining restricted donations -- K-9 related		10,165.94		
Sheriff Department	2014	699992	012	Remaining restricted donations -- Community Program		399.17		
Sheriff Department	2014	699992	014	Remaining restricted donations -- Honor Guard		2,348.87		
Sheriff Department	2014	699992	016	Remaining restricted donations -- Tactical Air Wing		94.00		
Sheriff Department	2014	699992	018	Remaining restricted donations -- DTF		18.75		
Sheriff Department	2104	699992		Funds restricted by source -- Federal Forfeitures		196,300.00		
Sheriff Department	2105	699992		Funds restricted by source -- CEASE Marijuana		201.00		
Sheriff Department	2108	699992		Funds restricted by source -- State Forfeitures		547.00		
Sheriff Department	2203	594950		Jail assessment funds restricted by Wisconsin Statutes		(9,440.00)		
Sheriff Department	2203	699700		Jail assessment funds restricted by Wisconsin Statutes per 2013 budget		306,342.00		**786,154.54**
Clerk of Courts	2401	594822		Completion of CCAP wiring upgrade			5,202.00	**5,202.00**
Emergency Mgmt	2701	594811		Additional Charges for EM Vehicle			938.00	
Emergency Mgmt	2703	594960		Adjust capital reserve for flood mitigation program			38,626.00	
Emergency Mgmt	2703	699800		Remaining flood mitigation program funds (HMGP) as per 2013 budget			321,085.00	
Emergency Mgmt	2706	699992		Remaining donations for Hazmat truck / trailer (Level B)			2,540.00	**363,189.00**
Veterans Services	5301	699992		Remaining funds for vacant staffing - carry over for contracting for scanning services			16,400.00	
Veterans Services	5301	531314		Purchase a small scanner to be added to existing computer/work station			600.00	
Veterans Services	5301	531314		Purchase a portable marketing display/materials			2,500.00	
Veterans Services	5302	593719		Veterans Relief Services			2,600.00	**22,100.00**

Jefferson County
Final Non-lapsing Requests
For the Year Ended December 31, 2012

Department	Bus Unit	Acct #	Sub Acct	Explanation	Non-Spendable Fund Bal	Spendable Fund Balances Restricted	Spendable Fund Balances Committed	Total
UW Extension	6801	594950		Donation from Dec 2008 regarding 4-H fees adjustment			(975.00)	
UW Extension	6801	699700		Donation from Dec 2008 regarding 4-H fees, per 2013 budget			4,485.00	
UW Extension	6801	531303		Purchase in 2013 of a laptop or tablet			2,512.00	
UW Extension	6801	531348		Offsetting Temp Wages for Grabow and Johnson Projects and a tablet			2,780.91	
UW Extension	6809	531313		Remaining funds Parenting First Year Program		(87.96)		
UW Extension	6809	699700		Parenting First Year Program as per 2013 budget		1,441.00		
UW Extension	6811	531348		Remaining funds Agricultural program			3,491.56	
UW Extension	6813	531348		Remaining funds UW-Extension Activities			(668.92)	
UW Extension	6813	699700		UW-Extension Activities as per 2013 budget			1,013.00	
UW Extension	6814	531348		Remaining fund Family Impact seminar			106.04	
UW Extension	6814	699700		Family Impact Seminar as per 2013 budget			1,600.00	
UW Extension	6815	531348		Remaining funds Master Gardener Program			1,188.80	
UW Extension	6816	531348		Remaining funds Pesticide Program			(5,279.59)	
UW Extension	6816	699700		Pesticide Programs as per 2013 budget			10,019.00	
UW Extension	6817	531348		Remaining funds Safety Day Camp			400.74	
UW Extension	6817	699700		Safety Day Camp as per 2013 budget			1,057.00	
UW Extension	6819	531348		Remaining funds Tractor Safety Program			645.20	
UW Extension	6819	699700		Tractor Safety Program as per 2013 budget			2,241.00	**25,969.78**
Fair Park	6901	594820		Remaining Electrical project			15,000.00	
Fair Park	6901	594821		Remaining Blacktopping project			10,000.00	
Fair Park	6901	594829		Remaining Food Row Drain Hookup			10,000.00	
Fair Park	6906	485106		Remaining fair donations		500.00		
Fair Park	6906	699800		Fair donations as per 2013 budget		9,153.00		**44,653.00**
Land Conservation	7008	593701		County cost share program - remaining funds			4,473.00	**4,473.00**
Zoning	7109	594950		Solid Waste funds restricted by both grants and contracts		(5,831.57)		
Zoning	7109	699700		Solid Waste funds as per 2013 budget		241,040.00		**235,208.43**
General Fund Totals					**0.00**	**1,308,966.53**	**1,511,628.55**	**2,820,595.08**
Health Department	240	351300		Prepaid asset reserve	18,586.08			
Health Department	240	354900		Working capital		660,385.25		
Health Department	4501	699992		Restricted Donations-Car Seats Public Health		142.32		
Health Department	4631	699992		Restricted Public Health Preparedness (move to #4632)		14,139.80		
Health Department	4635	699992		Public Health Preparedness Program, restricted by source		18,875.30		
Health Department	4639	699992		Adult Immunization Grant Funds, restricted by source		3,398.10		**715,526.85**
Human Services	250	353100		Prepaid asset reserve	157,084.26			
Human Services	5001	594950		Donations unrestricted			13,390.82	
Human Services	5005	531303		Electronic monitoring bracelets for Juvenile Offenders			10,000.00	

Jefferson County
Final Non-lapsing Requests
For the Year Ended December 31, 2012

Department	Bus Unit	Acct #	Sub Acct	Explanation	Non-Spendable Fund Bal	Spendable Fund Balances Restricted	Spendable Fund Balances Committed	Total
Human Services	5005	529299		Contract for Juvenile Sexual Treatment Program			30,000.00	
Human Services	5001	529299		Contract for Children's AODA Program Prevention & Counseling			30,000.00	
Human Services	5001	529299		Safe Babies			25,000.00	
Human Services	5001	529299		Orion Slots			30,000.00	
Human Services	5159	594950		Donations Benefit Assessment (III-B)			2,100.00	
Human Services	5001	594950		Remaining child abuse donations, restricted by source		2,926.02		
Human Services	5001	594950		Remaining child / family donations, restricted by source		2,069.47		
Human Services	5001	594950		Contract for Functional Family Therapy Program Training			110,000.00	
Human Services	5001	594950		Contract for Peer Support Specialist Services			50,000.00	
Human Services	5021	594950		Remaining Safe & Stable Families donations, restricted by source		3,360.45		
Human Services	5195	594950		Vehicle escrow funds, restricted by source		7,389.98		
Human Services	5195	699700		Vehicle escrow funds as per 2013 budget		13,212.00		
Human Services	5200	531304		Vehicle replacements with propane tanks from the Sheriff Department			20,000.00	
Human Services	5200	531314		Green Initiative			9,014.00	
Human Services	5003	557320		Replacement of Furniture at Lueder Haus			7,100.00	
Human Services	5200	531303		Lap tops & scanner due to electronic medical records			20,000.00	
Human Services	5210	594820		Bulletproof glass and microphone speakers-reception area & other security equip			30,000.00	
Human Services	5210	594820		Remodel a work region at Human Services			26,500.00	**599,147.00**
Debt Service	8010	699600		Debt Service interest as per 2013 budget			16.00	**16.00**
MIS - PC Group	8501	521220		Disaster recovery project			15,500.00	
MIS - PC Group	8501	594818		Replacement SAN			58,025.05	
MIS-Power Group	8502	521220		Consultant related to IBM Power HA product for data duplication			19,100.00	
MIS-Power Group	8502	521296		Version control software for new web server			1,368.00	
MIS-Power Group	8502	531303		High Availability project-Comp Equip and Software			10,446.00	
MIS-Power Group	8502	535242		High Availability project-Maintenance			9,399.00	
MIS-Power Group	8502	593015		Future equipment reserve (all remaining funds)			3,075.62	
MIS-Power Group	8502	699800		Future iSeries purchase, as per 2013 budget			35,000.00	
MIS-Power Group	8502	699700		Future IBM maintenance contract, as per 2013 budget			15,413.00	
MIS-Power Group							11,894.11	
Central Duplicating	8525	699992		Amount applied against 2013 copier purchases				**179,220.78**
Total Governmental Funds					**175,670.34**	**2,034,865.22**	**2,103,970.15**	**4,314,505.71**

Jefferson County
Final Non-lapsing Requests
For the Year Ended December 31, 2012

Department	Bus Unit	Acct #	Sub Acct	Explanation	Proprietary Funds -- Net Assets Capital	Restricted	Non-Restricted	Total
Highway Department	700	361100		Capital net assets	9,079,300.26			
Highway Department	700	361200		Contributed capital -- state salt shed	145,904.00			
Highway Department	700	3625xx		Road equity, multiple municipalities		119,650.67		
Highway Department	700	363100		Maintain inventory balances at 2006 levels			387,132.26	
Highway Department	700	363200		Over-recovered fringe benefit pool to be allocated in 2013			247,968.52	
Highway Department	700	363350		Inventory net assets			1,084,982.70	
Highway Department	700	363400		Prepaid asset reserve			65,252.32	
Highway Department	53241	699992		Fixed Asset replacement (machinery operations)			969,662.55	
Highway Department	53284	699992		Maintain funds for facility study/design work of Highway facilities			481,806.04	
Highway Department	53311	699992		Maintain CTH Maintenance balance for additional/unfinished maintenance work			25,000.00	
Highway Department	53312	699992		Cty Hwy Construction to finish CTH C, J and E in 2013			730,800.24	
Highway Department	53313	699992		Winter maintenance balance for future Winter Maintenance expense			92,651.53	
Highway Department	53315	699992		Design and right-of-way on CTH "N" from CTH "B" to "A"			83,183.82	
Totals					**9,225,204.26**	**119,650.67**	**4,168,439.98**	**13,513,294.91**
				Total all Funds				**17,827,800.62**

Mr. Jones read Resolution No. 2012-87.

WHEREAS, Jefferson County has self-funded its worker's compensation program since the early 1980's, and

WHEREAS, that process involves using a third party administrator to process claims and defend disputed claims, and

WHEREAS, Claim No. 2011-031629 has been disputed and a hearing was scheduled, and

WHEREAS, the third party administrator and the attorney defending the claim have recommended settlement in the amount of $16,500 (excluding medical bills paid by the health insurer in the amount of $37,850) which forecloses any and all future claim for continuing problems arising from the injury involved, and

WHEREAS, the Finance Committee recommends settlement in the amount of $16,500 given the possible exposure and the potential of additional future claims,

NOW, THEREFORE, BE IT RESOLVED that Worker's Compensation Claim No. 2011-031629 shall be settled for a full and final amount of $16,500 including all future claims (excluding paid medical bills which the County holds the claimant harmless for and will contest if any claim is made).

Fiscal Note: Sufficient funds are in Account #100.239003, Worker's Compensation Retention, and will be used to pay the settlement and attorney's fees accrued to date. Claimant's name and the medical details have been excluded from this resolution for privacy purposes. The Finance Committee has reviewed the details and recommends this settlement in the County's best interest. The settlement is contingent upon final approval by the Department of Workforce Development.

Mr. Jones moved that Resolution No. 2012-87 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Morris, Zentner).

Mr. Buchanan read Resolution No. 2012-88.

WHEREAS, the Jefferson County Highway Department is renting equipment needed for 2013 highway construction and maintenance projects, and

WHEREAS, quotes were solicited from equipment vendors in the areas with the following results:

Equipment Vendors

Company:	Brooks Tractor
Make & Model:	2013 Deere 850K LGP 2012 47,000 lbs. 187hp
Monthly Rental:	$8,900/mo.

Company:	Brooks Tractor
Make & Model:	850J LT 2010 46,000 lbs. 185hp
Monthly Rental:	$7,900/mo.

Company:	Aring Equipment
Make & Model:	Dressta TD25M 2010 80,000 lbs. 330hp
Monthly Rental:	$11,000/mo. (Annual agreement required)

Company:	FABCO
Make & Model:	Cat D8T 2013 84,000 lbs. 310hp
Monthly Rental:	$8,975/mo. (Annual agreement required)

Company:	Roland Machinery
Make & Model:	Komatsu D155AX-6 2012 87,000 lbs. 340hp
Monthly Rental:	$10,904/mo.

Company:	Roland Machinery
Make & Model:	Komatsu D65PX-17 2012/13 46,000 lbs. 205hp
Monthly Rental:	$7,636/mo.

WHEREAS, the Jefferson County Highway Committee has reviewed the monthly rental quotes and Highway Department staff recommends renting the Komatsu D65PX-17 from Roland Machinery of Deforest, Wisconsin,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to rent one (1) 2012/13 Model Komatsu D65PX-17 tractor-dozer from Roland Machinery for a rental price of $7,636 per month during the 2013 construction season.

Fiscal Note: Money to come from the Highway Department construction account #53312.

Mr. Buchanan moved for the adoption of Resolution No. 2012-88. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Morris, Zentner).

Mr. Buchanan read Resolution No. 2012-89.

WHEREAS, the functional/jurisdictional relationship of present County Trunk and Local Highway Systems have been reviewed by the City of Watertown and Jefferson County, and

WHEREAS, Jefferson County and the City of Watertown have cooperated in developing this jurisdictional change, and

WHEREAS, the Wisconsin Department of Transportation, under § 83.025, Stats., must approve jurisdictional transfer agreements between local units of government,

NOW, THEREFORE, BE IT RESOLVED that the County Board

of Jefferson County approves removing the following segment of highway from the County Highway System:

Existing CTH Y from the City of Watertown south limits northerly to Church Street. This section of roadway is 0.3 miles in length.

BE IT FURTHER RESOLVED that the County Board of Jefferson County authorizes the County Board Chair to execute a Jurisdictional Transfer Agreement with the City of Watertown containing the following terms:

1. The County shall:
   a. Provide a set of as-built plans to the City.
   b. Fully convey all access rights and permitting control along the segment to be transferred to the City.
2. The City shall:
   a. Accept the jurisdictional and maintenance responsibility of the segment to be transferred upon completion of construction work associated with State Project ID 1390-04-77 and execution of the Agreement.

BE IT FURTHER RESOLVED that the effective date of the jurisdictional transfer will be upon execution of this Agreement by all parties.

BE IT FURTHER RESOLVED that the County Clerk shall provide a certified copy of this resolution to the Highway Commissioner for filing with the State of Wisconsin Department of Transportation.

Fiscal Note: Jefferson County will receive General Transportation Aids for the new segment of County Trunk Y and the City of Watertown will receive General Transportation Aids for the transferred segment.

Mr. Buchanan moved that Resolution No. 2012-89 be adopted. Seconded and carried.

Mr. Buchanan read Resolution No. 2012-90.

WHEREAS, the functional/jurisdictional relationship of the County Trunk and Local Highway Systems have been reviewed by the Town of Watertown and Jefferson County, and

WHEREAS, Jefferson County and the Town of Watertown have cooperated in developing this jurisdictional change, and

WHEREAS, the Wisconsin Department of Transportation, under § 83.025, Stats., must approve jurisdictional transfer agreements between local units of government,

NOW, THEREFORE, BE IT RESOLVED that the County Board of Jefferson County approves removing the following segment of highway from the County Highway system:

Existing CTH Y from New (relocated) CTH Y to the City of Watertown south limits. This section of roadway is 1.4 miles in length.

BE IT FURTHER RESOLVED that the County Board of Jefferson County authorizes the County Board Chair to execute a Jurisdictional Transfer Agreement with the Town of Watertown containing the following terms:

1. The County shall:
   a. Provide a set of as-built plans to the Town.
   b. Fully convey all access rights and permitting control along the segment to be transferred to the Town.
2. The Town shall:
   a. Accept the jurisdictional and maintenance responsibility of the segment to be transferred upon completion of construction work associated with State Project ID 1390-04-77 and execution of the Agreement.

BE IT FURTHER RESOLVED that the effective date of the jurisdictional transfer will be upon the execution of this Agreement by all parties.

BE IT FURTHER RESOLVED that the County Clerk shall provide a certified copy of this resolution to the Highway Commissioner for filing with the State of Wisconsin Department of Transportation.

Fiscal Note: Jefferson County will receive General Transportation Aids for the new segment of County Trunk Y and the Town of Watertown will receive General Transportation Aids for the transferred segment.

Mr. Buchanan moved that Resolution No. 2012-90 be adopted. Seconded and carried.

Mr. Braughler read Resolution No. 2012-91.

WHEREAS, on December 11, 2012, the Board adopted Resolution 2012-66 making comprehensive changes to the County's Classification and Compensation Pay Plan, and

WHEREAS, implementation of the plan was set forth in Attachment A adopted as part of Resolution 2012-66, and

WHEREAS, various situations have arisen in the implementation process that were not originally addressed in Attachment A, and

WHEREAS, amending Attachment A by including new paragraphs 6, 7 and 8 and renumbering original item 6 to 9 resolves the issues, and

WHEREAS, the Human Resources Committee recommends this amendment to the implementation procedure,

NOW, THEREFORE, BE IT RESOLVED that Attachment A as adopted by Resolution 2012-66 is amended to create paragraphs 6, 7 and 8 as shown and renumber original paragraph 6 as 9.

Fiscal Note: Paragraphs 6 thru 8 are anticipated to have a fiscal impact of less than $500.

ATTACHMENT A

Implementation of the 2012 Classification and Compensation pay plan

The Classification and Compensation Plan is to be implemented in the following manner:

1. Green-circled employees (employees whose current rate of pay is below the minimum of the recommended pay range) will go to the minimum step on December 30, 2012. If the minimum step is <u>less than</u> a step the employee would have received on their individual step-increase date (anniversary date), then the employee will move to the next step of the new pay plan effective the first day of the pay period following the employee's step-increase date. The employee's step-increase date does not change. This affects approximately 30 employees.
2. If the minimum step is <u>greater than</u> a step the employee would have received on their individual step-increase date, the employee receives no additional movement in steps in 2013, and December 30 becomes the employees' new step-increase date. This affects approximately 30 employees.
3. Red-circled employees (employees whose current rate of pay is above the maximum of the recommended pay range) will remain at the current rate of pay until the new pay plan is adjusted upward to the point the employee now is placed on the top step of the applicable range. This currently affects approximately 50 employees.
4. Employees who are currently in steps, and will continue to be in steps in the new pay plan, will, on their individual step-increase date, receive the next step in the current pay plan/range, and use this rate to be placed into the step that provides an increase in the new pay plan. This will be effective the first day of the pay period following the employee's step-increase date and the employee retains his/her current step-increase date. This affects approximately 170 employees.
5. Employees who are currently at the top step ("maxed out" in steps) will, on their **hire date,** be placed in the new pay plan at the step that provides an increase. This will be effective the first day of the pay period following the employee's step-increase date and the employee's hire date becomes the step-increase date for future step increases. This affects approximately 150 employees.
6. <u>Employees in the old pay plan system who make a job change, including transferring to a position in the same classification with a different employment status (e.g. part-time to full-time), shall be placed into the new pay plan system at the step that provides an increase. The employee shall retain his/her current step-increase date. Where the employee was at the maximum step and is now eligible for step</u>

increases following the job change, effective the date of the job change, a new date shall be established for purposes of future step increases.

7. Part-time employees who will not have completed 2080 hours between his/her last step increase and December 29, 2013, and therefore are not eligible for a step-increase in 2013, shall be placed into the new pay plan at the step that provides an increase, effective December 29, 2013. The employee shall retain his/her accrued hours towards a step increase as of December 29, 2013.

8. Employees who entered the new pay plan in accordance with the aforementioned process, who requested and were successful in a review of their position, and whose hourly rate is less because of the review shall have his/her rate decreased accordingly effective the first payroll following the Human Resources Committee's approval of the Review. However, the employee shall not be required to repay any overpayment made while in the lower pay grade.

9.~~6.~~ If the implementation plan should conflict with provisions of the Personnel Ordinance, the implementation plan shall control.

Dated: December 11, 2012
Revised: March 12, 2013

Mr. Braughler moved that Resolution No. 2012-91 be adopted. Seconded and carried.

Mr. Mode read Resolution No. 2012-92.

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Jefferson County, and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect, and

WHEREAS, it is the responsibility of every adult who comes in contact with a child to protect that child's inalienable right to a safe and nurturing childhood, and

WHEREAS, Jefferson County has many dedicated individuals and organizations who work daily to counter the problem of child maltreatment and to help parents obtain the assistance they need, and

WHEREAS, our communities are stronger when all citizens become aware of child maltreatment prevention and become involved in supporting parents to raise their children in a safe and nurturing environment, and

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community, and

WHEREAS, the Human Services Board, at its February 12,

2013, meeting, unanimously approved a motion recommending the County Board of Supervisors adopt this resolution,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims the month of April 2013 to be Child Abuse and Neglect Prevention Month.

Fiscal Note: Adoption of this resolution will not have any fiscal impact to the County, other than the expenditure of staff time. Promotion materials will be funded by outside private donations.

Mr. Mode moved that Resolution No. 2012-92 be adopted. Seconded and carried.

Mr. Reese read Resolution No. 2012-93.

WHEREAS, the Jefferson County Highway Department and the Wisconsin Department of Transportation (WisDOT) discussed the need for additional salt storage facilities in the Lake Mills area, and

WHEREAS, the potential for funding a salt storage shed in conjunction with a highway improvement project on 'Interstate 94' near Lake Mills was discussed, and

WHEREAS, the WisDOT 'Interstate 94' project was 'advanced' for construction leaving a very short timeframe to complete salt shed design plans for inclusion in the project, and

WHEREAS, Jefferson County had previous experience contracting with an architectural design firm (Barrientos Design) that was familiar with the site and potential plans for the area from previous facility study work, and

WHEREAS, the Highway Committee on December 6, 2011, authorized contracting with Barrientos Design to complete the salt shed design and a preliminary master plan for the WisDOT property and the adjacent property the Highway Department was recommending for purchase, and

WHEREAS, the Jefferson County Highway Department and Barrientos Design worked with WisDOT to develop a new salt shed design and preliminary site layout in Lake Mills at the Interstate 94 and State Highway 89 interchange, and

WHEREAS, the design and plans were accepted by WisDOT and incorporated into their 2012 construction project on Interstate 94, and

WHEREAS, the salt shed, site work, and the access road were funded and built by WisDOT in 2012, providing salt storage at the location for both county and state highways, and

WHEREAS, the Jefferson County Highway Department needed additional site design work, zoning reviews, and annexation approvals from the City of Lake Mills to construct a satellite facility on the adjacent county-owned parcel, and

WHEREAS, the additional planning and design needs were discussed at the May 30, 2012, Joint Highway Committee and Infra-

structure Committee meeting, and

WHEREAS, the committees reviewed a proposal from Barrientos Design to utilize the site data completed to date, and to provide the additional design services needed by the City of Lake Mills for annexation and site approval on the county-owned parcel, and

WHEREAS, the Highway Committee and Infrastructure Committees both agreed to contract with Barrientos Design for the additional architectural work needed, and

WHEREAS, the site planning work has been completed by Barrientos Design and the Wisconsin Department of Administration has finalized and approved the annexation request for the parcel, and

WHEREAS, Barrientos Design provided a proposal to complete the final architectural and engineering design services, construction documents, project bidding, and construction administration for the sum listed below:

Consultant	**Proposal Cost**
Barrientos Design	$77,215.00

WHEREAS, the Highway Department staff reviewed the proposal and recommended to the Infrastructure Committee to accept the proposal based on the firms existing work to-date on the site, the quality of work completed so far on the site work and salt shed design work, the experience on similar projects by the consultant on highway design facilities, and the consultants knowledge and work relationship with the City of Lake Mills, Jefferson County, and WisDOT staff, and

WHEREAS, the Highway Committee and Infrastructure Committee reviewed the recommendation and both the Highway Committee and Infrastructure Committee approved the recommendation to contract with Barrientos Design for the remaining design work, bid documents, and construction administration for the project,

NOW, THEREFORE, BE IT RESOLVED the Highway Department is authorized to enter into a contract with Barrientos Design for $77,215.00 for the remaining design work, bidding, and construction administration for the Lake Mills Satellite Shop.

Fiscal Note: Funds for the design work will come from the Highway Department facility design funds in account #53284.

Mr. Reese moved that Resolution No. 2012-93 be adopted. Seconded and failed: Ayes 8, Noes 20 (Kelly, David, Tietz, Braughler, Rinard, Counsell, Torres, Rogers, Nass, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Bregant, Foelker, Schultz, Babcock, Christensen), Absent 2 (Morris, Zentner).

The agenda item concerning Countryside Home land purchase was not placed before the Board.

At the request of the County Board Chair, the County Administrator Gary Petre read the following County Board Chair appointments:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in the County Board Chair, the Chair does hereby appoint and request the County Board's confirmation of the following individuals as members of the designated committee:

Local Emergency Planning Committee (LEPC)

a. Marc Schultz, Jefferson County Environmental Health representative, for an indeterminate term.

b. Marytha Blanchard, American Red Cross representative, for an indeterminate term.

Mr. Braughler moved for confirmation of the appointments. Seconded and carried.

Supplemental information presented at the March 12, 2013, Jefferson County Board meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:37 p.m.

Official Proceedings

of the

Board of Supervisors

of

Jefferson County Wisconsin 2012-2013

JEFFERSON COUNTY BOARD MINUTES
TUESDAY, APRIL 17, 2012, 7:00 P.M.

County Clerk Barbara A. Frank presiding.

County Administrator Gary Petre led the Pledge of Allegiance.

A moment of silence was observed.

County Clerk Barbara A. Frank introduced the new members of the Board: Mike Kelly, District 2; Al C. Counsell, District 10; Gregory M. Torres, District 12; Russell Kutz, District 17; John C. Kannard, District 21; Sarah Bregant, District 24; and Matthew Foelker, District 25.

The Honorable Randy R. Koschnick, Jefferson County Circuit Court Judge, administered the oath of office to the board members in attendance.

County Clerk Frank read a letter from Supervisor Schroeder addressing the reason for his absence and willingness to accept a nomination as Chair or Vice Chair.

The County Clerk called the roll, all members being present except Mr. Schroeder and Mr. Schultz who gave prior notice of their inability to attend.

District 1..... Richard C. Jones	District 2..... Mike Kelly
District 3..... Greg David	District 4..... Augie Tietz
District 5..... James B. Braughler	District 6..... Ron Buchanan
District 7..... Dwayne C. Morris	District 8..... Rick L. Kuhlman
District 9..... Amy Rinard	District 10..... Al C. Counsell
District 11..... Donald Reese	District 12 .... Gregory M. Torres
District 13..... Ed Morse	District 14..... Pamela Rogers
District 15..... Steven J. Nass	District 16..... John Molinaro
District 17 ..... Russell Kutz	District 18 .. Jennifer Hanneman
District 19 ..... Jim Schroeder	District 20..... Jim Mode
District 21 ..... John C. Kannard	District 22 ..... Blane Poulson
District 23 ..... George Jaeckel	District 24 ..... Sarah Bregant
District 25..... Matthew Foelker	District 26 ..... Carlton Zentner
District 27..... Glen D. Borland	District 28..... Dick Schultz
District 29 ..... Paul Babcock	District 30 ..... Walt Christensen

The Board proceeded to the election of the County Board Chair and Vice Chairs.

County Clerk Barbara A. Frank appointed the following ballot clerks: Sheriff Paul Milbrath, Finance Director David Ehlinger and Corporation Counsel Philip Ristow.

County Administrator Gary Petre certified compliance with the Open Meetings Law.

Agenda was accepted as printed.

Nominations were made by written, secret ballot for County Board Chairperson. Nominated were Mr. Torres, Mr. Nass, Mr. Molinaro, Mr. Schroeder, Mr. Kannard, Mr. Jaeckel and Mr. Foelker.

Mr. Torres, Mr. Nass, Mr. Jaeckel and Mr. Foelker declined the nomination.

The Clerk called on Chair nominees, in order of supervisory district number, to give a brief statement up to three minutes in length. Mr. Molinaro, County Clerk Frank (reading a letter from Mr. Schroeder) and Mr. Kannard spoke.

The final ballot for Chair was tallied with the results being as follows: Mr. Molinaro 22; Mr. Schroeder 4, and Mr. Kannard 2.

Nominations were made by written, secret ballot for First Vice Chairperson. Nominated were Mr. David, Mr. Buchanan, Mr. Nass, Mr. Schroeder, Mr. Mode and Mr. Kannard.

Mr. Buchanan, Mr. Nass and Mr. Kannard declined the nomination for First Vice Chairperson.

The Clerk called on First Vice Chairperson nominees, in order of supervisory district number, to give a brief statement up to three minutes in length. Mr. David and Mr. Mode spoke. Clerk Frank referred to Mr. Schroeder's letter which was read earlier.

The final ballot for First Vice Chairperson was tallied with the results being as follows: Mr. Mode 19, Mr. David 6, Mr. Schroeder 3.

Nominations were made by written, secret ballot for Second Vice Chairperson. Nominated were Mr. David, Mr. Braughler, Mr. Kuhlman, Mr. Torres, Ms. Rogers, Mr. Schroeder, Mr. Kannard, and Mr. Poulson.

The Clerk called on Second Vice Chairperson nominees, in order of supervisory district number, to give a brief statement up to three minutes in length. Mr. David and Mr. Kuhlman spoke. Clerk Frank referred to Mr. Schroeder's letter which was read earlier.

Mr. Braughler, Mr. Torres, Ms. Rogers, Mr. Kannard and Mr. Poulson declined the nomination for Second Vice Chairperson.

While the votes were being tallied for Second Vice Chairperson, Mr. Nass mentioned the recently updated Zoning Ordinance of which a copy was placed on each supervisor's desk top.

The final ballot for Second Vice Chairperson was tallied with the results being as follows: Mr. Kuhlman 17, Mr. David 9, Mr. Schroeder 2.

Chairman Molinaro presented Ordinance No. 2012-01, Board of Supervisors' Rules of Order for 2012-2014.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The Board of Supervisors' Rules of Order for 2012-2014 are as follows:

CHAPTER III
BOARD OF SUPERVISORS
RULES OF ORDER – 2012-2014

3.01 MEETINGS, QUORUM AND ORDER OF BUSINESS. (1)(a) Regular and special meetings of the Jefferson County Board of Supervisors shall be held and conducted in accordance with the provisions of s. 59.11, Wis. Stats. The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business unless otherwise established by rule. Regular meetings of the Board shall be held on the following dates unless special elections occur on County Board meeting dates, in which case the Board meeting will be held on the Monday preceding the election. [Am. 08/08/06, Ord. 2006-13; 03/11/08, Ord. 2007-34; 3/13/12, Ord. 2011-24]:

Tuesday, April 17. 2012
Tuesday, May 8, 2012
Tuesday, June 12, 2012
Tuesday, July 10, 2012
Monday, August 13, 2012
Tuesday, September 11, 2012
Tuesday, October 9, 2012
Tuesday, October 23, 2012 (Board Meeting & Budget Public Hearing)
*Tuesday, November 13, 2012
Tuesday, December 11, 2012
Tuesday, February 12, 2013
Tuesday, March 12, 2013
Tuesday, April 16, 2013
Tuesday, May 14, 2013
Tuesday, June 11, 2013
Tuesday, July 9, 2013
Tuesday, August 13, 2013
Tuesday, September 10, 2013
Tuesday, October 8, 2013
Tuesday, October 22, 2013 (Board Meeting & Budget Public Hearing)
*Tuesday, November 12, 2013
Tuesday, December 10, 2013
Tuesday, February 11, 2014
Tuesday, March 11, 2014
Tuesday, April 15, 2014

*Annual Meeting (Required by Statute) [am. 03/09/10, Ord. 2009-24; 3/13/12, Ord. 2011-24]

(b) In the event of inclement weather, the Chair may cancel a meeting. Any meeting cancelled by the Chair under this section shall be held on the next succeeding Tuesday unless that Tuesday is an election day, in which case the meeting shall be held on the Monday preceding the election. [cr. 03/11/08, Ord. 2007-34; am. 3/13/12, Ord. 2011-24]

(c) In addition to the methods prescribed by Wisconsin Statute Section 59.11, a Board meeting may be convened by the Board Chair in case of emergency to authorize repairs of county buildings, or take other necessary action to respond to the emergency. [Cr. 10/14/08, Ord. 2008-21]

(2) Board meetings shall commence at 7:00 p.m. unless by majority vote the Board prescribes a different time for convening. [Am. 02/10/04, Ord. 2003-34; 02/14/06, Ord. 2005-47]

(3) A majority of all members elected to the Board must be present to constitute a quorum for the transaction of business. In the absence of a quorum, those present may order a call of the house to compel the attendance of absent members, or they may take a recess or fix a time to which to adjourn and adjourn.

(4) For the April organizational meeting held in even-numbered years the order of business shall be:

(a) Call to order and pledge of allegiance.

(b) Administration of oath of office and roll call by County Clerk.

(c) Certification of compliance with Open Meeting Law.

(d) Approval of the agenda.

(e) Election of Chairperson and Vice Chairpersons.

(f) Adoption of rules of order.

(g) Committee elections, if called for by the rules.

(h) Follow order of business as established for other meetings, except that no annual reports of department heads will be presented at the organizational meeting. [Am. 3/12/02, Ord. 2001-29; 02/14/06, Ord. 2005-47]

(5) The order of business for all other board meetings shall be as follows:

(a) Call to order and pledge of allegiance.

(b) Roll call by County Clerk.

(c) Certification of compliance with Open Meeting Law.

(d) Approval of the agenda.

(e) Approval of minutes of last meeting.

(f) Written communications provided to Board. [am. 03/09/10, Ord. 2009-24]

(g) Public comment.

(h) Annual reports of department heads.

(i) Committee reports, resolutions and ordinances.

(j) Committee and Board appointments.

(k) Announcements.

[Am. 02/14/06, Ord. 2005-47; am. & re-lettered 3/13/12, Ord. 2011-24]

(6) The Chair may limit the number of persons addressing the Board under Section 3.01(5)(g) to a number determined by the Chair to reasonably represent the views of large groups of persons wishing to address the Board, so as to prevent repetition. The length of time allocated to any person addressing the Board under Section 3.01(5)(g) shall not exceed 3 minutes and may be shortened at the discretion of the Chair, with all public comment confined to a maximum of 30 minutes. [Am. by renumbering in Ord. 2005-47, 02/14/06; am. 04/19/11, Ord. 2011-03]

3.02 ORGANIZATION. (1) The Board shall, as provided by s. 59.11, Wis. Stats., organize at the April meeting in even-numbered years by electing a Chairperson, a Vice Chairperson and a Second Vice Chairperson by secret ballot. The Clerk shall preside until the Chairperson has been elected. Nominations shall be made by written ballot. In the event more than two persons are nominated for a position, a primary ballot shall be prepared. Prior to the primary election, or the final election if no primary is required, each nominee shall be provided up to three minutes to address the Board. A person receiving a majority of votes cast on the primary ballot shall be declared elected. Otherwise, the two persons receiving the greatest number of votes for a position on the primary ballot shall be placed on the final ballot. In the event two persons receive the second greatest number of votes, those two persons shall be the subject of a vote for the second position on the final ballot. The Clerk shall prepare a final ballot for the position. The person receiving the most votes shall be elected to the position. The provisions of section 3.03(11), where applicable, shall apply to this procedure. Persons elected in accordance with this paragraph may be removed by the Board by majority vote. [Am. 03/12/02, Ord. No. 2001-29; 06/13/06, Ord. 2006-08; 03/11/08, Ord. 2007-35]

(2) The Chairperson shall perform all duties required of the Chairperson until the Board elects a successor. The Chairperson shall preside at meetings when present and shall countersign all ordinances of the Board. The Chairperson shall countersign all county orders, transact all necessary board business with local and county officers, expedite all measures resolved upon by the Board and shall take care that all federal, state and local laws, rules and regulations pertaining to county government are enforced.

(3) In case of the absence or disability of the Chairperson, the Vice Chairperson shall perform the duties of the Chairperson.

(4) In case of the absence of the Chairperson and the Vice Chairperson, the Second Vice Chairperson shall perform the duties of the Chairperson.

(5) In case of the absence of the Chairperson and both Vice Chairpersons for any meeting, the members present shall choose a temporary chairperson.

(6) The County Board Chairperson is authorized and directed to attend meetings and conferences on matters directly related to county government. The County Board Chairperson may direct the Vice Chairperson or some other member of the County Board to attend such meetings and conferences, either in place of the Chairperson or along with the Chairperson. The County Board Chairperson, the Vice Chairpersons and such other board members as may be designated by the Chairperson, shall be entitled to meeting fees or per diem and mileage for attending such meetings and conferences, all subject to the regular rules of the County Board pertaining to meeting fees, per diems, mileage and expenses as currently provided in Ordinance 2001-19, as most recently amended August 8, 2006. The County Board Chair shall be entitled to a meeting fee for meeting with staff or the County Administrator. Board members authorized by the Chairperson to attend meetings and conferences shall notify the County Administrator not less than 72 hours in advance of said meeting or conference in order to permit the County Administrator to give any necessary Open Meeting notices as may be required. No per diems, meeting fees or expenses shall be paid to board members attending meetings who have not been authorized as required in this paragraph. [am. 03/09/10, Ord. 2009-24]

(7) In the event the position of Chairperson is vacant due to removal, resignation or death of the incumbent, the Board shall hold an election to fill the position of Chairperson within sixty (60) days of it becoming vacant. The First Vice Chair, or the Second Vice Chair if there is no First Vice Chair, shall assume all duties of the Chairperson when such position is vacant and shall be paid meeting fees and the monthly salary to which the Chairperson would be entitled until such time as the Board elects a successor. [cr. 03/11/08, Ord. 2007-36]

3.03 BOARD PROCEDURE. (1) Robert's Revised Rules of Order shall govern the proceedings of the County Board of Supervisors in all cases in which they are not inconsistent with these rules or the laws of the State of Wisconsin.

(2) Upon being recognized, a member shall rise in place, and using the microphone, address the Chairperson, and shall not be interrupted except by a call to order. If called to order by the Chairperson the member shall be seated and shall not proceed without permission of the Chairperson.

(3) No member shall speak more than twice on any question until all members who desire to speak have been heard and then not without first obtaining leave of the Chairperson. In speaking, a member shall confine comments to the question under consideration and shall avoid all personalities.

(4) No member present at the initial roll call shall thereafter fail to attend the balance of a board meeting without first obtaining permission of the Chairperson and notifying the Clerk. A member with a conflict of interest shall advise the Clerk and the Chair of the conflict

prior to discussion of or voting on the item to which the conflict of interest pertains. Thereafter, such member shall not participate in the discussion or vote thereon. The minutes shall reflect the member's statement and the fact that the member has abstained from discussion and voting on the item in question.

(5) All questions decided by a voice vote shall be put in this form: Those who are in favor say, "Aye", and those who are opposed say, "No". In doubtful cases the Chairperson or any member may call for a roll call vote.

(6) Upon the request of any member of the County Board a roll call vote shall be ordered on any question before the Board. A roll call vote shall be required on all matters involving the expenditure of money and in accordance with s. 65.90(5), Wis. Stats., budget alterations shall require a two-thirds vote of the entire membership of the Board.

(7) On a roll call vote every member present shall vote except a member who has abstained in accordance with the procedures set forth above. Members have the right to change their votes up to the time the vote is announced by the Clerk. The Clerk shall give notice before locking in the votes on the voting machine.

(8) All resolutions, ordinances, petitions and reports presented to the Board shall be in writing, sponsored by a board member or committee and filed in the office of the County Administrator not later than noon on the Wednesday preceding a board meeting. Each resolution submitted for consideration shall have a fiscal note. Motions to reconsider may be brought at the next succeeding meeting only if notice of the motion is filed in the office of the County Administrator not later than noon on the Wednesday preceding the board meeting. Proposed ordinances shall be reviewed by the Corporation Counsel for proper form and legality before being submitted to the Board. Resolutions and ordinances not introduced by a committee shall be referred to an appropriate committee by the Chairperson. A resolution or ordinance referred to a committee pursuant to this paragraph may be placed on the County Board agenda for further action upon the written request of five (5) County Board members which shall be submitted to the Chairperson not sooner than sixty (60) days after referral of the item to the committee. Such items shall then be placed on the next regular County Board agenda subject to any statutory requirements or other limitations. [Am. 06/10/03, Ord. 2003-03]

The sponsor of a major new resolution or ordinance or major revision of an existing resolution or ordinance shall prepare a written report or memorandum explaining the significant features of the proposed legislation, including the contemplated changes. Such written report or memorandum shall be mailed to board members as part of the agenda, but unless specifically ordered by the Board such reports or memoranda shall not be printed in the board proceedings.

(9) Any person having a matter of business requiring the attention of the County Board may present such matter to the Board by deliv-

ering a written communication to the County Clerk, County Board Chairperson or County Administrator by noon on the Wednesday preceding the next County Board meeting. The County Board Chairperson may, at his/her discretion, allow persons to be placed on the agenda to address the Board. Signed communications not presented personally to the Board shall be preserved by the County Clerk and shall be presented to the County Board as a communication at the next regular board meeting. Unsigned communications shall be referred to the Administration & Rules Committee. Communications may be referred by the Board, the Chair or the Administration & Rules Committee to an appropriate committee for study and attention. If feasible, such committee shall arrange to meet with the author of the communication. Such committee shall thereafter report back to the County Board in the usual manner and shall recommend what action, if any, should be taken by the County Board with reference to such communication. The Clerk may acknowledge receipt of communications by return mail. [am. 5/11/10, Ord. 2010-06]

Any person wishing to express an opinion on a matter of business coming before the Board shall be encouraged to communicate orally or in writing with a board supervisor to make the person's position known prior to the board meeting. Orderly administration of board business does not permit the appearance of non-board members at County Board meetings to debate controversial matters before the Board. Notwithstanding the foregoing, the Chair may recognize a department head and permit the department head to speak on a pending matter affecting the department head's department. On matters concerning a large number of people board committees shall conduct public hearings to give interested persons an opportunity to be heard. The County Board may, on rare occasions, sit as a committee of the whole to enable interested persons to appear and be heard on matters of business. [am. 11-15-11, Ord. 2011-18]

(10) Any board member may ask for the privilege of the floor for a non-board member to address the Board and if no supervisor objects the Chairperson shall grant the privilege to such non-board member. If a member objects any board member may move that the privilege of the floor be granted and any member may second such motion. If the motion is adopted by a majority vote the Chairperson shall grant the privilege of the floor to the non-board member. Board members shall be discouraged from requesting the privilege of the floor for a non-board member when, as an alternative, such person could be referred to a board committee. The time allocated to non-board members shall not exceed ten minutes. This procedure shall not apply to non-board members scheduled to appear as part of the regular written agenda.

(11) Whenever it is necessary for the Board to elect members of a committee the following procedure shall be followed:

(a) Nominations shall be made and shall be prominently printed on a blackboard in plain view.

(b) The County Clerk shall immediately prepare written ballots with the names of candidates in alphabetical order.

(c) When ballots have been prepared the Clerk shall call the roll and one ballot shall be delivered to each board member present.

(d) The County Clerk shall appoint three election tellers who shall assist the County Clerk in the tabulation of results. [am. 03/09/10, Ord. 2009-24]

(e) County Board members will then vote for as many candidates as there are vacancies to be filled and each County Board member's ballot shall be signed.

(f) Candidates receiving a majority vote of the number of County Board members present shall be declared elected. Should no one receive a majority vote the person receiving the lowest number of votes shall be dropped from the ballot. The Clerk shall again call the roll and one ballot shall be delivered to each board member present, repeating if necessary, until all vacancies are filled. In case of a tie vote, the successful candidate shall be determined by lot. If the number of candidates receiving a majority vote of County Board members present exceeds the number of positions to be filled, any person not receiving a majority vote shall be dropped from the ballot. The Clerk shall again call the roll with only those receiving a majority vote remaining on the ballot. The person receiving the lowest number of votes shall be dropped from the ballot each succeeding ballot until the number of candidates receiving a majority vote equals the number of positions to be filled.

(g) If a ballot has been improperly marked it shall be discarded and the remaining ballots shall be counted; provided, however, a ballot marked with less than the maximum number of votes shall be counted if the intent of the voter can be ascertained.

(12) Annual reports will be received and placed on file and not printed in the minutes unless the Board otherwise directs. [Am. 06/19/01, Ord. 2001-07]

3.04 DUTIES OF OFFICIALS. (1) The County Administrator shall receive proposed resolutions, ordinances, reports and petitions and shall prepare a written agenda of all matters which are to be brought before the Board. The County Administrator shall attend board meetings and shall assist the Board whenever possible. The County Administrator may present matters to the board for consideration.

(2) The Finance Director, upon request, and the County Treasurer shall prepare and present to the County Board a complete monthly financial statement and shall keep the Board informed of the County's financial condition, including the investment of surplus funds. [am. 3/13/12, Ord. 2011-24]

(3) The County Clerk shall attend board meetings and shall perform administrative duties related to the Board. [am. 3/13/12, Ord.

2011-24]

(4) The Corporation Counsel shall attend board meetings and shall serve as parliamentarian and legal advisor to the Board. [renumbered 3/13/12, Ord. 2011-24]

3.05 STANDING COMMITTEES. (1) Standing committees of the Board shall be appointed for two-year terms by the Chairperson of the Board after his/her election and prior to June 1 in even-numbered years, unless a different date for appointment is specifically prescribed. When necessary for the orderly transaction of business prior to the formal appointment of new committees, the Chairperson may appoint temporary committees and committee chairpersons to address pending items assigned to a standing committee. The temporary committee may act until the earlier of June 1 or the date the Chair files permanent appointments with the Clerk. The Chairperson shall file a list of the committee appointments with the County Clerk and the County Administrator. Any mid-term committee appointments by the Chairperson shall be filed with the Clerk who shall present them to the Board as a communication at the next regular County Board meeting. The Chairperson shall be an ex officio member of all standing committees, and shall be allowed to vote in order to break a tie, and shall be counted as a member if necessary to create a quorum at the committee's meeting, and shall also be allowed to vote in that case. When an issue arises at a County Board meeting or administratively that is not clearly assigned to a standing committee by the Board Rules or a prior resolution, the Board Chair shall designate the committee to which the issue shall be assigned. [Am. 03/09/04, Ord. 2003-35; 06/08/04, Ord. 2004-10; 12/13/05, Ord. 2005-31; 07/11/06, Ord. 2006-07; 07/10/07, Ord. 2007-16]

(2) Standing committees of the Board and duties shall be as follows:

(a) ADMINISTRATION & RULES COMMITTEE – Five members: County Board Chair, First and Second Vice Chair and two other members. This Committee shall supervise the office of the County Administrator and shall handle matters pertaining to said office. Committee proposals and recommendations shall be subject to approval of the County Board. This Committee shall also meet with circuit court judges as called, to discuss common goals and concerns within the Jefferson County Circuit Court system. The Committee shall work with the courts to implement such goals. This Committee shall also meet with the Clerk of Courts, the Register of Deeds and Corporation Counsel with regard to matters pertaining to said offices. [Am. 03/12/02, Ord. 2001-30; 07/10/07, Ord. 2007-11; 03/11/08, Ord. 2007-37]

Matters pertaining to proposed state legislation, county board rules and county board minutes shall be handled by the Committee. During the last three months of its term, the Committee shall draw specifications, solicit bids, and file a recommendation with the County Board in March of even-numbered years concerning which

newspaper in the County shall be the official newspaper and printer for the two-year term of the new County Board. The Committee, on behalf of the Board, shall be authorized to approve the minutes from each March meeting and any other meeting when the County Board does not meet in sufficient time to approve the minutes for publication as required by Section 59.14(2), Stats. [cr. 07/10/07, Ord. 2007-11]

The Administration & Rules Committee is authorized to petition the Jefferson County Circuit Court for an order dividing a municipality into wards in accordance with applicable law and the County's tentative supervisory district plan upon a municipality's failure to divide or submission of a division which does not comply with the tentative supervisory district plan. [cr. 07/12/11, Res. 2011-34; am. 3/13/12, Ord. 2011-24]

The Board Chair or his designee shall serve as Jefferson County's representative to the Inter County Coordinating Committee. The Board Chair, a committee member and the County Administrator shall be Jefferson County's representatives on the Inter-County Data Processing Commission. [Am. 03/14/06, Ord. 2005-48a; 03/13/12, Ord. 2011-24]

(b) FAIR PARK COMMITTEE – Five members. The Fair Park Committee shall recommend Fair Park policies to the County Board and provide the Fair Park Director with guidance and assistance, as requested, in the operation of Jefferson County Fair Park. The Fair Park Committee may establish policies relating to the operation of the County Fair not requiring Board action and is authorized to contract for entertainment, sponsorships valued up to $50,000 and to lease space to exhibitors for up to 15 days without further approval from the Board. The Fair Park Director may approve the entertainment contracts when the necessity for approval arises between scheduled Committee meetings. All approvals by the Director shall be reported to the Committee. In addition, the Fair Park Director may contract for sponsorships up to $20,000 and enter leases for property storage that exceed 15 days. Sponsorships valued between $20,000 and $50,000 may be approved by the Committee. Sponsorships affecting other county departments shall be approved by the Board regardless of the amount of the contract. For events which are new to the Jefferson County Fair Park, the Fair Park Director shall consult with the County Administrator before the Committee or Director enters into a contract or lease. All contracts shall be submitted to the Corporation Counsel for approval before execution. The Director shall be responsible for the maintenance of the Fair Park buildings and grounds, and may propose plans for capital improvement and operational budgeting for review by the Committee and consideration by the Board. The Committee shall establish fees as part of the next year's budget and the Director may set unanticipated fees during the year and report such fees to the Committee. The Director may deviate from the established fee structure when it is advantageous to the operation of the Park, and shall

report such arrangements to the Committee. [Am. 04/18/06, Ord. 2006-01; 05/08/07, Ord. 2007-06; 11/13/07, Ord. 2007-23; 01/13/09, Ord. 2008-26]

(c) FINANCE COMMITTEE – Five members. County Board Chair, a Vice Chair designated by County Board Chair, and three other members. This Committee shall receive the proposed county budget from the County Administrator and shall conduct hearings necessary in the review of the proposed budget. The County Administrator and staff shall meet with the Committee and shall assist in the preparation of the budget. [Am. 05/11/04, Ord. 2004-04; 03/09/10, Ord. 2009-24]

The Committee shall meet on matters of budget control and shall make necessary permitted transfers as authorized by the provisions of s. 65.90(5)(b), Stats. The Committee shall propose necessary budget transfers and amendments requiring County Board action. [Am. 03/14/06, Ord. 2005-48d]

The Committee shall recommend to the Board the departments to be audited, the auditors to be employed, and shall report to the Board the results of such audits. A subcommittee consisting of any three Finance Committee members (of which two shall constitute a quorum) may meet each month to audit and approve for payment proper vouchers, expenditures and claims against the County, except vouchers, expenditures and claims pertaining to the Highway Department, Human Services Department, and Veterans Service Commission. The Committee shall supervise the collection of delinquent taxes and is authorized to sell foreclosed properties in accordance with Resolution No. 2002-16. This Committee shall be responsible for the sale of county-owned land other than that obtained through tax foreclosure, and shall present contracts for sale of such land to the Board for approval. [Am. 08/13/02, Ord. 2002-16; 03/14/06, Ord. 2005-48d, effective 04/18/06; 03/11/08, Ord. 2007-39; 03/13/12, Ord. 2011-24]

The Committee shall supervise the County's contracts with the Jefferson County land preservation groups. [Am. 04/16/02, Ord. 2002-05; 03/14/06, Ord. 2005-48d]

The Committee shall, together with the County Administrator and Corporation Counsel if bids are taken, recommend to the County Board the types and amounts of insurance to be carried and also the insurance carrier to whom such insurance shall be awarded. The Committee shall be authorized to renew insurance contracts without bidding same, when it finds renewal is in the best interest of Jefferson County.

The Committee shall work with the County Treasurer, County Clerk, Finance Department and Child Support Office in handling policy matters related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [am. 3/13/12, Ord. 2011-24]

The Committee shall have the authority granted to the former Audit

Committee, pursuant to Resolution No. 83-98, to resolve claims against the County in amounts up to $10,000. [Cr. 04/16/02, Ord. 2002-04]

(d) HIGHWAY COMMITTEE – The Highway Committee shall consist of five members of the County Board. Members of the Highway Committee shall be eligible for appointment to any other standing committee, board or commission. The Highway Committee shall have the powers and duties set forth in s. 83.015, Wis. Stats. [Cr. 04/16/02, Ord. 2002-03]

A subcommittee consisting of any three Highway Committee members (of which two shall constitute a quorum) may meet each month in lieu of a full committee meeting to audit and approve for payment of proper vouchers and expenditures. [cr. 04/15/08, Ord. 2008-04]

(e) HUMAN RESOURCES COMMITTEE – Five members. The Human Resources Committee shall assist in the administration of the Personnel and Salary Ordinance. The Committee shall hear grievances in accordance with provisions of union contracts, the Civil Service Ordinance or the Personnel Ordinance. The Committee may review job descriptions and evaluate the allocation of positions to the various departments. This Committee shall also review the statutory requirements and make recommendations to the Board concerning benefits, pay classifications and employment law policies, as well as make recommendations to the County Board concerning union negotiations. [Am. 03/12/02, Ord. 2001-34; 05/14/02, Ord. 2002-07; 03/14/06, Ord. 2005-48e; 03/11/08, Ord. 2007-40; 3/13/12, Ord. 2011-29]

(f) INFRASTRUCTURE COMMITTEE – Five members. The Infrastructure Committee shall supervise and control all construction, remodeling and repair of all county buildings and shall have authority to approve the use of county buildings by organizations not connected with county government. The Committee shall review all proposed leases, except those leases which by rule are the responsibility of a different committee, and recommend same to the County Board for final approval. [am. 03/11/08, Ord. 2007-38]

Invoices covering construction and remodeling shall be approved by the department head or designee of the department involved. The Committee shall review all payments made at its next meeting and determine a proper course of action when an invoice is disputed. [am. 08-12-08, Ord. 2008-17]

When the County Board has authorized construction of, additions to or remodeling of a county building, the Committee shall solicit proposals from various architects, and recommend to the County Board which architect shall be hired for the project. The Committee may, in its discretion, recommend that the County proceed without an architect. The Committee is not required to recommend an architect based solely on monetary considerations, but shall also consider an architect's previous work for the County and others.

