

**OFFICIAL
PROCEEDINGS
of the
BOARD OF
SUPERVISORS of
JEFFERSON COUNTY
WISCONSIN
2009-2010**

Sharon L. Schmeling
County Board Chairman

Gary R. Petre
County Administrator

Barbara A. Frank
County Clerk

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, APRIL 21, 2009, 7:00 P.M.**

Ms. Sharon Schmeling presiding.

Ms. Kramer led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll, all members being present except Mr. Kuhlman, Mr. Borland and Ms. Nelson.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3	Greg David	District 4	Gail Towers MacAskill
District 5	Jim Braughler	District 6	Ron Buchanan
District 7	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9	Scott Seefeldt	District 10	Lloyd Zastrow
District 11	Donald Reese	District 12	Mike Burow
District 13	Vacant	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16	John Molinaro
District 17	Carol Ward Knox	District 18	Sharon L. Schmeling
District 19	Amy Kramer	District 20	John C. Kannard
District 21	Robert G. Yachinich	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26	Carlton Zentner
District 27	Glen D. Borland	District 28	Julie J. Nelson
District 29	Paul Babcock	District 30	Jim Mode

County Administrator Gary Petre certified compliance with the Open Meetings Law.

The appointment by County Board Chair for the District 13 Supervisor was withdrawn.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
APRIL 1, 2009**

Available Cash on Hand		
March 1, 2009	\$ (525,943.35)	
March Receipts	<u>8,469,192.26</u>	
Total Cash		\$ 7,943,248.91
Disbursements		
General - March 2009	\$5,030,103.49	
Payroll - March 2009	<u>1,492,847.96</u>	
Total Disbursements		<u>6,522,951.45</u>
Total Available Cash		\$ 1,420,297.46
Cash on Hand (in banks) April 1, 2009	\$1,794,925.88	
Less Outstanding Checks	<u>374,628.42</u>	
Total Available Cash		\$ 1,420,297.46
AIM Government & Agency Portfolio		\$ 3,984,098.62
Local Govt. Invest. Pool - General		24,379,438.89
Institutional Capital Management		11,701,137.24
Local Government Investment Pool – Clerk of Courts		159,944.66

Local Government Investment Pool – Farmland Preservation	260,474.22
Local Government Investment Pool – Parks/Liddle	<u>180,143.21</u>
	\$40,665,236.84
2009 Interest - Super N.O.W. Acct.	\$ 826.90
2009 Interest - L.G.I.P. - General Funds	43,547.60
2009 Interest - ICM	71,269.24
2009 Interest - AIM	5,246.39
2009 Interest - L.G.I.P. - Parks/Carol Liddle Fund	393.80
2009 Interest - L.G.I.P. - Farmland Preservation	474.22
2009 Interest - L.G.I.P. - Clerk of Courts	<u>345.26</u>
Total 2009 Interest	\$ 122,103.41

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

Clerk Barbara Frank presented the following communications:

1. Letter dated March 11, 2009, from Richard E. Steffes, Natural Resources Real Estate Director, on the proposed land sale of 0.41 acres of Wisconsin Department of Natural Resources land in exchange for 1.21 acres of trail easement from Wisconsin Department of Transportation for the Glacial Drumlin State Trail in the Town of Aztalan.
2. Letter dated March 11, 2009, from Richard E. Steffes, Natural Resources Real Estate Director, on the proposed state purchase of 20 acres of land for the Princes Point Wildlife Area in the Town of Hebron.
3. Letter dated March 9, 2009, from Richard E. Steffes, Natural Resources Real Estate Director, on the proposed state purchase of 20 acres of land for the Jefferson Marsh State Wildlife and Natural Area in the Town of Jefferson.
4. Letter dated March 18, 2009, from Thomas J. Stade regarding the “Jonas farm” on Highway D and Bakertown Road in the Town of Farmington. Referred to the Planning & Zoning Committee by County Board Chair Schmeling.
5. Notice of Public Hearing from the Planning and Zoning Committee for a hearing to be held on April 16, 2009, at 7:00 p.m. at the Jefferson County Courthouse in Room 205.

The communications and notice were received and placed on file.

The floor was opened for public comment. Thomas Stade, City of Jefferson, spoke on the tax foreclosed property at Highway D and Bakertown Road in the Town of Farmington. Dennis Stilling, Town of Aztalan, spoke on the Highway D/Bakertown Road property as well as on the County’s ownership of parks.

Commendations were presented by County Board Chair Schmeling to the following retired county employees: Robert Arndt, Sandra Shannon and Bruce Haukom. Mr. Arndt was in attendance for the presentation.

Mr. Nass read the following report of the Planning & Zoning Committee.

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered a petition to amend the floodplain ordinance of Jefferson County, filed for public

hearing held on March 19, 2009, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITION 3397T-09

DATED THIS 30TH DAY OF MARCH 2009

Donald Reese, Secretary

Mr. Nass moved that the report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2009-01.

WHEREAS, Jefferson County received notice on December 8, 2008, from the Federal Emergency Management Agency (FEMA) by way of correspondence dated December 2, 2008, requiring Jefferson County to adopt new FIRM maps and floodplain ordinance revisions by June 2, 2009, and

WHEREAS, Jefferson County conducted a public hearing on March 19, 2009, providing an explanation for the changes and to receive public comment, and

WHEREAS, such amendments are necessary for Jefferson County residents to continue to be eligible for flood insurance and disaster aid from FEMA,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Floodplain Ordinance and FIRM maps be amended as listed below:

Petition 3397T-09:

In 14:1.5 General Provisions:

- (2) OFFICIAL MAPS & REVISIONS – replace ~~current approved~~ with **restrictive**

OFFICIAL MAPS: Based on the FIS – replace existing (a) and (b) with

(a) Flood Insurance Rate Map (FIRM), panel number 55055C0017E, 55055C0019E, 55055C0050E, 55055C0055E, 55055C0065E, 55055C0066E, 55055C0067E, 55055C0068E, 55055C0069E, 55055C0079E, 55055C0083E, 55055C0086E, 55055C0087E, 55055C0090E, 55055C0091E, 55055C0092E, 55055C0093E, 55055C0094E, 55055C0104E, 55055C0108E, 55055C0111E, 55055C0112E, 55055C0113E, 55055C0114E, 55055C0116E, 55055C0118E, 55055C0135E, 55055C0142E, 55055C0144E, 55055C0175E, 55055C0176E, 55055C0178E, 55055C0180E, 55055C0181E, 55055C0182E, 55055C0183E, 55055C0184E, 55055C0186E, 55055C0187E, 55055C0188E, 55055C0189E, 55055C0191E, 55055C0193E, 55055C0195E, 55055C0207E, 55055C0210E, 55055C0225E, 55055C0226E, 55055C0227E, 55055C0228E, 55055C0229E, 55055C0231E, 55055C0233E, 55055C0240E, 55055C0245E, 55055C0260E, 55055C0267E, 55055C0269E, 55055C0286E, 55055C0287E, 55055C0288E, 55055C0289E, 55055C0291E, 55055C0292E, 55055C0293E, 55055C0294E, 55055C0300E, 55055C0302E, 55055C0304E, 55055C0305E, 55055C0306E, 55055C0308E, 55055C0310E, 55055C0311E, 55055C0312E, 55055C0313E, 55055C0314E, 55055C0316E, 55055C0317E, 55055C0318E, 55055C0319E, 55055C0336E, 55055C0337E, 55055C0338E, 55055C0339E, 55055C0350E, 55055C0364E, 55055C0365E, 55055C0375E, 55055C0382E, 55055C0401E, 55055C0402E, 55055C0406E, 55055C0407E, 55055C0430E, 55055C0432E, 55055C0435E, 55055C0451E, 55055C0455E, 55055C0460E, 55055C0480E dated June 2, 2009 with corresponding profiles that are based on the Flood Insurance Study (FIS) 55055CV000A dated June 2, 2009.

OFFICIAL MAPS: Based on other studies – replace existing (c) with (b) Lake Ripley floodplain delineation prepared for the Lake Ripley Management District, dated October 3, 2008, prepared by Montgomery Associates.

Deer Creek floodplain analysis for Jason Dey property, dated September 4, 2008, prepared by Montgomery Associates.

Rock Creek floodplain analysis for the Hooper’s Dam Mill Building, dated October 15, 2007, prepared by RSV Engineering, Inc.

Carlin Dam Analysis for reconstruction of Carlin Dam, dated November 26, 2008, prepared by STS.

STH 26 Watertown Bypass and Frontage Road for the Wisconsin Department of Transportation Project 1390-04-02, dated October 29, 2008, prepared by the Wisconsin Department of Transportation.

In 14:6.1 GENERAL (2)(d) ...which over the life of the structure would equal or exceed 50%...

(2)(e) ...total cost to restore the structure to its pre-damaged condition equals or exceeds 50%...

In 14:6.3 FLOODFRINGE AREAS (3)(c) ...does not equal or exceed 50% of the present...

In 14:7.1(2)(b)7. SITE DEVELOPMENT PLAN replace ~~National Geodetic and Vertical Datum (NGVD)~~ with North American Vertical Datum (NAVD)

In 14:7.1(2)(b)8. SITE DEVELOPMENT PLAN replace ~~NGVD~~ with North American Vertical Datum (NAVD)

In 14:10.0 DEFINITIONS add **48) “NORTH AMERICAN VERTICAL DATUM – (NAVD)” – Elevations referenced to mean sea level datum, 1988 adjustment** and renumber the subsequent definitions.

Mr. Nass moved that Ordinance No. 2009-01 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 3 (Kuhlman, Borland, Nelson), Vacant 1.

Mr. Nass read the following Planning and Zoning Committee report:

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on March 19, 2009, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3387A-09, 3390A-09, 3391A-09, 3392A-09,
3395A-09 and 3396A-09

DATED THIS THIRTIETH DAY OF MARCH 2009
Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH’S AMENDMENTS,
3384A-09, 3385A-09 & 3396A-09, IS MARCH 17, 2009.

Mr. Nass moved for that the report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2009-02.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions 3387A-09, 3390A-09, 3391A-09, 3392A-09, 3395A-09 and 3396A-09 were referred to the Jefferson County Planning and Zoning Committee for public hearing on March 19, 2009, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-2, AGRIBUSINESS

Rezone PIN 016-0514-0822-000 (1.1 acre) at W6855 STH 106 in the Town of Koshkonong. (3387A-09 – Joe Esther/Mildred Lindholm Country Investments LLC)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone to create an approximate 1-acre building site near N7465 Jungle Lane in the Town of Waterloo from part of PINs 030-0813-3232-000 (40 acres) and 030-0813-3141-000 (40 acres). This non-prime ag land lot creation is conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon receipt by Zoning of a revised preliminary survey map showing areas of over 20% slope on the lot, and upon approval and recording of a final certified survey map for the lot. (3390A-09 – Josephine Williams Trust)

Rezone to create an approximate 3.8-acre building site on Retzlaff Road from part of PIN 022-0613-3244-000 (29 acres) in the Town of Oakland. Creation of this non-prime ag land lot combination is conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot. (3391A-09 – Gerard Jackson/Beverly Kraus Trust)

Rezone to create an approximate 1-acre building site from part of PIN 016-0514-2813-000 (42.276 acres). The site is in the Town of Koshkonong, near N815 McIntyre Rd. This prime ag land lot utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map including extraterritorial plat review, if necessary. (3392A-09 – Jonathan & Theresa Hartwig)

FROM A-3, RURAL RESIDENTIAL AND N, NATURAL RESOURCES TO A-1, AGRICULTURAL

Rezone back to A-1, Agricultural and rescind the previous County Board approval which created a building site on PIN 008-0715-2643-003 (4.13 acres)

and a Natural Resource zone on PIN 008-0715-2643-002 (26.108 acres), based upon a more recent County Board vote. The site is in the Town of Farmington, near the intersection of CTH D and Bakertown Rd. (3395A-09 & 3396A-09 – Jefferson County)

Mr. Nass moved that Ordinance No. 2009-02 be adopted. Seconded.

Mr. Jaeckel moved to divide the question regarding Petitions 3395A-09 and 3396A-09 - Jefferson County. Seconded and carried: Ayes 23, Noes 2 (Molinaro, Christensen), Absent 4 (Kuhlman, Nass, Borland, Nelson), Vacant 1. Mr. Nass intended to vote “no” but his vote registered “absent”.

Ordinance No. 2009-02(A), excluding Petitions 3395A-09 and 3396A-09, was adopted: Seconded and carried: Ayes 25, Noes 0, Absent 3 (Kuhlman, Borland, Nelson), Abstain 1 (Kannard), Vacant 1.

Ordinance No. 2009-02(B), consisting of Petitions 3395A-09 and 3396A-09, was adopted. Seconded and carried: Ayes 21, Noes 5 (Seefeldt, Burow, Kannard, Jaeckel, Torres), Absent 3 (Kuhlman, Borland, Nelson), Vacant 1.

Mr. Nass presented the County Board Chairman’s Report and moved that it be accepted, placed on file and printed in the minutes. Seconded and carried.

County Board Chairman’s Report
Sharon L. Schmeling
April 2009

The following report provides updates on the activities of the Jefferson County Board, its chairman, its committees, and key issues confronting the County. If you have any questions about the following information, or would like an update about a project or issue not mentioned here, do not hesitate to contact me by phone (920) 674-8607 or e-mail (sharons@co.jefferson.wi.us) with your questions or suggestions.

Annual Department Reports to the County Board – The practice of receiving annual reports from county departments was reviewed at the March 25 Administration and Rules Committee meeting. The Committee reviewed the practice as part of its ongoing effort to help the County Administrator increase communications between the County Board and county departments, which is a goal identified in the administrator’s annual performance review.

After much discussion, the Committee decided to continue the written reports and asked Administrator Petre to have his department heads use their presentation time to focus on the future. The Committee decided the oral reports should answer the following questions: What is taking the most time in your department? What are emerging issues? What are your department’s goals? What is preventing you from meeting those goals? The Committee also requested that to better manage the County Board’s time, each department have only one presenter and have other staff available for questions if need be. The Committee also requested that the Administrator encourage department heads to attend County Board meetings more often, so they can better understand the County Board’s operations, dynamics, and decision making process.

In turn, the Administrator reported that department heads wanted to encourage County Board members to call with questions or to schedule a tour of their

department.

Highway 26 Railroad Crossing – The Office of the Commissioner of Railroads issued a decision March 10 that orders the construction of a grade-separated railroad crossing of State Highway 26 with the Union Pacific Railroad Company tracks in the Town of Aztalan. This section of the planned new Highway 26 bypass is south of the dog park, in a low-lying area subject to fog and high truck traffic from the Renew Energy ethanol plant.

The decision to separate the train tracks from the bypass is good news for the traveling public. Earlier, the plans had called for an at-grade crossing for the new Highway 26 Bypass in that location. It would have required traffic to stop for trains on the new bypass, which is contrary to the concept of improved safety and uninterrupted traffic flow promised by the new road.

The lack of a separate crossing was considered unsafe by our County Highway Traffic Safety Coordinator, Highway Commissioner, and Sheriff Paul Milbrath. With the cooperation of the Town of Aztalan, the Village of Johnson Creek, and the City of Jefferson we appealed the decision. County Corporation Counsel Phil Ristow did an excellent job of representing the County's concerns at an August 27, 2008, hearing on the matter.

While Renew Energy is undergoing financial reorganization, the City of Jefferson is working with the company, and other business interests to create the Jefferson Renewable Energy Park in that area. Given the growing support for sustainable business projects, it is believed that the area will continue to be an active business endeavor, regardless of ownership. Rail and highway transportation will be keys to the success of these economic development efforts. A separate crossing will ensure public traffic safety for decades to come. The Commissioner ordered that the separated crossing be completed by October 31, 2012.

MIS Switching Infrastructure Project – On April 15th, the County's Infrastructure Committee approved the purchase of network/telephone switches; routers; voicemail and other phone system products; and related cabling and power supplies. The total cost of these computer system upgrades is \$378,223, which is \$11,777 less than the budgeted available funds of \$390,000. This equipment is all being purchased under State contracts and under the County's Purchasing Ordinance does not require action by the County Board. The Infrastructure Committee has been overseeing the process of this purchase and concurs with the County Administrator's recommendation to proceed. These computer system upgrades are essential to replace aging computer infrastructure equipment that runs the County's computer and phone systems. These systems are vital to county operations, including Law Enforcement, Courts and Human Services. As you may recall, funding for these upgrades was included in the 2009 Adopted Budget and as part of the County Board's approval of 2008-2009 carryovers.

Mr. Nass presented the following report:

**County Board Meeting Fees/Mileage Report
Administration & Rules Committee – March 25, 2009**

On March 25, 2009, the Administration & Rules Committee reviewed the County Clerk's annual compilation of County Board committee meeting fees

and expenses for the year 2008.

The annual report includes new information showing how many meetings were attended by each supervisor and citizen appointee. In Jefferson County, Board members only get paid if they work. If a County Board Supervisor fails to attend an assigned committee meeting, the supervisor is not paid. Hence, some supervisors receive more meeting fees than others.

The County Board's total fees and mileage expenses for 2008 were \$161,354.37. That covered mileage and meeting fees for 30 County Board Supervisors, and 42 citizen appointees to fill seats on 38 committees. These 72 people attended a total of 2,014 meetings on behalf of the public, which they represent.

The total fees and mileage expenses for 2008 were \$1,212.70 higher than 2007, which is an increase of less than one percent (0.8 percent). An analysis of the increase shows that the additional cost was all caused by an increase in mileage reimbursements as a result of higher gas prices. The IRS increased the rate from 48.5 cents per mile in 2007 to 50.5 cents per mile in January 2008. In July 2008, the IRS increased it again to 58.5 cents per mile.

In 2008, the cost for County Board salary and meeting fees was \$985 lower than in 2007. Of that total, the salary line was \$385 lower and the meeting fees were \$600 lower, both caused by the resignation of one county board member in early 2008.

The County Board has controlled its meeting costs by freezing its salary and meeting fees, which have not increased since January 2003. Controlling mileage reimbursement is more difficult because county policy requires that mileage reimbursement be paid based on rates determined by the IRS, as noted above. The County has avoided having different reimbursement rates by department or by union/non union employment because it creates more paperwork and staff time to administer than the savings are worth.

If the County Board wants to minimize increases in its meeting budget, it must continue efforts to reduce the number of committees and meetings. This will save money. However, it also will reduce the oversight that the public, via its elected and appointed officials, have of county government. The ongoing challenge is to maintain a balance between providing open and accountable government, which requires committee meetings, and managing cost increases so that the expense of that oversight is not considered unreasonable.

Respectfully submitted,
Administration and Rules Committee

By: Sharon Schmeling, Chair
Steve Nass, Vice Chair
Jim Braughler, Secretary
Jim Mode
Paul Babcock

Tuesday, April 21, 2009

**JEFFERSON COUNTY
COUNTY BOARD PER DIEM REPORT
FOR THE YEAR ENDED DECEMBER 31, 2008**

<u>Name</u>	<u>Meeting Count</u>	<u>Committee</u>	<u>Salary</u>	<u>Per Diem</u>	<u>Other Expenses</u>	<u>Committee Total</u>	<u>Grand Total</u>
BABCOCK, PAUL	17	ADMIN & RULES/ICC		935.00	104.64	1,039.64	
	12	COUNTY BOARD	660.00	685.00	78.48	1,423.48	
	12	LAW ENF/EM MGMT COMM			660.00	67.42	727.42
	14	PARKS COMMITTEE		770.00	91.32	861.32	4,051.86
BORLAND, GLEN	11	COUNTY BOARD	660.00	630.00	73.38	1,363.38	
	10	HIGHWAY COMMITTEE			550.00	66.36	616.36
	5	LAW ENF/EM MGMT COMM			275.00	34.14	309.14
	13	PARKS COMMITTEE		715.00	84.30	799.30	
	2	UW EXTENSION EDUC		110.00	12.12	122.12	3,210.30
BRAUGHLER, JAMES	14	ADMIN & RULES/ICC		770.00	251.84	1,021.84	
	10	COUNTY BOARD	467.50	575.00	160.80	1,203.30	
	10	HUMAN RESOURCES		550.00	167.87	717.87	
	8	INFRASTRUCTURE		440.00	142.08	582.08	
	2	SEMINAR/CONVENTION		110.00	215.26	325.26	3,850.35
BUCHANAN, RONALD	13	COUNTY BOARD	660.00	740.00	228.00	1,628.00	
	8	FAIR COMMITTEE		440.00	144.64	584.64	
	5	FAIR WEEK		400.00	93.60	493.60	
	7	FINANCE COMMITTEE		385.00	96.96	481.96	
	17	HIGHWAY COMMITTEE		935.00	279.04	1,214.04	
	9	HOME CONSORTIUM		495.00	18.72	513.72	
	9	UW EXTENSION EDUC		495.00	163.36	658.36	
	1	VETERANS SERVICE		55.00	18.72	73.72	5,648.04
	12	COUNTY BOARD	660.00	685.00	52.96	1,397.96	
	12	FAIR COMMITTEE		660.00	51.68	711.68	

	3	FAIR WEEK		215.00	14.04	229.04	
	3	LAKE RIPLEY MGMT DIST		165.00	30.30	195.30	
	7	LAND & WATER		385.00	88.60	473.60	
	9	UW EXTENSION EDUC		495.00	40.84	535.84	3,543.42
CHRISTENSEN, WALT	10	COUNTY BOARD	467.50	550.0	140.25	1,157.75	
	7	LAKE RIPLEY MGMT DIST		385.00	110.18	495.18	
	11	SOLID WASTE/AIR QUALITY		605.00	152.88	757.88	2,410.81
DAVID, GREG	13	COUNTY BOARD	660.00	740.00	199.50	1,599.50	
	4	ECONOMIC DEVELOPMENT		220.00	56.56	276.56	
	1	FEMA		55.00	14.14	69.14	
	5	HOME CONSORTIUM		220.00		220.00	
	10	SOLID WASTE/AIR QUALITY		605.00	171.22	776.22	
	32	ZONING & PLANNING		1,785.00	488.32	2,273.32	5,214.74
IMRIE, VIC	13	COUNTY BOARD	660.00	740.00	142.50	1,542.50	
	16	SOLID WASTE/AIR QUALITY		880.00	172.80	1,052.80	2,595.30
JAECKEL, GEORGE	8	COUNTRYSIDE – BRD OF		440.00	35.42	475.42	
	13	COUNTY BOARD	660.00	740.00	64.13	1,464.13	
	2	COUNTY BOARD OF HEALTH		110.00	11.11	121.11	
	2	LAND & WATER		110.00	10.53	120.53	
	8	LAW ENF/EM MGMT COMM		440.00	40.68	480.68	2,661.87
JONES, RICHARD C.	1	ADVISORY COMM ON AGING			23.40	23.40	
	3	AGING & DIS RESOURCE			70.20	70.20	
	11	COUNTY BOARD	660.00	630.00	241.40	1,531.40	
	12	HUMAN SERVICES		660.00	211.60	871.60	
	8	INFRASTRUCTURE		440.00	177.60	617.60	
	3	LONG TERM SUPPORT		165.00	40.40	205.40	
	2	SEMINAR/CONVENTION		160.00	146.83	306.83	
	4	UW EXTENSION EDUC		220.00	80.80	300.80	
	35	ZONING & PLANNING		1,950.00	764.60	2,714.60	6,641.83

Tuesday, April 21, 2009

KANNARD, JOHN	13	COUNTY BOARD	660.00	740.00	220.88	1,620.88	
	13	INFRASTRUCTURE		715.00	215.92	930.92	
	2	SOLID WASTE/AIR QUALITY		110.00	31.31	141.31	
	9	UW EXTENSION EDUC		495.00	158.26	653.26	3,346.37
KNOX, CAROL WARD	12	COUNTY BOARD	660.00	685.00		1,345.00	
	6	ECONOMIC DEVELOPMENT		330.00		330.00	
	8	HUMAN RESOURCES		440.00	12.12	452.12	
	9	INFRASTRUCTURE		495.00		495.00	
	3	LAW ENF/EM MGMT COMM		165.00	6.06	171.06	2,793.18
KRAMER, AMY	13	COUNTY BOARD	660.00	740.00		1,400.00	
	14	FAIR COMMITTEE		770.00		770.00	
	4	FAIR WEEK		295.00		295.00	
	16	PARKS COMMITTEE		880.00		880.00	3,345.00
KUHLMAN, RICK	12	COUNTY BOARD	660.00	685.00	209.28	1,554.28	
	2	FEMA		80.00	22.73	102.73	
	14	FINANCE COMMITTEE		895.00	238.24	1,133.24	
	6	INFRASTRUCTURE		330.00	99.99	429.99	
	8	LAW ENF/EM MGMT COMM		440.00	148.54	588.54	
	11	PARKS COMMITTEE		605.00	187.36	792.36	4,601.14
LAUDENSLAGER, RODNEY	1	COUNTY BOARD	165.00	55.00	16.16	236.16	
	2	HUMAN RESOURCES		110.00	32.32	142.32	
	1	HUMAN SERVICES		55.00	16.16	71.16	
	2	INFRASTRUCTURE		110.00	32.32	142.32	591.96
LEHMANN, AUGUST	3	COUNTY BOARD	192.50	165.00	37.88	395.38	
	3	SOLID WASTE/AIR QUALITY		165.00	37.88	202.88	
	9	ZONING & PLANNING		495.00	113.63	608.63	1,206.89
MAURER, JIM	4	COUNTY BOARD	275.00	220.00	36.36	531.36	
	3	HUMAN RESOURCES		165.00	27.27	192.27	
	4	LAW ENF/EM MGMT COMM		220.00	40.40	260.40	984.03

MITCHELL, RANDY	3	COUNTY BOARD	192.50	165.00	45.45	402.95	
	3	ECONOMIC DEVELOPMENT		165.00	48.48	213.48	
	1	LAW ENF/EM MGMT COMM		55.00	15.15	70.15	
	1	ZONING/BD OF ADJ		55.00	16.16	71.16	757.74
MODE, JIM	18	ADMIN & RULES/ICC		990.00	196.20	1,186.20	
	13	COUNTY BOARD	660.00	740.00	142.50	1,542.50	
	2	FEMA		55.00	11.70	66.70	
	24	FINANCE COMMITTEE		1,400.00	253.10	1,653.10	
	9	HS PERSONNEL & FINANCE		495.00	97.30	592.30	
	21	HUMAN SERVICES		1,155.00	1,166.92	2,321.92	
	3	LONG TERM SUPPORT		165.00	30.30	195.30	
	7	ROCK RIVER-KOSHKONONG		385.00	71.04	456.04	
4	SEMINAR/CONVENTION		220.00		220.00	8,234.06	
MOLINARO, JOHN	13	COUNTY BOARD	660.00	740.00	156.75	1,556.75	
	11	FARMLAND		605.00	145.64	750.64	
	24	FINANCE COMMITTEE		1,445.00	267.30	1,712.30	
	13	HIGHWAY COMMITTEE		715.00	158.51	873.51	
	1	LAND & WATER		55.00	11.11	66.11	
	5	PARKS COMMITTEE		275.00	55.11	330.11	
	2	SEMINAR/CONVENTION			211.25	211.25	5,500.67
MORRIS, DWAYNE	8	COUNTY BOARD	495.00	465.00	144.64	1,104.64	
	1	JEFFERSON CO LIBRARY		55.00	13.64	68.64	1,173.28
NASS, STEVEN	20	ADMIN & RULES/ICC		1,100.00	299.79	1,399.79	
	13	COUNTY BOARD	660.00	740.00	171.00	1,571.00	
	10	FARMLAND		550.00	146.76	696.76	
	4	HUMAN RESOURCES		220.00	48.48	268.48	
	3	INTER-COUNTY COORD		165.00	95.95	260.95	
	8	PARKS COMMITTEE		440.00	70.20	510.20	
32	ZONING & PLANNING		1,760.00	404.52	2,164.52	6,871.70	

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NELSON, JULIE	7	COUNTRYSIDE – BRD OF		385.00	51.16	436.16	
	30	COUNTY BOARD	660.00	550.00	63.25	1,273.25	
	6	HEALTH, BOARD OF		330.00	43.55	373.55	
	12	HUMAN RESOURCES		660.00	84.52	744.52	2,827.48
POULSON, BLANE	2	BLUE SPRING LAKE MGT		110.00		110.00	
	8	COUNTY BOARD	660.00	465.00		1,125.00	
	10	FAIR COMMITTEE		550.00		550.00	
	5	FAIR WEEK		400.00		400.00	
	9	HIGHWAY COMMITTEE		495.00		495.00	
	2	LOWER SPRING LAKE		110.00		110.00	2,790.00
REESE, DONALD	13	COUNTY BOARD	660.00	740.00	171.00	1,571.00	
	6	HIGHWAY COMMITTEE		330.00	130.29	460.29	
	1	HIGHWAY CONFERENCE		55.00	164.97	219.97	
	8	INFRASTRUCTURE		440.00	106.56	546.56	
	3	SEMINAR/CONVENTION		165.00	84.66	249.66	
	14	SOLID WASTE/AIR QUALITY		770.00	183.12	953.12	
35	ZONING & PLANNING		1,950.00	456.84	2,406.84	6,407.44	
ROGERS, PAMELA	1	COUNTRYSIDE – BRD OF		55.00	8.59	63.59	
	13	COUNTY BOARD	660.00	740.00	121.13	1,521.13	
	4	FEMA		165.00	27.13	192.13	
	23	FINANCE COMMITTEE		1,500.00	211.70	1,711.70	
	12	HUMAN SERVICES		660.00	109.82	769.82	
	8	LAW ENF/EM MGMT COMM		440.00	76.84	516.84	4,775.21
SCHMELING, SHARON	18	ADMIN & RULES/ICC		1,015.00	50.50	1,065.50	
	1	COUNTRYSIDE – BRD OF		55.00	1.01	56.01	
	48	COUNTY BOARD	6,600.00	2,815.00	349.50	9,764.50	
	2	HEALTH, BOARD OF		110.00	2.18	112.18	
	2	ECONOMIC DEVELOPMENT		110.00	2.93	112.93	
	7	FAIR COMMITTEE		385.00	13.93	398.93	

	2	FAIR WEEK		135.00	4.68	139.68	
	5	FARMLAND		275.00	2.34	277.34	
	30	FEMA		1,635.00	29.08	1,664.08	
	25	FINANCE COMMITTEE		1,665.00	2.02	1,667.02	
	9	HIGHWAY COMMITTEE		495.00	28.19	523.19	
	1	HOME CONSORTIUM		55.00		55.00	
	12	HUMAN RESOURCES		660.00	7.02	667.02	
	9	HUMAN SERVICES		495.00	12.79	507.79	
	9	INFRASTRUCTURE		495.00		495.00	
	2	INTER-COUNTY COORD		160.00	34.72	194.72	
	3	LAW ENF/EM MGMT COMM		165.00	1.01	166.01	
	2	MEET W/LOCAL GOVT		160.00	2.02	162.02	
	114	MEET WITH DEPARTMENT HEADS		6,265.00	7.13	6,272.13	
	6	MEET WITH STATE EMPLOYEE		405.00	42.15	447.15	
	7	PARKS COMMITTEE		385.00		385.00	
		RETIREMENT			2,948.03	2,948.03	
	5	SECURITY & FACILITIES		275.00	41.54	316.54	
	3	SEMINAR/CONVENTION		190.00	222.21	412.21	
	3	SOLID WASTE/AIR QUALITY		165.00	3.19	168.19	
	1	TRAFFIC SAFETY		55.00		55.00	
	1	UTILITY TAX CO		55.00	38.03	93.03	
	3	UW EXTENSION EDUC		165.00	3.19	168.19	
	1	WAUK CO VTAE DIS		80.00	43.29	123.29	
	2	ZONING & PLANNING		110.00		110.00	29,527.68
SEEFELDT, SCOTT	7	COUNTY BOARD	467.50	410.00	138.78	1,016.28	
	5	ECONOMIC DEVELOPMENT		275.00	102.42	377.42	
	7	FAIR COMMITTEE		385.00	144.54	529.54	
	1	FAIR WEEK		55.00	21.06	76.06	
	5	HOME CONSORTIUM		275.00		275.00	2,274.30
TORRES, GREGORY M.	5	ADMIN & RULES/ICC		275.00	60.60	335.60	
	13	COUNTY BOARD	660.00	740.00	171.00	1,571.00	

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	1	FEMA		350.00	85.85	435.85	
	7	LAND & WATER		385.00	109.59	494.59	
	3	SEMINAR/CONVENTION			159.12	159.12	
	4	UTILITY TAX CO		220.00	110.40	330.40	
	13	UW EXTENSION EDUC		715.00	171.00	886.00	4,212.56
TOWERS-MACASKILL, GAIL	14	COUNTY BOARD	660.00	795.00	228.00	1,683.00	
	3	HEALTH, BOARD OF		165.00	56.16	221.16	
	9	ECONOMIC DEVELOPMENT		495.00	163.19	658.19	
	4	FAIR COMMITTEE		220.00	64.64	284.64	
	5	HUMAN SERVICES		275.00	91.04	366.04	
	2	SEMINAR/CONVENTION		135.00	50.31	185.31	3,398.34
WIEDENHOET, HOWARD	2	COUNTY BOARD	165.00	110.00	36.36	311.36	
	6	FAIR COMMITTEE		330.00	109.08	439.08	
	3	LAND & WATER		165.00	54.54	219.54	
	2	SEMINAR/CONVENTION		110.00	172.23	282.23	
	4	UW EXTENSION EDUC		220.00	72.72	292.72	1,544.93
YACHINICH, ROBERT G.	12	COUNTY BOARD	660.00	685.00	170.04	1,515.04	
	14	HIGHWAY COMMITTEE		770.00	200.46	970.46	
	5	INFRASTRUCTURE		275.00	65.65	340.65	
	7	UW EXTENSION EDUC		385.00	102.31	487.31	3,313.46
ZASTROW, LLOYD	9	COUNTY BOARD	467.50	520.00	159.84	1,147.34	
	3	HEALTH, BOARD OF		165.00	36.36	201.36	
	7	HUMAN RESOURCES		385.00	123.48	508.48	
	25	ZONING & PLANNING		1,400.00	506.34	1,906.34	
	2	ZONING/BD OF ADJ		110.00	43.74	153.74	3,917.26
ZENTNER, CARLTON	13	COUNTY BOARD	660.00	740.00		1,400.00	
	12	FARMLAND		660.00		660.00	
	8	LAND & WATER		440.00	190.19	630.19	
	11	SOLID WASTE/AIR QUALITY		605.00		605.00	
	2	UW EXTENSION EDUC		110.00		110.00	3,405.19

	1773	County Board Members' Totals	25,135.00	99,660.00	22,833.39	147,628.39	147,628.39
APPLING, JULIANE	1	JEFFERSON CO LIBRARY		55.00	13.64	68.64	68.64
BOCKMANN, HAROLD	3	TRAFFIC SAFETY		165.00	16.75	181.75	181.75
BURLINGHAM, MARGARET	10	FARMLAND		550.00	223.30	773.30	773.30
CARROLL, DONALD	9	ZONING/BD OF ADJ		520.00	199.72	719.72	719.72
CHRISTIAN, KAREN	1	COUNTY BOARD		55.00	15.00	70.00	
	10	LAND & WATER		550.00	163.50	713.50	
	1	SEMINAR/CONVENTION		55.00	85.85	140.85	924.35
CHRISTIANSON, DOROTHY	2	NUTRITION			21.80	21.80	21.80
COTE, VIVIAN	4	NUTRITION			21.80	21.80	21.80
DE WOLFE, ROBERT	3	HEALTH, BOARD OF		165.00		165.00	165.00
FENNER, STACEY	2	ADVISORY COMM ON AGING			40.40	40.40	40.40
FINN, TIMOTHY	4	VETERANS SERVICE		220.00	44.93	264.93	264.93
GAUGERT, WILLIAM	5	SHERIFF'S CIVIL SERVICE		275.00	37.59	312.59	312.59
GROSKOPF, KATHLEEN	1	SEMINAR/CONVENTION			65.00	65.00	65.00
HOEFT, JANET SAYRE	1	JEFFERSON CO LIBRARY		55.00	7.07	62.07	
	10	ZONING/BD OF ADJ		550.00	122.72	672.72	734.79
HOLTERMAN, DAPHNE	10	FARMLAND		550.00	142.92	692.92	692.92
HUTCHINGS, ANNA	4	HEALTH, BOARD OF		220.00	28.08	248.08	248.08
HYNEK, PAUL	2	ZONING/BD OF ADJ	110.00	18.90	128.90	128.90	
KAMINSKI, KEVIN	2	TRAFFIC SAFETY		110.00	22.82	132.82	132.82
LAWSON VIRGENE	1	ADVISORY COMM ON AGING			17.55	17.55	

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	3	AGING & DIS RESOURCE		52.65	52.65	70.20
MCKENZIE, JOHN	9	HS PERSONNEL & FINANCE	495.00	69.23	564.23	
	12	HUMAN SERVICES	660.00	90.44	750.44	
	1	SEMINAR/CONVENTION	55.00	166.73	221.73	1,536.40
MCPHERSON, BILL	4	VETERANS SERVICE	220.00	61.47	281.47	281.47
MEIER, RICHARD	4	COUNTRYSIDE – BRD OF	220.00	26.16	246.16	246.16
MELOY, STEVE	4	SHERIFF’S CIVIL SERVICE	220.00	26.16	246.16	246.16
MORAN, MARIAN	1	ADVISORY COMM ON AGING	55.00	30.30	85.30	
	5	AGING & DIS RESOURCE		87.75	87.75	
	1	HUMAN SERVICES		15.15	15.15	
	2	LONG TERM SUPPORT		30.30	30.30	218.50
MULLENAX, MICHAEL	1	ADVISORY COMM ON AGING		17.55	17.55	
	3	AGING & DIS RESOURCE		52.65	52.65	
	2	LONG TERM SUPPORT		30.30	30.30	100.50
NATROP, BARBARA	1	NUTRITION		25.74	25.74	25.74
NEUPERT, JOHN	5	SHERIFF’S CIVIL SERVICE	275.00	53.70	328.70	
	2	TRAFFIC SAFETY	110.00	21.80	131.80	460.50
POWERS, MARTIN	9	HS PERSONNEL & FINANCE	495.00	29.67	524.67	
	13	HUMAN SERVICES	715.00	42.27	757.27	1,281.94
REMMEL, AUDREY	4	NUTRITION		39.24	39.24	39.24
SCHROEDER, PHIL	3	TRAFFIC SAFETY	165.00	33.50	198.50	198.50
SCHULTZ, JAMES	10	HS PERSONNEL & FINANCE	550.00	130.80	680.80	
	10	HUMAN SERVICES	550.00	181.30	731.30	1,412.10
SHORT, JOHN	4	SHERIFF’S CIVIL SERVICE	220.00	42.00	262.00	262.00
SPANGLER, CHRISTINE	5	SHERIFF’S CIVIL SERVICE	275.00	53.70	328.70	328.70

SPEERLESS, MARIEN	1	ADVISORY COMM ON AGING		13.13	13.13	13.13
STANDLEY, JACK	1	VETERANS SERVICE		19.89	19.89	19.89
STEPPKE, MARYANN	4	ADVISORY COMM ON AGING		33.60	33.60	
	5	AGING & DIS RESOURCE		46.80	46.80	80.40
STOFFEL, ELIZABETH	1	JEFFERSON CO LIBRARY	55.00	11.11	66.11	66.11
TUCKER, BEVERLY	1	JEFFERSON CO LIBRARY	55.00		55.00	55.00
VAN LIESHOUT, BARBARA	8	COUNTRYSIDE – BRD OF	440.00		440.00	440.00
VANACKER, SHARON	1	ADVISORY COMM ON AGING		15.21	15.21	
	3	AGING & DIS RESOURCE		45.63	45.63	60.84
WEIS, DALE	1	ZONING & PLANNING	55.00	32.32	87.32	
	5	ZONING/BD OF ADJ	275.00	53.19	328.19	415.51
WILLIAMS, DONALD	6	HEALTH, BOARD OF	330.00	40.20	370.20	370.20
	241	Non Board Member's Totals		10,695.00	3,030.98	13,725.98
	2014	Grand Totals		25,135.00	110,355.00	25,864.37 161,354.37 161,354.37

Meeting Count	Calendar Year	Salary	Per Diem	Other	Total	Inc (Dec) Prior Yr
	2003	23,700.00	111,875.00	19,520.85	155,095.85	
	2004	23,817.00	127,490.00	22,399.23	173,706.23	12.0%
	2005	24,000.00	128,280.01	24,875.48	177,155.49	2.0%
	2006	25,122.50	106,175.00	21,312.23	152,609.73	-13.9%
	2007	25,520.00	110,955.00	23,666.67	160,141.67	4.9%
2014	2008	25,135.00	110,355.00	25,864.37	161,354.37	0.8%

Mr. Nass moved that the report be accepted. Seconded and carried.

Mr. Nass presented Ordinance No. 2009-03.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

FAIR AND OPEN HOUSING

WHEREAS, the County of Jefferson recognizes its responsibilities under Section 106.50, Wisconsin Statutes, as amended, and endorses the concepts of fair and open housing for all persons and prohibition of discrimination therein;

THEREFORE, BE IT ORDAINED THAT:

1) The County of Jefferson hereby adopts Section 106.50, Wisconsin Statutes, as amended, and all subsequent amendments thereto.

2) The officials and employees of the County of Jefferson shall assist in the orderly prevention and removal of all discrimination in housing within the County of Jefferson by implementing the authority and enforcement procedures set forth in Section 106.50, Wisconsin Statutes, as amended.

3) The County Clerk shall maintain forms for complaints to be filed under Section 106.50, Wisconsin Statutes, as amended, and shall assist any person alleging a violation thereof in the County of Jefferson to file a complaint thereunder with the Wisconsin Department of Workforce Development, Equal Rights Division, for enforcement of Section 106.50, Wisconsin Statutes, as amended.

This ordinance shall be effective after passage and publication as provided by law.

Mr. Nass moved that Ordinance No. 2009-03 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 3 (Kuhlman, Borland, Nelson), Vacant 1.

Ms. Knox read Resolution No. 2009-01.

WHEREAS, every decade, the U.S. Census Bureau conducts a constitutionally mandated census to determine the number of people living within the United States and our territories, and

WHEREAS, one of the primary goals of the 2010 Census is to increase the national mail-back response rate in order to reduce the overall cost and increase the accuracy of the census data collected, and

WHEREAS, local governments and communities are being asked by the Census Bureau to contribute their knowledge and expertise to the census process to help achieve the census goal, and

WHEREAS, the U.S. Census Bureau has requested that Jefferson County support the 2010 Census by creation of a Complete Count Committee to facilitate public awareness of the census and encourage Jefferson County residents to respond on Census Day, April 1, 2010, and

WHEREAS, the Jefferson County Economic Development Consortium (JCEDC) is comprised of County and local government officials and leaders representing a cross section of communities and organizations in the County, and

WHEREAS, JCEDC, by virtue of its membership, is well-qualified to carry out the role of Complete Count Committee in developing and implementing a plan that targets local communities in Jefferson County,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors authorizes the Jefferson County Economic Development Consortium to serve as the Complete Count Committee and conduct such activities as are necessary to increase Jefferson County’s participation in the 2010 Census.

Fiscal Note: The agenda of the Complete Count Committee will be addressed at the regular monthly meetings of the JCEDC with the Economic Development Director Dennis Heling providing staff support to execute efforts outside of those scheduled meetings. No additional per diems should be needed at this time; however, the County Board Chair is authorized by Board Rules to approve such per diems, if needed, based on whether the County Board’s budget has sufficient funds available.

Ms. Knox moved that Resolution No. 2009-01 be adopted. Seconded and carried.

Ms. Rogers read Resolution No. 2009-02.

WHEREAS the County Board directed the Finance Committee to consider options for referenda as one way to address financial challenges regarding an approximate \$3.5 million structural budget deficit for 2010 and thereafter, and

WHEREAS the County Board resolved that the April 7, 2009, ballot include an advisory referendum on raising the levy limit to fund “. . . the County’s nursing home in addition to all other county services, . . .”, and

WHEREAS the results of that advisory referendum with 14,216 ballots cast were 7,070 “yes” and 6,456 “no”, the Finance Committee recommends that a binding referendum question be brought forward to Jefferson County citizens before the adoption of the 2010 Jefferson County budget, and

WHEREAS, Section 66.0602(4), Wisconsin Statutes, states that a political subdivision may exceed the levy increase limit if its governing body adopts a resolution to that effect and if the resolution is approved in a referendum, and

WHEREAS the Wisconsin Statutes for special elections indicate the following statutory timeframes:

Board Meeting	Earliest election date (62 days)	Latest election date (77 days)
Tuesday, April 21, 2009	Monday, June 22, 2009	Tuesday, July 07, 2009
Tuesday, May 12, 2009	Monday, July 13, 2009	Tuesday July 28, 2009
Tuesday, June 09, 2009	Monday, August 10, 2009	Tuesday, August 25, 2009
Tuesday, July 14, 2009	Monday, September 14, 2009	Monday, September 28, 2009
Tuesday, August 11, 2009	Monday, October 12, 2009	Tuesday, October 27, 2009
Tuesday, December 08, 2009	Spring Primary – Tuesday, February 10, 2010	
Tuesday, February 09, 2010	Spring Election – Tuesday, April 6, 2010	

And, WHEREAS, the Finance Committee recommends September 15, 2009, be the special election date, and

WHEREAS, the County Board will need to adopt a resolution to exceed the

levy increase limit and petition the County Clerk at the July 14th County Board Session to conduct the September 15, 2009, special election, and

WHEREAS, Wisconsin Statute s. 66.0602(4)(c) requires the referendum question to be substantially in the form required below (subject to any new statutory changes):

*“Under state law, the increase in the levy of the County of Jefferson, Wisconsin, for the tax to be imposed for the next four (4) fiscal years, 2010 through 2013, is limited to 2.0%, which results in a levy of \$ * . Shall the County of Jefferson, Wisconsin, be allowed to exceed this limit and increase the levy for the next four (4) fiscal years, 2010 through 2013, by 14.73% each year which results in a levy of \$3,539,992 over the limit for a total levy of \$27,572,452?”*

And, WHEREAS, the Finance Committee will recommend an explanatory statement at the July 14, 2009, County Board session for the required publication.

NOW, THEREFORE, BE IT RESOLVED that the above question, as modified to conform to any new changes to the law, shall be placed on the Tuesday, September 15, 2009, special election ballot as a binding referendum if the County Board has passed a resolution by July 14, 2009, to exceed the increase limit.

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors shall, if necessary, petition the County Clerk on July 14, 2009, to hold a special election on Tuesday, September 15, 2009, for the purpose of presenting the proposed referendum.

* Pending direction on the detailed language from Department of Revenue, and subject to any changes in the law that may be enacted in the interim.

Fiscal Note: The estimated cost of this special election will be \$40,251 and will need to be transferred from the contingency fund. This amount is within the authority of the Finance Committee for transfer from the contingency fund. The County is responsible for ALL costs including the cost of the poll workers. The ballots must be Optech scan ballots costing approximately \$0.25 each which includes shipping. The County Clerk requested the Government Accountability Board authorize using paper ballots to save money, but was denied.

Ms. Rogers moved that Resolution No. 2009-02 be adopted. Seconded.

Mr. Burow moved to hold the election on February 10, 2010. Seconded and failed: Ayes 5, Noes 21 (Jones, Imrie, David, Macaskill, Braughler, Morris, Seefeldt, Zastrow, Reese, Rogers, Nass, Molinaro, Knox, Schmeling, Kannard, Yachinich, Poulson, Jaeckel, Christensen, Babcock, Mode), Absent 3 (Kuhlman, Borland, Nelson), Vacant 1.

Resolution No. 2009-02 as printed was adopted: Ayes, 22, Noes 4 (Imrie, Seefeldt, Torres, Mode), Absent 3 (Kuhlman, Borland, Nelson), Vacant 1.

Ms. Rogers presented Resolution No. 2009-03.

WHEREAS, Governor Jim Doyle’s 2009 Executive Budget Bill (2009 Assembly Bill 75) contains several anti-tort reform proposals including, but not limited to:

- Changing comparative negligence laws to force a defendant to pay one hundred percent of the damages when they have as little as one percent of liability;
- Forcing individuals, companies and local governments to pay for higher levels of insurance by increasing mandatory minimum auto liability insurance limits;
- Changing the definition of an “underinsured motorist” in a way that increases insurance claims;
- Requiring insurance companies to cover “uninsured motorist” insurance claims when no contact was made between the insured’s car and another car, thereby increasing the risk of fraudulent claims;
- Allowing “stacking” of coverage for “underinsured motorists” such that the coverage limits for an accident are not limited to the policy relating to the particular vehicle involved in the accident;
- Forcing excess or umbrella insurers to offer to cover certain claims when the coverage was not requested by the insured; and

WHEREAS, the aforementioned anti-tort reform proposals would significantly increase the cost of providing insurance in Wisconsin; and

WHEREAS, Jefferson County could see an increase in its liability insurance premiums if the Governor’s anti-tort reform proposals are enacted; and

WHEREAS, Senate Bill 20, as introduced, would have a dramatic financial impact on counties by changing employment discrimination laws as follows:

- Allowing claimants to collect unlimited punitive damages against counties contrary to current state and federal law;
- Forcing counties to pay a punitive 10% surcharge to the court system in addition to unlimited damages;
- Forcing counties to litigate issues of compensatory and punitive damages years after the initial discrimination complaint was filed;
- Creating an irrational and inefficient complaint process where both parties have an incentive to litigate claims to the fullest extent possible; and

WHEREAS, Jefferson County faces significant budgetary challenges related to the provision of critical state and county services at a time when state and federal financial support for such services is decreasing and the burden placed on Jefferson County taxpayers is growing; and

WHEREAS, adding new costs for counties and forcing counties to increase their tax levies during our current economic downturn would be devastating to property taxpayers who can ill afford increased taxes or increased insurance costs;

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby opposes the Governor’s proposed changes to insurance laws included in his 2009 Executive Budget and the proposed changes to employment discrimination laws in 2009 Senate Bill 20 and strongly encourages its senators and representatives in the Wisconsin State Legislature to reject the Governor’s proposals and Senate Bill 20.

BE IT FURTHER RESOLVED that the County Clerk shall send a copy of this resolution to Governor Jim Doyle and State legislators representing Jefferson County.

Fiscal Note: Adoption of this resolution will not have any fiscal impact to the County, as it is only formalizing the County's position on pending State legislation. As stated in the resolution, approval of insurance law changes in the Governor's budget and Senate Bill 20 would have a financial impact on Wisconsin counties as a result of implementing changes in the areas identified. The amount of impact to Jefferson County cannot be determined at this time as it relates to potential insurance premium increase, litigation of potential claims and punitive damages.

Ms. Rogers moved that Resolution No. 2009-03 be adopted. Seconded and carried.

Ms. Rogers read Resolution No. 2009-04.

WHEREAS, Jefferson County has received an additional \$33,455.27 from the State of Wisconsin for expenditure reimbursement for multiple departments relating to the June 2008 flooding, and

WHEREAS, the dollar amounts involved are sufficiently material enough that the additional revenue should be reported as 2008 income, and

WHEREAS, the additional revenue for all departments except the MIS Department would have lapsed to the General Fund at year end with no action necessary by the County Board, and

WHEREAS, the MIS Department was approved to carry over the entire departmental surplus from 2008 operations into the 2009 budget under Resolution 2008-99,

NOW, THEREFORE, BE IT RESOLVED that the 2009 budget be amended to increase the MIS budget by \$571.39, and

BE IT FURTHER RESOLVED that the Accounting Manager shall be authorized to make any required budgetary adjustments to appropriately reflect any newly discovered information in relation to year-end 2008 as deemed necessary up to \$10,000, and

BE IT FURTHER RESOLVED that the Accounting Manager shall report to the County Board any required budgetary adjustments made.

Fiscal Note: As a budgetary amendment, this resolution requires twenty (20) affirmative votes for passage. The above dollar amount will be included in the annual departmental allocations of all MIS net expenditures done at the end of year 2009.

Ms. Rogers moved that Resolution No. 2009-04 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 3 (Kuhlman, Borland, Nelson), Vacant 1.

Ms. Rogers read Resolution No. 2009-05.

WHEREAS, the State of Wisconsin receives and disburses child support payments for all child support cases in the State, and

WHEREAS, the State maintains an electronic data base showing a child support payer's payment history, and

WHEREAS, the State's data base is accessible to child support payers and their attorneys, and

WHEREAS, from time to time, there are requests made to the Child Support Office for a printed copy of the State's record, and

WHEREAS, honoring such requests requires staff time as well as use of the attendant electronic equipment necessary to print the State's record, and

WHEREAS, the Finance Committee recommends establishing a fee for providing this service which is otherwise accessible to the payer and the payer's attorneys in their own right,

NOW, THEREFORE, BE IT RESOLVED that the Child Support Office is authorized to charge a \$5 fee for printing a calendar year or part year copy of a State Child Support payment history.

Fiscal Note: It is estimated that this fee may generate approximately \$500 of unbudgeted revenue.

Ms. Rogers moved that Resolution No. 2009-05 be adopted. Seconded and carried: Ayes 25, Noes 1 (Zentner), Absent 3 (Kuhlman, Borland, Nelson), Vacant 1.

Ms. Rogers read Resolution No. 2009-06.

WHEREAS, Jefferson County has self-funded its worker's compensation program since the early 1980's, and

WHEREAS, that process involves using a third party administrator to process claims and defend disputed claims, and

WHEREAS, Claim Nos. 2007-000870 and 2007-026755 have been disputed and a hearing was held on April 1, 2009, and

WHEREAS, the third party administrator and the attorney defending the claims have recommended settlement in the amount of \$105,000 including unpaid medical bills which forecloses any and all future claims for continuing problems arising from the injury, and

WHEREAS, the Finance Committee recommends settlement in the amount of \$105,000 including unpaid medical bills given the possible exposure and the potential of additional future claims,

NOW, THEREFORE, BE IT RESOLVED that Worker's Compensation Claim Nos. 2007-000870 and 2007-026755 shall be settled for a full and final amount of \$105,000 including unpaid medical bills and all future claims.

Fiscal Note: Adequate funds are in Account #600.239003, Worker's Compensation Retention, to cover the settlement and attorney's fees accrued to date. Claimant's name and the medical details have been excluded from this resolution for privacy purposes. The Finance Committee has reviewed the details and recommends this settlement in the County's best interest. The settlement is contingent upon final approval by the Department of Workforce Development.

Mr. Borland present.

Ms. Rogers moved that Resolution No. 2009-06 be adopted. Seconded and carried: Ayes 27, Noes 0, Absent 2 (Kuhlman, Nelson), Vacant 1.

County Administrator Gary Petre presented the following:

TO: County Board Members
FROM: Gary R. Petre, County Administrator
DATE: April 15, 2009
SUBJECT: 2009 Budget Savings Efforts by County Departments

Attached is a communication dated April 14, 2009, that I submitted to the Finance Committee. The Committee asked that I share this information with other County Board members.

On March 18, 2009, Dave Ehlinger, the County's Accounting Manager issued a memo to the County Board entitled "Potential Shortfalls". That memo identified potential 2009 and 2010 shortfalls in several departmental budgets and non-departmental areas. Based on Mr. Ehlinger's memo, the County could realize a 2009 revenue deficit of \$760,000, including a \$500,000 loss of county investment revenue and \$260,000 in jail prisoner boarding revenue.