The Committee shall review issues related to Management Information Systems. [Am. 03/14/06, Ord. 2005-48b; 08-12-08, Ord. 2008-17]

(g) LAND & WATER CONSERVATION COMMITTEE – Five members. Not less than three members of the County Board, including at least two members of the University Extension Education Committee, appointed by the Board Chairperson and confirmed by the Board, and the Chairperson of the FSA (Farm Service Agency) (or his/her designee) shall serve as the Land & Water Conservation Committee and shall have the powers and duties as set forth in Chapter 92, Wisconsin Statutes. [Am. 03/12/02, Ord. 2001-33; 09/08/08, Ord. 2008-19]

This Committee shall also manage, supervise and be responsible for the Countryside Farm and other county farmland not held for future parks development. Leases of the farmland shall be approved by the County Board. [Am. 03/14/06, Ord. 2005-53; 03/11/08, Ord. 2007-41]

(h) LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE – Five members. This Committee shall consist of five members and shall have jurisdiction over issues affecting the Jefferson County Sheriff's Office. This Committee shall handle grievances arising under the Sheriff's Office labor contract other than those involving suspension, demotion or discharge mentioned in Wisconsin Statute 59.26(8)(b). This Committee is also responsible for all matters pertaining to Emergency Management and in accordance with s. 323.14(1)(3), Wis. Stats., the County Board Chairperson shall designate a member of the Committee to act as chairperson when this Committee is convened as an Emergency Management Committee. [Am. 02/08/05, Ord. 2004-31; 03/14/06, Ord. 2005-48g; 12/14/10, Ord. 2010-20]

This Committee shall work with the District Attorney and Coroner in handling business matters and in solving problems related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [am. 03/11/08, Ord. 2007-37]

(i) PARKS COMMITTEE – Five members. The Committee shall set park policy and help guide the department in its efforts to meet their agreed upon mission as identified in the Jefferson County Parks, Recreation and Open Space Plan. The Committee shall have oversight of and recommend policy affecting property acquired by the County for flood mitigation purposes. [Am. 06/08/04, Ord. 2004-05; 03/14/06, Ord. 2005-48i, 04/18/06; re-lettered 07/10/07, Ord. 2007-11; am. 3/13/12, Ord. 2011-29]

(j) PLANNING AND ZONING COMMITTEE – Five members, at least three of whom reside in unincorporated areas of the County. This Committee shall have the powers and duties set forth in s. 59.69(2)&(3) and s. 59.70(1), s. 285.73, and such powers and duties as may be set forth in the statutes and county ordinances not specif-

ically delegated to the Zoning Board of Adjustment. Among other things, the Committee shall handle applications for conditional use permits and all proposed amendments to the county Zoning, Shoreland, Subdivision and Private Sewage System Ordinances and shall conduct all public hearings required in connection with such amendments or conditional uses. The Committee shall also be responsible for the preparation of a county land use plan including surveys and studies of land use, population and population density, economy, soil characteristics, forest cover, wetland and floodplain conditions and other human and natural features of the County and shall conduct such hearings as may be required in connection with such county planning. The Committee may adopt such rules and regulations governing its procedure as it considers necessary and advisable all according to the provisions of s. 59.69(2), Wis. Stats. [Am. 03/14/06, Ord. 2005-48l, effective 04/18/06; re-lettered 07/10/07, Ord. 2007-11]

The Planning and Zoning Committee shall work with the Land Information, Planning and Zoning Department, and the County Surveyor in handling matters related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [Am. 03/09/04, Ord. 2003-38; 03/11/08, Ord. 2007-37]

(k) SOLID WASTE & AIR QUALITY COMMITTEE – Five members. This Committee shall address the County's solid waste needs by operating hazardous waste removal programs, overseeing the County's interest in landfill siting processes, promoting recycling and related waste reduction efforts and engaging in planning and educational efforts for future solid waste needs. In addition, the Committee will maintain awareness and educate the public about air quality concerns in the County. [Am. 07/09/02, Ord. 2002-09; 11/09/04, Ord. 2004-20; 03/14/06, Ord. 2005-48j, effective 04/18/06; re-lettered 07/10/07, Ord. 2007-11]

(l) UNIVERSITY EXTENSION EDUCATION COMMITTEE – Five members. This Committee shall have the powers and duties as set forth in Section 59.56(3), Wisconsin Statutes. [Created 03/12/02, Ordinance No. 2001-36; re-lettered 07/10/07, Ord. No. 2007-11]

3.06 BOARDS, COMMISSIONS, COMMITTEES AND OTHER BODIES (1) The following boards, commissions, committees and other bodies created by the County or to which the County has a right to appoint representatives, shall be elected or appointed in the manner provided by law, ordinance or rule: [Am. 03/14/06, Ord. 2005-49a]

(a) BLUE SPRING LAKE MANAGEMENT DISTRICT – One member. [Cr. 03/14/06, Ord. 2005-49b, effective 04/18/06]

(b) COUNTY BOARD OF HEALTH – The County Board of Health shall consist of five members, appointed by the County Administrator, who shall serve three-year staggered terms. Initial terms shall be one, two and three years. Appointments shall be made on the second Tuesday in May. Two members shall be mem-

bers of the County Board when appointed and their appointment shall cease if not re-elected to the County Board. Non-Board members shall be persons who have a demonstrated interest or competence in public health and a good faith effort shall be made to appoint a physician and a nurse. Such appointments shall be subject to confirmation by the County Board of Supervisors. The County Board of Health shall meet quarterly as required by Wisconsin Statute 251.04(5) and additionally on the call of the Board of Health Chairperson. The County Board of Health shall have the powers and duties established in Wis. Stat. 251.04. [Am. 03/14/06, Ord. 2005-49c; 03/09/10, Ord. 2009-24; re-lettered 3/13/12, Ord. 2011-24]

(c) ECONOMIC DEVELOPMENT CONSORTIUM – In lieu of having an Economic Development Committee, any of the three County Board members appointed to the Jefferson County Economic Development Consortium board in accordance with Resolution No. 2003-28 may present items recommended by the Consortium to the Jefferson County Board for its consideration. [Cr. 03/14/06, Ord. 2005-49d; re-lettered 3/13/12, Ord. 2011-24]

(d) FARMLAND CONSERVATION EASEMENT COMMISSION – Five members serving staggered three-year terms, three supervisors and two members of the public, appointed by the Board Chair. The Commission will recommend policies for acquiring conservation easements; review applications to grant such easements and recommend action thereon to the County Board when appropriate. [cr. 04/14/08, Ord. 2008-01; re-lettered 3/13/12, Ord. 2011-24]

(e) HISTORIC SITES PRESERVATION COMMISSION – Seven members, serving staggered three year terms, appointed by the County Administrator. The Commission shall have the power, subject to the provisions and criteria of Ordinance No. 2007-48, to recommend designation of historic structures, historic sites and historic districts within the unincorporated areas of the County. [cr. 04/15/08, Ord. 2008-02; re-lettered 3/13/12, Ord. 2011-24]

(f) HOME CONSORTIUM BOARD – Three county representatives pursuant to intergovernmental agreement (Resolution No. 2000-21). [Cr. 03/14/06, Ord. 2005-54; re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; re-lettered 3/13/12, Ord. 2011-24]

(g) HUMAN SERVICES BOARD – Seven members. This is the governing and policymaking board of directors of the Human Services Department. Four members shall be members of the Board of Supervisors at the time of appointment and throughout their respective terms. Three members shall be consumers of service or citizens at large. No public or private provider of services may be appointed to the Board. Appointees shall serve staggered three-year terms. The Human Services Board shall elect a chairperson and vice chairperson who must be selected from the four members who are supervisors. Elections shall be held after the County Board organizational meeting in April of even-numbered years. The Human Services Board shall possess all the powers and duties prescribed

by s. 46.23(5m), Wis. Stats. Pursuant to s. 46.23(5m)(a), the Human Services Board shall appoint an Aging and Disability Resource Center Advisory Committee which shall also be assigned the duties established by Resolution No. 42 adopted June 12, 1979, for the Advisory Committee on Aging. Pursuant to s. 46.23(5m)(a), the Human Services Board shall appoint the Nutrition Project Council, number and terms of appointees to be determined by the Human Services Board. Such appointments shall be subject to confirmation by the County Board. The Human Services Board may create a subcommittee known as the Human Services Personnel & Finance Committee, members of which shall be eligible for meeting fees and mileage. [Am. 03/09/04, Ord. 2003-39; 03/11/08, Ord. 2007-49; re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; re-lettered 3/13/12, Ord. 2011-24]

(h) JEFFERSON COUNTY LIBRARY BOARD – Seven members, appointed by the County Administrator, serving staggered three-year terms, including at least one school administrator of a school district located in whole or in part in the County, or that school district administrator's designee, and one or two county board supervisors, representatives of existing library boards and persons residing in municipalities not served by libraries. A county board member's appointment shall cease if the county board member's term on the County Board ends. [Am. 05/11/04, Ordinance 2004-06; re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; re-lettered 3/13/12, Ord. 2011-24]

(i) LAKE RIPLEY MANAGEMENT DISTRICT – One member. One person appointed by the County Administrator who is a member of the Land & Water Conservation Committee or is nominated by the Land & Water Conservation Committee and appointed by the County Administrator. District created by the County Board on December 11, 1990 (Resolution No. 90-57). [Cr. 03/14/06, Ord. 2005-49g, effective 04/18/06; re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; am. 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24]

(j) LAND INFORMATION COUNCIL – The Council shall be comprised of the Register of Deeds, the Treasurer, the Zoning Director, the Land & Water Conservation Director, the MIS Information Technology Manager, and the real property lister (Land Information Office Director), or their designees, and the following members appointed by the County Administrator and confirmed by the County Board: (1) a member of the board, (2) a representative of the land information office, (3) a realtor or a member of the Realtors Association employed within the county, (4) a public safety or emergency communications representative employed within the county, (5) the county surveyor or a registered professional land surveyor employed within the county. [re-lettered 3/13/12, Ord. 2011-24]

Council members who hold elective office or are employed by Jefferson County shall serve on the Council as long as they hold the office or county position designated for membership. Other council members appointed by the County Administrator shall serve three

year terms. The county staff and salaried elected officials, other than the County Board member, shall not be eligible for meeting fees.

The Land Information Council shall bring forward matters that need to go before the County Board through the Planning & Zoning Committee. [cr. 07/13/10, Ord. 2010-09]

(k) LOCAL EMERGENCY PLANNING COMMITTEE – Thirteen members appointed in accordance with s. 59.54(8), Stats., and applicable federal law. [am. 03/09/10, Ord. 2009-24; re-lettered 07/13/10, Ord. 2010-09; re-lettered 3/13/12, Ord. 2011-24]

(l) LOWER SPRING LAKE PROTECTION & REHABILITATION DISTRICT – One member. One person appointed by the County Administrator who is a member of the Land & Water Conservation Committee or is nominated by the Land & Water Conservation Committee and appointed by the County Administrator. District created by the County Board on August 12, 1980 (Resolution No. 80-51). [Cr. 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24]

(m) MID WISCONSIN FEDERATED LIBRARY SYSTEM BOARD – Seven members. Pursuant to s. 43.19, Wis. Stats., the County Administrator shall appoint one county board member and six representatives of the library boards governing public libraries of participating municipalities, who shall serve staggered three-year terms. The county board member's appointment shall cease if the county board member's term on the County Board ends. The Board shall have the powers granted to a library board under s. 43.58 to 43.62, Wis. Stats. [Am. 05/11/04, Ord. 2004-07; re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; re-lettered 03/09/10, Ord. 2009-24; re-lettered 07/13/10, Ord. 2010-09; re-lettered 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24]

(n) SHERIFF'S CIVIL SERVICE COMMISSION – In accordance with s. 59.26(8), Stats., the Sheriff's Civil Service Commission shall consist of five members serving staggered terms of five years. Members of the County Board shall not be eligible to serve on the Civil Service Commission. The Civil Service Commission shall have the powers and duties set forth in s. 59.26, Stats. [re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; re-lettered 07/13/10, Ord. 2010-09; re-lettered 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24]

(o) TRAFFIC SAFETY COMMISSION – In accordance with s. 83.013, Stats., the Traffic Safety Commission shall consist of twelve members appointed by the County Administrator. [Cr. 03/14/06, Ord. 2005-54; re-lettered 0/15/08, Ord. 2008-01 and Ord. 2008-02; am. 03/09/10, Ord. 2009-24; re-lettered 07/13/10, Ord. 2010-09; re-lettered 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24]

(p) VETERANS SERVICE COMMISSION – In accordance with s. 45.12, the Veterans Service Commission shall consist of five members appointed by the County Administrator for staggered three-year terms. Each member shall be a veteran and the commission shall perform the duties set forth in Chapter 45, Wis. Stats. [re-lettered

04/15/08, Ord. 2008-01 and Ord. 2008-02; am. 08-12-08, Ord. 2008-16; re-lettered 07/13/10, Ord. 2010-09; re-lettered 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24]

(q) ZONING BOARD OF ADJUSTMENT – In accordance with s. 59.694, the Zoning Board of Adjustment shall consist of three members serving staggered terms of three years. The Zoning Board of Adjustment shall be comprised of non-county board members residing in the unincorporated areas of the County. The Board of Adjustment shall have the powers and duties set forth in s. 59.694, Wis. Stats. The Board of Adjustment shall also hear appeals from determinations of noncompliance with Farmland Preservation Plans which have been made by the Land Conservation Committee. Two alternate members of the Board of Adjustment shall be appointed. Annually by July 1, one of the alternate members shall be designated by the County Administrator as the first alternate and the other as the second alternate. [Am. 03/14/06, Ord. 2005-49h; re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; 03/09/10, Ord. 2009-24; re-lettered 07/13/10, Ord. 2010-09; re-lettered 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24]

3.07 RULES OF COMMITTEES, BOARDS AND COMMISSIONS. **(1)** The committee, board or commission shall select its chair, except where committee organization is otherwise governed by law. A Chair may be removed by majority vote of the committee, board or commission. [am. 03/11/08, Ord. 2007-43]

(2) A majority of the members of any committee shall constitute a quorum for the transaction of business. The County Board Chairperson may appoint an additional member to a committee on a temporary basis upon notice from a committee member that he/she will be unable to attend committee meetings for an extended period due to illness. Such temporary appointment shall terminate when the original committee member is once again available for meetings.

(3) Each committee, board and commission shall select a secretary to keep and preserve the minutes of committee meetings and attendance in a minute book to be furnished by the County Clerk. The secretary may request the assistance of the County Administrator, County Clerk, or county employees in keeping minutes or other clerical functions. The secretary shall sign minutes and, whenever feasible, shall keep the original minute book in the County Clerk's office. [am. 3/13/12, Ord. 2011-24

(4) The County Administrator shall prepare a schedule of regular committee meeting dates and shall be responsible for the assignment of an appropriate room for committee meetings and for the posting of proper notices. Each committee chairperson shall give proper notice to the County Administrator of all meetings of his committee a minimum of 72 hours prior to the meeting unless it is an emergency. The County Administrator shall give public notice of all committee and board meetings at least 24 hours prior to the commencement of such meeting, unless for good cause such notice is

impossible or impractical, in which case shorter notice may be given, but in no case may notice be provided less than two hours in advance of the meeting.

(5) Members of committees, boards and commissions shall be authorized to receive compensation for attending meetings up to 120 days in any year. There shall be no limit on the number of meetings attended by the County Board Chairperson.

(6) No committee, commission or board may meet more than 30 times in any calendar year, except the Finance Committee which may not meet more than 40 times per year, exclusive of public hearings and attending conventions. Committees, commissions or boards may hold additional emergency meetings on call of their chairpersons and with prior approval of the County Board Chairperson. [Am. 02/12/02, Ord. 2001-27; 12/13/05, Ord. 2005-32]

(7) Except as provided herein, the members of all boards, commissions and committees shall receive the same per diem, meeting fees, mileage and reimbursed expenses as standing committees of the Board as currently provided in Ordinance 2001-19, as most recently amended on August 8, 2006. This shall include county representatives on lake district boards, consortiums or other bodies where appointments are made by the County Administrator, Board Chair or Board pursuant to law or intergovernmental agreements. With the exception of members of the Human Services Board, members of groups created under Chapter 46 of the Wisconsin Statutes shall be entitled to mileage as paid to standing committees of the County Board. Members of the Historic Sites Preservation Commission shall not be eligible for meeting fees, mileage or other expense reimbursement. Members of the Traffic Safety Commission who are receiving pay from a governmental entity during such meeting shall not be entitled to a meeting fee or mileage for such Traffic Safety Commission meeting. [Am. 03/09/04, Ord. 2003-40; 06/08/04, Ord. 2004-08; 04/15/08, Ord. 2008-03; 03/09/10, Ord. 2009-24]

(8) Committees meeting with another committee on a particular subject of mutual interest shall retain their independent identity. Each committee shall vote separately, and maintain its own minutes. The Board Chair shall chair the meeting or designate a temporary chair for such purpose, who shall preside over both committees when meeting on the subject of mutual interest. For voting purposes, the Board Chair or temporary chair shall vote as a member of either or both committees of which the Board Chair or temporary chair is a regular member. The Board Chair also may vote in accordance with Section 3.05. [Cr. 12/13/05, Ord. 2005-33]

3.08 OPEN MEETINGS. (1) The Board of Supervisors, committees, boards and commissions shall comply with the Open Meeting Law as specified in s. 19.81 of the Wisconsin Statutes.

(2) It is declared to be the policy of the County of Jefferson that the public is entitled to the fullest and most complete information regard-

ing the affairs of county government as is compatible with the conduct of county affairs and the transaction of county business. All meetings of the Board of Supervisors, committees, boards and commissions shall be held in public buildings or any place reasonably accessible to members of the public and shall be "open sessions" as provided by s. 19.83, Wis. Stats., except as hereinafter provided.

(3) The Board of Supervisors, or any committee, board or commission, upon motion duly made and carried, may convene in closed session for the reasons provided in this section. The motion shall be carried by a majority vote in such manner that the vote of each member is ascertained and recorded in the minutes. No motion to convene in closed session may be adopted unless the chief presiding officer announces to those present at the meeting at which such motion is made, the nature of the business to be considered at such closed session, and the specific statutory exemption under s. 19.85(1) by which such closed session is claimed to be authorized. Such announcement shall become part of the record of the meeting. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session. A closed session may be held for any of the following purposes:

(a) Deliberating after any judicial or quasi-judicial trial or hearing;

(b) Considering dismissal, demotion, licensing or discipline of any county employee, unless an open session is requested by the person charged or otherwise under discussion;

(c) Considering employment, promotion, compensation or performance valuation data of any county employee;

(d) Considering strategy for crime detection or prevention;

(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session;

(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to;

(g) Conferring with county legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation;

(h) Consideration of requests for confidential written advice from the Ethics Code Administrator.

(4) Neither the County Board or any committee, board or commission may convene in closed session and, thereafter, reconvene in open session within 12 hours after completion of the closed session unless public notice of such subsequent open session was given at the same time and in the same manner as the public notice of the

meeting convened prior to the closed session. Notices of meetings shall be given as provided by law and, whenever feasible, the County Administrator shall post notices of meetings in the lobby of the Courthouse.

(5) The election of County Board Chairperson and County Board Vice Chairpersons shall be by secret ballot. No other secret ballot may be utilized to determine any election or other decision of county government.

(6) No member of the County Board shall be excluded from any closed session of the County Board or any standing committee of the Board; however, no person attending a closed session shall divulge any information pertaining to such closed session without specific authorization to do so.

(7) The minutes, records, proceedings and papers of a closed session shall be privileged and shall not be made available to the public unless authorized by the County Board, committee, board or commission involved until such time as the purpose necessitating such closed session no longer exists.

3.09 AMENDMENTS TO RULES. Amendments to these rules of order may be made by a two-thirds vote of the members attending the board meeting. Proposed amendments shall be introduced at a session of the Board and laid over until the next regular session before action is taken. The rule pertaining to amendments may be suspended only upon unanimous consent of the board members attending such meeting. Notwithstanding the foregoing, s. 3.01(1) & (2) may be amended upon majority vote at any regular meeting without necessity of laying such amendment over until the next regular session or suspension of the rules. Notwithstanding the foregoing, any section hereof may be amended at the County Board's organizational meeting upon majority vote without necessity of laying such amendment over until the next regular session or suspension of the rules. For purposes of the organizational meeting, prior rules of the Board shall be considered to be in effect, insofar as applicable, for the purposes of conducting the organizational meeting.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Mr. Molinaro asked for any amendments to Ordinance No. 2012-01. There being none, Mr. Buchanan moved for the adoption of Ordinance No. 2012-01. Seconded and carried.

The floor was open for public comment. Veterans Service Officer Yvonne Duesterhoeft spoke on the need for volunteer van drivers and upcoming veteran celebrations. Ann Jenswold, President of AFSCME Local 655 (Highway), welcomed the new County Board.

Mr. Schultz present.

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
APRIL 1, 2012

Available Cash on Hand		
March 1, 2012	$1,684,537.97	
March Receipts	3,227,122.69	
Total Cash		$ 4,911,660.66
Disbursements		
General - March 2012	3,151,665.99	
Payroll - March 2012	1,145,094.13	
Total Disbursements		4,296,760.12
Total Available Cash		$ 614,900.54
Cash on Hand (in banks) April 1, 2012	$1,021,703.86	
Less Outstanding Checks	406,803.32	
Total Available Cash		$ 614,900.54
AIM Government & Agency Portfolio		3,991,279.07
Local Govt. Invest. Pool - General		24,639,023.09
Institutional Capital Management		15,904,843.35
Local Government Investment Pool - Clerk of Courts		25,867.32
Local Government Investment Pool – Farmland Preservation		252,134.68
Local Government Investment Pool - Parks/Liddle		112,233.57
		$44,925,381.08
2012 Interest - Super N.O.W. Acct.		$ 899.07
2012 Interest - L.G.I.P. - General Funds		6,567.21
2012 Interest - ICM		54,883.05
2012 Interest - AIM		200.24
2012 Interest - L.G.I.P. - Parks/Carol Liddle Fund		39.45
2012 Interest - L.G.I.P. - Farmland Preservation		88.61
2012 Interest - L.G.I.P. - Clerk of Courts		9.09
Total 2012 Interest		$ 62,686.72

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

Human Resources Director Terri Palm-Kostroski recognized the following retirees: Linda Meyer, Public Health Nurse, 19 years 1 month; Phyllis Vehlow, Veterans Benefits Specialist, 19 years 7 months; and Hope Gudgeon, Court Clerk, 28 years 5 months.

County Board Chair Molinaro announced a Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on April 19, 2012, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

County Clerk Frank informed the Board on the County Board Chair's letter dated March 20, 2012, appointing Dennis Heling, Economic Development Director, to the City of Waterloo's Tax Incremental District No. 3.

The communication and notice were received and placed on file.

Presiding Judge Randy Koschnick, County Administrator Gary Petre, Economic Development Consortium Director Dennis Heling and Finance Director David Ehlinger presented

annual reports. The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(12).

Mr. Nass read the following report:

REPORT
TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on March 15, 2012, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS
R3571A-12 and R3572A-12

DATED THIS TWENTY-SIXTH DAY OF MARCH 2012
Donald Reese, Secretary

THE PRIOR MONTH'S AMENDMENTS, R3559T-12, R3560T-12, R3564A-12, R3565A-12, R3566A-12, R3567A-12, R3568A-12, R3569A-12 and R3570A-12, ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).

Mr. Nass moved that the Planning & Zoning Committee report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2012-02.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions R3571A-12 and R3572A-12 were referred to the Jefferson County Planning and Zoning Committee for public hearing on March 15, 2012, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-2, AGRICULTURAL
AND RURAL BUSINESS

Rezone PIN 014-0614-2141-001 (6 acres) at N3485 STH 89 in the Town of Jefferson to become the future home of the Humane Society of Jefferson County. The operation shall be conducted per plan and narrative on file in Zoning. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3571A-12 – Lisa Patefield, Humane Society of Jefferson County/High Pointe Properties, LLC, current owner)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone to create a two-acre rural residential zone around the existing home at W4316 Spruce Drive, Town of Watertown, on PIN 032-0815-3234-000 (24.75 acres). This approval is conditioned upon receipt and recording of a final certified survey map including extra-territorial plat review, if necessary. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3572A-12 – Jon Gehler)

Mr. Nass moved that Ordinance No. 2012-02 be adopted. Seconded and carried with Mr. Kannard abstaining due to possible conflict of interest.

Mr. Tietz read Resolution No. 2012-01.

WHEREAS, the Wisconsin Community Development Block Grant Program, now administered by the Wisconsin Department of Administration, provided funds used to capitalize the Jefferson County Revolving Loan Fund Program (CDBG-RLF), and

WHEREAS, Jefferson County now has funds available in its CDBG-RLF Program as a result of repayments received under various prior CDBG projects, and

WHEREAS, Jim's Cheese, LLC located at 410 Portland Road, City of Waterloo, has made application for assistance in purchasing approximately $149,000.00 of equipment to expand its waxed cheese output capacity, and

WHEREAS, Jim's Cheese, LLC has represented it will be able to create jobs if it adds the new equipment, and

WHEREAS, the Revolving Loan Committee recommends approving the application of Jim's Cheese, LLC for a loan not to exceed $60,000.00, at a 4% annual interest rate, payable monthly over a period of five (5) years, on condition that Jim's Cheese, LLC creates and maintains a minimum of six (6) full-time jobs with benefits equal to those provided to its other full-time employees, and

WHEREAS, approval of the use of the revolving loan funds for this business loan will enhance and assist the business in creating and retaining jobs, encourage the leverage of new private investment into Jefferson County, perpetuate a positive and pro-active business climate for expanding existing businesses and promote a diverse mix of employment opportunities thereby minimizing seasonal or cyclical employment fluctuations,

NOW, THEREFORE, BE IT RESOLVED that Jim's Cheese, LLC is authorized to receive an RLF loan of up to $60,000.00 for assistance to purchase equipment on the terms described above.

BE IT FURTHER RESOLVED that the Economic Development Director shall administer the loan.

Fiscal Note: This fund comes from existing Jefferson County CDBG

Revolving Loan Fund Program. No county tax levy funds are used for these loans.

Mr. Tietz moved that Resolution No. 2012-01 be adopted. Seconded and carried.

Ms. Rinard read Resolution No. 2012-02.

WHEREAS, the Timothy R. and Carol Ann Hunn Trust has offered to donate an agricultural conservation easement on 145 acres, Town of Aztalan, Jefferson County, Wisconsin, to Jefferson County as part of the County's Farmland Conservation Easement Program, and

WHEREAS, the offer has been reviewed by the Jefferson County Farmland Conservation Easement Commission, which recommends acceptance of said offer,

NOW, THEREFORE, BE IT RESOLVED that the County Clerk is authorized to execute such documents as may be necessary to accept the grant of an agricultural conservation easement from the Timothy R. and Carol Ann Hunn Trust for the property more particularly described as Parcel Identification Numbers 002-0714-2421-000, 002-0714-2412-000, 002-0714-2424-000, 002-0714-2413-000 and 002-0714-2414-000.

BE IT FURTHER RESOLVED that Jefferson County expresses its gratitude to the Hunns for making this donation.

Fiscal Note: No direct fiscal impact. Land and Water Conservation staff will need to prepare a baseline study and monitor the use of the land in the future.

Ms. Rinard moved that Resolution No. 2012-02 be adopted. Seconded and carried.

Mr. Reese presented Resolution No. 2012-03.

WHEREAS, the County Board adopted a Weapon Policy (Resolution 2011-58) and a Grounds Use Policy (Resolution 2011-59) in October, 2011, and

WHEREAS, experience applying said policies has indicated a need to refine the definition of "weapon" and prohibit in both policies bringing metal, wood or similar objects used to support signs into buildings as said objects may be used as weapons, and

WHEREAS, the Sheriff's Office staff and the Infrastructure Committee recommend amending the two policies previously adopted as shown:

JEFFERSON COUNTY WEAPON POLICY

II. Definitions

G. "Weapon" includes, without limitation, any firearm (including a handgun), air guns, an electric weapon (as defined in Section 941.295(1c)(a) Wisconsin Statutes), a knife, including a box cutter or other sharp object, ~~(except a pocket knife with a blade less than 2.5 inches)~~, a switchblade (as defined in Section 941.24(1) Wisconsin Statutes), a billy club, oleoresin capsicum

(OC) spray devices (also known as pepper spray or pepper mace), metallic knuckles, nunchaku, shuriken, cestus, manriki-gusari, ammunition, explosives, batons or similar wood, metal or rigid objects like sign standards, or any device designed or ~~used~~ capable of use as a weapon and capable of producing great bodily harm or death.

GROUNDS USE POLICY

(16) No signs, emblems, banners, pennants, etc. may be affixed to any building surfaces, steps, walls or light fixtures. Wood, metal or rigid objects used as sign standards will not be permitted inside the building.

NOW, THEREFORE, BE IT RESOLVED that the two previously adopted policies shall be and are hereby amended as set forth above.

Fiscal Note: No fiscal impact.

Mr. Reese moved that Resolution No. 2012-03 be adopted. Seconded.

Mr. Mode moved to refer Resolution No. 2012-03 back to committee. Seconded and carried: Ayes 28, Noes 1 (Reese), Absent 1 (Schroeder).

Mr. Babcock read Resolution No. 2012-04.

WHEREAS, the County of Jefferson, Wisconsin, applied for and received a federal grant to help fund the update of the Jefferson County Hazard Mitigation Plan consistent with the Disaster Mitigation Act of 2000, and

WHEREAS, it is desirable to involve citizens and local units of government in the preparation, review, and adoption of the plan update.

NOW, THEREFORE, BE IT RESOLVED the Jefferson County Board of Supervisors officially adopts the proposed Citizen Participation Plan for the Jefferson County Hazard Mitigation Plan 5-Year Update.

Fiscal Note: No tax levy funds will be used in conjunction with this grant.

Mr. Babcock moved that Resolution No. 2012-04 be adopted. Seconded and carried.

Mr. Babcock read Resolution No. 2012-05.

WHEREAS, each year Congress and the President of the United States designate May 15th as Peace Officers' Memorial Day and the week containing May 15th as National Police Week, and

WHEREAS, the members of the law enforcement agencies of Jefferson County play an essential role in safeguarding the rights and freedoms of the citizens of Jefferson County, and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law

enforcement officers, and that members of our law enforcement agencies recognize their duty to serve the people by safeguarding life and property, by protecting citizens against violence and disorder, and by protecting the innocent against deception and the weak against oppression, and

WHEREAS, the Jefferson County Board calls upon all citizens of Jefferson County and upon all patriotic, civic and educational organizations to observe the week of May 13-19, 2012, as National Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens, and

WHEREAS, the men and women of our law enforcement community unceasingly provide a vital public service, and

WHEREAS, the Board calls upon all citizens of Jefferson County to observe Thursday, May 17, 2012, as Jefferson County's Peace Officers' Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty; and let us recognize and pay respect to the survivors of our fallen heroes.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board proclaims May 17th Law Enforcement Memorial Day in Jefferson County.

Mr. Babcock moved for the adoption of Resolution No. 2012-05. Seconded and carried.

County Administrator Gary R. Petre read the following:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individuals to the Land Information Council:

Steve Nass, Lake Mills, Wisconsin, for a two year term ending April 2014.
Jim Morrow, County Surveyor, for an indeterminate term.

Mr. Buchanan moved that the appointments be confirmed. Seconded and carried.

Supplemental information presented at the April 17, 2012, Jefferson County Board meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:40 p.m.

JEFFERSON COUNTY BOARD MINUTES
MONDAY, MAY 7, 2012, 7:00 P.M.

Mr. John Molinaro presiding.

Mr. Kutz led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll, all members being present except Mr. Kuhlman and Mr. Babcock who gave prior notice of their inability to attend.

District 1..... Richard C. Jones	District 2..... Mike Kelly
District 3..... Greg David	District 4..... Augie Tietz
District 5..... Jim Braughler	District 6..... Ron Buchanan
District 7..... Dwayne C. Morris	District 8..... Rick L. Kuhlman
District 9..... Amy Rinard	District 10..... Al C. Counsell
District 11..... Donald Reese	District 12.... Gregory M. Torres
District 13..... Ed Morse	District 14..... Pamela Rogers
District 15..... Steven J. Nass	District 16..... John Molinaro
District 17..... Russell Kutz	District 18.. Jennifer Hanneman
District 19..... Jim Schroeder	District 20..... Jim Mode
District 21..... John C. Kannard	District 22..... Blane Poulson
District 23..... George Jaeckel	District 24..... Sarah Bregant
District 25..... Matthew Foelker	District 26..... Carlton Zentner
District 27..... Glen D. Borland	District 28..... Dick Schultz
District 29..... Paul Babcock	District 30..... Walt Christensen

County Administrator Gary Petre certified compliance with the Open Meetings Law.

There were no changes to the agenda.

Mr. Mode moved that the minutes of the April 17, 2012, meeting be approved as corrected and printed. Seconded and carried.

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
MAY 1, 2012

Available Cash on Hand		
April 1, 2012	$ 614,900.54	
April Receipts	5,582,502.09	
Total Cash		$ 6,197,402.63
Disbursements		
General - April 2012	$5,313,603.20	
Payroll - April 2012	1,166,506.51	
Total Disbursements		6,480,109.71
Total Available Cash		$ (282,707.08)
Cash on Hand (in banks)		
May 1, 2012	$ 633,375.50	
Less Outstanding Checks	916,082.58	
Total Available Cash		$ (282,707.08)
AIM Government & Agency Portfolio		3,991,279.07
Local Government Investment Pool - General		22,595,994.10
Institutional Capital Management		15,904,843.35

Local Government Investment Pool - Clerk of Courts	25,870.36
Local Government Investment Pool - Farmland Preservation	252,164.28
Local Government Investment Pool - Parks/Liddle	12,246.75
	$42,882,397.91

2012 Interest - Super N.O.W. Account	$ 1,009.80
2012 Interest - L.G.I.P. - General Funds	9,334.36
2012 Interest - ICM	54,883.05
2012 Interest - AIM	200.24
2012 Interest - L.G.I.P. - Parks/Carol Liddle Fund	52.63
2012 Interest - Farmland Preservation	118.21
2012 Interest - L.G.I.P. - Clerk of Courts	12.13
Total 2012 Interest	$ 65,610.42

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

County Clerk Barbara Frank presented the following communications:

1. John Molinaro, Chairman of the Jefferson County Board of Supervisors, as appointing authority for standing committees, hereby appoints the following to the various committees for 2012-2014 effective April 24, 2012:

ADMINISTRATION AND RULES/ICC COMMITTEE: (5 members - Chair, 1st & 2nd Vice Chair) Babcock, Braughler, Kuhlman, Mode, Molinaro

COMMUNITY ACTION COALITION: (1 member)
Christensen

ECONOMIC DEVELOPMENT CONSORTIUM: (3 members + *5 municipality representatives)* Counsell, Schroeder, Tietz, *Dovi, Freitag, Krueger, Wilke, Wilmet*

FAIR PARK COMMITTEE: (5 members)
Babcock, Buchanan, Foelker, Poulson, Torres

FARMLAND CONSERVATION EASEMENT COMMISSION:
(3 members + *2 public*)
Nass, Poulson, Rinard, *Burlingham (C), Hadler (S)*

FINANCE COMMITTEE: (5 members)
Braughler, Hanneman, Jones, Mode, Molinaro

HIGHWAY COMMITTEE: (5 members)
Borland, Buchanan, Counsell, Jaeckel, Poulson

HOME CONSORTIUM BOARD: (3 members + 1 alternate)
Buchanan, Kannard, Kutz, Hanneman (alternate)

HUMAN RESOURCES COMMITTEE: (5 members)
Braughler, David, Rogers, Schroeder, Schultz

INFRASTRUCTURE COMMITTEE: (5 members)
Jones, Kuhlman, Kutz, Reese, Schultz

LAND & WATER CONSERVATION COMMITTEE: (4 members - 2 members UW Extension + *Chair of Farm Service Agency*)
Bregant, Christensen, Foelker, Zentner, *Zimmerman*

LAW ENFORCEMENT /EMERGENCY MANAGEMENT COMMITTEE: (5 members)
Babcock, Jaeckel, Morris, Morse, Rogers

PARKS COMMITTEE: (5 members)
Borland, Kelly, Kuhlman, Nass, Tietz

PLANNING & ZONING COMMITTEE: (5 members – 3 unincorporated)
David, Jaeckel, Nass, Reese, Rinard

SOLID WASTE COMMITTEE/AIR QUALITY: (5 members)
David, Kannard, Reese, Torres, Zentner

UNIVERSITY EXTENSION EDUCATION COMMITTEE: (5 members)
Borland, Bregant, Foelker, Hanneman, Kelly

UTILITY TAX: (1 member)
Rinard

VETERAN'S SERVICE COMMISSION: (1 member + *4 public*)
Buchanan, *Clish, Finn, Mcpherson, Standley*

2. Letter dated April 21, 2012, from Timothy J. Freitag, Administrator for the City of Jefferson, along with the City's Resolution No. 137 expressing the opinion and position of the Common Council regarding the Jefferson County Highway Department new site and facilities selection study completed by the Barrientos Design Consulting Firm.

3. Letter from the County Board Chair dated May 7, 2012, and the Board's meeting fees and expenses report for 2011:

May 7, 2012

In tonight's packet, you have received the annual report from the Finance Department of the County Board's meeting fees and expenses for 2011. The report includes a summary of all the committee meetings attended by County Board Supervisors and citizen appointees.

The report reflects a small increase over 2011, but remains the second lowest dating back to 2003. We can attribute most, but not all the increase to the workload of the Human Resources Committee. The Committee worked very hard to respond to the changes from the State Legislature included in Act 10. They approved the guidelines necessary to renew the Law Enforcement union contract as well as spent many hours working on rewriting the Personnel Ordinance, which includes the policies and procedures for employees.

The report reflects good management by committee chairs and department heads. Numerous meetings were canceled over the course of the year, when it was determined that they were not needed and matters could be deferred to future dates. It should be noted that again last year many supervisors waived some of their meeting

fees and mileage. The County Board has demonstrated their sense of community and public service by forgoing any increase in compensation for the last ten years.

There are challenges ahead. Jefferson County always has been in the forefront of meeting the needs of our residents. I am thankful to the County Board, Administration, department heads, and our employees for all their hard work to keep Jefferson County moving forward.

John M. Molinaro
County Board Chairman

JEFFERSON COUNTY
COMMITTEE MEETING FEES/EXPENSE REPORT
FOR THE YEAR ENDED DECEMBER 31, 2011

Name	Meeting Count	Committee	Salary	Meeting Fees	*Other Expenses	Committee Total	Grand Total
BABCOCK, PAUL	11	ADMIN & RULES/ICC		605.00	70.02	675.02	
	11	COUNTY BOARD	660.00	605.00	70.56	1,335.56	
	11	LAW ENF/EM MGMT COMM		605.00	70.56	675.56	
	10	PARKS COMMITTEE		550.00	57.78	607.78	3,293.92
BORLAND, GLEN	10	COUNTY BOARD	660.00	550.00	64.98	1,274.98	
	1	EDUCATION SESSION		55.00	6.12	61.12	
	9	HIGHWAY COMMITTEE		495.00	51.12	546.12	
	1	INFRASTRUCTURE		55.00	0.00	55.00	
	5	JT MEETING HWY/INFRASTR		275.00	6.66	281.66	
	9	LAW ENF/EM MGMT COMM		495.00	57.24	552.24	
	0	MILEAGE DONATION		.00	.00	.00	
	12	PARKS COMMITTEE		660.00	77.22	737.22	
	0	PER DIEM DONATION			.00	.00	3,508.34
BRAUGHLER, JAMES	12	ADMIN & RULES/ICC		660.00	186.72	846.72	
	11	COUNTY BOARD	660.00	605.00	188.16	1,453.16	
	1	EDUCATION SESSION		55.00	12.75	67.75	
	16	FINANCE COMMITTEE		880.00	274.08	1,154.08	
	26	HUMAN RESOURCES		1,505.00	390.36	1,895.36	
	3	SEMINAR/CONVENTION		190.00	159.46	349.46	5,766.53
BUCHANAN, RONALD	12	COUNTY BOARD	660.00	660.00	188.16	1,508.16	
	1	EDUCATION SESSION		55.00	16.32	71.32	

	13	FAIR COMMITTEE		715.00	222.24	937.24	
	6	FAIR WEEK		480.00	106.56	586.56	
	13	HIGHWAY COMMITTEE		715.00	203.04	918.04	
	12	HOME CONSORTIUM		660.00	0.00	660.00	
	2	H-SEM/CONV		110.00	0.00	110.00	
	2	INFRASTRUCTURE		110.00	0.00	110.00	
	6	JT MEETING HWY/INFRASTR		330.00	17.76	347.76	
	2	SEMINAR/CONVENTION		110.00	0.00	110.00	
	10	UW EXTENSION EDUC COMM		550.00	168.96	718.96	
	1	VETERANS SERVICE COMM		55.00	17.76	72.76	6,150.80
BUROW, MIKE	11	COUNTY BOARD	660.00	605.00	47.04	1,312.04	
	9	FAIR COMMITTEE		495.00	38.88	533.88	
	5	FAIR WEEK		350.00	22.20	372.20	
	14	LAND & WATER CONSERVATION		770.00	59.64	829.64	
	2	SEMINAR/CONVENTION		135.00	109.89	244.89	
	9	UW EXTENSION EDUC COMM		495.00	38.16	533.16	3,825.81
CHRISTENSEN, WALT	12	COUNTY BOARD	660.00	660.00	160.88	1,480.88	
	2	FARMLAND PRESER STEERING		110.00	24.48	134.48	
	8	LAKE RIPLEY MGMT DIST		440.00	50.58	490.58	
	13	LAND & WATER CONSERVATION		715.00	172.50	887.50	2,993.44
DAVID, GREG	12	ADMIN & RULES/ICC		660.00	177.66	837.66	
	12	COUNTY BOARD	660.00	660.00	180.18	1,500.18	
	1	EDUCATION SESSION		55.00	12.75	67.75	
	2	FARMLAND PRESER STEERING		110.00	28.56	138.56	
	8	HOME CONSORTIUM		440.00	0.00	440.00	
	32	PLANNING & ZONING		1,760.00	475.86	2,235.86	5,220.01
DELANY, MARY	10	COUNTY BOARD	660.00	550.00	10.83	1,220.83	

	11	ECONOMIC DEVELOPMENT CONS		605.00	9.59	614.59	
	12	HUMAN RESOURCES		660.00	10.47	670.47	
	7	INFRASTRUCTURE		385.00	4.08	389.08	2,894.97
HANNEMAN, JENNIFER	11	COUNTY BOARD	660.00	605.00	23.52	1,288.52	
	13	HOME CONSORTIUM		715.00	0.00	715.00	
	9	SOLID WASTE/AIR QUALITY		495.00	39.65	534.65	2,538.17
IMRIE, VIC	11	COUNTY BOARD	660.00	605.00	117.60	1,382.60	
	9	FAIR COMMITTEE		495.00	94.50	589.50	
	4	FAIR WEEK		220.00	44.40	264.40	
	6	SOLID WASTE/AIR QUALITY		330.00	61.20	391.20	2,627.70
JAECKEL, GEORGE	12	COUNTY BOARD	660.00	660.00	57.92	1,377.92	
	12	HIGHWAY COMMITTEE		660.00	47.12	707.12	
	2	INFRASTRUCTURE		110.00	0.00	110.00	
	6	JT MEETING HWY/INFRASTR		330.00	5.00	335.00	
	12	LAW ENF/EM MGMT COMM		660.00	57.51	717.51	
	0	MILEAGE DONATION			0.00	0.00	3,247.54
JONES, RICHARD C.	0	AGING & DIS RESOURCE CENT			213.00	213.00	
	11	COUNTY BOARD	660.00	605.00	237.00	1,502.00	
	18	FINANCE COMMITTEE		990.00	387.00	1,377.00	
	12	HUMAN SERVICES		660.00	268.72	928.72	
	8	INFRASTRUCTURE		440.00	168.60	608.60	4,629.32
KUHLMAN, RICK	10	COUNTY BOARD	660.00	550.00	170.40	1,380.40	
	6	INFRASTRUCTURE		330.00	102.24	432.24	
	12	PARKS COMMITTEE		660.00	203.04	863.04	2,675.68
MODE, JIM	12	ADMIN & RULES/ICC		660.00	63.45	723.45	
	0	AGING & DIS RESOURCE			58.80	58.80	

	12	COUNTY BOARD	660.00	660.00	64.35	1,384.35	
	2	EDUCATION SESSION		110.00	79.47	189.47	
	18	FINANCE COMMITTEE		990.00	96.75	1,086.75	
	30	HUMAN SERVICES BOARD		1,650.00	1,561.08	3,211.08	
	6	SEMINAR/CONVENTION		330.00	961.43	1,291.43	7,945.33
MOLINARO, JOHN	12	ADMIN & RULES/ICC		660.00	0.00	660.00	
	12	COUNTY BOARD	6,600.00	660.00	0.00	7,260.00	
	3	COUNTY BOARD OF HEALTH		165.00	0.00	165.00	
	1	COUNTY HEALTH COMMITTEE		55.00	0.00	55.00	
	7	ECONOMIC DEVELOPMENT CONS		385.00	0.00	385.00	
	22	EDUCATION SESSION		1,210.00	168.84	1,378.84	
	10	FAIR COMMITTEE		550.00	75.00	625.00	
	9	FARMLAND CONSERV EASEMENT		495.00	0.00	495.00	
	2	FARMLAND PRESER STEERING		110.00	0.00	110.00	
	18	FINANCE COMMITTEE		990.00	0.00	990.00	
	2	HIGHWAY COMMITTEE		110.00	0.00	110.00	
	29	HUMAN RESOURCES		1,720.00	22.20	1,742.20	
	11	HUMAN SERVICES BOARD		605.00	0.00	605.00	
	4	INFRASTRUCTURE		220.00	0.00	220.00	
	9	INTER-COUNTY COORD COMM		495.00	0.00	495.00	
	6	JT MEETING HWY/INFRASTR		330.00	0.00	330.00	
	7	LAND & WATER CONSERVATION		385.00	0.00	385.00	
	1	LAND PRESERVATION WRKGRP		55.00	0.00	55.00	
	9	LAW ENF/EM MGMT COMM		495.00	0.00	495.00	
	5	MEET W/LOCAL GOVT/ASSOC		275.00	16.32	291.32	
	4	MEET WITH DEPARTMENT HEAD		220.00	0.00	220.00	
	1	MEET WITH STATE EMPLOYEE		55.00	0.00	55.00	
	1	MID-WIS FED LIB SYS BOARD		55.00	0.00	55.00	

	16	PARKS COMMITTEE		880.00	10.20	890.20	
	0	PER DIEM DONATION			0.00	0.00	
	2	PERSONNEL COMMITTEE		110.00	0.00	110.00	
	8	PLANNING & ZONING COMM		440.00	0.00	440.00	
	4	SECURITY & FACILITIES		220.00	0.00	220.00	
	3	SEMINAR/CONVENTION		215.00	7.22	222.22	
	5	SOLID WASTE/AIR QUALITY		275.00	0.00	275.00	
	1	SUSTAINABILITY TASK FORCE		55.00	0.00	55.00	
	3	UW EXTENSION EDUC COMM		165.00	0.00	165.00	
	1	VETERANS SERVICE COMM		55.00	10.20	65.20	
	2	WAUK CO VTAE DIST BOARD		110.00	75.57	185.57	19,810.55
MORRIS, DWAYNE	9	COUNTY BOARD	660.00	495.00	154.08	1,309.08	
	1	JEFFERSON CO LIBRARY CNCL		55.00	18.87	73.87	
	9	LAW ENF/EM. MGMT COMM		495.00	155.52	660.52	2,033.47
MORSE, EDWIN W.	11	COUNTY BOARD	660.00	605.00	100.73	1,365.73	
	6	COUNTY BOARD OF HEALTH		330.00	54.32	384.32	
	1	LAND & WATER CONSERVATION		55.00	9.44	64.44	
	9	UW EXTENSION EDUC COMM		495.00	81.09	576.09	2,390.57
NASS, STEVEN	11	COUNTY BOARD	660.00	605.00	141.12	1,406.12	
	1	EDUCATION SESSION		55.00	12.24	67.24	
	11	FARMLAND CONSERV EASEMENT		605.00	141.12	746.12	
	2	FQRMLAND PRESER STEERING		110.00	24.48	134.48	
	2	LAND INFORMATION COUNCIL		110.00	23.43	133.43	
	0	MILEAGE DONATION			0.00	0.00	
	14	PARKS COMMITTEE		770.00	178.92	948.92	
	0	PER DIEM DONATION			0.00	0.00	
	33	PLANNING & ZONING COMM		1,815.00	422.28	2,237.28	5,673.59

PETERSON, CRAIG A.	11	COUNTY BOARD	660.00	605.00	152.88	1,417.88	
	12	HIGHWAY COMMITTEE		660.00	150.54	810.54	
	2	H-SEM/CONV		110.00	0.00	110.00	
	14	HUMAN RESOURCES		770.00	192.66	962.66	
	2	INFRASTRUCTURE		110.00	0.00	110.00	
	6	JT MEETING HWY/INFRASTR		330.00	14.43	344.43	3,755.51
POULSON, BLANE	11	COUNTY BOARD	660.00	605.00	199.92	1,464.92	
	8	FAIR COMMITTEE		440.00	146.37	586.37	
	5	FAIR WEEK		400.00	94.35	494.35	
	10	FARMLAND CONSERV EASEMENT		550.00	179.52	729.52	
	8	HIGHWAY COMMITTEE		440.00	144.84	584.84	
	4	JT MEETING HWY/INFRASTR		220.00	0.00	220.00	4,080.00
REESE, DONALD	11	COUNTY BOARD	660.00	605.00	141.12	1,406.12	
	1	EDUCATION SESSION		55.00	12.24	67.24	
	2	FARMLAND PRESER STEERING		110.00	24.48	134.48	
	8	INFRASTRUCTURE		440.00	101.16	541.16	
	34	PLANNING & ZONING COMM		1,870.00	433.44	2,303.44	
	3	SEMINAR/CONVENTION		165.00	136.68	301.68	
	8	SOLID WASTE/AIR QUALITY		440.00	100.08	540.08	5,294.20
RINARD, AMY R.	12	COUNTY BOARD	660.00	660.00	308.88	1,628.88	
	2	EDUCATION SESSION		110.00	122.51	232.51	
	12	FARMLAND CONSERV EASEMENT		660.00	306.72	966.72	
	2	FARMLAND PRESER STEERING		110.00	48.96	158.96	
	33	PLANNING & ZONING COMM		1,815.00	844.56	2,659.56	
	1	SEMINAR/CONVENTION		80.00	51.00	131.00	5,777.63
ROGERS, PAMELA	12	COUNTY BOARD	660.00	660.00	109.40	1,429.40	
	1	EDUCATION SESSION		55.00	8.67	63.67	

	18	FINANCE COMMITTEE		990.00	164.48	1,154.48	
	12	HUMAN SERVICES BOARD		660.00	108.63	768.63	
	12	LAW ENF EM MGMT COMM		660.00	108.63	768.63	4,184.80
ROOU, JANET C.	12	COUNTY BOARD	660.00	660.00	283.14	1,603.14	
	2	EDUCATION SESSION		110.00	158.10	268.10	
	2	FARMLAND PRESER STEERING		110.00	44.88	154.88	
	11	HOME CONSORTIUM		605.00	0.00	605.00	
	4	LOWER SPRING LAKE PROJECT		220.00	10.88	230.88	
	1	MEET W/LOCAL GOVT/ASSOC		55.00	157.07	212.07	
	35	PLANNING & ZONING COMM		1,925.00	819.06	2,744.06	
	4	SEMINAR/CONVENTION		245.00	148.29	393.29	
	5	UTILITY TAX CO		275.00	279.10	554.10	6,765.52
SCHROEDER, JAMES R.	12	COUNTY BOARD	660.00	660.00	0.00	1,320.00	
	12	ECONOMIC DEVELOPMENT CONS		660.00	0.00	660.00	
	7	INFRASTRUCTURE		385.00	0.00	385.00	
	1	SEMINAR/CONVENTION		55.00	0.00	55.00	2,420.00
SCHULTZ, RICHARD R.	10	COUNTY BOARD	660.00	550.00	75.18	1,285.18	
	6	COUNTY BOARD OF HEALTH		330.00	44.73	374.73	
	13	HUMAN RESOURCES		715.00	97.23	812.23	2,472.14
TIETZ, RICHARD A.	12	COUNTY BOARD	660.00	660.00	188.16	1,508.16	
	11	ECONOMIC DEVELOPMENT CONS		605.00	186.72	791.72	
	11	HUMAN SERVICES BOARD		605.00	188.16	793.16	
	14	PARKS COMMITTEE		770.00	237.12	1,007.12	4,100.16
ZASTROW, LLOYD	11	COUNTY BOARD	660.00	605.00	211.68	1,476.68	
	1	FAIR COMMITTEE		55.00	19.98	74.98	
	15	HUMAN RESOURCES		825.00	286.74	1,111.74	

	5	SOLID WASTE/AIR QUALITY		275.00	93.42	368.42	
	8	UW EXTENSION EDUC COMM		440.00	155.96	595.96	3,627.78
ZENTNER, CARLTON	11	COUNTY BOARD	660.00	605.00	0.00	1,265.00	
	12	LAND & WATER CONSERVATION		660.00	0.00	660.00	
	0	PER DIEM DONATION			0.00	0.00	
	1	SEMINAR/CONVENTION		55.00	0.00	55.00	
	7	SOLID WASTE/AIR QUALITY		385.00	0.00	385.00	2,365.00
	1578	**County Board Members' Totals**	**25,080.00**	**87,490.00**	**19,498.44**	**132,068.44**	**132,068.44**
APPLING, JULAINE	2	JEFFERSON CO LIBRARY CNCL		110.00	34.41	144.41	144.41
BOCKMANN, HAROLD	4	TRAFFIC SAFETY COMMISSION		220.00	21.30	241.30	241.30
BRANTMEIER, BENNETT	12	SHERIFF'S CIVIL SERVICE		660.00	99.36	759.36	759.36
BURLINGHAM, MARGARET	12	FARMLAND CONSERV EASEMENT		660.00	236.43	896.43	896.43
CALKINS, STEWART	2	FARMLAND PRESERV STEERING		110.00	0.00	110.00	110.00
CARROLL, DONALD	10	ZONING/BD OF ADJ		550.00	244.35	794.35	794.35
CLISH, MICHAEL	1	VETERANS SERVICE COMM		55.00	8.33	63.33	63.33
DELZER, DONALD	4	TRAFFIC SAFETY COMMISSION		220.00	25.95	245.95	245.95
DOVI, BILL	2	FARMLAND PRESER STEERING		110.00	42.84	152.84	152.84
FINN, TIMOTHY	1	VETERANS SERVICE COMM		55.00	10.55	65.55	65.55
FROELICH, LEIGH	2	JEFFERSON CO LIBRARY CNCL		110.00	0.00	110.00	110.00
GAUGERT, WILLIAM	14	SHERIFF'S CIVIL SERVICE		770.00	101.22	871.22	871.22
GIMLER, RICHARD	2	FARMLAND PRESER STEERING		110.00	40.80	150.80	150.80
GOETSCH, PERRY	2	FARMLAND PRESER STEERING		110.00	42.84	152.84	152.84

HADLER, MARIAH	7	FARMLAND CONSERV EASEMENT	385.00	22.23	407.23	
	3	FARMLAND PRESER STEERING	165.00	17.34	182.34	589.57
HARTWICK, SUE	0	PER DIEM DONATION		0.00	0.00	0.00
HOEFT, JANET SAYRE	2	JEFFERSON CO LIBRARY CNCL	110.00	11.66	121.66	
	1	PLANNING & ZONING COMM	55.00	11.98	66.98	
	8	ZONING/BD OF ADJ	440.00	88.88	528.88	717.51
HUTCHINGS, ANNA	4	COUNTY BOARD OF HEALTH	220.00	42.60	262.60	262.60
HYNEK, PAUL	1	ZONING/BD OF ADJ	55.00	15.55	70.55	70.55
KANNENBERG, RITA	0	NUTRITION		46.86	46.86	46.86
LARSON, JEFFREY	2	FARMLAND PRESER STEERING	110.00	3.06	113.06	113.06
LARSON, JOANNE	2	LAND INFORMATION COUNCIL	110.00	17.04	127.04	127.04
LAUDENSLAGER, RODNEY	1	SHERIFF'S CIVIL SERVICE	55.00	18.87	73.87	73.87
LAWSON, VIRGENE	0	AGING & DIS RESOURCE CENT		176.40	176.40	176.40
MC KENZIE, JOHN	5	COUNTY BOARD OF HEALTH	275.00	34.32	309.32	
	1	EDUCATION SESSION	55.00	5.10	60.10	
	11	HUMAN SERVICES BOARD	605.00	74.55	679.55	
	1	SEMINAR/CONVENTION	55.00	184.26	239.26	1,288.23
MCPHERSON, BILL	1	VETERANS SERVICE COMM	55.00	16.65	71.65	71.65
MELOY, STEVE	11	SHERIFF'S CIVIL SERVICE	605.00	67.32	672.32	672.32
MORAN, MARIAN	0	AGING & DIS RESOURCE CENT		176.40	176.40	176.40
NATROP, BARBARA	0	NUTRITION		44.88	44.88	44.88
NEUPERT, JOHN	10	SHERIFF'S CIVIL SERVICE		550.00	103.80	653.80

	4	TRAFFIC SAFETY COMMISSION		220.00	52.23	272.23	926.03
POULSON, HOWARD D.	2	FARMLAND PRESER STEERING		110.00	40.80	150.80	150.80
REMMELL, AUDREY	0	NUTRITION			28.35	28.35	28.35
SANDERS, DEAN	3	JEFFERSON CO LIBRARY CNCL		165.00	25.47	190.47	190.47
SCHULTZ, JAMES	9	HUMAN SERVICES BOARD		495.00	129.15	624.15	624.15
SPANGLER, CHRISTINE	14	SHERIFF'S CIVIL SERVICE		770.00	144.60	914.60	914.60
STEPPKE, MARYANN	0	AGING & DIS RESOURCE CENT			85.20	85.20	85.20
STOFFEL, ELIZABETH	3	JEFFERSON CO LIBRARY CNCL		165.00	31.11	196.11	196.11
TORRES, GREGORY M.	11	COUNTY BOARD	577.50	605.00	141.12	1,323.62	
	1	EDUCATION SESSION		55.00	12.75	67.75	
	11	FAIR COMMITTEE		605.00	140.04	745.04	
	4	FAIR WEEK		320.00	53.28	373.28	
	8	LAND & WATER CONSERVATION		440.00	100.08	540.08	
	7	UW EXTENSION EDUC COMM		385.00	87.84	472.84	3,522.61
VANACKER, SHARON	0	AGING & DIS RESOURCE CENT			152.88	152.88	152.88
WEIS, DALE	9	ZONING/BD OF ADJ		495.00	101.42	596.42	596.42
WILLIAMS, DONALD	3	COUNTY BOARD OF HEALTH		165.00	18.90	183.90	183.90
ZIMMERMAN, SCOTT	14	LAND & WATER CONSERVATION		770.00	238.56	1,008.56	1,008.56
	244	**Non Board Members' Totals**	**577.50**	**13,520.00**	**3,671.89**	**17,769.39**	**17,769.39**
	1822	**Grand Totals**	**25,657.50**	**101,010.00**	**23,170.33**	**149,837.83**	**149,837.83**

*Other Expenses includes mileage, parking, meals and registration fees

4. A Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on May 17, 2012, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin.

The communications and notice were received and placed on file.

County Clerk Barbara A. Frank read Resolution No. 2012-06.

WHEREAS, Mike Burow has served as the County Board Supervisor for District 12 since April of 2006, and

WHEREAS, while a County Board Supervisor, Mike served on the Home Consortium, Lake Ripley Management District, Land and Water Conservation, UW Extension Education and Fair Park Committees, and

WHEREAS, it is fitting for him to be recognized by the Jefferson County Board of Supervisors for his public service, and

WHEREAS, Supervisor Burow's desire for frugality and his initiative will be missed,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 7th day of May 2012, does hereby honor Mike and wish him happiness and good health in the years ahead.

County Clerk Frank read Resolution No. 2012-07.

WHEREAS, Mary Delany has served as the County Board Supervisor for District 17 since August of 2010, and

WHEREAS, while a County Board Supervisor, Mary Delany served on the Economic Development Consortium, Human Resources and Infrastructure Committees, and

WHEREAS, it is fitting for her to be recognized by the Jefferson County Board of Supervisors for her public service, and

WHEREAS, Supervisor Delany's ability to apply her prior experience to the issues at hand for the benefit of the County will be missed,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 7th day of May 2012, does hereby honor Mary Delany and wish her happiness and good health in the years ahead.