During the past month, department heads and their staff have been reviewing departmental operations to identify potential 2009 expenditure savings and/or revenue increases. Departments have undertaken this task in an effort to offset the potential \$760,000 revenue deficit.

As stated in the attached memo to the Finance Committee, county departments have identified potential expenditure savings of \$637,182 and increased revenue of \$738,981, for a total 2009 potential savings of \$1,376,163. If this amount, approximately \$290,000, represents one-time savings in 2009 that will not be continued into 2010.

I would like to take this opportunity to thank all county department heads and their staff for their hard work in going back through their 2009 budgets and their departmental operations in an effort to identify cost savings and additional revenue to help offset the potential \$760,000 revenue deficit in 2009.

It is recommended that County Board committees place a standing item on their committee agendas that addresses department status reports on 2009 budget savings efforts. Now that these efforts have been identified, it is important that the committees work with their related departments to implement these ideas and actually realize the potential savings.

Gary R. Petre
County Administrator

TO: Finance Committee Members
FROM: Gary R. Petre, County Administrator
DATE: April 14, 2009
SUBJECT: 2009 Budget Savings Efforts (REVISED 4-13-09)

Attachment 1 (REVISED 4-13-09) to this cover memo is an updated summary of 2009 potential expenditure savings and additional revenue that have been identified by county departments. Since my April 9th memo to you, several departments have submitted updated information. This revised memo also includes some significant changes to the figures for Countryside Home that were previously used. There was a misunderstanding between Earlene Ronk and myself as to what estimates were anticipated to be reached during 2009 and what estimates were potential future goals. We apologize for this misunderstanding.

As shown on the attachment, departments have identified potential expenditure savings of \$637,182 and increased revenue of \$738,981, for a total 2009 potential savings of \$1,376,163.

Gary R. Petre
 County Administrator

2009 Budget
 Savings Efforts
 (REVISED 4-13-09)

Department	Expenditure Savings	Revenue Increases	Total Savings
Sheriff	\$ 2,250	\$ 216,650	\$ 218,900
MIS-PC	\$ 5,000	0	\$ 5,000
Human Resources	\$ 1,360	0	\$ 1,360
Clerk of Courts	\$ 31,933	(TBD)	\$ 31,933
Fair Park	\$ 15,000	\$ 76,500	\$ 91,500
Bypass Fill Sale	0	\$ 200,000	\$ 200,000
County Clerk	\$ 10,000	\$ 1,600	\$ 11,600
Veterans Service	0	0	0
Land & Water Conservation	\$ 500	0	\$ 500
District Attorney	\$ 36,200	0	\$ 36,200
Parks Department	(TBD)	\$ 54,650	\$ 54,650
Land Information	\$ 6,500	\$ 300	\$ 6,800
UW Extension	\$ 3,000	0	\$ 3,000
Child Support	\$ 5,647	0	\$ 5,647
Health Department	\$ 170,461	\$ (152,681)	\$ 17,780
Human Services	\$ 270,931*	\$ 28,000	\$ 298,931
Countryside Home	\$ 87,000	\$ 340,000	\$ 427,000
Zoning Department	<u>\$ (11,600)</u>	<u>\$ (33,538)</u>	<u>\$ (45,138)</u>
County Total	\$ 634,182	\$ 731,481	\$1,365,663
Economic Development	<u>\$ 3,000</u>	<u>\$ 7,500</u>	<u>\$ 10,500</u>
Grand Total	\$ 637,182	\$ 738,981	\$1,376,163

* Tax levy impact of \$425,390 in expenditure reductions.

Child Support Director Elaine Richmond, Corporation Counsel Philip Ristow, Emergency Management Director Donna Haugom and Sheriff Paul Milbrath presented their annual reports. The annual reports were received and placed on file pursuant to Board Rule 3.03(12).

Mr. Buchanan read Resolution No. 2009-07.

WHEREAS, the Jefferson County Highway Committee was authorized to receive bids on full-depth pulverizing and milling needed in 2009, and

WHEREAS, such bids were received and opened on March 24, 2009, with the following results:

<u>Company</u>	<u>Full Depth Pulverizing</u>
Payne & Dolan, Waukesha, WI	\$0.3250 per sq. yd.
Tri-County Paving, Inc., DeForest, WI	\$0.3300 per sq. yd.
WK Construction, Middleton, WI	\$0.3600 per sq. yd.

Frank Bros, Inc. Janesville, WI	\$38.00 per ton	Milton
Payne & Dolan, Inc. Waukesha, WI	\$35.90 per ton	Hustiford
Payne & Dolan, Inc. Waukesha, WI	\$38.15 per ton	Jefferson
B.R. Amons & Sons, Inc. Elkhorn, WI	\$42.60 per ton	Cambridge

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department be authorized to purchase pre-mixed asphaltic concrete (E-3) products from any of the above vendors, taking into consideration the total price including trucking and plant availability.

Fiscal Note: The money to come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

Mr. Buchanan moved that Resolution No. 2009-09 be adopted. Seconded and carried: Ayes 27, Noes 0, Absent 2 (Kuhlman, Nelson), Vacant 1.

Terri Palm-Kostroski, Human Resources Director, presented a summary of the changes to the Federal Family Medical Leave and Military Family Leave Act effective January 16, 2009.

Mr. Zastrow presented Ordinance No. 2009-04.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0430, Family Medical Leave Act Policy, of the Personnel Ordinance is repealed and recreated as follows:

HR0430 FAMILY MEDICAL LEAVE ACT AND MILITARY FAMILY LEAVE ACT

A. General Provisions

It is the policy of Jefferson County to grant from two to twenty-six weeks of leave for reasons listed under Section C of this policy during a 12-month period to eligible employees, in accordance with the Family and Medical Leave Act of 1993 and the Military Family Leave Act. These leaves may be paid, unpaid, or a combination of paid and unpaid, depending on the circumstances and as specified in this policy. Wisconsin State FMLA, Worker's Comp and County Leaves of Absence run concurrently with the Federal Leave.

B. Eligibility

In order to qualify for both State and Federal Leave, both of the following conditions must be met:

1. Jefferson County must have employed the employee for at least 12 months (52 consecutive weeks for State). The 12 months of employment need not have been consecutive under Federal FMLA, but must not have a break in service within the previous seven years.
2. The employee must have worked at least 1,250 hours for Federal leave and 1,000 paid hours for Wisconsin leave during the 12 month period immediately before the date when the leave would begin.

C. Type of Leave Covered

In order to be eligible for leave under this policy, the employee must be taking the leave for one of the following reasons:

1. The birth of a child, or placement of a child with the employee for adoption
2. Placement with the employee of a son or daughter for foster care
3. The employee's own serious health condition;
4. The employee is needed to care for the employee's spouse; child; parent due to his/her serious health condition.
5. The employee needs to care for a Parent-in-Law
6. A qualifying exigency arising out of the fact that the employee's spouse; son/daughter; parent is on active duty or call to active duty status in support of a contingency operation as a member of the National Guard or Reserves (Exigency: Non-Medical; Non-Routine)
7. The employee is the spouse, son/daughter, parent or next of kin of a covered service member with a serious injury or illness. (Military Caregiver Leave)
8. The employee is called to active duty in the Military

A serious health condition under Federal Law is defined as a condition that requires that an individual must be incapacitated for more than 3 full calendar days and the individual must have had at least 2 in-person visits to the health care provider within 30 days of each other. Treatment requires an in-person visit with the health care provider for examination, evaluation or specific treatment; a phone call, letter, fax, e-mail or text message is not sufficient.

For chronic conditions, including intermittent and reduced scheduled leaves, the individual must have at least two in-person visits to the health care provider for medical treatment/examination every year to qualify. Recertification will be required every 6 months for chronic conditions resulting in intermittent and reduced schedule leaves.

A serious health condition under State Law is defined as a disabling physical or mental illness, injury, impairment or condition involving inpatient care in a hospital, nursing home or hospice, or out-patient care that requires continuing treatment or supervision by a health care provider.

A qualified employee can take up to 26 weeks of leave under this policy for military caregiver leave during a single 12-month period. For military caregiver leave, the 12-month period begins on the first day the employee takes FMLA leave and ends 12 months after that date.

If a husband and wife both work for Jefferson County, and each wishes to take leave for the birth of a child, adoption or placement of a child for foster care, the husband and wife may take a combined total of 12 weeks of leave. Leave granted for the birth of a child, or placement of a child for adoption or foster care must be concluded within a 12-month period beginning from the date of the event for Federal Leave. State Leave requires leave to be taken within the period from 16 weeks prior to the birth/adoption to 16 weeks after the birth/adoption of the child.

For all other types of FMLA leave, Jefferson County measures the 12-month period on a calendar year basis, beginning January 1 of each year.

D. Substitution of Pay

The leave may be paid, unpaid, or a combination of paid and unpaid, depending on the circumstances and as specified in this policy, by electing to use appropriate accrued balances.

E. Intermittent Leave

Intermittent leave will be allowed as required by law; or, if not required by law, as determined by the department head and Human Resources Department that the intermittent leave would not result in hardship for the department or Jefferson County. Benefits will accrue on a pro-rated basis, in accordance with any other unpaid leave rules.

F. Employee Benefits During Leave

An employee may continue medical and dental benefits under the same conditions and at the same cost, if any, as if the employee had continued to work. If the employee chooses not to return to work for reasons other than a continued serious health condition, Jefferson County will require the employee to reimburse the County the amount charged to the employee's department for the employee's health insurance during the leave.

Employees whose FMLA leave runs concurrently with the exhaustion of paid leave time will continue to have premiums payroll deducted, if applicable. Benefit premiums, if any, due during unpaid FMLA leave time will be billed to the employee. Employees choosing not to retain medical and or dental coverage during FMLA leave will have benefits reinstated on the same terms as prior to taking the leave without any qualifying period.

Employees taking unpaid FMLA will be responsible for all benefit premiums that are payroll deducted including, but not limited to, health and dental insurance premium contributions, 125B and life insurance deductions.

G. Employee Status after Leave

An employee, who is not a "key" employee, who takes a leave under this policy will be returned to the same or an equivalent position with the same benefits and terms of employment.

H. Certification

Jefferson County may ask for sufficient certification to support the employees request for FMLA leave, sufficient documentation to establish the required relationship between the employee and their family member, proof of exigency or any other information needed to determine whether or not the employee qualifies for the leave. Failure to provide this information may result in a denial of the leave.

Certification forms and other requested documentation must be filled out completely and returned within 15 days in order to determine whether or not the employee qualifies for FMLA or MFLA. If forms are not returned within 15 days, unless it is not practicable under the particular circumstances despite diligent good faith efforts FMLA may be denied and the time off will not be designated or protected under the FMLA or MFLA.

Jefferson County has the right to ask for a second opinion (at its own expense). If it becomes necessary to resolve a conflict between the original and the second opinion, Jefferson County may require the opinion of a third doctor (again, at its own expense). This third opinion will be considered final.

I. Procedure for Requesting Leave

Except where leave is not foreseeable, all employees requesting leave under this policy should submit the request to the Human Resources Department or immediate supervisor.

When a leave under this policy is foreseeable, the employee must give the County 30 days notice. If it is not possible to give 30 days notice, the employee must give as much notice as is feasible. An employee undergoing planned medical treatment is required to make a reasonable effort to schedule the treatment to minimize disruptions to County operations. If an employee fails to provide 30 days notice for foreseeable leave with no reasonable excuse for the delay, the leave request may be denied until at least 30 days from the date the employer receives notice. While on leave, employees may be requested by the Human Resources Department to report periodically the status of the medical condition and intent to return to work.

J. Return to Work

Where an absence is caused by the employee's serious health condition, the employee is required to present a certification of fitness to return to work to the Human Resources Department. No employee may return to work without such a certification. The fitness to return to work certification must be signed by a physician or health care provider as defined by applicable law. Employees are expected to return to work when released by the employee's health care provider (or when the family member is released). Failure to return to work after the employee's release or family member's release will be considered cause for disciplinary action in accordance with Jefferson County discipline policy and labor union contracts.

If the employee returns to work within the time frame allowed for the requested type of leave, the employee will be returned to the same or a substantially similar position, unless notified that the employee is a "key" employee. A substantially similar position is defined as a job of similar job duties, job classification, work hours, and salary as that which the employee held at the time the leave began. An employee, however, has no greater right to reinstatement or to other conditions of employment than if the employee had been continuously employed during the FMLA leave period.

If the employee is not released to return to work within the approved qualified time, the employee may request a personal leave of absence in accordance with applicable contracts and policies. While on a personal leave of absence, employees must exhaust all of their accrued time (vacation, sick, holiday) prior to taking time off without pay, or according to current policy. Once the employee is on unpaid leave for the 30-day grace period, Jefferson County will no longer pay the employer share of benefits, and some benefits may be cancelled altogether. After the 30-day grace period the employee will be sent COBRA notification which allows them to purchase health insurance at the current active rate.

K. Enforcement

An employee may file a complaint with the U.S. Department of Labor or may bring a private lawsuit against an employer; 1-866-487-9243; TTY 1-877-889-5627 or www.wagehour.dol.gov or the State of Wisconsin, Department of Workforce Development, Equal Rights Division, Civil Rights Bureau; 1-608-266-6860 (Madison); 1-414-227-7384 (Milwaukee) or www.dwd.state.wi.us.

FMLA does not affect any Federal or State law prohibiting discrimination, or supersede any State or local law or collective bargaining agreement which provides greater family or medical leave rights.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Mr. Zastrow moved that Ordinance No. 2009-04 be adopted. Seconded and carried: Ayes 27, Noes 0, Absent 2 (Kuhlman, Nelson), Vacant 1.

Mr. Mode read Resolution No. 2009-10.

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Jefferson County, and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect, and

WHEREAS, it is the responsibility of every adult who comes in contact with a child to protect that child's inalienable right to a safe and nurturing childhood, and

WHEREAS, Jefferson County has many dedicated individuals and organizations who work daily to counter the problem of child maltreatment and to help parents obtain the assistance they need, and

WHEREAS, our communities are stronger when all citizens become aware of child maltreatment prevention and become involved in supporting parents to raise their children in a safe and nurturing environment, and

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community, and

WHEREAS, the Human Services Board, at its March 26, 2009, meeting, unanimously approved a motion recommending the County Board of Supervisors adopt this resolution,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims the month of April 2009 to be Child Abuse and Neglect Prevention Month.

Fiscal Note: Adoption of this resolution will not have any fiscal impact to the County, other than the expenditure of staff time. Promotion materials will be funded by outside private donations.

Mr. Mode moved that Resolution No. 2009-10 be adopted. Seconded and carried.

Mr. Kannard read Resolution No. 2009-11.

WHEREAS, Jefferson County uses T1 lines from AT&T and cable internet from Charter for county internet access, and

WHEREAS, the AT&T contract for T1 lines is due to expire in May 2009, and

WHEREAS, the total cost for three years of service under the old contract was \$73,868.04, and the newly negotiated price for a three-year extension will be \$54,180 for a savings of \$19,688.04, and

WHEREAS, the cable internet services provide backup, but are not adequate

for primary service in that there are no service guarantees and the cable reacts to network congestion by slowing speeds during peak usage, which is inadequate for county operations on a daily basis, and

WHEREAS, there are no other suitable vendors, making formal bids impractical, and

WHEREAS, the Infrastructure Committee recommends contracting with AT&T for internet services for three years at a total contract price of \$54,180,

NOW, THEREFORE, BE IT RESOLVED that the bidding requirements of the Jefferson County Purchase Ordinance are hereby waived, and

BE IT FURTHER RESOLVED that the County Administrator is authorized to contract with AT&T for internet services for thirty-six months in the amount of \$54,180.

Fiscal Note: The price reduction noted above is \$19,688.04. The consultant's fee arising out of this re-negotiation as well as review of all other telecommunications contracts is about \$7,000.

Mr. Kannard moved that Resolution No. 2009-11 be adopted. Seconded and carried: Ayes 27, Noes 0, Absent 2 (Kuhlman, Nelson), Vacant 1.

Mr. Burow read Resolution No. 2009-12.

WHEREAS, Jefferson County has leased the County Farm acreage west of County Trunk Highway W to B & O Farms the past several years, and

WHEREAS, prior to that time, the same land was leased to Jeff Gerner, who has also been the farm operator during the years the property has been leased to B & O Farms, and

WHEREAS, B & O Farms wishes to assign its leasehold interest in said property to Jeff Gerner, and Jeff Gerner wishes to accept such assignment, and

WHEREAS, the lease requires county approval of such an assignment, and

WHEREAS, the Land & Water Conservation Committee recommends consenting to the assignment from B & O Farms to Jeff Gerner for the county property west of County Trunk Highway W,

NOW, THEREFORE, BE IT RESOLVED that consent is hereby given to assignment of B & O's lease interest in the county property west of County Trunk Highway W to Jeff Gerner.

BE IT FURTHER RESOLVED that the County Clerk is authorized to execute any documents necessary to complete this transaction.

Fiscal Note: All terms and conditions of the lease including rent will remain the same after assignment. It should be noted that a substantial number of acres were removed from this portion of the County Farm property for the Highway 26 bypass. It is possible that additional acreage may be removed during the term of the lease for sale of borrow to contractors building the bypass.

Mr. Burow moved that Resolution No. 2009-12 be adopted. Seconded and carried: Ayes 27, Noes 0, Absent 2 (Kuhlman, Nelson), Vacant 1.

Mr. Burow read Resolution No. 2009-13.

WHEREAS, construction of the Highway 26 bypass on the southwest side of

Jefferson will require 600,000 to 700,000 yards of fill for the south interchange, and

WHEREAS, County Farm property adjacent thereto has several potential sources of fill, and

WHEREAS, the farm property lease allows the County to remove lands from the lease by refunding the per acre rent and paying the planting costs involved therewith, and

WHEREAS, multiple contractors have requested the opportunity to purchase fill from said property for state contracts to be bid June 1 as the farm is very near the location where the fill is needed, and

WHEREAS, the Land & Water Conservation Committee has reviewed the potential sites and recommends further exploration of this issue and possible contracts if it is in the County's best interest,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to consider proposals for contracts to remove fill from the County Farm property, and execute the contract or contracts determined to be in the County's best interest.

Fiscal Note: Depending upon ultimate quantities involved and potential other sources, unbudgeted revenue from this project may vary between an estimated \$150,000 to \$500,000.

Mr. Burow moved that Resolution No. 2009-13 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 2 (Kuhlman, Nelson), Vacant 2. Mr. Zentner intended to vote "no" but his vote registered as "vacant".

Mr. Babcock presented Ordinance No. 2009-05.

WHEREAS, Ordinance No. 2004-23 established various fees for recovery of jail expenses including a daily charge for incarceration and fees for Huber and electronic monitoring programs, and

WHEREAS, the Law Enforcement Committee has reviewed existing charges and recommends the amendments set forth below,

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section (2)(a) and (b) Jail Processing Fee of the Maintenance and Board for County Jail Prisoners ordinance shall be created as follows:

(2) Jail Processing Fee.

(a) A processing fee of Twenty and 00/100 Dollars (\$20.00) will be charged for inmates each time they are initially booked into the jail on a sentence (circuit court, municipal sentence) or probation hold.

(b) A Twenty and 00/100 Dollars (\$20.00) jail processing fee will be deducted from the account of a pretrial detainee who is sentenced while incarcerated.

Section 2. Section (2)(a) Daily Inmate Fee of the Maintenance and Board for County Jail Prisoners ordinance shall be amended and renumbered as follows:

(~~2~~ 3) Daily Inmate Fee.

(a) For expenses incurred by the County in relation to the crime for

which a person was sentenced to a county jail, or for which the person was placed on probation and confined in jail, the County Board hereby sets a daily per person jail rate of Five Six and 00/100 Dollars (\$5.00) ~~(\$6.00)~~ for each day or any part of a day, pursuant to Wis. Stat. §302.372.

Section 3. Section (3)(a) thru (d) Huber Law Prisoners of the Maintenance and Board for County Jail Prisoners ordinance shall be amended and renumbered as follows:

(3 4) Huber Law Prisoners.

(a) Every prisoner who is sentenced to the Jefferson County Jail under the provisions of Wis. Stat. §303.08(4), (Huber Law) and is gainfully employed, receives unemployment insurance or employment training benefits while in custody in the jail, shall be liable to Jefferson County for per capita maintenance and board costs at the rate of Seventeen and 00/100 Dollars (\$17.00) ~~Sixteen and 00/100 Dollars (\$16.00)~~ per day and shall reimburse the County for the same in accordance with the law.

(b) Inmates granted release for purposes of child care or attending the needs of a person's family shall be liable to Jefferson County at the rate of Seventeen and 00/100 Dollars (\$17.00) ~~Sixteen and 00/100 Dollars (\$16.00)~~ per day for each day released from the jail and shall reimburse the County for the same in accordance with the law.

(c) Inmates granted release to pursue educational studies, other than required high school attendance, shall be liable to Jefferson County at the rate of Seventeen and 00/100 Dollars (\$17.00) ~~Sixteen and 00/100 Dollars (\$16.00)~~ per day for each day released from the jail and shall reimburse the County for the same in accordance with the law.

(d) Inmates subject to drug screening, initially, randomly or with cause, during incarceration shall be charged Six and 00/100 Dollars (\$6.00) ~~Five and 00/100 Dollars (\$5.00)~~ for each test.

Section 4. Section (4)(a) Electronic Monitoring Program (EMP) of the Maintenance and Board for County Jail Prisoners ordinance shall be amended and renumbered as follows

(4 5) Electronic Monitoring Program (EMP).

(a) Inmates placed in the electronic monitoring program under Wis. Stat. §302.425 shall be liable to Jefferson County at a rate of Twenty and 00/100 Dollars (\$20.00) ~~Sixteen and 00/100 Dollars (\$16.00)~~ per day and shall reimburse the County for same in accordance with the law.

Section 5. Sections (5) through (10) of the Maintenance and Board for County Jail Prisoners ordinance shall be renumbered (6) through (11).

Section 6. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: The increase in fees may generate an additional \$81,000 annually.

Mr. Babcock moved that Ordinance No. 2009-05 be adopted. Seconded and carried: Ayes 27, Noes 0, Absent 2 (Kuhlman, Nelson), Vacant 1.

Mr. Babcock read Resolution No. 2009-14.

WHEREAS, each year Congress and the President of the United States designate May 15th as Peace Officers' Memorial Day and the week containing May

15th as National Police Week, and

WHEREAS, the members of the law enforcement agencies of Jefferson County play an essential role in safeguarding the rights and freedoms of the citizens of Jefferson County, and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement officers, and that members of our law enforcement agencies recognize their duty to serve the people by safeguarding life and property, by protecting citizens against violence and disorder, and by protecting the innocent against deception and the weak against oppression, and

WHEREAS, the Jefferson County Board calls upon all citizens of Jefferson County and upon all patriotic, civic and educational organizations to observe the week of May 10-16, 2009, as National Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens, and

WHEREAS, the men and women of our law enforcement community ceaselessly provide a vital public service, and

WHEREAS, the Board calls upon all citizens of Jefferson County to observe May 14, 2009, as Peace Officers' Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty; and let us recognize and pay respect to the survivors of our fallen heroes.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board proclaims May 14th Law Enforcement Day in Jefferson County.

Fiscal Note: No fiscal impact.

Mr. Babcock moved that Resolution No. 2009-14 be adopted. Seconded and carried.

Mr. Babcock read Resolution No. 2009-15.

WHEREAS, Section 814.705, Wisconsin Statutes, authorizes the Jefferson County Board of Supervisors to establish civil process fees for service of papers and sheriff's sales of foreclosed real estate, and

WHEREAS, a review of similar charges in other counties indicates that the increases proposed herein are reasonable, and

WHEREAS, it is appropriate at this time to establish a new fee schedule for service of process by the Sheriff's office and for the expenses relating to the time a deputy spends retrieving property for the Writ of Replevins and for the removal of a tenant pursuant to a Writ of Restitution and Writ of Assistance in an eviction proceeding. The new fees will more closely reflect the actual cost of providing these services, and

WHEREAS, the Jefferson County Sheriff's Office will require pre-payment of civil process fees prior to any services being started.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of

Supervisors that the fees of the sheriff for the following services shall be as set forth below:

<u>Service Type</u>	<u>Current Fees</u>	<u>Revised Fees</u>
Paper Service	\$ 30.00	\$ 60.00 (flat fee)
Additional paper, same address	\$ 15.00	\$ 60.00 (flat fee)
Sheriff's Sale	\$150.00	\$150.00
Writ of Restitution	\$ 12.00	\$ 75.00 (all parties at address, 1 hour deputy stand by time)
Writ of Assistance	\$ 12.00	\$ 75.00 (all parties at address, 1 hour Deputy stand by time)
Writ of Replevin	\$ 12.00	\$ 75.00 (1 hour Deputy stand by time)
Additional Deputy stand by time	\$ 35.00	\$ 41.00 (per hour)

Fiscal Note: A flat fee of \$60 to be paid in advance is projected to produce additional revenues of \$20,000. The other increases are estimated to generate \$5,500 for an overall total of \$25,500.

Mr. Babcock moved that Resolution No. 2009-15 be adopted. Seconded.

Mr. Molinaro moved to amend the revised fee for "additional paper, same address" to zero. Seconded and carried.

Amended Resolution No. 2009-15 was adopted: Ayes 27, Noes 0, Absent 2 (Kuhlman, Nelson), Vacant 1.

Mr. Babcock read Resolution No. 2009-16.

WHEREAS, Federal monies are available under the Wisconsin Small Cities Community Development Block Grant-Emergency Assistance program, administered by the State of Wisconsin, Department of Commerce, Bureau of Community Finance, for the purpose of disaster recovery, and

WHEREAS, after public hearing and due consideration, the Emergency Management Committee has recommended that an application be submitted to the State of Wisconsin for funding the following projects:

Continue a voluntary county flood mitigation structure acquisition/demolition program that began in 1996 on Blackhawk Island Road along the Rock River in the Towns of Sumner and Koshkonong, and include additional structures within Jefferson County outside the Blackhawk Island Road area that were heavily affected by the 2008 flooding. Once the structures are acquired and demolished, the land will be allowed to return to a natural state, and

WHEREAS, it is necessary for the County Board to approve the preparation and filing of an application for the County to receive funds from this program, and

WHEREAS, the County Board has reviewed the need for the proposed projects and the benefits to be gained therefrom,

NOW, THEREFORE, BE IT RESOLVED that the County Board of Jefferson does APPROVE and authorize the Emergency Management Committee to pre-

pare and file an emergency application for funds under this program in accordance with this resolution, and

BE IT FURTHER RESOLVED, that the Board Chairman is hereby authorized to sign all necessary documents on behalf of the County.

Fiscal Note: The grant application is in the amount of \$7,000,000 to purchase damaged properties. No county match is required. County staff time will be used to administer the grant.

Mr. Babcock moved that Resolution No. 2009-16 be adopted. Seconded and carried: Ayes 27, Noes 0, Absent 2 (Kuhlman, Nelson), Vacant 1.

County Administrator Gary Petre read the following:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

Historic Site Preservation Commission

By virtue of the authority vested in me by Ordinance 2007-48, I do hereby appoint and request the County Board's confirmation of the following individual as a member of the designated commission:

Cindy Arbiture, Sullivan, Wisconsin, for a three-year term ending April 1, 2012.

Mr. Buchanan moved that the appointment be confirmed. Seconded and carried.

Highway Commissioner

By virtue of the authority vested in me by Section 59.18(2)(b) of the Wisconsin Statutes and Ordinance No. 2005-02 approved on April 19, 2005, by the Jefferson County Board of Supervisors, I do hereby appoint William T. Kern to serve as Jefferson County Highway Commissioner. This appointment is for a two-year term and will become effective on May 31, 2009. I respectfully request confirmation of this appointment.