County Clerk Frank read Resolution No. 2012-08.

WHEREAS, Vic Imrie has served as the County Board Supervisor for District 2 since April of 2002, and

WHEREAS, while a County Board Supervisor, Vic Imrie served on the Economic Development, Highway, Human Services, Solid Waste & Air Quality and Fair Park Committees, and the Zoning Board of Adjustment, and

WHEREAS, it is fitting for him to be recognized by the Jefferson County Board of Supervisors for his public service, and

WHEREAS, Supervisor Imrie's many years of service in town and county government gave him insight and a good background in rural issues which will be missed, along with his spunk,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 7th day of May 2012, does hereby honor Vic Imrie and wish him happiness and good health in the years ahead.

County Clerk Frank read Resolution No. 2012-09.

WHEREAS, Craig Peterson has served as the County Board Supervisor for District 21 since April of 2010, and

WHEREAS, while a County Board Supervisor, Craig Peterson served on the Highway and Human Resources Committees, and the Blue Spring Lake Management District Board, and

WHEREAS, it is fitting for him to be recognized by the Jefferson County Board of Supervisors for his public service, and

WHEREAS, Supervisor Peterson's passion for expenditure control will be missed,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 7th day of May 2012, does hereby honor Craig Peterson and wish him happiness and good health in the years ahead.

County Clerk Barbara Frank read Resolution No. 2012-10.

WHEREAS, Jan Roou has served as the County Board supervisor for District 20 since April of 2010, and

WHEREAS, while a County Board Supervisor, Jan Roou served on the Home Consortium Board, Lower Spring Lake Management District and Planning & Zoning Committees, and

WHEREAS, it is fitting for her to be recognized by the Jefferson County Board of Supervisors for her public service, and

WHEREAS, Supervisor Roou's diligence and interest in all phases of County government (and bread making skills) will be missed,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 7th day of May 2012, does hereby honor Jan and wish her happiness and good health in the years ahead.

County Clerk Frank read Resolution No. 2012-11.

WHEREAS, Lloyd Zastrow has served as the County Board Supervisor for District 20 since April of 2008, and

WHEREAS, while a County Board Supervisor, Lloyd served on the Human Resources, UW Extension Education, Solid Waste & Air Quality, Fair Park and Planning & Zoning Committees, and

WHEREAS, it is fitting for him to be recognized by the Jefferson County Board of Supervisors for his public service, and

WHEREAS, Supervisor Zastrow's insight, approachability, and

calm, sensitive demeanor will be missed.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 7th day of May 2012, does hereby honor Lloyd and wish him happiness and good health in the years ahead.

Mr. Buchanan moved that Resolutions 2012-06 through 2012-11 be adopted. Seconded and carried. (In attendance were Mike Burow, Mary Delany and Vic Imrie Jr.)

The floor was open for public comment. Speaking were Buck Smith, Johnson Creek, on jobs; Gary Manke, Jefferson, and City of Jefferson Mayor Dale Oppermann on the Highway facility relocation site.

Clerk of Court/Register in Probate Carla Robinson and Corporation Counsel Philip Ristow presented annual reports. District Attorney Sue Happ was not in attendance but the annual report for her department was placed on file. The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(12).

Mr. Nass read the following report:

REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County and text amendments to the Jefferson County Zoning Ordinance, filed for public hearing held on November 17, 2011, and March 15, 2012, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3548A-11, 3549A-11, R3573T-12, R3574T-12 and R3575T-12

DATED THIS 30th DAY OF APRIL 2012
Donald Reese, Secretary

THE PRIOR MONTH'S AMENDMENTS, R3571A-12 AND R3572A-12, ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD SUBJECT TO WIS. STATS. 59.69(5).

Mr. Nass moved that the Planning and Zoning Committee report be approved. Seconded and carried.

Mr. Nass presented Ordinance No. 2012-03.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions 3548A-11 and 3549A-11 were referred to the Jefferson County Planning and Zoning Committee for public hearing on November 17, 2011, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM RESIDENTIAL R-2 AND AGRICULTURAL A-1 TO A-2, AGRICULTURAL AND RURAL BUSINESS; FROM RESIDENTIAL R-2 TO A-1, AGRICULTURAL

Rezone approximately 1.6 acres of PINs 014-0514-1043-022 (1 acre) and 016-0514-1044-000 (27.845 acres) to A-2, Agricultural and Rural Business. Rezone 0.06 acre of PIN 016-0514-1043-022 (1 acre) to allow for its inclusion with adjoining A-1 zoned land. The site is at N1732 USH 12 in the Town of Koshkonong. (3548A-11 and 3549A-11 – John Ackatz/Ruth C. Poyer Trust property)

Mr. Nass moved that Ordinance No. 2012-03 be adopted as printed. Seconded and carried.

Mr. Nass presented Ordinance No. 2012-04.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions R3573T-12, R3574T-12 and R3575T-12 were referred to the Jefferson County Planning and Zoning Committee for public hearing on March 15, 2012, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County as follows:

ZONING ORDINANCE TEXT AMENDMENTS

Add in 11.02 Definitions under "Residential Accessory Uses and Buildings:" **(1)** Includes driveways, walks, gardens ... and **(2) Keeping of Chickens. Allows up to five (5) chickens (hens) to be kept on land with an existing single-family residence where the minimum following standards are met and in zoning districts where residential accessory uses are listed. (NOTE: Raising/keeping of farm animals defined separately and not included under this definition):**

a. Hens only; no roosters.
b. Does not apply to any other fowl, peafowl, guinea hens or peacocks.
c. Chickens must be kept in an enclosure at all times, and the enclosure and fencing shall meet all road setback requirements for the zoning district in which it is located, and shall be a minimum of fifteen (15) feet from any side or rear lot line. Setback shall be measured from fencing and structure.

d. **If over 100 square feet, the enclosure structure shall be required to obtain a Zoning and Land Use permit.**
e. **Maximum 200 square foot enclosure permitted.**
f. **Enclosure includes fencing and covered structure. Covered structure is also required to be within the fenced enclosure.**
g. **No slaughtering permitted.**
h. **The fenced enclosure and covered structure shall be maintained and kept in a sanitary condition, so as not to create a nuisance.** (R3573T-12 – Jefferson County)

Add in Sec. 11.04(f)7. A-2 AGRICULTURAL AND RURAL BUSINESS, Conditional Uses. **oo. Agricultural tourism.** (R3574T-12 - Jefferson County)

Add in Sec. 11.04(f)7. A-2 AGRICULTURAL AND RURAL BUSINESS. Conditional Uses. **pp. Hunt club/Game farm resort.** (R3575T-12 - Jefferson County)

Mr. Nass moved that Ordinance No. 2012-04 be adopted. Seconded and carried: Ayes 27, Noes 1 (Foelker), Absent 2 (Kuhlman, Babcock).

Mr. Tietz presented Resolution No. 2012-12.

WHEREAS, the Board adopted Resolution No. 2009-16 on April 21, 2009; Resolution No. 2009-65 on November 10, 2009; and Resolution No. 2010-91 on February 8, 2011, which authorized participation in the Community Development Block Grant – Emergency Assistance Program, and

WHEREAS, Jefferson County was notified on June 9, 2009, by letter from the Department of Commerce that Jefferson County was awarded $4 million to assist in flood recovery efforts, and

WHEREAS, $2 million was designated to be used to assist Jefferson County businesses in business flood mitigation, which may be in the form of repairing structural damage to the place of business, flood proofing, reimbursing loss of equipment or inventory, and/or documentable loss of revenue that occurred during the disaster period, and

WHEREAS, on May 18, 2010, Jefferson County was notified by letter from the Department of Commerce that Jefferson County was awarded an additional $1,349,935 to assist in flood recovery efforts, and

WHEREAS, on March 10, 2011, Jefferson County was notified by letter from the Department of Commerce that Jefferson County was awarded an additional $1,631,000 to assist in flood recovery efforts, and

WHEREAS, public hearings were held on July 15, 2009; September 29, 2009; July 7, 2010; and January 27, 2011, at which time the public was invited to learn about the CDBG program and to comment on the activities included in the CDBG applications, and

WHEREAS, on May 1, 2012, the Revolving Loan Fund Committee reviewed and recommended the application of A1 Cable Solutions, Inc. of Jefferson, Wisconsin, be approved for an amount not to exceed $30,000 to assist in relocation of the business out of the floodplain, and mitigation expenses attributed to the 2008 flooding, which will be in the form of a 0% interest forgivable loan, with 20% of the loan forgiven each year that the business owner continues to operate the business, and continuing as long as the business remains in operation, with 100% of the loan forgiven at the end of 5 years, and

WHEREAS, approval of the use of the grant funds for this forgivable business loan will enhance and assist the business in its flood recovery efforts, and

NOW, THEREFORE, BE IT RESOLVED that A1 Cable Solutions, Inc., Jefferson, Wisconsin, is authorized to receive a loan of up to $30,000 to assist its flood mitigation activities, and

BE IT FURTHER RESOLVED that the Economic Development Director shall administer the loan.

Fiscal Note: These loans are funded by grants received from Wisconsin Department of Commerce in the sum of $6,980,935. No county tax levy funds are used for these loans.

Mr. Tietz moved that Resolution No. 2012-12 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Kuhlman, Babcock).

Mr. Nass read Resolution No. 2012-13.

WHEREAS, a portion of Dorothy Carnes County Park is 115 acres settled by the Mason family in about 1850, and

WHEREAS, hidden inside the structure of the house on said land at the time of the County's purchase was a significant remainder of a cabin believed to have been built shortly after 1850, and

WHEREAS, the Parks Department has made application through the Historic Sites Preservation Commission for designation of the cabin as a historic structure, and

WHEREAS, in accordance with Ordinance No. 2007-48, the Historic Sites Preservation Commission has held a public hearing on said application, and recommends that the County Board designate the cabin as a historic structure, and

WHEREAS, the Historic Sites Preservation Commission has dispensed with the notice to the owner of the Commission's intent to present this property to County Board for approval as a historic site, as the County Board would be the recipient of such notice in any event, and as the Historic Sites Preservation Commission requests the County Board to approve designation of the Mason Farm Log Cabin as a historic structure,

NOW, THEREFORE, BE IT RESOLVED that the Board hereby designates the Mason Farm Log Cabin located in Dorothy Carnes

County Park, Jones Lane, Fort Atkinson, Wisconsin, as a "historic structure" pursuant to the provisions of Ordinance No. 2007-48.

Fiscal Note: No fiscal impact.

Mr. Nass moved that Resolution No. 2012-13 be adopted. Seconded and carried: Ayes 28, Noes 0. Absent 2 (Kuhlman, Babcock).

Mr. Borland read Resolution No. 2012-14.

WHEREAS, the Parks Committee has been designated as the responsible committee for development of policy with regard to property obtained by the County through flood mitigation programs, and

WHEREAS, such properties are commonly waterfront land that has potential use for recreation, and

WHEREAS, three flood mitigation properties located on Oxbow Bend Road in the Town of Koshkonong provide access from the road to Lake Koshkonong, and

WHEREAS, said properties have, on occasion, been used for operation and parking of motor vehicles, contrary to the desires of the neighbors, and

WHEREAS, the Parks Committee has reviewed an offer from the Bingham's Point Lagoon Association made by its president, Larry P. Skelly, to furnish and install rocks along the edge of said three properties so as to eliminate vehicular travel on the properties, but leave the properties available for people to walk on to access the lake, and

WHEREAS, the Parks Committee believes installation of a vehicle barrier on these properties will be advantageous to the maintenance of the properties as well as the neighbors' interests while allowing for recreational use of the properties at the same time, and

WHEREAS, the Committee recommends the Board accept the donation offered by the Bingham's Point Lagoon Association,

NOW, THEREFORE, BE IT RESOLVED that the County Board accept the Bingham's Point Lagoon Association's offer of labor and materials to install a vehicular barrier along the road side of N327, N345 and N355 Oxbow Bend Road which barrier shall be installed as directed by the Parks Operations Supervisor.

Fiscal Note: Other than some staff time, there is no fiscal outlay for this project.

Mr. Borland moved that Resolution No. 2012-14 be adopted. Seconded and carried.

Mr. Borland read Resolution No. 2012-15.

WHEREAS, Jefferson County is interested in developing lands for public outdoor recreation purposes as described in the application, and

WHEREAS, financial aid is required to carry out the annual snowmobile trail maintenance project, and

WHEREAS, Jefferson County has budgeted a sum sufficient to complete the project,

NOW, THEREFORE, BE IT RESOLVED that the Board authorizes Joseph W. Nehmer, Jefferson County Parks Department Director, to act on behalf of Jefferson County to:

- submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
- submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
- submit signed documents; and
- take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that Jefferson County will comply with state or federal rules for the programs to be open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources approval in writing before any change is made in the use of the project sites.

Fiscal Note: The snowmobile trail maintenance program is expected to cost $45,675 for winter 2012-13. One hundred percent (100%) of this cost is funded by the grant.

Mr. Borland moved that Resolution No. 2012-15 be adopted. Seconded and carried.

Mr. Borland read Resolution No. 2012-16.

WHEREAS, the Rock River at Jefferson County's Rock River Park is an important resource used by the public for recreation and enjoyment of natural beauty, and

WHEREAS, Jefferson County is qualified to carry out the responsibilities of the river shoreline protection project described in the state grant application, and

WHEREAS, the Board declares its intent to conduct the river protection project described in the grant application,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Parks Department request funds and assistance available from the Wisconsin Department of Natural Resources under the River Protection Grant Program, and

BE IT FURTHER RESOLVED that the Board hereby authorizes Joe Nehmer, Jefferson County Parks Department Director, to act on behalf of Jefferson County to:

- submit an application to the State of Wisconsin for financial aid for river protection purposes;
- sign documents; and
- take necessary action to undertake, direct, and complete an approved river protection grant project.

BE IT FURTHER RESOLVED that the Jefferson County Parks Department will meet the obligations of the river protection grant

project, including timely publication of the results, and meet the financial obligations under this grant including the prompt payment of its 25% commitment to project costs.

Fiscal Note: The estimated cost for this shoreline protection project is $26,760. The County's 25% share will be in kind services and/or paid from existing budget funds.

Mr. Borland moved that Resolution No. 2012-16 be adopted. Seconded.

Mr. Zentner moved to amend Resolution No. 2012-16 as follows: If Jefferson County is not awarded the River Protection Grant, the project will not go forward. Seconded and failed: Ayes 13, Noes 15 (Jones, David, Tietz, Braughler, Buchanan, Rinard, Morse, Rogers, Nass, Hanneman, Mode, Bregant, Borland, Schultz, Christensen), Absent 2 (Kuhlman, Babcock).

Resolution No. 2012-16 was adopted: Ayes 26, Noes 2 (Poulson, Zentner), Absent 2 (Kuhlman, Babcock).

Mr. Schultz read Resolution No. 2012-17.

WHEREAS, consideration of improvement or replacement of the obsolete Highway Department main facility has been ongoing for several years, and

WHEREAS, over the years, several studies of various alternatives have been done involving significant cost, and

WHEREAS, current low interest rates and an advantageous bidding environment make it an opportune time to move forward with the needed construction, whether at the current location or a new site, and

WHEREAS, establishing a decision making procedure to resolve the site issue expeditiously is desirable to take advantage of the current economic environment,

NOW, THEREFORE, BE IT RESOLVED that should the site issue remain undecided at the end of the June Board meeting:

1) The site issue will be placed on the July Board agenda for a full debate of all options.

2) At the end of the debate, a ballot shall be prepared listing the 5 most recently reviewed sites (A - Junction Road, B - Puerner Street, C - County Farm, E - Briggs and Stratton, F - Schweiger) and any other alternatives board members wish to add to the ballot.

3) Board members shall vote for one site. Ballots must be signed. The site receiving the fewest votes shall be deleted from the ballot, and the process shall be repeated until only two sites remain. Ties for removal from the ballot shall be decided by a vote between those two sites only.

4) The two remaining sites shall be the subject of a debate and vote by signed ballot at the August Board meeting, with the site obtaining the most votes being selected.

Fiscal Note: No fiscal impact.

Mr. Schultz moved that the rules be suspended for the County Board Chair to refer Resolution No. 2012-17 to an appropriate committee [Board Rule 3.03(8)]. Seconded and failed after not receiving 2/3 vote of board members in attendance: Ayes 15, Noes 13 (Kelly, David, Morris, Rinard, Nass, Molinaro, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Christensen), Absent 2 (Kuhlman, Babcock).

Chair Molinaro referred Resolution No. 2012-17 to the Infrastructure Committee.

Mr. Zentner read Resolution No. 2012-18.

WHEREAS, Jefferson County has no current policy for "naming rights" or other formal basis for deciding what sort of commemorative signs or plaques should be placed on county property or new construction, and

WHEREAS, it is desirable to establish such a policy to avoid the appearance of favoritism or complaints about the expenditure of public funds for such purposes,

NOW, THEREFORE, BE IT RESOLVED that after the effective date of this resolution, durable, permanent signs or plaques of ceramic, stone, metal, plastic or other material bearing the name of past or current county employees or officials shall not be placed on any county owned building, vehicle or land.

BE IT FURTHER RESOLVED that the County Board may authorize the placement of a plaque or commemorative sign noting the contribution by or on behalf of a particular person of 90% or more of the cost of the improvement upon which the sign or plaque would be located.

Fiscal Note: There is no direct fiscal cost related to this resolution.

Chair Molinaro referred Resolution No. 2012-18 to the Infrastructure Committee.

County Administrator Gary Petre read the following appointments:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 33.28 and 59.18 of the Wisconsin Statutes, I do hereby request the County Board's confirmation of the following appointments:

a. Sarah Bregant, Whitewater, Wisconsin, to the Blue Spring Lake Management District for a two-year term ending April 2014.
b. Sarah Bregant, Whitewater, Wisconsin, to the Lower Spring Lake Protection and Rehabilitation District for a two-year term ending April 2014.

Mr. Buchanan moved that the appointments be confirmed. Seconded and carried.

Chair Molinaro read the following appointments:

a. Al Counsell, Sullivan, Wisconsin, to the Economic Development Consortium for a two-year term ending April 2014.
b. Jim Schroeder, Jefferson, Wisconsin, to the Economic Development Consortium for a two-year term ending April 2014.
c. Augie Tietz, Watertown, Wisconsin, to the Economic Development Consortium for a two-year term ending April 2014.

Mr. Buchanan moved that the appointments be confirmed. Seconded and carried.

Supplemental information presented at the May 7, 2012, Jefferson County Board meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:03 p.m.

JEFFERSON COUNTY BOARD MINUTES
TUESDAY, JUNE 12, 2012, 7:00 P.M.

Mr. John Molinaro presiding.

Mr. Torres led Pledge of Allegiance.

A moment of silence was observed.

County Clerk Barbara A. Frank called the roll. Supervisor Kuhlman gave prior notice of his inability to attend.

District 1..... Richard C. Jones	District 2..... Mike Kelly
District 3..... Greg David	District 4..... Augie Tietz
District 5..... Jim Braughler	District 6..... Ron Buchanan
District 7..... Dwayne C. Morris	District 8..... Rick L. Kuhlman
District 9..... Amy Rinard	District 10..... Al C. Counsell
District 11..... Donald Reese	District 12.... Gregory M. Torres
District 13..... Ed Morse	District 14..... Pamela Rogers
District 15..... Steven J. Nass	District 16..... John Molinaro
District 17..... Russell Kutz	District 18.. Jennifer Hanneman
District 19..... Jim Schroeder	District 20..... Jim Mode
District 21..... John C. Kannard	District 22..... Blane Poulson
District 23..... George Jaeckel	District 24..... Sarah Bregant
District 25..... Matthew Foelker	District 26..... Carlton Zentner
District 27..... Glen D. Borland	District 28..... Dick Schultz
District 29..... Paul Babcock	District 30..... Walt Christensen

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved as printed with the exception of deleting the presentation of the 2011 Comprehensive Annual Financial Report by Clifton Larson Allen LLP, which will be presented at the July 10 County Board meeting.

Mr. Mode moved that the minutes of the May 7, 2012, meeting be approved as corrected and printed. Seconded and carried.

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
JUNE 1, 2012

Available Cash on Hand		
May 1, 2012	$ (282,707.08)	
May Receipts	6,094,736.91	
Total Cash		$5,812,029.83
Disbursements		
General - May 2012	$4,050,293.97	
Payroll - May 2012	1,789,479.61	
Total Disbursements		5,839,773.58
Total Available Cash		$ (27,743.75)
Cash on Hand (in bank)		
June 1, 2012	$ 675,062.08	
Less Outstanding Checks	702,805.83	
Total Available Cash		$ (27,743.75)

AIM Government & Agency Portfolio	$ 3,991,347.17
Local Govt. Invest. Pool - General	19,654,118.23
Institutional Capital Management	15,958,757.24
Local Government Investment Pool - Clerk of Courts	25,873.67
Local Government Investment Pool – Farmland Preservation	252,196.50
Local Government Investment Pool - Parks/Liddle Fund	112,261.09
	$39,994,553.90

2012 Interest - Super N.O.W. Acct.	$ 1,088.51
2012 Interest - L.G.I.P. - General Funds	11,986.57
2012 Interest - ICM	110,834.18
2012 Interest - AIM	334.83
2012 Interest - L.G.I.P. - Parks/Carol Liddle Fund	66.97
2012 Interest - L.G.I.P. - Farmland Preservation	150.43
2012 Interest - L.G.I.P. - Clerk of Courts	15.44
Total 2012 Interest	$ 124,476.93

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

Mr. Molinaro presented the following communications:

1. Memo dated June 7, 2012, from County Administrator Gary Petre on the appointment of David Diestler as Fair Park Director.

2. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on June 21, 2012, at 7 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin.

The communication and notice were received and placed on file.

The floor was opened for public comment. Speaking on the Highway Department facility/site were Mike Burow, Town of Aztalan; Marian Speerless, Town of Concord; Buck Smith, Johnson Creek; Kimberly Miller, Town of Concord; Scott Zimmerman, Town of Milford; Karolyn Broehm, Fort Atkinson; Barbara McGann, Town of Sumner, Jill Schlitter, Town of Sumner; Weenonah Brattset, Town of Palmyra, Sue Marx, Town of Jefferson; and Beth Gehred, Fort Atkinson.

Gail Scott, Director/Health Officer; Kathi Cauley, Human Services Director; Amy Venables O'Neil, People Against Domestic & Sexual Abuse (PADA) Executive Director; Yvonne Duesterhoeft, Veterans Service Officer; and Sue Happ, District Attorney, presented their department's/council's annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(12).

Mr. Nass read the following report:

REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on May 17, 2012, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS
R3577A-12, R3578A-12, R3579A-12, R3580A-12, R3581A-12, R3582A-12 and R3583A-12

DATED THIS FOURTH DAY OF JUNE 2012
Donald Reese, Secretary

THE PRIOR MONTH'S AMENDMENTS, 3548A-11, 3549A-11, R3573T-12, R3574T-12, R3575T-12, ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).

Mr. Nass moved that the report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2012-05.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions R3577A-12, R3578A-12, R3579A-12, R3580A-12, R3581A-12, R3582A-12 and R3583A-12 were referred to the Jefferson County Planning and Zoning Committee for public hearing on May 17, 2012, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone one acre of PIN 002-0714-2521-000 (41.6 acres) for a building site on Biederman Road in the Town of Aztalan. Rezoning of this lot is conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the property, including extraterritorial plat review if necessary. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3577A-12 – Victor Perschke Trust, c/o Caroline Perschke)

Rezone to create two, five-acre lots with existing homes at N5115 and N5063 Probst Lane in the Town of Farmington. The sites are on PINs 008-0715-3324-000 (40.13 acres) and 008-0715-3331-000

(45.662 acres) respectively. Rezoning is conditioned upon approval and recording of the final certified survey map for the lots; rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3578A-12 – Jordan Loeb/Leonard & Karen Loeb Trust)

Create a 4-acre rural residential building site on Star School Road in the Town of Koshkonong from part of PINs 016-0514-2142-000 (40 acres) and 016-0514-2131-000 (40 acres). This nullifies Petition 2651A-03, a previously approved 2-acre lot at this location. Rezoning is conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage system, and upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3579A-12 – Robert & Jane McIntyre Trust)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL AND N, NATURAL RESOURCE

Rezone to create a 2-acre building site and a 20-acre Natural Resource zone adjacent to it from part of PINs 016-0514-2131-000 (40 acres) and 016-0514-2134-000 (38.723 acres). The sites are in the Town of Koshkonong, on McIntyre Road; this nullifies Petitions 2808A-04 and 2809A-04, a previously approved 4-acre building site and an 18-acre Natural Resource zone at this location. Conditions of approval call for road access approval by the Town, receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and approval and recording of a final certified survey map for the lots, including extraterritorial plat review if necessary. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3580A-12 and R3581A-12 – Robert & Jane McIntyre Trust)

FROM AGRICULTURAL A-1 TO N, NATURAL RESOURCE

Create an approximate 7-acre Natural Resource zone from part of PIN 026-0616-0843-000 (20.157 acres) in the Town of Sullivan on Froelich Road. This action is conditioned upon road access approval by the Town and upon approval and recording of a final certified survey map for the lot. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3582A-12 – Tad Van Valin, et al.)

FROM AGRICULTURAL A-1 TO A-2, AGRIBUSINESS

Rezone PINs 024-0516-3323-000 (40 acres) and 024-0516-3324-000 (39.56 acres) to allow for agricultural tourism. The property is at N301 CTH H in the Town of Palmyra. (R3583A-12 – Rushing Waters Trout Farm Holdings, LLC)

Mr. Nass moved that Ordinance No. 2012-05 be adopted as printed. Seconded and carried.

Mr. Buchanan read Resolution No. 2012-19.

WHEREAS, several County Board committees have been involved, with the assistance of consultants, in looking for a location of a new Highway Department main facility, and

WHEREAS, multiple sites including the current location of the Highway Department main facility have been considered, and

WHEREAS, two previous studies by consulting architectural and engineering firms (Short, Elliott, Hendrickson, Inc. and Barrientos Design & Consulting, Inc.) have recommended a new location for the Highway Department's main facility, and

WHEREAS, two additional studies by a third architectural and engineering firm (Bray Architects) have again recommended that the main Highway Department facility be relocated from its present location and that either one of two new sites (Site A or C) be selected for a new location, with preference being given to the site that is most cost effective to the County, and

WHEREAS, Bray Architects latest study dated May 30, 2012, estimates the cost (high range) of building on Site A to be $19.376M and on Site C to be $14.486M, and

WHEREAS, the current economic climate affecting architects, engineers, builders and the taxpayers may offer the opportunity to economically meet the essential needs of the Highway Department at a new location, and

WHEREAS, the Highway and Infrastructure Committees agree that the County has expended an extensive amount of County Board and staff time and money in examining potential locations for a new Highway Department main facility, and

WHEREAS, this project needs to continue to move forward in order to take advantage of favorable construction cost and bond financing rates.

NOW, THEREFORE, BE IT RESOLVED that County owned land (Site C) as identified in the Bray Architects Report dated May 30, 2012, is the approved location for a new Highway Department main facility, as recommended by the Highway and Infrastructure Committees.

Fiscal Note: Adoption of this resolution will not result in any additional cost to the County as it only establishes the location for the County's new Highway Department main facility. The Highway Department's budget includes approximately $532,200 in remaining funds for facility design expenses as estimated by one of the County's architectural consultants. It is also estimated that an additional $221,400 will be needed for preparation of bid documents; managing the bid process; construction administration; optional Green design and LEED certification; and the replenishment of funds

expended for the Lake Mills satellite facility land purchase and building design. Therefore the total remaining cost for this project's architectural and engineering work is estimated at this time to be $753,600.

Mr. Buchanan moved that Resolution No. 2012-19 be adopted. Seconded.

Mr. Christensen moved to postpone Resolution No. 2012-19 to a date certain--June 12, 2012, after the Land & Water Conservation Committee resolution (Resolution No. 2012-23). Seconded and carried: Ayes 16, Noes 13 (Jones, Tietz, Reese, Torres, Morse, Rogers, Molinaro, Kutz, Mode, Poulson, Borland, Schultz, Babcock), Absent 1 (Kuhlman).

Mr. Braughler presented Ordinance No. 2012-06.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

The Civil Service Ordinance (Ordinance No. 2010-21) is hereby repealed and recreated as follows to incorporate the ability to hire external (not currently Jefferson County employees) candidates for the Chief Deputy position:

SECTION 1. PURPOSE. This ordinance is intended to bring qualified persons into county law enforcement work by a system of competitive examinations and to ensure continuity in county law enforcement work by virtue of a permanent appointment as deputy sheriff under a civil service ordinance as set forth in sec. 59.26(8) and Chapter 63, Wisconsin Statutes.

SECTION 2. COMMISSION.

A. There is hereby established a County Civil Service Commission with the duties, functions and authority set forth in sec. 59.26 and Chapter 63 of the Wisconsin Statutes.

B. Such Commission shall consist of five (5) members, all of whom shall be legal residents of Jefferson County. Appointments shall be made on the basis of recognized and demonstrated interest in, and knowledge of the problems of civil service. No person holding any elected or appointed public position or office of any sort in Jefferson County government shall be appointed thereon.

C. The Jefferson County Administrator shall appoint members of the Commission, subject to confirmation by the County Board. The office of a commissioner shall be deemed vacant upon the happening of any of the following events:

1. Death of the incumbent.
2. Resignation of the incumbent in writing.
3. Removal of the incumbent by the County Board.
4. Ceasing to be a resident of Jefferson County.

D. In the month of December of each year immediately preceding

the expiration of the term of office of any such commissioner, the County Administrator shall appoint one member of such Commission to hold office for the term of five (5) years from the first day of January next succeeding the appointment and until a successor is elected and is qualified. Appointment to vacant positions shall be for the remainder of the original term.

E. Each member of the Commission shall take and file the official oath.

F. Each member of the Commission shall receive such compensation as the County Board shall determine.

G. The Commission shall organize and elect a chairperson whose term of office shall be one (1) year and shall elect a secretary whose term of office shall be one (1) year. Such chairperson and secretary shall serve until election of a successor. The secretary shall cause the minutes of the proceedings of the Commission to be preserved in a proper record book.

H. Nothing herein shall be construed as to affect the appointment or terms of the present commissioners.

SECTION 3. DUTIES OF THE COMMISSION. It shall be the duty of the Commission:

A. To prepare and publish such rules and regulations to carry out the provisions of this ordinance as may be necessary to secure the best law enforcement service for the County.

B. To receive applications and conduct examinations of applicants for positions in the Sheriff's Office of Jefferson County with such frequency as may be necessary to maintain an eligibility list sufficient to meet the needs of the Sheriff's Office.

SECTION 4. RECRUITMENT.

A. The following classifications are created within the Jefferson County Sheriff's Office: Chief Deputy, Captain, Sergeant, Detective, and Deputy Sheriff.

B. In addition to requirements under Section 6, Promotions, no person shall be eligible to apply for or be appointed to the positions covered by this ordinance after November 1, 2010, unless:

1. The applicant is a citizen of the United States.

2. The applicant has a minimum of sixty (60) college credits or has three (3) years experience as a paid full-time law enforcement officer (civilian or military).

3. Persons employed in the classifications subject to this ordinance shall meet the training standards set by the Department of Justice, Wisconsin Law Enforcement Standards Training Board as a Wisconsin Certified Law Enforcement officer within 12 months of employment.

4. The applicant is at least eighteen (18) years of age.

5. There is no specific measurement set for height and weight

relationships. They shall be in proportion and shall be considered by the medical examiners in determining the applicant's physical fitness for the position. In addition, all new hire Deputy Sheriff applicants shall be required to pass a physical agility test.

6. The applicant shall not have been convicted at any time or any place of a felony, unless the judgment or conviction has been reversed or a complete pardon has been granted.
7. Visual acuity must be corrected to 20/20.
8. The applicant must possess a valid Wisconsin driver's license at the time of appointment.

C. Deputy Sheriff positions. Notice of the date, time and place for conducting written examinations and notice as to the open Deputy Sheriff positions, the necessary qualifications and where applications may be filed shall be published in the County's official newspaper. Such notice shall also be given to schools within this state which confer police science degrees as well as law enforcement websites designed for advertising openings/hiring processes for law enforcement personnel, such as the Department of Justice's WILENET website.

D. Detective. At least fourteen (14) days prior to the commencement of the examination process, the Sheriff shall post a notice on the bulletin board, which notice shall identify the opening and classification, along with the salary range. Such notice shall contain the names of those persons within the Sheriff's Office eligible to write the examination. Eligible sworn staff intending to participate in the examination process shall so indicate in writing by placing their signatures next to their names on the eligibility list.

E. Supervisory positions of Sergeant and Captain. At least fourteen (14) days prior to the commencement of the examination process, the Sheriff shall post a notice on the bulletin board, which notice shall identify the supervisory and/or administrative opening and classification, along with the salary range. Such notice shall contain the names of those persons within the Sheriff's Office eligible to write the examination. Eligible sworn staff intending to participate in the examination process shall so indicate in writing by placing their signatures next to their names on the eligibility list.

F. Chief Deputy Position. In addition to meeting the posting requirements for other supervisory positions, at least thirty (30) days prior to the commencement of the examination process, the Sheriff shall publish a notice of the Chief Deputy vacancy containing the required qualifications for the position in the County's official newspaper, other state and regional newspapers, as well as law enforcement websites designed for advertising openings/hiring processes for law enforcement personnel.

G. All candidates for full-time positions in the classifications of Chief Deputy, Captain, Sergeant, Detective, and Deputy Sheriff shall file a written application with the Jefferson County Human Resources Department upon forms designated. Vacancies in classifications other than those set forth hereinabove shall be filled pursuant to the Jefferson County Personnel Ordinance and shall not be covered by this ordinance.

H. Jefferson County is an Equal Opportunity Employer. No person employed by the Jefferson County Sheriff's Office, nor any person seeking admission thereto, shall be discriminated against contrary to the provisions of Ch. 111, Wisconsin Statutes.

SECTION 5. EXAMINATION.

A. The Commission shall conduct competitive written and oral examinations. The Commission shall establish passing grades for each phase of examination prior to each phase thereof.

B. The first stage of the testing procedure will be a written examination, administered and proctored by the Commission or its designee. The test used shall be the current test certified for use by the Commission or its designee. The tests used must be validated and job-related.

C. The Sheriff's Office shall, upon request of the Commission, conduct a background investigation to determine the character and reputation of applicants. This will be done by the Sheriff's Office Detective Bureau for new hire applicants.

D. The Commission may refuse to examine a candidate or, after examination, to certify a candidate as eligible who (1) is found to lack any of the established requirements for the position for which that person has applied, or (2) has intentionally made a false statement in any material fact, or (3) is addicted to the habitual use of intoxicating beverages, narcotics or dangerous drugs, or (4) has ever been convicted of a felony without a full pardon, or (5) any other sufficient fact which, because of business necessity, would be a detriment to holding the position of Deputy Sheriff.

E. The Commission shall establish a certified eligibility list of candidates who meet the prerequisites of the position, and who have scored a passing grade on the written and oral examinations. The Commission may invite representatives of other law enforcement agencies to participate in the oral interview process. Invitees' scores will be given to the Civil Service Commission for discussion and consideration in accordance with the Commission's rules. Invited law enforcement guests are neutral third parties chosen by their respective departments to participate in the process at the request of the Jefferson County Civil Service Commission. Invitees should be individuals that by rank or assignment have a level of expertise that is beneficial in the final scoring process.

F. Placement on the certified eligibility list for initial appointment

shall be by overall score, weighing the scores on the written and oral examinations, 40 percent each, with the remaining 20 percent taken from the applicants file information. For promotional factor weights, see Section 6 (B)(1). Preference points shall be given to veterans of any wars of the United States as provided by sec. 63.08(1)(f) and 230.16 (7), Wisconsin Statutes.

G. Every candidate on the eligibility list must, prior to appointment, submit to and pass a psychological, physical and drug test to be conducted by such physician or physicians as may be designated by the Commission. Such physician shall submit a statement that the applicant is of sound health and has the physical ability to perform the duties, with or without reasonable accommodation, of the position to which he seeks appointment. Cost of such examination shall be borne by Jefferson County. The Commission may also implement a physical agility test for prospective new hires.

H. The Sheriff, in his or her discretion, may employ an assessment center process as an additional tool for evaluation of the top candidates for both new and promotional positions as certified by the Commission.

SECTION 6. PROMOTIONS. Promotions and divisional reassignment shall be made according to this ordinance:

A. **Promotion Eligibility.** Those eligible for promotion shall be limited as follows:

1. Chief Deputy. To take the examination for the position of Chief Deputy, the candidate must have not less than ten (10) years of service with a Sheriff's Office, and not less than five (5) years supervisory experience therein. The candidate must have a Bachelor's degree or the equivalency of 120 college credits. The Sheriff's Office shall, upon request of the Commission, conduct a background investigation to determine the character and reputation of applicants. By the direction and decision of the Sheriff, the background investigation will be completed by a representative of the Human Resources Department, an outside consultant, another law enforcement agency or a combination thereof.

2. Captain. To take the examination for promotion to Captain, the candidate must have not less than seven (7) years of service with the Sheriff's Office and not less than three (3) years supervisory experience therein.

3. Sergeant. To take the examination for promotion to Sergeant, a candidate must have not less than five (5) years of service with the Sheriff's Office.

4. Detective. To take the examination for promotion to Detective, the candidate must have not less than three and one-half (3-1/2) years of service with the Sheriff's Office.

B. Education – Experience Credit.

1. An Associate's degree from an accredited college/university shall be deemed the equivalent of six (6) months of service.
2. A Bachelor's degree from an accredited college/university shall be deemed the equivalent of 18 months (1-1/2 years) of service.
3. These equivalents may be used for a successful promotion to a position enumerated in Section 6 (A)(1-4). Only one equivalent may be used on a one time basis only.

C. **Written Examinations.**

1. The process to consider a Sergeant for assignment to a different division or for the promotions to the positions of Chief Deputy, Captain, Sergeant and Detective will be scored as follows: The written test and the oral test shall be given thirty (30) percent weight each. Twenty (20) percent of the final grade shall be based on the job evaluations and other material contained within the employee's personnel file, and another twenty (20) percent of the final score shall be from the "Applicant Profile Questionnaire."
2. Written examinations for the position of Sergeant will be specific for the patrol, detective, support services, and jail divisions. If an individual already holding the rank of Sergeant desires to be eligible for a Sergeant's position in another division, that Sergeant must take the written examination for the Sergeant's vacancy in that division. The number of applicants advancing from the written test to the Civil Service Commission interview is unlimited, as long as a passing score has been received.
3. Written test scores will be valid for a period of 6 months. Test scores kept on file during this time period are division specific (patrol, detective, support services and jail). If a Sergeant's position becomes available in another division, an existing Sergeant must take the written test for that specific division.
4. Written test scores and the scored "Applicant Profile Questionnaire" will not be available to the Commission prior to oral interviews. The Commission shall notify applicants of their respective scores by mail.

SECTION 7. APPOINTMENTS.

A. Whenever a vacancy is to be filled, the Sheriff shall make appointments to the position from the list of applicants who are certified as eligible by the Commission. The Commission shall certify to the Sheriff the names of all persons with the three highest scores on the eligibility list, from which the Sheriff shall make his selection. If more than one vacancy is to be filled, the Commission may certify the names of all persons at the next highest score if the Commission concludes that the three highest scores do not provide a sufficiently large field of eligible candidates.

B. Appointments by the Sheriff shall be made within twenty (20) days after receipt of the certified list from the Commission.

C. Deputy Sheriffs appointed according to the provisions of this ordinance shall hold office on good behavior and shall not be dismissed from such office or demoted or suspended except as provided in this ordinance.

D. All full-time Deputy Sheriffs whose classifications are covered by this ordinance are granted civil service status which shall continue without further examination or appointment, except examination will be required when said Deputy Sheriff seeks a position which constitutes a promotion to a higher classification.

E. The number of full-time Deputy Sheriffs in the classification covered by this ordinance shall be determined annually by the Jefferson County Board.

F. Appointments made pursuant to this ordinance shall be probationary for a period of twelve (12) months and may be terminated by the Sheriff and the Commission acting jointly at any time during such probationary period.

SECTION 8. DISCIPLINARY PROVISIONS.

A. Any member of the Jefferson County Sheriff's Office covered by this ordinance may be suspended, demoted or discharged in accordance with sec. 59.26(8)(b) Wisconsin Statutes.

B. The grievance committee required by sec. 59.26(8)(b), Wis. Stats. shall consist of the members of the Human Resources Committee of the Jefferson County Board.

SECTION 9. GENERAL PROVISIONS.

A. No person holding the position of Deputy Sheriff under this ordinance shall, during the hours when he is on duty, engage in any form of political activity calculated to favor or improve the chances of any political party or any person seeking or attempting to hold political office, nor shall he engage in or appear at any political activity, gathering or profit-making function while off duty and in uniform. This provision is not intended to abridge or interfere with the rights of deputies to engage in political activities during off duty hours, but rather is designed to avoid the appearance of the support of the Jefferson County Sheriff's Office for any political candidate, position or cause.

B. In the event a Deputy Sheriff is elected Jefferson County Sheriff, his appointment as a Deputy Sheriff shall terminate upon his executing and filing the official bond and official oath as Sheriff, unless prior thereto, he requests in writing from the Commission a leave of absence during his term of office as Sheriff. If such leave of absence is granted, such deputy shall be reinstated in the classification of Deputy Sheriff upon his completion of his duties as Sheriff.

C. Policies, rules, regulations and duties of the personnel in the Department shall be established by the Sheriff and incorporat-

ed in the Department's policy manual.

D. The Sheriff shall prepare Department rules for the general administration and efficient operation of the Department. Such rules shall be known as the "Department Rules", and Deputy Sheriffs shall be required to conduct themselves in accordance with such rules. Failure so to do shall be cause for discipline.

E. The rights of a Deputy Sheriff in military service of the United States government shall be governed by applicable federal and state laws.

F. Pursuant to sec. 59.26(8)(d), Wisconsin Statutes, the County Board has the power to repeal this ordinance at any time by a vote of three-fourths of the members elect.

SECTION 10. SEVERABILITY. The provisions of this ordinance are severable and provisions or sections which may hereinafter be declared to be illegal or unconstitutional shall be declared repealed and the remainder shall not be affected thereby.

SECTION 11. All other ordinances in conflict with this ordinance are hereby repealed.

SECTION 12. The pay range previously applicable to the position of Lieutenant shall be applicable to the position of Captain.

SECTION 13. EFFECTIVE DATE. This ordinance shall be effective after passage and publication as provided by law.

Mr. Braughler moved that Ordinance No. 2012-06 be adopted. Seconded.

Mr. Zentner moved to postpone Ordinance No. 2012-06 to the next County Board meeting. Motion failed for lack of second.

Ordinance No. 2012-06 was adopted: Ayes 28, Noes 1 (Zentner), Absent 1 (Kuhlman).

Mr. Braughler read Resolution No. 2012-20.

WHEREAS, the County's goal is to attract and retain qualified workers by maintaining a competitive salary position with other comparable counties and private companies within the same geographic area, and

WHEREAS, a classification/compensation study will provide insight and recommendations as to whether the County's current compensation structure, policies and practices are effective or in need of adjustment in order to meet this goal, and

WHEREAS, the Human Resources Director prepared a Request for Proposal for a firm to review and recommend changes to the current classification system utilizing accepted practices in the management and design of compensation systems in accordance with federal and state laws, and

WHEREAS, the Human Resources Committee interviewed the following three (of eight) vendors who submitted proposals:

	Base Cost	Additional Expenses (not required)
Carlson Dettmann Consulting, LLC (Middleton, Wisconsin)	$55,000	$75/employee interview
Public Sector Personnel Consultants (Chicago, Illinois – Regional Office)	$70,000	$15,000 for development of job descriptions
The Waters Consulting Group, Inc. (Dallas, Texas)	$74,900	$24,000 for development of job descriptions

WHEREAS, the Human Resources Committee reviewed the proposals of the firms, including experience and qualifications; understanding of county-related issues and employee relations in Wisconsin; the firm's ability, commitment and accessibility to provide the services required; timeline for implementation and cost, and recommends contracting with the County's current vendor, Carlson Dettmann Consulting, LLC, who also understands the history of pay plan development in Jefferson County.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Director is authorized to enter into a contract with Carlson Dettmann Consulting, LLC for a county-wide classification and compensation study (excluding represented law enforcement) for $55,000 and up to $5,000 for possible additional expenses, not to exceed $60,000.

BE IT FURTHER RESOLVED that $60,000 be transferred from the General Fund A/C 100.354350 (Assigned – Comp study) to Human Resources A/C 41.521219 (Other Professional Services), and

BE IT FURTHER RESOLVED that the remaining $10,000 within A/C 100.354350 (Assigned – Comp Study) be returned to the unassigned General Fund balance.

Fiscal Note: Resolution 2011-95 assigned $70,000 within the General Fund for the purpose of a county-wide employee classification and compensation study (excluding represented law enforcement). As a budget amendment, 20 affirmative votes are required for passage.

Mr. Braughler moved that Resolution No. 2012-20 be adopted. Seconded.

Charles Carlson, President of Carlson Dettman Consulting, LLC, described the scope of the study.

Resolution No. 2012-20 carried: Ayes 27, Noes 2 (Rinard, Hanneman), Absent 1 (Kuhlman).

Mr. Reese read Resolution No. 2012-21.

WHEREAS, the surface of the south end of the Courthouse parking lot is also the roof over the underground parking area beneath it, and

WHEREAS, the surface has deteriorated to the point where water is capable of entering the structure, and

WHEREAS, engineering review of the existing structure produced the recommendation to remove the surface and replace the entire water barrier beneath it together with new concrete above, and

WHEREAS, bids were solicited for the project with the results as follows:

Contractor	Base Bid	Alternate AB-01
Maas Bros. Construction	$250,100	$27,162
Ram Construction Services	$248,000	$43,417
Tri-North Builders	$221,000	$29,000
Tarlton Corporation	$269,280	$54,455,

and

WHEREAS, the Infrastructure Committee recommends alternate AB-01 which is replacement of the sidewalk along the building which allows better access to and more complete replacement of the waterproof barrier underneath the parking lot for a low bid total of $250,000 from Tri-North Builders, and

WHEREAS, various other alternates and unit prices have been obtained from the bidders, which may lead to additional replacement or repair when the underground components are available for inspection after removal of the slab, which additional costs may be as much as $100,000 depending upon the level of deterioration discovered during the project,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to contract with Tri-North Builders for the base bid and alternate AB-01 for a total of $250,000, recognizing that various change orders may be necessary when the condition of the subsurface structure is exposed.

Fiscal Note: The engineering for this project will cost approximately $33,000. There is $440,652 in the 2012 budget for this project. Even if all subsurface conditions require maximum repair, the budgeted funds should be adequate to pay for the project and engineering with some substantial savings available.

Mr. Reese moved that Resolution No. 2012-21 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Kuhlman, Babcock).

Board recessed at 9:06 p.m.; resumed at 9:16 p.m.

Mr. Reese presented Resolution No. 2012-22.

WHEREAS, Resolution No. 2012-03 proposing various changes to the County Grounds Use and Weapon policies was referred to the Infrastructure Committee to address concerns arising in the normal course of business at Fair Park, and

WHEREAS, the Infrastructure Committee has reviewed those concerns and proposes adding III 4 below to address the Fair Park issue which would result in adding all of the changes from the original resolution and the above described new section for a recommended

amendment to the two policies as shown:

JEFFERSON COUNTY WEAPON POLICY

II. Definitions

G. "Weapon" includes, without limitation, any firearm (including a handgun), air guns, an electric weapon (as defined in Section 941.295(1c)(a) Wisconsin Statutes), a knife, including a box cutter or other sharp object, ~~(except a pocket knife with a blade less than 2.5 inches),~~ a switchblade (as defined in Section 941.24(1) Wisconsin Statutes), a billy club, oleoresin capsicum (OC) spray devices (also known as pepper spray or pepper mace), metallic knuckles, nunchaku, shuriken, cestus, manrikigusari, ammunition, explosives, batons or similar wood, metal or rigid objects like sign standards, or any device designed or ~~used~~ capable of use as a weapon and capable of producing great bodily harm or death.

. . .

III. Prohibitions

. . .

C. No person may, while carrying or possessing a weapon, enter or remain in any part of a building that is owned, occupied, or controlled by the County.
This prohibition does not apply to:

1. Certified law enforcement officers, entitled to carry a weapon, while acting in their official capacity and with lawful authority.
2. A person who leases residential or business premises in the building.
3. A person *if* a firearm is in a vehicle driven or parked in the parking facility, or to any part of the building used as a parking facility.
4. A person using a knife or similar cutting implement in the normal course of business in a Fair Park structure outside of office areas.

GROUNDS USE POLICY

(16) No signs, emblems, banners, pennants, etc. may be affixed to any building surfaces, steps, walls or light fixtures. Wood, metal or rigid objects used as sign standards will not be permitted inside the building, nor embedded in the ground.

NOW, THEREFORE, BE IT RESOLVED that the two previously adopted policies shall be and are hereby amended as set forth above.

Fiscal Note: No fiscal impact.

Mr. Reese moved that Resolution No. 2012-22 be adopted. Seconded.

Mr. Schultz moved to strike paragraph (16) of the Grounds

Use Policy. Seconded and carried: Ayes 25, Noes 4 (Buchanan, Reese, Schroeder, Christensen), Absent 1 (Kuhlman).

Mr. Schroeder moved to refer Resolution No. 2012-22 back to committee. Seconded and carried: Ayes 24, Noes 5 (Jones, Nass, Molinaro, Kutz, Schultz), Absent 1 (Kuhlman).

Mr. Christensen read Resolution No. 2012-23.

WHEREAS, the Jefferson County Land & Water Conservation Committee has oversight responsibility for the County Farm property, and

WHEREAS, the most recent consultant's report recommends locating a new Highway Department main facility on County Farm property near the new Jefferson Highway 26 south interchange for various reasons including the limited size of the current parcel on Puerner Street, and estimated remodeling costs that approach the price of a new structure, amongst others, and

WHEREAS, several nearby counties operate main highway facilities on parcels of comparable size as Jefferson County's (18-20 acres) including Walworth County, 20.5 acres; Washington County, 15 acres; Waukesha County, 17 acres; Dodge County, 21.8 acres; Dane County's Fitchburg facility, 10.8 acres; Rock County, 12 acres, (SEE Appendix B), and

WHEREAS, in 2010 and 2011, Dodge County remodeled its existing facility and added a 68,000 square foot vehicle storage building for $6,077,000 (SEE Appendix A) (not including salt storage and fuel), and

WHEREAS, Dodge County maintains approximately 1,530 lane miles of state and county road with 80 employees; Jefferson County maintains 911 lane miles of state and county road with 54 employees as of December 31, 2011; and Rock County maintains 945 lane miles of state and county roads with 86 employees (Rock also plows 1,370 lane miles of town road), and

WHEREAS, various studies over the years have looked at different facets of the highway operation and facilities, but cost questions remain concerning location options, and

WHEREAS, earlier studies were based on different circumstances and examined questions related to but not duplicative of the current study; e.g., the OMNI study, 2000, dealt with a department that had 84 employees and significant amounts of highway construction equipment which it no longer owns; the Eclipse study in 2004 dealt with practices and determining the right number of employees, which lead to reduction from the 84 employees at that time to the current department size, as well as elimination of additional equipment; the SEH study in 2008 had two options for remodeling, one of which was estimated to be $8.9M which when analyzed in the context of the construction index used by Bray to show the decrease in construction costs from 2008 until today results in the cost today for that plan of about $8M; the Barrientos study in 2011 indicates it is not looking

at remodeling as that had been analyzed by previous studies; and the two Bray studies which followed County Board resolutions, and

WHEREAS, the first Bray study, after Resolution 2011-40, which sought innovative ideas for reuse of the existing Puerner Street site and two other industrial sites in the City of Jefferson and did not mention the County Farm, nonetheless yielded a recommendation of moving the Highway Department to Site C on the County Farm; completion of the initial Bray study following Resolution 2011-80 seeking additional cost detail and Bray's work following Resolution 2011-84 which requests specifically obtaining the cost of repairing the roof of the current Highway Department and bringing it up to code with regard to HVAC, electrical service, etc., which information has not yet been provided other than an estimate provided for the roof during the May 30 joint Highway/Infrastructure Committee meeting when the consultant asked the Highway Commissioner how big the roof was after being asked for the cost of the roof repair, and

WHEREAS, Bray's estimate for Site "C" of $14,485,844 appears to leave out several potentially significant costs, including fixing the tile which drains that area, supplying probably thousands of yards of engineered fill (SEE Bray's 1/24/2012 report at page 3.19 where it notes that soils on most of the site are wet); loss of rental income of at least $10,000 per year, based on 40 acres; and rent for other acreages as may be used for service roads or any rent reduction based on degradation of additional farmland due to change in drainage; and

WHEREAS, the Bray estimate does not include any lost opportunity costs for use of 40 or more County Farm acres for Highway Department uses which would be at least $1.1M based on a $27,615 per acre value (Ehlers report), and which may grossly underestimate the value of said property as land north of Jefferson in Site A near the Highway 26 interchange is currently offered for sale at $123,000 per acre which takes into account the value conferred by the proximity of the road rather than the raw land value initially paid by the Department of Transportation and used by Ehlers, and

WHEREAS, future trends in state and county budgets may lead to some privatization of some portions of the services currently provided by the Highway Department which would result in needing less space, and

WHEREAS, the Land & Water Conservation Committee recommends that the County's property currently identified as Site C remain in use as farmland at least until such time as the cost to repair the current facility is determined; analysis is made of comparable county facilities elsewhere and solutions for similar problems by parties such as Angus Young, engineers for the Dodge County project, for amounts substantially less than proposed by Jefferson County's consultants, and ultimately, retention of the farmland use until such time as the County has the opportunity to recognize the substantially greater value from sale and the benefits that would flow

from having taxable property at this site at some point in the future, and

WHEREAS, the Land & Water Conservation Committee opposes use of Site C for the Highway Department and recommends recycling of the existing site or another industrial site which does not impact productive farmland at this time,

NOW, THEREFORE, BE IT RESOLVED that Site C be removed from consideration for location of the Highway Department facility.

Fiscal Note: There is likely a significant cost savings to using the Puerner Street option, which does not take current farmland out of production as well.

(NOTE: Appendix A and B to Resolution No. 2012-23 are available at the County Clerk's office upon request.)

Mr. Christensen moved that Resolution No. 2012-23 be adopted. Seconded and failed: Ayes 11, Noes 18 (Jones, Tietz, Braughler, Buchanan, Morris, Reese, Torres, Morse, Rogers, Molinaro, Kutz, Hanneman, Schroeder, Mode, Poulson, Borland, Schultz, Babcock), Absent 1 (Kuhlman).

Resolution No. 2012-19 was considered next.

Mr. Mode moved, with a second, to amend the last paragraph of Resolution No. 2012-19 as follows:

NOW, THEREFORE, BE IT RESOLVED that County owned land is the approved location for a new Highway Department main facility, as recommended by the Highway and Infrastructure Committees.

Mr. Mode moved to amend his amendment to Resolution No. 2012-19 to include Old Countryside Home. Seconded and carried: Ayes 19, Noes 10 (Kelly, Buchanan, Counsell, Reese, Torres, Morse, Rogers, Molinaro, Schroeder, Zentner), Absent 1 (Kuhlman).

Mr. Morris moved to amend the previous amendment as follows:

NOW, THEREFORE, BE IT RESOLVED that Site C or Old Countryside Home be the approved location for a new Highway Department main facility, as recommended by the Highway and Infrastructure Committees.

Mr. Morris' amendment was adopted: Seconded and carried: Ayes 21, Noes 8 (Rinard, Counsell, Reese, Torres, Morse, Schroeder, Jaeckel, Zentner), Absent 1 (Kuhlman).

Mr. Zentner moved to amend Resolution No. 2012-19 as follows:

The site chosen will be submitted to public referendum of all county citizens at the earliest possible date. Said referendum shall state:

(1) Do you support building on this chosen site?

(2) Do you agree that the financial cost for construction will not exceed $9M?

Mr. Zentner's amendment to Resolution No. 2012-19 failed for lack of second.

Amended Resolution No. 2012-19 was adopted: Ayes 21, Noes 8 (Kelly, David, Rinard, Torres, Schroeder, Kannard, Foelker, Zentner), Absent 1 (Kuhlman).

Mr. Borland read Resolution No. 2012-24.

WHEREAS, the Jefferson County Board has designated the Mason Farm log cabin located in Dorothy Carnes Park as a "historic structure", and

WHEREAS, approximately 70% of the original structure built in the 1850s has been preserved, and

WHEREAS, the Parks Department is seeking proposals for restoration of the cabin, and

WHEREAS, historically correct materials in the form of logs cut properly to match those used in the cabin have been offered to the County by Dan Jaeckel as a donation, and

WHEREAS, the estimated value of said logs is approximately $10,000, and

WHEREAS, restoration of the cabin will be made much easier by use of the properly cut and jointed logs,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board does hereby accept Dan Jaeckel's offer to donate said logs to the County for use in the Mason Farm cabin restoration.

BE IT FURTHER RESOLVED that the Board thanks Mr. Jaeckel for his gracious offer.

Fiscal Note: It is estimated that a significant savings will result from the use of these materials as recreating the style necessary to complete the cabin would be costly.