Mr. Buchanan moved that the appointment be confirmed. Seconded and carried.

Human Services Director

By virtue of the authority vested in me by Section 59.18(2)(b) of the Wisconsin Statutes, I do hereby appoint Kathleen M. Cauley to serve as Jefferson County Human Services Director, effective May 9, 2009. I respectfully request confirmation of this appointment.

Mr. Buchanan moved that the appointment be confirmed. Seconded and carried.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 9:41 p.m.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, MAY 12, 2009, 7:00 P.M.**

Ms. Sharon Schmeling presiding.

Mr. Buchanan led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll, all members being present except Mr. Jones, Ms. Towers MacAskill, Mr. Kuhlman, Mr. Yachinich and Mr. Borland.

District 1Richard C. Jones	District 2 Vic Imrie, Jr.
District 3..... Greg David	District 4..... Gail Towers MacAskill
District 5..... Jim Braugher	District 6..... Ron Buchanan
District 7..... Dwayne C. Morris	District 8 Rick L. Kuhlman
District 9 Scott Seefeldt	District 10..... Lloyd Zastrow
District 11 Donald Reese	District 12..... Mike Burow
District 13.....Vacant	District 14..... Pamela Rogers
District 15 Steven J. Nass	District 16..... John Molinaro
District 17 Carol Ward Knox	District 18 Sharon L. Schmeling
District 19Amy Kramer	District 20 John C. Kannard
District 21 Robert G. Yachinich	District 22 Blane Poulson
District 23 George Jaeckel	District 24 Gregory M. Torres
District 25 Walt Christensen	District 26..... Carlton Zentner
District 27 Glen D. Borland	District 28..... Julie J. Nelson
District 29 Paul Babcock	District 30 Jim Mode

County Administrator Gary Petre certified compliance with the Open Meetings Law.

The agenda was approved. The order of the agenda was revised to achieve a fuller complement of supervisors.

The County Board minutes of April 21, 2009, will be corrected and approved by the Administration & Rules Committee on May 27, 2009, pursuant to County Board Rule 3.05(2)(a).

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
MAY 1, 2009**

Available Cash on Hand		
April 1, 2009	\$1,420,297.46	
April Receipts	<u>6,503,967.53</u>	
Total Cash		\$ 7,924,264.99
Disbursements		
General - April 2009	\$6,256,796.95	
Payroll - April 2009	<u>1,523,837.95</u>	
Total Disbursements		<u>7,780,634.90</u>
Total Available Cash		\$ 143,630.09
Cash on Hand (in banks) May 1, 2009	\$ 647,127.71	
Less Outstanding Checks	<u>503,497.62</u>	
Total Available Cash		\$143,630.09
AIM Government & Agency Portfolio		3,985,093.11
Local Government Investment Pool - General		22,185,818.08

Institutional Capital Management	11,816,831.27
Local Government Investment Pool - Clerk of Courts	160,032.39
Local government Investment Pool - Farmland Preservation	260,617.10
Local Government Investment Pool - Parks/Liddle	<u>180,242.02</u>
	\$38,588,633.97

2009 Interest - Super N.O.W. Account	\$977.22
2009 Interest - L.G.I.P. - General Funds	56,323.58
2009 Interest - ICM	107,500.31
2009 Interest - AIM	6,240.88
2009 Interest - L.G.I.P. - Parks/Carol Liddle Fund	492.61
2009 Interest - Farmland Preservation	617.10
2009 Interest - L.G.I.P. - Clerk of Courts	<u>432.99</u>
Total 2009 Interest	\$ 172,584.69

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

County Clerk Barbara Frank read the following communications:

1. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on May 21, 2009, at 7:00 p.m. at the Jefferson County Courthouse in Room 205.

The notice was received and placed on file.

The floor was opened for public comment. Ellen Haines, Madison Area Technical College instructor, read portions of Mark Lausch’s letter to the Board on the clinical experience students receive at Countryside. Mr. Lausch is the Dean for the Center for Health & Safety Education at MATC.

Mr. Nass read the following report:

**REPORT
TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on October 16, 2008, March 19 and April 16, 2009, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3366A-08, 3394A-09, 3398A-09 and 3400A-09
DATED THIS 27th DAY OF APRIL 2009
Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH’S AMENDMENTS,
3387A-09, 3390A-09, 3391A-09, 3392A-09, 3395A-09, 3396A-09
AND 3397T-09, IS APRIL 24, 2009.

Mr. Nass moved that the report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2009-06.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3366A-08 was referred to the Jefferson County Planning and Zoning Committee for public hearing on October 16, 2008, and Petition 3394A-09 was referred for public hearing on March 19, 2009, and Petitions 3398A-09 and 3400A-09 were referred for public hearing on April 16, 2009, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM INDUSTRIAL TO COMMUNITY

Rezone PIN 012-0816-2534-001 (0.98 acre) to allow replacement of the single-family home at N7745 Ski Slide Road in the Town of Ixonia. (3398A-09 – Harry Pearson/Tim & Renee Pearson Trust)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Modify the original request and allow creation of an approximate 1-acre building site near the southwest corner of PIN 014-0614-2843-002 (10.215 acres) on Hoard Road in the Town of Jefferson. This prime ag land lot utilizes the last A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review, if necessary. (3366A-08 – Mark Krause)

Create an approximate 1-acre building site near W5805 CTH B from part of PIN 002-0714-1541-001 (26.56 acres) in the Town of Aztalan. Creation of this prime ag land lot is conditioned upon road access approval by the County Highway Department, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot. (3394A-09 – Robert Nielsen)

Create an approximate 1-acre lot on Church Road from part of PIN 020-0714-0322-000 (43.89 acres) in the Town of Milford. This prime ag land lot utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot. (3400A-09 – Matthew & Shannon Schmidt/Stephen & Kathleen Duwe property)

Mr. Nass moved that Ordinance No. 2009-06 be adopted. Seconded and carried: Ayes 23, Noes 0, Abstain 1 (Kannard – potential conflict of interest), Absent 5 (Jones, Towers MacAskill, Kuhlman, Yachinich, Borland), Vacant 1.

Clerk of Court Carla Robinson and District Attorney Susan Happ presented their annual reports. The reports were received and placed on file pursuant to Board Rule 3.03(12).

Mr. Jones present during Clerk of Court's annual report.

Mr. Nass presented the following report:

**County Board Chairman's Report
Sharon L. Schmeling
May 2009**

The following report provides updates on the activities of the Jefferson County Board, its chairman, its committees, and key issues confronting the County. If you have any questions about the following information, or would like an update about a project or issue not mentioned here, do not hesitate to contact me by phone (920) 674-8607 or e-mail (sharons@co.jefferson.wi.us) with your questions or suggestions.

Virtually every county in the state is struggling under the loss of revenues caused by the recession. For example, in Jefferson County alone, we have lost \$1.6 million in annual projected revenue from financial investments between 2007 and 2009. This unforeseen loss is caused through no fault of the County Board, county employees or the taxpayers. It is a result of the decline in the stock market.

Thankfully, the County Board over the last five years has undertaken several projects aimed at updating and modernizing county government to make it more efficient and nimble. This was done in anticipation of the impact of state-imposed revenue caps. The Board didn't envision and could not plan for the recession, which has made our finances far more complicated. In 2008, the Board also began efforts to engage in long-term planning and financial forecasts. These efforts together have well-positioned Jefferson County to address some serious challenges.

The following is an overview of those activities.

Five Year Financial Plan – The Finance Committee has had four workshops with Ehlers and Associates, which was hired in 2008 by the County Board to develop a five year financial management plan for the County. The Finance Committee will meet one last time with Ehlers May 21 to review a draft of their final report. Ehlers and Associates is expected to present the report at the June County Board meeting.

What is already clear from Ehler's financial projections is that the County will be in a financial vise for several years to come. This is caused by a combination of the state imposed revenue caps, the recession, and anticipated increases in labor, health care and energy costs. Even if the public approves of a special funding referendum for \$3.5 million, as currently proposed by the County Board, the county budget will be facing shortfalls by 2011. These shortfalls will increase through the projected five year period.

The report from Ehlers is critical to the County Board's long term planning. It will be important for County Supervisors to share this information with constituents so citizens understand the forces shaping their county government over the next few years.

The 2010 Budget and a possible referendum – The County Board will decide in July whether or not to hold a referendum in September to increase taxes \$3.5 million over the state cap to fund Countryside Home. Like so many things in county government, the timing and the wording of the referendum are regulated by state law. If held, the referendum will occur just one day before the

Finance Committee begins reviewing the proposed 2010 budget, which will have been in preparation for months. This leaves the County Administrator and the department heads with the task of planning a 2010 budget in the coming months without knowing whether or not funding is available to maintain current county operations and service levels.

If county government had the freedom to make decisions about the referendum's timing and its language, both would be more clear and more timely. However, state law has requirements that we must follow, whether or not they serve the public well, and whether or not they cost more money than they should. To mediate this obstacle course, the Finance Committee has begun planning for the various contingencies that could occur. The Committee has:

- Instructed the County Administrator to prepare a 2010 budget with the assumption that there is no referendum. This will permit budget planning in the event that the County Board does not authorize a referendum. It also facilitates planning should the public vote against a referendum. It will be more politically feasible to add the referendum funding to the budget in the eleventh hour of budget planning than to take things out, as we learned in the 2009 budget preparation process.
- Forwarded a resolution to the County Board authorizing the Administrator to hire a broker to market Countryside Home if the referendum is not authorized or fails. This is necessary because without \$3.5 million additional funding from the referendum, the County will have to significantly reduce services and programs. This is the classic example of "living within your means." Without additional funding, the County can NOT maintain the current level of programs and services. Since Countryside Home's tax levy matches the structural deficit -- and since the County is not required to operate a nursing home -- it is a logical, albeit painful choice. Since selling the home could take many months, adequate time for arranging a sale must be provided or there will be a serious funding shortfall in 2011 that could be damaging to the County's finances.

To understand the magnitude of funding needed to balance the 2010 budget, it's important to note the cost of other services provided by county government that are not legally required. For 2009, the Fair Park requires \$328,276 in tax levy. The Fair Park is making progress towards the County Board's goal to obtain alternative funding to remove the Park from the tax levy by the 2012 budget. The UW-Extension Department gets \$326,476 in tax levy. Its staffing was reduced by two and a half positions in the 2009 budget. The Parks Department gets \$730,324 in tax levy. While some have suggested selling the parks or closing them down, the reality is that the department has land that must be maintained based on legal covenants with benefactors and other governmental and non-profit agencies from years ago. Already, the Parks Department budget was cut by 31.4 percent in the 2009 budget, primarily due to cuts in capital outlays and improvements.

Elimination of all three of these departments, which the public would likely NOT support, would save \$1.38 million annually. To find the other \$2.1 million, cuts would have to be made in departments that are required by state and federal law. Operational audits of all the major county departments over the last five years have led to restructuring, downsizing and operational efficiencies. The audits have shown that with these changes, staffing levels are comparable to

what is needed to administer these required services. Therefore, the Finance Committee believes it would be deleterious to public safety and the County's overall financial position to cut staffing in legally required programs; hence, their efforts to plan ahead for a referendum and its after effects.

Public Information/Listening Sessions – To help the public understand the financial challenges confronting county government, the Finance Committee on May 4 decided to conduct information/listening sessions with County Administrator Gary Petre across the County in the coming months. The Committee and Mr. Petre will hold four separate sessions that will run from 7 p.m. to 8:30 p.m. on May 28, June 30, July 23, and August 27. These Tuesday and Thursday night sessions will be held in different cities across the County with exact places and locations to be determined. Once the schedule is available, it will be publicized through local media, e-mail, bulletin boards, county web site, etc.

The goal of the sessions is to educate the public about the County's finances and listen to public input. The information portion will cover the County's 2010 budget situation, its five-year financial outlook and all the work the County Board has done in the past five years to prepare for hitting the revenue cap. During the listening portion, citizens will have the opportunity to ask questions and give input about their funding priorities.

This project is a response to the County Board's request during the 2009 budget debate to provide County Supervisors and the public with information about the County's financial status earlier than the October/November budget talks. It is also a response to the Board's support for educating the public about the County's financial situation so voters have adequate information to make decisions should the County Board vote to hold a September referendum to increase taxes \$3.5 million over the state-imposed revenue cap.

Strategic Planning Process – Another goal identified by the County Board after the grueling 2009 budget debate was the agreement to speed-up our already started strategic planning process.

At its April 29 meeting, the Administration and Rules Committee reviewed the process thus far. The group charged with coordinating the work of the Strategic Plan Steering Committee has identified a meeting schedule through August. County Supervisors and all department heads are welcome to attend the meetings. If you can't attend, you can contact any Steering Committee member who will be happy to update you, take your comments and share them with the Committee.

The Steering Committee is comprised of seven County Board Supervisors representing major committees and eight county department representatives, a project manager (County Administrator Gary Petre) and a project facilitator (UW Extension Agent Steve Grabow).

The supervisors are Sharon Schmeling (Administration/Rules), Pam Rogers (Finance), Don Reese (Solid Waste), Dick Jones (Human Services), Jim Braughler (Human Resources), Carol Knox (Infrastructure) and Steve Nass (Zoning). The department representatives are Carla Robinson (Courts), Earlene Ronk (Countryside), Dennis Heling (Economic Development), Bill Kern (Highway), Mark Watkins (Land/Water Conservation), Joe Nehmer (Parks), Paul Milbrath (Sheriff), and Gail Scott (Health).

The Administration and Rules Committee urged that the meetings be structured to allow maximum interchange and dialogue between Steering Committee members. They urged the group to identify ways to get citizen input on the County's future direction as soon as possible.

In addition, the A/R Committee requested that the Strategic Planning Committee update the County Board on its progress at the July County Board meeting. In the meantime, County Board members will be notified of the strategic planning meetings and are encouraged to participate. This process is vital as we navigate the future with fixed budgets.

Mr. Nass moved that the report be received, placed on file and printed in the minutes. Seconded and carried.

Mr. Nass presented Resolution No. 2009-17.

WHEREAS, the Governor's proposed biennial state budget, Assembly Bill 75, proposes to make the prevailing wage law applicable to any public works contract over \$2,000, and

WHEREAS, under current law the prevailing wage requirements only apply to multiple-trade public works projects over \$234,000 and single-trade public works projects over \$48,000, and

WHEREAS, reducing the threshold to \$2,000 will increase the cost of small public works projects previously exempted from the prevailing wage requirement in many communities, and

WHEREAS, the cost increase to pay prevailing wages on all public works projects over \$2,000 will force counties and other local governments to reduce the number and/or size of public works projects or raise taxes to meet the increased costs, which would further burden property taxpayers, and

WHEREAS, the Governor's proposed budget also for the first time proposes to make the prevailing wage law applicable to private projects that receive public financing, and

WHEREAS, the requirement to pay prevailing wages on all public works projects over \$2,000 will take away the competitive advantage that many smaller local contractors have on smaller public works projects over larger contractors from outside a local community, thus hurting the local economy in these communities while still increasing the costs of these projects, and

WHEREAS, the impact of these proposed changes to the prevailing wage law would likely cost Jefferson County more for public works projects over the next two years at a time when Jefferson County is operating under numerous financial constraints including State proposed levy limits and cuts in State funding, and

WHEREAS, the proposed changes to the prevailing wage law in the budget are non-fiscal policy items that should be addressed as separate legislation so that lawmakers can give more thoughtful consideration to changing the cost threshold for public works projects and clarifying statutory language to distinguish between routine maintenance and construction projects.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors opposes the changes to the prevailing wage law proposed in AB 75,

and urges the Legislature and the Governor to remove these items from the budget bill.

BE IT FURTHER RESOLVED that the County Clerk shall send a copy of this resolution to Governor Jim Doyle and State legislators representing Jefferson County.

Fiscal Note: Adoption of this resolution will not have a fiscal impact to the County, as it only formalizes the County's position on the prevailing wage portion of the Governor's proposed biennial state budget. The proposed change to the prevailing wage law would likely cost the County more for public works projects.

Mr. Nass moved that Resolution No. 2009-17 be adopted. Seconded and carried: Ayes 25, Noes 0, Absent 4 (Towers MacAskill, Kuhlman, Yachinich, Borland), Vacant 1.

Mr. Nass presented Resolution No. 2009-18.

WHEREAS, the US Congress has before it proposed bill S. 149 supporting weekend voting, and

WHEREAS, the State Legislature has before it a draft bill entitled "2009 Assembly Joint Resolution 2" containing weekend voting provisions, and

WHEREAS, S. 149 will, among other things, result in increased expense to Jefferson County, its townships, villages, and cities, and all other municipalities in the State of Wisconsin, and

WHEREAS, current absentee voting procedures have long met the objectives of federal and state election accessibility, and

WHEREAS, the Wisconsin County Clerk's Association has expressed opposition to the specific provisions set forth in S. 149 and 2009 Assembly Joint Resolution 2 as being costly and difficult for compliance.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby expresses its opposition to the weekend voting provisions set forth in bill S. 149 and draft 2009 Assembly Joint Resolution 2, and

BE IT FURTHER RESOLVED that the County Clerk forward a copy of this resolution to Jefferson County's state legislative representatives, Senators Herb Kohl and Russ Feingold.

Fiscal Note: This resolution has no fiscal impact, as it establishes the County's position on pending federal and state legislation. It is anticipated that passage of this pending legislation would increase costs to local units of government.

Mr. Nass moved that Resolution No. 2009-18 be adopted. Seconded and carried.

Ms. Knox read Resolution No. 2009-19.

WHEREAS, the Board adopted Resolution No. 2008-58 on October 14, 2008, which authorized participation in the Community Development Block Grant-Flood Recovery Small Business Program, and

WHEREAS, local communities contributed funds from their Community Development Block Grant Programs to assist the County in this program, and

WHEREAS, the Revolving Loan Fund Committee recommends the applica-

tions of Alsam, Inc. (Burger Corner, Jefferson), and Punzel Hardware, Inc. (Jefferson Ace Hardware) be approved, each in the amount of \$20,000, and

WHEREAS, approval of the use of the revolving loan fund for these loans will enhance the ability of local businesses to recover from losses resulting from the 2008 flood,

NOW, THEREFORE, BE IT RESOLVED that Alsam, Inc. and Punzel Hardware, Inc. are both authorized to receive revolving fund loans in the amount of \$20,000.

BE IT FURTHER RESOLVED that the Economic Development Director shall administer the loans.

Fiscal Note: The revolving loan fund has approximately \$150,000 from local sources available for this purpose. Should that amount be fully utilized, an additional \$150,000 is available from the State of Wisconsin Department of Commerce. At this time, it would appear that there will be a few more applications to consider. No county tax levy funds are used for these loans.

Ms. Knox moved that Resolution No. 2009-19 be adopted. Seconded and carried: Ayes 25, Noes 0, Absent 4 (Towers MacAskill, Kuhlman, Yachinich, Borland), Vacant 1.

Mr. Babcock read Resolution No. 2009-20.

WHEREAS, as part of the American Recovery and Reinvestment Act of 2009, funds have been made available for Justice Assistance Grants for varying purposes, and

WHEREAS, the Jefferson County Sheriff has submitted an application in the amount of \$40,431 for funds to purchase new portable radios to comply with upcoming FCC narrowband requirements and handheld digital recorders to increase efficiency through direct interface with existing software, and

WHEREAS, the application was available for public comment before the Law Enforcement Committee in conformance with the grant requirements,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Sheriff is authorized to accept such grant funds as may be made available under the Justice Assistance Grant Formula Program, and is further authorized to execute any and all documents necessary to comply with program requirements.

Fiscal Note: In the event the full grant is authorized, the sum of \$40,431 would be received by the County. This would be unbudgeted revenue, but it would be required to be used for the purposes set forth above, as stated in the grant application.

Mr. Babcock moved that Resolution No. 2009-20 be adopted. Seconded and carried: Ayes 25, Noes 0, Absent 4 (Towers MacAskill, Kuhlman, Yachinich, Borland), Vacant 1.

Mr. Babcock read Resolution No. 2009-21.

WHEREAS, Section 814.705, Wisconsin Statutes, authorizes the Jefferson County Board of Supervisors to establish civil process fees for service of papers and sheriff's sales of foreclosed real estate, and

WHEREAS, the Jefferson County Sheriff's Office requires pre-payment of

civil process fees prior to any services being started, and

WHEREAS, the civil process fees were revised in Resolution No. 2009-14 on April 21, 2009, eliminating the fee for serving an additional paper at the same address, and

WHEREAS, it may take several attempts to serve papers to someone when one person is home and the additional person to be served at the same address is not home, as the law for substitute service states that it cannot be accomplished until three attempts have been made to serve papers,

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the civil process fee for serving an additional paper at the same address shall be \$40.00.

Fiscal Note: This fee will generate an estimated \$5,000 in annual revenue.

Mr. Babcock moved that Resolution No. 2009-21 be adopted. Seconded and carried: Ayes 24, Noes 1 (Zentner), Absent 4 (Towers MacAskill, Kuhlman, Yachinich, Borland), Vacant 1.

Ms. Kramer read Resolution No. 2009-22.

WHEREAS, Resolution No. 2008-90 adopted February 10, 2009, authorized contracting with Westbrook Engineering for the purpose of preparing bid documents for the snowmobile bridge across the Crawfish River for the purpose of eliminating hazards from highway traffic to snowmobilers, bicyclists and pedestrians that occur when they cross the river on the current Highway 19 bridge, and

WHEREAS, bids were received in the following amounts:

Radtke Contractors, Inc. Winneconne, Wisconsin	\$361,995.00
Janke General Contractors, Inc. Athens, Wisconsin	\$417,000.00
Edward Kraemer & Sons, Inc. Plain, Wisconsin	\$420,500.00
Ruzic Construction Company, Inc. Neillsville, Wisconsin	\$466,737.94

AND, WHEREAS, the County may save sales tax in the amount of 5.5% which would otherwise be due on the amount of up to \$229,400 for the prefabricated bridge by purchasing said bridge directly from Wheeler Manufacturing, and

WHEREAS, Westbrook Engineering and the Parks Committee recommend awarding the bid to Radtke Contractors, Inc. and Wheeler Manufacturing in the total amount of \$361,995 plus \$42 per foot for steel pilings in excess of the amount set forth in the bid documents,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to contract with Radtke Contractors, Inc. and Wheeler Manufacturing in the total amount of \$361,995 for the bridge fabrication and installation.

Fiscal Note: DNR grant money, Federal Recreational and Trails Act grants and \$45,000 from the Hubbleton Snowmobile Club will be used to fund this project. No county tax levy dollars are utilized. Grants have been submitted to fund the

\$45,000 currently offered by the Hubbleton Snowmobile Club, and should those grants be approved, the Hubbleton Club's donation will not be needed and may be refunded.

Mr. Borland present.

Ms. Kramer moved that Resolution No. 2009-22 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 3 (Towers MacAskill, Kuhlman, Yachinich), Vacant 1.

Ms. Rogers read Resolution No. 2009-23.

WHEREAS, the County's financial projections show a structural deficit (the difference between revenues and expenses) of approximately \$3 million for budget year 2010, with that amount increasing over the next several years in the absence of significant changes in revenues or programs, and

WHEREAS, statutory levy limits prevent eliminating the structural deficit by increased tax revenue, unless such an increase is approved first by the County Board and then ratified by the public at a referendum, and

WHEREAS, the structural deficit requires a permanent solution, and not just a onetime reduction in expenses or increase in revenues for 2010, and

WHEREAS, the County Board has determined that, in the event a resolution is adopted by the County Board in July to hold a referendum to ratify an increased tax levy sufficient to fund the structural deficit, the referendum would be held on September 15, 2009, and

WHEREAS, the Finance Committee will receive the County Administrator's budget draft and begin its review of said draft budget on September 16, 2009, and

WHEREAS, the Finance Committee seeks the Board's direction concerning budget alternatives, based on the outcome of the potential referendum, and

WHEREAS, in the event the Board or referendum does not approve taxing in an amount sufficient to fund Countryside Home, the Finance Committee recommends that the structural deficit for 2010 and years thereafter be primarily addressed by elimination of the levy for Countryside Home, necessitating its sale.

NOW, THEREFORE, BE IT RESOLVED that in the event the County Board does not adopt a resolution at its July meeting indicating its intent to raise taxes to fund Countryside Home and petition for a referendum to approve said tax increase, or, in the alternative, such referendum is authorized but fails, the County Administrator is authorized and directed to employ a broker for the sale of Countryside Home, the terms of which brokerage contract shall be approved by the Finance Committee.

Fiscal Note: In the event no additional tax funds are approved and the sale is authorized, the structural deficit for 2010 will be funded by use of the County's general fund balance. It will allow operation of Countryside Home and the County's mandated services for a period of time in 2010 as may be necessary to sell the facility. Thereafter, it is anticipated that the sale proceeds could be used to retire the debt (currently \$3 million) and repay the fund balance as necessary to restore it to appropriate amounts for cash flow purposes.

If exceeding the levy cap is not approved and the Board does not authorize sale of Countryside, the Finance Committee anticipates that addressing the structural deficit will require layoff of about 50 county employees across various county departments during 2010 and potentially 2011. The Finance Committee believes this course of action would significantly impair various departments' abilities to provide public services.

Ms. Rogers moved that Resolution No. 2009-23 be adopted. Seconded.

Mr. Burow moved to reschedule the County Board meeting from September 8 to September 16, 2009, to consider this item after any potential referendum. Seconded and tabled.

Mr. Burow moved to reschedule the County Board meeting from September 8 to September 17, 2009. Seconded and failed: Ayes 9, Noes 17 (Braugher, Morris, Seefeldt, Zastrow, Reese, Rogers, Nass, Molinaro, Knox, Schmeling, Kramer, Kannard, Christensen, Borland, Nelson, Babcock, Mode), Absent 3 (Towers MacAskill, Kuhlman, Yachinich), Vacant 1.

Resolution No. 2009-23 was adopted: Ayes 21, Noes 5 (Zastrow, Reese, Burow, Kannard, Zentner), Absent 3 (Towers MacAskill, Kuhlman, Yachinich), Vacant 1.

Board recessed at 9:00 p.m. Board reconvened at 9:06 p.m.

Ms. Rogers read Resolution No. 2009-24.

WHEREAS, Wisconsin Statute 66.0603 regulates the investments that Jefferson County can invest surplus funds in, and

WHEREAS, Jefferson County's investment policy as amended under Resolution 2007-61 is more restrictive than the Wisconsin statutes regarding allowed investments, and

WHEREAS, in the current recessionary environment it would be advantageous to allow the County's Investment Officer more investment choices in order to increase investment earnings,

NOW, THEREFORE, BE IT RESOLVED that the "Investment Related Risk" of the County's Investment Policy be revised as follows:

3. Credit risk

- a. Definition: Risk that an issuer ~~of~~ or other counterparty to an investment will not fulfill its obligation to the County.
- b. Related policy: Investments shall be as permitted by Wisconsin Statute §66.0603. made through only the following:
 - i. ~~US Government securities (rating of AAA)~~
 - ii. ~~US Government backed securities (rating of AAA)~~
 - iii. ~~US Government Agencies that are implicitly backed by the US Government (rating of AAA)~~
 - iv. ~~Wisconsin Local Government Investment Pool~~
 - v. ~~Commercial paper with companies rated AAA~~
- c. In the event a corporate security purchased under the authority of Wisconsin Statute §66.0603(1m)(4) subsequently drops below highest or second highest rating categories as defined by a nationally recognized rating agency, the Investment Officer shall not purchase any additional

securities issued by that corporation until such time as their rating returns to the highest or second highest rating.

Fiscal Note: Any increased investment revenue cannot be reasonably determined at this time due to the current investment environment.

Ms. Rogers moved that Resolution No. 2009-24 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 3 (Towers MacAskill, Kuhlman, Yachinich), Vacant 1.