Mr. Borland moved that Resolution No. 2012-24 be adopted. Seconded and carried.

Mr. Borland read Resolution No. 2012-25.

WHEREAS, the State project expanding Highway 26 to four lanes is ready for completion between Fort Atkinson and the Rock County line, and

WHEREAS, the State's plan requires obtaining certain real estate interests from Jefferson County as part of the project, and

WHEREAS, the interests are relocating small parts of the bike trail and title to the former wayside property located at Highway 26 and Vickerman Road, and

WHEREAS, appraisal of said property yields a value of $35,700, and

WHEREAS, the State is willing, in return for county conveyance of the required property, to pave the bike trail from the Rock County line

north to meet the paved segment south of Fort Atkinson as part of the Highway 26 improvement project, which pavement value is estimated to be $85,041, and

WHEREAS, the Parks Committee recommends accepting said offer,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Clerk is authorized to execute the Agreement for Purchase and Sale of Real Estate and any other related documents to convey the real estate interests sought by the Department of Transportation for its Highway 26 project south of Fort Atkinson.

Fiscal Note: State installation of the pavement generates about a $50,000 savings to the County.

Mr. Borland moved that Resolution No. 2012-25 be adopted. Seconded and carried: Ayes 27, Noes 1 (Zentner), Abstain 1 (Torres), Absent 1 (Kuhlman).

Mr. Borland presented Resolution No. 2012-26.

WHEREAS, drinking three to four 8 ounce glasses of milk each day is recommended for youth and adults, and

WHEREAS, there are 118 dairy farms and 14,600 dairy cows in Jefferson County, and

WHEREAS, dairy cows in Jefferson County produce over 300 million pounds of milk per year, and

WHEREAS, each dairy cow produces $15,000 to $17,000 of economic activity, and

WHEREAS, farm and rural families are an important part of the County's identity and culture, and

WHEREAS, agricultural enterprises are a focus area in the County's emerging economic vision, and

WHEREAS, the Extension Education Committee, at its June 11, 2012 meeting, approved a motion recommending the County Board of Supervisors adopt this resolution,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims the month of June 2012 to be Dairy Month.

Fiscal Note: Adoption of this resolution will not have any fiscal impact to the county budget.

Mr. Borland moved that Resolution No. 2012-26 be adopted. Seconded and carried.

Mr. Borland read Resolution No. 2012-27.

WHEREAS, the state's first county extension agent was appointed in Oneida County on February 12, 1912, and 2012 marks the 100th anniversary of this unique educational partnership between Wisconsin counties, University of Wisconsin, and United States Department of Agriculture, and

WHEREAS, this partnership embodies the true meaning of the "Wisconsin Idea" whereby the resources and knowledge of the university are extended to the people of the state where they live and work, and

WHEREAS, the 100th anniversary celebrates the past, current and future contributions of Cooperative Extension state specialists and county agents to the growth and development of Jefferson County and the entire state, and

WHEREAS, Jefferson County and the UW-Extension have an established, strong partnership committed to helping our residents address needs in four program areas--family living; agriculture and natural resources; 4-H and youth development; and community, natural resource and economic development,

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Extension Education Committee and Jefferson County Board of Supervisors to commend UW-Extension, Cooperative Extension and UW-Extension's Jefferson County office for their partnership, which allows county residents to apply the knowledge of the University of Wisconsin in their lives, businesses, and communities.

Fiscal Note: There is no fiscal impact.

Mr. Borland moved that Resolution No. 2012-27 be adopted. Seconded and carried.

County Administrator Petre read the following:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Sections 59.18 of the Wisconsin Statutes, I do hereby request the County Board's confirmation of the following appointments:

a. Janet Sayre-Hoeft, Johnson Creek, Wisconsin, to the Zoning Board of Adjustment for a three-year term ending July 2015.
b. Paul Hynek, Cambridge, Wisconsin, to the Zoning Board of Adjustment as an alternate for a three-year term ending July 2015.

Mr. Buchanan moved that the appointments be confirmed. Seconded and carried.

c. David Diestler, Janesville, Wisconsin, as Fair Park Director.

Mr. Buchanan moved that the appointment be confirmed. Seconded and carried.

Supplemental information presented at the June 12, 2012, Jefferson County Board meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 11:04 p.m.

JEFFERSON COUNTY BOARD MINUTES
TUESDAY, JULY 10, 2012, 7:00 P.M.

Mr. John Molinaro presiding.

Mr. Kuhlman and his grandchildren led the Pledge of Allegiance.

A moment of silence was observed.

County Clerk Barbara A. Frank called the roll. Supervisors Braughler and Morris gave prior notice of their inability to attend. Also absent were Supervisors Nass, Poulson and Zentner.

District 1..... Richard C. Jones	District 2..... Mike Kelly
District 3..... Greg David	District 4..... Augie Tietz
District 5..... James B. Braughler	District 6..... Ron Buchanan
District 7..... Dwayne C. Morris	District 8..... Rick L. Kuhlman
District 9..... Amy Rinard	District 10..... Al C. Counsell
District 11..... Donald Reese	District 12.... Gregory M. Torres
District 13..... Ed Morse	District 14..... Pamela Rogers
District 15..... Steven J. Nass	District 16..... John Molinaro
District 17..... Russell Kutz	District 18.. Jennifer Hanneman
District 19..... Jim Schroeder	District 20..... Jim Mode
District 21..... John C. Kannard	District 22..... Blane Poulson
District 23..... George Jaeckel	District 24..... Sarah Bregant
District 25..... Matthew Foelker	District 26..... Carlton Zentner
District 27..... Glen D. Borland	District 28..... Dick Schultz
District 29..... Paul Babcock	District 30..... Walt Christensen

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved as printed.

Mr. Mode moved that the minutes of the June 12, 2012, meeting be approved as corrected and printed. Seconded and carried.

Communications.

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
JULY 1, 2012

Available Cash on Hand		
June 1, 2012	$ (27,743.75)	
June Receipts	5,502,718.53	
Total Cash		$5,474,974.78
Disbursements		
General - June 2012	$4,396,968.83	
Payroll - June 2012	1,197,834.96	
Total Disbursements		5,594,803.79
Total Available Cash		$ (119,829.01)
Cash on Hand (in banks)		
July 1, 2012	$ 426,818.92	
Less Outstanding Checks	546,647.93	
Total Available Cash		$ (119,829.01)

AIM Government & Agency Portfolio	3,991,391.08
Local Government Investment Pool - General	18,276,223.69
Institutional Capital Management	15,950,638.12
Local Government Investment Pool - Clerk of Courts	25,877.11
Local Government Investment Pool – Farmland Preservation	252,230.02
Local Government Investment Pool - Parks/Liddle	112,276.01
	$38,608,636.03

2012 Interest - Super N.O.W. Acct.	$1,181.96
2012 Interest - L.G.I.P. - General Funds	14,545.71
2012 Interest - ICM	110,834.18
2012 Interest - AIM	411.44
2012 Interest - L.G.I.P. - Parks/Carol Liddle Fund	81.89
2012 Interest – L.G.I.P. – Farmland Preservation	183.95
2012 Interest - L.G.I.P. - Clerk of Courts	18.88
Total 2012 Interest	$ 127,258.01

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

County Board Chair Molinaro called on Human Resources Manager Terri Palm-Kostroski to recognize the 2nd quarter retirees from the County:

Jean Hoffman, Communications Operator, 33 years 2 months of service.

Betty Droster, Nutrition Site Manager, 16 years of service

John Strese, Deputy, 26 years 7 months of service.

Joan Mason, Receptionist, 8 years 11 months of service.

County Board Chair Molinaro presented the following communications:

1. Letter from Barb Endl, President of Tomorrow's Hope, dated July 2, 2012, on the 15th anniversary of Tomorrow's Hope Walk Fest and the Night Light Bicycle Ride using the Jefferson County Bike Trail between Jefferson and Fort Atkinson.

2. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on July 19, 2012, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson.

The communication and notice were received and placed on file.

The floor was opened for public comment. Barry Block, Fort Atkinson, spoke on the base wage adjustment for employees, excluding elected officials and Sheriff's department sworn staff (Resolution No. 2012-31).

Special Order of Business.

Renee Messing, representing CliftonLarsonAllen LLP, presented the audited Comprehensive Annual Financial Report (CAFR) for the year ended December 31, 2011. *(Reporter's Note:*

Due to the length of the financial statements, they have not been reprinted in the minutes, but are on file in the County Clerk's Office and available for public inspection and examination during regular Courthouse hours.)

Mr. Nass present.

Economic Development Consortium Director Dennis Heling offered a presentation on the Community Development Block Grant Program.

Child Support Director Stacee Jensen, Emergency Management Director Donna Haugom, Human Resources Manager Terri Palm-Kostroski and Sheriff Paul Milbrath presented their department's annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(12).

Sheriff Milbrath presented plaques to Oakdale Farms and Crystal Farms commending them for food donations to the jail foodservice program.

Mr. Nass read the following report:

REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on April 19 and June 21, 2012, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS R3576A-12, R3585A-12, R3586A-12, R3587A-12, R3589A-12, R3590A-12, R3591A-12, R3592A-12, R3593A-12, R3594A-12, R3595A-12 and R3596A-12

DATED THIS 25th DAY OF JUNE 2012
Donald Reese, Secretary

THE PRIOR MONTH'S AMENDMENTS, 3548A-11, 3549A-11, R3573T-12, R3574T-12, R3575T-12, ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).

Mr. Nass moved that the Planning & Zoning Report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2012-07.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition R3576A-12 was referred to the Jefferson County Planning and Zoning Committee for public hearing on April 19, 2012, and Petitions R3585A-12, R3586A-12, R3587A-12,

R3589A-12, R3590A-12, R3591A-12, R3592A-12, R3593A-12, R3594A-12, R3595A-12 and R3596A-12 were referred for public hearing on June 21, 2012, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM RESIDENTIAL R-1 TO A-T, AGRICULTURAL TRANSITION

Rezone PIN 012-0816-2131-002 (46.440 acres) from R-1 and part of PIN 012-0816-2821-025 (38.844 acres) from Natural Resource to allow for creation of a 52.5-acre Agricultural Transition zone. The site is near Park Ridge Way and CTH P in the Town of Ixonia. Rezoning is conditioned upon Town approval of a developer's agreement, letter of credit, upon written driveway agreement and upon approval of the final plat. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3576A-12 – Autumn Ridge Development, LLC/Richard & Karen Adams, Neumann Developments Inc. property)

FROM A-T, AGRICULTURAL TRANSITION TO RESIDENTIAL R-2

Rezone PIN 016-0513-2512-001 (35.124 acres) to allow for a future subdivision of 26 lots, each approximately 1 acre in size. The site is at W7489 Koshkonong Mounds Road in the Town of Koshkonong. Rezoning is conditioned upon preliminary plat review within one year; the action shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3585A-12 – Thomas Baker/Baker, S. Glowacki and C. Bilina property)

FROM A-T, AGRICULTURAL TRANSITION TO R/R, RESIDENTIAL/RECREATIONAL

Rezone 0.82 acre of PIN 016-0513-2512-000 (13.798 acres) to allow for a new residential/recreational building site on Koshkonong Mounds Road in the Town of Koshkonong. This action is conditioned upon road access approval by the Town, upon receipt by Zoning of a suitable soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot, including extra-territorial plat review if necessary. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3586A-12 – Koshkonong Mounds Resort, Inc.)

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Rezone the property at W5670 French Road in the Town of Milford. The site is made up of PINs 020-0814-2214-000 (40 acres),

020-0814-2241-000 (40.996 acres), 020-0814-2242-000 (40 acres), 020-0814-2243-000 (40 acres), 020-0814-2244-000 (40 acres), 020-0814-2312-000 (10.931 acres), 020-0814-2321-000 (40 acres), 020-0814-2322-000 (40 acres), 020-0814-2323-000 (40 acres), 020-0814-2332-000 (40 acres), 020-0814-2333-000 (40 acres), 020-0814-2622-000 (28.284 acres). (R3587A-12 – Milford Hills Hunt Club, c/o Dan Marks/D & L Shoot property)

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, RURAL RESIDENTIAL

Create a 2-acre lot with existing home at N6063 Coffee Road in the Town of Farmington from part of PIN 008-0715-2111-000 (21 acres.) Rezoning is conditioned upon approval and recording of the final certified survey map for the property, and shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3589A-12 – Gabriella Brechler/James Derr, Gabriella Brechler property)

Create a 2-acre building site on the north side of Rockvale Road in the Town of Ixonia from part of PIN 012-0816-2831-001 (12.51 acres). This action is conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems and upon approval and recording of a final certified survey map for the lot. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3590A-12 – Joe Mallow)

Rezone the area, approximately 1.8 acre, of PIN 012-0816-2831-001 (12.51 acres) which is on the south side of Rockvale Road, Town of Ixonia, for a new building site. Rezoning is conditioned upon road access approval by the Town and upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3591A-12 – Joe Mallow)

Create a 2-acre building site on the northeast side of Rockvale Road from part of PINs 012-0816-2834-000 (28.849 acres) and 012-0816-2843-002 (37.55 acres) in the Town of Ixonia. This action is conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the property. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. No development is allowed on slopes exceeding 20%. (R3592-12 – Joe Mallow)

Create two, 2-acre lots on the southwest side of Rockvale Road from part of PIN 012-0816-2834-000 (28.849 acres) in the Town of

Ixonia. Rezoning is conditioned upon road access approval for each lot by the Town, upon receipt by Zoning of a soil test for each lot showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lots. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3593A-12 – Joe Mallow)

Rezone 2.935 acres of PIN 016-0514-1122-001 (14.392 acres) with the home at W5709 Fox Hill Road in the Town of Koshkonong. This utilizes the last available A-3 zone for the property; therefore it is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3594A-12 – Louis Maffiola)

Create a 1.5-acre lot around the home at N4360 CTH E in the Town of Sullivan, from PINs 026-0616-1014-000 (36.935 acres) and 026-0616-1011-000 (35.06 acres). Rezoning is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3595A-12 – Donald Payne)

FROM A-3, RURAL RESIDENTIAL TO A-2, RURAL AND AGRICULTURAL BUSINESS

Rezone to create an approximate 2.5-acre A-2 zone for grain storage and drying, storage of farm equipment, feed and personal items at W4268 Pester Lane in the Town of Cold Spring, on part of PIN 004-0515-1743-001 (10 acres). Rezoning is conditioned upon road access approval by the Town for the new access. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3596A-12 – Timothy & Karen Maloney)

Mr. Nass moved that Ordinance No. 2012-07 be adopted. Seconded and carried: Ayes 25, Noes 0, Abstain 1 (Kannard), Absent 4 (Braughler, Morris, Poulson, Zentner).

Mr. Tietz read Resolution No. 2012-28.

WHEREAS, the Board adopted Resolution No. 2009-16 on April 21, 2009; Resolution No. 2009-65 on November 10, 2009; and Resolution No. 2010-91 on February 8, 2011, which authorized participation in the Community Development Block Grant – Emergency Assistance Program, and

WHEREAS, Jefferson County was notified on June 9, 2009, by the Department of Commerce that Jefferson County was awarded $4

million to assist in flood recovery efforts, and

WHEREAS, $2 million was designated to be used to assist Jefferson County businesses in business flood mitigation, which may be in the form of repairing structural damage to the place of business, flood proofing, reimbursing loss of equipment or inventory, and/or documentable loss of revenue that occurred during the disaster period, and

WHEREAS, on May 18, 2010, Jefferson County was notified by the Department of Commerce that Jefferson County was awarded an additional $1,349,935 to assist in flood recovery efforts, and

WHEREAS, on March 10, 2011, Jefferson County was notified by the Department of Commerce that Jefferson County was awarded an additional $1,631,000 to assist in flood recovery efforts, and

WHEREAS, public hearings were held on July 15, 2009; September 29, 2009; July 7, 2010; and January 27, 2011, at which time the public was invited to learn about the CDBG program and to comment on the activities included in the CDBG applications, and

WHEREAS, on June 11, 2012, Jefferson County and Jefferson County Economic Development Consortium were notified of a proposal to amend CDBG-EAP Contract 08-14 (to be known as Amendment #3) which, in part, deletes $700,000 of assistance for the preparation of the Flood Recovery Economic Strategic Plan for the Rock River Watershed and shifts those funds to provide an additional $300,000 for the relocation of Foremost Buildings with the balance of $400,000 to be allocated to general business assistance, and

WHEREAS, on June 26th the Revolving Loan Fund Committee reviewed and recommended Amendment #3 to CDBG-EAP 08-14 to the Jefferson County Board of Supervisors for final approval, together with authorization for Foremost Buildings Inc. to receive an additional $300,000 for its flood recovery relocation project which will be in the form of a 0% interest forgivable loan, with 20% of the loan forgiven each year that the business owner continues to operate the business, and continuing as long as the business remains in operation, with 100% of the loan forgiven at the end of 5 years, and

WHEREAS, approval of the use of the grant funds for these flood related projects will enhance and assist businesses in their flood recovery efforts, and

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board Chairperson is authorized to execute Amendment #3 of the CDBG-EAP Contract #08-14 and Foremost Buildings Inc. is authorized to receive an additional $300,000 for its flood recovery relocation project which will be in the form of a 0% interest forgivable loan, with 20% of the loan forgiven each year that the business owner continues to operate the business, and continuing as long as the business remains in operation, with 100% of the loan forgiven at the end of 5 years, and

BE IT FURTHER RESOLVED that the Economic Development Director shall administer the loan.

Fiscal Note: These loans are funded by grants received from Wisconsin Department of Commerce in the total sum of $6,980,935 which is neither increased nor decreased by this amendment. No county tax levy funds are used for these loans. The $400,000 amount remaining from this amendment is allocated to General Business Assistance.

Mr. Tietz moved that Resolution No. 2012-28 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 4 (Braughler, Morris, Poulson, Zentner).

Mr. Tietz read Resolution No. 2012-29.

WHEREAS, Jefferson County and the Jefferson County Economic Development Consortium (JCEDC) acknowledge the positive role that adequate and decent housing plays in economic development and workforce stabilization, and

WHEREAS, Jefferson County and the JCEDC have identified such a housing need in the area covered by the proposed Southern County Housing Consortium consisting of the counties of Sauk, Columbia, Washington, Ozaukee, Walworth, Jefferson, Dodge, Rock, Racine and Kenosha, and

WHEREAS, the JCEDC recommends and Jefferson County anticipates submitting a joint application with Columbia County and the Southern County Housing Consortium for funds under the Community Development Block Grant – (CDBG) Housing Program of the Wisconsin Division of Housing (DOH) for the purpose of meeting those needs, and

WHEREAS, Jefferson County and the other members of the Southern County Housing Consortium are required to enter into a written cooperative agreement with each other to participate in the CDBG program to meet program requirements established by the State of Wisconsin Department of Administration, and

WHEREAS, Jefferson County understands that Columbia County will act as the formal applicant and will have the ultimate responsibility to assume all obligations under the terms of the grant including assuring compliance with all applicable laws and program regulations and performing all necessary work in accordance with the grant contract, and

WHEREAS, Jefferson County will make its grant records available to the Department of Housing and Urban Development and DOH as necessary to complete their responsibilities to monitor all grantee activities,

NOW, THEREFORE, BE IT RESOLVED pursuant to Wisconsin Statutes sec. 66.0301 that Jefferson County agrees to enter into an agreement with Columbia County and the other members of the Southern County Housing Consortium to cooperate in the submis-

sion of an application for CDBG Housing Program funds and implementation of said program if approved by the Department of Administration.

BE IT FURTHER RESOLVED that nothing contained in the agreement shall deprive any municipality of any power over zoning, development control or other lawful authority which it presently possesses.

BE IT FURTHER RESOLVED that Dennis Heling shall be appointed to serve on the Southern County Housing Consortium Board for a two year term to be concurrent with the reorganization of the County Board of Supervisors in April of each even numbered year.

Fiscal Note: It is anticipated that if approved, the Southern County Housing Consortium will be eligible for up to as much as $2M in grant funds. Those funds will be apportioned amongst the member counties in an equitable fashion. No county levy dollars are used for this program.

Mr. Tietz moved that Resolution No. 2012-29 be adopted. Seconded and carried.

Mr. Jones read Resolution No. 2012-30.

WHEREAS the County's Fund Balance Policy currently assigns a portion of the General Fund for vested sick leave pay and vested vacation leave pay, and

WHEREAS the Sheriff Department, due to round-the-clock staffing, occasionally has some deputies who are allowed to carry over holiday hours that have been earned but not used by calendar year end, and

WHEREAS the Human Services Department pays out overtime earned but not paid out (i.e. comp time) at the end of June which results in up to six months of comp time earned but not used at calendar year end, and

WHEREAS the rest of the County pays out comp time at the end of November, which results in up to one month of comp time earned but not paid out at calendar year end, and

WHEREAS the Fund Balance Policy was created with the intent that all vested pay, no matter the category, should be classified as assigned fund balances at year end,

NOW, THEREFORE, BE IT RESOLVED that Section 14 of the County's Fund Balance Policy shall be amended to read:

14. In regards to vested employee pay ~~benefits~~ for governmental funds, the County specifically intends that all such vested pay ~~benefits~~ (~~sick pay and vacation pay~~) shall include (a) 100% of the calculated liability for vested vacation pay; ~~and~~ (b) 65% of the calculated liability for vested sick pay; (c) 100% of the calculated liability for vested holiday pay; and (d) 100% of the calculated liability for vested comp time pay with all categories ~~both~~ as

"assigned" fund balances as defined under GASB Statement No. 54. While it may be argued that the County does not have to accrue these ~~this~~ liabilities ~~liability~~ for governmental funds, the County has elected to fully fund these ~~this~~ liabilities ~~liability~~ with an assigned fund balance.

Fiscal Note: The financial statements for 2011 were prepared with the assumption intention that all vested employee wages should be included. For 2011, the vested holiday amount was $1,435 and vested comp time was $31,008.

Mr. Jones moved that Resolution No. 2012-30 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 4 (Braughler, Morris, Poulson, Zentner).

Mr. Schultz presented Ordinance No. 2012-08.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Section HR0530, Political Activity, of the Personnel Ordinance is created as follows:

HR0530 POLITICAL ACTIVITY

A. Definitions. As used in this section.

1. "Workplace" shall mean the regular office and building of an elected official or, in the case of an employee, any place in which the employee is conducting regular business of Jefferson County, including County vehicles.
2. "Elected official" means the Sheriff, Coroner, Register of Deeds, County Clerk, Clerk of Circuit Court, Treasurer and County Board Supervisor.
3. "Employee" means every County employee except an elected official.
4. "Partisan" means related to an established political party within the meaning of the elections laws of the State of Wisconsin.
5. "Non-partisan" means unrelated to an established political party within the meaning of the election laws of the State of Wisconsin.
6. "Political committee" means any person other than an individual and any combination of two or more persons, permanent or temporary, which makes or accepts contributions or makes disbursements, whether or not engaged in activities which are exclusively political.
7. "Political purposes/activity": an act is for "political purposes" and constitutes "political activity" when it is done for the purpose of influencing the election or nomination for election of any individual to office, for the purpose of influencing the recall from or retention in office of an individual holding an office, for the purpose of payment of expenses incurred as a result of a recount at an election, or for the purpose of influencing a particular vote at a referendum.

B. In general, the following political activities are permissible for

employees:

1. Making voluntary contributions for political purposes
2. Participating as a candidate for office, unless prohibited by the Hatch Political Activity Act, provided service in the office will not conflict or interfere with the efficient discharge of an employee's official duties.
3. Expressing opinions as an individual privately and publicly on all political subjects and candidates.
4. Being a member of a political party and participating in party affairs.
5. **The following are some of the political activities, both partisan and non-partisan, that an employee may participate in providing he or she is off duty and not on County property:**
    i. Soliciting votes in support of or in opposition to a candidate for public office or political party office.
    ii. Serving as an officer of a political party, a member of a national, state or local committee of a political party, an officer or member of a committee of a political club, or being a candidate for any of these positions.
    iii. Directly or indirectly soliciting, receiving, collecting, handling, disbursing, or accounting for assessments, contributions, or other funds for a political purpose.
    iv. Taking an active part in managing the political campaign of a candidate for public office or political party office.
    v. Acting as a recorder, watcher, challenger, or similar officer at the polls on behalf of a political party or candidate.
    vi. Organizing, selling tickets to, promoting or actively participating in a fundraising activity of a candidate, political party or political club.
    vii. Driving voters to polls on behalf of a political party or candidate.
    viii. Serving as a delegate, alternate or proxy to a political convention.
    ix. Addressing a convention, caucus, rally, or similar gathering of a political part in support of or in opposition to a candidate for public office or political party office.
    x. Initiating or circulating a nominating petition.
    xi. Endorsing or opposing a candidate for public office or political party office in a political advertisement, a broadcast, campaign literature or similar material, except such action shall not be taken in the employee's official capacity, unless the employee is an elected official.
    xii. Organizing or reorganizing a political party organization or political club.

C. In general, the following political activities by employees or elected officials are prohibited:
   1. Using governmental authority to interfere with or effect nomination or election for any public office or position within any political party.
   2. Using governmental authority or influence to intimidate, threaten or coerce any person to vote contrary to his/her own voluntary choosing.
   3. Using governmental authority to directly or indirectly intimidate, threaten, or coerce any person to pay, lend or contribute anything of value, including services, to any party, organization, group or individual for political purposes.
   4. Using any official authority or influence to coerce any individual or group for political action, or to confer benefits or effect reprisals to secure desired political action or inaction.
   5. Offering to pay or accept benefits in return for desired political action or inaction.
   6. Requesting or receiving anything of value for influence or help in securing appointive office.
   7. Paying or offering payment for securing appointive office.
   8. Engaging in political activity on County-owned property or during work hours in such a manner as to give the impression of an official County endorsement of a particular candidate, proposal or position unless the County in fact has taken such a formal position or the employee reasonably believes the employee's political activity to be consistent with his or her official duties.
   9. Directly or indirectly soliciting or receiving pledges, subscriptions or contributions for any political party or any political purpose while in a building, office or room occupied for any purpose by the County.
   10. Either orally soliciting or by email or letter transmitting any solicitation to a County office or be in any manner concerned in soliciting any assistance, pledges, donations or other support for any political party or purpose from any person holding any position with Jefferson County while on County time or engaged in official duties.
   11. During the hours when on official duty engaging in any form of political activity calculated to favor or improve the chances of any political party or any person seeking or attempting to hold political office. The wearing of political identification while on duty is such a political activity.
   12. Use of county services, credit or property for political purposes.

SECTION 2. This ordinance shall be effective after passage and publication as provided by law.

Mr. Schultz moved that Ordinance No. 2012-08 be adopted. Seconded and carried.

Mr. Schultz read Resolution No. 2012-31.

WHEREAS, the County recognizes its employees as its greatest and most important asset, and

WHEREAS, despite the current economic climate, employees continue to deserve a fair and equitable wage for the valuable and often mandated services they provide on behalf of the citizens of the County, and

WHEREAS, the 2012 adopted budget contains funds for a wage adjustment of 2% for all classified employees, excluding elected officials and Sheriff's department sworn staff, and

WHEREAS, the County Administrator and Human Resources Committee recommends using the funds as designated to provide classified employees (excluding elected officials and Sheriff's department sworn staff) with a 2012 wage adjustment totaling 2%, provided in two lump-sum payments in July and December, 2012.

NOW, THEREFORE, BE IT RESOLVED that the Board adopts the recommendation of the County Administrator and Human Resources Committee to adjust non-represented, classified employees' 2012 salaries (excluding elected officials and Sheriff's sworn staff) by a total of 2%, by providing a one-time payment of 2% on wages paid January 12 – June 28, and a one-time payment of 2% on wages paid July 12 – December 27, 2012, paid on a separate check on or before July 26, 2012 and December 31, 2012, respectively.

BE IT FURTHER RESOLVED that the Board adopts these payments to be provided to all classified employees (excluding elected officials and Sheriff's department sworn staff) who were actively employed entirely or in part from January 1, 2012 – December 15, 2012.

Fiscal Note: The total cost across all county departments for the above adjustment of wages, social security and related retirement payments is $324,701. On June 14, 2012, the Finance Committee approved transfer of $324,701 from contingency to the appropriate individual departmental accounts, contingent on approval of the 2% pay adjustment in this resolution. Therefore, only a majority vote is required for passage.

Mr. Schultz moved to adopt Resolution No. 2012-31. Seconded.

Mr. Torres moved to delete the clause "WHEREAS, the County recognizes its employees as its greatest and most important asset, and". Seconded and failed: Ayes 3, Noes 23 (Jones, Kelly, David, Tietz, Buchanan, Kuhlman, Rinard, Reese, Morse, Rogers, Nass, Molinaro, Kutz, Hanneman, Schroeder, Mode, Kannard, Bregant, Foelker, Borland, Schultz, Babcock, Christensen), Absent 4 (Braughler, Morris, Poulson, Zentner).

Resolution No. 2012-31 was adopted: Ayes 23, Noes 3 (Counsell, Torres, Jaeckel), Absent 4 (Braughler, Morris, Poulson, Zentner).

Mr. Schultz read Resolution No. 2012-32.

WHEREAS, Personnel Ordinance HR0210, Amendment and Maintenance of the Classification Plan, states that "reclassifications, grade reassignments or job title changes shall be effective January 1 of the succeeding year, unless otherwise recommended and approved by the Board of Supervisors," and

WHEREAS, the incumbent in the Highway Assistant Superintendent position currently performs all the duties of a Highway Superintendent, and

WHEREAS, the incumbent in the MIS Systems Analyst position currently performs all the duties of a Senior Systems Analyst, and

WHEREAS, the incumbent in the WIC (Women, Infants and Children) Project Director position has taken on supervisory responsibilities and currently performs these duties, and

WHEREAS, the County Administrator and the Human Resources Committee recommend reclassification of the incumbents from Assistant Superintendent to Operations Superintendent; from Systems Analyst to Senior Systems Analyst; and WIC Project Director to WIC Project Director Supervisor, retroactive to July 1, 2012.

NOW, THEREFORE, BE IT RESOLVED that the 2012 County Budget setting forth position allocations in the Highway, MIS and Health Departments be and are hereby amended to reflect the above reclassification changes, retroactive July 1, 2012.

Fiscal Note: The additional cost for each reclassification in 2012 is: $1907.19 for the Highway Operations Superintendent; $893.96 for the Senior Systems Analyst; and $1722.96 for the WIC Project Director Supervisor. Sufficient funds are available and, therefore, no additional funds are required to implement this change effective July 1, 2012. As a budget amendment, 20 affirmative votes are required for passage.

Mr. Schultz moved to adopt Resolution No. 2012-32. Seconded and carried: Ayes 25, Noes 1 (Jaeckel), Absent 4 (Braughler, Morris, Poulson, Zentner).

Mr. Schultz read Resolution No. 2012-33.

WHEREAS, the Clerk of Court has reallocated supervisory tasks within the Clerk's office following the vacancy of one Lead Deputy position, and

WHEREAS, further reassignment of duties previously completed by the person in the now vacant Lead Deputy position is needed and requires the creation of another Deputy Court Clerk II – General position, and

WHEREAS, the Clerk of Courts has requested the creation of one (1) full-time Deputy Court Clerk II – General position and the elimination of one (1) full-time Lead Deputy Clerk position.

NOW, THEREFORE, BE IT RESOLVED that the 2012 County Budget setting forth position allocations in the Clerk of Courts Office be and is hereby amended to reflect the above change, to become effective upon passage of this resolution and filling the new Deputy Court Clerk II position.

Fiscal Note: A savings of $6697.66 in wages and benefits is anticipated for 2012 due to the overlapping of pay ranges; therefore, no additional funds are required in 2012. The annual savings in wages and benefits for 2013 is anticipated to be $16,074. As a budget amendment, 20 affirmative votes are required for passage.

Mr. Schultz moved to adopt Resolution No. 2012-33. Seconded and carried: Ayes 25, Noes 0, Abstain 1 (Kuhlman), Absent 4 (Braughler, Morris, Poulson, Zentner).

Mr. Mode read Resolution No. 2012-34.

WHEREAS, Resolution 2011-29 adopted June 14, 2011, authorized the Human Services Director to contract with Attorney Henry Plum for legal services involving the termination of parental rights in appropriate cases making children eligible for adoption, which contract ran to July 1, 2012, and

WHEREAS, the Human Services Board approved in November 2011 a calendar year contract rather than the State fiscal year contract for the services described above which requires authorizing the Human Services Director to extend the contract through December 31, 2012, and

WHEREAS, the six month extension will be in the amount of $43,500 which is reduced by grant funds received from the State under the IV-E program which ultimately reduces the County's cost to about 20% of the gross amount expended, and

WHEREAS, termination of parental rights results in alternate care savings costs for the department of approximately $1.1M in the cases completed when projected over the time children would be in alternate care before their eighteenth birthdays, and the Human Services Board strongly recommends continuing this program,

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director is authorized to extend the existing contract with Henry Plum through December 31, 2012, and increase the contracted amount by $43,500.

Fiscal Note: The original contract was for $87,000 for twelve months. The additional six months at $43,500 is at the same rate. (IV-E grant funds reduced the net outlay substantially by about $71,000 on the $87,000 expenditure for the twelve month period.) Further significant savings through alternate care costs reduction greatly exceeds the monies expended.

Mr. Mode moved to adopt Resolution No. 2012-34. Seconded and carried: Ayes 26, Noes 0, Absent 4 (Braughler, Morris, Poulson, Zentner).

Mr. Mode read the following:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(h) of the County Board Rules, the Human Services Board hereby requests County Board's confirmation of the following appointments to the Aging and Disability Resource Center Advisory Committee:

a. Earlene Ronk, Jefferson, appointed for a three-year term commencing July 2012.
b. Dan Krause; Fort Atkinson, appointed for a two-year term commencing July 2012.
c. Carol Battenberg, Johnson Creek, appointed for a two-year term commencing July 2012.
d. Georganne Mortensen, Palmyra, appointed for a three-year term commencing July 2012.

Mr. Kuhlman moved to confirm the above appointments. Seconded and carried.

Supplemental information presented at the July 10, 2012, Jefferson County Board meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:22 p.m.

JEFFERSON COUNTY BOARD MINUTES
MONDAY, AUGUST 13, 2012, 7:00 P.M.

Mr. John Molinaro presiding.

Mr. Molinaro led Pledge of Allegiance.

A moment of silence was observed.

County Clerk Barbara A. Frank called the roll. Supervisors Hanneman, Poulson and Schultz gave prior notice of their inability to attend.

District 1..... Richard C. Jones	District 2..... Mike Kelly
District 3..... Greg David	District 4..... Augie Tietz
District 5..... Jim Braughler	District 6..... Ron Buchanan
District 7..... Dwayne C. Morris	District 8..... Rick L. Kuhlman
District 9..... Amy Rinard	District 10..... Al C. Counsell
District 11..... Donald Reese	District 12.... Gregory M. Torres
District 13..... Ed Morse	District 14..... Pamela Rogers
District 15..... Steven J. Nass	District 16..... John Molinaro
District 17..... Russell Kutz	District 18.. Jennifer Hanneman
District 19..... Jim Schroeder	District 20..... Jim Mode
District 21..... John C. Kannard	District 22..... Blane Poulson
District 23..... George Jaeckel	District 24..... Sarah Bregant
District 25..... Matthew Foelker	District 26..... Carlton Zentner
District 27..... Glen D. Borland	District 28..... Dick Schultz
District 29..... Paul Babcock	District 30..... Walt Christensen

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved as printed.

Mr. Mode moved that the minutes of the July 10, 2012, meeting be approved as corrected and printed. Seconded and carried.

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
AUGUST 1, 2012

Available Cash on Hand		
July 1, 2012	$ (119,829.01)	
July Receipts	14,721,013.00	
Total Cash		$ 14,601,183.99
Disbursements		
General - July 2012	$ 10,667,011.98	
Payroll - July 2012	1,376,157.51	
Total Disbursements		12,043,169.49
Total Available Cash		$ 2,558,014.50
Cash on Hand (in banks)		
August 1, 2012	$ 2,986,223.28	
Less Outstanding Checks	428,208.78	
Total Available Cash		$ 2,558,014.50
AIM Government & Agency Portfolio		$ 3,991,441.02

Local Govt. Invest. Pool - General	38,905,114.98
Institutional Capital Management	16,014,813.32
Local Government Investment Pool - Clerk of Courts	25,880.29
Local Government Investment Pool – Farmland Preservation	252,261.00
Local Government Investment Pool - Parks/Liddle Fund	112,289.80
	$ 59,301,800.41

2012 Interest - Super N.O.W. Acct.	$ 1,582.19
2012 Interest - L.G.I.P. - General Funds	17,469.06
2012 Interest - ICM	152,156.21
2012 Interest - AIM	495.17
2012 Interest - L.G.I.P. - Parks/Carol Liddle Fund	95.68
2012 Interest - L.G.I.P. - Farmland Preservation	214.93
2012 Interest - L.G.I.P. - Clerk of Courts	22.06
Total 2012 Interest	$ 172,035.30

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

County Clerk Barbara A. Frank presented the following communications:

1. Letter dated July 17, 2012, from County Board Chair John Molinaro appointing Dennis Heling, Economic Development Director, to represent Jefferson County as a member of the TIF Joint Review Board for the Village of Johnson Creek Amendment of Tax Incremental District No. 2 and 3.

2. Memo dated July 19, 2012, from Terri Palm, Human Resources Director, with an update on the Classification and Compensation Study.

3. Notice of Injury and Claim dated July 30, 2012, from Terry Heinz and AFSCME Local 3798 seeking backpay since her termination and further processing of her grievance.

4. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on August 16, 2012, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson.

5. E-mail dated August 11, 2012, from Watertown Mayor Ron Krueger on the Glacial Heritage Area Memorandum of Understanding between the Wisconsin DNR and Jefferson County (SEE Resolution No. 2012-42).

The notices and communications were received and placed on file.

The floor was opened for public comment. Speaking was Buck Smith, Johnson Creek, on compensation for public workers and the site and size of a new Highway Shop.

Fair Park Director David Diestler, Highway Commissioner Bill Kern and Parks Director Joe Nehmer presented their department's annual report. The annual reports were received and placed

on file pursuant to Board Rule 3.03(12).

Mr. Schultz present.

Mr. Nass read the report of the Planning & Zoning Committee.

REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the text of the zoning ordinance of Jefferson County and the official zoning maps, filed for public hearing held on May 17, 2012, and July 19, 2012, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS R3584T-12, R3597A-12, R3598A-12, R3599A-12 AND PART OF R3600A-12

DATED THIS THIRTIETH DAY OF JULY 2012

Donald Reese, Secretary

THE PRIOR MONTH'S AMENDMENTS, R3576A-12, R3585A-12, R3586A-12, R3587A-12, R3589A-12, R3590A-12, R3591A-12, R3592A-12, R3593A-12, R3594A-12, R3595A-12 and R3596A-12, ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).

Mr. Nass moved that the report be adopted. Seconded and carried.

Mr. Nass read Ordinance No. 2012-09.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the text of the Jefferson County Zoning Ordinance, and

WHEREAS, Petition R3584T-12 was referred to the Jefferson County Planning and Zoning Committee for public hearing on May 17, 2012, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the text of the zoning ordinance of Jefferson County as follows:

Add to Sec. 11.02 Definitions, in "Lot Lines and Area: The peripheral boundaries of a parcel of land and the total area lying within such boundaries" the words **"excluding right-of-way."** (R3584T-12 – Jefferson County)

Mr. Nass moved that Ordinance No. 2012-09 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Hanneman, Poulson).

Mr. Nass presented Ordinance No. 2012-10.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions R3597A-12, R3598A-12, R3599A-12 and R3600A-12 were referred to the Jefferson County Planning and Zoning Committee for public hearing on July 19, 2012, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM A-T, AGRICULTURAL TRANSITION TO C, COMMUNITY

Rezone approximately 3 acres of PIN 012-0816-1932-000 (29.598 acres) for future residential development. The site is in the Town of Ixonia, near CTH E and Pipersville Road. (R3597A-12 – Herman Zastrow)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Create a 1-acre lot around the existing home at W5695 Fox Hill Road in the Town of Koshkonong from part of PIN 016-0514-1122-000 (2.51 acres). This action is conditioned upon receipt and recording of a final certified survey map with extraterritorial plat review if necessary. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3598A-12 – Louis Maffiola)

Rezone approximately 2.22 acres of PIN 020-0814-2912-000 (30 acres) on West Road in the Town of Milford. This action is conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the property. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3599A-12– Ryan & Meliza Ritacca)

Rezone to create a 1-acre vacant lot near N7379 STH 89 in the Town of Waterloo on PIN 030-0813-3634-000 (29.68 acres). This approval is conditioned upon road access approval by the D.O.T., upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of the final certified survey map including extraterritorial plat review if necessary. (R3600A-12 – Marvin C. Homann)

Mr. Nass moved that Ordinance No. 2012-10 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Hanneman, Poulson).

Mr. Nass presented Resolution No. 2012-35.

WHEREAS, the county document imaging system provides optical storage for over 4 million pages of information for 8 different county departments, and

WHEREAS, several thousand hours of labor per year are saved by instantaneous retrieval, viewing, emailing and printing of documents, and

WHEREAS, in 2006, the Oracle Corporation purchased the rights to the Stellent document imaging software then used by the County, and

WHEREAS, while still functioning, the current version of Oracle's Imaging and Business Process software has not kept up with advancements in technology that would increase productivity, and

WHEREAS, a request for proposal to replace the document imaging system with software that includes new features such as workflow processing, integration with Microsoft Office software, optical character recognition and records retention features was published on the County website and sent to companies who expressed interest in proposing a replacement for the document imaging system, and

WHEREAS, the five companies listed below submitted cost proposals for the necessary software and professional services:

Company Name	Software Package	Bid
Integrated Imaging	FileDirector	$ 76,775
Security MicroImaging	OnBase	$ 113,620
Document Logistix LLC	Document Logistix	$ 118,107
Gordon Flesch	Laserfiche	$ 149,400
Oracle Solutions	WebCenter Content	$ 277,904

and

WHEREAS, the FileDirector proposal by Integrated Imaging Incorporated of Appleton, Wisconsin, is by far the lowest overall cost for software and professional services for installation, data migration and staff training, and

WHEREAS, the Land Information Council recommends selecting the Integrated Imaging proposal for FileDirector software and professional services,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby authorize the Land Information Office to contract with Integrated Imaging Incorporated of Appleton, Wisconsin, in the amount of $76,775 to purchase FileDirector software and professional services to set up the new system, migrate existing data and train county staff.

Fiscal Note: The contract total of $76,775 is funded in the 2012 budget as follows: The non-tax levy Land Records Modernization account 1303.594810 will fund $59,325. The tax levy funds are:

Finance account 2601.594810, $3,490; Child Support account 2301.594810, $3490; (66% federally reimbursed); Human Services account 5200.594810, $3,490; and Clerk of Courts account 2422.594810, $6,980.

Mr. Nass moved that Resolution No. 2012-35 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Hanneman, Poulson).

Mr. Tietz presented Resolution No. 2012-36.

WHEREAS, the Board adopted Resolution No. 2009-16 on April 21, 2009; Resolution No. 2009-65 on November 10, 2009; and Resolution No. 2010-91 on February 8, 2011, which authorized participation in the Community Development Block Grant – Emergency Assistance Program, and

WHEREAS, Jefferson County was notified on June 9, 2009, by the Department of Commerce that Jefferson County was awarded $4 million to assist in flood recovery efforts, and

WHEREAS, $2 million was designated to be used to assist Jefferson County businesses in business flood mitigation, which may be in the form of repairing structural damage to the place of business, flood proofing, reimbursing loss of equipment or inventory, and/or documentable loss of revenue that occurred during the disaster period, and

WHEREAS, on May 18, 2010, Jefferson County was notified by the Department of Commerce that Jefferson County was awarded an additional $1,349,935 to assist in flood recovery efforts, and

WHEREAS, on March 10, 2011, Jefferson County was notified by the Department of Commerce that Jefferson County was awarded an additional $1,631,000 to assist in flood recovery efforts, and

WHEREAS, public hearings were held on July 15, 2009; September 29, 2009; July 7, 2010; and January 27, 2011, at which time the public was invited to learn about the CDBG program and to comment on the activities included in the CDBG applications, and

WHEREAS, on July 9th, 2012, the Revolving Loan Fund Committee reviewed and recommended the application of Jefferson Area Business Center, LLC of Jefferson, Wisconsin, be approved for an additional amount not to exceed $250,000, to assist the Jefferson Area Business Center for flood damage prevention and mitigation expenses attributed to the 2008 flooding, which will be in the form of a 0% interest forgivable loan, with 20% of the loan forgiven each year that the business owner continues to operate the business, and continuing as long as the business remains in operation, with 100% of the loan forgiven at the end of 5 years, and

WHEREAS, there remain flood recovery grant funds available for general business assistance, and

WHEREAS, approval of the use of the grant funds for this flood related project will enhance and assist the business in its flood

recovery efforts,

NOW, THEREFORE, BE IT RESOLVED that Jefferson Area Business Center, LLC is authorized to receive an additional $250,000 for its business flood mitigation recovery project which will be in the form of a 0% interest forgivable loan, with 20% of the loan forgiven each year that the business owner continues to operate the business, and continuing as long as the business remains in operation, with 100% of the loan forgiven at the end of 5 years, and

BE IT FURTHER RESOLVED that the Economic Development Director shall administer the loan.

Fiscal Note: These loans are funded by grants received from Wisconsin Department of Commerce in the total sum of $6,980,935. No county tax levy funds are used for these loans.

Mr. Tietz moved that Resolution No. 2012-36 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Hanneman, Poulson).

Mr. Braughler presented Ordinance No. 2012-11.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Section HR0490, Voluntary Vacation Donation, of the Personnel Ordinance is amended as follows:

HR0490 **VOLUNTARY VACATION DONATION.** Under the Voluntary Vacation Donation program, a Vacation Leave Bank is available to provide additional paid days for employees who have exhausted all accumulated sick, vacation, random, compensatory time and banked holidays and who are, or who have a member of their immediate family who is, experiencing a life-threatening or catastrophic illness or injury or the employee is experiencing some other catastrophic life event. Immediate family member is defined, for this purpose, according to FMLA regulations. Donation and Recipient requests can be made through the Human Resources Department.

A. Donation Procedure:

An employee may voluntarily transfer accrued vacation time to either a general pool, to be used by any qualifying County employee, or to a designated pool, to be used by a designated employee who has made known his or her request. Any hours donated for a designated employee, but not used, shall roll-over to the general pool. On an annual basis, the maximum amount of leave an employee may contribute is five (5) vacation days. ~~three (3) days, and donations must be in one-day increments (no partial days).~~

In order to establish participation in the pool the donating employee must have accrued enough leave days in order to

retain a minimum balance of five (5) days for personal use. ~~Thus the donating employee must have accrued a minimum of eight (8) days of vacation.~~

~~Any unused days that would be forfeited at the end of the year will not be allowed for donation. Therefore, no donations will be accepted from December 20 through the end of the calendar year. (Am. Ord. 2006-35, 2/14/06)~~

Any employee who wishes to transfer vacation days must sign a statement indicating the number of days to be transferred and if the donated hours should be added to the general pool or donated to a designated employee. No transfer of funds will occur, but the contributing employee's leave balance will be reduced by the number of days contributed. The donation of vacation hours will be irrevocable.

Donations are not tax deductible, and donor identity will remain strictly confidential, unless otherwise authorized by the donor.

B. Recipient Eligibility Criteria:

To be eligible to receive leave from the pool, an employee must be experiencing a catastrophic illness or injury (either the employee or an immediate family member), or other catastrophic life event, which is expected to continue ~~for at least two biweekly payroll periods~~ following exhaustion of all accrued sick, vacation, random, compensatory time and banked holidays. Employees will not be eligible if receiving workers compensation or any other disability payments, such as Wisconsin Retirement.

The employee or a designee may apply for pool leave at least five (5) days before exhausting all accrued balances. A request form must be completed, and submitted to the County Human Resources ~~Manager~~ Director, with justification (physician's statement) for the request and the estimated number of days needed from the pool. The physician's statement must include the beginning date of the condition, a description of the illness or injury, and a prognosis for recovery. The Genetic Information Nondiscrimination Act of 2008 (GINA) prohibits employers and other entities covered by GINA Title II from requesting or requiring genetic information of employees or their family members. Jefferson County will comply with this law by informing healthcare providers responding to requests for medical information to not provide genetic information. Genetic information, as defined by GINA includes an individual's family medical history, the results of an individual's or family member's genetic tests, the fact that an individual or an individual's family member sought or received genetic services, and genetic information of a fetus carried by an individual or an individual's family member or an embryo lawfully held by an individual or family member receiving assistive reproduc-

tive services. (Am. Ord 2010-25, 02-08-11)

The employee must have been employed at a status with benefits for a minimum of six months. An employee may apply for donated vacation leave ~~from the pool~~ only once per calendar year and only from either the general pool or from designated donations.

- The maximum number of hours an employee may receive from the general pool is 1~~20 annually (three weeks) or~~ one-third of the balance in the pool, ~~whichever is less.~~
- Any hours not used from either the general or a designated pool will be returned back to the **general** pool only
- In any pay period, recipients may use donated hours only up to their ~~regular~~ normal scheduled hours of work.

~~Applicants may not solicit others for donated hours and applicant requests will be strictly confidential.~~

Employees who use leave from the pool are not required to pay it back. Any balance of days approved but not required for the illness will remain the property of the general vacation leave pool. The estate of a deceased employee is not entitled to payment for unused pool leave and any balance will also remain the property of the vacation leave pool.

~~Recipient employees are deemed to be in leave without pay status for attendance and leave purposes while charging donated leave credits.~~

C. Administrative Issues:

Participation in the program, for donors and recipients, is entirely voluntary and will remain strictly confidential. If an employee applies to be a designated recipient, the Human Resources Director will notify all County employees via the County email system of the employee's name, the amount of hours requested and any information the employee desires to publicly share.

A life-threatening or catastrophic injury or illness is a serious debilitating illness or injury which incapacitates the employee, or a member of the employee's immediate family, and which creates a financial hardship because the employee has exhausted all eligible leave. A catastrophic life-event is an occurrence that causes detrimental life-changing consequences to the employee's emotional, physical or mental state of health. Employees who need to work a reduced schedule because of a catastrophic injury, illness or life-event will be granted donations on an individual basis, taking into consideration a number of factors such as the prognosis of the condi-

tion, the expected duration of the condition, the ability of the employee to continue to accrue sick and vacation time, the ability to maintain health insurance benefits, and any other factor that may contribute to creating an undue hardship for the employee.

~~No donations may be made from December 20 through the end of the current pay plan year. (Am. Ord. 2005-30, 11/8/05)~~

All accepted requests are contingent on the approval of the leave itself by the employee's supervisor, unless leave is otherwise mandated by state and/or federal law.

On a case-by-case basis, the County Human Resources ~~Manager~~ Director is responsible for verifying medical and other documentation, reviewing eligibility requirements, approving and processing donations, confirming employee acceptance of donations and transferring credits within five (5) working days after written receipt of the application. The amount, if any, of general and designated pool leave granted for each catastrophic illness or injury will be determined by the County Human Resources ~~Manager~~ Director.

An employee may appeal the County Human Resources ~~Manager~~ Director's determination to the Human Resources Committee. The Human Resources Committee's decision is final. Application for leave is acceptance of the terms of this policy.

The Human Resources Committee is authorized to make administrative changes as necessary to successfully administer this policy. (Am. Ord. 2005-13, 8/09/05)

SECTION 2. This ordinance shall be effective after passage and publication as provided by law.

Mr. Braughler moved that Ordinance No. 2012-11 be adopted. Seconded and carried.

Mr. Braughler read Resolution No. 2012-37.

WHEREAS, the full-time AODA Therapist/OWI Assessor position, which primarily performs Intoxicated Driver Assessments, is currently vacant, and

WHEREAS, the number of Intoxicated Driver Assessments has gradually been decreasing while the need for AODA treatment for adults, and particularly for adolescents, has steadily been increasing, and

WHEREAS, the need to provide treatment and other services to youth and their families, currently performed by a Human Services Professional I position, has also been steadily increasing, and

WHEREAS, a Human Services Professional I performing AODA counseling services generates greater revenue than an AODA Therapist/OWI Assessor, and

WHEREAS, the Human Services Director recommends eliminating the vacant full-time AODA Therapist/OWI Assessor position and creating a full-time Human Services Professional I/AODA Assessor/Counselor position, and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Human Services Director.

NOW, THEREFORE, BE IT RESOLVED that the 2012 County Budget setting forth position allocations at the Human Services Department be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: Both the AODA Therapist/OWI Assessor and the proposed Human Services Professional I/AODA Assessor/Counselor are fully funded by Intoxicated Driver Assessment Fees, by revenue for treatment, and by Client Fees; therefore, no additional funds are required in 2012, as well as a zero tax levy in 2013. As a budget amendment, 20 affirmative votes are required for passage.

Mr. Braughler moved that Resolution No. 2012-37 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Hanneman, Poulson).

Mr. Braughler read Resolution No. 2012-38.

WHEREAS, the current Data Entry Clerk in the Register of Deeds Office is typically scheduled 16 – 19 hours per week, and

WHEREAS, the Register of Deeds Office has experienced a significant increase in work load in the last year, processing almost 2000 more documents in the first six months of 2012 than in the first 6 months of 2011, and

WHEREAS, due to the increased record volume, the Register of Deeds Office has not been able to make adequate progress in the mandated social security number redaction project which is extremely time consuming, and

WHEREAS, an increase of the Data Entry Clerk's hours to full-time will assist in completing the mandated redaction project, assist in processing the increased documents and assist in maintaining a high-level of customer service to the citizens of Jefferson County, and

WHEREAS, the Register of Deeds Office has a revenue surplus and will receive additional funds from redaction fees, and

WHEREAS, the Register of Deeds has requested the Data Entry Clerk's hours be increased to full-time.

NOW, THEREFORE, BE IT RESOLVED that the 2012 County Budget setting forth position allocations in the Register of Deeds be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: Assuming an increase in hours to full-time effective

September 1, 2012, the anticipated additional cost of $9979.96 for wages and benefits will be funded 50% from the Register of Deeds revenue surplus (Business Unit 1001) and 50% from redaction fees which are part of recording fees set aside by law for the project (Business Unit 1002); therefore, no additional funds are required in 2012. The additional annual cost in wages and benefits for 2013 is anticipated to be $36,236.14, split 50/50 between business units 1001 and 1002. As a budget amendment, 20 affirmative votes are required for passage.

Mr. Braughler moved that Resolution No. 2012-38 be adopted. Seconded and carried: Ayes 27, Noes 1 (Zentner), Absent 2 (Hanneman, Poulson).

Mr. Reese presented Resolution No. 2012-39.

WHEREAS, Resolution Nos. 2012-03 and 2012-22 proposing various changes to the County Grounds Use and Weapon policies were referred back to the Infrastructure Committee, and

WHEREAS, the Infrastructure Committee has reviewed the concerns expressed and proposes the following changes to both policies to address the issues raised:

JEFFERSON COUNTY WEAPON POLICY

...

II. Definitions

G. "Weapon" includes, without limitation, any firearm (including a handgun), air guns, an electric weapon (as defined in Section 941.295(1c)(a) Wisconsin Statutes), a knife, including a box cutter or other sharp object, ~~(except a pocket knife with a blade less than 2.5 inches)~~, a switchblade (as defined in Section 941.24(1) Wisconsin Statutes), a billy club, oleoresin capsicum (OC) spray devices (also known as pepper spray or pepper mace), metallic knuckles, nunchaku, shuriken, cestus, manrikigusari, ammunition, explosives, batons or similar wood, metal or rigid objects like sign standards, or any device designed or ~~used~~ capable of use as a weapon and capable of producing great bodily harm or death.

...

III. Prohibitions

C. No person may, while carrying or possessing a weapon, enter or remain in any part of a building that is owned, occupied, or controlled by the County.

This prohibition does not apply to:

1. Certified law enforcement officers, entitled to carry a weapon, while acting in their official capacity and with lawful authority.
2. A person who leases residential or business premis-

es in the building.

3. A person if a firearm is in a vehicle driven or parked in the parking facility, or to any part of the building used as a parking facility.

4. A person using a knife or similar cutting implement in the normal course of business in a Fair Park structure outside of office areas.

5. A person using a knife or similar cutting implement in the normal course of employment as an employee or contractor for Jefferson County.

GROUNDS USE POLICY

. . .

(16) No signs, emblems, banners, pennants, etc. may be affixed to any building surfaces, steps, walls or light fixture, unless authorized by the County Administrator. Wood, metal or rigid objects used as sign standards will not be permitted inside the building, nor embedded in the ground.

NOW, THEREFORE, BE IT RESOLVED that the two previously adopted policies shall be and are hereby amended as set forth above.

Fiscal Note: No fiscal impact.

Mr. Reese moved that Resolution No. 2012-39 be adopted. Seconded.

Mr. Kannard moved to amend Section II. G. of the Weapon Policy as follows:

G. . . . or any device designed or used ~~capable of use~~ as a weapon and capable of producing great bodily harm or death.

Mr. Kannard's amendment to Resolution No. 2012-39 was seconded and carried: Ayes 17, Noes 11 (Jones, Tietz, Buchanan, Morris, Kuhlman, Rinard, Reese, Molinaro, Kutz, Schroeder, Christensen), Absent 2 (Hanneman, Poulson).