Mr. Borland read Resolution No. 2009-25.

WHEREAS, the Parks Committee received bids for installation of a rain garden in the Lower Rock Lake parking lot, and

WHEREAS, the Town of Lake Mills had offered to fund said project up to \$19,500, and

WHEREAS, seven bids for the project were received with the lowest being \$30,000, and

WHEREAS, as no funds other than the Town's \$19,500 are available to complete the project at this time, the Parks Committee recommends rejection of all bids, and

WHEREAS, in the event the County is able to perform this work with its own forces, the Town of Lake Mills has indicated it would fund the project to the extent of its previous \$19,500 offer,

NOW, THEREFORE, BE IT RESOLVED that all bids received for the Lower Rock Lake parking lot rain garden be and are hereby rejected.

BE IT FURTHER RESOLVED that the Parks Department is authorized to accept a contribution of \$19,500 from the Town of Lake Mills towards completion of this project if the Parks Department can arrange through its forces or use of Highway Department employees and equipment for the project to be completed for that amount, including the plants necessary to make the rain garden functional.

Fiscal Note: No specific county funds would be used to complete the project other than those allocated to staff time which would be used for this purpose.

Mr. Borland moved that Resolution No. 2009-25 be adopted. Seconded and carried: Ayes 25, Noes 1 (Zentner), Absent 3 (Towers MacAskill, Kuhlman, Yachinich), Vacant 1.

Mr. Reese read Resolution No. 2009-26.

WHEREAS, proposals were solicited for solid waste collection services, which proposals offered the potential to participate in a marketing partnership with the Jefferson County Fair Park, and

WHEREAS, proposals were received from three businesses providing this service in Jefferson County, John's Disposal, Veolia Environmental Services and Sherman Disposal with results as follows:

	John's Disposal	Veolia Environmental	Sherman Disposal
Annual collection cost (all departments)	\$18,984	\$18,984	\$21,276

County Fair week	\$ 1,630	\$ 600	\$ 2,300
Sponsorship (paid to Fair Park)	<u>(None)</u>	<u>\$ (2,016)</u>	<u>\$ (1,500)</u>
Net total annual cost	\$20,614	\$17,568	\$22,076

AND, WHEREAS, the Solid Waste & Air Quality Committee recommends contracting with Veolia Environmental Services for a three year term using the base quote above, which will increase 3% in years two and three and include any increase in taxes or tipping fees, and

WHEREAS, the Fair Park Committee also recommends entering into the contract because of its marketing partnership component, and the net effect on county finances,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a three year contract with Veolia Environmental Services on the terms set forth above.

Fiscal Note: The current price for services from John's Disposal is \$1,582 per month, which was used as a base and which information was provided to the other companies. The net cost to the County is less using Veolia.

Mr. Reese moved that Resolution No. 2009-26 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 3 (Towers MacAskill, Kuhlman, Yachinich), Vacant 1.

Gary R. Petre, County Administrator, read the following appointments:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request your confirmation of the following individual as a member of the designated board or commission:

Countryside Board of Trustees

Ron Buchanan, Watertown, Wisconsin, to fill an unexpired term ending January 2011.

Board of Health

Anna Hutchings, Cambridge, Wisconsin, for three year term ending May 2011.

Ms. Schmeling moved that all appointments noted above be confirmed. Seconded and carried.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 9:19 p.m.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, JUNE 9, 2009, 7:00 P.M.**

Ms. Sharon Schmeling presiding.

Ms. Carol Ward Knox led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll, all members being present except Mr. David, Ms. Towers MacAskill, Mr. Buchanan, Mr. Reese and Ms. Nelson.

District 1Richard C. Jones	District 2Vic Imrie, Jr.
District 3Greg David	District 4Gail Towers MacAskill
District 5 Jim Braughler	District 6Ron Buchanan
District 7Dwayne C. Morris	District 8Rick L. Kuhlman
District 9 Scott Seefeldt	District 10Lloyd Zastrow
District 11Donald Reese	District 12Mike Burow
District 13Vacant	District 14Pamela Rogers
District 15Steven J. Nass	District 16John Molinaro
District 17Carol Ward Knox	District 18Sharon L. Schmeling
District 19Amy Kramer	District 20John C. Kannard
District 21Robert G. Yachinich	District 22Blane Poulson
District 23George Jaeckel	District 24Gregory M. Torres
District 25Walt Christensen	District 26Carlton Zentner
District 27Glen D. Borland	District 28Julie J. Nelson
District 29Paul Babcock	District 30Jim Mode

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved.

Mr. Nass moved that the minutes of the May 12, 2009, meeting be approved as corrected. Seconded and carried.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
JUNE 1, 2009**

Available Cash on Hand		
May 1, 2009	\$ 143,630.09	
May Receipts	<u>5,706,424.97</u>	
Total Cash		\$ 5,850,055.06
Disbursements		
General - May 2009	\$4,176,490.30	
Payroll - May 2009	<u>1,523,780.54</u>	
Total Disbursements		<u>5,700,270.84</u>
Total Available Cash		\$ 149,784.22
Cash on Hand (in banks) June 1, 2009	\$ 512,220.93	
Less Outstanding Checks	<u>362,436.71</u>	
Total Available Cash		\$ 149,784.22
AIM Government & Agency Portfolio		3,985,900.26
Local Govt. Invest. Pool - General		20,282,785.45
Institutional Capital Management		11,914,270.42

Local Government Investment Pool - Clerk of Courts	160,096.89
Local Government Investment Pool – Farmland Preservation	260,722.15
Local Government Investment Pool - Parks/Liddle Fund	<u>180,314.67</u>
	\$36,784,089.84
2009 Interest - Super N.O.W. Acct.	\$ 1,123.94
2009 Interest - L.G.I.P. - General Funds	64,883.73
2009 Interest - ICM	167,291.76
2009 Interest - AIM	7,048.03
2009 Interest - L.G.I.P. - Parks/Carol Liddle Fund	565.26
2009 Interest – L.G.I.P. – Farmland Preservation	722.15
2009 Interest - L.G.I.P. - Clerk of Courts	<u>497.49</u>
Total 2009 Interest	\$ 242,132.36

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

County Clerk Barbara A. Frank read the following communications:

1. Letter dated May 18, 2009, from Duane Scott, Jefferson County Sheriff’s Office Administrative Captain, regarding the annual sheriff’s sale of used, found, stolen and abandoned items held on May 9, 2009, which resulted in total sales of \$836.00, which included Wisconsin sales tax of \$44.33.

2. Notice of Public Hearing from the Planning & Zoning Committee for a public hearing to be held on June 18, 2009, at 7:00 p.m. in Room 205, Jefferson County Courthouse, Jefferson, Wisconsin.

County Board Chair Schmeling read a communication dated June 4, 2009, from Supervisor Rick Kuhlman’s family in gratitude for the County’s support following the death of Terri Kuhlman and the tree to be planted at Dorothy Carnes Park in Terri’s memory.

The communications and notice were received and placed on file.

The floor was opened for public comment. Ann Jenswold, President of Local 655 (Highway), spoke regarding the economic stress on Jefferson County. Veterans Service Officer Yvonne Duesterhoeft addressed the need for volunteer drivers for veterans’ medical appointments.

Mr. David present.

Dave Wagner and Dawn Gunderson-Schiel of Ehlers & Associates presented the Five-Year Financial Management Plan.

Mr. Poulson absent.

Gail Scott, Director/Health Officer; Kathi Cauley, Human Services Director; Cindy Rushbrook, Workforce Development Director; Kris Feggestad standing in for Delinquency Prevention Council Director Monica Wagner; Amy O’Neil, People Against Domestic & Sexual Abuse (PADA) Executive Director; and Earlene Ronk, Countryside Administrator, presented their department’s/council’s annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(12).

Mr. Nass read the following report:

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY**

BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on October 16, 2008, and May 21, 2009, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3401A-09, 3402A-09, 3364A-08,
3404A-09 and 3405A-09

DATED THIS FIRST DAY OF JUNE 2009
Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS,
3366A-08, 3394A-09, 3398A-09 AND 3400A-09, IS MAY 16, 2009.

Mr. Nass moved that the report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2009-07.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3364A-08 was referred to the Jefferson County Planning and Zoning Committee for public hearing on October 16, 2008, and Petitions 3401A-09, 3402A-09, 3404A-09 and 3405A-09 were referred for public hearing on May 21, 2009, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-2, AGRIBUSINESS

Rezone approximately 0.4 acre of PIN 022-0613-3413-000 (40 acres) for a country store at N2795 Ebbert Lane, Town of Oakland. (3401A-09 – Donald & Susan Ebbert)

Rezone approximately 4.27 acres of PIN 008-0715-2421-000 (18.902 acres) at N6098 South Farmington Road in the Town of Farmington. (3402A-09 – Chris Griswold)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Create an approximate 1-acre building site on Mansfield Road near N5679 CTH Q, Town of Aztalan from PIN 002-0714-2921-000 (18.21 acres). This prime ag land lot utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval for the new lot, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot. (3364A-08 – Deborah Beth)

Rezone approximately 1 acre on Curtis Mill Road to create a new building site from PIN 016-0614-3532-000 (15.839 acres). The property is in prime agricul-

tural soils in the Town of Koshkonong. Rezoning is conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review by the City of Fort Atkinson if necessary. (3404A-09 – James McHale/Delores Smith property)

FROM AGRICULTURAL A-1 TO N, NATURAL RESOURCES

Rezone approximately 16.93 acres of PIN 022-0613-2831-000 (36.5 acres) to allow its transfer to an adjoining property owner. The site is near N3155 CTH A in the Town of Oakland. (3405A-09 – Cheryl Eikland)

Mr. Nass moved that Ordinance No. 2009-07 be adopted. Seconded and carried with Mr. Kannard abstaining due to possible conflict of interest.

Mr. Nass presented Resolution No. 2009-27.

WHEREAS, Jefferson County has been involved in zoning and planning efforts to preserve prime agricultural land since the mid 1970's, and

WHEREAS, Jefferson County's farmers have reaped substantial benefits from the Farmland Preservation Tax Credit since its adoption in 1977, and

WHEREAS, Jefferson County has created a Farmland Conservation Easement Commission for the purpose of preserving farmland by obtaining agricultural conservation easements, and

WHEREAS, a portion of the current Budget Bill seeks to establish a state funding mechanism for the purchase of agricultural conservation easements, which is consistent with policies adopted by the Jefferson County Board in the past, including its Development Plan, Zoning Ordinance and Conservation Easement Program, and

WHEREAS, the proposed budget language unfortunately requires counties to develop a new Farmland Preservation Plan at a potential expense in Jefferson County of \$25,000 - \$50,000; establishes zoning conversion fees that may be as much as \$1,000 per acre for landowners; and, makes numerous other changes to existing programs that are detailed and confusing, and

WHEREAS, the budget proposals set forth above were created in a very short time without the opportunity for significant public comment or the involvement of many professionals and administrators who have been active in the Farmland Preservation Program at local levels over the past thirty years,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors opposes the inclusion of Farmland Preservation Program regulatory policies in the current budget and requests these policies be removed from the Budget Bill and be considered as separate legislation in order to provide the opportunity for local governments and the public to be involved in efforts to revise a program that has been an important part of saving agricultural land.

BE IT FURTHER RESOLVED that the County Clerk shall forward a copy of this resolution to the Governor, the Assembly and Senate Majority Leaders, and all Jefferson County legislative representatives.

Fiscal Note: No fiscal impact.

Mr. Nass moved that Resolution No. 2009-27 be adopted. Seconded and carried.

Mr. Nass presented the County Board Chairman's Report.

County Board Chairman's Report
Sharon L. Schmeling
June 2009

The following report provides updates on the activities of the Jefferson County Board, its chairman, its committees, and key issues confronting the County. If you have any questions about the following information, or would like an update about a project or issue not mentioned here, do not hesitate to contact me by phone (920) 674-8607 or e-mail (sharons@co.jefferson.wi.us) with your questions or suggestions.

The economy's impact on county programs – The April unemployment rate for Jefferson County was 9.2 percent. It was only 4 percent in April 2008. This 5 percent increase in joblessness has resulted in more applications for economic support at Jefferson County Human Services. The department reports 4,915 new cases. Many of those applying for economic support are from families who have no history of using a government support program. Human Services staff also reports an increase in domestic abuse incidents, which often requires intervention to protect children, among other services.

Services to these needy county residents are funded through the Human Services Department's \$18 million annual budget. Of that, 60 percent comes from state and federal funding and 40 percent from local property taxes. While the demand for these government services is increasing, the funding is decreasing. The Governor's proposed 2009-2011 state budget calls for cuts in human service program funding that will create a \$285,931 shortfall in the department's budget for 2010 and \$301,580 gap for 2011. These numbers will be adjusted as the state budget is finalized. The state tax levy cap prevents the County from levying enough property taxes to fill these holes. Therefore, unless state funding is restored, there will be cuts in the services provided to Jefferson County residents, or reductions elsewhere to fund these services, if the County Board makes it a priority.

Proposed State 2009-2011 Budget – In an effort to communicate the serious impact of state funding cuts on Jefferson County residents, the Human Services Board, County Administrator and County Board Chairman met with state lawmakers on April 30. State Rep. Steve Nass said the state is struggling under a \$6.6 billion deficit, with as much as \$1.6 billion being carried over from the 2007-2009 state budget. The recession created the rest of the shortfall. He said the state's operating deficit has existed since 1997 and there is no state rainy day fund to buffer these hard times. Rep. Nass said he will put a priority on programs that serve the neediest citizens. State Rep. Jorgensen said he would share Jefferson County's concerns with his Assembly colleagues, who are in the majority and will have significant control over the final budget.

Economic development through increased railroads – The Jefferson County Economic Development Consortium (JCEDC) is charged with growing the Jefferson County economy so we can expand our tax base and create, maintain and sustain local jobs.

I was invited to attend a meeting with JCEDC in Waterloo on May 1 to learn about the impact of high speed and commuter rail on Jefferson County. Supervisors David, Imrie, Jones, Nass and Seefeldt also attended. The meeting was hosted by the Waterloo Community Development Authority to provide information about the potential use of federal stimulus money to rebuild tracks through Jefferson County to bring improved rail passenger services to Wisconsin residents.

The Governor supports a plan to improve rail service between Milwaukee and Madison. The vision is to have a train that goes 150-220 miles per hour between the two cities. Gov. Doyle has the support of leaders in Madison and Milwaukee. Watertown Mayor Ron Krueger is also supportive. City of Waterloo officials are trying to understand the impact on their city, which will be physically bisected by the rail line but will not initially have a train stop or station. This would bring all the disadvantages of rail – noise, dust, rail crossings on roads, fast trains whipping through the city – and none of the advantages – a train to board. Trek Bicycle is very supportive of the plan and sees it as a great growth opportunity for their business, and would advocate over time for a future train stop.

If the state's application for stimulus money is successful, Wisconsin Department of Transportation officials reported at the meeting that an agreement to receive the money could be executed by late 2009, with the work starting on the tracks in early 2010. Stay tuned.

Chairman's Activities – The Historic Site Preservation Commission asked me to do a welcome address at the Hoard Historical Museum for the first ever Jefferson County History Days April 17, sponsored by our new Historical Site Preservation Commission. There was an excellent turnout, with nearly 60 people from across the County, including three people from the Green Bay area interested in our guest speakers. The Commission, under the leadership of Supervisor John Molinaro, was formed just one year ago. It has accomplished an amazing amount of work in a short time, with virtually no budget.

As required by state statutes, on April 22 I attended the Waukesha County Technical College Appointment Committee to appoint three members to the WCTC Board of Trustees. Later that day, I attended the Madison Area Technical College Appointment Committee to appoint three members to the MATC board. In both cases, there were ample candidates to fill the volunteer positions. At both meetings, the county board chairmen urged the nominees to work harder at controlling spending because the technical colleges have routinely levied five and six percent annual property tax increases, which taxpayers have found burdensome. The nominees don't have to stand for election so the only scrutiny they get is from the appointment committee. Perhaps that's why it's easier to find candidates for those jobs than it is for county board seats!

On behalf of the Board, on April 24 I welcomed over 80 young people from 8 high schools across the County to Youth Government Day sponsored by the American Legion. During the presentation, I gave students an overview of the County Board's responsibilities, urged them to register to vote and consider working in county government some day. They seemed surprised to learn that the annual county property tax levy for providing a jail, roads, courts, health and human services, and all other county services is equal to just one year's salary for Tiger Woods. County Department heads did a great job providing the stu-

dents with a tour of the courthouse, jail and county highway trucks, police dogs and SWAT team equipment. The effort was coordinated by County Administrator Gary Petre and UW Extension Youth Agent Gail Roberts, who have done an excellent job keeping this annual event fresh and interesting for our young people.

The Jefferson County Economic Development Consortium (JCEDC) asked me to give an introduction at its Economic Vision and Positioning Framework Initiative in Johnson Creek April 29. Turn-out was good, with 83 people from across the County providing input on the County's plan for economic development. The plan builds on the County's existing geographic and human assets with input and direction from all of the cities and many other communities, including a wide range of communities of interest throughout Jefferson County. Once completed, it will provide a roadmap for how we can work with municipalities and businesses to grow our local economy.

On May 4 and 5, I gave a presentation to the JCEDC's Disaster Preparedness Workshop aimed at helping businesses maintain operations in time of disaster. I shared with them the County Board's leadership in improving our disaster response capability over the last five years. I discussed how making such investments affected us as the County's third largest employer, and our ability to function during the 500 year flood in 2008. As you know, dozens of county businesses were affected by the Great Flood. Many of them lost money, employees and some even closed permanently. The goal of these workshops is to help businesses plan ahead to mitigate such impacts the next time disaster strikes. Thirteen businesses from Jefferson and Fort Atkinson attended the workshops and several more have expressed interest in future training, including bringing the workshops to Watertown to make them more convenient for businesses there.

Mr. Nass moved that the report be received, placed on file and printed in the minutes. Seconded and carried.

Mr. Nass read Resolution No. 2009-28.

WHEREAS, state statutes currently provide that interest is payable to the county at the rate of one percent per month on delinquent taxes, and

WHEREAS, 2009 Assembly Bill 149 proposes to reduce the interest rate on delinquent taxes to 0.5 percent from its effective date until December 31, 2010, and

WHEREAS, based on prior years' collection of interest on delinquent taxes, such a reduction in the interest rate could result in a loss of as much as \$360,000 between July 1, 2009, and December 31, 2010, and

WHEREAS, such a temporary reduction in the interest rate on delinquent property taxes is not a solution that will result in long term relief to taxpayers, but merely shifts the burden from delinquent taxpayers to those who are current in an amount equal to the interest reduction,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby opposes the delinquent property tax interest rate reduction set forth in 2009 Assembly Bill 149.

BE IT FURTHER RESOLVED that the Clerk shall forward a copy of this resolution to Governor Doyle and Jefferson County's representatives in the

Wisconsin Assembly and Senate.

Fiscal Note: No fiscal impact.

Mr. Nass moved that Resolution No. 2009-28 be adopted. Seconded and carried.

Mr. Zastrow presented Ordinance No. 2009-08.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0450, Leave of Absence Without Pay, of the Personnel Ordinance is amended to address the ability to take unpaid leave of absences and rename sections B - F.

HR0450 LEAVE OF ABSENCE WITHOUT PAY.

A. Department heads may grant leave of absence to an employee for a period not to exceed 4 calendar months. Unpaid leaves may be granted in increments of 4 or 8-hours and shall be limited to five (5) days or 40 hours in a calendar year. Additional unpaid leave may be granted in smaller increments only after all applicable accrued time has been used, unless otherwise provided under State or Federal Regulations. Approval of any voluntary unpaid leave of absence shall be at the sole discretion of the department head subject to the provisions of this policy. Department heads shall ensure that an approved voluntary unpaid leave of absence will not result in overtime work for the employee upon return from leave or overtime work for remaining staff during leave. When considering departmental staffing requirements, department heads shall give preference to employee vacation requests before considering employee requests for voluntary unpaid leave of absence. If a holiday occurs during a voluntary leave without pay, the employee will receive holiday pay if eligible. Once the employee has requested the time off and it has been approved by the Department Head, the leave cannot be rescinded by the employee unless required by law. The department head may rescind the approved time off if necessitated by business need. Once the leave has been taken, there can be no rescission or retroactive substitution of accrued time. Department heads shall file the appropriate form . . .

B. Salaries for exempt employees electing unpaid leave, or placed on a furlough, shall be reduced in accordance with the provision of 29CFR541.710, Employees of Public Agencies.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Mr. Zastrow moved that Ordinance No. 2009-08 be adopted. Seconded and carried.

Mr. Zastrow read Resolution No. 2009-29.

WHEREAS, Personnel Ordinance HR0210, Amendment and Maintenance of the Classification Plan, states that "reclassifications, grade reassignments or job

title changes shall be effective January 1 of the succeeding year, unless otherwise recommended and approved by the Board of Supervisors, and

WHEREAS, the 2009 Adopted Budget reflects the elimination of the Director position effective May 1, 2009, due to the retirement of the incumbent, at which time the Child Support Supervisor position will assume most administrative responsibilities that were previously assigned to the Director, and the Child Support Supervisor position will then be evaluated for proper classification as a department head, and

WHEREAS, the Human Resources Committee recommends the results of the reclassification be implemented retroactive to May 2, 2009, corresponding to the date of retirement of the former Director, thereby reclassifying the Child Support Supervisor position (Non union, Grade 8) to Child Support Director position (Non union, Grade 14).

NOW, THEREFORE, BE IT RESOLVED that the 2009 County Budget setting forth position allocations in the Child Support Agency be and is hereby amended to reflect the above change, to become effective upon passage of this resolution and Board confirmation of the County Administrator's appointee.

Fiscal Note: It was anticipated that the reclassification would result in a grade change at the time of the preparation of the 2009 budget, and an additional \$12,266.14 was included in the 2009 adopted budget to cover anticipated additional wages and benefits for this position's change for the remainder of 2009. This position is 2/3 funded from revenues, resulting in a net effect of \$4,048 in tax-levy for this position; however, the additional changes that necessitated this position (the elimination of the full-time Director/Attorney position and creation of a non-benefited Assistant Corporation Counsel position) results in an overall tax-levy savings of \$22,411. No additional funds are required to implement this change effective May 2, 2009. As a budget amendment, 20 affirmative votes are required for passage.

Mr. Zastrow moved that Resolution No. 2009-29 be adopted. Seconded and carried: Ayes 24, Noes 0, Absent 5 (Towers MacAskill, Buchanan, Reese, Poulson, Nelson), Vacant 1.

Mr. Borland read Resolution No. 2009-30.

WHEREAS, parks and recreation activities enhance the physical health and mental well-being of individuals, work forces, and communities, and

WHEREAS, parks and recreation opportunities and open space enhance the desirability of communities as locations for business, industry and residential housing, and

WHEREAS, parks and recreation stimulate tourism revenues and the economic development of communities, and

WHEREAS, parks and open space are vital to the appearance and livability of communities, protect our air and water, and balance our ecosystem, and

WHEREAS, it is the right of everyone regardless of age, race, color, religion, gender, national origin or ability to participate in parks and recreation programs and activities and enjoy parks and open space.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board join with its citizens and the citizens of other communities throughout this state

in recognizing that parks and recreation services are essential to the quality of life not only in July during “July Is Parks and Recreation Month,” but all throughout the year as well.

Fiscal Note: No fiscal impact.

Mr. Borland moved that Resolution No. 2009-30 be adopted. Seconded and carried.

County Administrator Gary Petre read the following appointment:

a. Historic Site Preservation Commission

By virtue of the authority vested in me by Ordinance No. 2007-48, I do hereby appoint and request the County Board’s confirmation of Larry Cole, Waterloo, Wisconsin, as a member of the Historic Site Preservation Commission for a three year term ending April 1, 2012.

Mr. Kuhlman moved that the appointment be confirmed. Seconded and carried.

b. Child Support Director

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I do hereby appoint Stacey Schuck to serve as Jefferson County’s Child Support Director, effective May 2, 2009. I respectfully request confirmation of this appointment.

Mr. Kuhlman moved that the appointment be confirmed. Seconded and carried.

There being no further business, Mr. Molinaro moved that the Board adjourn. Seconded and carried at 9:05 p.m.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, JULY 14, 2009, 7:00 P.M.**

Ms. Sharon Schmeling presiding.

Mr. Poulson led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll, all members being present except Mr. Burow, Mr. Borland and Ms. Nelson.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3	Greg David	District 4	Vacant
District 5	Jim Braugher	District 6	Ron Buchanan
District 7	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9	Scott Seefeldt	District 10	Lloyd Zastrow
District 11	Donald Reese	District 12	Mike Burow
District 13	Vacant	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16	John Molinaro
District 17	Carol Ward Knox	District 18	Sharon L. Schmeling
District 19	Amy Kramer	District 20	John C. Kannard
District 21	Robert G. Yachinich	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26	Carlton Zentner
District 27	Glen D. Borland	District 28	Julie J. Nelson
District 29	Paul Babcock	District 30	Jim Mode

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved with a revised Item 11e (resolution – adopt county levy and direct special election for referendum) and 17a-c (appointments by County Administrator).

Mr. Nass moved that the minutes of the June 9, 2009, meeting be approved as corrected. Seconded and carried.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
JULY 1, 2009**

Available Cash on Hand		
June 1, 2009	\$	149,784.22
June Receipts		<u>7,639,244.43</u>
Total Cash		\$ 7,789,028.65
Disbursements		
General - June 2009	\$4,527,239.41	
Payroll - June 2009	<u>1,523,475.05</u>	
Total Disbursements		<u>6,050,714.46</u>
Total Available Cash		\$ 1,738,314.19
Cash on Hand (in banks) July 1, 2009	\$2,114,128.91	
Less Outstanding Checks	<u>375,814.72</u>	
Total Available Cash		\$ 1,738,314.19
AIM Government & Agency Portfolio		3,986,617.06
Local Government Investment Pool - General		20,784,097.50

Institutional Capital Management	11,920,830.45
Local Government Investment Pool - Clerk of Courts	160,147.94
Local Government Investment Pool – Farmland Preservation	260,805.29
Local Government Investment Pool - Parks/Liddle	<u>180,372.17</u>
	\$37,292,870.41
2009 Interest - Super N.O.W. Acct.	\$ 1,294.18
2009 Interest - L.G.I.P. - General Funds	71,474.61
2009 Interest - ICM	185,873.46
2009 Interest - AIM	7,764.83
2009 Interest - L.G.I.P. - Parks/Carol Liddle Fund	622.76
2009 Interest – L.G.I.P. – Farmland Preservation	805.29
2009 Interest - L.G.I.P. - Clerk of Courts	<u>548.54</u>
Total 2009 Interest	\$ 268,383.67

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

County Clerk Barbara A. Frank presented the following communications:

1. In support of the Wisconsin Glacial Heritage Area, the following communications were received: resolutions from the City of Watertown, City of Fort Atkinson, City of Waterloo and City of Jefferson; letters and e-mails from Town of Lake Mills Chair James Heinz; Nancy Hylbert; Lisa Conley, Rock River Coalition President; Diane Herman, Town & Country Resource Conservation President; Steve Lewis; Margaret Burlingham; Milt Strauss, Rock Lake Improvement President; Elizabeth Zimmerman.; Paul Higdon; Barbara Unger; Karen Cahill; Stanley Smoniewski, Joint Rock Lake Committee Secretary; Caleb Pourchot; Trudy Carlson; Roger Packard; Therese Traut; Doris Rusch; and Carl Glassford.

2. Notice of a public forum on farmland preservation initiative for Jefferson County – a purchase of agricultural conservation easements (PACE) program, presented by the Jefferson County Farmland Conservation Easement Commission to take place on August 31 at the Young Community Room, Palmyra-Eagle High School; on September 14 at the Activity Center, Jefferson County Fair Park; and on September 21 at the Waterloo Town Hall. All presentations will begin at 7 p.m.