Mr. Torres moved to amend the Weapon Policy as follows:

G. "Weapon" includes, without limitation, any firearm (including a handgun), air guns, an electric weapon (as defined in Section 941.295(1c)(a) Wisconsin Statutes), a knife, including a box cutter or other sharp object, (except a pocket knife with a blade less than 2.5 inches), ...

Mr. Torres' amendment to Resolution No. 2012-39 was seconded and failed: Ayes 12, Noes 16 (Jones, David, Tietz, Buchanan, Kuhlman, Rinard, Reese, Rogers, Nass, Molinaro, Kutz, Schroeder, Bregant, Schultz, Babcock, Christensen), Absent 2 (Hanneman, Poulson).

Amended Resolution No. 2012-39 was adopted: Ayes 23, Noes 5 (Braughler, Morris, Torres, Jaeckel, Zentner), Absent 2

(Hanneman, Poulson).

Mr. Reese read Resolution No. 2012-40.

WHEREAS, county government is extremely reliant on its computer and related telephone system, and

WHEREAS, it is desirable to create a complete disaster recovery and continuity plan to continue computer and phone operations in the case of a disaster affecting Jefferson County, and

WHEREAS, proposals were solicited for such work generating the following results:

Contingency Planning Solutions, Inc.
Appleton, WI
$31,000

SunGuard
Chicago, IL
$62,500

JSO Technology
Waukesha, WI
$40,400

AND WHEREAS, the MIS staff recommends the Contingency Planning Solutions, Inc. proposal in the amount of $31,000, and the Infrastructure Committee agrees,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to contract with Contingency Planning Solutions, Inc. for the MIS Disaster Recovery Plan/Continuity of Operations Update in the amount of $31,000.

Fiscal Note: Funds for the project are contained in the 2012 MIS budget.

Mr. Reese moved that Resolution No. 2012-40 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Hanneman, Poulson).

Mr. Babcock read Resolution No. 2012-41.

WHEREAS, Resolution No. 2011-85 authorized the Sheriff's Office to begin replacement of the squad video systems using equipment provided by Coban of Houston, Texas, in half of the cars in the initial amount of $45,250, and

WHEREAS, some excess funds will remain from the Sheriff's Department budget which were originally allocated to the parking lot project which will come in under budget, and

WHEREAS, the Finance Committee has authorized the use of said excess parking lot funds in addition to a transfer from contingency in the amount of $38,000 to allow the Sheriff's Office to complete equipping all of the squads with video systems yet this year,

NOW, THEREFORE, BE IT RESOLVED that the Sheriff's Office is authorized to contract with Coban for the remaining squad video sys-

tems, for backup hard drives and two backup lapel microphones for a total of $67,810 to equip all the vehicles and create a parts inventory.

Fiscal Note: The Finance Committee has authorized the use of $30,000 left over from the parking garage repair and has transferred $38,000 from the Contingency Fund to the Capital Other Equipment Account to fund this purchase.

Mr. Babcock moved that Resolution No. 2012-41 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Hanneman, Poulson).

Mr. Borland presented Ordinance No. 2012-12.

WHEREAS, the Parks Committee has received requests from the Fort Atkinson and Jefferson Rotary Clubs to establish an Adopt-A-Trail Program for the bike trail between Fort Atkinson and Jefferson which the Rotary Clubs wish to provide care for, and

WHEREAS, recent dry weather has shown the need for additional fire regulation through the Parks Ordinance,

THE JEFFERSON COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 8.03 of the Jefferson County Parks Ordinance shall be amended as follows:

SECTION 8.03. COUNTY PARKS COMMITTEE. The County Parks Committee shall be as established by County Board Rules. Said Committee shall have charge and supervision of all county parks and recreation trails and all lands heretofore or hereafter designated by the Jefferson County Board for park and recreational purposes. <u>The County Parks Committee shall establish rules for an Adopt-A-Trail Program for county recreation trails which program shall be administered by the Department Director.</u>

Section 2. Section 8.06(2) of the Jefferson County Parks Ordinance is amended as follows:

SECTION 8.06. HUNTING, TRAPPING, FIREARMS, FIREWORKS, FIRES AND RUBBISH. . . .

(2) No person shall make or maintain a fire for any purpose except in places provided or in portable metal grills. <u>Notwithstanding the foregoing, no person shall make or maintain any fire of any kind, including fireworks, smoking, grilling, disposing of matches, ashes, charcoal or otherwise when the Parks Director has given notice of a burning ban within the parks.</u>

Section 3. This ordinance shall be effective after passage and publication as provided by law.

Mr. Borland moved for the adoption of Ordinance No. 2012-12. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Hanneman, Poulson).

Mr. Borland read Resolution No. 2012-42.

WHEREAS, the Board adopted Resolution No. 2009-32 on July 14, 2009, expressing its endorsement of the creation of the Glacial Heritage Area (GHA) and its positive effect on economic growth, recreational opportunities and local land stewardship over the next thirty years and beyond, and

WHEREAS, the reasons set forth at the time in said resolution included the fact that the Wisconsin Department of Natural Resources proposed to allocate $125 to $175 million over the next thirty years toward the establishment of the Glacial Heritage Area; that the State would fund acquisition of undeveloped unique properties from willing sellers within Jefferson County to protect the environment and preserve the properties for recreational use generating tourism and economic benefits; that Jefferson County's Agricultural Preservation and Land Use Plan, the Parks Recreation and Open Space Plan, the Bicycle and Pedestrian Plan and the Economic Development Plan all supported the establishment of more outdoor recreational opportunities and the related expansion of tourism; that the Jefferson County Economic Development Consortium, local governments and businesses strongly supported the GHA concept, amongst other reasons, and

WHEREAS, since July 2009, the Jefferson County Economic Development Consortium (the Village of Johnson Creek, and the cities of Watertown, Jefferson, Lake Mills, Waterloo and Fort Atkinson) has renewed its unanimous support for the Glacial Heritage program, and the County Board has adopted the County's Comprehensive Plan which incorporates the Glacial Heritage Area plan, and

WHEREAS, large private sector employers have expressed their support, including Fort Health Care, with Trek Bicycle and McKay Nursery recently having committed $250,000 and $150,000 respectively to a GHA project near Waterloo, and

WHEREAS, the proposed Memorandum of Understanding provides for the State to purchase seven new conservation parks of which one has been obtained already near Waterloo; linking trails between state and county recreational areas; and two larger sites for accommodating river based camping and fishing, and

WHEREAS, the Memorandum of Understanding (MOU) will limit purchases to willing sellers; create a process for mutually agreeable decisions about property management including allowing hunting on some appropriate properties, with the county developing the sites as county funds become available, and

WHEREAS, either party may terminate the MOU in the future on the terms and conditions set forth in the MOU which generally provide that the terminating party is responsible for compliance with the state and federal grants received to date for development of the GHA, and

WHEREAS, the MOU offers the county a great opportunity to leverage state funds into land preservation, recreational opportuni-

ties, economic development and tourism,

NOW, THEREFORE, BE IT RESOLVED that the County Board Chair is authorized and directed to sign the Memorandum of Understanding between the State of Wisconsin and Jefferson County for the Glacial Heritage Area.

Fiscal Note: No immediate fiscal impact. Funds will be expended when budgeted.

Mr. Borland moved for the adoption of Resolution No. 2012-42. Seconded and carried: Ayes 22, Noes 6 (Braughler, Torres, Mode, Kannard, Jaeckel, Zentner), Absent 2 (Hanneman, Poulson).

Mr. Borland presented Resolution No. 2012-43.

WHEREAS, the State of Wisconsin enacted legislation providing for allocation of funds to the respective counties on an acreage basis for county fish and game projects on the condition that the counties match the state allocation, and

WHEREAS, Jefferson County desires to participate in county fish and game projects thru the Conservation Aid Grant Program pursuant to the provisions of s. 23.09(12) of the Wisconsin Statutes,

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors, that the Board is hereby authorized to expend the funds appropriated and the funds to be received from the State of Wisconsin for the improvement of fish and wildlife habitat, and to operate and maintain or to cause to be operated and maintained the projects for their intended purpose, and

BE IT FURTHER RESOLVED that the Jefferson County Board authorizes the Parks Director to act on behalf of Jefferson County to submit a state grant application to the Wisconsin Department of Natural Resources (DNR) for financial aid for county fish and game projects; sign documents; and take necessary action to undertake, direct and complete the approved projects.

BE IT FURTHER RESOLVED that the Jefferson County Board does hereby appropriate a matching allocation for such project and such appropriations shall continue as long as state matching aids are available, or until this resolution is modified by this Board.

Fiscal Note: The County's normal state allocation for the 2012-2013 state fiscal year would be $1,560. For this fiscal year the State has allocated $3,120 so the County can participate in an oak savannah restoration with the Lake Ripley Management District. As other additional funds may become available, the County will make application for said funds under this resolution, which requires the matching allocation above.

Mr. Borland moved that Resolution No. 2012-43 be adopted. Seconded and carried: Ayes 27, Noes 1 (Zentner), Absent 2 (Hanneman, Poulson).

County Administrator Gary Petre read the following appoint-

ment:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby request the County Board's confirmation of the following appointment:

Brian L. Lamers, DePere, Wisconsin, as Finance Director

Mr. Buchanan moved to confirm the above appointment. Seconded and carried.

Supplemental information presented at the August 13, 2012, Jefferson County Board meeting will be available at the County Clerk's office upon request.

T**here being no further business, Mr. Buchanan moved that the Board adjourn.** Seconded and carried at 8:24 p.m.

JEFFERSON COUNTY BOARD MINUTES
TUESDAY, SEPTEMBER 11, 2012, 7:00 P.M.

Mr. John Molinaro presiding.

Mr. Molinaro led the Pledge of Allegiance.

Mr. Morris gave an invocation in remembrance of 9/11.

A moment of silence was observed.

County Clerk Barbara A. Frank called the roll. Supervisor Nass gave prior notice of his being late.

District 1..... Richard C. Jones	District 2..... Mike Kelly
District 3..... Greg David	District 4..... Augie Tietz
District 5..... James B. Braughler	District 6..... Ron Buchanan
District 7..... Dwayne C. Morris	District 8..... Rick L. Kuhlman
District 9..... Amy Rinard	District 10..... Al C. Counsell
District 11..... Donald Reese	District 12.... Gregory M. Torres
District 13..... Ed Morse	District 14..... Pamela Rogers
District 15..... Steven J. Nass	District 16..... John Molinaro
District 17..... Russell Kutz	District 18.. Jennifer Hanneman
District 19..... Jim Schroeder	District 20..... Jim Mode
District 21..... John C. Kannard	District 22..... Blane Poulson
District 23..... George Jaeckel	District 24..... Sarah Bregant
District 25..... Matthew Foelker	District 26..... Carlton Zentner
District 27..... Glen D. Borland	District 28..... Dick Schultz
District 29..... Paul Babcock	District 30..... Walt Christensen

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved as printed.

Mr. Mode moved that the minutes of the August 13, 2012, meeting be approved as corrected and printed. Seconded and carried.

Special Order of Business. A video on the Jefferson County Clean Sweep Program was presented.

Communications.

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
September 1, 2012

Available Cash on Hand		
August 1, 2012	$ 2,558,014.50	
August Receipts	35,894,766.21	
Total Cash		$ 38,452,780.71
Disbursements		
General - July 2012	$ 37,282,848.27	
Payroll - July 2012	1,196,571.16	
Total Disbursements		38,479,419.43
Total Available Cash		$ (26,638.72)
Cash on Hand (in banks)		

September 1, 2012	$ 543,891.18	
Less Outstanding Checks	570,529.90	
Total Available Cash		$ (26,638.72)
AIM Government & Agency Portfolio		$ 3,991,490.57
Local Govt. Invest. Pool - General		16,469,106.94
Institutional Capital Management		16,032,039.77
Local Government Investment Pool - Clerk of Courts		25,883.58
Local Government Investment Pool – Farmland Preservation		252,293.10
Local Government Investment Pool - Parks/Liddle Fund		112,304.09
		$ 36,883,118.05
2012 Interest - Super N.O.W. Acct.		$ 2,221.05
2012 Interest - L.G.I.P. - General Funds		21,470.87
2012 Interest - ICM		158,874.64
2012 Interest - AIM		578.51
2012 Interest - L.G.I.P. - Parks/Carol Liddle Fund		109.97
2012 Interest - L.G.I.P. - Farmland Preservation		247.03
2012 Interest - L.G.I.P. - Clerk of Courts		25.35
Total 2012 Interest		$ 183,527.42

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

Mr. Molinaro presented the following communications:

1. Dog damage claim from Kari Tinus, Town of Jefferson, was referred to the University Extension Education Committee.

2. A Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on September 20, 2012, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

Mr. Nass present.

County Clerk Frank presented the following communications:

3. Memos dated August 13, 2012, and September 10, 2012, from the Human Resources Director Terri Palm with updates on the Classification and Compensation Study.

4. Letter from Ken Berg, Watertown, e-mailed on September 11, 2012, regarding budgets.

The communications and notice were received and placed on file.

No one having registered for public comment, the regular order of business commenced.

Land Information Director Andy Erdman, Planning & Zoning Director Rob Klotz, Land and Water Conservation Director Mark Watkins and Chair of the Historic Sites Preservation Commission John Molinaro presented their department's/commission's annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(12).

Mr. Nass read the following report:

REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the maps and text of the zoning ordinance of Jefferson County, filed for public hearing held on June 21 and August 16, 2012, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS
R3588A-12, R3601A-12 and R3602T-12

DATED THIS TWENTY-SEVENTH DAY OF AUGUST 2012
Donald Reese, Secretary

THE PRIOR MONTH'S AMENDMENTS, R3584T-12, R3597A-12, R3598A-12, R3599A-12 AND REVISED R3600A-12A-12, ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).

Mr. Nass moved that the report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2012-13.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the text of the Jefferson County Zoning Ordinance, and

WHEREAS, Petition R3602T-12 was referred to the Jefferson County Planning and Zoning Committee for public hearing on August 16, 2012, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the text of the zoning ordinance of Jefferson County as follows:

ZONING ORDINANCE TEXT AMENDMENT

Add as a principal use in Sec. 11.04(f)5. A-T AGRICULTURAL TRANSITION **s. County parks – uses permitted under the County Parks Ordinance** (R3602T-12 - Jefferson County)

Mr. Nass moved that Ordinance No. 2012-13 be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2012-14.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition R3588A-12 was referred to the Jefferson

County Planning and Zoning Committee for public hearing on June 21, and Petition R3601A-12 was referred for public hearing on August 16, 2012, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone to create two, 1-acre residential building sites adjacent to W525 CTH B from part of PIN 006-0716-1411-009 (22.159 acres) in the Town of Concord. This utilizes the last available A-3 zones for the property, and is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval for each lot, upon receipt by Zoning of a soil test for each lot showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lots. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3588A-12 – Raymond Rausch)

FROM A-1 AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Increase the size of the existing A-2 zone to 2.34 acres. There is no requirement for a final certified survey map; a soil test and all necessary permits will be required prior to construction of the second proposed building, which will have a private on-site waste treatment system. The site is at N2795 Ebbert Lane in the Town of Oakland, on PIN 022-0613-3513-000 (40 acres). (R3601A-12– Donald & Susan Ebbert)

Mr. Nass moved that Ordinance No. 2012-14 be adopted. Seconded and carried.

Mr. Reese read Resolution No. 2012-44.

WHEREAS, the State of Wisconsin supplies computers for the Clerk of Court's office and other judicial branch personnel, and

WHEREAS, the State is in the process of replacing said computers which requires an upgrade to the wiring in the Clerk of Court's office, the courtrooms, all judicial offices and meeting rooms in order to utilize the new computers' capabilities, and

WHEREAS, bids were sought for such project with the following results:

Carroll Electric	$	35,529.00
Network Cabling Solutions, LLC		47,672.24
TriTech Corporation of America		48,132.99
Circle Electric		59,105.00, and

WHEREAS, the MIS staff and the Infrastructure Committee recommend accepting the low bid from Carroll Electric in the amount of $35,529.00,

NOW, THEREFORE, BE IT RESOLVED that Roland Welsch, Information Technology Manager, is authorized to contract with Carroll Electric in the amount of $35,529.00 for the wiring project.

Fiscal Note: Sufficient unexpended funds are available in the 2012 Clerk of Court's budget to pay for this project.

Mr. Reese moved that Resolution No. 2012-44 be adopted. Seconded and carried: Ayes 30, Noes 0, Absent 0.

Mr. Reese read Resolution No. 2012-45.

WHEREAS, in Resolution No. 2012-19 adopted June 12, 2012, the Board resolved "that Site C or Old Countryside Home be the approved location for a new Highway Department main facility, as recommended by the Highway and Infrastructure Committees", and

WHEREAS, the Infrastructure Committee directed staff to negotiate a contract to purchase the 60 acre Countryside Home site, and

WHEREAS, staff negotiated a proposed contract for the 60 acre site in the amount of $200,000, contingent upon the property being rezoned and a conditional use permit being issued for use of the property as a county highway department including outside storage of materials and a fuel station, all subject to Board approval on September 11, and

WHEREAS, the Federal Deposit Insurance Corporation (receiver for Evergreen State Bank) the seller in this matter, received another offer for the property just before the paperwork was anticipated to be signed accepting the County's offer, and

WHEREAS, said new offer was in the amount of $200,000 but did not contain contingencies for rezoning or other governmental approvals contained in the County's offer, and

WHEREAS, the seller has sent a counteroffer which would allow the County to purchase the property for the sum of $200,000 but without the contingencies of obtaining rezoning and governmental approvals for the Highway Department use at the site, and

WHEREAS, the Infrastructure Committee has reviewed the counteroffer and is bringing this resolution before the County Board to allow the Board to decide whether it is acceptable,

NOW, THEREFORE, BE IT RESOLVED the Board hereby approves counteroffer #1 dated September 6, 2012, to purchase the Old Countryside Home property for $200,000 without zoning or use contingencies.

Fiscal Note: The Highway Department budget contains approximately $500,000 for facility design expenses for new highway facility. Those expenses will not be incurred in 2012. Two hundred thousand dollars of said funds will be used for this purchase. It is antici-

pated that demolition on site would be a minimum of $720,000 to $880,000.

PROCEDURAL NOTE: The Infrastructure Committee does not recommend acceptance of this counteroffer.

Mr. Reese moved that Resolution No. 2012-45 be adopted. Seconded and failed: Ayes 9, Noes 21 (Jones, Kelly, Tietz, Braughler, Buchanan, Morris, Kuhlman, Counsell, Reese, Torres, Morse, Molinaro, Kutz, Hanneman, Mode, Kannard, Poulson, Jaeckel, Borland, Schultz, Babcock), Absent 0.

Mr. Reese read Resolution No. 2012-46.

WHEREAS, in Resolution No. 2012-19 adopted June 12, 2012, the Board resolved "that Site C or Old Countryside Home be the approved location for a new Highway Department main facility, as recommended by the Highway and Infrastructure Committees", and

WHEREAS, the Infrastructure Committee directed staff to negotiate a contract to purchase the 60 acre Countryside Home site, and

WHEREAS, staff negotiated a proposed contract for the 60 acre site in the amount of $200,000, contingent upon the property being rezoned and a conditional use permit being issued for use of the property as a county highway department including outside storage of materials and a fuel station, and

WHEREAS, prior to approval of the final documents, the seller received an offer for the property in the amount of $200,000 without the rezoning and property use contingencies in the County's offer, and

WHEREAS, the County has rejected matching the offer described above, but remains interested in the property on the terms originally negotiated,

NOW, THEREFORE, BE IT RESOLVED that the Board hereby reaffirms the County's original offer, amended to set an acceptance date of September 25, 2012, and directs staff to submit such offer to Mike Herl, real estate agent for seller.

Fiscal Note: The Highway Department budget contains approximately $500,000 for facility design expenses for new highway facility. Those expenses will not be incurred in 2012. Two hundred thousand dollars of said funds will be used for this purchase.

Mr. Reese moved that Resolution No. 2012-46 be adopted. Seconded.

Mr. Kannard moved to amend Resolution No. 2012-46 to add the following sentence to the fiscal note:

It is anticipated that demolition on site would be a minimum of $720,000 to $880,000.

The amendment was adopted: Ayes 19, Noes 11 (Kelly, David, Buchanan, Morris, Nass, Molinaro, Hanneman, Foelker, Borland, Schultz, Babcock), Absent 0.

Amended Resolution No. 2012-46 was adopted: Ayes 25, Noes 5 (Counsell, Reese, Torres, Morse, Kannard), Absent 0.

Supplemental information presented at the September 11, 2012, Jefferson County Board meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:45 p.m.

JEFFERSON COUNTY BOARD MINUTES
TUESDAY, OCTOBER 9, 2012, 7:00 P.M.

Mr. John Molinaro presiding.

Mr. Buchanan led the Pledge of Allegiance.

A moment of silence was observed.

County Clerk Barbara A. Frank called the roll. Supervisors Schroeder and Babcock gave prior notice of their inability to attend.

District 1..... Richard C. Jones	District 2..... Mike Kelly
District 3..... Greg David	District 4..... Augie Tietz
District 5..... James B. Braughler	District 6..... Ron Buchanan
District 7..... Dwayne C. Morris	District 8..... Rick L. Kuhlman
District 9..... Amy Rinard	District 10..... Al C. Counsell
District 11..... Donald Reese	District 12 .... Gregory M. Torres
District 13..... Ed Morse	District 14..... Pamela Rogers
District 15..... Steven J. Nass	District 16..... John Molinaro
District 17 ..... Russell Kutz	District 18.. Jennifer Hanneman
District 19..... Jim Schroeder	District 20..... Jim Mode
District 21 ..... John C. Kannard	District 22 ..... Blane Poulson
District 23..... George Jaeckel	District 24 ..... Sarah Bregant
District 25..... Matthew Foelker	District 26 ..... Carlton Zentner
District 27..... Glen D. Borland	District 28..... Dick Schultz
District 29 ..... Paul Babcock	District 30 ..... Walt Christensen

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved as printed.

Mr. Mode moved that the minutes of the September 11, 2012, meeting be approved as corrected and printed. Seconded and carried.

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
OCTOBER 1, 2012

Available Cash on Hand		
September 1, 2012	$ (26,638.72)	
September Receipts	5,769,666.67	
Total Cash		$ 5,743,027.95
Disbursements		
General – September 2012	$ 4,252,768.72	
Payroll – September 2012	1,182,208.77	
Total Disbursements		5,434,977.49
Total Available Cash		$ 308,050.46
Cash on Hand (in banks)		
October 1, 2012	$ 1,790,459.50	
Less Outstanding Checks	1,482,409.04	
Total Available Cash		$ 308,050.46

AIM Government & Agency Portfolio	$ 3,991,558.81
Local Government Investment Pool – General	14,416,215.23
Institutional Capital Management	16,032,380.87
Local Government Investment Pool – Clerk of Courts	25,887.17
Local Government Investment Pool – Farmland Preservation	252,328.05
Local Government Investment Pool – Parks/Liddle	87,317.45
	$ 34,805,687.58

2012 Interest – Super N.O.W. Account	$ 2,303.56
2012 Interest – L.G.I.P. – General Funds	23,675.46
2012 Interest – ICM	158,879.73
2012 Interest – AIM	679.45
2012 Interest – L.G.I.P. – Parks/Carol Liddle Fund	123.33
2012 Interest – L.G.I.P. – Farmland Preservation	281.98
2012 Interest – L.G.I.P. – Clerk of Courts	28.94
Total 2012 Interest	$ 185,972.45

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

County Clerk Barbara Frank presented the following communications:

1. Reports from the Wisconsin Department of Revenue:

REPORT USED FOR APPORTIONMENT OF COUNTY LEVY
JEFFERSON COUNTY
2012 COUNTY APPORTIONMENT

DISTRICT	EQUALIZED VALUE REDUCED BY TID VALUE INCREMENT	% TO TOTAL
Aztalan	125,039,500	.020818151
Cold Spring	70,473,300	.011733282
Concord	152,785,100	.025437587
Farmington	133,570,100	.022238432
Hebron	96,014,000	.015985620
Ixonia	398,761,700	.066390869
Jefferson	171,727,900	.028591423
Koshkonong	330,440,100	.055015829
Lake Mills	271,900,200	.045269369
Milford	99,764,200	.016610000
Oakland	304,324,500	.050667775
Palmyra	175,223,100	.029173348
Sullivan	175,418,100	.029205814
Sumner	114,208,500	.019014869
Waterloo	82,504,200	.013736338
Watertown	187,827,300	.031271854
Town Total	**2,889,981,800**	**.481160564**
Cambridge	5,162,700	.000859551
Johnson Creek	190,272,100	.031678895

Lac La Belle	574,600	.000095667
Palmyra	111,091,400	.018495895
Sullivan	46,134,100	.007680986
Village Total	**353,234,900**	**.058810994**
Fort Atkinson	833,535,400	.138777470
Jefferson	468,180,500	.077948585
Lake Mills	439,394,700	.073155963
Waterloo	194,038,600	.032305990
Watertown	777,518,200	.129451021
Whitewater	50,389,100	.008389412
City Total	**2,763,056,500**	**.460028442**
County Total	**6,006,273,200**	**1.00000000**

TID VALUE INCREMENTS

DISTRICT	TID #	YEAR	BASE VALUE	CURRENT VALUE	INCREMENT
V. Johnson Creek	002	1994	11,378,800	76,829,800	65,451,000
V. Johnson Creek	003	1995	701,400	56,104,300	55,402,900
V. Palmyra	003	2006	430,300	7,783,100	7,352,800
C. Fort Atkinson	006	2000	1,135,400	7,624,400	6,489,000
C. Fort Atkinson	007	2000	11,587,900	24,952,900	13,365,000
C. Fort Atkinson	008	2009	28,584,200	29,818,900	1,234,700
C. Jefferson	002	1997	9,125,900	12,284,200	3,158,300
C. Jefferson	004	2000	0	1,134,700	1,134,700
C. Jefferson	005	2001	19,442,200	27,589,100	8,146,900
C. Jefferson	006	2009	0	1,847,600	1,847,600
C. Lake Mills	002	1998	11,445,700	25,058,700	13,613,000
C. Lake Mills	003	2006	6,993,800	7,942,400	948,600
C. Lake Mills	004	2006	7,446,000	15,068,800	7,622,800
C. Waterloo	001	2005	5,961,500	11,707,800	5,746,300
C. Waterloo	002	2011	5,303,200	5,379,500	76,300
C. Watertown	003	1991	2,081,800	60,217,100	58,135,300
C. Watertown	004	2005	1,047,600	6,607,700	5,560,100
C. Watertown	005	2005	39,631,000	44,570,300	4,939,300
C. Watertown	006	2005	225,800	4,387,000	4,161,200
C. Whitewater	004	1990	968,200	25,856,300	24,888,100
C. Whitewater	005	2007	14,500	14,100	*
C. Whitewater	008	2007	503,700	524,500	20,800

*This district has a zero or negative increment, no increment shown

NET NEW CONSTRUCTION 2011-2012

COMMUNITY CODE	NAME OF MUNICIPALITY	2011 TOTAL EQUALIZED VALUE	AMOUNT OF NET NEW CONSTRUCTION	PERCENT CHANGE
28002	TOWN OF AZTALAN	$ 129,265,300	$ 637,700	0.49%
28004	TOWN OF COLD SPRING	74,285,200	334,800	0.45%
28006	TOWN OF CONCORD	175,285,700	958,200	0.55%
28008	TOWN OF FARMINGTON	133,403,100	783,100	0.59%
28010	TOWN OF HEBRON	96,013,700	388,100	0.40%
28012	TOWN OF IXONIA	413,247,900	4,672,100	1.13%

28014	TOWN OF JEFFERSON	185,426,700	617,900	0.33%
28016	TOWN OF KOSHKONONG	350,237,200	2,376,700	0.68%
28018	TOWN OF LAKE MILLS	283,925,500	1,551,700	0.55%
28020	TOWN OF MILFORD	102,313,200	542,200	0.53%
28022	TOWN OF OAKLAND	328,034,800	-267,200	-0.08%
28024	TOWN OF PALMYRA	184,418,400	1,725,200	0.94%
28026	TOWN OF SULLIVAN	182,853,400	980,800	0.54%
28028	TOWN OF SUMNER	115,164,300	1,269,000	1.10%
28030	TOWN OF WATERLOO	82,462,600	542,500	0.66%
28032	TOWN OF WATERTOWN	187,010,600	2,346,200	1.25%
28111	VILLAGE OF CAMBRIDGE	5,371,400	0	0.00%
28141	VILLAGE OF JOHNSON CREEK	321,963,000	3,367,600	1.05%
28146	VILLAGE OF LAC LA BELLE	573,600	0	0.00%
28171	VILLAGE OF PALMYRA	126,519,800	482,500	0.38%
28181	VILLAGE OF SULLIVAN	46,434,200	871,000	1.88%
28226	CITY OF FORT ATKINSON	868,282,600	2,894,700	0.33%
28241	CITY OF JEFFERSON	503,245,900	1,770,900	0.35%
28246	CITY OF LAKE MILLS	483,024,300	3,601,600	0.75%
28290	CITY OF WATERLOO	197,597,100	733,300	0.37%
28291	CITY OF WATERTOWN	931,266,800	-3,858,300	-0.41%
28292	CITY OF WHITEWATER	76,269,200	286,900	0.38%
28999	**COUNTY OF JEFFERSON**	**6,583,895,500**	**29,609,200**	**0.45%**

2. Memo dated September 27, 2012, from Human Resources Director regarding "Update on Classification and Compensation Study (#4)".

3. A Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on October 18, 2012, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

The communication, reports and notice were received and placed on file.

Human Resources Director Terri Palm-Kostroski recognized the third quarter retiree: Michael Zenoni, Deputy Sheriff, 31 years 7 months of service.

The floor was opened for public comment. Speaking was Cecil Whitman on his dissatisfaction of the Sheriff Office's handling of a call/complaint.

Special Order of Business.

County Administrator Gary R. Petre presented the 2013 Recommended Budget.

October 9, 2012

TO THE HONORABLE JEFFERSON COUNTY BOARD OF SUPERVISORS:

Pursuant to Wisconsin Statutes Section 59.18(5) and County Board Resolution No. 12, April 21, 1970, I submit to you the Jefferson County 2013 Recommended Budget (as amended by the Finance Committee) for your review, consideration and action.

The 2013 budget development process began on June 7, 2012, with

the issuance of the County Administrator's 2013 Budget Guidelines. County departments responded very favorably to the guidelines that were issued to them. This 2013 Budget is the result of the combined hard work of the county department heads, Interim Finance Director, Human Resources Director and their staff. In addition, the County Board's Finance Committee reviewed the entire budget and has recommended changes as they deemed were appropriate.

The 2013 Recommended Budget was developed based on the County Administrator's guideline that department budgets should be prepared with the county-wide goal of a 0% tax levy increase. This goal necessitated that departments prepare their budgets near predetermined goals for each department. Although most departments were able to meet these optimistic goals, some were not due to varying reasons such as: loss of department revenues due to declining economic conditions, budgeting for capital related projects and inflationary increases.

The 2013 Recommended Budget (as amended by the Finance Committee) is presented to you with a $120,185 (0.45%) tax levy increase over the 2012 Adopted Budget. As a result of the availability of unassigned General Fund Balance, the 2013 Recommended Budget is able to address not only department capital needs, but also set aside funding for a Courthouse Security Entrance; County building repairs and HVAC replacements; a major computer replacement in the Sheriff's Office; Parks recreational equipment; and approximately $1.5M for Highway Department facility projects.

I am always available to discuss with you any of the provisions in this document and supplemental schedules. Your thorough review of this budget is strongly encouraged before final consideration by the full County Board on November 13, 2012.

Respectfully submitted,

Gary R. Petre
County Administrator

2013
RECOMMENDED BUDGET
(as amended by the Finance Committee)

SUMMARY

INTRODUCTION

Pursuant to Wisconsin Statutes 59.18 and Jefferson County Board Resolution No. 12, approved April 21, 1970, the Jefferson County 2013 Recommended Budget (as amended by the Finance Committee) is submitted to the County Board of Supervisors for its review, consideration and action.

The following is a summary of the major areas of the 2013 Recommended Budget:

PROPERTY TAX RATE

The 2013 Recommended Budget results in a countywide property

tax rate of $4.1391 per $1,000 valuation. This represents a $0.1990 (5.1%) increase over the 2012 adopted tax rate of $3.9401 per $1,000 valuation. The $4.1391 tax rate is the thirteenth lowest countywide property tax rate in the past 29 years. In 1985, the countywide property tax rate was $2.7963. The 2013 tax rate increase is due to the decline in equalized values in the County and a small property tax levy increase. As explained in the next section, there is a $120,185 tax levy increase in the 2013 Recommended Budget (as amended by the Finance Committee). As calculated by the State Department of Revenue, the 2013 equalized value in the County is reduced by approximately $272.6M or 4.34% from the value used in the 2012 Adopted Budget.

PROPERTY TAX LEVY

The 2013 Recommended Budget (as amended by the Finance Committee) total property tax levy of $26,828,028 is a $120,185 (0.45%) increase from the 2012 Adopted Budget. This tax levy amount meets the state imposed tax levy limitations. The state imposed tax levy limit for 2013 is the greater of 0.0% or the County's growth rate of new construction. This growth rate has been calculated by the State to be only 0.45% for Jefferson County. Therefore, the County can increase its tax levy by $120,185 (0.45%) in 2013.

The following chart reflects the County's property tax levy change from the 2012 Adopted Budget.

Property Tax	2012	2013	2012-2013 Change	
Levy	Adopted	Recommended	Amount	%
Countywide	$24,739,600	$24,860,470	$120,870	0.5%
Health	970,621	897,264	(73,357)	-7.6%
Subtotal	25,710,221	25,757,734	47,513	0.2%
Library	997,622	1,070,294	72,672	7.3%
Total	$26,707,843	$26,828,028	$120,185	0.5%

GENERAL FUND BALANCE

The 2013 Budget adheres to the County's Fund Balance Policy of striving to maintain three (3) months of budgeted expenditures for working capital. The Policy further states that unassigned funds above the three (3) months of budgeted expenditures shall be used for either capital outlay, repayment of debt or a reduction in the tax levy.

The use of unassigned Fund Balance as a revenue source in the County General Revenues portion of the Budget is included in the 2013 Recommended Budget. As of January 1, 2012, the County's General Fund had a balance of 2.94M. As of September 12, 2012, the County Board had approved using $315,000 of this balance, primarily for the purchase of property in Lake Mills for a Highway Department satellite facility. The 2013 Recommended Budget utilizes the remaining funds as follows:

$ 534,415	Capital items in departmental budgets
320,000	Courthouse Security Entrance

228,800	Sheriff Annex building repairs
1,543,127	Highway Department facility projects
$ 2,626,342	

EXPENDITURES

The 2013 Budget includes total county expenditures of $65.8M, or $1.0M (1.6%) more than the 2012 Adopted Budget expenditure of $64.8M. This increase is primarily due to a $360,000 increase in the County's share of employee health insurance premium costs; $690,000 in appropriations for two special building construction/repair projects; and a $230,000 increase in the County's share of employee pension contribution costs.

REVENUE

The 2013 Budget includes revenue of $35.7M which is about the same amount as in the 2012 Adopted Budget.

The State Department of Revenue has not yet notified the County of its final 2013 State General Shared Revenue. Therefore, the 2013 Budget is estimated to be the same amount as in the 2012 Adopted Budget.

The County anticipates a slight increase in sales tax revenue in 2013, as a result of anticipated growth in the economy. The 2013 budgeted sales tax revenue of $5,155,916 is $170,753 (3.4%) increase over the 2012 Adopted Budget.

The use of Other Financing Sources in the 2013 Budget is increased to $3.3M or $0.9M more than the 2012 Adopted Budget. This increase is due to the use of available General Fund Balance that is reflected as revenue in the General Revenue section of the budget. The 2013 Budget includes $534,415 of these revenues as a source for funding department capital items. This is a $72,329 increase over the amount used in the 2012 Adopted Budget for the same purpose. In addition, $320,000 of these revenues are added to the 2013 Budget as a funding source for a Courthouse Security Entrance and $228,800 is used towards the estimated $370,000 cost of repairs to the Sheriff Annex building. A County Board directive to utilize $265,000 of these revenues to pay for retiree vested benefits is also included in the 2013 Budget. These increases are partially offset by a $141,124 reduction from the 2012 Adopted Budget in the fund revenues used to establish the Health Department Fund Balance.

BUDGET HIGHLIGHTS

In addition to the budget information provided in the previous sections of the Summary, the following is information on the major highlights of the 2013 Recommended Budget (as amended by the Finance Committee):

1. The 2013 Budget includes $26.8M in property tax levy support, which is a $120,185 (0.45%) increase from the 2012 Adopted Budget. State law that establishes a 0% tax levy limit on local units of government also permits local governments to increase

their tax levy by the rate of growth in new construction. For Jefferson County, a growth rate of 0.45% has been calculated by the State. The County is permitted to increase the tax levy by up to $120,185. The 2013 Recommended Budget, (as amended by the Finance Committee) utilizes all of this potential increase.

2. State law requires that general employees pay 50% of their WRS pension contribution and at least 12% of the average health insurance premium cost of their County's health plans. This provision excludes public safety employees.

   The 2013 Budget includes $5.6M for health insurance premium costs and $2.3M for WRS pension contribution costs as the County's share of these employee benefits. These amounts are an increase of $360,000 and $230,000 respectively, over the 2012 Adopted Budget.

3. The 2012 Adopted Budgeted utilized $462,086 of General Fund Balance to cover the one-time cost of various capital expenditures in county departments. The 2013 Recommended Budget utilizes $534,415 of available (unassigned) Fund Balance towards the cost of department capital projects. Major items include: $165,000 for replacement of the Sheriff's Office CIS computer server; $40,000 for fiber cable connection to the County Fairgrounds; $121,600 for Parks Department equipment and improvements; $156,000 for replacement of MIS computer and duplicating equipment; and $50,000 for replacement of a Courthouse HVAC unit.

4. The 2013 Budget includes $3.4M in capital outlays, of which $2.0M is funded with property tax levy. The 2012 Adopted Budget included $3.5M in capital outlays, of which $1.2M was funded with property tax levy. The primary reason for this slight reduction in capital expenditures is that the $452,712 capital project for Courthouse parking lot replacement that was included in the 2012 Adopted Budget, will not be repeated in the 2013 Budget. In addition, a $225,000 non-tax levy project for LIDAR terrain mapping and $150,000 for a new Sheriff annex storage building that were also included in the 2012 Adopted Budget, will not be repeated in the 2013 Budget. New projects in the 2013 Budget include: $320,000 for a Courthouse security entrance; $370,000 for Sheriff annex building repairs; and a $157,600 increase in Parks Department projects.

5. The 2013 Budget includes $54,584 for the repayment of outstanding debt, $55,160 less than the 2012 Adopted Budget of $109,744. As of April 15, 2013, the County will be debt free. Without any outstanding debt after this date, the County will be in a very good financial position to undertake the financing of new Highway Department facilities. The bonding for these facilities was timed to coincide with the complete repayment of the County's existing debt.

6. The County's tax levy support for the operation of the Fair Park in 2013 is budgeted at $187,956. This is $117,808 more than the 2012 Adopted Budget and is due to a $105,000 tax levy increase for capital items. Capital tax levy funding is going from $35,000 in 2012 to $140,000 in 2013. Without the $140,000 in tax levy funding for capital projects, the 2013 tax levy support for Fair Park operations would be $47,956 or only $12,808 more than the 2012 Adopted Budget.

7. The Highway Department's 2012 Budget included $416,646 for final planning, design and construction bidding work for new Highway Department facilities. This funding will not be required again in 2013. A total of approximately $500,000 is still available in the department's 2012 Budget for facility planning and design.

   Included in this Department's 2013 Budget is $4.2M of property tax levy for highway road construction projects in 2013. This level of funding should enable the department to reconstruct approximately 10.8 miles of County highway and start design work on two future reconstruction projects. The 2012 Adopted Budget included approximately the same level of funding for the construction of 12 lane miles. This same cost of road construction for approximately 1.2 less road lane miles is indicative of the increasing cost of construction materials. This reduction in the number of lane miles budgeted for construction in 2013 does not compromise the department's long range road construction work schedule.

8. The 2013 Budget includes 556 authorized County positions (468 full-time, 64 part-time and 24 seasonal/occasional/LTE). This is a net increase of 2 positions from the 2012 Adopted Budget. The 2013 Budget also includes funding for the equivalent of 5.4 positions that are currently unfunded. The net result in 2013 is the equivalent of 7.4 additional positions from the 2012 Adopted Budget. The above changes include position changes that occurred in 2012, as a result of County Board action. A detail of all position changes including those changes that are occurring in the 2013 Budget, are included in the Classification of Authorized County Positions listing and the 2013 Recommended Budget Position Changes listing of this budget document.

POLICY ISSUES

The development of the annual budget not only provides the County with a financial plan for the upcoming year, but also raises issues for consideration by the County's policy makers, the County Board.

The following is a list of "Policy Issues" that have been identified through the development of the 2013 Budget. These issues, not necessarily presented in order of importance, may or may not directly impact upon the 2013 Budget, but they may need to be addressed at sometime in the future:

1. Highway Department Facilities
   The 2012 Highway Department budget includes a balance of approximately $500,000 for final planning, design and construction bidding work for new Highway Department facilities. Once a location for a new main facility is secured, the project can continue. When bids are received and construction estimates are known, the County Board will need to approve the level of funding for the project and the structure of project financing. A bond issue will need to be approved. There are numerous steps in the further development of this project that will require decisions by the County Board, based on recommendations from its various committees and county staff.

2. Library Services
   During the budget development process, the area libraries utilized a formula for determining their requested funding from the County, for the cost of providing library services to rural county residents. The use of this formula resulted in 2013 requested tax levy funding of $1,043,614, or $45,992 more than the 2012 Adopted Budget of $997,620. In addition, the nine libraries requested a total of $32,000 as funding for the replacement of computers, to be divided based on a formula that included an estimated four-year replacement cycle. Because it is difficult to anticipate the County's ability to fund library computer replacements on an annual basis, the total four-year cost is being recommended in the 2013 Budget. If the County Board approves this computer funding in 2013, no additional capital requests would be made during the three subsequent budget years. This capital funding is not required under the formula calculation and will require concurrence by the County Board.

3. Debt Service
   The 2012 Budget included $109,744 for the repayment of county debt and results in a final debt payment of $54,584 that is included in the 2013 Budget. If the Highway Department facilities project continues with planning and design during 2012 and 2013, the County Board will need to consider financing options for the project. This may occur during 2013 after the construction bid process is completed.

4. Use of Fund Balance
   As previously explained in the Highlights section of this document, the 2013 Budget includes the use of $534,415 in available (unassigned) Fund Balance for department capital projects; $228,800 towards the $370,000 cost of Sheriff annex building repairs; and $320,000 towards construction of a Courthouse Security Entrance. The remaining $1.54M of available Fund Balance is allocated for Highway Department facility projects. The use of available Fund Balance is at the discretion of the County. The purpose for what it is used for is also discretionary, within the Fund Balance Policy adopted by the County Board. This Policy states that its usage shall be limited

to: 1) fund capital outlay; 2) repayment of debt; or 3) reduction of tax levy. The County Board will make the final determination for usage of these available funds.

5. State Imposed Tax Levy Limits
   If the State continues to impose tax levy limits, local units of government may be faced with reducing their operations and ultimately services to the public. These reductions will become more apparent in the future if they negatively impact core services. The decision on the level and use of local property taxes should be left with local residents and their elected officials, not with State government. The County should continue to support the Wisconsin Counties Association and other local government agencies in getting the State to change its current tax levy limit law.

6. Tax Levy Increase
   The 2013 Recommended Budget (as amended by the Finance Committee) includes a $120,185 (0.45%) increase to the property tax levy from the 2012 Adopted Budget. State law allows local units of government to increase their tax levies by the rate of growth in new construction. For Jefferson County, this rate is calculated at 0.45%, which allows the County to increase the 2013 tax levy by $120,185. By increasing the 2013 tax levy by this amount, the County is taking advantage of increasing its "tax base". This will result in the 2014 Budget to have $120,185 more of base tax levy revenue than what it would have had by not using this available increase in the 2013 Budget. The issue of utilizing this allowable tax increase in the 2013 Budget will need to be decided upon by the County Board.

CONCLUSION

The 2013 Budget provides for continuation of existing county services, although some of the service levels may vary from the current year. In addition, the Budget provides for the continued upgrade of technology in order to improve services to the public and control the need for additional manpower, as the County continues to grow.

The development and preparation of the 2013 Recommended Budget could not have been completed without the hard work of department heads, the Finance Director, Advanced Fund Accountant, Human Resources Director and all of their staff. The diligence and effort that all of these employees put forth during the past four months of the budget process are certainly commendable and greatly appreciated.

The thorough review of the 2013 Recommended Budget by the Finance Committee was conducted during its budget hearings with county department heads. Within this document, the Committee has formulated its recommendations to the full County Board.

2013 RECOMMENDED BUDGET CLASSIFICATIONS OF AUTHORIZED COUNTY POSITIONS

COUNTY ADMINISTRATOR (3 FT)

1 County Administrator
1 Administrative Assistant – Confidential
*** 1 Management Analyst

CENTRAL SERVICES (7 FT)

1 Manager - Maintenance
1 Maintenance Worker II
1 Maintenance Worker I
3 Custodian I/II
1 Central Services Worker

CHILD SUPPORT AGENCY (11 FT, 1 student)

1 Child Support Director
3 Child Support Enforcement Specialist
2 Child Support Enforcement/Paternity Specialist
2 Legal Assistant II
2 Financial Support Specialist (1 funded PT)
1 Customer Service Representative
1 Co-op Student

NOTE: 2 Assistant Corporation Counsel budgeted in CSA, but authorized in Corporation Counsel budget

CLERK OF COURTS (29 FT, 2 PT, 8 SE)

1 Clerk of Circuit Court, also appointed as Register in Probate
2 Lead Deputy Clerk
*** 1 Lead Deputy Clerk
1 Deputy Register in Probate/Lead Juvenile Clerk
15 Deputy Court Clerk II – General
1 Deputy Court Clerk II – General/Deputy Register in Probate
1 Deputy Court Clerk II – General (PT)
3 Judicial Assistant
2 Circuit Court Commissioners (1 FT also sm. claims/other circuit court duties)
** 2 Mediator/Custody & Placement Evaluator
1 Legal Secretary
*** 1 Family Court Office Clerk (PT)
4 Judges (SE)
4 Circuit Court Reporter (SE)
**** Eliminate 1 Circuit Court Commissioner (previously funded PT)

CORONER (2 PT, OPTs)

1 Coroner (PT)
1 Chief Deputy Coroner (PT)
Pool of occasional part-time Deputy Coroners, as needed

CORPORATION COUNSEL (5 FT)

1 Corporation Counsel
2 Asst. Corporation Counsel
* 1 Asst. Corporation Counsel
1 Paralegal, Confidential/-County Board Reporter
**** Eliminate 1 Asst. Corp. Counsel (PT)

COUNTY BOARD (30 PT, 1 intern)

30 County Board of Supervisors (PT)
1 Communications Intern

COUNTY CLERK (3 FT, OPTs)

1 County Clerk
1 Administrative/Elections Clerk
*** 1 Administrative/Elections Clk (funded PT)
Election Pool Assistance (OPT – 300 hrs)

COUNTY TREASURER (2.5 FT)

1 County Treasurer
1 Deputy Treasurer
.5 Assistant Deputy Treasur-

er (FT shared with Land Information Office)

DISTRICT ATTORNEY (11 FT, 5.3 SE)

1 District Attorney (SE)
4.3 Assistant District Attorney (SE)
1 Office Manager
5 Legal Secretary
1 Legal Secretary/Receptionist
1 Victim Witness Coordinator
1 First Offender Program Director
1 Justice Information Sharing Coordinator
1 Paralegal
**** Eliminate 1 First Offender Program Secretary (PT)

ECONOMIC DEVELOPMENT (1 FT, 1 PT)

1 Economic Development Director
1 Economic Development Secretary (PT)

EMERGENCY MANAGEMENT (1.4 FT)

1 Emergency Management Director
.4 Program Assistant (shared FT with Parks)

FAIR PARK (4 FT, 5 OPT, 5 Seasonal, 15-20 fair week staff)

1 Fair Park Director
1 Fair Park Supervisor
1 Administrative Secretary
1 Marketing Assistant
1 Office Assistant (seasonal)
2 Laborers (seasonal)
5 Grounds Worker (OPT, 1000 hours)
2 On-site Caretaker (6 mo.) Fair time staff (15-20)

FINANCE DEPARTMENT (4 FT, 1 PT)

1 Finance Director
1 Advanced Fund Accountant
1 Payroll Account Clerk
1 Payroll Technician/Accounting Asst. (PT)
1 Account Clerk-System Support

HEALTH DEPARTMENT (16 FT, 4 PT, OPTs)

1 Director/Health Officer
1 Public Health Program Manager
8 Public Health RN (6 FT, 2 PT)
1 Licensed Practical Nurse - Clinic
1 WIC Project Director Supervisor
1 Billing Clerk/WIC Clerk
1 Billing Spec./Cancer Grant Outreach Coordinator
1 Public Health Program Assistant
1 Personal Care Program Assistant
1 Public Health Technician
2 Licensed Practical Nurse – Jail (1 FT & 1 PT)
1 WIC Registered Dietetic Technician (PT)
Occasional PT RN's, Public Health Technicians & WIC Peer Counselors, as needed

HIGHWAY (57 FT, pool of seasonal workers)

1 Highway Commissioner
1 Operations Manager
1 Fleet Manager
1 Patrol Superintendent
1 Construction Superintendent
1 Operations Superintendent
1 Accounting Supervisor
2 Account Clerk
4 Equipment Mechanic II
8 Equipment Operator II
1 Equipment Parts Person

3 Highway Lead Worker
1 Sign Worker
1 Welder Fabricator
30 Highway Worker Seasonal Position (3,000 hrs.)

HUMAN RESOURCES (5 FT)

1 Human Resources Director
1 Benefits Administrator
1 Human Resources Generalist
*** 1 Human Resources Associate
*** 1 Volunteer Services Coordinator

HUMAN SERVICES (140 FT, 13 PT)

ADMINISTRATIVE SERVICES DIVISION

1 Director of Human Services
1 Administrative Services Manager
1 Office Manager
1 Maintenance Supervisor
3 Account Clerk
2 Accountant
1 Advanced Fund Accountant
1 Medical Records/File Clerk
1 Lead Custodianm
1 Janitor (PT)
* 1 Janitor (PT)
* 1 Compliance Officer/IT Specialist
1 Protective Representative Payee
2 Building Maintenance Worker
1 Secretary – Alternate Care Coordinator
1 Medical Office Assistant
1 Appointment Secretary
1 Receptionist/Secretary
3 Appointment Secretary/ Receptionist
1 Financial Intake Worker
**** Eliminate 1 IT Specialist

ADRC AND AGING SERVICES DIVISION

1 Aging and Disability Resources Manager
1 ADRC Coordinator
1 Aging Benefits Specialist
1 Aging Benefits Specialist (PT)
1 Disability Benefit Specialist
5 Nutrition Site Manager (PT)
*** 1 Nutrition Site Manager (PT)
1 Secretary – Nutrition Program Coord/LTS
1 ADRC Paraprofessional
1 Transportation Coordinator/Van Driver
1 Van Driver
2 Adult Protective Services Case Manager
1 Nurse Case Manager/ ADRC
3 ADRC Social Worker

BEHAVIORAL HEALTH DIVISION

1 Mental Health/AODA Supervisor
1 Community Support Program Supervisor
1 Comprehensive Community Services Supervisor
7 Behavioral Health Specialist
5 Comprehensive Community Services Facilitator
1 Group Home Supervisor
1 Mental Health Technician
6 Group Home Worker (4 FT, 2 PT)
1 Secretary – Community Support Assistant
1 Jail Case Manager/ Behavioral Health Specialist
11 Community Support Program Professional I/II
1 Alternate Care Coor-

dinator
1 Human Services Professional I/Counselor/AODA Assessor
1 Financial Assistance Worker
11 Intake/On-Call Worker
* 1 Intake/On-Call Worker
**** Eliminate 1 Behavioral Health Resources Division Manager

ECONOMIC SUPPORT DIVISION
1 Economic Support Services Manager
1 Economic Support Specialist Supervisor
6 Economic Support Specialist
2 Economic Support Specialist
4 Financial Planner Resource Specialist
1 Secretary – Economic Support
2 Child Care Coordinator

CHILD AND FAMILY RESOURCES DIVISION
1 Child & Family Resources Division Manager
1 Child Protective Services Supervisor
1 Intake & Juvenile Delinquency Resources Supervisor
1 Early Intervention Services Supervisor
1 Wraparound Supervisor
* 1 Juvenile Justice Supervisor
2 Community Services Wraparound Coordinator
8 Community Outreach Worker (6 FT,2 PT)
1 Family Development Worker
8 Child Protective Services Ongoing Prof I
2 Early Intervention Service Coordinator
3 Early Intervention Teacher
1 Foster Care Coordinator
1 Personal Assistance Case Manager/Family Support Coordinator
6 Human Services Professional I/II
**** Eliminate 1 Human Services Professional I/II

LAND & WATER CONSERVATION (6 FT, Intern)
1 County Conservationist
2 Resource Conservationist
1 Water Resource Management Specialist
1 Administrative Clerk
1 GIS & Land Use Technician
*** 1 Student Intern

LAND INFORMATION OFFICE (4.5 FT, Intern)
1 Land Information Director
1 Licensed Land Surveyor
1 Cartographer
1 Administrative Clerk
.5 Land Information Assistant (FT shared with Treasurer)
*** Student Intern

MANAGEMENT INFORMATION SYSTEMS (MIS) (9 FT, 1 PT, 1 STUDENT)
1 Systems and Applications Manager
1 Information Technology Manager
*/***1 Systems Analyst
1 Programmer Analyst (previously unfunded)
2 Senior Systems Analyst
1 Senior Microcomputer Specialist
1 Microcomputer Specialist
1 Microcomputer Technician
1 Central Duplicating Clerk

(PT)

Student Hardware Technician

PARKS DEPARTMENT (5.6 FT, 4 PT, 7 seasonal/OPT)

1 Parks Director
1 Parks Supervisor
1 Parks Construction & Maintenance Lead Worker
1 Building & Grounds Maint enanceWorker
3 Parks Maintenance Worker (PT)
1 Administrative Secretary
2 Seasonal Worker
4 Grounds Worker (OPT)
.6 Program Assistant (shared FT with Emergency Management)
*** 1 Volunteer Coordinator (PT)
1 Dog Park Attendant (OPT)

REGISTER OF DEEDS (5 FT)

1 Register of Deeds
1 Chief Deputy Register of Deeds
1 Deputy Register of Deeds I
1 Register of Deeds Data Entry Clerk
*** 1 Deputy Register of Deeds I

SHERIFF (125 FT, 6 PT, 1 LTE, 1 OPT, pool positions)

ADMINISTRATIVE/DETECTIVE DIVISION

1 Sheriff
1 Chief Deputy
*** 1 Undersheriff (OPT)
1 Captain
1 Confidential Secretary
1 Account Clerk
2 Sergeant
8 Detective
2 Secretary (1 FT, 1 PT)
1 Secretary Drug Task Force
1 Receptionist/Secretary
1 Clerk Typist
*** 1 Grant Funded LTE

PATROL DIVISION

1 Captain
6 Sergeant
35 Deputy
1 Secretary
1 Mechanic

SUPPORT SERVICES

1 Sergeant
5 Deputy
*** 4 Deputy
1 Clerical Assistant
Pool of part-time deputies, as needed

COMMUNICATION DIVISION

9 Communication Operator
1 Communication Supervisor
Pool of part-time Communication Operators, as needed

JAIL DIVISION

1 Captain
6 Sergeant
29 Deputy
2 Clerk Typist
1 Jail Food Service Supervisor
4 Cook (1 FT, 3 PT)
*** 1 Cook
2 Custodian II (PT)

UNIVERSITY EXTENSION (2 FT, pool, 4 SE, 1 intern)

1 Agricultural Agent (SE)
1 Family Living Agent (SE)
1 Community Development Agent (SE)
1 Youth Development Agent (SE)
1 4-H Summer Intern
2 Administrative Secretary
**** 1 Eliminate 1 Administrative Secretary
Clerical pool hours

VETERANS SERVICE (3 FT, Pool)

1 Veterans Service Officer
1 Deputy Veteran Services Officer
*** 1 Veteran Benefits Specialist
1 Veterans Service Clerk (Pool – 966 hrs.)