3. Letter dated June 9, 2009, from the Wisconsin Department of Commerce awarding Jefferson County a grant of up to \$4,000,000 to assist with flood recovery efforts from the 2009 flood.

4. Letter dated July 1, 2009, from County Board Chair Sharon Schmeling to Dennis Heling, Jefferson County Economic Development Director, designating Dennis Heling to represent Jefferson County as a member of the TIF Joint Review Board for the Village of Johnson Creek Tax Incremental District No. 2 and 3.

5. Memorandum dated July 9, 2009, from Highway Commissioner William T. Kern on approval of the Federal Stimulus Project for pulverizing and resurfacing County Trunk Highway F between US 18 and County Trunk Highway B.

6. Letter received June 17, 2009, from Gail Towers MacAskill submitting her resignation as District 4 Supervisor for the Jefferson County Board effective immediately.

7. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on July 16, 2009, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson.

The communications and notice were received and placed on file.

County Administrator Petre presented the following commendations to recent retirees: Susan J. Brown, 11 years and 2 months of service, Elaine E. Richmond, 21 years and 1 month of service; Ann M. Lynch, 21 years of service; Daniel F. Gebauer, 26 years and 8 months of service; and Thomas F. Schleitwiler, 31 years and 9 months of service. Supervisor Mode made a presentation from the Wisconsin Counties Human Services Association to Mr. Schleitwiler for his years of service.

County Board Chair Sharon Schmeling requested the confirmation of Augie Tietz as County Board Supervisor of District 4, City of Watertown to fill the unexpired term of Gail Towers MacAskill, who resigned.

Mr. Buchanan moved that the appointment be confirmed. Seconded and carried.

County Clerk Frank administered the oath of office to Mr. Tietz.

County Board Chair Schmeling appointed Supervisor Tietz to the Jefferson County Economic Development Consortium effective immediately.

As a special order of business, a presentation was given by John Pohlman, Department of Natural Resources, on the Wisconsin Glacial Heritage Area proposal.

The floor was opened for public comment. There being no objection, the public comment time was waived from 15 to 30 minutes. Speaking on Countryside (Resolution No. 2009-36) were Louise Keating, Fort Atkinson; Jan Roou, Palmyra; Will Larson, Jefferson; and Earlene Ronk, Countryside Home Administrator, Jefferson. Speaking on the Wisconsin Glacial Heritage Area (Resolution No. 2009-32) were Kathleen Groskopf, Jefferson; Penny Shackelford, Milton; John Schultz, Lake Mills; Carl Glassford, Lake Mills; Casey Dahl, Watertown; Dick David, Watertown; Steven Cline, Fort Atkinson, Ron Krueger, Watertown; Chris Kaplan, Fort Atkinson; Jim Furley, Fort Atkinson; Roger Martin, Fort Atkinson; Gail MacAskill, Watertown; Karen Etter Hale, Lake Mills; Tom Belzer, Fort Atkinson; John McKenzie, Fort Atkinson; Mary Linton, Fort Atkinson; Gerry Walta, Lake Mills; Mike Wallace, Fort Atkinson; John Raab, Fort Atkinson; Beth Gehred, Fort Atkinson; Marie Wiesmann, Fort Atkinson; Laura Cotting, Waterloo; and Yvonne Duesterhoeft, Helenville.

Mr. Kuhlman read Resolution No. 2009-31.

WHEREAS, in December 2003, Theo Garman donated 40 acres of forested high ground in Waterloo to Jefferson County which has been named the Dr. J. S. Garman Nature Preserve, and

WHEREAS, she has previously donated \$20,000 for development of trails and benches in the Preserve, and

WHEREAS, Theo Garman has now offered a gift of \$25,000 to the Parks Department for use at the Garman Nature Preserve, and

WHEREAS, the Parks Committee recommends accepting the gift and thanking her for her magnanimous gesture,

NOW, THEREFORE, BE IT RESOLVED that the County accepts Theo Garman's gift of \$25,000 for use at the Garman Nature Preserve and the Jefferson County Board of Supervisors expresses its gratitude to her for this gift.

Fiscal Note: Acceptance of the gift generates \$25,000 of unbudgeted revenue for use by the Parks Department at the Garman Nature Preserve.

Mr. Kuhlman moved that Resolution No. 2009-31 be adopted. Seconded and carried.

Mr. Kuhlman read Resolution No. 2009-32.

WHEREAS, Jefferson County is located within 50 miles of 50% of Wisconsin's population, and

WHEREAS, the Wisconsin Department of Natural Resources proposes to allocate \$125 to \$175 million over the next thirty years towards the establishment of a Glacial Heritage Area (GHA) with the possibility of further funds for land acquisitions made available through the Working Lands Initiative, the Wisconsin Department of Transportation and various federal agencies, and

WHEREAS, the state funded acquisition of undeveloped unique properties from voluntary sellers within Jefferson County will protect the environment and preserve the properties for recreational use generating attendant tourism and economic benefits, and

WHEREAS, Jefferson County's Agricultural Preservation and Land Use Plan, the Parks Recreation and Open Space Plan, the Bicycle and Pedestrian Plan and the Economic Development Plan all support the establishment of more outdoor recreational opportunities and the related expansion of tourism, and

WHEREAS, public hearings and informational sessions over the past three years involving hundreds of citizens and community leaders have helped shape this project, and

WHEREAS, concrete planning and the long term vision for the GHA will have positive effects on Jefferson County's future similar to the creation of the Kettle Moraine State Forest areas eighty years ago, and

WHEREAS, the Jefferson County Economic Development Consortium unanimously supports the GHA concept, and

WHEREAS, local governments and businesses strongly support the GHA concept for its economic stimulus estimated at \$50 to \$100 million annually after full development and its job creation potential of up to 1,000 jobs, and

WHEREAS, the State's proposal offers the County a great opportunity to leverage state funds into land preservation, recreational opportunities and economic development and tourism,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors strongly endorses the creation of the Glacial Heritage Area and its positive effect on economic growth, recreational opportunities and local land stewardship over the next thirty years and beyond.

BE IT FURTHER RESOLVED that the Jefferson County Board of

Supervisors petitions the Natural Resources Board to approve the GHA Plan and vision and to provide funding for the initiative.

Fiscal Note: This resolution has no fiscal impact on the county levy or budget.

Mr. Kuhlman moved that Resolution No. 2009-32 be adopted: Seconded and carried: Ayes 20, Noes 6 (Imrie, Reese, Kannard, Jaeckel, Zentner, Mode), Absent 3 (Burow, Borland, Nelson), Vacant 1.

The Board recessed for ten minutes.

Ms. Rogers introduced Renee Messier from Clifton Gunderson LLP who presented the audit report for the year ending December 31, 2008.

(Reporter's Note: Due to the length of the financial statements, they have not been reprinted in the minutes, but are on file in the County Clerk's Office and available for public inspection and examination during regular Courthouse hours.)

Ms. Rogers presented Resolution No. 2009-33.

WHEREAS, on April 15, 2009, Jefferson County received an e-mail from Jane and Pete Spencer, whose motor vehicle was damaged on or about March 28, 2009, by hitting an ice accumulation on Highway 26 approximately 2 - 2 1/2 miles south of its intersection with Highway 12, said damages allegedly the result, in part, of negligence of Jefferson County, its agents, officials or officers, and

WHEREAS, the County's insurer recommends disallowance of the claim, as the County has no liability for this claim,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimants notice of said disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Ms. Rogers moved that Resolution No. 2009-33 be adopted. Seconded and carried.

Ms. Rogers presented Resolution No. 2009-34.

WHEREAS, the County Board established a \$10 fee for early issuance of marriage licenses in May 1992 which was the maximum allowed by law at that time, and

WHEREAS, the state budget adopted in June 2009 amended Section 765.08(2), Statutes, allowing an increase in the fee for early issuance of a marriage license from \$10 to \$25, and

WHEREAS, the Finance Committee has reviewed the new statute together with comments from the County Clerk and recommends such increase be adopted in Jefferson County, subject to the Clerk's discretion to waive the additional \$15 amount for persons requiring early issuance as a result of military orders requiring early issuance to accommodate the parties,

NOW, THEREFORE, BE IT RESOLVED that the Clerk shall charge a \$25 fee for issuance of a marriage license within less than five days after application.

BE IT FURTHER RESOLVED that the Clerk may, within his or her discretion, waive \$15 of the \$25 early issuance fee for persons on active duty in the military service who have received orders for deployment which necessitate early issuance to allow the parties to get married and comply with the call up orders.

Fiscal Note: It is estimated that this fee increase will generate approximately \$600 on an annual basis.

Ms. Rogers moved that Resolution No. 2009-34 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 3 (Burow, Borland, Nelson), Vacant 1.

Ms. Rogers presented Resolution No. 2009-35.

WHEREAS, the Department of Natural Resources wishes to contract with the County Clerk's office for issuance of registration stickers for snowmobiles, boats and ATV's, and

WHEREAS, the Clerk's office already issues licenses for the DNR, which program generates revenue for the County, and

WHEREAS, the availability of DNR registration renewals at the County Clerk's office is a public convenience, and the Clerk may charge a \$4 counter fee for such service, and

WHEREAS, the County Clerk and the Finance Committee recommend authorization for this program,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Clerk is authorized to contract with the Department of Natural Resources to issue registration renewals on behalf of the Wisconsin Department of Natural Resources.

Fiscal Note: The Clerk's office will receive \$4 for each renewal sticker issued. In its first year, it is anticipated this program will generate about \$1,000 in revenue. As the public becomes more aware of this program, it is anticipated that revenues may rise to as much as \$4,000 per year in the future.

Ms. Rogers moved that Resolution No. 2009-35 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 3 (Burow, Borland, Nelson), Vacant 1.

Ms. Rogers presented Resolution No. 2009-36.

WHEREAS, previous estimates of future budget gaps between revenue and expenses, also called the "structural deficit", have been in the range of \$2.9 to \$3.5 million for 2010, increasing up to as much as \$5.9 million by 2014, and

WHEREAS, an advisory referendum was held in April 2009 addressing the voters' willingness to raise county taxes to fund Countryside Home by an estimated \$3.5 million above the limit allowed by law (the "levy cap", then 2% of the prior year's non-exempt levy), and which referendum was approved by a majority of the voters at that election, and

WHEREAS, numerous assumptions are part of new projections prepared with input from the Finance Committee by the county's financial consultant, Ehlers & Associates, which projections suggest a structural deficit of \$2.9 million in 2010 ranging up to \$5.9 million in 2014 prior to consideration of the effects of the 2009-2011 state budget other than a potential increase of the base levy cap from 2% to 3%, and

WHEREAS, the Governor signed the 2009-2011 State Budget on June 29, 2009, which budget includes reductions in several items of county revenue, along with changes in the method of calculating the levy cap amount including: (1) Raising the allowable increase in levy from 2% to 3% (\$480,651 to \$720,976), and (2) Permitting a government unit which did not tax up to the full levy cap amount allowed in 2007 to add the untaxed amount to its base for 2010 which for Jefferson County is another \$1,300,951, and

WHEREAS, the Finance Committee has reviewed the budget projections, ongoing estimates of recession influenced revenues and expenses for 2009, potential cost reductions and revenue enhancements in 2009 and 2010, and the projected structural deficits in future years, and

WHEREAS, the Finance Committee has considered information gathered at prior county board meetings, its public information sessions, and the board's actions to date in establishing an advisory referendum, considering different options including a substantial tax increase, and Resolution 2009-23 which indicates that should a referendum not be approved at this meeting, or should it not ultimately be approved by the voters, Countryside Home will be listed for sale, and

WHEREAS, the Finance Committee believes a majority of the Board is interested in having the public formally consider the tax increase for the purpose of funding Countryside Home in a binding referendum, and

WHEREAS, state law requires the County Board to first adopt a levy amount in excess of the allowed statutory caps to fully fund Countryside as well as the County's other operations, which levy in excess of the levy cap is only effective if ratified by the public via a referendum, and

WHEREAS, the April advisory referendum had proposed a \$3.5 million increase in addition to the 2% levy increase then allowed which would have totaled an increase in county tax of \$3,980,651 for 2010, and

WHEREAS, the current state budget as adopted now allows a 3% increase (\$720,976) plus a "carryover" base increase of \$1,300,951, requiring a lesser additional levy increase over the new higher levy cap of \$1,958,724 to generate the same total tax increase of \$3,980,651 that was before the public in the advisory referendum, and

WHEREAS, the Finance Committee recommends a non-exempt tax levy of \$28,013,181, not including Library Services or other exempt items, the amount of which shall be determined at the regular budget adoption later this year, so as to fully fund the structural deficit for the next 2 years, and close the gap significantly for years three and four,

NOW, THEREFORE, BE IT RESOLVED, that the Board adopts a non-exempt levy for 2010 of \$28,013,181 (not including Library or other exempt items).

BE IT FURTHER RESOLVED that the Clerk shall schedule and hold a special election on Tuesday, September 15, 2009, at which the following referendum question shall be before the voters:

Under State law, the increase in the levy of Jefferson County for the tax to be imposed for the next fiscal year, 2010, is limited to 8.41%, which

results in a levy of \$26,054,457. Shall the County of Jefferson be allowed to exceed this limit and increase the levy for the next four fiscal years by a total of 7.52% which results in a levy of \$28,013,181 in 2010, which sum does not include exempt Library Services or other exemptions from the levy cap? *

BE IT FURTHER RESOLVED that the Finance Committee shall recommend to the Board at its August 11, 2009, meeting an explanatory statement as required by law which shall be published in advance of the referendum.

*The form of the referendum question will be submitted to the Department of Revenue (DOR) for approval so that a question properly meeting the intent of this resolution is placed on the ballot. As the current law was enacted less than a week prior to the Finance Committee meeting on the subject, the Department of Revenue has not been able to review requests concerning all of the intricacies in the law as it affects the referendum language.

Fiscal Note: A county tax increase of \$3,980,651 is a 16.56% increase over the amount raised in 2009 for the county portion of a property tax bill. This calculates to an increase of \$90.12 on a property valued at \$150,000. For 2011, the county tax increase would be limited to 3% of the amount of the prior year's tax. A 3% increase from 2010 to 2011 would be an increase of approximately \$18.00 on a \$150,000 property.

The estimated cost of a special election using one single ballot form is about \$40,000.

(Throughout this resolution, the term "non-exempt levy" has been used as Library Services under section 43.12, Statutes, are exempt from the levy caps. For 2009, the Library levy totaled \$924,406. The County currently has no other exempt tax levies, although it may adopt some at a later date. The Library levy will be set at a later date this year.)

Ms. Rogers moved that Resolution No. 2009-36 be adopted. Seconded.

Mr. Zentner moved to amend the resolution as follows:

BE IT FURTHER RESOLVED that Resolution No. 2009-23 (which mandated the sale of Countryside Home if referendum fails) is rescinded and no longer in effect.

Amendment died for lack of a second.

Resolution No. 2009-36 was adopted: Ayes 23, Noes 3 (Imrie, Torres, Mode), Absent 3 (Buwow, Borland, Nelson), Vacant 1.

Mr. Nass read the report of the Jefferson County Planning & Zoning Committee.

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on June 18, 2009, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3406A-09, 3399A-09, 3408A-09 and 3409A-09
DATED THIS TWENTY-NINTH DAY OF JUNE, 2009
Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS,
3401A-09, 3402A-09, 3364A-08, 3404A-09 and 3405A-09, IS JUNE 13, 2009.

Mr. Nass moved that the report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2009-09.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions 3406A-09, 3399A-09, 3408A-09 and 3409A-09 were referred to the Jefferson County Planning and Zoning Committee for public hearing on June 18, 2009, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-2, AGRIBUSINESS

Rezone PIN 032-0814-1124-001 (2.017 acres) with conditional use for a welding/repair business at N9230 Loam Road in the Town of Watertown. (3406A-09 – Timothy Schultz)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone approximately 2 acres of PIN 012-0816-3622-000 (36.815 acres) to create a new building site along Rockvale Road in the Town of Ixonia. This prime ag land lot is considered a lot combination which utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the property, including extraterritorial plat review if necessary. (3399A-09 – Mark & Katie Pernat/Daryl & Pearl Pernat property)

**FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL
AND N, NATURAL RESOURCE**

Rezone to create a 1.51-acre building site and a 2.54-acre natural resource zone on West Amaranth Road in the Town of Concord from part of PIN 006-0716-0923-000 (33.85 acres). Rezoning of this non-prime ag land lot requires road access approval, receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and receipt and recording of the final certified survey map for the lot. (3408A-09 & 3409A-09 – Lloyd & Karen Zastrow)

Mr. Nass moved that Ordinance No. 2009-09 be adopted. Seconded and carried: Ayes 24, Noes 0, Abstain 2 (Zastrow, Kannard), Absent 3 (Burrow, Borland, Nelson), Vacant 1.

Mr. Nass presented the County Board Chairman's Report.

**County Board Chairman's Report
Sharon L. Schmeling
July 2009**

The following report provides updates on the activities of the Jefferson County Board, its chairman, its committees, and key issues confronting the County. If you have any questions about the following information, or would like an update about a project or issue not mentioned here, do not hesitate to contact me by phone (920) 674-8607 or e-mail (sharons@co.jefferson.wi.us) with your questions or suggestions.

Appointment to vacant County Board Watertown seat – I received two applications for County Board District 4 seat vacated by Gail Towers MacAskill, who resigned in June because she moved out of the district. The citizens of Watertown are fortunate that two very qualified and able people volunteered to serve as their representative on the County Board. I interviewed both candidates and sought input about the appointment from each of the County Board Supervisors representing the City of Watertown.

Based on that process, I will be seeking County Board confirmation of Augie Tietz, 507 S. Washington St., for the District 4 vacancy at the July Board meeting.

Mr. Tietz retired from Johnson Controls in Watertown in 2001, where he was the facilities manager, among other things. He was born and raised in Watertown but left for several years for military service and various job opportunities in the Midwest and Pennsylvania. He previously has been elected to the Watertown City Council, where he served on several committees, including the Finance Committee. He is familiar with county government through his current service as Watertown's alternate member on the Jefferson County Economic Development Consortium.

Mr. Tietz was endorsed by outgoing Supervisor Ms. MacAskill and her predecessor, former County Supervisor Yvonne Duesterhoeft, both of whom were elected by the voters in district 4 to represent them.

Community Outreach – At the request of United Way of Jefferson County, I participated on a selection panel June 2 to award \$40,000 in grants to Jefferson County non-profit groups who build and maintain family financial stability. The United Way is an important organization in our county that seeks to provide a "hand up, not a hand out." Many of the grant applicants are partners with Jefferson County Human Services, Workforce Development and the Health Department. These groups provide services on which our communities have come to rely. During the selection process, there were several questions that arose about the County's relationship with the groups seeking funding that I was able to answer. The County Board's support of this effort, through my involvement on the panel, helps sustain these public/private partnerships. By working with such groups we are helping to provide the community with important services that otherwise may place greater demands on limited public resources.

On June 11, I represented the County Board at the commissioning and ribbon cutting of the Jefferson Area Business Center's \$200,000 solar photovoltaic renewable energy system. The 99 rooftop solar panels provide emission-free

sustainable energy by converting sunlight into electricity. The energy they create will be purchased by Sun Prairie-based power supplier WPPI, which serves the city of Jefferson. WPPI provided a \$72,000 up-front payment for the purchase of 10 years of energy from the system. Focus on Energy pledged a \$35,000 grant.

The Jefferson Area Business Center, owned and operated by Steve Lewis, is an important player in our County's economic development efforts. The Center has served as an incubator for many start-up businesses and was hit by the 2008 flood but has managed to rebuild and improve.

Mr. Nass moved that the report be received, placed on file and printed in the minutes. Seconded and carried.

Mr. Zastrow read Ordinance No. 2009-10.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0240, Establishing Positions, of the Personnel Ordinance is amended to clarify the ability to fill a position with fewer hours than necessarily budgeted.

HR0240 ESTABLISHING POSITIONS.

F. Nothing contained in this ordinance shall be construed to require the County Administrator or the Human Resources Committee to fill all positions authorized by the Board of Supervisors, nor to prohibit the County Administrator or the Human Resources Committee from filling a position for up to 12 months at a lesser number of hours than budgeted.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Mr. Zastrow moved that Ordinance No. 2009-10 be adopted. Seconded and carried.

Mr. Zastrow read Resolution No. 2009-37.

WHEREAS, the County's Accounting Manager has requested additional professional services from a Certified Public Accountant (CPA) or CPA candidate to be assigned to the Finance Division of the County Administrator's Office due to the need for increased department level financial analysis and to comply with the requirements of expanding governmental accounting standards, and

WHEREAS, the recently completed annual financial audit by Clifton Gunderson LLP indicated a number of recommendations that will be difficult to complete without additional staff, and

WHEREAS, a full-time Accountant position is currently vacant in the fiscal unit at Human Services, and

WHEREAS, the County's Accounting Manager, the Human Services Director and the Human Services Fiscal Services Manager have worked together to explore new ways of addressing accounting needs in light of the fiscal challenges that lay ahead, and request (a) elimination of the vacant full-time Accountant position at Human Services and (b) creation of a full-time Fund Accountant position that would be allocated equally between the Human

Services Department and Finance Division of the County Administrator's Office, and

WHEREAS, the 2009 Human Services budget contained sufficient funds to pay the entire full year cost of the position to be eliminated and therefore \$11,438 is available to be transferred from the Human Services budget to the Finance Division to pay the cost of anticipated wages and benefits of the new employee's time to be allocated to the Finance Division.

NOW, THEREFORE, BE IT RESOLVED that the 2009 County Budget setting forth position allocations in the Human Services and Finance Division of the County Administrator's office be and is hereby amended to reflect the above position elimination, creation and allocation and related funds transfer, to become effective upon passage of this resolution.

BE IT FURTHER RESOLVED that the County Board recognizes, appreciates and commends the collaborative efforts of the departments to jointly explore new ideas that will produce a higher level of service in a fiscally responsible manner.

Fiscal note: Sufficient funds are available in the 2009 Human Services budget to fund its 50% of the new position for the remainder of 2009 and allow for the transfer above to pay for the other 50% of the position's costs for 2009 to be charged to the Finance Division.

As a budget amendment, twenty (20) affirmative votes are required for passage.

Mr. Zastrow moved that Resolution No. 2009-37 be adopted. Seconded and carried: Ayes 25, Noes 1 (Zentner), Absent 3 (Burrow, Borland, Nelson), Vacant 1.

Mr. Kannard read Resolution No. 2009-38.

WHEREAS, the Infrastructure Committee is delegated responsibility to review leases for county buildings, and

WHEREAS, Opportunities, Inc., an original tenant at the Workforce Development Center, has requested additional space, and

WHEREAS, review of current charges based on space indicate that Opportunities, Inc.'s rent should be increased from \$1,569 per month to \$1,972 per month for 1,451 square feet, and

WHEREAS, the Infrastructure Committee recommends this rent increase effective July 1, 2009, through December 31, 2009, at which time a new agreement will be negotiated,

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director or her designee is authorized to execute a new Workforce Development Center occupancy charge agreement for Opportunities, Inc. at the rate of \$1,972 per month effective July 1, 2009, through December 31, 2009.

Fiscal Note: This increase is \$2,418 over the six month period.

Mr. Kannard moved that Resolution No. 2009-38 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 3 (Burow, Borland, Nelson), Vacant 1.

Mr. Reese read Resolution No. 2009-39.

WHEREAS, Jefferson County has a long history of providing its citizens with a responsible and environmentally safe way of disposing of hazardous chemicals, pharmaceuticals and e-waste (electronics), and

WHEREAS, at the June 19, 2009, Solid Waste/Air Quality Committee meeting the Committee put limits on the September 19 Clean Sweep, cancelled the October 15 Clean Sweep and reduced 2010 Clean Sweep events to one, due to lack of funds, unless additional funding is secured, and

WHEREAS, the Clean Sweep program is running out of money due to the current economic downward trend in building construction and manufacturing industries whose fees fund the program, and

WHEREAS, state funding and grant monies that subsidize the Clean Sweep program are being reduced, and

WHEREAS, the Solid Waste/Air Quality Committee has recommended searching out any or all avenues of potential funding to keep Clean Sweeps available to the citizens of Jefferson County,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board directs the Solid Waste/Air Quality staff to seek sponsorship and contributions from area municipalities, towns, businesses and support groups to help pay for future Clean Sweep program events using a letter and fact sheet regarding the programs and its needs.

Fiscal Note: Clean Sweep is not a tax levy budget item. Clean Sweep gets its budget money from Waste Management contractual yearly fees and Wisconsin State Clean Sweep grants. Fifty percent of one Zoning Department Program Assistant's salary is included in the Clean Sweep budget. Approximately \$150,000 annually is needed to keep the Clean Sweep program at its present level of service.

Mr. Reese moved that Resolution No. 2009-39 be adopted. Seconded and carried.

County Administrator Gary R. Petre made the following appointment:

**TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:**

a. Human Services Board

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of Augie Tietz, Watertown, Wisconsin, as a member of the Human Services Board to fill the unexpired term of Gail Towers MacAskill ending November 1, 2011.

b. Board of Health

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of Augie Tietz, Watertown, Wisconsin, as a member of the Board of Health to fill the unexpired term of Gail Towers MacAskill ending May 2010.

c. Zoning Board of Adjustment

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby reappoint and request the County Board's

confirmation of Janet Sayre Hoeft, Johnson Creek, Wisconsin, as a member of the Zoning Board of Adjustment for a three year term ending July 2012.

d. Zoning Board of Adjustment

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of Randy Mitchell, Watertown, Wisconsin, as a member of the Zoning Board of Adjustment for a three year term ending July 2012.

e. Zoning Board of Adjustment

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of Paul Hynek, Cambridge, Wisconsin, as a member of the Zoning Board of Adjustment, 1st Alternate, to fill the unexpired term of Randy Mitchell ending July 2010.

f. Zoning Board of Adjustment

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of Donald Carroll, Fort Atkinson, Wisconsin, as a member of the Zoning Board of Adjustment, 2nd Alternate, to fill the unexpired term of Paul Hynek ending July 2010.

Mr. Buchanan moved that the appointments be confirmed. Seconded and carried.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 10:20 p.m.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, AUGUST 11, 2009, 7:00 P.M.**

Ms. Sharon Schmeling presiding.

Mr. Burow led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll, all members being present except Mr. Kuhlman, Mr. Poulson and Mr. Zentner.

District 1 Richard C. Jones	District 2 Vic Imrie, Jr.
District 3 Greg David	District 4 Augie Tietz
District 5 Jim Braugher	District 6 Ron Buchanan
District 7 Dwayne C. Morris	District 8 Rick L. Kuhlman
District 9 Scott Seefeldt	District 10 Lloyd Zastrow
District 11 Donald Reese	District 12 Mike Burow
District 13 Vacant	District 14 Pamela Rogers
District 15 Steven J. Nass	District 16 John Molinaro
District 17 Carol Ward Knox	District 18 Sharon L. Schmeling
District 19 Amy Kramer	District 20 John C. Kannard
District 21 Robert G. Yachinich	District 22 Blane Poulson
District 23 George Jaeckel	District 24 Gregory M. Torres
District 25 Walt Christensen	District 26 Carlton Zentner
District 27 Glen D. Borland	District 28 Julie J. Nelson
District 29 Paul Babcock	District 30 Jim Mode

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved.