ZONING (8 FT)

1 Planning and Zoning Director
/* 1 Zoning/Onsite Waste Systems Technician
1 Onsite Waste Systems Technician
/*1 Zoning/Onsite Waste Systems Technician
1 Zoning/Onsite Systems Technician
1 Zoning Assistant
1 Zoning & Solid Waste Program Assistant
1 Administrative Clerk

* New Positions
** Reclassed/New Job Title Positions
*** Unfunded Positions

**** Eliminated Positions
SE = State Employee

Authorized Position Summary

2012	2013	Change	Type
465	468	3.0	Full Time Position
35	34	(1.0)	Part Time Position
30	30	0.0	County Board Supervisors (PT)
24	24	0.0	Seasonal/Occasional/LTE Position
554	556	2.0	Total County Positions
17.3	17.3	0.0	State Positions
571.3	573.3	2.0	Total Positions
27.4	22.0	5.4	Unfunded Positions
543.9	551.3	7.4	Total Funded Positions

2013 RECOMMENDED BUDGET POSITION CHANGES

Department	Position Title	Action	Requested by Department Head	Recommended By County Administrator	Finance Committee Recommended	Comments
Clerk of Courts	1 Circuit Court Commissioner	Eliminate	Yes	Yes	Yes	Previously unfunded part-time; combined with Family Court Commissioner in 2012
Corporation Counsel	1 Assistant Corporation Counsel (PT)	Eliminate	Yes	Yes	Yes	Elimination of PT position contingent on creation of FT position, 80% in CSA and 20% in Corporation Counsel
	1 Assistant Corporation Counsel	Create	Yes	Yes	Yes	
District Attorney	1 First Offender Program Secretary (PT)	Eliminate	Yes	Yes	Yes	Previously unfunded
Emergency Management	.4 Program Assistant (shared FT with Parks)	Eliminate	Yes	No	Yes	Elimination of filled .4 position (FT shared with Parks) is contingent on creation of FT position in Emergency Management
	1 Program Assistant	Create	Yes	No	No	
Human Services	1 Janitor (PT)	Create	Yes	Yes	Yes	
	1 IT Specialist	Eliminate	Yes	Yes	Yes	Elimination of IT Specialist is contingent on creation of Compliance Officer/IT Specialist
	1 Compliance Officer/IT Specialist	Create	Yes	Yes	Yes	
	1 Behavioral Health Resources Division Manager	Eliminate	Yes	Yes	Yes	Previously unfunded
	1 Intake/On-Call Worker	Create	Yes	Yes	Yes	
	1 Human Services Professional I/II	Eliminate	Yes	Yes	Yes	Elimination of the HSP I/II position contingent on creation of the Juvenile Justice Supervisor position
	1 Juvenile Justice Supervisor	Create	Yes	Yes	Yes	

Management Information Systems	1 Programmer Analyst	Fund	Yes	Yes	Yes	Previously unfunded. To be allocated directly to the Human Services Department
	1 Systems Analyst	Create	Yes	Yes	Yes	Creation of Systems Analyst position is contingent on unfunding the position for recruitment purposes
	1 Systems Analyst	Unfund	Yes	Yes	Yes	
Parks	.6 Program Assistant (shared FT with Emergency Management)	Eliminate	Yes	No	No	Elimination of filled .6 position (FT shared with Emergency Management) is contingent on creation of FT position in Parks
	1 Program Assistant	Create	Yes	No	No	
Sheriff	1 Deputy (increase funding from .38 FTE to FT)	Fund	Yes	Yes	Yes	1 deputy previously unfunded for 4 ½ months, or .38 FTE
UW Extension	1 Administrative Secretary	Eliminate	Yes	Yes	Yes	Previously unfunded

Total FTEs Created	8.48	6.48	6.48
Total FTEs Eliminated	(8.08)	(7.08)	(7.08)
Sub-Total (in FTEs)	.40	(.60)	(.60)
Total FTEs Unfunded	(1.00)	(1.00)	(1.00)
Total FTEs Funded	1.38	1.38	1.38
Net Change (in FTEs)	.78	(.22)	(.22)
Net change in overall budget	$248,097.40	$182,735.47	$182,735.47

2013 JEFFERSON COUNTY
RECOMMENDED GENERAL FUND BUDGET
(as amended by the Finance Committee)

	2012 Adopted	2013 Recommended	Increase (Decrease)	Percent Change
REVENUES				
Taxes	17,565,049	17,484,099	(80,950)	-0.46%
Special Assessments	0	0	0	0.00%
Intergovernmental Revenues	6,630,288	6,486,494	(143,794)	-2.17%
Licenses and Permits	144,870	151,910	7,040	4.86%
Fines, Forfeitures and Penalties	448,150	450,900	2,750	0.61%
Public Charges for Services	2,457,852	2,535,225	77,373	3.15%
Intergovernmental Charges	522,105	535,253	13,148	2.52%
Miscellaneous Revenue	1,385,498	1,283,286	(102,212)	-7.38%
Fund Balance Applied	603,210	1,348,215	745,005	123.51%
Restricted Funds Applied	1,388,943	1,343,304	(45,639)	-3.29%
Non-lapsing (discretionary) Funds Applied	381,027	388,932	7,905	2.07%
TOTAL REVENUES	31,526,992	32,007,618	480,626	1.52%
EXPENDITURES				
General Government	7,889,867	9,066,516	1,176,649	14.91%
Public Safety	13,023,672	12,656,390	(367,282)	-2.82%
Health and Human Services	1,217,536	1,253,256	35,720	2.93%
Public Works	305,700	340,705	35,005	11.45%
Culture, Recreation and Education	3,476,491	3,489,564	113,073	3.25%
Conservation and Development	2,211,296	2,908,524	697,228	31.53%
Capital Outlay	3,402,430	2,192,663	(1,209,767)	-35.56%
Debt Services	0	0	0	0.00%
Other Financing Uses	0	0	0	0.00%
TOTAL EXPENDITURES	31,526,992	32,007,618	480,626	1.52%

Mr. Nass read the report from the Planning and Zoning Committee.

REPORT
TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on September 20, 2012, as required by law

pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS R3604A-12, R3605A-12, R3606A-12, R3607A-12, R3608A-12, R3609A-12, R3610A-12 and R3611A-12

REVOCATION OF PETITION R3346A-08

DATED THIS TWENTY-FOURTH DAY OF SEPTEMBER 2012 Donald Reese, Secretary

THE PRIOR MONTH'S AMENDMENTS, R3588A-12, R3601A-12 AND R3602T-12, ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).

Mr. Nass moved that the report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2012-15.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions R3604A-12, R3605A-12, R3606A-12, R3607A-12, R3608A-12, R3609A-12, R3610A-12 and R3611A-12 were referred to the Jefferson County Planning and Zoning Committee for public hearing on September 20, 2012, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-3,
AGRICULTURAL/RURAL RESIDENTIAL

Rezone PIN 004-0515-2611-001 (1.045 acres) to allow for a lot line adjustment. The site is at W2987 Piper Road in the Town of Cold Spring. This action is conditioned upon either recording of a final certified survey map for the lot, or receipt by Zoning of a deed transfer document. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3604A-12 – Rohn Jack & Kathleen B. Findlay)

Create a 1.32-acre lot around the home at W5095 River Drive in the Town of Farmington from part of PIN 008-0714-1212-000 (40 acres). This action is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3605A-12 – Wayne Burnett)

Rezone to create a 1-acre lot around the home at N794 CTH K in the Town of Koshkonong, from part of PINs 016-0514-2713-000 (15.5

acres) and 016-0514-2712-004 (12.67 acres). Creation of this prime ag land lot is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. The surveyor shall note the existence of floodplain on the final map. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3606A-12 – J & W Stasch Trust)

FROM AGRICULTURAL A-1 TO A-3, AGRICULTURAL/RURAL RESIDENTIAL AND N, NATURAL RESOURCES

Rezone a part of PINs 006-0716-1311-001 (37.663 acres) and 006-0716-1244-000 (37.337 acres) to create a 1-acre building site on CTH B in the Town of Concord. Rezone 19 acres of PIN 006-0716-1244-000 (37.337 acres) for an adjacent Natural Resource zone. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the County Highway Department, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems and upon approval and recording of a final certified survey map including extraterritorial plat review, if necessary. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3607A-12 & R3608A-12 – Lots & Land Real Estate LLC)

Create one new 1-acre building site from part of PIN 006-0716-1311-001 (37.663 acres) on CTH B and one new 1-acre building site from part of PIN 006-0716-1314-000 (25 acres) on Morgans Road. Create a 27-acre Natural Resource zone from those PINs adjacent to the building sites. The property is in the Town of Concord. This action negates an earlier rezoning, Petition R3346A-08, previously approved for a 1.2228 acre building site. This petition utilizes the last available A-3 zone for the property, and therefore is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval for each lot by the maintaining authority, for receipt of a soil test for each lot showing sites for installation of both initial and replacement private sewage systems, for approval and recording of a final certified survey map including extraterritorial plat review, if necessary. The rezoning is null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3609A-12 & R3610A-12 – Lots & Land Real Estate LLC, c/o Pete Gross)

FROM AGRICULTURAL A-1 AND NATURAL RESOURCES TO A-T, AGRICULTURAL TRANSITION

Rezone PIN 016-0514-1211-002 (1.448 acre) in Burnt Village Park, Town of Koshkonong; PINs 024-0516-1241-000 (39.5 acres) and 024-0516-1242-000 (39 acres) in Carlin Weld Park, Town of Palmyra; PINs 014-0614-2024-001 (40.007 acres), 014-0614-2031-000 (40 acres), 014-0614-2032-000 (40 acres), 014-0614-2033-000 (40 acres), 014-0614-2822-000 (43.037 acres), 014-0614-2911-000 (39.566 acres),

014-0614-2912-000 (57.467 acres), 014-0614-2913-000 (70.628 acres), 014-0614-2914-000 (39.856 acres), 014-0614-2922-000 (3 acres), 014-0614-2933-000 (40.468 acres), 014-0614-3011-000 (31.25 acres), 014-0614-3014-000 (23.632 acres) and 014-0614-3041-001 (20.166 acres) in Dorothy Carnes Park, Town of Jefferson; 002-0714-2413-001 (14.5 acres), 002-0714-2431-000 (29.1 acres), 002-0714-2442-000 (32.7 acres) and 002-0714-2443-000 (24.2 acres) in Jefferson County Dog Park, Town of Aztalan; PIN 006-0716-1122-002 (0.812 acres) in Joy Park, Town of Concord; PIN 012-0816-2342-000 (45 acres) in Kanow Park, Town of Ixonia; PINs 018-0713-1523-000 (51.493 acres) and 018-0713-1531-000 (37.564 acres) in Korth Park, Town of Lake Mills; PIN 014-0615-0211-002 (9.2 acres) in Pohlmann Park, Town of Jefferson; PIN 018-0713-0233-000 (18.626 acres) and 018-0713-0233-027 (4.282 acres) in Rock Lake Park, Town of Lake Mills; and PIN 002-0714-1332-001 (4.24 acres) in Rock River Park, Town of Aztalan. These sites are the current County parks, and are owned by Jefferson County. (R3611A-12 – Jefferson County)

Mr. Nass moved for the adoption of Ordinance No. 2012-15. Seconded and carried with Mr. Kannard abstaining for possible conflict of interest.

Mr. Mode read Resolution No. 2012-47.

WHEREAS, under current law many online-only retailers do not collect and remit sales taxes in states where they do not have a physical presence, and

WHEREAS, this creates an unfair price advantage for online-only retailers over traditional brick and mortar Wisconsin businesses that provide Wisconsin-based jobs, and

WHEREAS, as the amount of sales tax not paid by online purchasers grows, more revenue needs to be collected from everyone else to compensate, and

WHEREAS, uncollected Wisconsin state and local sales tax revenue is estimated between $100 and $200 million annually, and

WHEREAS, sales tax revenues are an important component of state and local governmental budgets, and

WHEREAS, this resolution supports all Wisconsin residents, businesses and units of government.

NOW, THEREFORE, BE IT RESOLVED that Jefferson County does hereby support legislation requiring online retailers with subsidiaries or affiliates located in Wisconsin to collect and remit Wisconsin state and local sales tax.

Fiscal Note: No direct fiscal impact.

Mr. Mode moved for the adoption of Resolution No. 2012-47. Seconded and carried: Ayes 22, Noes 6 (Kelly, Morris, Counsell, Torres, Jaeckel, Zentner), Absent 2 (Schroeder, Babcock).

Mr. Tietz presented Resolution No. 2012-48.

WHEREAS, the Board adopted Resolution No. 2009-16 on April 21, 2009; Resolution No. 2009-65 on November 10, 2009; and Resolution No. 2010-91 on February 8, 2011, which authorized participation in the Community Development Block Grant – Emergency Assistance Program (CDBG-EAP), and

WHEREAS, Jefferson County was notified on June 9, 2009, by the Department of Commerce that Jefferson County was awarded $4 million to assist in flood recovery efforts, and

WHEREAS, $2 million was designated to be used to assist Jefferson County businesses in business flood mitigation, which may be in the form of repairing structural damage to the place of business, flood proofing, reimbursing loss of equipment or inventory, and/or documentable loss of revenue that occurred during the disaster period, and

WHEREAS, on May 18, 2010, Jefferson County was notified by the Department of Commerce that Jefferson County was awarded an additional $1,349,935 to assist in flood recovery efforts, and

WHEREAS, on March 10, 2011, Jefferson County was notified by the Department of Commerce that Jefferson County was awarded an additional $1,631,000 to assist in flood recovery efforts, and

WHEREAS, public hearings were held on July 15, 2009; September 29, 2009; July 7, 2010; January 27, 2011, and August 29, 2012, at which time the public was invited to learn about the CDBG-EAP program and to comment on the activities included in the CDBG-EAP program, and

WHEREAS, on August 25, 2012, the Revolving Loan Fund Committee reviewed and recommended the application of Riverfront Rental, LLC and Chicken's Riverfront, LLC of Jefferson Wisconsin, be approved for an additional sum up to $110,000, to assist them in their flood damage prevention and mitigation expenses attributed to the 2008 flooding, which will be in the form of a 0% interest forgivable loans, with 20% of the loans forgiven each year that the business owners continue to operate the businesses, and continuing as long as the businesses remain in operation, with 100% of the loans forgiven at the end of 5 years, and

WHEREAS, there remain flood recovery grant funds available for general business assistance, and

WHEREAS, approval of the use of the grant funds for this flood related project will enhance and assist the businesses in their flood recovery efforts,

NOW, THEREFORE, BE IT RESOLVED that Riverfront Rental, LLC and Chicken's Riverfront, LLC are authorized to collectively receive up to an additional $110,000 for their business flood mitigation recovery projects which will be in the form of a 0% interest forgivable loans, with 20% of the loans forgiven each year that the business owners continue to operate their businesses, and continuing as long as the businesses remain in operation, with 100% of the loans forgiven at the end of 5 years, and

BE IT FURTHER RESOLVED that the Economic Development Director shall administer the loans.

Fiscal Note: These loans are funded by grants received from Wisconsin Department of Commerce in the total sum of $6,980,935. No county tax levy funds are used for these loans.

Mr. Tietz moved that Resolution No. 2012-48 be adopted. Seconded and carried.

Mr. Buchanan read Ordinance No. 2012-16.

WHEREAS, the Highway Committee and Parks Committee have heard requests from members of the public to lower the speed limit on County Trunk Highway J immediately to the west of its intersection with Collins Road in the City of Jefferson, and

WHEREAS, said committees after consideration recommend the following speed limits to replace the current 55 mile per hour limit.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 4 of the County Traffic Ordinance (Speed Zones on County Trunk Highways) is amended to include the following:

COUNTY TRUNK HIGHWAY "J", TOWN OF JEFFERSON, JEFFERSON COUNTY

Forty-five miles per hour from the centerline intersection of CTH J with the State Trunk Highway 89 easterly for a distance of 0.53 miles.

COUNTY TRUNK HIGHWAY "J", TOWN OF JEFFERSON, JEFFERSON COUNTY

Thirty-five miles per hour from a point 0.53 miles east of the centerline intersection of CTH J with State Trunk Highway 89, easterly for 0.40 miles to the centerline intersection of CTH J and Collins Road.

Section 2. This ordinance shall be effective upon passage, publication and erection of official signs.

Mr. Buchanan moved that Ordinance No. 2012-16 be adopted. Seconded and carried.

Mr. Reese read Resolution No. 2012-49.

WHEREAS, in Resolution No. 2012-19 adopted June 12, 2012, the Board resolved "that Site C or Old Countryside Home be the approved location for a new Highway Department main facility, as recommended by the Highway and Infrastructure Committees", and

WHEREAS, Resolution No. 2012-46 adopted September 11, 2012, directed staff to submit an offer on the terms originally negotiated with an acceptance date of September 25, 2012, and

WHEREAS, the County has received a counteroffer dated October 9, 2012, indicating the seller's willingness to accept the terms contained in the County's September 13, 2012, offer, and

WHEREAS, the Infrastructure Committee recommends accepting

said counteroffer to purchase the Old Countryside Home site,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute all documents necessary to contract for the purchase of Old Countryside Home on the terms contained in the County's September 13, 2012, offer.

BE IT FURTHER RESOLVED that the County Administrator is authorized to execute such additional documents as may be necessary to complete this transaction, including addressing the zoning contingencies contained in the offer.

Fiscal Note: The Highway Department budget contains approximately $500,000 for facility design expenses for a new highway facility. Those expenses will not be incurred in 2012. Two hundred thousand dollars of said funds will be used for this purchase. It is anticipated that demolition on site would be a minimum of $720,000 to $880,000. In the "lost opportunity" cost analysis presented by Ehlers & Associates on January 24, 2012, estimated lost opportunity costs for use of Site C was approximately $1.5M.

Mr. Reese moved that Resolution No. 2012-49 be adopted. Seconded and carried: Ayes 19, Noes 9 (Counsell, Reese, Torres, Morse, Rogers, Mode, Kannard, Jaeckel, Zentner), Absent 2 (Schroeder, Babcock).

Mr. Borland read Resolution No. 2012-50.

WHEREAS, on or about July 19, 2012, Kari Tinus filed a dog damage claim with the Town Board of the Town of Jefferson for damages related to the loss of approximately fifty chickens on June 16, 2012, and

WHEREAS, such claim was investigated by the Town Board of the Town of Jefferson which determined that fifty chickens were killed by a dog; that said chickens were valued at $16 each for a total claim of $800, and that as of June 16, 2012, the claimant had failed to pay the dog tax on her dog, and

WHEREAS, the University Extension Education Committee has reviewed the claim, the reports of the Town Board, additional information indicating that the Town Treasurer had sent several reminders to the claimant about licensing her dog which she eventually did on or about July 20, 2012, and

WHEREAS, the Committee recommends that the claim be denied in that Section 174.11(4), Stats., states in part "No claim may be paid to any person who has failed to pay a dog tax on an assessable dog",

NOW, THEREFORE, BE IT RESOLVED that the claim of Kari R. Tinus for dog damages on June 16, 2012, be denied.

Fiscal Note: No fiscal impact.

Mr. Borland moved that Resolution No. 2012-50 be adopted. Seconded and carried.

County Administrator Gary Petre read the following:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:

MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Sections 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individuals as members of the designated board.

Human Services Board

a. Jim Mode, Jefferson, Wisconsin, to the Human Services Board for a three-year term ending November 2015.
b. James Schultz, Watertown, Wisconsin, to the Human Services Board for a three-year term ending November 2015.

Mr. Buchanan moved that the appointments be confirmed. Seconded and carried.

Supplemental information presented at the October 9, 2012, Jefferson County Board meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:00 p.m.

JEFFERSON COUNTY BOARD/PUBLIC HEARING MINUTES
TUESDAY, OCTOBER 23, 2012, 7:00 P.M.

Mr. John Molinaro presiding.

Mr. Kannard led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll. Supervisor Morris gave prior notice of his inability to attend. Mr. David was also absent.

District 1..... Richard C. Jones	District 2..... Mike Kelly
District 3..... Greg David	District 4..... Augie Tietz
District 5..... James B. Braughler	District 6..... Ron Buchanan
District 7..... Dwayne C. Morris	District 8..... Rick L. Kuhlman
District 9..... Amy Rinard	District 10..... Al C. Counsell
District 11..... Donald Reese	District 12 .... Gregory M. Torres
District 13..... Ed Morse	District 14..... Pamela Rogers
District 15..... Steven J. Nass	District 16..... John Molinaro
District 17 ..... Russell Kutz	District 18.. Jennifer Hanneman
District 19..... Jim Schroeder	District 20..... Jim Mode
District 21 ..... John C. Kannard	District 22 ..... Blane Poulson
District 23..... George Jaeckel	District 24 ..... Sarah Bregant
District 25..... Matthew Foelker	District 26 ..... Carlton Zentner
District 27..... Glen D. Borland	District 28..... Dick Schultz
District 29 ..... Paul Babcock	District 30 ..... Walt Christensen

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved as printed.

Communications.

County Board Chair Molinaro noted the communication from Bill Dovi dated October 19, 2012, regarding Mr. Dovi's appointment to serve on the Mid-Wisconsin Federated Library System Board. County Clerk Frank referred to the handout from the Wisconsin Government Accountability Board entitled "Voting 101: Back to Basics – A Guide and Resources for Wisconsin Voters".

The communication and handout were received and placed on file.

No one registered for public comment on non-budget items.

Mr. Jones moved for the adoption of the 2013 Recommended Budget for purposes of holding a public hearing. Seconded.

The public hearing on the proposed 2013 County Budget commenced at 7:03 p.m. Twenty-eight supervisors were present with two absent (David, Morris).

No one having registered to speak at the public hearing on the 2013 Recommended Budget, Mr. Jones moved to end the public hearing. Seconded and carried at 7:04 p.m.

Mr. Jones moved to postpone the proposed 2013 Budget to November 13, 2012. Seconded and carried.

Mr. Tietz read Resolution No. 2012-51.

WHEREAS, on October 11, 2011, the Jefferson County Board of Supervisors adopted Resolution 2011-53 authorizing an Intergovernmental Agreement with the Town of Sullivan for a disaster recovery grant under the Emergency Assistance Program to fund the Rome Mill Pond Project, and

WHEREAS, on November 2, 2011, the Town of Sullivan Chairperson executed the Intergovernmental Agreement with Jefferson County for the project grant, and

WHEREAS, Jefferson County requested up to $100,000 for the Rome Mill Pond Project and will make an additional request to the Wisconsin Department of Administration (formerly Wisconsin Department of Commerce) to use another $55,000, for a total of $155,000, of the grant funds received under the Community Development Block Grant-Emergency Assistance Program (CDBG-EAP) for the Rome Mill Pond Project, and

WHEREAS, Jefferson County and the Town of Sullivan need to amend the Intergovernmental Agreement, which is a written cooperative agreement per the grant requirements, to participate in such CDBG-EAP program in the increased amount, and

WHEREAS, Jefferson County and the Town of Sullivan understand that Jefferson County is the applicant and will have the ultimate responsibility to assume all obligations under the terms of the grants including assuring compliance with all applicable laws and program regulations, and

WHEREAS, it is understood that Jefferson County and the Town of Sullivan will have access to each others' respective grant records and authority to monitor all activities,

NOW, THEREFORE, pursuant to Wisconsin Statute sec. 66.0301, Jefferson County agrees to cooperate with the Town of Sullivan to submit a request for such additional funds, and agrees to cooperate in the implementation of the submitted CDBG-EAP program, as approved by the Department of Administration, and the Bureau of Community Finance.

BE IT FURTHER RESOLVED that the County Board Chairperson is authorized to execute an Amended Cooperative Agreement with the Town of Sullivan setting forth the program details.

Fiscal Note: This program is funded by the CDBG-EAP grant program through the State of Wisconsin. The town project will cost up to $155,000 including administrative costs. The Jefferson County Economic Development Director will provide the grant administration.

Mr. Tietz moved that Resolution No. 2012-51 be adopted. Seconded and carried.

Mr. Mode read Resolution No. 2012-52.

WHEREAS, in 2011, Jefferson County's eight elderly nutrition sites served 33,499 meals, and

WHEREAS, bids were sought for the 2013-2014 contract to provide meals to the nutrition sites, with the following results based on an estimate of 33,499 meals:

Vendor	2013	2014
Feil's Catering	$123,944	$127,295
Best Events	$159,282	$167,490

AND, WHEREAS, the Human Services Board recommends contracting with Feil's Catering for 2013 and 2014 elderly nutrition site meals,

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director is authorized to contract with Feil's Catering for 2013 and 2014 nutrition site meals at the rate of $3.70 and $3.80 per meal respectively for an estimated total of $123,944 and $127,295.

Fiscal Note: The Elderly Nutrition Program cost about $350,000 in 2011. Of that amount, the County's contribution was about 11% or $39,000, with the rest provided by federal programs and payments from the participants. For 2013, the County has adequate revenues and budgeted funds to pay for this contract.

Mr. Mode moved that Resolution No. 2012-52 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (David, Morris).

County Administrator Gary Petre read the following:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS: MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Sections 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individuals as members of the designated boards.

Mid-Wisconsin Federated Library Systems Board

a. Jane Colwin, Fort Atkinson, Wisconsin, for a three-year term ending January 1, 2016.
b. Dwayne Morris, Watertown, Wisconsin, for a three-year term ending January 1, 2016.
c. Bill Dovi, Waterloo, Wisconsin, for a three-year term ending January 1, 2016.

Jefferson County Library Board

a. Janet Sayre Hoeft, Johnson Creek, Wisconsin, for a three-year term ending December 31, 2015.
b. Leigh Froelich, Sullivan, Wisconsin, for a three-year term ending December 31, 2015.

Mr. Buchanan moved that the appointments be confirmed. Seconded and carried.

Mr. Mode read the following:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS: MEMBERS OF THE BOARD:

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(h) of the County Board Rules, the Human Services Board hereby requests County Board's confirmation of the following appointments to the following committee and council:

Nutrition Project Council

a. Emily Pantely, Johnson Creek, Wisconsin, for an indeterminate term commencing October 23, 2012.
b. Holly Ingersoll, Lake Mills, Wisconsin, for an indeterminate term commencing October 23, 2012.

Aging and Disability Resource Center Advisory Committee

Jim Mode, Jefferson, Wisconsin, to fill a three-year term expiring July 1, 2015.

Mr. Mode moved for confirmation of the appointments. Seconded and carried.

Supplemental information presented at the October 23, 2012, Jefferson County Board/Public Hearing meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn at 7:12 p.m. Seconded and carried.

JEFFERSON COUNTY BOARD MINUTES
TUESDAY, NOVEMBER 13, 2012, 7:00 P.M.

Mr. John Molinaro presiding.

Mr. Torres led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll with all members being present.

District 1..... Richard C. Jones	District 2..... Mike Kelly
District 3..... Greg David	District 4..... Augie Tietz
District 5..... James B. Braughler	District 6..... Ron Buchanan
District 7..... Dwayne C. Morris	District 8..... Rick L. Kuhlman
District 9..... Amy Rinard	District 10..... Al C. Counsell
District 11..... Donald Reese	District 12 .... Gregory M. Torres
District 13..... Ed Morse	District 14..... Pamela Rogers
District 15..... Steven J. Nass	District 16..... John Molinaro
District 17 ..... Russell Kutz	District 18.. Jennifer Hanneman
District 19..... Jim Schroeder	District 20..... Jim Mode
District 21 ..... John C. Kannard	District 22..... Blane Poulson
District 23..... George Jaeckel	District 24..... Sarah Bregant
District 25..... Matthew Foelker	District 26 ..... Carlton Zentner
District 27..... Glen D. Borland	District 28..... Dick Schultz
District 29 ..... Paul Babcock	District 30 ..... Walt Christensen

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved as printed.

Mr. Mode moved that the minutes of the October 9, 2012, meeting be approved as corrected and printed. Seconded and carried.

Special Order of Business. Parks Director Joseph Nehmer and Sheriff Paul Milbrath presented a recognition award to the Jefferson County Emergency Communications (JCEC) group for their assistance in patrolling the county parks.

County Clerk Frank presented the following communications:

1. Treasurer's Report:

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
November 1, 2012

Available Cash on Hand		
October 1, 2012	$ 308,050.46	
October Receipts	4,848,338.10	
Total Cash		$ 5,156,388.56
Disbursements		
General - October 2012	$ 3,421,659.73	
Payroll - October 2012	1,195,905.71	
Total Disbursements		4,617,565.44
Total Available Cash		$ 538,823.12

Cash on Hand (in banks)		
November 1, 2012	$ 846,471.18	
Less Outstanding Checks	307,648.06	
Total Available Cash		$ 538,823.12
AIM Government & Agency Portfolio		$ 3,991,630.43
Local Govt. Invest. Pool - General		12,816,968.94
Institutional Capital Management		16,041,225.98
Local Government Investment Pool - Clerk of Courts		25,891.41
Local Government Investment Pool – Farmland Preservation		252,369.40
Local Government Investment Pool - Parks/Liddle Fund		87,331.76
		$ 33,215,417.92
2012 Interest - Super N.O.W. Acct.		$ 2,393.86
2012 Interest - L.G.I.P. - General Funds		25,903.24
2012 Interest - ICM		176,330.22
2012 Interest - AIM		784.86
2012 Interest - L.G.I.P. - Parks/Carol Liddle Fund		137.64
2012 Interest - L.G.I.P. - Farmland Preservation		323.33
2012 Interest - L.G.I.P. - Clerk of Courts		33.18
Total 2012 Interest		$ 205,906.33

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

2. A Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on November 15, 2012, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

3. Memo dated November 13, 2012, from the Dodge-Jefferson Healthier Community Partnership regarding the 2013 County Board Supervisor Budget Amendment #1 – Purchase of recreational equipment for county parks.

4. Jefferson County 2012 Comprehensive Emergency Management Plan.

The communications and notice were received and placed on file.

The floor was opened for public comment. Buck Smith, Johnson Creek, spoke on various issues including the economy, county parks and the purchase of Old Countryside Home.

Mr. Nass read the following report:

REPORT

TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on October 18, 2012, as required by law pursuant to Wisconsin Statutes, notice thereof having been

given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS R3612A-12, R3613A-12, R3614A-12, R3615A-12 AND R3616A-12

DATED THIS TWENTY-NINTH DAY OF OCTOBER 2012
Donald Reese, Secretary

THE PRIOR MONTH'S AMENDMENTS, R3604A-12, R3605A-12, R3606A-12, R3607A-12, R3608A-12, R3609A-12, R3610A-12 AND R3611A-12, ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).

Mr. Nass moved that the Planning & Zoning Committee report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2012-17.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions R3612A-12, R3613A-12, R3614A-12, R3615A-12 and R3616A-12 were referred to the Jefferson County Planning and Zoning Committee for public hearing on October 18, 2012, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone to create a 3-acre lot around the home at W1536 CTH B in the Town of Concord, on PIN 006-0716-1631-000 (29.15 acres). This action is conditioned upon receipt and recording of a final certified survey map for the lot. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3612A-12 – Barbara E. Reinke/Violet Chartier property)

Create a 3-acre lot around the home at N4982 CTH P in the Town of Concord from PINs 006-0716-3143-000 (20 acres) and 006-0716-3142-001 (25 acres). Rezoning is conditioned upon receipt and recording of a final certified survey map for the lot. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3613A-12 – Steve Knoebel)

Create a 2-acre lot around the home at W140 USH 18 in the Town of Concord from PIN 006-0716-3641-000 (36.85 acres). Rezoning is conditioned upon receipt and recording of the final certified survey

map, including extraterritorial plat review by the Village of Summit if necessary. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3614A-12 – Kenneth Meyer Estate, c/o Gary Hartling)

Modify a previous request and allow creation of one vacant 2-acre lot on STH 134 in the Town of Lake Mills from part of PIN 018-0713-3123-000 (13.2 acres). This action utilizes the last available A-3 zone for the property, and therefore is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the maintaining authority, upon receipt by Zoning of a soil test showing sites for both initial and replacement private sewage systems, and upon receipt and recording of a final certified survey map for the lot including extraterritorial plat review by the Village of Cambridge if necessary. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. The previous approval granted to Petition R3563A-12 on February 14, 2012 will be rescinded at a future meeting. (R3615A-12 – Micheal & Pamela Ziarnik)

Rezone to create a 1-acre vacant lot on PIN 026-0616-1621-005 (10.562 acres) along Stephan Lane in the Town of Sullivan. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map including extraterritorial plat review by the Village of Sullivan if necessary. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3616A-12 – Robert G. Stephan)

Mr. Nass moved that Ordinance No. 2012-17 be adopted. Seconded and carried.

Mr. Jones read Resolution No. 2012-53.

WHEREAS, Jefferson County annually settles with local taxing jurisdictions such as villages, school districts and cities by paying those jurisdictions their share of unpaid real estate taxes, for which Jefferson County gets a tax certificate that is a lien on the property for which the taxes are due, and

WHEREAS, a tax certificate can be foreclosed after the County holds it for two years, such that certificates for unpaid 2008 taxes due in 2009 can be foreclosed after September 1, 2011, and

WHEREAS, Jefferson County's policy is to not settle in full for special assessments, such that local taxing jurisdictions remain owed any unpaid balances for project costs that the local municipality has financed, and

WHEREAS, the Village of Johnson Creek has unpaid special assessment liens of approximately $5M affecting five parcels in the Village, surrounding the Johnson Creek Plaza Hotel and Conference Center, and

WHEREAS, the County has a foreclosable delinquent tax lien of approximately $618,881.38 on the same properties not including 12% interest assessed by statute, and

WHEREAS, the Village of Johnson Creek has proposed to enter into an agreement with the County to purchase said property after completion of the foreclosure in December 2012 upon terms where the Village would pay all delinquent taxes, special assessments previously settled, interest on said amounts as the County would have earned in the Local Government Investment Pool over the years of the delinquency, and the 2012 real estate taxes in return for conveyance of the property to the Village, and

WHEREAS, §75.69, Wisconsin Statutes, allows the County to transfer tax foreclosed property to another unit of government, which the Finance Committee recommends doing upon payment of the amounts set forth totaling $634,936.55 plus the 2012 taxes levied in December 2012,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a contract for conveyance of the Parcels #141-0714-1213-000, #141-0714-1213-001, #141-0714-1213-002, #141-0714-1213-003 and #141-0714-1214-005 upon foreclosure of tax liens against said property to the Village of Johnson Creek in return for payment of $634,936.55 plus the 2012 taxes levied in December 2012.

Fiscal Note: The County will receive the sum of $634,936.55 in 2012.

Mr. Jones moved for the adoption of Resolution No. 2012-53. Seconded and carried: Ayes 29, Noes 1 (Reese), Absent 0.

Special Order of Business. Sheriff Paul Milbrath presented a recognition award to Pastor Comstock for the Jail Ministry Program.

Mr. Jones moved that the 2013 Recommended Budget be taken from the table. Seconded and carried.

Mr. Jones, Chair of the Finance Committee, moved to adopt the department totals and levies in the 2013 Recommended Budget. Seconded.

The following budget amendments were introduced:

Mr. Torres presented and moved for adoption of Budget Amendment #1, proposed by Supervisors Torres and Jaeckel, to move $75,000 for the purchase of recreational equipment for county parks from the Parks Department budget back to the general fund (Fund Balance). Seconded and failed: Ayes 8, Noes 22 (Jones, Kelly, David, Tietz, Braughler, Buchanan, Morris, Kuhlman, Rinard, Reese, Rogers, Nass, Molinaro, Kutz, Hanneman, Schroeder, Mode, Bregant, Foelker, Schultz, Babcock, Christensen),

Absent 0. Mr. Borland wishes to be recorded as “no” after voting in error.

Mr. Torres presented and moved for the adoption of Budget Amendment #2, proposed by Supervisors Torres and Jaeckel, to eliminate $75,000 for the purchase of recreational equipment for county parks from the Parks Department budget. Seconded and failed: Ayes 5, Noes 25 (Jones, Kelly, David, Tietz, Braughler, Buchanan, Morris, Kuhlman, Rinard, Reese, Morse, Rogers, Nass, Molinaro, Kutz, Hanneman, Schroeder, Mode, Poulson, Bregant, Foelker, Borland, Schultz, Babcock, Christensen), Absent 0.

Mr. Torres presented and moved for adoption of Budget Amendment #3, proposed by Supervisors Torres and Jaeckel, to increase sponsorship revenue at Fair Park by $6,448. This additional revenue would result in County tax levy being reduced in the Fair Park budget and, therefore, the amount of revenue coming into the General Revenue budget from Fund Balance could be reduced by an equal amount. Seconded and failed: Ayes 3, Noes 27 (Jones, Kelly, David, Tietz, Braughler, Buchanan, Morris, Kuhlman, Rinard, Counsell, Reese, Morse, Rogers, Nass, Molinaro, Kutz, Hanneman, Schroeder, Mode, Kannard, Bregant, Foelker, Zentner, Borland, Schultz, Babcock, Christensen), Absent 0.

Mr. Torres presented and moved for adoption of Budget Amendment #4 to eliminate the $260,911 from the County Board budget used to fund farmland preservation easement purchases. Seconded and failed: Ayes 3, Noes 27 (Jones, Kelly, David, Tietz, Braughler, Buchanan, Morris, Kuhlman, Rinard, Reese, Morse, Rogers, Nass, Molinaro, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Bregant, Foelker, Borland, Schultz, Babcock, Christensen), Absent 0.

Mr. Buchanan presented and moved for adoption of Budget Amendment #5, proposed by the Fair Park Committee, to eliminate 1 Marketing Assistant position, create 1 Administrative Clerk position (effective 4/1/2013, at Pay Grade 10 $14.62 - $18.14), eliminate 2 Grounds Worker positions (1,000 hours each), eliminate 1 Laborer (seasonal) position, and create 1 Maintenance Worker position (effective 5/15/2013, at Pay Grade 6 $12.579 - $15.493). Seconded and carried: Ayes 30, Noes 0, Absent 0.

Mr. Zentner presented and moved for adoption of Budget Amendment #6 to eliminate $34,000 for replacement of shelter at Pohlman Park ($20,000) and new bathrooms at Dorothy Carnes Park ($14,000). Seconded.

Mr. Torres moved to divide the question. Seconded and failed.

Budget Amendment #6 failed: Ayes 6, Noes 24 (Jones, Kelly, David, Tietz, Braughler, Morris, Kuhlman, Rinard, Morse, Rogers, Nass, Molinaro, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Bregant, Foelker, Borland, Schultz, Babcock, Christensen),

Absent 0.

Mr. Zentner presented and moved for adoption of Budget Amendment #7 to eliminate the $1,543,127 of Fund Balance allocated to the Highway Department facilities project. Seconded and failed: Ayes 4, Noes 26 (Jones, Kelly, David, Tietz, Braughler, Buchanan, Morris, Kuhlman, Reese, Morse, Rogers, Nass, Molinaro, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Bregant, Foelker, Borland, Schultz, Babcock, Christensen), Absent 0.

Mr. Reese presented and moved for adoption of Budget Amendment #8, proposed by the Infrastructure Committee, for additional costs for the remodeling of the restrooms on the first floor of the Courthouse and the addition of a bathroom to be ADA compliant. The complete project estimate is approximately $103,500 (today's cost) with $37,230 already funded in 2012, leaving a balance of $66,265. Due to the uncertainty of cost, $115,411 is being used for the total project cost. This would increase the tax levy by $78,191, bringing it up to the levy limit imposed by the State. Seconded and carried: Ayes 20, Noes 10 (Braughler, Morris, Rinard, Torres, Schroeder, Mode, Kannard, Poulson, Jaeckel, Zentner), Absent 0.

Mr. Reese withdrew Budget Amendment #9, proposed by the Infrastructure Committee, for additional cost for the remodeling of the restrooms on the first floor of the Courthouse and the addition of a bathroom to be ADA compliant by reducing the Highway Assigned Fund balance of $1,543,127 by $78,181.

Mr. Mode presented and moved for adoption of Budget Amendment #10, proposed by the Human Services Board, to transfer $35,000 from the Corporation Counsel budget for outside attorney services to the Human Services Alternate Care for CHIPS cases expense. Seconded and carried: Ayes 30, Noes 0, Absent 0.

Mr. Braughler presented and moved for adoption of Budget Amendment #11, proposed by the Human Resources Committee, to remove Occasional PT RNs, Public Health Technicians and WIC Peer Counselors, as needed, from the Classifications of Authorized County Positions and add Occasional PT RNs, Public Health Nurses, Jail Nurse, Public Health Technicians and WIC Peer Counselors, as needed. Currently the Health Department uses LPNs at the jail and is finding it difficult to fill these positions. This change will allow the departments to be able to utilize 2-year degree RNs at an increased cost (Pay Grade 22 $21.184 - $26.142). Seconded and carried: Ayes 30, Noes 0, Absent 0.

Complete Budget Amendments are on file with the County Clerk to reflect accounting specifics.

Mr. Jones moved to divide the question of the general levy budget and the limited levy budget. Seconded and carried.

Board recessed at 8:05 p.m. and reconvened at 8:10 p.m.

Mr. Jones read Resolution No. 2012-54.

WHEREAS, the proposed 2013 County Budget was submitted to the Board by the County Administrator on October 9, 2012, and

WHEREAS, the proposed 2013 County Budget was the subject of a public hearing on October 23, 2012, and

WHEREAS, the Board has considered numerous amendments,

NOW, THEREFORE, BE IT RESOLVED that the authorized positions, the total department appropriation for each department, Fund Balance application and assignments on pps. 27 – 29, and the levy contained in the countywide portion of the 2013 Budget, as amended, be adopted and the sum of $24,938,651 be levied as a county tax to be raised on the 2012 tax roll, and

BE IT FURTHER RESOLVED that the above amount be apportioned according to equalized values established by the Wisconsin Department of Revenue.

BE IT FURTHER RESOLVED that the fee and disbursement increases for various licenses, permits and services used to establish revenue amounts in the budget are hereby approved.

Fiscal Note: As presented, the countywide levy is proposed at $24,938,651, which is a mill rate of $4.1521 per $1,000 of equalized value.

LICENSE, PERMIT AND OTHER SERVICE FEE

INCREASES EFFECTIVE 1/1/2013

	From	To
CLERK OF COURTS		
Custody Study	$ 600.00	$ 1,000.00
FAIR PARK		
Activity Center per day	350.00	385.00
Sound System per day	75.00	100.00
Aluminum Stage	175.00	200.00
Right Stage	125.00	150.00
Risers	25.00	15.00
Camping per night/electric	25.00	30.00
Camping per night/non-electric	18.00	20.00
Horse Complex:		
One day	600.00	625.00
Two days	850.00	875.00
Three days	1,000.00	1,100.00
Four days	1,200.00	1,300.00
Storage:		
Inside	10/ft.	11/ft.
Outside – season	100.00	120.00
LAND AND WATER CONSERVATION		

Farmland Preservation Certification	5.00	25.00
LAND INFORMATION		
Copy – letter & legal	.30	.25
Copy – 11x17	.60	.50
Digital Map Files:		
Parcel maps/county-wide	320.00	200.00
County Zoning/township	20.00	15.00
County Zoning/county-wide	320.00	100.00
Town Land Use Inventory/township	20.00	15.00
Town Land Use Inventory/county-wide	320.00	100.00
~~Digital File Layers/36 sq. mi. township (shape file format)~~	~~20.00~~	
~~Digital File Package: Township Digital Map Layers; Ownership, Zoning, Soils Survey, Land Use, 10 foot contours, Public Land Survey, Farm Fields and Tracts, Roads and Addresses, 2000 Ortho-photography, Municipal Boundaries, Flood~~ Plain	~~125.00~~	
PLANNING & ZONING		
Jefferson County Agricultural Preservation and Land Use Plan	30.00	40.00
Disc format (includes shipping)	10.00	5.00
Jefferson County Zoning Ordinance	15.00	30.00
Jefferson County Private Sewage System Ordinance	0.00	5.00
Jefferson County Floodplain Ordinance	0.00	12.00
Jefferson County Land Division/ Subdivision Ordinance	0.00	9.00
Mailing fees to be added as appropriate		
Single family building permit	550.00	600.00
Duplex and multi-family building permit	350.00	400.00
Attached garage to new dwelling	50.00	0.00

Fiscal Note: The majority of these changes are not expected to produce significant changes in revenue, with the exception of the Land & Water Conservation change which may generate approximately $17,000.

Mr. Jones moved that Resolution No. 2012-54 be adopted.

Seconded and carried: Ayes 26, Noes 4 (Counsell, Torres, Jaeckel, Zentner), Absent 0.

Mr. Jones read Resolution No. 2012-55.

WHEREAS, the non-countywide budget for 2013 containing total department appropriations and levies is apportioned to the municipalities benefiting from the services furnished.

NOW, THEREFORE, BE IT RESOLVED that the sums listed below be levied upon all property in Jefferson County that is taxable for the purpose listed:

Health Department	$ 897,264
Library Services	$ 1,070,294

BE IT FURTHER RESOLVED that the above amounts be apportioned to equalized values as established by the State Department of Revenue.

Fiscal Note: Health mill rate is $.1716; library mill rate is $.3645 per $1,000 of equalized value.

Mr. Jones moved that Resolution No. 2012-55 be adopted. Seconded and carried: Ayes 29, Noes 1 (Zentner), Absent 0.

Mr. Braughler read Resolution No. 2012-56.

WHEREAS, the definition of a dependent for coverage is different between the State Employee Health Plan and the County's self-funded dental plan, and

WHEREAS, effective January 1, 2010, the Federal Affordable Care Act (ACA) required Plans that provide coverage for dependents to extend the coverage of dependents (adult children) to age 26, regardless of their eligibility for other insurance coverage, and

WHEREAS, effective January 1, 2011, the State of Wisconsin enacted law to coordinate State Employee Health Plans with the Federal ACA, and

WHEREAS, it is easier to explain, understand and administer a uniform set of rules for the health and dental insurance plans, and

WHEREAS, the Human Resources Director recommends amending the Summary Plan Description for Group Dental Benefits with Delta Dental of Wisconsin, Inc., to change the age limits of a covered dependent to coordinate with the age limits defined in the State Employer's Health Insurance Plan, and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Human Resources Director.

NOW, THEREFORE, BE IT RESOLVED that the Board adopts the recommendation of the Human Resources Committee to amend the age limit of a dependent covered under the Group Dental plan, effective January 1, 2013, for all employees, excluding employees represented by the Labor Association of Wisconsin Union Contract until

said contract is amended or expires.

Fiscal Note: No funds are required for the proposed amendment to the age-limit of a dependent.

Mr. Braughler moved that Resolution No. 2012-56 be adopted. Seconded and carried: Ayes 30, Noes 0, Absent 0.

Mr. Braughler read Resolution No. 2012-57.

WHEREAS, Jefferson County is committed to providing information, assistance and support to persons diagnosed with dementia and their caregivers, and

WHEREAS, the prevalence of Alzheimer's Disease is nearing epidemic proportions and it is a public health concern, affecting approximately 14% of the total population 65+ living alone in Jefferson County, and

WHEREAS, the Human Services ADRC has received a grant from the State of Wisconsin Department of Health Services for $69,261 to fund a Dementia Care Specialist Project Employee for one year, and

WHEREAS, the Dementia Care Specialist position would support persons suspected of having or diagnosed with dementia and their caregivers, including providing case management coordination between individuals, their families and physicians, and

WHEREAS, the Human Services Board, the Alzheimer's Association of Southeastern Wisconsin, the Jefferson County Health Department Director/Health Officer, and the Jefferson County Law Enforcement Association support the pilot position and the goal to connect individuals and caregivers to needed services, and

WHEREAS, it is understood the Dementia Care Specialist position is a grant-fund project employee, paid $20.00/hour, and will be eliminated when funding is exhausted, and

WHEREAS, after due consideration, the Human Resources Committee recommends creating a Dementia Care Specialist Project Employee as proposed by the Human Services Board and the Jefferson County Human Services Director.

NOW, THEREFORE, BE IT RESOLVED that the 2012 and 2013 County Budgets setting forth position allocations in the ADRC and Aging Services Division at Human Services be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: The Limited Term Dementia Care Specialist Project employee will be fully funded by the State of Wisconsin Department of Health Services. The funds in the amount of $69,261 will be in the form of an amendment to the ADRC contract. These funds will be allocated as follows: $41,825, salary; $4,036, fringe benefits; $1,600, supplies; $2,000, training; $4,800, travel expenses; $15,000, overhead costs. No additional funds are required in 2012 or 2013. As a budget amendment, 20 affirmative votes are required for pas-

sage.

Mr. Braughler moved for the adoption of Resolution No. 2012-57. Seconded and carried: Ayes 30, Noes 0, Absent 0.

Mr. Mode read Resolution No. 2012-58.

WHEREAS, sec. 46.036, Wisconsin Statutes, requires providers contracting with the Human Services Department to complete and submit a certified financial and compliance audit report if care and services exceed $25,000 in a year, and

WHEREAS, the cost of compliance is burdensome to small entities contracting with the Human Services Department, and

WHEREAS, sec. 66.0143, Wisconsin Statutes, allows local governments to file requests for waivers of statutory mandates that are burdensome and reduce the efficiency and effectiveness of county operations, and

WHEREAS, the Jefferson County Board of Supervisors determines that waiver of the $25,000 threshold and its replacement with a $75,000 threshold is not related to health or safety,

NOW, THEREFORE, BE IT RESOLVED that the Human Services Department is authorized and directed to make application to the Department of Revenue under sec. 66.0143, Wis. Stats., for relief from the $25,000 audit mandate contained in sec. 46.036, Wis. Stats., and its replacement with a $75,000 audit threshold.

Fiscal Note: Relaxation of the audit requirement should lead to reduced costs for the Human Services Department as small providers will not need to undertake an expensive audit and build it into their cost structure and as a result, increase their charges to the department for services.

Mr. Mode moved that Resolution No. 2012-58 be adopted. Seconded and carried: Ayes 30, Noes 0, Absent 0.

County Administrator Petre read the following appointments:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individuals as members of the designated commissions:

Veteran's Service Commission
Michael Clish, Fort Atkinson, Wisconsin, for a three-year term ending December 8, 2015.

Sheriff's Civil Service Commission
John Neupert, Lake Mills, Wisconsin, for a five-year term ending January 1, 2018.

Mr. Buchanan moved that the appointments be confirmed. Seconded and carried.

Supplemental information presented at the November 13, 2012, Jefferson County Board meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:30 p.m.

JEFFERSON COUNTY BOARD MINUTES
TUESDAY, DECEMBER 11, 2012, 7:00 P.M.

Mr. John Molinaro presiding.

Mr. Jaeckel led the Pledge of Allegiance.

A moment of silence was observed.

County Clerk Barbara A. Frank called the roll. Supervisor David was absent.

District 1..... Richard C. Jones	District 2..... Mike Kelly
District 3..... Greg David	District 4..... Augie Tietz
District 5..... James B. Braughler	District 6..... Ron Buchanan
District 7..... Dwayne C. Morris	District 8..... Rick L. Kuhlman
District 9..... Amy Rinard	District 10..... Al C. Counsell
District 11..... Donald Reese	District 12 .... Gregory M. Torres
District 13..... Ed Morse	District 14..... Pamela Rogers
District 15..... Steven J. Nass	District 16..... John Molinaro
District 17 ..... Russell Kutz	District 18.. Jennifer Hanneman
District 19..... Jim Schroeder	District 20..... Jim Mode
District 21 ..... John C. Kannard	District 22 ..... Blane Poulson
District 23..... George Jaeckel	District 24 ..... Sarah Bregant
District 25..... Matthew Foelker	District 26 ..... Carlton Zentner
District 27..... Glen D. Borland	District 28..... Dick Schultz
District 29 ..... Paul Babcock	District 30..... Walt Christensen

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved as printed.

Mr. Mode moved that the minutes of the October 23 and November 13, 2012, meetings be approved as corrected and printed. Seconded and carried.

County Board Chair Molinaro presented the following communications:

1. Treasurer's Report:

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
December 1, 2012

Available Cash on Hand		
November 1, 2012	$ 538,823.12	
November Receipts	6,043,603.42	
Total Cash		$ 6,582,426.54
Disbursements		
General - November 2012	$ 4,634,408.84	
Payroll - November 2012	1,811,374.91	
Total Disbursements		6,445,783.75
Total Available Cash		$ 136,642.79
Cash on Hand (in banks)		
December 1, 2012	$ 842,783.41	

Less Outstanding Checks	706,140.62	
Total Available Cash		$ 136,642.79
AIM Government & Agency Portfolio		$ 3,991,705.28
Local Govt. Invest. Pool - General		11,688,183.82
Institutional Capital Management		16,059,144.99
Local Government Investment Pool - Clerk of Courts		25,895.41
Local Government Investment Pool – Farmland Preservation		252,408.40
Local Government Investment Pool - Parks/Liddle Fund		87,354.26
		$ 32,104,692.16
2012 Interest - Super N.O.W. Acct.		$ 2,446.91
2012 Interest - L.G.I.P. - General Funds		27,801.21
2012 Interest - ICM		198,816.06
2012 Interest - AIM		892.41
2012 Interest - L.G.I.P. - Parks/Carol Liddle Fund		151.14
2012 Interest - L.G.I.P. - Farmland Preservation		362.33
2012 Interest - L.G.I.P. - Clerk of Courts		37.18
Total 2012 Interest		$ 230,507.24

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

2. Memo dated November 28, 2012, from County Administrator Gary Petre notifying the Administration & Rules Committee, the Board and department heads of his last day of work effective March 31, 2013.

3. A Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on December 20, 2012, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

The communications and notice were received and placed on file.

The floor was opened for public comment. Ann Jenswold of the Highway Department thanked the Human Resources Committee for their work on the 2012 Employee Classification and Compensation Study.

Mr. David present.

Mr. Nass read the following report of the Planning & Zoning Committee:

REPORT

TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on October 18 and November 15, 2012, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of

the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVE PETITIONS
R3617T-12, R3618A-12 and R3619A-12

RESCIND APPROVAL OF PETITION R3563A-12 BY ORDINANCE 2011-22

DATED THIS TWENTY-SIXTH DAY OF NOVEMBER 2012
Donald Reese, Secretary

THE PRIOR MONTH'S AMENDMENTS, R3612A-12, R3613A-12, R3614A-12, R3615A-12 AND R3616A-12, ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).

Mr. Nass moved that the report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2012-18.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions R3618A-12, R3619A-12 and the rescinding of Petition R3563A-12 were referred to the Jefferson County Planning and Zoning Committee for public hearing on November 15, 2012, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone approximately 2.08 acres for a new building site on South Helenville Road from part of PIN 014-0615-1513-000 (40 acres) in the Town of Jefferson. This non-prime ag land rezoning is conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of the final certified survey map indicating area of slopes in excess of 20%. No buildings or driveways are allowed on slopes greater than 20%. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3618A-12 – Samuel Taylor/Mardell & K. Mark Emslie property)

Create a 4.5-acre lot around the buildings at N4809 STH 89, Town of Jefferson from part of PINs 014-0614-0521-001 (0.55 acre), 014-0614-0524-000 (44.225 acres) and 014-0614-0513-000 (24.5 acres). This action is conditioned upon approval and recording of a

final certified survey map for the lot. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (R3619A-12 - Evelyn Widmann Trust, c/o Bill Widmann)

FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-1, AGRICULTURAL

Rescind approval of Petition R3563A-12 by Ordinance 2011-22, on PIN 018-0713-3123-000 (13.2 acres) which allowed for two, 1.14-acre building sites along STH 134 in the Town of Lake Mills. The petitioners subsequently requested and were approved one, approximately 2.3-acre building site in the same location by Ordinance 2012-17, with the stipulation that this initial approval be rescinded. (RESCIND R3563A-12 – Micheal and Pamela Ziarnik)

Mr. Nass moved that Ordinance No. 2012-18 be adopted as printed. Seconded and carried.

Mr. Nass presented Ordinance No. 2012-19.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition R3617T-12 was referred to the Jefferson County Planning and Zoning Committee for public hearing on October 18, 2012, and

WHEREAS, the Planning and Zoning Committee recommended approval of the amendment at its October 29, 2012, meeting, but delayed forwarding it to the Board of Supervisors until a majority of the Towns in Jefferson County filed responses in favor of the amendment, and

WHEREAS, a majority of the Towns have now filed their approval of the amendment, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County as follows:

(Amend 11.04(f)6 as set forth in Ordinance 2011-28 to read as follows:)

Minimum Lot Area. Thirty-five (35) acres, with the following exceptions and qualifiers:

a. A-1 lots created around a residence constructed before January 15, 1975, as a result of a farm consolidation certified survey map recorded between January 15, 1975, and March 13, 2012, with such lots instead having a minimum lot area of one acre. (Farm consolidation lots for certified survey maps recorded after March 13, 2012, are still allowed, but require rezoning to the A-3 district.)

b. Parcels of less than thirty-five (35) acres which existed prior to

January 15, 1975, with such parcels instead having a minimum lot area equal to their lot area on January 15, 1975.

c. On parcels with less than thirty-five (35) acres of contiguous land under common ownership, only one animal unit is allowed per acre, with a minimum of 2 acres required to house animal units.

d. A-1 zoned lands transferred from a parcel of record to another after February 8, 2000, shall not be used to create A-3 lots or in the calculation of the number of A-3 lots available under the policies expressed in this Ordinance or the Agricultural Preservation and Land Use Plan.

e. Parcels of less than thirty-five (35) acres which are a result of a zoning district amendment to the official Zoning Maps of Jefferson County. (R3617T-12 – Jefferson County)

Mr. Nass moved that Ordinance No. 2012-19 be adopted. Seconded and carried.

Mr. Mode read Resolution No. 2012-59.

WHEREAS, Gary R. Petre has announced his retirement from the position of County Administrator effective March 31, 2013, and

WHEREAS, the Administration & Rules Committee is charged with supervising the office of County Administrator, and

WHEREAS, the Administration & Rules Committee proposes that a Search Committee be created for the purpose of filling the vacancy created by Mr. Petre's retirement, and

WHEREAS, the Administration & Rules Committee proposes that the Search Committee be comprised of the Administration & Rules Committee (Mode, Molinaro, Kuhlman, Braughler, Babcock) together with Richard Jones, Chair of the Finance Committee, and Pam Rogers, member of the 2005 Search Committee, and

WHEREAS, the Administration & Rules Committee also recommends use of a professional consultant for the search, hiring process and background review,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator Search Committee be established, and be comprised of the persons as set forth above.

BE IT FURTHER RESOLVED that the Search Committee is authorized to contract for necessary professional consulting services and manage the process of filling the upcoming vacancy in the office of County Administrator.