Mr. Nass moved that the minutes of the July 14, 2009, meeting be approved as corrected with an additional correction on page 69, line 8, inserting an s at the end of Roger. Seconded and carried.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
AUGUST 1, 2009**

Available Cash on Hand	
July 1, 2009	\$ 1,738,314.19
July Receipts	<u>18,276,003.20</u>
Total Cash	\$20,014,317.39
Disbursements	
General - July 2009	\$13,042,546.13
Payroll - July 2009	<u>2,388,400.27</u>
Total Disbursements	<u>15,430,946.40</u>
Total Available Cash	\$ 4,583,370.99
Cash on Hand (in banks) August 1, 2009	
Less Outstanding Checks	<u>251,458.86</u>
Total Available Cash	\$ 4,583,370.99
AIM Government & Agency Portfolio	3,987,268.91
Local Govt. Invest. Pool - General	39,188,065.03
Institutional Capital Management	11,957,196.39
Tuesday, August 11, 2009	-79-

Local Government Investment Pool – Clerk of Courts	160,194.50
Local Government Investment Pool – Farmland Preservation	260,881.12
Local government Investment Pool – Parks/Liddle	<u>180,424.61</u>
	\$55,734,030.56
2009 Interest - Super N.O.W. Account	\$ 1,814.15
2009 Interest - L.G.I.P. - General Funds	78,556.38
2009 Interest - ICM	216,966.81
2009 Interest - AIM	8,416.68
2009 Interest - L.G.I.P. - Parks/Carol Liddle Fund	675.20
2009 Interest – L.G.I.P. – Farmland Preservation	881.12
2009 Interest - L.G.I.P. – Clerk of Courts	<u>595.10</u>
Total 2009 Interest	\$ 307,905.44

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

County Clerk Barbara A. Frank presented the following communications:

1. Letter dated July 21, 2009, from County Board Chair Schmeling appointing Dennis Heling, Economic Development Director, to represent Jefferson County as a member of the TIF Joint Review Board for the City of Fort Atkinson Tax Incremental District No. 8.

2. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on August 20, 2009, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

The communication and notice were received and placed on file.

No one registered for public comment.

County Administrator Gary Petre and UW Extension Community Development Educator Steve Grabow reported on the status of the strategic planning process being achieved by the Strategic Plan Coordinating Workgroup.

Mr. Zentner present.

A report on state budget impacts on county government was presented by County Administrator Petre.

Annual reports were presented by County Administrator Gary Petre, Accounting Manager David Ehlinger, Human Resources Director Terri Palm-Kostroski, Highway Commissioner Bill Kern, Historic Sites Preservation Commission Chair John Molinaro, Judge Randy Koschnick and Parks Director Joe Nehmer. The annual reports were received and placed on file pursuant to Board Rule 3.03(12).

Mr. Nass read the report of the Planning & Zoning Committee.

**REPORT
TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on June 18 and July 16, 2009, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of

the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3412A-09, 3407A-09, 3415A-09, 3416A-09, 3417A-09, 3418A-09, 3419A-09, 3420A-09, 3421A-09 and 3422A-09

DATED THIS TWENTY-SEVENTH DAY OF JULY 2009

Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS, 3406A-09, 3399A-09, 3408A-09 and 3409A-09, IS JULY 18, 2009.

Mr. Nass moved that the report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2009-11.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3407A-09 was referred to the Jefferson County Planning and Zoning Committee for public hearing on June 18, 2009, and Petitions 3412A-09, 3415A-09, 3416A-09, 3417A-09, 3418A-09, 3419A-09, 3420A-09, 3421A-09 and 3422A-09 were referred for public hearing on July 16, 2009, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-2, AGRIBUSINESS

Rezone approximately 7.7 acre of PIN 020-0814-0643-001 (15 acres) for agribusiness use. The site is at N9332 CTH G in the Town of Milford. Rezoning is conditioned upon approval and recording of a final certified survey map. (3412A-09 – Dalhart Holzhueter)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone approximately 5 acres of PIN 004-0515-3121-000 (44.1 acres) to create two, 2-acre vacant building sites and a 1-acre lot with existing barn along Cold Spring Road in the Town of Cold Spring. This utilizes the last available building site for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval for each lot, receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems for each lot, and upon approval and recording of a final certified survey map for the lots. (3407A-09 – Linda Sue Rice Miles)

Create an approximate 1-acre building site and an approximate 3-acre building site on Draves Road in the Town of Sumner from part of PINs 028-0513-1714-000 (40 acres) and 028-0513-1741-000 (40 acres). This lot combination utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lots. (3415A-09 – Allen Carlson)

Rezone PIN 022-0613-2113-002 (0.94 acre) at N3562 CTH A owned by Scott & Jane Eikland, and approximately 0.4 acre of PIN 022-0613-2113-001 (11.32 acres) owned by Traxler Trust near N3544 CTH A to add it to the aforementioned property adjoining it. The sites are in the Town of Oakland. Rezoning is conditioned upon recording of either a deed transfer document or a final certified survey map for the enlarged property. (3416A-09 – Traxler Trust/Scott & Jane Eikland)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL
AND C, COMMUNITY

Rezone approximately 1.1 acre for an A-3 zone and approximately 0.8 acre for a Community zone, both along CTH A, both from part of PIN 020-0714-0424-001 (48.006 acres) in the Town of Milford. Rezoning is conditioned upon road access approval for each lot, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lots. (3417A-09 & 3418A-09 – Doug Wollin)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL
AND N, NATURAL RESOURCE

Rezone approximately 1.9 acres of PIN 018-0713-0343-000 (71.8 acres) for a new residential building site, and create a Natural Resource zone of approximately 0.285 acre from that PIN, both along CTH B in the Town of Lake Mills. This action is conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of the final certified survey map, including extraterritorial plat review if necessary. (3419A-09 & 3420A-09 – John Schultz/JCMS LLC property)

FROM AGRICULTURAL A-1 TO N, NATURAL RESOURCES

Rezone approximately 1.351 acre and 0.053 acre of PINs 026-0616-1414-000 (37.849 acres) and 026-0616-1413-001 (55.002 acres) to allow their transfer to an adjoining property owner. The property is near N3952 and N3960 CTH E in the Town of Sullivan. Rezoning is conditioned upon recording of either a deed transfer document or final certified survey map. (3421A-09 – John & Marcia Herr Trust)

FROM AGRICULTURAL A-1 AND N, NATURAL RESOURCES
TO A-3, RURAL RESIDENTIAL

Rezone approximately 0.0009 acre of a Natural Resource zone and approximately 0.117 acre of an A-1 zone for inclusion with an adjoining A-3, Rural Residential lot. The site is near N3952 and N3960 CTH E in the Town of Sullivan, and is part of PINs 026-0616-1413-001 (55.002 acres) owned by John & Marcia Herr and 026-0616-1421-000 (51.23 acres) owned by Bark River Game Preserve. This action is conditioned upon recording of a deed transfer document or final certified survey map including extraterritorial plat review. (3422A-09 – John & Marcia Herr/Bark River Game Preserve)

Mr. Nass moved that Ordinance No. 2009-11 be adopted. Seconded and carried with Mr. Kannard abstaining for possible conflict of interest.

Mr. Nass presented the following report and moved that it be received,

placed on file and printed in the minutes. Seconded and carried.

County Board Chairman's Report
Sharon L. Schmeling
August 2009

The following report provides updates on the activities of the Jefferson County Board, its chairman, its committees, and key issues confronting the County. If you have any questions about the following information, or would like an update about a project or issue not mentioned here, do not hesitate to contact me by phone (920) 674-8607 or e-mail (sharons@co.jefferson.wi.us) with your questions or suggestions.

Recession's impact on Jefferson County – As I meet with local officials and business owners from around the County, the message is the same: we are living in an economic time that few have experienced before. Every community in the County is seeing companies announcing permanent lay-offs. Many employers are cutting work weeks and furloughing employees to try and maintain jobs. The Farm Bureau reports that the agricultural sector is being hit hard, with estimates showing that Wisconsin dairy farmers are losing at least \$100 per month for every cow on their farms.

Some federal stimulus money has found its way into Jefferson County, with funding to the Highway Department for \$1.57M in road building for Highway F. This funding will help increase the department's highway construction lane miles in the 2010 budget. But unless the economy significantly rebounds in 2010, this one-time funding will decrease highway construction funding in the department's 2011 budget.

Amid that sobering reality, local communities and leaders are looking ahead and trying to plan for a brighter future. Through the Jefferson County Economic Development Consortium, county government is supporting efforts to have a passenger rail line link Watertown to Madison and Milwaukee. We have supported the Department of Natural Resources Glacial Heritage Area proposal, which over many decades will expand tourism and support key county businesses like Trek Bicycle. Through the Jefferson County Library Board, we are partners with area libraries that are renovating and expanding to provide citizens with increased access to new technologies where they can get employment and other job-related information. Through the County Fair Park we are increasing partnerships with local businesses and moving the Park towards financial independence and generating even more economic activity for county businesses.

These efforts are timely reminders that optimistic ventures are essential for building a brighter future. Hard times have always given way to better times, and life eventually improves. So while much of the County Board's energy is focused on declining budgets and the limits they present, we also have to search in the rubble for opportunities to be architects of a new and better future. Through those efforts, we can plant seeds that will bloom in the future.

Other Activities – Chief Justice Shirley Abrahamson contacted me and requested that I serve on the Supreme Court's Board of Administrative oversight. This 12-person board is appointed by the Supreme Court and is composed of eight lawyers and four non-lawyers. It monitors the fairness, effectiveness and efficiency of the attorney regulation system and proposes substantive and procedural rules related to the system for the Court's consideration. Chief Justice

Abrahamson said the Board needs the input of county government and she felt Jefferson County would be well-served by my involvement. At her urging, I agreed to the appointment. The committee meets quarterly and should not conflict with my other county board responsibilities.

On July 29, Second Vice Chairman Jim Mode and I attended the investiture of newly elected Circuit Court Judge Jennifer Weston. It was a standing-room only crowd. In her remarks to the attendees, Judge Weston said she was looking forward to working with the County Board, county administration and courthouse employees to provide the public with equitable, fair and timely court services. She replaces retiring Judge John Ullsvik, who served Jefferson County well for eighteen years.

The Wisconsin Counties Association annual conference is scheduled for September 13-15 in LaCrosse. The County Board budget provides funding for the Chairman and two supervisors to attend. However, in an effort to control County Board spending, only one person will go this year. County Board Vice Chairmen Steve Nass and Jim Mode have scheduling conflicts so I have asked Supervisor Jim Braughler, Secretary of the Administration and Rules Committee, to attend. Because of his work on that committee, he will be able to represent Jefferson County at the WCA business meeting and cast votes on my behalf. I have transferred the County Board Chairman's voting rights to him for that meeting. As is our practice, the Administration and Rules Committee at its August meeting will review the motions that will be voted on at the WCA conference and provide Supervisor Braughler with direction on how Jefferson County's votes should be cast.

Mr. Nass presented Resolution No. 2009-40.

WHEREAS, on October 11, 2005, the County Board approved a contract to employ Gary Petre as County Administrator for a term commencing October 11, 2005, and ending December 31, 2008, subject to other terms and conditions of the contract, and

WHEREAS, Section 2 of said contract provided that if no resolution to renew the contract for a three year period on the same terms and conditions was brought before the Board before October 1, 2008, the contract would be automatically renewed for one calendar year on the same terms and conditions subject to the provisions for bringing a resolution on the next possible renewal by October 1 of subsequent years, and

WHEREAS, no resolution to renew the contract was proposed in 2008, resulting in a one year extension to December 31, 2009, per the contract terms, and

WHEREAS, neither party proposes a three year contract at this time, and

WHEREAS, the Administration & Rules Committee has met with the Administrator and has reached a proposed agreement for a new contract (copy supplied with this resolution), with the following substantive changes:

- (a) Section 2 changes the term of the contract to extend through March 31, 2011.
- (b) A one year roll over provision is included in Section 2 if an extension is neither approved nor rejected by December 15, 2010. The contract will roll over for only one, one year term, and would end March 31, 2012.

- (c) The contract adds new language providing for payouts of accumulated sick leave and vacation regardless of whether the contract was terminated for cause (differs from Personnel Ordinance).
- (d) The contract adds an additional week of vacation commencing in 2011.
- (e) Section 8 provides that the contract language controls over provisions of the Personnel Ordinance to the contrary.

WHEREAS, the Administration & Rules Committee recommends this contract for the Board's approval,

NOW, THEREFORE, BE IT RESOLVED that the County Board Chair is authorized to execute the revised contract for the term of December 31, 2009, through March 31, 2011, on the terms and conditions contained therein.

Fiscal Note: If approved, and no further action occurs at any time to extend this contract, it will terminate March 31, 2012. Wages, including social security and Wisconsin retirement costs increase in the amount of about \$3,100 in 2010 and again in 2011 by about the same amount, without consideration of any cost of living increase. An additional week of vacation is proposed for 2011. Wage cost including social security and Wisconsin retirement for that week is about \$2,650 per year. The new contract provides for payout upon termination for any reason (including cause) for accumulated sick leave and vacation. In the year 2012, a potential of 200 hours of vacation pay could be paid out at termination which, including FICA, would total about \$12,118; sick leave payout, if all time is accumulated between now and March 2012 would lead to a payout of about \$23,448. Those amounts would be in addition to the ninety days pay set forth in the termination provision, equaling approximately \$31,000, for a potential total payout of approximately \$66,500 upon termination.

Mr. Nass moved that Resolution No. 2009-40 be referred back to committee. Seconded and carried.

Ms. Rogers read Resolution No. 2009-41.

WHEREAS, Resolution No. 2009-36 adopted July 14, 2009, established September 15, 2009, as the date for a special election to consider the following referendum question, the form of which has now been approved by the Department of Revenue:

Under state law, the increase in the levy of Jefferson County for the tax to be imposed for the next fiscal year, 2010, is limited to 8.41%, which results in a levy of \$26,054,457. Shall the County of Jefferson be allowed to exceed this limit and increase the levy for the next four fiscal years, 2010 through 2013, by \$1,958,724 per year (which for 2010 equals an additional 8.15% for a total increase of 16.56%) which results in a levy of \$28,013,181 for 2010, which sum does not include exempt library services or other exemptions from the levy limit?

and

WHEREAS, Resolution No. 2009-36 directed the Finance Committee to recommend to the Board an explanatory statement for the Type C Notice of Referendum as required by law which will also be included with the sample ballot, and

WHEREAS, the Finance Committee has reviewed numerous potential ver-

sions of the explanatory statement, and recommends the following:

EXPLANATORY STATEMENT AND EFFECT OF VOTE:

The September 15, 2009, special election ballot asks the county electors to vote “yes” or “no” on the referendum question above.

A “yes” vote on the question allowing the County of Jefferson to exceed the levy limit under s. 66.0602, Wisconsin Statutes, by a total of \$1,958,724 for the next four fiscal years, 2010-2013, (which for the allowable 2009 levy collected in 2010 equals 16.56% more than the 2008 levy collected in 2009 and results in a levy of \$28,013,181 in 2010 not including exemptions from the levy cap) is a vote to authorize the County of Jefferson to exceed the levy limit by \$1,958,724 to be used for operating Jefferson County’s Countryside Home, a skilled nursing facility.

In the event a majority of the electors vote “yes”, the county tax levy for 2010 will be 16.56% more than the 2009 county property tax, and will be an increase in the county portion of tax bills of \$90.12 for a property with an equalized value of \$150,000.

A “no” vote on the question allowing the County of Jefferson to exceed the levy limit under s. 66.0602, Wisconsin Statutes, by a total of \$1,958,724 for the next four fiscal years, 2010-2013, (which would equal a 16.56% increase in the 2008 levy collected in 2009 and would result in a total levy of \$28,013,181 not including exemptions from the levy cap) is a vote to deny authorization to the County of Jefferson to exceed the levy limit.

In the event a majority of the electors vote “no”, Countryside Home will be listed for sale as resolved by prior County Board action, and the County Board will only be allowed to raise taxes as limited by state law.

NOW, THEREFORE, BE IT RESOLVED that Jefferson County Board of Supervisors adopts the foregoing explanatory statement for the September 15, 2009, special election referendum to permit the County to exceed the state tax levy limit.

Fiscal Note: This resolution has no fiscal impact.

Ms. Rogers moved that Resolution No. 2009-41 be adopted. Seconded.

Mr. Zentner presented an amendment to Resolution No. 2009-41 as follows:

In the event a majority of the electors vote “no”, ~~Countryside Home will be listed for sale as resolved by prior County Board action, and the~~ County Board will only be allowed to raise taxes as limited by state law.

Mr. Zentner moved that the amendment to Resolution No. 2009-41 be adopted. Seconded and failed: Ayes 8, Noes 19 (Jones, David, Tietz, Morris, Seefeldt, Reese, Rogers, Nass, Molinaro, Knox, Schmeling, Kramer, Kannard, Jaeckel, Christensen, Borland, Nelson, Babcock, Mode), Absent 2 (Kuhlman, Poulson), Vacant 1.

Resolution No. 2009-41 was adopted: Ayes, 25, Noes 2 (Zastrow, Zentner), Absent 2 (Kuhlman, Poulson), Vacant 1.

Mr. Buchanan read Resolution No. 2009-42.

WHEREAS, s. 83.14, Wis. Stats., provides a method to require county funding of county aid highways upon petition of local municipalities, and

WHEREAS, s. 82.08, Wis. Stats., establishes county obligations to share in the cost of municipal bridges upon petition of local municipalities, and

WHEREAS, s. 83.03, Wis. Stats., allows a county to aid local road or bridge construction in a manner different than the mandatory provisions of either sections 83.14 or 82.08, Stats., and

WHEREAS, since 1950, Jefferson County has provided discretionary aid under s. 83.03, Stats., to cities, towns and villages for highway and bridge projects which has allowed for higher amounts of aid from the County to the local municipalities than would have otherwise been provided by either of the mandatory processes under sections 83.14 or 82.08, Stats., and

WHEREAS, current expenditures under the discretionary program amount to approximately \$86,000 in 2009 for road aid and about \$60,000 for bridge aid, and

WHEREAS, elimination of the discretionary program (originally commenced in 1950 and further clarified in Resolution 172 adopted March 11, 1969; Resolution 53 adopted September 11, 1972; and Resolutions 2005-02 and 2005-03 adopted April 19, 2005) would save the County approximately \$86,000 for the road aid part of the program, and remove the approximately \$60,000 bridge aid from being counted as part of the statewide levy cap, and

WHEREAS, the Highway Committee recommends elimination of the discretionary road and bridge aids, with the County to only provide aid as set forth in the statutory dictates of sections 83.14 and 82.08, Stats., and a sunset on accrued funds in the Highway Department's hands,

NOW, THEREFORE, BE IT RESOLVED that Resolution 172 adopted March 11, 1969; Resolution 53 adopted September 11, 1972; and Resolution 2005-02 and 2005-03 adopted April 19, 2005, are hereby rescinded effective December 31, 2009.

BE IT FURTHER RESOLVED that future road and bridge aid granted by the County be pursuant to the terms of sections 83.14 and 82.08, Wisconsin Statutes.

BE IT FURTHER RESOLVED any funds on hand held for the benefit of a municipality shall be expended not later than December 31, 2012, or the municipality's original contribution (50%) of the funds held for said municipality be returned to the municipality.

Fiscal Note: Elimination of the discretionary aid programs established by prior resolutions should save approximately \$86,000 currently allocated to municipal road programs. Petitions for bridge aid under s. 82.08, Stats., will vary year by year, but probably average somewhere in the \$50,000 to \$60,000 per year range. By operating strictly under s. 82.08, Stats., levy funds raised for bridge aids will be exempt from counting toward the county levy cap calculations.

Mr. Buchanan moved that Resolution No. 2009-42 be adopted. Seconded.

Ms. Knox moved to postpone Resolution No. 2009-42 to the next County Board meeting. Seconded and carried: Ayes 16, Noes 10 (Tietz, Buchanan,

Morris, Seefeldt, Zastrow, Schmeling, Torres, Zentner, Babcock, Mode), Abstain 1 (Mr. David intended to vote “yes” but his vote registered “abstain”), Absent 2 (Kuhlman, Poulson), Vacant 1.

Ms. Nelson read Ordinance No. 2009-12.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0250, Exempt Service, of the Personnel Ordinance is amended to revise exempt county positions as follows:

HR0250 EXEMPT SERVICE. The following positions shall be in the exempt service:

B. In addition to elected officers and department heads:

1. Courthouse: Assistant Corporation Counsel, District Attorney Office Manager, ~~Child Support Supervisor~~, Fair Park Supervisor, Information Technology Manager, Systems and Applications Manager, County Accounting Manager, Advanced Fund Accountant, Park Operations Supervisor, Family Court Commissioner, Family Court Commissioner/Guardian Ad Litem, Benefits Administrator, Senior Systems Analyst, Management Analyst. (Am. Ord. 2006-17, 10/10/06; 2007-19, 09/11/07; 2008-07, 04/15/08)
6. Health Department: ~~Public Health Program Manager~~, Office Manager. (Am. Ord. 2006-17, 10-10/06) (Am. Ord 2008-35, 02/10/09)

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Ms. Nelson moved that Ordinance No. 2009-12 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 3 (Kuhlman, Seefeldt, Poulson), Vacant 1.

Mr. Babcock read Resolution No. 2009-43.

WHEREAS, §59.52(29), Statutes, requires public works costing more than \$25,000 to be let by contract to the lowest responsible bidder unless the Board determines that a particular class of public work may be done directly by the County without submitting the same for bids, and

WHEREAS, the Flood Mitigation Program will require demolition of anywhere from thirty to fifty buildings depending upon how many properties are ultimately purchased based on the availability of grant funds, and

WHEREAS, the Highway Department may be able to demolish some if not all of said buildings as required by the grant programs, which demolition would potentially otherwise require public bidding, and

WHEREAS, the Law Enforcement/Emergency Management Committee recommends use of County Highway Department forces for demolition in lieu of bidding the work out,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board determines that demolition on properties purchased through the Flood Mitigation Program may be done directly by the County without submitting the

same for bids.

BE IT FURTHER RESOLVED that if the Highway Department is unable to perform some of the work, the County shall follow the provisions of §59.52(29), Statutes, with regard to letting of contracts for such demolition.

Fiscal Note: Demolition of a small structure may cost somewhere in the vicinity of \$10,000 to \$15,000. If thirty structures are demolished, potential Highway Department revenues would be between \$300,000 and \$450,000 which would be funded through the grant program.

Mr. Babcock moved that Resolution No. 2009-43 be adopted. Seconded and carried: Ayes 23, Noes 3 (Imrie, Zentner, Mode), Abstain 1 (Jaeckel), Absent 2 (Kuhlman, Poulson), Vacant 1.

Mr. Borland read Resolution No. 2009-44.

WHEREAS, American Transmission Company (ATC) has offered a gift of \$1,500 to help the Parks Department establish community gardens at Korth Park, and

WHEREAS, the Parks Committee recommends accepting the gift and thanking ATC for its gracious gesture,

NOW, THEREFORE, BE IT RESOLVED that Jefferson County accepts ATC's gift of \$1,500 to help establish community gardens at Korth Park and the Jefferson County Board of Supervisors expresses its gratitude to ATC for this gift.

Fiscal Note: Acceptance of the gift generates \$1,500 of unbudgeted revenue for use by the Parks Department to establish community gardens at Korth Park. Such funds shall be placed in the Parks Department Ground Improvements Account #1811.535245. Acceptance of the gift and authorizing its use constitutes a budget amendment, which requires 20 affirmative votes for passage.

Mr. Borland moved that Resolution No. 2009-44 be adopted. Seconded and carried: Ayes 26, Noes 1 (Zentner), Absent 2 (Kuhlman, Poulson), Vacant 1.

Mr. Borland read Resolution No. 2009-45.

WHEREAS, Nestle Purina PetCare Company has offered a \$1,000 gift to the Parks Department for use at the Jefferson County Dog Park, and

WHEREAS, the Parks Committee recommends accepting the gift and thanking Nestle Purina for its gracious gesture,

NOW, THEREFORE, BE IT RESOLVED that Jefferson County accepts Nestle Purina PetCare Company's gift of \$1,000 for use at the Jefferson County Dog Park, and the Jefferson County Board of Supervisors expresses its gratitude to Nestle Purina for this gift.

Fiscal Note: Acceptance of the gift generates \$1,000 of unbudgeted revenue for use by the Parks Department at the Dog Park. Such funds shall be placed in the Parks Department Operating Reserve Account #594950. Acceptance of the gift and authorizing its use constitutes a budget amendment, which requires 20 affirmative votes for passage.

Mr. Borland moved that Resolution No. 2009-45 be adopted. Seconded and carried: Ayes 26, Noes 1 (Zentner), Absent 2 (Kuhlman, Poulson), Vacant 1.

Mr. Reese presented Resolution No. 2009-46.

WHEREAS, Jefferson County recognizes the benefits of a program to control the disposal and storage of potentially hazardous household, agricultural, business, e-waste, and pharmaceutical waste and will carry out all activities described in the state grant application, and

WHEREAS, the County's Hazardous Household, Agricultural and Pharmaceutical Waste Program offers education and assistance in identification, handling and disposal of household hazardous waste through distribution of information, presentations to citizens, and designated days for collection and disposal of household, agricultural, business, e-waste, and pharmaceutical hazardous waste, and

WHEREAS, Household and Agricultural Clean Sweeps conducted every year since 1992 were well received by participants, and

WHEREAS, over 850,000 pounds of hazardous waste has been collected at household, agricultural and pharmaceutical hazardous waste clean sweeps, and

WHEREAS, the County Board declares its intent to conduct its eighteenth Clean Sweep for Hazardous Household, Agricultural and Pharmaceutical Waste Program, and

WHEREAS, Jefferson County will maintain records documenting all expenditures made during the Hazardous Waste Program, will allow an audit of the program and its financial records, and will grant access to the proposed collection site for Wisconsin Department of Agriculture Trade and Consumer Protection inspection, and

WHEREAS, Jefferson County will submit a report to the State describing household, agricultural and pharmaceutical hazardous waste activities, achievements, and problems, comparing the actual program with proposed activities and objectives, including samples of brochures, data on participation, waste quantities collected documentation of costs and a section on recommendations.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board authorizes the Solid Waste/Air Quality Committee to submit an application to the Wisconsin Department of Agriculture Trade and Consumer Protection for Household, Agricultural and Pharmaceutical Hazardous Waste Grants to administer a Hazardous Waste Program in Jefferson County in 2010.

Fiscal Note: Annually, the County spends about \$90,000 for Clean Sweeps. DATCP grants are about \$26,425. The balance of the funds comes from the Solid Waste Account which is funded by contract fees from Waste Management-Deer Track Park Landfill. The contract fees will be reduced in 2009/2010 by 30 to 40% and the Clean Sweep Grants have been reduced in the 2009/2010 budget by 25%. No levy dollars are used.

Mr. Reese moved that Resolution No. 2009-46 be adopted. Seconded and carried.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 9:15 p.m.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, SEPTEMBER 8, 2009, 7:00 P.M.**

Ms. Sharon Schmeling presiding.

Mr. Kannard led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll, all members being present except Mr. Nass, Mr. Poulson and Ms. Nelson.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3	Greg David	District 4	Augie Tietz
District 5	Jim Braughler	District 6	Ron Buchanan
District 7	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9	Scott Seefeldt	District 10	Lloyd Zastrow
District 11	Donald Reese	District 12	Mike Burow
District 13	Vacant	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16	John Molinaro
District 17	Carol Ward Knox	District 18	Sharon L. Schmeling
District 19	Amy Kramer	District 20	John C. Kannard
District 21	Robert G. Yachinich	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26	Carlton Zentner
District 27	Glen D. Borland	District 28	Julie J. Nelson
District 29	Paul Babcock	District 30	Jim Mode

Also in attendance were the following department heads: Human Services Director Kathleen Cauley, Veteran's Service Officer Yvonne Duesterhoeft, Accounting Manager David Ehlinger, Land Information Director Andy Erdman, County Clerk Barbara Frank, Emergency Management Director Donna Haugom, Economic Development Consortium Director Dennis Heling, Register of Deeds Staci Hoffman, Interim Director of Planning & Zoning Rob Klotz, Sheriff Paul Milbrath, Fair Park Director Paul Novitzke, Human Resources Director Terri Palm-Kostroski, County Administrator Gary Petre, Corporation Counsel Phillip Ristow, Countryside Home Administrator Earlene Ronk, Child Support Director Stacey Schuck, and Land & Water Conservation Director Mark Watkins.