Fiscal Note: Consultant fees are estimated to be as much as $15,000 - $20,000. Competitive proposals will be sought. Prior to the Board acting on this resolution, it is anticipated that the Finance Committee will meet to transfer funds from the contingent account to pay for anticipated expenses in this process.

Mr. Mode moved that Resolution No. 2012-59 be adopted. Seconded and failed: Ayes 14, Noes 16 (Kelly, Tietz, Buchanan,

Counsell, Reese, Torres, Morse, Kutz, Hanneman, Schroeder, Kannard, Poulson, Jaeckel, Bregant, Foelker, Zentner), Absent 0.

Mr. Mode presented Resolution No. 2012-60.

WHEREAS, § 19.35 of Wisconsin's Open Records Law states in pertinent part that unless "otherwise provided by law or as authorized to be prescribed by law, an authority may impose a fee upon a requester for locating a record, not exceeding the actual, necessary and direct cost of location, if the cost is $50 or more." (emphasis added), and

WHEREAS, in a recent Wisconsin Supreme Court Decision entitled *Milwaukee Journal Sentinel v. City of Milwaukee*, Case No.: 2011AP1112, the Court held that an authority can only charge for the four enumerated tasks set forth within § 19.35(3), the aforementioned "location cost" being one of them, and

WHEREAS, the *Milwaukee Journal Sentinel* Court further held that, contrary to the League of Wisconsin Municipalities' assertion, as raised within its non-party brief, a "location cost" does not include the actual cost of staff time and materials expended to redact information from a voluminous open records request, specifically stating that had the legislature "intended to allow an authority to recoup all of its actual costs, it could have simply said so rather than delineate four specific tasks for which fees may be imposed in Wis. Stat. § 19.35(3)", and

WHEREAS, based on the above-referenced ruling, the Government Accountability Board ("GAB"), as well as an Assistant Attorney General, have advised authorities against charging a fee for the labor and materials expended in accommodating an Open Records Request to inspect and/or hand count election ballots ("hand count") as a "location cost" notwithstanding that County Clerks, as the custodian of said ballots, have a statutory duty to keep all election materials secure and unaltered, which according to GAB guidelines may be accomplished through a "no touch" requirement that in most cases must be satisfied by paying staff to supervise the hand count without allowing already taxed counties to recoup the same under Wis. Stat. § 19.35(3), and

WHEREAS, following the June 5th Recall Election, Jefferson County ("County") was one of the many counties in Wisconsin that received an Open Records Request from an organization known as the Election Fairness Group as well as other groups, demanding that it preserve the following election materials so as to allow them to commence a county-wide hand count of the Recall Election Ballots: voted ballots; unvoted ballots; print out tapes and the electronically stored memory from the voting machines; Tally sheets; Inspectors' Statements, used absentee ballot envelopes, poll lists, Board of Canvass reports, and spreadsheets or other summaries of the vote totals from the June 5, 2012, Recall Elections for all voting districts in Jefferson County, and

WHEREAS, Jefferson County incurred significant expenses for

staff time in accommodating the hand count related thereto, while still adhering to the "no touch" rule, and

WHEREAS, despite the significant costs incurred in accommodating the Election Fairness Group's hand count under the Open Records Law, the County was unable to recoup any of it under the current fee shifting provision of Wis. Stat. § 19.35(3), and

WHEREAS, as evident by an email correspondence from a group known as the Wisconsin Grassroots Network sent to all Wisconsin County Clerks on or about November 1, 2012, Open Records Requests similar to the aforementioned may become common, causing the County to again incur significant expenses, absent any recourse for purposes of recouping the same, and

WHEREAS, the opinion in the *Milwaukee Journal Sentinel* decision recognized that Wisconsin's Open Records Law needs legislative re-examination particularly due to the advances in technology and the burdensome costs faced by municipalities in responding to requests such as the ones registered by this growing population of grassroots groups that are seemingly using Wisconsin's Open Records Law to conduct their own recount elections, but on the taxpayer's dime or involving records requiring redaction of confidential information, and

WHEREAS, in order to maintain the underlying spirit of Wisconsin's Open Records Law, while avoiding the undue economic burden that municipalities will continue to suffer if unable to recoup any of the costs associated with hand count requests issued thereunder, it is imperative that the State Legislature amend Wis. Stat. § 19.35(3) to include a provision that permits an authority to impose fees for the actual labor and material costs it incurs in accommodating Open Records Requests involving redaction or to inspect and/or hand count election ballots.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby urges the Governor and the State Legislature to amend Wis. Stat. § 19.35(3) to include a provision that permits an authority to impose fees for the actual labor and material costs it incurs in accommodating Open Records Requests requiring redaction or to inspect and/or hand count election ballots.

Fiscal Note: No direct fiscal impact.

Mr. Mode moved that Resolution No. 2012-60 be adopted. Seconded and carried: Ayes 26, Noes 4 (Rinard, Schroeder, Zentner, Schultz), Absent 0.

Ms. Rinard read Resolution No. 2012-61.

WHEREAS, the Farmland Conservation Easement Commission has applied for grant funds from the NRCS Farm and Ranch Land Protection Program to fund 50% of the purchase price of two conservation easements in the Town of Waterloo:

1. Dale Neupert, 189.6 acres, 3 development rights, $230,000,

and

2. Gordon and Gregory Wilkie, 162.4 acres, $275,000, and

WHEREAS, the Natural Resource Conservation Service (NRCS) has approved grant funding for such purchases, and

WHEREAS, the landowners are donating a portion of the value of the conservation easement:

1. Dale Neupert - $46,000

2. Gordon and Gregory Wilkie - $55,000, and

WHEREAS, the County outlay to purchase said easements net of the NRCS grant funding and landowner donations is:

1. Dale Neupert - $69,000

2. Gordon and Gregory Wilkie - $82,500, and

WHEREAS, the Farmland Conservation Easement Commission requests authority to contract with Dale Neupert in the amount of $230,000 for a conservation easement covering his 189.6 acres, and $275,00 with Gordon and Gregory Wilkie for a conservation easement covering their 162.4 acres,

NOW, THEREFORE, BE IT RESOLVED that the Farmland Conservation Easement Commission is authorized to enter into a contract to purchase an agricultural conservation easement from Dale Neupert in the amount of $230,000 covering 189.6 acres in the Town of Waterloo, and with Gordon and Gregory Wilkie in the amount of $275,000 covering 162.4 acres in the Town of Waterloo.

Fiscal Note: The County's share of the purchase price for each is $69,000 for the Neupert property and $82,500 for the Wilkie property. There are title insurance and appraisal costs that will be about $3,000 per parcel. Adequate funds are budgeted in the 2012 budget for this purpose.

Ms. Rinard moved that Resolution No. 2012-61 be adopted. Seconded and carried: Ayes 29, Noes (Torres), Absent 0.

Mr. Buchanan read Resolution No. 2012-62.

WHEREAS, the Jefferson County Highway Department is updating highway maintenance and construction equipment, and

WHEREAS, bids were solicited for (1) 2013 or 2014 model sign truck, with platform booms and an auger attachment, and such bids were received and opened on November 27, 2012, with the following results for the truck including the low bid Flannegan Western sign body equipment and setup:

Sign Truck Vendors

Company:	Capital City International/Flannegan Western
Make & Model:	2014 International 4400 SBA
Net Bid:	$153,128.21

Company:	Truck Country Freightliner/Flannegan Western

Make & Model:	2014 Freightliner M2 106
Net Bid:	$159,480.00

Company:	Wisconsin Kenworth/Flannegan Western
Make & Model:	2014 Kenworth T440
Net Bid:	$172,283.00

Company:	Badger Truck Center/Flannegan Western
Make & Model:	2013 Ford F750
Net Bid:	$158,399.00

WHEREAS, the Jefferson County Highway Committee has reviewed the bids and accepted the Highway Department staff recommendations based on the review of vehicle bids, specifications, vendor qualifications, serviceability, and maintenance costs,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase one (1) 2014 Model International 4400SBA Truck from Capital City International for $76,595.21 and the sign body from Flannegan Western for $76,533.00 for the bid price of $153,128.21.

Fiscal Note: Money to come from the Highway Department Equipment Operations Cost Center 53241.

Mr. Buchanan moved that Resolution No. 2012-62 be adopted. Seconded and carried: Ayes 29, Noes 1 (Zentner), Absent 0.

Mr. Buchanan read Resolution No. 2012-63.

WHEREAS, the Jefferson County Highway Department is updating highway maintenance and construction equipment, and

WHEREAS, bids were solicited for one (1) 2013 Model 50-Ton Gooseneck Trailer and such bids were received and opened on November 27, 2012, with the following results:

Equipment Vendors

Company:	Brooks Tractor
Make & Model:	2013 Etnyre RF50 TD3
Bid:	$81,000.00

Company:	Aring Equipment
Make & Model:	No Bid
Bid:	No Bid

Company:	Miller Bradford & Risberg
Make & Model:	No Bid
Bid:	No Bid

Company:	FABCO
Make & Model:	No Bid
Bid:	No Bid

WHEREAS, the Jefferson County Highway Committee has reviewed the bids and accepted the Highway Department staff recommendations based on the review of vehicle bids, specifications, vendor qualifications, serviceability, and maintenance costs,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase one (1) 2013 Model Etnyre RF50 TDS Gooseneck Trailer from Brooks Tractor Company for the bid price of $81,000.

Fiscal Note: Money to come from the Highway Department Equipment Operations Cost Center 53241.

Mr. Buchanan moved that Resolution No. 2012-63 be adopted. Seconded and carried: Ayes 28, Noes 2 (Kannard, Zentner), Absent 0.

Mr. Buchanan read Resolution No. 2012-64.

WHEREAS, the Jefferson County Highway Department is updating highway maintenance and construction equipment, and

WHEREAS, the Jefferson County Highway Department has the need for a large track excavator for improvement projects over the next three years, and

WHEREAS, the cost of rental of a large track excavator would considerably exceed the cost to purchase a 78,000 lb track excavator, and

WHEREAS, bids were solicited for one (1) 2012 or 2013 Model 78,000 lb Track Excavator and such bids were received and opened on November 27, 2012, with the following results:

Equipment Vendors

Company:	Aring Equipment
Make & Model:	2012 Volvo EC340 (436 hrs.)
3yr Buyback	$197,000.00
Net Bid:	$213,445.00
Company:	FABCO
Make & Model:	2013 CAT 336EL (0 hrs.)
3yr Buyback	$222,000.00
Net Bid:	$287,200.00
Company:	Roland Machinery
Make & Model:	2012 Komatsu PC 390 LC-10 (0 hrs.)
3yr Buyback	$175,000.00
Net Bid:	$280,000.00

WHEREAS, the Jefferson County Highway Committee has reviewed the bids and accepted the Highway Department staff recommendations based on the review of vehicle bids, specifications, vendor qualifications, serviceability, and maintenance costs,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase one (1) 2012 Model Volvo EC340 from Aring Equipment with a bid price of $213,445.00. The Highway Department is also authorized to enter into an optional buyback purchase agreement with Aring Equipment that will guarantee the Highway Department $197,000 for the excavator in three years.

Fiscal Note: Money to come from the Highway Department Equipment Operations Cost Center 53241.

Mr. Buchanan moved that Resolution No. 2012-64 be adopted. Seconded and carried: Ayes 29, Noes 1 (Zentner), Absent 0.

Mr. Buchanan read Resolution No. 2012-65.

WHEREAS, road conditions on County Trunk Highway J (CTH G – Collins Road) are in very poor condition and need significant construction improvements, and

WHEREAS, right-of-way limits are narrow and it is anticipated that additional property easements will be needed to complete construction work, and

WHEREAS, bids were solicited for engineering design work in November 2012, with the following results:

Consultant	Estimate
One Source Consulting	$ 40,322.01
Snyder & Associates Engineers	$ 74,180.00
Short Elliott Hendrickson, Inc.	**$ 79,044.77**
MSA Professional Services	$ 82,538.49
Donohue & Associates	$ 83,905.27
SRF Consulting	$ 84,789.07
Ruekert/Mielke	$ 85,381.00
Exp	$ 107,730.46
R.A. Smith National	$ 112,920.00
Crispell-Snyder, Inc.	$ 116,878.00
Ayres Associates	$ 139,983.00

WHEREAS, the Highway Department staff reviewed and ranked proposals of the design firms, including experience and qualifications of the design team, along with project approach and design estimates, and recommends contracting with Short Elliott Hendrickson for the design work,

NOW, THEREFORE, BE IT RESOLVED that the Highway Department is authorized to enter into a contract with Short Elliott Hendrickson for $79,044.77 for the design of County Trunk Highway J.

Fiscal Note: Funds for the design work will come from the Highway Department Road Construction account #53312.

Mr. Buchanan moved that Resolution No. 2012-65 be adopted. Seconded and carried: Ayes 28, Noes 2 (Schroeder, Zentner), Absent 0.

Mr. Schroeder moved to reconsider Resolution No. 2012-59. Seconded and carried.

Mr. Torres moved to amend Resolution No. 2012-59 by eliminating the Search Committee's authority to contract for necessary professional consulting services. Seconded and failed: Ayes 6, Noes 24 (Jones, Kelly, David, Tietz, Braughler, Morris,

Kuhlman, Rinard, Counsell, Morse, Rogers, Nass, Molinaro, Kutz, Hanneman, Schroeder, Poulson, Jaeckel, Bregant, Foelker, Borland, Schultz, Babcock, Christensen), Absent 0.

Mr. Schroeder moved to delete the proposed Search Committee and have the County Board Chair appoint a Search Committee consisting of 5 to 7 members. Seconded.

After further discussion, Mr. Schroeder moved to amend his amendment for the Search Committee to consist of 5 to 9 members. Seconded and carried: Ayes 27, Noes 3 (Braughler, Torres, Borland), Absent 0.

Mr. Nass moved to have the County Board Chair and the two County Board Vice Chairs be members of the Search Committee. Seconded and carried.

Amended Resolution No. 2012-59 to have the Search Committee consist of the County Board Chair, the two County Board Vice Chairs and the County Board Chair to select the other members bringing the committee to between 5 and 9 members was adopted: Ayes 27, Noes 3 (Buchanan, Torres, Zentner), Absent 0.

Recessed at 8:17 p.m. Resumed at 8:25 p.m.

Mr. Braughler read Resolution No. 2012-66.

WHEREAS, the County has retained the services of Carlson Dettmann Consulting LLC, hereinafter "Consultant", to study and analyze the current multiple classification and compensation plans, and to develop recommendations regarding future position classification and compensation for County employees, and

WHEREAS, the Human Resources Committee accepted the recommendations made by the Consultant to replace the existing County employee compensation structures, excepting the employee compensation structure for the Jefferson County Law Enforcement Officers Association and the compensation structure for the County's elected officials, with a new employee compensation structure consisting of 22 pay grades, with 11 steps in each grade, and

WHEREAS, the Committee recommends that this new employee compensation structure, as described above, be implemented as of December 30, 2012, and

WHEREAS, there is no recommendation to cut the base pay of any existing employee as part of the implementation of the compensation study, and

WHEREAS, the Committee recommends an implementation strategy as set forth in "Attachment A", and

WHEREAS, the Committee recommends that the County conduct a formal Position Classification Review Process for employees to request a review of position grading established by the study as set forth in "Attachment B".

NOW, THEREFORE, BE IT RESOLVED that the County Board hereby authorizes and directs the adoption and implementation of the recommendation made by the Consultant to replace the existing employee classification and compensation structures, excepting the employee compensation structure for the Jefferson County Law Enforcement Officers Association and the compensation structure for the County's elected officials, with a new employee Classification and Compensation Plan consisting of 22 pay grades, with 11 steps in each grade effective December 30, 2012, and

BE IT FURTHER RESOLVED that all prior pay plans for affected employees are hereby rescinded and abolished effective 11:59 p.m. December 29, 2013, and

BE IT FURTHER RESOLVED that the classification and compensation structure is attached hereto as "Attachment C" for reference purposes only, and is subject to further review and modification by the Human Resources Committee as provided below, and

BE IT FURTHER RESOLVED the implementation of this Classification and Compensation Plan will be accomplished as outlined in "Attachment A", and

BE IT FURTHER RESOLVED that the position title changes and/or removal from the wage schedule as identified in "Attachment C" are hereby approved, and

BE IT FURTHER RESOLVED that any employee whose rate of pay as of December 29, 2012, exceeds the maximum adopted rate for their position's pay grade shall have their wages frozen ("red circled") until such time that the pay structure, through future amendments, meets or exceeds their rate of pay as of December 29, 2012, and

BE IT FURTHER RESOLVED that the Committee shall conduct a formal Position Classification Review Process as set forth in "Attachment B", which is attached hereto, for employees to request a review of their position classification and grading, and

BE IT FURTHER RESOLVED that the Human Resources Committee's determinations regarding position classification and grading after the Position Classification Review Process is completed are final, but position classification and grading may be modified in the future for good and substantial reasons.

BE IT FURTHER RESOLVED if the implementation plan should conflict with provisions of the Personnel Ordinance, the implementation plan shall control.

Fiscal Note: The total 2013 cost to implement the plan (excluding costs based on approving appeals through the process established in Attachment B) is estimated to be $387,839. The current 2013 budget contains $197,562 for step increases including retirement and social security contributions. The 2013 budget contains $250,000 established as part of the contingent fund for the cost of implementing this plan. The contingent fund amount combined with

the budgeted step increases total $447,562 in the 2013 budget for wage adjustments. Estimated revenue based on the increased cost of the plan is $23,298, leaving an aggregate budget surplus of $83,021 if the plan is implemented prior to any costs related to approved appeals.

If this pay plan is approved, it is anticipated that the Finance Committee will make the appropriate adjustments to each department budget from the funds already contained in the budget for this purpose after completion of the appeals process.

For calendar year 2014, the net cost of salary and wage increases including retirement and social security will be about $345,469 more than the amount expended in 2013 with all other factors remaining the same.

ATTACHMENT A

Implementation of the 2012 Classification and Compensation Pay Plan

The Classification and Compensation Plan is to be implemented in the following manner:

1. Green-circled employees (employees whose current rate of pay is below the minimum of the recommended pay range) will go to the minimum step on December 30, 2012. If the minimum step is <u>less than</u> a step the employee would have received on their individual step-increase date (anniversary date), then the employee will move to the next step of the new pay plan effective the first day of the pay period following the employee's step-increase date. The employee's step-increase date does not change. This affects approximately 30 employees.
2. If the minimum step is <u>greater than</u> a step the employee would have received on their individual step-increase date, the employee receives no additional movement in steps in 2013, and December 30 becomes the employees' new step-increase date. This affects approximately 30 employees.
3. Red-circled employees (employees whose current rate of pay is above the maximum of the recommended pay range) will remain at the current rate of pay until the new pay plan is adjusted upward to the point the employee now is placed on the top step of the applicable range. This currently affects approximately 50 employees.
4. Employees who are currently in steps, and will continue to be in steps in the new pay plan, will, on their individual step-increase date, receive the next step in the current pay plan/range, and use this rate to be placed into the step that provides an increase in the new pay plan. This will be effective the first day of the pay period following the employee's step-increase date and the employee retains his/her current step-increase date. This affects approximately 170 employees.

5. Employees who are currently at the top step ("maxed out" in steps) will, on their hire date, be placed in the new pay plan at the step that provides an increase. This will be effective the first day of the pay period following the employee's step-increase date and the employee's hire date becomes the step-increase date for future step increases. This affects approximately 150 employees.
6. If the implementation plan should conflict with provisions of the Personnel Ordinance, the implementation plan shall control.

ATTACHMENT B

JEFFERSON COUNTY
CLASSIFICATION AND COMPENSATION STUDY
POSITION ALLOCATION
REVIEW PROCESS

Jefferson County is using the following process for employee reviews of position allocations resulting from the adoption of the Classification and Compensation Study.

The process used by Carlson Dettmann Consulting, LLC (the Consultant) in conducting the classification and compensation study involved substantial employee input and administrative review. Every employee was responsible for submitting either an individual Job Description Questionnaire (JDQ) or a group JDQ. Departments were responsible for reviewing all JDQ's for accuracy and completeness. In addition to analyzing JDQ's, the Consultant interviewed department directors to obtain an overview of their organizations.

If a County staff member feels that the Consultant committed a gross error in applying the Point Factor Job Evaluation System to his/her position, or if the employee's job has changed significantly since the original JDQ response, then the employee may supply additional information and ask for a re-evaluation.

GRADE REVIEW GUIDELINES

Basis for Review

Grade reviews must be focused on the JDQ. If an employee believes their job has been incorrectly graded, the employee must read through their JDQ and focus on areas they feel may have been evaluated incorrectly. Typically, these areas will be the responsibilities of your position that are unique or are not commonly found in similar positions. Any comparisons with other positions must be based on documented evidence submitted by the appellant.

Each employee's supervisor and department head must review, comment, and sign off on requests to review. Human Resources will review all requests to ensure guidelines are met before forwarding them to the Consultant.

Matters that are not subject to review include the policy decisions made by the County on market comparisons, pay structure, and pay plan implementation and related policies.

How to file a Request to Review:

1. Obtain a "Request to Review Form" from the employee website or from the Human Resources Department. ***Employees in the same classification may file one review as a group.*** The review form must include a statement of the basis of the review, which is limited to the two appropriate review criteria explained above.

   a. If the review involves a claim of additional responsibilities or significant changes to the position since the completion of the JDQ, the employee must attach a ***hard copy*** of their original JDQ, ***with any changes indicated on the JDQ itself.*** Changes can either be shown in handwriting, or if the employee uses the electronic form of the JDQ, changes should be made very clear using underlining or some other demarcation.

2. Submit the Request to Review Form and any documentation to your immediate supervisor by 12:00 p.m., Monday, December 31, 2012.

3. The supervisor will meet with the department head to review the information provided by the employee, certify that it is factual and correct, sign the supervisor and department head review portion of the form, include a fiscal note, and, at his/her discretion(s), provide additional comments.

4. Department heads should submit the review requests to the Human Resources Director no later than 12:00 p.m., Friday, January 11, 2013. Requests received after the deadline date will be considered late and will not be accepted.

5. The Human Resources Director will review the requests to ensure the guidelines are followed and will forward the review requests to the Consultant for analysis and a recommendation by 4:30 p.m., Tuesday, January 15, 2013.

6. The Consultant will consider the substance and merits of each review and in doing so, may find it necessary to gather further information from the employee and/or supervisor. The Consultant will prepare a brief written response on each request indicating if he feels the review has been upheld, or if not, his reason for recommending denial of the request. A written response will be provided to the Human Resources Director by Tuesday, February 12, 2013.

7. The Human Resources Director will provide a summary of all reviews by sending a copy to all department heads to post within the department, as well as post a copy on the employee website. The reviews recommendations will be posted by Thursday, February 14, 2013. In addition, the employee, supervisor and the department head will receive a copy of the individual written response.

8. Employees who are not in agreement with the recommenda-

tion from the Consultant may appear before the Human Resources Committee. Employees will be allowed approximately 5 minutes to present to the Committee his/her reason for believing the Consultant misclassified their position. Employees must notify the Human Resources Director, in writing or email, by 4:30 p.m. on Wednesday, February 20, 2013, of his/her desire to meet with the Committee.

9. The Human Resources Committee will meet at a date and time to be set by the Committee to listen to employees' petitions and to discuss and take action on the recommendations of the reviews. The final decision on all reviews will be the responsibility of the Human Resources Committee.

10. Reviews approved by the Human Resources Committee will be retroactive in accordance with the implementation method approved by County Board.

JEFFERSON COUNTY

EMPLOYEE COMPENSATION AND CLASSIFICATION PLAN

REQUEST FOR REVIEW FORM

Name: _____

Date: _____

Title:_____

Department:_____

Signature: _____

EMPLOYEES SUBMITTING A REVIEW AS A GROUP SHOULD COMPLETE A SEPARATE SHEET TO INCLUDE ALL NAMES AND SIGNATURES

I believe my position was incorrectly graded because:

(If the basis of the review is additional responsibilities or significant changes to the position since the completion of the JDQ, please explain when the duties changed, the reason for the change, and from where the duties originated. If the duties came from another position, the employee must indicate from which position they were removed).

MANAGEMENT REVIEW FORM

Supervisor Review Section:

I certify that I have reviewed all factual information concerning this review.

Name_____

Position Title _____

Date_____

Comments:

Department Head Review Section:

I certify that I have reviewed all factual information concerning this review.

Name_____

Position Title _____

Date_____

Fiscal Impact:

Comments:

Human Resources Director Review Section:

I certify that I have reviewed all factual information concerning this review.

Name_____

Position Title _____

Date_____

Comments:

Mr. Braughler moved for the adoption of Resolution No. 2012-66. Seconded**.**

KEY	
*****	Contract Position
****	Green Circled positions (62)
***	Red Circled positions (48)
**	Job title changes
*	Exempt status changes

ATTACHMENT C
Jefferson County
Classification and Compensation Structure
Effective December 30, 2012

		Current Plan				RECOMMENDED 2013 STRUCTURE - HOURLY FORMAT				
JOB TITLE	**DEPARTMENT**	**Min**	**Mid**	**Max**	**Proposed Title**	**Grade**	**Min**	**Mid**	**Max**	**FLSA Exempt**
*****County Administrator	Administration	$45.31	$51.79	$58.27	County Administrator	**22**	$48.25	$55.14	$62.03	**Y (DH)**
Corporation Counsel	Corporation Counsel	$42.27	$48.30	$54.34	Corporation Counsel	**20**	$44.77	$51.17	$57.57	**Y (DH)**
****Director of Human Services (1)	Human Services	$39.21	$44.80	$50.40	Director of Human Services	**19**	$43.04	$49.19	$55.34	**Y (DH)**
Director/Health Officer	Health	$36.13	$41.29	$46.45	Director/Health Officer	**16**	$37.84	$43.24	$48.65	**Y (DH)**
Highway Commissioner	Highway	$36.13	$41.29	$46.45	Highway Commissioner	**16**	$37.84	$43.24	$48.65	**Y (DH)**
Chief Deputy	Sheriff	$33.07	$37.80	$42.52	Chief Deputy	**15**	$36.10	$41.26	$46.42	**Y (DH)**
Finance Director	Finance	$34.61	$39.55	$44.49	Finance Director	**15**	$36.10	$41.26	$46.42	**Y (DH)**
Human Resources Director	Human Resources	$34.61	$39.55	$44.49	Human Resources Director	**15**	$36.10	$41.26	$46.42	**Y (DH)**
Parks Director	Parks Department	$34.61	$39.55	$44.49	Parks Director	**15**	$36.10	$41.26	$46.42	**Y (DH)**
Zoning and Planning Director	Zoning & Planning	$34.61	$39.55	$44.49	Zoning and Planning Director	**15**	$36.10	$41.26	$46.42	**Y (DH)**
****Child Support Director (1)	Child Support	$31.55	$36.06	$40.56	Child Support Director	**14**	$34.37	$39.28	$44.19	**Y (DH)**
Family Court Com/Guar At Litem	Clerk of Courts	$34.61	$39.55	$44.49	**Circuit Court Commissioner	**14**	$34.37	$39.28	$44.19	**Y (DH)**
Family Court Commissioner	Clerk of Courts	$34.61	$39.55	$44.49	**Circuit Court Commissioner	**14**	$34.37	$39.28	$44.19	**Y (DH)**
Land & Water Conservation Dir.	LWCD	$33.07	$37.80	$42.52	Land & Water Conservation Dir.	**14**	$34.37	$39.28	$44.19	**Y (DH)**
Land Information Director	Land Information	$33.07	$37.80	$42.52	Land Information Director	**14**	$34.37	$39.28	$44.19	**Y (DH)**
Administrative Services Mngr	Human Services	$30.01	$34.30	$38.59	Administrative Services Mngr	**13**	$32.63	$37.29	$41.95	Y
Aging/Disability Resource Mngr	Human Services	$30.01	$34.30	$38.59	**Aging and Disability Resources Div Mngr	**13**	$32.63	$37.29	$41.95	Y
****Asst Corporation Counsel (1)	Corporation Counsel	$30.01	$34.30	$38.59	Asst Corporation Counsel	**13**	$32.63	$37.29	$41.95	**Y (DH)**

Captain-Administrative	Sheriff	$30.01	$34.30	$38.59	Captain-Administrative	**13**	$32.63	$37.29	$41.95	Y
Captain-Jail	Sheriff	$30.01	$34.30	$38.59	Captain-Jail	**13**	$32.63	$37.29	$41.95	Y
Captain-Patrol	Sheriff	$30.01	$34.30	$38.59	Captain-Patrol	**13**	$32.63	$37.29	$41.95	Y
Child and Family Div Manager	Human Services	$30.01	$34.30	$38.59	Child and Family Div Manager	**13**	$32.63	$37.29	$41.95	Y
Economic Development Director	EDC	$28.49	$32.56	$36.63	Economic Development Director	**13**	$32.63	$37.29	$41.95	**Y (DH)**
****Fair Park Director (1)	County Fair	$31.55	$36.06	$40.56	Fair Park Director	**13**	$32.63	$37.29	$41.95	**Y (DH)**
Highway Operations Manager	Highway	$30.01	$34.30	$38.59	Highway Operations Manager	**13**	$32.63	$37.29	$41.95	Y
Information Technology Mgr	MIS	$31.55	$36.06	$40.56	Information Technology Mgr	**13**	$32.63	$37.29	$41.95	*Y (DH)
Systems & Applications Manager	MIS	$30.01	$34.30	$38.59	Systems & Applications Manager	**13**	$32.63	$37.29	$41.95	*Y (DH)
****Advanced Fund Accountant (1)	Finance	$25.43	$29.06	$32.70	**Assistant Finance Director	**12**	$30.90	$35.31	$39.72	Y
Economic Support Services Mngr	Human Services	$28.49	$32.56	$36.63	**Economic Support Division Mngr	**12**	$30.90	$35.31	$39.72	Y
Highway Fleet Manager	Highway	$28.49	$32.56	$36.63	Highway Fleet Manager	**12**	$30.90	$35.31	$39.72	Y
Maintenance Manager	Central Services	$26.95	$30.81	$34.66	**Director of Maintenance	**12**	$30.90	$35.31	$39.72	**Y (DH)**
Public Health Program Manager	Health	$28.49	$32.56	$36.63	Public Health Program Manager	**12**	$30.90	$35.31	$39.72	Y
Child Protective Services Supr	Human Services	$28.49	$32.56	$36.63	Child Protective Services Supr	**11**	$29.16	$33.33	$37.50	Y
Community Sup Prog Supervisor	Human Services	$28.49	$32.56	$36.63	Community Sup Prog Supervisor	**11**	$29.16	$33.33	$37.50	Y
Comprehensive Commun Serv Supr	Human Services	$28.49	$32.56	$36.63	Comprehensive Commun Serv Supr	**11**	$29.16	$33.33	$37.50	Y
****Emergency Management Director (1)	Sheriff	$25.43	$29.06	$32.70	Emergency Management Director	**11**	$29.16	$33.33	$37.50	**Y (DH)**
****Intake and Juvenile Justice Supervisor (1)	Human Services	$28.49	$32.56	$36.63	**Intake Supervisor	**11**	$29.16	$33.33	$37.50	Y
Maintenance Supervisor	Human Services	$26.95	$30.81	$34.66	Maintenance Supervisor	**11**	$29.16	$33.33	$37.50	Y
Mental Health/AODA Supervisor	Human Services	$28.49	$32.56	$36.63	Mental Health/AODA Supervisor	**11**	$29.16	$33.33	$37.50	Y
Accountant	Highway	$26.95	$30.81	$34.66	**Senior Accountant	**10**	$27.43	$31.35	$35.27	Y
Heavy Maint Superintendent	Highway	$26.95	$30.81	$34.66	Heavy Maint Superintendent	**10**	$27.43	$31.35	$35.27	Y
Operations Superintendent	Highway	$26.95	$30.81	$34.66	Operations Superintendent	**10**	$27.43	$31.35	$35.27	Y
****Parks Supervisor (1)	Parks Department	$25.43	$29.06	$32.70	Parks Supervisor	**10**	$27.43	$31.35	$35.27	Y
Patrol Superintendent	Highway	$26.95	$30.81	$34.66	Patrol Superintendent	**10**	$27.43	$31.35	$35.27	Y

Senior Systems Analyst	MIS	$26.95	$30.81	$34.66	Senior Systems Analyst	**10**	$27.43	$31.35	$35.27	Y
Veterans Service Officer	VSO	$25.43	$29.06	$32.70	Veterans Service Officer	**10**	$27.43	$31.35	$35.27	**Y (DH)**
ADRC Coordinator	Human Services	$25.43	$29.06	$32.70	**ADRC Supervisor	**9**	$25.69	$29.36	$33.03	Y
Benefits Administrator	Human Resources	$23.89	$27.31	$30.73	Benefits Administrator	**9**	$25.69	$29.36	$33.03	Y
Economic Support Spec-Suprv	Human Services	$22.37	$25.56	$28.76	**Economic Support Supervisor	**9**	$25.69	$29.36	$33.03	Y
Fair Park Supervisor	County Fair	$25.43	$29.06	$32.70	Fair Park Supervisor	**9**	$25.69	$29.36	$33.03	Y
****IT Specialist/Compliance Officer(1)	Human Services	$19.31	$22.06	$24.81	IT Specialist/Compliance Officer	**9**	$25.69	$29.36	$33.03	*Y
Juvenile Justice Supervisor	Human Services	$20.11	$22.64	$25.17	Juvenile Justice Supervisor	**9**	$25.69	$29.36	$33.03	*Y
Sergeant - Detective	Sheriff	$25.43	$29.06	$32.70	Sergeant - Detective	**9**	$25.69	$29.36	$33.03	N
Sergeant - Support Services	Sheriff	$25.43	$29.06	$32.70	Sergeant - Support Services	**9**	$25.69	$29.36	$33.03	N
Sergeant-Detective	Sheriff	$25.43	$29.06	$32.70	Sergeant-Detective	**9**	$25.69	$29.36	$33.03	N
Sergeant-Jail	Sheriff	$25.43	$29.06	$32.70	Sergeant-Jail	**9**	$25.69	$29.36	$33.03	N
Sergeant-Patrol	Sheriff	$25.43	$29.06	$32.70	Sergeant-Patrol	**9**	$25.69	$29.36	$33.03	N
****Sr Micro Computer Specialist (1)	MIS	$23.89	$27.31	$30.73	Sr Micro Computer Specialist	**9**	$25.69	$29.36	$33.03	N
****Wraparound/Yth Srvcs Supervsor (1)	Human Services	$25.43	$29.06	$32.70	Wraparound/Yth Srvcs Supervsr	**9**	$25.69	$29.36	$33.03	Y
Zoning/On-Site Waste Mng Tech	Zoning & Planning	$22.37	$25.56	$28.76	Zoning/On-Site Waste Mng Tech	**9**	$25.69	$29.36	$33.03	N
Advanced Accountant	Human Services	$22.37	$25.56	$28.76	Advanced Accountant	**8**	$23.96	$27.38	$30.80	N
****Behavioral Health Specialist (1)	Human Services	$21.18	$23.66	$26.14	Behavioral Health Specialist	**8**	$23.96	$27.38	$30.80	N
****Chld Prot Serv Ongoing Prof I (5)	Human Services	$20.64	$23.04	$25.45	Chld Prot Serv Ongoing Prof I	**8**	$23.96	$27.38	$30.80	N
Communication Supervisor	Sheriff	$22.37	$25.56	$28.76	Communication Supervisor	**8**	$23.96	$27.38	$30.80	N
****Community Support Prof II (4)	Human Services	$21.18	$23.66	$26.14	Community Support Prof II	**8**	$23.96	$27.38	$30.80	N
****Comprhnsve Comm Srv Facilitatr (4)	Human Services	$21.18	$23.66	$26.14	Comprhnsve Comm Srv Facilitatr	**8**	$23.96	$27.38	$30.80	N
Early Intervention Serv Coord (NR)	Human Services	$25.43	$29.06	$32.70	**Birth-to-three/Preschool Supervisor	**8**	$23.96	$27.38	$30.80	Y
****Family Court Counselor (1)	Clerk of Courts	$21.18	$23.66	$26.14	**Mediator/Custody and Placement Evaluator	**8**	$23.96	$27.38	$30.80	N
Foster Care Coordinator	Human Services	$21.18	$23.66	$26.14	Foster Care Coordinator	**8**	$23.96	$27.38	$30.80	N

****Human Resources Specialist (1)	Human Resources	$22.37	$25.56	$28.76	Human Resources Specialist	**8**	$23.96	$27.38	$30.80	Y
****Intake/On Call Worker (5)	Human Services	$21.18	$23.66	$26.14	Intake/On Call Worker	**8**	$23.96	$27.38	$30.80	N
Jail Case Mngr/Beh Hlth Spec	Human Services	$21.18	$23.66	$26.14	Jail Case Mngr/Beh Hlth Spec	**8**	$23.96	$27.38	$30.80	N
Jail Food Service Supervisor	Sheriff	$20.85	$23.82	$26.80	Jail Food Service Supervisor	**8**	$23.96	$27.38	$30.80	Y
Lueder Haus Manager	Human Services	$22.37	$25.56	$28.76	Lueder Haus Manager	**8**	$23.96	$27.38	$30.80	*Y
Nurse Case Manager	Human Services	$23.70	$26.01	$28.32	**Aging & Disability Resource Specialist II	**8**	$23.96	$27.38	$30.80	*Y
Office Manager	DA Office	$22.37	$25.56	$28.76	Office Manager	**8**	$23.96	$27.38	$30.80	Y
Office Manager	Human Services	$22.37	$25.56	$28.76	Office Manager	**8**	$23.96	$27.38	$30.80	Y
Onsite Waste Systems Tech	Zoning & Planning	$22.37	$25.56	$28.76	Onsite Waste Systems Tech	**8**	$23.96	$27.38	$30.80	N
Public Health Nurse	Health	$23.70	$26.01	$28.32	Public Health Nurse	**8**	$23.96	$27.38	$30.80	*Y
Resource Conservationist	LWCD	$22.37	$25.56	$28.76	Resource Conservationist	**8**	$23.96	$27.38	$30.80	N
Soil Conservationist	LWCD	$22.37	$25.56	$28.76	Soil Conservationist	**8**	$23.96	$27.38	$30.80	N
Surveyor	Land Information	$22.37	$25.56	$28.76	Surveyor	**8**	$23.96	$27.38	$30.80	*Y
Water Resource Management Spec	LWCD	$22.37	$25.56	$28.76	Water Resource Management Spec	**8**	$23.96	$27.38	$30.80	N
WIC Project Director Supervisor	Health	$22.37	$25.56	$28.76	WIC Project Director Supervisr	**8**	$23.96	$27.38	$30.80	*Y
Adult Protective Srvcs Case Mg	Human Services	$20.11	$22.64	$25.17	Adult Protective Srvcs Case Mg	**7**	$22.23	$25.40	$28.58	N
Alternate Care Coordinator	Human Services	$21.18	$23.66	$26.14	Alternate Care Coordinator	**7**	$22.23	$25.40	$28.58	N
****Community Support Prof I (1)	Human Services	$19.59	$21.88	$24.17	Community Support Prof I	**7**	$22.23	$25.40	$28.58	N
****Dep Reg Prob/Lead Juvenile Cl (1)	Clerk of Courts	$20.85	$23.82	$26.80	Dep Reg Prob/Lead Juvenile Cl	**7**	$22.23	$25.40	$28.58	N
Human Service Professional II	Human Services	$20.64	$23.04	$25.45	Human Service Professional II	**7**	$22.23	$25.40	$28.58	N
Lead Deputy Clerk	Clerk of Courts	$20.85	$23.82	$26.80	Lead Deputy Clerk	**7**	$22.23	$25.40	$28.58	N
****Paralegal (1)	DA Office	$15.79	$17.63	$19.47	**Paralegal II	**7**	$22.23	$25.40	$28.58	N
****Paralegal II, Confidential (1)	Corporation Counsel	$19.31	$22.06	$24.81	**Paralegal II	**7**	$22.23	$25.40	$28.58	N
****Accountant (1)	Human Services	$19.31	$22.06	$24.81	Accountant	**6**	$20.49	$23.42	$26.35	N
ADRC Social Worker	Human Services	$20.11	$22.64	$25.17	**Aging & Disability Resource Specialist I	**6**	$20.49	$23.42	$26.35	N
****Benefits Specialist (1)	Human Services	$19.31	$22.06	$24.81	**Elder Benefits Specialist	**6**	$20.49	$23.42	$26.35	N
Cartographer	Land Information	$19.59	$21.88	$24.17	Cartographer	**6**	$20.49	$23.42	$26.35	N

Disability Benefits Specialist	Human Services	$19.31	$22.06	$24.81	Disability Benefits Specialist	**6**	$20.49	$23.42	$26.35	N
Early Intervention Teacher	Human Services	$20.11	$22.64	$25.17	Early Intervention Teacher	**6**	$20.49	$23.42	$26.35	N
Equipment Mechanic II	Highway	$20.92	$21.67	$21.67	Equipment Mechanic II	**6**	$20.49	$23.42	$26.35	N
GIS & Land Use Specialist	LWCD	$19.59	$21.88	$24.17	GIS & Land Use Specialist	**6**	$20.49	$23.42	$26.35	N
****Human Services Professional I (1)	Human Services	$20.11	$22.64	$25.17	Human Services Professional I	**6**	$20.49	$23.42	$26.35	N
****Micro Computer Specialist (1)	MIS	$19.31	$22.06	$24.81	Micro Computer Specialist	**6**	$20.49	$23.42	$26.35	N
Pers Asst Case Mngr/Fam Coord	Human Services	$20.64	$23.04	$25.45	Pers Asst Case Mngr/Fam Coord	**6**	$20.49	$23.42	$26.35	N
Welder Fabricator	Highway	$21.31	$22.15	$22.15	Welder Fabricator	**6**	$20.49	$23.42	$26.35	N
Account Clerk	Human Services	$16.25	$18.57	$20.89	**Accounting Specialist II	**5**	$18.75	$21.43	$24.11	N
***Administrative Assistant-Conf. (1)	Administration	$19.31	$22.06	$24.81	**Administrative Specialist II	**5**	$18.75	$21.43	$24.11	N
****Clinic LPN (1)	Health	$17.94	$20.04	$22.14	Clinic LPN	**5**	$18.75	$21.43	$24.11	N
Community Rsrc Coor-Wraparound	Human Services	$17.79	$20.32	$22.86	Community Rsrc Coor-Wraparound	**5**	$18.75	$21.43	$24.11	N
Confidential Secretary	Sheriff	$16.25	$18.57	$20.89	**Administrative Specialist II	**5**	$18.75	$21.43	$24.11	N
Economic Specialist	Human Services	$16.25	$18.57	$20.89	**Economic Support Specialist II	**5**	$18.75	$21.43	$24.11	N
Economic Support Specialist-MC	Human Services	$16.25	$18.57	$20.89	**Economic Support Specialist II	**5**	$18.75	$21.43	$24.11	N
Enforcement Spec - Paternity	Child Support	$16.86	$18.83	$20.79	Enforcement Spec - Paternity	**5**	$18.75	$21.43	$24.11	N
****Enforcement Specialist (1)	Child Support	$16.86	$18.83	$20.79	Enforcement Specialist	**5**	$18.75	$21.43	$24.11	N
****Family Development Worker (1)	Human Services	$16.25	$18.57	$20.89	Family Development Worker	**5**	$18.75	$21.43	$24.11	N
Financial Assistance Worker	Human Services	$16.25	$18.57	$20.89	**Financial Assistance Worker-CSP	**5**	$18.75	$21.43	$24.11	N
Financial Intake Worker	Human Services	$17.79	$20.32	$22.86	Financial Intake Worker	**5**	$18.75	$21.43	$24.11	N
Financial Planner	Human Services	$17.79	$20.32	$22.86	Financial Planner	**5**	$18.75	$21.43	$24.11	N
****Financial Planner Rsrc Spec (1)	Human Services	$17.79	$20.32	$22.86	**Financial Planner	**5**	$18.75	$21.43	$24.11	N
****Financial Support Specialist (1)	Child Support	$16.86	$18.83	$20.79	Financial Support Specialist	**5**	$18.75	$21.43	$24.11	N
First Offender Program Dir	DA Office	$16.86	$18.83	$20.79	First Offender Program Dir	**5**	$18.75	$21.43	$24.11	N
Fiscal Specialist	Health	$15.79	$17.63	$19.47	**Accounting Specialist II	**5**	$18.75	$21.43	$24.11	N
Highway Lead Worker	Highway	$21.67	$22.62	$22.62	Highway Lead Worker	**5**	$18.75	$21.43	$24.11	N
Highway Lead Worker	Highway	$21.67	$22.62	$22.62	**Bridge Crew Lead	**5**	$18.75	$21.43	$24.11	N
Highway Lead Worker	Highway	$21.67	$22.62	$22.62	**Grade Crew Foreman	**5**	$18.75	$21.43	$24.11	N
Justice Info Sharing Coord	DA Office	$17.41	$19.44	$21.48	**Justice Computer Specialist	**5**	$18.75	$21.43	$24.11	N

Maintenance Worker II	Central Services	$16.86	$18.83	$20.79	**Building Maintenance Worker II	**5**	$18.75	$21.43	$24.11	N
Mechanic	Sheriff	$16.33	$18.24	$20.15	Mechanic	**5**	$18.75	$21.43	$24.11	N
***Microcomputer Technician (1)	MIS	$19.31	$22.06	$24.81	Microcomputer Technician	**5**	$18.75	$21.43	$24.11	N
Parks Construction/Maint Lead	Parks Department	$16.86	$18.83	$20.79	Parks Construction/Maint Lead	**5**	$18.75	$21.43	$24.11	N
Payroll Tech/Accounting Ass't	Finance	$16.86	$18.83	$20.79	**Accounting Specialist II	**5**	$18.75	$21.43	$24.11	N
Public Health Tech (clinic)	Health	$17.94	$20.04	$22.14	Public Health Tech (clinic)	**5**	$18.75	$21.43	$24.11	N
****Public Health Tech (jail) (1)	Health	$17.94	$20.04	$22.14	Public Health Tech (jail)	**5**	$18.75	$21.43	$24.11	N
Sign Worker (Lead)	Highway	$21.31	$22.15	$22.15	**Lead Sign Worker	**5**	$18.75	$21.43	$24.11	N
Victim Witness Coordinator	DA Office	$16.86	$18.83	$20.79	Victim Witness Coordinator	**5**	$18.75	$21.43	$24.11	N
Zoning Program Assistant	Zoning & Planning	$16.33	$18.24	$20.15	**Solid Waste/Clean Sweep Specialist	**5**	$18.75	$21.43	$24.11	N
Account Clerk	Sheriff	$15.25	$17.03	$18.80	**Accounting Specialist I	**4**	$17.02	$19.45	$21.88	N
****Account Clerk/System Support (1)	Finance	$15.25	$17.03	$18.80	**Accounting Specialist I	**4**	$17.02	$19.45	$21.88	N
Administrative Clerk	LWCD	$15.25	$17.03	$18.80	**Administrative Specialist I	**4**	$17.02	$19.45	$21.88	N
Administrative Clerk	Zoning & Planning	$15.25	$17.03	$18.80	**Administrative Specialist I	**4**	$17.02	$19.45	$21.88	N
Administrative Secretary	UW Extension	$15.79	$17.63	$19.47	**Administrative Specialist I	**4**	$17.02	$19.45	$21.88	N
Administrative Secretary	UW Extension	$15.79	$17.63	$19.47	**Administrative Specialist I	**4**	$17.02	$19.45	$21.88	N
Administrative/Elections Clerk	County Clerk	$15.79	$17.63	$19.47	**Chief Deputy County Clerk	**4**	$17.02	$19.45	$21.88	N
Adminstrative Clerk	Land Information	$15.25	$17.03	$18.80	**Real Property Lister	**4**	$17.02	$19.45	$21.88	N
Adminstrative Secretary	County Fair	$15.79	$17.63	$19.47	**Administrative Specialist I	**4**	$17.02	$19.45	$21.88	N
Building Maintenance Worker	Human Services	$17.79	$20.32	$22.86	**Building Maintenance Worker I	**4**	$17.02	$19.45	$21.88	N
Chief Deputy Register of Deeds	Register of Deeds	$16.33	$18.24	$20.15	Chief Deputy Register of Deeds	**4**	$17.02	$19.45	$21.88	N
Child Care Coordinator	Human Services	$16.25	$18.57	$20.89	**Economic Support Specialist I	**4**	$17.02	$19.45	$21.88	N
****Communications Operator (1)	Sheriff	$16.86	$18.83	$20.79	Communications Operator	**4**	$17.02	$19.45	$21.88	N
****Community Outreach Worker (2)	Human Services	$16.25	$18.57	$20.89	Community Outreach Worker	**4**	$17.02	$19.45	$21.88	N
Court Clerk II - General	Clerk of Courts	$15.25	$17.03	$18.80	**Deputy Court Clerk III	**4**	$17.02	$19.45	$21.88	N
Deputy Veteran Service Officer	VSO	$16.33	$18.24	$20.15	Deputy Veteran Service Officer	**4**	$17.02	$19.45	$21.88	N
Early Intervention Serv Coord	Human Services	$16.86	$18.83	$20.79	Early Intervention Serv Coord	**4**	$17.02	$19.45	$21.88	N
Equipment Operator II	Highway	$20.53	$21.31	$21.31	**Equipment Operator	**4**	$17.02	$19.45	$21.88	N

Equipment Parts Person	Highway	$21.31	$22.15	$22.15	Equipment Parts Person	**4**	$17.02	$19.45	$21.88	N
****Group Home Worker (3)	Human Services	$16.25	$18.57	$20.89	Group Home Worker	**4**	$17.02	$19.45	$21.88	N
Land Information Asst./Deputy Treasurer	Land Information	$14.72	$16.43	$18.14	**Administrative Specialist I/Dep Treasurer	**4**	$17.02	$19.45	$21.88	N
****Legal Assistant II (1)	Child Support	$15.79	$17.63	$19.47	**Legal Assistant	**4**	$17.02	$19.45	$21.88	N
Legal Secretary	DA Office	$15.25	$17.03	$18.80	Legal Secretary	**4**	$17.02	$19.45	$21.88	N
Legal Secretary/Receptionist	DA Office	$14.72	$16.43	$18.14	**Legal Secretary	**4**	$17.02	$19.45	$21.88	N
Maintenance Worker I	Central Services	$15.79	$17.63	$19.47	**Building Maintenance Worker I	**4**	$17.02	$19.45	$21.88	N
Medical Office Ass't	Human Services	$16.25	$18.57	$20.89	Medical Office Ass't	**4**	$17.02	$19.45	$21.88	N
****Mental Health Technician (1)	Human Services	$16.25	$18.57	$20.89	Mental Health Technician	**4**	$17.02	$19.45	$21.88	N
Payroll Account Clerk	Finance	$15.25	$17.03	$18.80	**Accounting Specialist I	**4**	$17.02	$19.45	$21.88	N
Program Assistant	Parks/EM Dept	$16.33	$18.24	$20.15	Program Assistant	**4**	$17.02	$19.45	$21.88	N
Protective/Representative	Human Services	$16.25	$18.57	$20.89	**Protective Payee	**4**	$17.02	$19.45	$21.88	N
Secretary-Ntr Prg Crd/LTS	Human Services	$16.25	$18.57	$20.89	**Nutrition Program Coordinator	**4**	$17.02	$19.45	$21.88	N
****Support Services Planner (3)	Human Services	$16.25	$18.57	$20.89	**Economic Support Specialist I	**4**	$17.02	$19.45	$21.88	N
WIC Registered Dietetic Tech	Health	$15.25	$17.03	$18.80	WIC Registered Dietetic Tech	**4**	$17.02	$19.45	$21.88	N
Zoning Assistant	Zoning & Planning	$15.25	$17.03	$18.80	**Program Assistant	**4**	$17.02	$19.45	$21.88	N
Account Clerk	Highway	$17.80	$19.26	$19.26	**Accounting Assistant II	**3**	$15.06	$17.21	$19.36	N
Account Clerk	Highway	$17.80	$19.26	$19.26	**Accounting Assistant II	**3**	$15.06	$17.21	$19.36	N
Admin Cl/Customer Service Spec	Child Support	$15.25	$17.03	$18.80	**Administrative Assistant II	**3**	$15.06	$17.21	$19.36	N
Administrative Secretary	Parks Department	$13.63	$15.21	$16.80	**Administrative Assistant II	**3**	$15.06	$17.21	$19.36	N
Billing Clerk/WIC Clerk	Health	$13.63	$15.21	$16.80	**Administrative Assistant II	**3**	$15.06	$17.21	$19.36	N
***Buildings/Grounds Maint Wrkr (2)	Parks Department	$14.72	$16.43	$18.14	Buildings/Grounds Maint Wrkr	**3**	$15.06	$17.21	$19.36	N
****Central Duplicating Clerk (1)	MIS	$13.63	$15.21	$16.80	Central Duplicating Clerk	**3**	$15.06	$17.21	$19.36	N
Community Support Assistant	Human Services	$14.72	$16.82	$18.92	**Administrative Assistant II	**3**	$15.06	$17.21	$19.36	N
Court Clerk II - General	Clerk of Courts	$15.25	$17.03	$18.80	**Deputy Court Clerk II	**3**	$15.06	$17.21	$19.36	N
Deputy Reg Prog/Court Clerk Cr	Clerk of Courts	$15.25	$17.03	$18.80	Deputy Reg Prog/Court Clerk Cr	**3**	$15.06	$17.21	$19.36	N
Deputy Register of Deeds I	Register of Deeds	$15.25	$17.03	$18.80	Deputy Register of Deeds I	**3**	$15.06	$17.21	$19.36	N
Deputy Treasurer	County Treasury	$15.25	$17.03	$18.80	Deputy Treasurer	**3**	$15.06	$17.21	$19.36	N

Drug Task Force Program Asst	Sheriff	$14.20	$15.81	$17.47	**Administrative Assistant II	**3**	$15.06	$17.21	$19.36	N
***Highway Worker (29)	Highway	$20.17	$20.92	$20.92	Highway Worker	**3**	$15.06	$17.21	$19.36	N
***Judicial Assistant (1)	Clerk of Courts	$15.79	$17.63	$19.47	Judicial Assistant	**3**	$15.06	$17.21	$19.36	N
Legal Secretary	Clerk of Courts	$15.25	$17.03	$18.80	Legal Secretary	**3**	$15.06	$17.21	$19.36	N
****Marketing Assistant (1)	County Fair	$14.20	$15.81	$17.47	Marketing Assistant	**3**	$15.06	$17.21	$19.36	N
Medical Records/File Clerk	Human Services	$16.25	$18.57	$20.89	**Administrative Assistant II	**3**	$15.06	$17.21	$19.36	N
Nutrition Outreach Worker	Human Services	$16.25	$18.57	$20.89	**Home Delivered Meal Assessor	**3**	$15.06	$17.21	$19.36	N
Personal Care Program Asst	Health	$14.20	$15.84	$17.47	**Administrative Assistant II	**3**	$15.06	$17.21	$19.36	N
Public Health Program Assist	Health	$14.20	$15.84	$17.47	**Administrative Assistant II	**3**	$15.06	$17.21	$19.36	N
****Receptionist/Secretary (1)	Sheriff	$13.63	$15.21	$16.80	**Administrative Assistant II	**3**	$15.06	$17.21	$19.36	N
Secretary	Sheriff	$13.63	$15.21	$16.80	**Administrative Assistant II	**3**	$15.06	$17.21	$19.36	N
Secretary-Drug Task Force	Sheriff	$13.63	$15.21	$16.80	**Administrative Assistant II	**3**	$15.06	$17.21	$19.36	N
Secretary-Economic Development	EDC	$14.72	$16.82	$18.92	**Administrative Assistant II	**3**	$15.06	$17.21	$19.36	N
Secretary/Staff Support	Human Services	$14.72	$16.82	$18.92	**Administrative Assistant II	**3**	$15.06	$17.21	$19.36	N
Support Services Clerical Ass't	Sheriff	$15.25	$17.03	$18.80	**Administrative Assistant II	**3**	$15.06	$17.21	$19.36	N
***Transportation Coord/Van Drvr (1)	Human Services	$16.25	$18.57	$20.89	Transportation Coord/Van Drvr	**3**	$15.06	$17.21	$19.36	N
ADRC Paraprofessional	Human Services	$14.72	$16.43	$18.14	ADRC Paraprofessional	**2**	$13.33	$15.23	$17.13	N
Appointment Secretary	Human Services	$14.72	$16.43	$18.14	**Administrative Assistant I	**2**	$13.33	$15.23	$17.13	N
***Appointment Secretary/Recept (1)	Human Services	$14.72	$16.43	$18.14	**Administrative Assistant I	**2**	$13.33	$15.23	$17.13	N
Clerk Typist	Sheriff	$13.10	$14.63	$16.17	**Accounting Assistant I	**2**	$13.33	$15.23	$17.13	N
***Cook (4)	Sheriff	$14.72	$16.43	$18.14	Cook	**2**	$13.33	$15.23	$17.13	N
****Data Entry Clerk (1)	Register of Deeds	$13.10	$14.63	$16.17	**Administrative Assistant I	**2**	$13.33	$15.23	$17.13	N
Lead Custodian	Human Services	$14.72	$16.43	$18.14	Lead Custodian	**2**	$13.33	$15.23	$17.13	N
***Parks Maintenance Worker (2)	Parks Department	$14.72	$16.82	$18.92	Parks Maintenance Worker	**2**	$13.33	$15.23	$17.13	N
***Secretary - Economic Support (1)	Human Services	$14.72	$16.82	$18.92	**Administrative Assistant I	**2**	$13.33	$15.23	$17.13	N
***Secretary HS (1)	Human Services	$14.72	$16.82	$18.92	**Administrative Assistant I	**2**	$13.33	$15.23	$17.13	N
***Secretary/Alternate Care Coord (1)	Human Services	$14.72	$16.82	$18.92	**Administrative Assistant I	**2**	$13.33	$15.23	$17.13	N
Central Service Worker	Central Services	$12.02	$13.41	$14.81	Central Service Worker	**1**	$11.80	$13.48	$15.17	N
***Custodian II (1)	Central Services	$12.58	$14.04	$15.49	**Custodian	**1**	$11.80	$13.48	$15.17	N

Custodian II	Sheriff	$12.58	$14.04	$15.49	**Custodian	**1**	$11.80	$13.48	$15.17	N
Custodian I	Central Services	$12.02	$13.41	$14.81	**Custodian	**1**	$11.80	$13.48	$15.17	N
Janitor	Human Services	$13.19	$15.07	$16.95	**Custodian	**1**	$11.80	$13.48	$15.17	N
***Nutrition Site Manager (2)	Human Services	$14.72	$16.82	$18.92	Nutrition Site Manager	**1**	$11.80	$13.48	$15.17	N
Van Driver	Human Services	$14.72	$16.82	$18.92	Van Driver	**1**	$11.80	$13.48	$15.17	N

JEFFERSON COUNTY RECOMMENDED 2013 STRUCTURE - HOURLY FORMAT

	Minimum					Control Point					Maximum
	87.5%	90.0%	92.5%	95.0%	97.5%	100.0%	102.5%	105.0%	107.5%	110.0%	112.5%
Grade	**Step 1**	**Step 2**	**Step 3**	**Step 4**	**Step 5**	**Step 6**	**Step 7**	**Step 8**	**Step 9**	**Step 10**	**Step 11**
22	$48.25	$49.63	$51.00	$52.38	$53.76	$55.14	$56.52	$57.90	$59.28	$60.65	$62.03
21	$46.52	$47.84	$49.17	$50.50	$51.83	$53.16	$54.49	$55.82	$57.15	$58.48	$59.81
20	$44.77	$46.05	$47.33	$48.61	$49.89	$51.17	$52.45	$53.73	$55.01	$56.29	$57.57
19	$43.04	$44.27	$45.50	$46.73	$47.96	$49.19	$50.42	$51.65	$52.88	$54.11	$55.34
18	$41.31	$42.49	$43.67	$44.85	$46.03	$47.21	$48.39	$49.57	$50.75	$51.93	$53.11
17	$39.57	$40.70	$41.83	$42.96	$44.09	$45.22	$46.35	$47.48	$48.61	$49.74	$50.87
16	$37.84	$38.92	$40.00	$41.08	$42.16	$43.24	$44.32	$45.40	$46.48	$47.56	$48.65
15	$36.10	$37.13	$38.17	$39.20	$40.23	$41.26	$42.29	$43.32	$44.35	$45.39	$46.42
14	$34.37	$35.35	$36.33	$37.32	$38.30	$39.28	$40.26	$41.24	$42.23	$43.21	$44.19
13	$32.63	$33.56	$34.49	$35.43	$36.36	$37.29	$38.22	$39.15	$40.09	$41.02	$41.95
12	$30.90	$31.78	$32.66	$33.54	$34.43	$35.31	$36.19	$37.08	$37.96	$38.84	$39.72
11	$29.16	$30.00	$30.83	$31.66	$32.50	$33.33	$34.16	$35.00	$35.83	$36.66	$37.50
10	$27.43	$28.22	$29.00	$29.78	$30.57	$31.35	$32.13	$32.92	$33.70	$34.49	$35.27
9	$25.69	$26.42	$27.16	$27.89	$28.63	$29.36	$30.09	$30.83	$31.56	$32.30	$33.03
8	$23.96	$24.64	$25.33	$26.01	$26.70	$27.38	$28.06	$28.75	$29.43	$30.12	$30.80
7	$22.23	$22.86	$23.50	$24.13	$24.77	$25.40	$26.04	$26.67	$27.31	$27.94	$28.58
6	$20.49	$21.08	$21.66	$22.25	$22.83	$23.42	$24.01	$24.59	$25.18	$25.76	$26.35
5	$18.75	$19.29	$19.82	$20.36	$20.89	$21.43	$21.97	$22.50	$23.04	$23.57	$24.11
4	$17.02	$17.51	$17.99	$18.48	$18.96	$19.45	$19.94	$20.42	$20.91	$21.40	$21.88
3	$15.06	$15.49	$15.92	$16.35	$16.78	$17.21	$17.64	$18.07	$18.50	$18.93	$19.36
2	$13.33	$13.71	$14.09	$14.47	$14.85	$15.23	$15.61	$15.99	$16.37	$16.75	$17.13
1	$11.80	$12.13	$12.47	$12.81	$13.14	$13.48	$13.82	$14.15	$14.49	$14.83	$15.17

Mr. Braughler moved to amend Attachment C by adding in Grade 7 a Programmer Analyst, MIS, with the recommended 2013 rates of $22.23 (minimum), $25.40 (mid) and $28.58 (max) and a non-exempt status (N). Seconded and carried.

Mr. Mode moved to amend Attachment C by changing the Nurse Case Manager, now titled Aging Disability Resource Specialist II (Grade 8), from exempt to non-exempt status (N). Seconded and carried.

Amended Resolution No. 2012-66 was adopted: Ayes 28, Noes 2 (Torres, Schroeder), Absent 0.

Mr. Braughler presented Ordinance No. 2012-20.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0250, Exempt Service, of the Personnel Ordinance shall be amended as follows:

HR0250 EXEMPT SERVICE. The following positions shall be in the exempt service: [am & renumbered 02/08/11, ord. 2010-25]

A. All elected officers and department heads.

B. In addition to elected officers and department heads:

1. Courthouse: Assistant Corporation Counsel, District Attorney Office Manager, Fair Park Supervisor, Information Technology Manager, Systems and Applications Manager, ~~Advanced Fund Accountant~~ Assistant Finance Director, Park ~~Operations~~ Supervisor, ~~Family Court Commissioner~~, ~~Family Court Commissioner/ Guardian Ad Litem~~, Circuit Court Commissioner, Benefits Administrator, Human Resources Specialist, Senior Systems Analyst, Management Analyst, Surveyor. [am. 10/10/06, ord. 2006-17; am. 09-11-07, ord. 2007-19; am. 04/15/08, ord. 2008-07; am. 02/10/09, ord. 2008-35; am. 08/11/09, ord. 2009-12; am. 3/13/12, ord. 2011-31]

2. Highway Department: Superintendents, ~~Assistant Superintendent, Accounting Manager~~, Senior Accountant, Highway Operations Manager, Highway Fleet Manager [am. ord. 85-10, 7-9-85; am. ord. 2008-24, 11-10-08; am. 3/13/12, ord. 2011-31]

3. Human Services: ADRC Coordinator, Advanced Fund Account, Aging and Disability Resources Division Manager, Administrative Services Manager, ~~Behavioral Health Division Manager~~, Child and Family Division Manager, Child Protective Services Supervisor, Community

Support Program Supervisor, Comprehensive Community Services Supervisor, Intake and Juvenile Delinquency Supervisor, ~~Early Intervention Program~~ Birth to Three/Preschool Supervisor, IT Specialist/Compliance Officer, Juvenile Justice Supervisor, Lueder Haus Manager, Mental Health/AODA Supervisor, Nurse Case Manager, ~~W-2~~ Economic Support Division Manager ~~Supervisor~~, Economic Support ~~Specialist~~ Supervisor, Office Manager, Maintenance Supervisor, Wraparound and Youth Services Supervisor. [am. ord. 2007-19, 09/1/07; am ord. 2008-07, 04/15/08; am. ord. 2008-24, 11-10-08; am. 02/10/09, ord. 2008-35; am. 3/13/12, o r d . 2011-31]

4. Sheriff Department: Chief Deputy, Captains, Jail Food Service Supervisor, Emergency Management Director. [am. 10/10/06, ord. No. 2006-17; am. 02/10/09, ord. 2008-35]

5. Health Department: Public Health Program Manager, Public Health Nurse, WIC Project Director Supervisor. [am. 10/10/06, ord. 2006-17; am. 02/10/09, ord. 2008-35; am. 08/11/09, ord. 2009-12; am. 02/08/11, ord. 2010-25]

Section 2. Section HR0320(B) and (C), Applicable Pay Rates Following Demotion or Transfer, of the Personnel Ordinance shall be amended as follows to address a conflict with implementation of the pay plan effective December 30, 2012:

HR0320 APPLICABLE PAY RATES FOLLOWING DEMOTION OR TRANSFER.

B. An employee who is demoted or transferred for involuntary reasons not related to performance will retain the present salary if the salary exceeds the new range maximum for 90 days. Thereafter, the employee will be placed in the step in the new grade that provides the least amount of decrease, which includes a step that may be equal to the current rate of pay. If the present salary is below the new range maximum, the employee will be placed in the new range at the step that provides the least amount of decrease. As long as an employee's salary exceeds the new range maximum, the employee will not be eligible for further base-accumulating pay increases until the employee's salary is again within the salary range for the new position. The 90-day grace period does not apply to red-circled employees as the result of the pay plan adopted effective December 30, 2012. These employees shall maintain the present salary until

such a time that the new range meets or exceeds the present rate of pay or as otherwise approved by County Board. [am. 3/13/12, ord. 2011-31]

C. An employee who takes a voluntary demotion will be placed in the step in the new range that provides the least amount of decrease, which includes a step that may be equal to the current rate of pay, if the present salary is above the new range maximum. ~~If the present salary is below the new range maximum, the employee will be placed in the new range at the step that provides the least amount of decrease.~~ [am. 3/13/12, ord. 2011-31]

Section 3. Section HR0330(C), Applicable Pay Rates Upon Reclassification of Position, of the Personnel Ordinance shall be amended as follows to address a conflict with implementation of the pay plan effective December 30, 2012:

HR0330 APPLICABLE PAY RATES UPON RECLASSIFICATION OF POSITION

C. If a position is reclassified to a class in a lower salary range, and the salary of the employee exceeds the maximum of the new range, the employee will retain the employee's present salary if the salary exceeds the new range maximum for 90 days. Thereafter, the employee will be placed in the step in the new grade that provides the least amount of decrease. As long as an employee's salary exceeds the new range maximum, the employee will not be eligible for further base-accumulating pay increases until the employee's salary is again within the salary range for the new position. If the present salary is below the new range maximum, the employee will be placed in the new range at the step that provides the least amount of decrease, which includes a step that may be equal to the current rate of pay. The 90-day grace period does not apply to red-circled employees as the result of the pay plan adopted effective December 30, 2012. These employees shall maintain the present salary until such a time that the new range meets or exceeds the present rate of pay or as otherwise approved by County Board. [renumbered & am. 3/13/12, ord. 2011-31]

Section 4. Section HR0340(E), Application of Pay Plan to Positions, of the Personnel Ordinance shall be amended as follows to address a conflict with implementation of the pay plan effective December 30, 2012:

HR0340 APPLICATION OF PAY PLAN TO POSITIONS

E. No advance in the step system and corresponding pay increases shall be automatic upon completion of the

periods of service and all step increases shall be made on the basis of merit as established by the employee's work performance and after written recommendation of the department head and approval by the Human Resources Director. Employees shall be evaluated at least annually. Employees shall sign a copy of the evaluation form. A copy of said evaluation form shall be provided to the employee. Approximately 30 days before an employee becomes eligible for a step increase, the Human Resources Department shall notify the department head. The department head shall submit an evaluation form to the Human Resources Department no later than the employee's anniversary date. Such evaluation form shall be signed by the employee, with a copy given to the employee. Step pay increases shall be earned. No pay increase shall be granted until the department head notifies the Human Resources Department that the employee has satisfactorily completed service by indicating such on the performance evaluation. Whenever an employee requests in writing the reasons for not receiving a pay increase or contingency rate for which the employee is eligible, the Human Resources Director shall advise the employee of the reasons. Due to the implementation of a new Classification and Compensation Plan on December 30, 2012, a performance evaluation will not be required prior to implementation of the plan; however, department heads shall be held accountable to ensure each employee receives an evaluation annually. [am. 3/13/12, ord. 2011-31]

Section 5. Section HR0350, Employee Compensation Plan, of the Personnel Ordinance shall be amended as follows:

HR0350 EMPLOYEE COMPENSATION PLAN. Each employee shall be paid in accordance with the compensation plan set forth in Resolution No.~~1995-24, July 11, 1995~~ 2012-66, December 11, 2012, as heretofore amended and as said compensation plan shall be from time to time hereafter amended by resolution of the Board of Supervisors. [res. 2001-117, 3/12/2002]

Section 6. Section HR0360 (A.2) and (B.8.c), Hours of Work, Overtime, and Compensatory Time, of the Personnel Ordinance shall be amended as follows to address a conflict with implementation of the pay plan effective December 30, 2012, and HR0360 (B.8.e) shall be created as follows to address a conflict with implementation of the pay plan effective December 30, 2012:

HR0360 HOURS OF WORK, OVERTIME, AND COMPENSATORY TIME.

A. Exempt Employees

2. In lieu of other compensation for work in excess of 40 hours per week, Emergency Management Director, Family Court Commissioners, Assistant Corporation Counsels, Chief Deputy, Systems and Applications Manager, Information Technology Manager and department heads shall be entitled to 40 random hours off per year. Random hours not used by the end of a calendar year shall be forfeited. Random hours shall be prorated in the first and last year of employment based on actual time worked. Random hours for part time employees for a full year shall also be prorated based on the budgeted annual salary for the full year, converted to an equivalent number of hours. [am. ord. 2008-24, 11/10/2008; am. ord 2008-35, 02/10/09; am. ord 2009-17, 10/27/2009; am. ord. 2011-21, 01/13/2011]

B. Non-exempt Employees

8. Shift Differentials and Premium Pay:

c. Highway Workers working in any one shift in a higher paid position for four hours or more shall receive ~~the higher rate~~ five percent (5%) of the employee's regular rate of pay while working in such position. Whenever non-supervisory Highway employees are assigned to work as 'temporary lead or foreman', such employees shall, for the duration of the assignment, receive an additional five percent (5%) of the employee's regular rate, paid non-cumulative if already receiving the five percent (5%) for working in a higher paid position, with the final rate not to exceed the maximum rate of the corresponding Lead position. ~~in step H24D.~~ All work assignments will be approved by a department supervisor prior to receiving the additional compensation. [cr. 12/13/11, ord. 2011-21]

d. Highway workers assigned to work on roads where the speed limit is 65MPH shall receive hazardous duty pay equal to five percent (5%) of their regular rate of pay for actual hours worked. [cr. 12/13/11, ord. 2011-21]

e. ~~Employees designated in the Highway Worker classification shall receive an additional five percent (5%) of the employee's regular rate when performing winter maintenance duties.~~

Section 7. Section HR0375(A), Pay Plan, Pay Dates, and Pay

Records, of the Personnel Ordinance shall be amended as follows:

HR0375 PAY PLAN, PAY DATES, AND PAY RECORDS. [am. ord. 2006-30, 03-13-07]

A. Job titles and job descriptions adopted by Resolution 1995-24, July 11, 1995, and modified by Resolution 2001-117, 3/12/02, and Resolution 2012-66, 12/11/12, and subsequently amended, are hereby made a part of this ordinance.

Section 8. This ordinance shall be effective after December 30, 2012.

Fiscal Note: It is anticipated that the increased cost to pay 5% in a higher grade as indicated in section HR0360(B)(8)(c) is $2116.63 annually. The anticipated annual cost to pay a Highway worker 5% for winter maintenance as indicated in section HR0360(B)(8)(e)is $8223.75. For the $8223.75 cost from B(8)(e), it is anticipated that $4992.79 will be funded by state and municipalities, with $3230.96 funded by tax levy. Sufficient funds are available in Highway Winter Maintenance accounts to cover any additional cost.

Mr. Braughler moved for the adoption of Ordinance No. 2012-20. Seconded.

Mr. Braughler moved that Section HR0250(B)(3) be amended to change the ADRC Coordinator to the ADRC Supervisor and strike through Nurse Case Manager. Seconded and carried.

Mr. Jaeckel moved to delete Section HR0360(B)(8)(d) and (e). Seconded.

Mr. Torres moved to amend Mr. Jaeckel's proposed amendment to delete only paragraph (e) of HR0360 (B)(8) but not paragraph d. Seconded and failed: Ayes 13, Noes 17 (Jones, Tietz, Braughler, Buchanan, Kuhlman, Rinard, Reese, Rogers, Nass, Hanneman, Schroeder, Mode, Bregant, Zentner, Borland, Schultz, Babcock), Absent 0.

Mr. Jaeckel's amendment to delete both paragraphs (d) and (e) failed: Ayes 5, Noes 25 (Jones, Kelly, David, Tietz, Braughler, Buchanan, Morris, Kuhlman, Rinard, Reese, Torres, Morse, Rogers, Nass, Molinaro, Kutz, Hanneman, Schroeder, Mode, Bregant, Foelker, Borland, Schultz, Babcock, Christensen), Absent 0.

Amended Ordinance No. 2012-20 adopted: Ayes 27, Noes 3 (Torres, Kannard, Jaeckel), Absent 0.

Mr. Braughler read Ordinance No. 2012-21.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0120(B), Differences for Sworn, Non-represented Law Enforcement Employees, of the Personnel Ordinance is amended as follows:

HR0120 DIFFERENCES FOR SWORN, NON-REPRESENTED

LAW ENFORCEMENT EMPLOYEES.

B. Notwithstanding any other provision of this ordinance, effective January 2, 2011, patrol sergeants shall be scheduled for 10.5 hour shifts in a 7 days on, 7 days off pattern. 6.5 hours of accrued vacation and holiday time will be used to supplement hours worked in a 14-day work cycle. ~~Unless extended, this provision expires December 31, 2012.~~

Section 2. Section HR0655(F), Longevity, is created to clarify treatment of employees hired between January 1, 2005, and December 31, 2011, and were covered under an AFSCME contract as follows:

HR0655 LONGEVITY PAY.

F. Employees who were hired into a position covered by an AFSCME union contract between January 1, 2005, and December 31, 2011, shall remain eligible for longevity pay providing they maintain a position that would have been covered under an AFSCME contract that was in effect as of December 31, 2011.

Section 3. This ordinance shall be effective after passage and publication as provided by law.

Mr. Braughler moved to adopt Ordinance No. 2012-21. Seconded and carried.

Mr. Braughler read Ordinance No. 2012-22.

WHEREAS, Jefferson County Administrator Gary Petre has announced his retirement, and

WHEREAS, the Jefferson County Board will be engaged in a search for a replacement, and

WHEREAS, the County Administrator is the chief administrative position in the county government, and

WHEREAS, it is desirable for the County Administrator to reside in the County,

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0270(D) of the Personnel Ordinance shall be created to read:

(D) Within an amount of time negotiated as part of the Administrator's contract of employment, the County Administrator shall establish and maintain residency within the County.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Mr. Braughler moved to adopt Ordinance No. 2012-22. Seconded.

Mr. Schultz moved to add the following at the end of (D): When a vacancy occurs in the position of County Administrator, this requirement will be waived, if the selected candidate has an existing residence within 5 miles of Jefferson County. Seconded and carried: Ayes 17, Noes 13 (Jones, Kelly, Kuhlman, Rinard, Rogers, Nass, Molinaro, Schroeder, Mode, Poulson, Jaeckel, Zentner, Babcock), Absent 0.

Amended Ordinance No. 2012-22 failed: Ayes 7, Noes 23 (Jones, Kelly, Tietz, Braughler, Buchanan, Morris, Kuhlman, Rinard, Counsell, Reese, Torres, Morse, Rogers, Nass, Molinaro, Kutz, Hanneman, Mode, Poulson, Jaeckel, Borland, Babcock, Christensen), Absent 0.

Mr. Mode read Resolution No. 2012-67.

WHEREAS, the Jefferson County Human Services Department contracts with several different state agencies, consortiums and in excess of 100 professionals and care providers in fulfillment of its statutory duties, and

WHEREAS, the Social Services & Community Programs contracts with the Department of Health Services and the Department of Children and Families, and the Youth Aids Program contract with the Department of Corrections must be authorized by law by the County Board, and

WHEREAS, the Human Services Board recommends approval of the Social Services & Community Programs contracts with the Department of Health Services in the anticipated amount of $3,021,785, the Department of Children and Families in the anticipated amount of $1,152,248, the AAA Older American Programs in the anticipated amount of $371,231, the Department of Transportation in the anticipated amount of $181,046, the Department of Health Services Division of Long Term Care in the anticipated amount of $499,756 with anticipated federal funds of $194,349 for the Aging and Disability Resource Center Grant, Wisconsin Home Energy Assistance Program in the anticipated amount $170,644, and the Youth Aids contract with the Department of Corrections in the anticipated amount of $683,096, and

WHEREAS, the consortium agreement requires Board approval for the State/Federal Income Maintenance program through the Southern Consortium in the anticipated amount of $1,038,267, and

WHEREAS, the Department contracts with numerous professional service providers and care providers, usually on an annual basis, as approved by the Human Services Board,

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director or the Administrative Services Division Manager is authorized to execute the state contracts and consortium contract set forth above.

BE IT FURTHER RESOLVED that the Human Services Director or the Administrative Services Manager is authorized to sign adden-

dums or revisions to said contracts during the course of the year as necessary.

BE IT FURTHER RESOLVED that the Director or Administrative Services Manager are authorized to sign all other contracts with state agencies, consortiums and pursuant to s. 46.23(6m)(c), Stats., all professional services/care provider contracts as approved by the Human Services Board.

Fiscal Note: The various state contracts are in the amounts as set forth in the material provided with the agenda. State law requires County Board approval of the state contracts set forth above. The contracts have not been reproduced because they total in excess of 100 pages. The contracts are standard state forms which are not subject to negotiation by individual counties. The state human services association, WCHSA, does negotiate the basic agreements on behalf of the counties. The professional/care provider contract list for 2013 is available at County Clerk's office upon request.

Mr. Mode moved to adopt Resolution No. 2012-67. Seconded and carried.

Mr. Molinaro informed the Board that the resolution from the Human Services Board awarding a contract for electronic access control equipment was withdrawn as the bids were under $25,000 and not requiring Board approval.

Mr. Morris read Resolution No. 2012-68.

WHEREAS, the Jefferson County Library Board was established in 1979 by the Jefferson County Board to be the governing body of Jefferson County Library Services, and

WHEREAS, the Jefferson County Library Board, working as a committee of the whole, developed the 2012-2015 Jefferson County Plan for Library Services, and

WHEREAS, the Jefferson County Library Board adopted the Plan at its November 28, 2012, meeting after a public hearing was conducted to which representatives of each public library in the County were invited,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves the 2012-2015 Jefferson County Plan for Library Services, and

BE IT FURTHER RESOLVED that the Jefferson County Library Board is authorized to use the Plan as a guide in continuing to provide access to library services for all Jefferson County residents.

Fiscal Note: Adoption of this resolution will have no fiscal impact to the County.

Mr. Morris moved for the adoption of Resolution No. 2012-68. Seconded and carried.

Mr. Reese read Resolution No. 2012-69.

WHEREAS, Jefferson County recognizes the benefits of the Clean

Sweep Recycling Program to control the disposal and storage of potentially hazardous household, agricultural and business waste, e-waste and pharmaceutical waste, and

WHEREAS, in the Strategic Plan Citizen Survey, 84% of respondents said that the Clean Sweep Recycling Program was a very important service to county residents. This was ranked fourth on the list of services residents wanted in the County, and

WHEREAS, in the 2013 grant process 74 municipalities requested $1,498,926 for their Clean Sweep Programs and DATCP had only $750,000 to be granted to 57 municipalities, and

WHEREAS, in 2009 the Clean Sweep grants were reduced by the state budget, and with every budget since these funds have been diverted into the general fund, and

WHEREAS, Jefferson County Clean Sweep and Recycling Program has lost $73,632 in Clean Sweep grant money since the state budget started to divert the funds in 2009. In 2009 Jefferson County requested $38,500 and received $23,055; in 2010 we requested $34,000 and received $0 (zero); we had to reduce 2010 Clean Sweeps to two (2) instead of four (4). In 2011 we requested $37,000 and received $31,413; in 2012 requested $38,000 and received $29,400; in 2012 requested $38,000 and received $29,400; in 2013 requested $38,000 and received $28,500, and

WHEREAS, when the tipping fees were enacted by state law, these funds were to promote hazardous waste and recycling programs for communities, and

WHEREAS, the Solid Waste/Air Quality Committee is asking to preserve all funds generated by the $7 Recycling Fee from the $13 tipping fee for implementing and administering waste/reduction/recycling programs which include Clean Sweep grants, and

WHEREAS, Jefferson County has partnered with the City of Watertown, City of Whitewater, City of Fort Atkinson, City of Waterloo, Town of Ixonia, and Walworth County in its Clean Sweep and Recycling Programs. We have Memorandums of Understanding (MOUs) signed with each partner for explanation of responsibilities and liabilities. These partnerships enabled us to expand our program to collect electronics, appliances, carpeting, Styrofoam, and

WHEREAS, over 952,484 pounds of hazardous household and agricultural waste has been collected since 1992 and 3,576 pounds of non-controlled and 145 pounds of controlled drugs have been collected since 2007 at Clean Sweeps, and

WHEREAS, over 1,399,061 pounds of e-waste from residents has been collected since 2005 and 78,999 pounds of appliances have been collected since July of 2012, and

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors supports the use of the landfill tipping fee sur-

charge as a source of increasing the Clean Sweep grant funding for municipalities as it was intended.

BE IT FURTHER RESOLVED that upon passage, a copy of this resolution be forwarded to Wisconsin Counties Association, Wisconsin Towns Association, League of Wisconsin, Jefferson County Senators and Representatives, Joint Committee on Finance, Governor Walker, Associated Recyclers of Wisconsin, Solid Waste Association of North America-Badger Chapter, and Council on Recycling.

Fiscal Note: Jefferson County expenditures for Clean Sweeps are covered by the Solid Waste/Air Quality Account 7109.451009, which is funded by contract fees from Waste Management-Deer Track Park Landfill. The City of Watertown budgeted $20,000 each year since 2010 for the Clean Sweep Program and Fort HealthCare has donated $5,000 two years in a row for prescription/non-prescription drug disposal and collections. Other towns, villages, cities, businesses and residents have donated $3,915 to the Clean Sweep Program. No tax levy dollars are used for this program.

Mr. Reese moved to adopt Resolution No. 2012-69. Seconded and carried.

Mr. Buchanan read Ordinance No. 2012-23.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.01(2) of the Board of Supervisors Rules of Order is amended as follows:

(2) Board meetings shall commence at ~~7:00~~ 6:00 p.m. unless by majority vote the Board prescribes a different time for convening. [Am. 02/10/04, Ord. 2003-34; 02/14/06, Ord. 2005-47]

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Mr. Buchanan moved for the adoption of Ordinance No. 2012-23. Seconded and failed.

Supplemental information presented at the December 11, 2012, Jefferson County Board meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 9:37 p.m.

INDEX

JEFFERSON COUNTY BOARD
2012-2013 MEETINGS

PAGES

April 17, 2012 3-30
May 7, 2012 31-55
June 12, 2012 56-77
July 10, 2012 78-93
August 13, 2012 94-111
September 11, 2012 112-118
October 9, 2012 119-145
October 23, 2012 146-149
November 13, 2012 150-162
December 11, 2012 163-201
February 12, 2013 202-219
March 12, 2013 220-245

APPROVAL OF MINUTES..31, 56, 78, 94, 112, 119, 150, 163, 202, 220

SPECIAL ORDER OF BUSINESS
Presentation of the audited 2011 Comprehensive Annual Financial Report (CAFR) for Jefferson
CliftonLarsonAllen LLP 79-80
Presentation on Community Development Block Grant Program
– Dennis Heling 80
Presentation of the 2013 Recommended Budget
- County Administrator 122-138
Public Hearing on the 2013 Recommended Budget 146
Presentation of recognition award to the Jefferson County Emergency Communications (JCEC)
group by the Parks Director and Sheriff 150
Presentation of recognition award to Pastor Comstock for the Jail Ministry Program by the Sheriff 150
Presentation by Dr. Gregg Silbert –
WI College of Osteopathic Medicine 221

ELECTION OF COUNTY BOARD CHAIRPERSON 3-4
ELECTION OF 1ST VICE CHAIRPERSON 4
ELECTION OF 2ND VICE CHAIRPERSON 4

ADOPTION OF RULES OF ORDER 4-24

RESOLUTIONS
2012-01. Approve CDBG-Revolving Loan Fund Program loan to Jim's Cheese, LLC of Waterloo 27-28
2012-02. Accepting donation of agricultural conservation easement 28
2012-03. Amending County Grounds Use and Weapon Policies 28-29
2012-04. Adopting a Citizen Participation Plan 29

2012-05. Proclaiming May 17th as Law Enforcement Memorial Day in Jefferson County 29-30
2012-06. Recognition of Outgoing Supervisor – Mike Burow 45
2012-07. Recognition of Outgoing Supervisor – Mary Delany 45
2012-08. Recognition of Outgoing Supervisor – Vic Imrie, Jr. 45-46
2012-09. Recognition of Outgoing Supervisor – Craig Petersen ...46
2012-10. Recognition of Outgoing Supervisor – Jan Roou 46
2012-11. Recognition of Outgoing Supervisor – Lloyd Zastrow..... 46-47
2012-12. Approve CDBG-Emergency Assistance Program Loan/Grant A1 Cable Solutions, Inc. Jefferson, Wisconsin 49-50
2012-13. Designating the Mason Farm Cabin a historic structure 50-51
2012-14. Accept donation of materials & labor for improvement of flood mitigation properties 51
2012-15. Authorize application for Outdoor Recreation Aids Grant 51-52
2012-16. Authorize application for River Protection Project Grant..... 52-53
2012-17. Establishing a decision making procedure for selecting the site for a new Highway Department facility 53-54
2012-18. Establishing policy for commemorative personal recognition signs or plaques on County property.....54
2012-19. Recommending the Use of County Owned Land (Site C) for a New Highway Department Main Facility.....60-61, 74-75
2012-20. To contract for professional services for a county-wide Classification and Compensation Study (excluding represented law enforcement) 68-69
2012-21. Authorizing contract for repair of Courthouse parking lot 69-70
2012-22. Amending County Grounds Use and Weapon Policy 70-72
2012-23. Opposing use of County Farm land for a new Highway Department 72
2012-24. Accepting historic building materials donation 75
2012-25. Accepting Department of Transportation's offer for property interests along Highway 26 75-76
2012-26. June Dairy Month Proclamation.....76
2012-27. Commemorating the 100th anniversary of the Cooperative Extension Service, a division of the University of Wisconsin – Extension 76-77
2012-28. Approve Amendment #3 to Community Development Block Grant-Emergency Assistance Program (CDBG-EAP) Contract #08-14 and Approve CDBG-EAP Loan to

Foremost Buildings, Inc. 83-85
2012-29. Authorizing Cooperation Agreement for Community Development Block Grant Housing Program 85-86
2012-30. Modify the County's Fund Balance Policy..... 86-87
2012-31. 2012 Wage Adjustment for non-represented, non-sworn, employees..... 90-91
2012-32. Reclassifying the Assistant Superintendent position at Highway, the Systems Analyst position at MIS, and the WIC Project Director position at the Health Department 91
2012-33. Creating one full-time Deputy Court Clerk II – General position and eliminating one full-time Lead Deputy Clerk position 91-92
2012-34. Authorize contracting for supplemental legal assistance for juvenile cases 92-93
2012-35. Authorize contract for Document Imaging System replacement 97-99
2012-36. Approve CDBG-Emergency Assistance program Loan/Grant to Jefferson Area Business Center LLC..... 99-100
2012-37. Creating one full-time Human Services Professional I/AODA Assessor/Counselor position and eliminating one full-time, vacant AODA Therapist/OWI Assessor position..... 103-104
2012-38. Increasing the hours of a part-time Data Entry Clerk to a full-time Data Entry Clerk position in the Register of Deeds 104-105
2012-39. Amending County Grounds Use and Weapons Policies..... 105-106
2012-40. Authorize contract for MIS Disaster Recovery Plan.....107
2012-41. Authorize contract to complete replacement of squad video systems 107-108
2012-42. Approve Glacial Heritage Area Memorandum of Understanding with the State of Wisconsin 108-110
2012-43. Approve County Conservation Aid Grant application....110
2012-44. Approve contract for Clerk of Court's computer wiring.....115-116
2012-45. Approve offer to purchase old Countryside Home property.....116-117
2012-46. Approve offer to purchase old Countryside Home property.....117-118
2012-47. Supporting legislation requiring online-only retailers to collect and remit Wisconsin sales tax.....141
2012-48. Approve CDBG-Emergency Assistance Program Loan/Grant Riverfront Rentals, LLC and Chickens Riverfront, LLC..... 141-143
2012-49. Approve contract documents for the purchase of Old Countryside Home site 143-144

2012-50. Denial of dog damage claim from Kari Tinus 144
2012-51. Authorizing Amending Intergovernmental Agreement with the Town of Sullivan for CDBG-EAP grant project 146-147
2012-52. Approve contract for elderly nutrition site meals ... 147-148
2012-53. Authorizing sale of future tax foreclosure property to the Village of Johnson Creek 153-154
2012-54. Establishing countywide levy and fees 154-159
2012-55. Establishing non-countywide levies for health and library services 159
2012-56. Amending the age-limit for a covered dependent under the County's group dental plan 159-160
2012-57. Creating one Dementia Care Specialist Project Employee for ADRC at Human Services 160-161
2012-58. Authorize mandate relief waiver of audit threshold 161
2012-59. Create the County Administrator Search Committee..... 167-168, 173-174
2012-60. Asking the State Legislature to amend Wisconsin's Open Records Law to permit an authority to impose fees for actual expenses incurred in accommodating open records requests requiring redaction or to inspect and/or .. hand count election ballots 168-169
2012-61. Authorize purchase contracts for two conservation easements 169-170
2012-62. Authorize Highway Department sign truck purchase 170-171
2012-63. Authorize Highway Department 50-ton gooseneck trailer purchases 171-172
2012-64. Authorize Highway Department track excavator purchase 172-173
2012-65. Contract for professional design services for County Trunk Highway J 173
2012-66. Adopting the recommendations of the 2012 Employee Classification and Compensation Study..... 174-191
2012-67. Authorizing execution of state human services contracts, consortium agreements and professional/care provider contracts 198-199
2012-68. Approving the 2012-2015 Jefferson County Plan for Library Services 199
2012-69. Requesting funds to be re-instated for the Household, Agricultural and Pharmaceutical Hazardous Waste Programs 199-201
2012-70. Supporting continuing the $30 per document recording fee and relocation of the $45 redaction fee to the to the Land Records Modernization Program 206-207
2012-71. Accept donation for farmland preservation purpose 207-208

2012-72. Creating one part-time Family Development Worker position at Human Services.....211-212
2012-73. Creating one Occasional part-time Cook at the Sheriff's Department 212-213
2012-74. Approve restroom remodeling bid.....213
2012-75. Approve Jefferson County security entrance bid .. 213-215
2012-76. Adopting the County Emergency Response Plan.....215
2012-77. Award Rock River Shoreline Restoration Project bid 216-217
2012-78. Approve mower bid.....217
2012-79. Clean Sweep and Recycling Program donations.. 217-218
2012-80. Denial of Susan Halser's claim 218-219
2012-81. Approval of Rock River Cemetery 2013 Addition.....223
2012-82. Approval of Kathi Cauley as Interim County Administrator..... 223-224
2012-83. Approve CDBG-Revolving Loan Fund Program loan to Rushing Waters Fisheries, LLC of Palmyra..... 224-225
2012-84. Supporting Wisconsin College of Osteopathic Medicine to establish facility in Jefferson County Wisconsin..... 225-226
2012-85. Act on year-end departmental deficits 226-229
2012-86. Act on year-end requests to carry over funds..... 230-236
2012-87. Approve settlement of worker's compensation claim.....237
2012-88. Authorize Highway Department Tractor-Dozer rental for 2013..... 237-238
2012-89. Jurisdictional Transfer Agreement for County Trunk Y (City of Watertown)..... 238-239
2012-90. Jurisdictional Transfer Agreement for County Trunk Y (Town of Watertown)..... 239-240
2012-91. Amending Attachment A of Classification & Compensation Pay Plan 240-242
2012-92. Proclaiming the month of April 2013 as Child Abuse and Neglect Prevention Month 242-243
2012-93. Contract for professional design services for the Highway Department – Lake Mills Shop..... 243-244

TREASURER'S MONTHLY REPORT: 24-25, 31-32, 56-57, 78-79, 94-95, 112-113, 119-120, 150-151, 163-164, 202-204, 220-221

COMMUNICATIONS
Retiree Recognitions 25, 79
Letter dated March 20, 2012 regarding the appointment of Dennis Heling to the City of Waterloo's Tax Incremental District No. 3 25
Appointments by County Board Chairman 32-33
Letter dated April 21, 2012 and Resolution from Timothy J. Freitag, Administrator, City of Jefferson.....33
Report – County Board meeting fees and expenses for 2011.. 33-44
County Administrator appointment of Fair Park Director

– David Diestler 57
Retiree Recognitions 79
Letter dated July 2, 2012 from Barb Endl, President of
Tomorrow's Hope.....79
Appointment by County Board Chair – Dennis Heling to
Tax Increment Districts No. 2 and No. 3,
Village of Johnson Creek.....95
Memo from Terri Palm-Kostroski, Human Resources Director,
dated July 19, 2012 regarding the Classification and
Compensation Study 95
Letter from Aaron N. Halstead, Hawks Quindel, S.C., dated July 30,
2012 regarding Claim and Notice of Injury 95
Email from Watertown Mayor Ron Krueger, dated August 11, 2012
regarding Glacial Heritage Area Memorandum of Understanding..95
Dog Damage Claim – Kari Tinus 113
Memos dated August 13, 2012 and September 10, 2012
from Human Resources Director, Terri M. Palm with updates
on the Classification and Compensation Study.....113
Letter from Ken Berg Watertown regarding budgets.....113
Report – Apportionment of County Levy..... 120-122
Retirement Recognitions 122
Memo dated September 27, 2012 from Human Resources Director
with updates on the Classification and Compensation Study. 122
Communication from Bill Dovi, dated October 19, 2012 regarding his
appointment to the Mid WI Federated Library System Board.....146
Handout from County Clerk Frank entitled "Voting 101: Back to
Basics – A guide and resources for Wisconsin voters".....146
Memo dated November 13, 2012, from the Dodge-Jefferson
Healthier Community Partnership regarding the 2013 County
Board Supervisor Budget Amendment #1 – Purchase of
recreational equipment for parks. 151
Jefferson County 2012 Comprehensive Emergency
Management Plan 151
Memo from Gary R. Petre, County Administrator, dated
November 28, 2012 – Notice of Retirement 164
County Board Chair Appointments to the County Administrator
Search Committee.....204
County Administrator retirement letter.....221
Email dated February 10, 2013 from Craig Ficenec regarding
Dorothy Carnes Park.....221

PUBLIC COMMENT

Yvonne Duesterhoeft, Ann Jenswold.....24
Buck Smith, Gary Manke, Mayor Dale Opperman 47
Mike Burow, Marian Speerless, Buck Smith, Kimberly Miller,
Scott Zimmerman, Karolyn Broehm, Barbara McGann, Jill Schlitter,
Weenonah Brattset, Sue Marx, Beth Gehred 57
Barry Block 79
Buck Smith 95

Cecil Whitman 122
Buck Smith 151
Ann Jenswold 164
Kathy Steindorf.....221

ZONING COMMITTEE NOTICE OF PUBLIC HEARING: 25, 45, 57, 79, 95, 122, 151, 164, 204, 221

ANNUAL REPORTS

County Administrator – Gary Petre..... 25-26
Human Resources – Terri Palm-Kostroski..... 25-26
Finance – David Ehlinger 25-26
Economic Development Consortium – Dennis Heling..... 25-26
Clerk of Courts – Carla Robinson.....47
Corporation Counsel – Phil Ristow.....47
District Attorney – Sue Happ 47, 57
Health Department – Gail Scott.....57
Human Services – Kathi Cauley.....57
PADA – Amy Venables O'Neil.....57
Veteran's Service – Yvonne Duesterhoeft 57
Child Support – Stacee Jensen 80
Emergency Management – Donna Haugom 80
Human Resources – Terri Palm-Kostroski.....80
Sheriff's Department – Paul Milbrath.....80
Fair Park – David Diestler.....95
Highway – Bill Kern 95
Parks – Joe Nehmer.....95
Rock River Free Clinic – Janet Werner 204
Community Dental Clinic – Barb Morrison Gudgeon.....204
Literacy Council – Jill Ottow 204
UW Extension Education – Kathleen Eisenmann.....204
County Clerk – Barbara Frank.....221
Register of Deeds – Stacie Hoffman 221
Treasurer – John Jensen.....221

REPORTS

Planning and Zoning - Approval of Petitions... 26, 47, 57-58, 80, 96, 114, 138-139, 151-152, 164-165, 204-205,221-222

ORDINANCES

2012-01. Board of Supervisors' Rules of Order for 2012-2014.. 4-24
2012-02. Amend Zoning Ordinance..... 26-27
2012-03. Amend Zoning Ordinance..... 47-48
2012-04. Zoning Ordinance text amendments..... 48-49
2012-05. Amend Zoning Ordinance..... 58-60
2012-06. Recreating the Civil Service Ordinance for full-time and part-time Deputy Sheriffs, Detectives, Sergeants, Captains and Chief Deputy..... 61-68
2012-07. Amend Zoning Ordinance..... 80-83
2012-08. Personnel Ordinance amendment addressing employee political activities..... 87-90

2012-09. Amend Zoning Ordinance text 96
2012-10. Amend Zoning Ordinance 96-97
2012-11. Personnel Ordinance amendment allowing donor designation of the recipient of donated vacation hours 100-103
2012-12. Amend the Parks Ordinance creating Adopt-A-Trail Program & regulating fires 108
2012-13. Amend Zoning Ordinance text 114
2012-14. Amend Zoning Ordinance 114-115
2012-15. Amend Zoning Ordinance 139-141
2012-16. Change speed limit on County Trunk Highway J between the City of Jefferson and Highway 89 143
2012-17. Amend Zoning Ordinance 152-153
2012-18. Amend Zoning Ordinance 165-166
2012-19. Amend Zoning Ordinance Text 166-167
2012-20. Amend Personnel Ordinance to address conflicts with the implementation of the Classification and Compensation Study, effective December 30, 2012 191-196
2012-21. Amend Personnel Ordinance to establish work hours for Patrol Sergeants and clarify eligibility for longevity pay 196-197
2012-22. Establishing residency as a qualification for position of County Administrator..... 197-198
2012-23. Change time of County Board meeting.....201
2012-24. Amend Zoning Ordinance 205-206
2012-25. Amend Rules for Reimbursement of Expenses 208-209
2012-26. Amend Personnel Ordinance to modify the process for vacation carryover requests.....209-211
2012-27. Amend hunting, trapping and firearms section of Park Ordinance 215-216
2012-28. Amend Zoning Ordinance 222

APPOINTMENTS BY COUNTY ADMINISTRATOR

Steve Nass, Lake Mills, WI to the Land Information Council.....30
Jim Morrow, County Surveyor, to the Land Information Council 30
Sarah Bregant, Whitewater, WI to the Blue Spring Lake Management District Board of Commissioners 54
Sarah Bregant, Whitewater, WI to the Lower Spring Lake Rehabilitation District.....54
Janet Sayre-Hoeft, Johnson Creek, WI to the Zoning Board of Adjustment.....77
Paul Hynek, Cambridge, WI to the Zoning Board of Adjustment as an alternate.....77
David Diestler, Janesville, WI as Fair Park Director 77
Brian L. Lamers, CPA, as Finance Director..... 110-111
Jim Mode, Jefferson, WI to the Human Services Board.....145
James Schultz, Watertown, WI to the Human Services Board.....145
Jane Colwin, Fort Atkinson, WI to the Mid-Wisconsin Federated Library Systems Board.....148

Dwayne Morris, Watertown, WI to the Mid-Wisconsin Federated Library Systems Board.....148
Bill Dovi, Waterloo, WI to the Mid-Wisconsin Federated Library Systems Board 148
Janet Sayre Hoeft, Johnson Creek, WI to the Jefferson County Library Board 148
Leigh Froelich, Sullivan, WI to the Jefferson County Library Board 148
Emily Pantely, Johnson Creek, WI to the Nutrition Project Council 149
Holly Ingersoll, Lake Mills, WI to the Nutrition Project Council 149
Jim Mode, Jefferson, WI to the Aging and Disability Resource Center Advisory Committee.....149
Michael Clish, Fort Atkinson, WI to the Veteran's Service Commission.....161
John Neupert, Lake Mills, WI to the Sheriff's Civil Service Commission.....161
John Molinaro, Cambridge, WI to the Historic Sites Preservation Commission.....219
Kathleen Lashley, Jefferson, WI to the Historic Sites Preservation Commission.....219
John McKenzie, Fort Atkinson, WI to the Board of Health.....219
Dick Schultz, Fort Atkinson, WI to the Board of Health 219
Ed Morse, Lake Mills, WI to the Board of Health.....219

APPOINTMENTS BY COUNTY BOARD CHAIRMAN

Al Counsell, Sullivan, WI, to the Economic Development Consortium 55
Jim Schroeder, Fort Atkinson, WI, to the Economic Development Consortium 55
Augie Tietz, Watertown, WI, to the Economic Development Consortium 55
Marc Schultz, Jefferson County Environmental Health representative to the Local Emergency Planning Committee (LEPC) for an indeterminate term.....245
Marytha Blanchard, American Red Cross representative to the Local Emergency Planning Committee (LEPC) for an indeterminate term.....245

APPOINTMENTS BY HUMAN SERVICES BOARD

Earlene Ronk, Jefferson, to the Human Services Board 93
Dale Krause, Fort Atkinson, to the Human Services Board.....93
Carol Battenberg, Johnson Creek, to the Human Services Board .93
Georganne Mortensen, Palmyra, to the Human Services Board ...93
Emily Pantely, Johnson Creek, WI to the Nutrition Project Council 149
Holly Ingersoll, Lake Mills, WI to the Nutrition Project Council 149
Jim Mode, Jefferson, WI to the Aging and Disability Resource Center Advisory Committee (ADRC) 149

ADMINISTRATION AND RULES COMMITTEE

Resolutions
2012-47. Supporting legislation requiring online-only retailers to collect and remit Wisconsin sales tax 141
2012-59. Create the County Administrator Search Committee..... 167-168, 173-174
2012-60. Asking the State Legislature to amend Wisconsin's Open Records Law to permit an authority to impose fees for actual expenses incurred in accommodating open records requests requiring redaction or to inspect and/or hand count election ballots 168-169
2012-82. Approval of Kathi Cauley as Interim County Administrator..... 223-224

Ordinances
2012-01. Board of Supervisors' Rules of Order for 2012-2014.. 4-24

COUNTY ADMINISTRATOR
Resolutions
2012-80. Denial of Susan Halser's claim 218-219

COUNTY BOARD SUPERVISORS
Resolutions
2012-17. Establishing a decision making procedure for selecting the site for a new Highway Department facility..... 53-54
2012-18. Establishing policy for commemorative personal recognition signs or plaques on county property 54
2012-23. Change time of County Board meeting.....201

ECONOMIC DEVELOPMENT CONSORTIUM
Resolutions
2012-01. Approve CDBG-Revolving Loan Fund Program loan to Jim's Cheese, LLC of Waterloo..... 27-28
2012-12. Approve CDBG-Emergency Assistance Program Loan/ Grant A1 Cable Solutions, Inc. Jefferson, Wisconsin..... 49-50
2012-28. Approve Amendment #3 to Community Development Block Grant-Emergency Assistance Program (CDBG-EAP) Contract #08-14 and Approve CDBG-EAP Loan to Foremost Buildings, Inc. 83-85
2012-29. Authorizing Cooperation Agreement for Community Development Block Grant Housing Program..... 85-86
2012-36. Approve CDBG-Emergency Assistance program Loan/ Grant to Jefferson Area Business Center LLC..... 99-100
2012-48. Approve CDBG-Emergency Assistance Program Loan/ Grant Riverfront Rentals, LLC and Chickens Riverfront, LLC..... 141-143
2012-51. Authorizing Amending Intergovernmental Agreement with the Town of Sullivan for CDBG-EAP grant project..... 146-147
2012-83. Approve CDBG-Revolving Loan Fund Program loan to Rushing Waters Fisheries, LLC of Palmyra 224-225

2012-84. Supporting Wisconsin College of Osteopathic Medicine to establish facility in Jefferson County Wisconsin..... 225-226

FARMLAND CONSERVATION EASEMENT COMMISSION
Resolutions
2012-02. Accepting donation of agricultural conservation easement 28
2012-61. Authorize purchase contracts for two conservation easements 169-170
2012-71. Accept donation for farmland preservation purpose 207-208

FINANCE COMMITTEE
Resolutions
2012-30. Modify the County's Fund Balance Policy..... 86-87
2012-53. Authorizing sale of future tax foreclosure property to the Village of Johnson Creek 153-154
2012-54. Establishing countywide levy and fees 154-159
2012-55. Establishing non-countywide levies for health and library services 159
2012-85. Act on year-end departmental deficits 226-229
2012-86. Act on year-end requests to carry over funds..... 230-236
2012-87. Approve settlement of worker's compensation claim....237

Ordinances
2012-25. Amend Rules for Reimbursement of Expenses.... 208-209

HIGHWAY COMMITTEE
Resolutions
2012-19. Recommending the Use of County Owned Land (Site C) . for a New Highway Department Main Facility..... 60-61, 74-75
2012-62. Authorize Highway Department sign truck purchase 170-171
2012-63. Authorize Highway Department 50-ton gooseneck trailer purchases..... 171-172
2012-64. Authorize Highway Department track excavator purchase 172-173
2012-65. Contract for professional design services for County Trunk Highway J 173
2012-88. Authorize Highway Department Tractor-Dozer rental for 2013..... 237-238
2012-89. Jurisdictional Transfer Agreement for County Trunk Y (City of Watertown)..... 238-239
2012-90. Jurisdictional Transfer Agreement for County Trunk Y (Town of Watertown) 239-240

Ordinances
2012-16. Change speed limit on County Trunk Highway J between the City of Jefferson and Highway 89.....143

HISTORIC SITES PRESERVATION COMMISSION

Resolutions
2012-13. Designating the Mason Farm Cabin a historic structure 50-51

HUMAN RESOURCES COMMITTEE
Resolutions
2012-20. To contract for professional services for a county-wide Classification and Compensation Study (excluding represented law enforcement)..... 68-69
2012-31. 2012 Wage Adjustment for non-represented, non-sworn, employees..... 90-91
2012-32. Reclassifying the Assistant Superintendent position at Highway, the Systems Analyst position at MIS, and the WIC Project Director position at the Health Department 91
2012-33. Creating one full-time Deputy Court Clerk II – General position and eliminating one full-time Lead Deputy Clerk position 91-92
2012-37. Creating one full-time Human Services Professional I/AODA Assessor/Counselor position and eliminating one full-time, vacant AODA Therapist/OWI Assessor position..... 103-104
2012-38. Increasing the hours of a part-time Data Entry Clerk to a full-time Data Entry Clerk position in the Register of Deeds..... 104-105
2012-56. Amending the age-limit for a covered dependent under the County's group dental plan 159-160
2012-57. Creating one Dementia Care Specialist Project Employee for ADRC at Human Services 160-161
2012-66. Adopting the recommendations of the 2012 Employee Classification and Compensation Study 174-191
2012-72. Creating one part-time Family Development Worker position at Human Services 211-212
2012-73. Creating one Occasional part-time Cook at the Sheriff's Department 212-213
2012-91. Amending Attachment A of Classification & Compensation Pay Plan 240-242

Ordinances
2012-06. Recreating the Civil Service Ordinance for full-time and part-time Deputy Sheriffs, Detectives, Sergeants, Captains and Chief Deputy 61-68
2012-08. Personnel Ordinance amendment addressing employee political activities 87-90
2012-11. Personnel Ordinance amendment allowing donor designation of the recipient of donated vacation hours 100-103
2012-20. Amend Personnel Ordinance to address conflicts with the implementation of the Classification and Compensation Study, effective

December 30, 2012 191-196
2012-21. Amend Personnel Ordinance to establish work hours for Patrol Sergeants and clarify eligibility for longevity pay 196-197
2012-22. Establishing residency as a qualification for position of County Administrator..... 197-198
2012-26. Amend Personnel Ordinance to modify the process for vacation carryover requests.....209-211

HUMAN SERVICES BOARD
Resolutions

2012-34. Authorize contracting for supplemental legal assistance for juvenile cases 92-93
2012-52. Approve contract for elderly nutrition site meals ... 147-148
2012-58. Authorize mandate relief waiver of audit threshold 161
2012-67. Authorizing execution of state human services contracts, consortium agreements and professional/care provider contracts 198-199
2012-92. Proclaiming the month of April 2013 as Child Abuse and .. Neglect Prevention Month..... 242-243

INFRASTRUCTURE COMMITTEE
Resolutions

2012-03. Amending County Grounds Use and Weapon Policies..... 28-29
2012-21. Authorizing contract for repair of Courthouse parking lot 69-70
2012-22. Amending County Grounds Use and Weapon Policy 70-72
2012-39. Amending County Grounds Use and Weapons Policies..... 105-106
2012-40. Authorize contract for MIS Disaster Recovery Plan.....107
2012-44. Approve contract for Clerk of Court's computer wiring.....115-116
2012-45. Approve offer to purchase old Countryside Home property.....116-117
2012-46. Approve offer to purchase old Countryside Home property.....117-118
2012-49. Approve contract documents for the purchase of Old Countryside Home site 143-144
2012-74. Approve restroom remodeling bid.....213
2012-75. Approve Jefferson County security entrance bid .. 213-215
2012-93. Contract for professional design services for the Highway Department – Lake Mills Shop 243-244

LAND & WATER CONSERVATION COMMITTEE
Resolutions

2012-23. Opposing use of County Farm land for a new Highway Department.....72

LAW ENFORCEMENT EMERGENCY MANAGEMENT

Resolutions
2012-04. Adopting a Citizen Participation Plan.....29
2012-05. Proclaiming May 17th as Law Enforcement Memorial Day in Jefferson County..... 29-30
2012-41. Authorize contract to complete replacement of squad video systems 107-108
2012-76. Adopting the County Emergency Response Plan.....215

LIBRARY BOARD
Resolution
2012-68. Approving the 2012-2015 Jefferson County Plan for Library Services 199

PARKS COMMITTEE
Resolutions
2012-14. Accept donation of materials & labor for improvement of flood mitigation properties.....51
2012-15. Authorize application for Outdoor Recreation Aids Grant 51-52
2012-16. Authorize application for River Protection Project Grant 52-53
2012-24. Accepting historic building materials donation 75
2012-25. Accepting Department of Transportation's offer for property interests along Highway 26..... 75-76
2012-42. Approve Glacial Heritage Area Memorandum of Understanding with the State of Wisconsin 108-110
2012-43. Approve County Conservation Aid Grant application....110
2012-77. Award Rock River Shoreline Restoration Project bid 216-217
2012-78. Approve mower bid 217

Ordinances
2012-12. Amend the Parks Ordinance creating Adopt-A-Trail Program & regulating fires 108
2012-27. Amend hunting, trapping and firearms section of Park Ordinance 215-216

SOLID WASTE AND AIR QUALITY COMMITTEE
Resolutions
2012-69. Requesting funds to be re-instated for the Household, Agricultural and Pharmaceutical Hazardous Waste Programs 199-201
2012-79. Clean Sweep and Recycling Program donations.. 217-218

UW EXTENSION EDUCATION COMMITTEE
Resolutions
2012-26. June Dairy Month Proclamation.....76
2012-27. Commemorating the 100th anniversary of the Cooperative Extension Service, a division of the University of Wisconsin – Extension..... 76-77
2012-50. Denial of dog damage claim from Kari Tinus 144

ZONING & PLANNING COMMITTEE

Reports

Planning and Zoning - Approval of Petitions 26, 47, 57-58, 80, 96, 114, 138-139, 151-152, 164-165, 204-205, 221-222

Resolutions

2012-35. Authorize contract for Document Imaging System replacement 97-99
2012-70. Supporting continuing the $30 per document recording fee and relocation of the $45 redaction fee to the to the Land Records Modernization Program 206-207
2012-81. Approval of Rock River Cemetery 2013 Addition.....223

Ordinances

2012-02. Amend Zoning Ordinance 26-27
2012-03. Amend Zoning Ordinance 47-48
2012-04. Zoning Ordinance text amendments..... 48-49
2012-05. Amend Zoning Ordinance 58-60
2012-07. Amend Zoning Ordinance 80-83
2012-09. Amend Zoning Ordinance text 96
2012-10. Amend Zoning Ordinance 96-97
2012-13. Amend Zoning Ordinance text 114
2012-14. Amend Zoning Ordinance 114-115
2012-15. Amend Zoning Ordinance 139-141
2012-17. Amend Zoning Ordinance 152-153
2012-18. Amend Zoning Ordinance 165-166
2012-19. Amend Zoning Ordinance Text 166-167
2012-24. Amend Zoning Ordinance 205-206
2012-28. Amend Zoning Ordinance 222