County Administrator Gary Petre informed the Chair that the meeting was in compliance with the Open Meetings Law.

The agenda was approved; however, 9a. & b. (Planning & Zoning Committee) and 10a. & b. (Administration & Rules Committee) were moved to the end of the agenda to accommodate Supervisor Nass who was delayed. Supervisor Nass is Chair of the Planning & Zoning Committee and Vice-Chair on the Administration & Rules Committee.

Mr. Mode moved that the minutes of the August 11, 2009, meeting be approved as corrected. Seconded and carried.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
SEPTEMBER 1, 2009**

Available Cash on Hand

Tuesday, September 8, 2009

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August 1, 2009	\$ 4,583,370.99	
August Receipts	<u>33,310,958.48</u>	
Total Cash		\$37,894,329.47
Disbursements		
General - August 2009	\$36,348,743.30	
Payroll - August 2009	<u>1,541,794.00</u>	
Total Disbursements		<u>37,890,537.30</u>
Total Available Cash		\$ 3,792.17
Cash on Hand (in banks) September 1, 2009	\$ 771,888.87	
Less Outstanding Checks	<u>768,096.70</u>	
Total Available Cash		\$ 3,792.17
AIM Government & Agency Portfolio		\$3,987,805.96
Local Govt. Investment Pool - General		17,380,700.91
Institutional Capital Management		11,957,196.39
Local Government Investment Pool - Clerk of Courts		160,239.37
Local Government Investment Pool - Farmland Preservation		260,954.02
Local Government Investment Pool - Parks/Liddle		<u>205,477.86</u>
		\$33,952,374.51
2009 Interest - Super N.O.W. Acct.		\$ 2,504.02
2009 Interest - L.G.I.P. - General Funds		87,637.28
2009 Interest - ICM		216,966.81
2009 Interest - AIM		8,953.73
2009 Interest - L.G.I.P. - Parks/Carol Liddle Fund		728.45
2009 Interest - L.G.I.P. - Farmland Preservation		954.20
2009 Interest - L.G.I.P. - Clerk of Courts		<u>639.97</u>
Total 2009 Interest		\$ 318,384.46

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

County Clerk Barbara A. Frank read the following communications:

1. Letter dated July 29, 2009, from Governor Jim Doyle awarding Jefferson County a Homeland Security grant for \$3,106 to improve public safety agencies access to shared mutual aid radio frequencies during emergencies.

2. A Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on September 17, 2009, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

The communication and notice were received and placed on file.

The floor was opened for public comment. Speaking on the United Way Campaign were Dan McCrea of Whitewater and Mike Phelps of Fort Atkinson.

Annual reports were given by Economic Development Consortium Director Dennis Heling, Fair Park Director Paul Novitzke, Land Information Director Andy Erdman, Land & Water Conservation Director Mark Watkins, Planning & Zoning Interim Director Rob Klotz and Veteran's Service Officer Yvonne Duesterhoeft. The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(12).

Mr. Jaeckel read Resolution No. 2009-47.

WHEREAS, the Countryside Home Board of Trustees has reviewed its current rates together with its current costs, and

WHEREAS, Countryside Home's management recommends increasing the private pay rate from \$270 per day to \$295 per day to more accurately reflect costs, and

WHEREAS, an estimated population of 10% private pay residents would yield additional annual revenue of \$101,700 with the new rate,

NOW, THEREFORE, BE IT RESOLVED that the private pay rate at Countryside shall be increased to \$295 per day effective October 1, 2009.

Fiscal Note: For the balance of 2009, this increase would generate approximately \$25,425 additional revenue. On an annualized basis as set forth above, the anticipated revenue increase would be \$101,700.

Mr. Jaeckel moved that Resolution No. 2009-47 be adopted. Seconded and carried: Ayes 25, Noes 1 (Imrie), Absent 3 (Nass, Poulson, Nelson), Vacant 1.

Ms. Knox read Resolution No. 2009-48.

WHEREAS, the Board adopted Resolution No. 2008-58 on October 14, 2008, which authorized participation in the Community Development Block Grant-Flood Recovery Small Business Program, and

WHEREAS, local communities contributed funds from their Community Development Block Grant Programs to assist the County in this program, and

WHEREAS, the Revolving Loan Fund Committee recommends the application of Butch's High Lite Auto Body, LLC be approved, in the amount of \$20,000, and

WHEREAS, approval of the use of the revolving loan fund for these loans will enhance the ability of local businesses to recover from losses resulting from the 2008 flood,

NOW, THEREFORE, BE IT RESOLVED that Butch's High Lite Auto Body, LLC is authorized to receive a revolving fund loan in the amount of \$20,000.

BE IT FURTHER RESOLVED that the Economic Development Director shall administer the loan.

Fiscal Note: The revolving loan fund has approximately \$150,000 from local sources available for this purpose. Should that amount be fully utilized, an additional \$150,000 is available from the State of Wisconsin Department of Commerce. At this time, it would appear that there will be a few more applications to consider. No county tax levy funds are used for these loans.

Ms. Knox moved that Resolution No. 2009-48 be adopted. Seconded and carried: Ayes 25, Noes 1 (David), Absent 3 (Nass, Poulson, Nelson), Vacant 1.

Ms. Rogers read Resolution No. 2009-49.

WHEREAS, expansion of Highway 26 from two lanes to four lanes between the City of Jefferson and the Village of Johnson Creek will necessitate closing the current access to Bicentennial Park, including the Jefferson County dog exercise area, and

WHEREAS, the Department of Transportation is obligated to pay the County's damages for such loss of access, and

WHEREAS, the Department of Transportation has offered the sum of \$34,200 as damages, which sum is substantially below the estimate provided to Jefferson County by its own appraiser, and

WHEREAS, the Finance Committee recommends rejection of the offer together with exercising Jefferson County's statutory rights to appeal the amount of compensation involved, and

WHEREAS, the Finance Committee recommends that the County Administrator be authorized upon recommendation of the Corporation Counsel to hire special counsel to appeal the amount of compensation involved,

NOW, THEREFORE, BE IT RESOLVED that the Department of Transportation's offer be rejected.

BE IT FURTHER RESOLVED that the County Administrator is authorized to retain counsel on a contingent fee basis to appeal the compensation amount paid by the Department of Transportation.

Fiscal Note: The County will receive not less than the \$34,200 offered by the Department of Transportation. By using a contingent fee arrangement with the attorney handling the appeal, any attorney's fees payable will be recoverable from the Department of Transportation rather than being paid for by the County. Some cost may be involved, including the County's prior appraisal (\$4,750) and any additional appraisal work that may be necessary as the matter progresses.

Ms. Rogers moved that Resolution No. 2009-49 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 3 (Nass, Poulson, Nelson), Vacant 1.

Ms. Rogers presented Resolution No. 2009-50.

WHEREAS, the American Recovery and Reinvestment Act of 2009 (ARRA) will make \$191,979 available to the Jefferson County Child Support Agency for enhancing child support services to the residents of Jefferson County, and

WHEREAS, up to \$96,479 would be available in the federal fiscal year ending September 30, 2009, and

WHEREAS, it is anticipated that the Child Support Office may be able to effectively use \$68,951 in 2009 (with the balance of the unused funds then available in 2010), and

WHEREAS, it is desirable to utilize approximately \$76,800 in 2010 to contract with Affiliated Computer Services for a call center, which may allow staff reduction in 2011 if successful,

NOW, THEREFORE, BE IT RESOLVED that the Child Support Agency is authorized to accept such ARRA funds as may be approved through 2010 in an amount totaling up to \$191,979.

BE IT FURTHER RESOLVED that the Child Support Agency's 2009 budget shall be amended to include \$23,443 in Account #2308.421092 and \$45,508 in Account #2308.421093.

BE IT FURTHER RESOLVED that the Child Support Agency is authorized to contract with Affiliated Computer Services in the amount of \$76,800 for a call center project in 2010, which if successful, will lead to reduction of one staff position in 2011.

Fiscal Note: As part of the federal stimulus package, \$191,979 has been made available to the Jefferson County Child Support Agency to enhance its operation. Only two vendors responded concerning the call center project. Affiliated Computer Services currently operates a call center for other counties and had the low cost proposal of \$76,800. The other proposal was from Milwaukee County in the amount of \$92,250.

Ms. Rogers moved that Resolution No. 2009-50 be adopted. Seconded and carried: Ayes 23, Noes 3 (Morris, Kannard, Zentner), Absent 3 (Nass, Poulson, Nelson), Vacant 1.

Mr. Buchanan reintroduced Resolution No. 2009-42 (see text on page 87 of the August 11, 2009, County Board minutes) and moved that it be adopted. Seconded.

Mr. Molinaro moved to postpone indefinitely Resolution No. 2009-42. Seconded and carried.

Ms. Knox read Resolution No. 2009-51.

WHEREAS, Jefferson County is committed to improving the quality of life for all of its citizens and recognizes that private, not-for-profit organizations providing traditional charitable health and welfare services make a significant contribution to the quality of life in Jefferson County, and

WHEREAS, United Way of Jefferson and North Walworth Counties conducts an annual campaign that gives employees an opportunity to support such traditional charitable health and welfare causes through a payroll giver's plan and to support more than thirty different organizations in Jefferson County that promote strengthening families, building and maintaining family financial stability, improving community health, integrating diverse populations and addressing the needs of at risk youth, and

WHEREAS, Jefferson County has determined that a single, combined campaign such as the United Way is the most efficient and effective way to not only provide its employees with an opportunity to contribute to charitable organizations, but also serve the public's interest in promoting a healthy community by maximizing private support of social programs that would otherwise need government support and minimizing costs to the County by controlling the amount of employee time spent on such campaigns.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors designates United Way of Jefferson and North Walworth Counties as the organization authorized to offer an opportunity to enroll in a payroll giver's plan to Jefferson County employees, officers, and officials, and

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors authorizes and encourages the voluntary participation of its employees, officers, and officials in the United Way campaign.

Fiscal Note: Although no additional tax levy is required, it is estimated that up to 24 hours of staff time may be required the first year, and up to approximately 15 hours of additional staff time annually thereafter, depending on the level of participation.

Ms. Knox moved that Resolution No. 2009-51 be adopted. Seconded and carried: Ayes 25, Noes 1 (Braugher), Absent 3 (Nass, Poulson, Nelson), Vacant 1.

Mr. Nass present.

Mr. Babcock read Resolution No. 2009-52.

WHEREAS, the Office of Emergency Management has solicited quotations for real estate services in connection with acquiring and demolishing structures damaged by the 2008 flood, including relocation services as may be appropriate, and

WHEREAS, quotations were received from five different enterprises, and

WHEREAS, the most cost effective prices were received from GJ Miesbauer & Associates, Inc., Belleville, Wisconsin, in an estimated amount of \$143,000 based on the actual number of properties to be mitigated,

NOW, THEREFORE, BE IT RESOLVED that the office of Emergency Management is authorized to contract with GJ Miesbauer & Associates, Inc., Belleville, Wisconsin, for real estate services in connection with acquisition, relocation and demolition involving properties damaged by 2008 flood, with each individual service to be priced per property as set forth in the written quotations for an estimated total of \$143,000.

Fiscal Note: The flood mitigation program is funded 12.5% by Jefferson County and 87.5% by grants. No new levy will be required, as funds have been set aside for this purpose.

Mr. Babcock moved that Resolution No. 2009-52 be adopted. Seconded and carried: Ayes 26, Noes 1 (Burrow), Absent 2 (Poulson, Nelson), Vacant 1.

Mr. Nass presented the report of the Planning and Zoning Committee.

**REPORT
TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on September 21, 2006, November 20, 2008, June 16 and August 20, 2009, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS

3207A-06, 3371A-08, 3410A-09, 3411A-09, 3423A-09 and 3424A-09

DATED THIS THIRTY-FIRST DAY OF AUGUST 2009

Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS,

3407A-09, 3412A-09, 3415A-09, 3416A-09, 3417A-09, 3418A-09,
3419A-09, 3420A-09, 3421A-09 and 3422A-09, IS AUGUST 15, 2009.

Mr. Nass moved that the report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2009-13.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3207A-06 was referred to the Jefferson County Planning and Zoning Committee for public hearing on September 21, 2006, Petition

3371A-08 was referred for public hearing on November 20, 2008, Petitions 3410A-09 & 3411A-09 were referred for public hearing on June 18, 2009, and Petitions 3423A-09 and 3424A-09 referred for public hearing on August 20, 2009, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-2, AGRIBUSINESS

Rezone approximately 1.662 acre of PIN 024-0516-3634-001 (10 acres) for a landscaping business at W384 Young Road in the Town of Palmyra. (3423A-09 – Rodney & Kathleen Zuerner)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone to create two, approximate three-acre building sites on Mehring Road from part of PIN 010-0615-3614-005 (9.071 acres), Town of Hebron. This non-prime lot combination utilizes the last available A-3 zones for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval for each lot, receipt by Zoning of a soil test for each lot showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lots. (3207A-06 – G. Dixon Telfer)

Rezone to create an approximate 2-acre building site from part of PIN 022-0613-3431-000 (40 acres) near N2621 Kreutz Road in the Town of Oakland. Rezoning of this non-prime ag land lot is conditioned upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot. (3371A-08 – Mike York/Carl Feldkirchner property)

**FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL
AND N, NATURAL RESOURCE**

Rezone to create an approximate 6.06-acre building site from PINs 032-0815-1511-000 (15.661 acres) and 032-0815-1133-001 (0.38 acre) and an approximate 40.19-acre Natural Resource zone from PINs 032-0815-1511-000 (15.661 acres), 032-0815-1511-001 (8 acres), 032-0815-1511-002 (20.906 acres) and 032-0815-1512-003 (3 acres). The non-prime ag land sites are near CTHE in the Town of Watertown. This action utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the County Highway Department, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems and upon approval and recording of a final certified survey map including extraterritorial plat review by the City of Watertown, if necessary. (3410A-09 & 3411A-09 – Stephanie Bratz/Daniel Wilson property)

A-3 ZONE MODIFICATION

Modify an earlier zoning amendment to combine the two previously approved A-3 lots. The site is at N2740 Willing Road in the Town of Hebron, on PINs 010-

0615-3114-014 (5.12 acres) and 010-0615-3114-013 (2.05 acres). As a result of this action, the lot cannot be redivided. (3424A-09 – Nathaniel Besch)

Mr. Nass moved that Ordinance No. 2009-13 be adopted. Seconded and carried with Mr. Kannard abstaining due to possible conflict of interest.

Mr. Nass presented the following report and moved that it be accepted, placed on file and printed in the minutes. Seconded and carried:

**County Board Chairman's Report
Sharon L. Schmeling
September 2009**

The following report provides updates on the activities of the Jefferson County Board, its chairman, its committees, and key issues confronting the County. If you have any questions about the following information, or would like an update about a project or issue not mentioned here, do not hesitate to contact me by phone (920) 674-8607 or e-mail (sharons@co.jefferson.wi.us) with your questions or suggestions.

County's 2010 Budget preparation – The Finance Committee met August 25 and received preliminary budget briefings from the following departments: Sheriff's, Human Services, Health, Countryside Home, Clerk of Courts and Parks.

The departments presented draft budgets in accord with the County Administrator's instruction to prepare budgets that require a zero increase in spending, apart from labor costs. This requirement was necessary to meet the County's decreased revenue from fees, interest income and state and federal reimbursements.

While departments are working hard to have expenses match lower revenues, it is not realistic to expect county government to maintain the same level of services with less revenue.

It is the County Board's job to set the policies that direct which services will be reduced to adjust to this financial reality. We do that through the County Board's October public hearing and our debate on the budget before it is passed in November. The public's input is vital in this process so I urge you to share this information with your constituents and ask them what they are willing to sacrifice in county government because we can not maintain the current level of services with decreasing dollars.

All of the departments reporting to the Committee are doing an admirable job of squeezing their budgets to meet the Administrator's request for a zero increase, except for wages and benefits. The budgets they each presented are works in progress because the impact of the state budget on county finances, and other sources of revenue are not fully known. Therefore, the information below is subject to change based on new information obtained by the Administrator in the process of developing his budget, which will be presented to the Finance Committee on September 16. Because of the deeper reduction in revenue than previously anticipated, the Finance Committee directed the Administrator to look at ways to save county jobs, including using furloughs or other work schedule changes, rather than laying off more workers than already proposed by department heads, if necessary to balance the budget.

As you review these budget issues, please remember that in the past 18 months, the County has absorbed a 100-year snowfall, a 500-year flood, a major recession, and the expenses related to the crime of the century (see notes in the Sheriff's Department and Clerk of Courts department below). These types of expenses are impossible to budget for, which is why the County has reserve funds, and which is why the reserves can not be depleted through an ongoing structural deficit. Borrowing from the County's fund balance to pay routine operating costs will lower our bond rating and is not sustainable. It also depletes our ability to respond to such aforementioned events in the future. We have to engage the public in a conversation about what they value in county government and what they are willing to pay for. We will have to do less with less and we need public input about what can be sacrificed. Please talk to your constituents in the coming weeks about the choices ahead.

The following are highlights of the budget presentations made to the Finance Committee:

Countryside Home, which claims 13.6 percent of the 2009 county property tax levy, is requesting \$128,782 LESS than its 2009 tax levy. That's a 3.8 percent reduction from 2009. They are accomplishing this amazing feat by eliminating their use of expensive pool nursing and by increasing the daily rate for private pay patients. They also received an increase in state funding, which, while an improvement over the past, is still less than the state should reimburse Jefferson County for providing those services. If the September 15 referendum to increase taxes to fund Countryside passes, the department will have four years of funding to support its work while the Board of Trustees and staff update its mission and re-invent its operations so as to decrease reliance on the tax levy. If that can't be accomplished, and state revenues don't increase, another referendum will be needed to have adequate funds to continue this service.

The Sheriff's Department, which claims 43.8 percent of the 2009 county property tax levy, requested less than a half of one percent increase in funding. They accomplished this by unfunding 4.5 deputy positions, which were eliminated in 2009, and by holding open the replacement of another deputy position for six months in 2010. The Department is required to have a set number of staff in the jail. Therefore, any cuts to staffing, which constitute the bulk of the Department's budget, pulls deputies off of the street. This means longer response times and less traffic accident prevention through traffic patrols. The fewer patrols, the less revenue from tickets and the downward spiral continues, thus raising reliance on the property tax. In addition, the Department has to shoulder unexpected expenses associated with jailing defendants with serious medical problems. For example, the Edwards case would have cost the County an estimated \$13,000 a month, prior to the defendant being transferred to the state prison infirmary, which will cost only \$6,700 per month. These costs will be the County's responsibility until the case is closed, which is not something county government can control.

The Human Services Department, which claims 31.1 percent of the 2009 county property tax levy, requested only \$1,571 more in funding than it did in 2009. This is amazing given that their 2010 state and other funding has been reduced by \$1.87 million and that the Department will take over the transportation of veteran's from the Veteran's Service Office. So, they are providing new services with less state funding and a mere 0.02 percent increase in property

taxes. This was accomplished by a dynamic new management team that has been working closely with employees to update, economize and modernize their operations. They are reducing staff through attrition. They have also recommended reductions in aid to some outside, non-profit organizations because the state/federal funds that financed these grants have been eliminated. The only way to fill such holes is with property tax dollars, which the Finance Committee did not encourage because those dollars are also limited.

Perhaps the most difficult budget is the Health Department, which claimed 1.1 percent of the 2009 tax levy. This department is requesting a \$450,632 tax levy increase. For 20 years, the Health Department was able to provide a wide array of services with minimal property tax dollars because they administered a state program in a way that allowed the department to subsidize other county mandated programs. While other counties were funding these services with property tax dollars, Jefferson County was using state money. But those days are now over. The Department has cut 11 positions that are no longer needed because the state is providing those programs through an outside, non-government agency called Care Wisconsin. With the loss of those positions is the loss of the monies earned that funded other required programs. Due to the loss of the supporting revenue, the Department closed the Home Health Program and eliminated 5 positions. In addition, the Department eliminated 3 Public Health positions in order to save tax dollars.

The Health Department administration analyzed the Wisconsin public health statutes and mandated services to determine staffing needs for an accredited health department. This information was used by the Board of Health to prepare the 2010 Health Department budget proposal that was submitted to the Finance Committee.

The Department's request for such a substantial increase is difficult. However, it's important to understand the history of their operations. A review of the Wisconsin Local Health Department Surveys of 2006 and 2007 shows that, to operate a public health department for a county the size of Jefferson, it would require an annual tax levy of \$800,000 to \$1,000,000. The Health Department's tax levy for the last five years has been between \$270,000 and \$325,000. Because of the Health Department's creativity and resourcefulness, their tax levy request has actually decreased over the past ten years, until their 2010 requested budget.

The Clerk of Courts Department, which claimed 5.9 percent of the county tax levy in 2009, expects a reduction of \$50,000 - \$70,000 in revenue from state aid, filing fees, etc. Their budget preparation was not complete when they met with the Finance Committee. However, given the anticipated loss in revenue, Clerk of Courts Carla Robinson is building a budget with reductions in staffing and reorganization of staffing duties to cover the holes. The Clerk's office also has to absorb the court costs of high profile trials. If a trial goes to jury and is sequestered, or held in another county, the costs can be very high. For example, in 2006, a one week trial cost \$26,000 and a two week trial cost \$40,000. It is very difficult to budget for such expenses, given the unpredictable dynamics of the criminal court process.

Mr. Nass presented Resolution No. 2009-53.

WHEREAS, on October 11, 2005, the County Board approved a contract to

employ Gary Petre as County Administrator for a term commencing October 11, 2005, and ending December 31, 2008, subject to other terms and conditions of the contract, and

WHEREAS, Section 2 of said contract provided that if no resolution to renew the contract for a three year period on the same terms and conditions was brought before the Board before October 1, 2008, the contract would be automatically renewed for one calendar year on the same terms and conditions subject to the provisions for bringing a resolution on the next possible renewal by October 1 of subsequent years, and

WHEREAS, no resolution to renew the contract was proposed in 2008, resulting in a one year extension to December 31, 2009, per the contract terms, and

WHEREAS, neither party proposes a three year contract at this time, and

WHEREAS, the Administration & Rules Committee has met with the Administrator and has reached a proposed agreement for a new contract (copy on file in the County Clerk's office), with the following substantive changes:

- (a) Section 2 changes the term of the contract to extend through March 31, 2011.
- (b) A one year roll over provision is included in Section 2 if an extension is neither approved nor rejected by December 15, 2010. The contract will roll over for only one, one year term, and would end March 31, 2012.
- (c) The contract adds new language providing for payouts of accumulated sick leave and vacation unless terminated for cause, consistent with the Personnel Ordinance.

WHEREAS, the Administration & Rules Committee recommends this contract for the Board's approval.

NOW, THEREFORE, BE IT RESOLVED that the County Board Chair is authorized to execute the revised contract for the term of December 31, 2009, through March 31, 2011, on the terms and conditions contained therein.

Fiscal Note: The pay range in Grade 23 is from \$91,035 to \$117,071. Step 8 is an annual rate of \$111,848, Step 9 is \$114,471 and Step 10 is the top of the range. This is the same pay grade as the previous administrator. The current administrator does not take county health insurance, which is currently a savings to the county of approximately \$19,000 per year. If approved, and no further action occurs at any time to extend this contract, it will terminate March 31, 2012. If the contract expires, is not renewed, the employee resigns or retires, or is terminated without cause, there will be a payout of accumulated but unused vacation and 65% of unused sick leave. This amount could range from zero to a total of approximately \$33,150.

Mr. Nass moved that Resolution No. 2009-53 be adopted. Seconded and carried: Ayes 24, Noes 2 (Imrie, Zentner), Abstain 1 (David), Absent 2 (Poulson, Nelson), Vacant 1. Mr. David intended to vote "aye" but his vote registered "abstain".

County Administrator Gary R. Petre made the following appointment:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

Traffic Safety Commission

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint Don Delzer to the Traffic Safety Commission for an indeterminate term. I respectfully request confirmation of this appointment.

Mr. Kuhlman moved that the appointment be confirmed. Seconded and carried.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:32 p.m.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, OCTOBER 13, 2009, 7:00 P.M.**

Ms. Sharon Schmeling presiding.

Mr. Kuhlman led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll, all members being present except Mr. Zastrow, Mr. Reese and Mr. Babcock.

District 1	Richard C. Jones	District 2.....	Vic Imrie, Jr.
District 3.....	Greg David	District 4.....	Augie Tietz
District 5.....	Jim Braughler	District 6.....	Ron Buchanan
District 7.....	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9	Scott Seefeldt	District 10.....	Lloyd Zastrow
District 11.....	Donald Reese	District 12.....	Mike Burow
District 13	Vacant	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16.....	John Molinaro
District 17	Carol Ward Knox	District 18	Sharon L. Schmeling
District 19.....	Amy Kramer	District 20	John C. Kannard
District 21.....	Robert G. Yachinich	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26.....	Carlton Zentner
District 27.....	Glen D. Borland	District 28.....	Julie J. Nelson
District 29.....	Paul Babcock	District 30	Jim Mode

Also in attendance were the following department heads: Human Services Director Kathleen Cauley, Veteran’s Service Officer Yvonne Duesterhoeft, Accounting Manager David Ehlinger, County Clerk Barbara Frank, Economic Development Consortium Director Dennis Heling, Register of Deeds Staci Hoffman, Highway Commissioner Bill Kern, Interim Director of Planning & Zoning Rob Klotz, Sheriff Paul Milbrath, Maintenance Manager Mark Miller, Parks Director Joseph Nehmer, Human Resources Director Terri Palm-Kostroski, County Administrator Gary Petre, Corporation Counsel Philip Ristow, Countryside Home Administrator Earlene Ronk, and Director/Health Officer Gail Scott.

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved as presented with the exception of moving the “Presentation of the 2010 Recommended County Budget” after “Public Comment” to accommodate UW Whitewater journalism students who were present.

Mr. Nass moved that the minutes of the September 8, 2009, meeting be approved as corrected. Seconded and carried.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
OCTOBER 1, 2009**

Available Cash on Hand		
September 1, 2009	\$	3,792.17
September Receipts		<u>7,252,794.34</u>
Total Cash		\$ 7,256,586.51

Disbursements			
General – September 2009	\$5,425,428.70		
Payroll – September 2009	<u>1,543,905.14</u>		
Total Disbursement			<u>6,969,333.84</u>
Total Available Cash			\$ 287,252.67
Cash on Hand (in banks) October 1, 2009	\$ 660,333.68		
Less Outstanding Checks	<u>373,081.01</u>		
Total Available Cash			\$ 287,252.67
AIM Government & Agency Portfolio			\$ 3,988,257.05
Local Government Investment Pool – General			13,735,797.40
Institutional Capital Management			11,997,022.75
Local Government Investment Pool – Clerk of Courts			160,274.66
Local Government Investment Pool – Farmland Preservation			261,011.68
Local Government Investment Pool – Parks/Liddle			<u>205,523.12</u>
			\$30,347,886.66
2009 Interest – Super N.O.W. Account		\$ 2,608.80	
2009 Interest – L.G.I.P. – General Funds		91,037.99	
2009 Interest – ICM		235,763.24	
2009 Interest – AIM		9,404.82	
2009 Interest – L.G.I.P. – Parks/Carol Liddle Fund		773.71	
2009 Interest – L.G.I.P. – Farmland Preservation		1,011.68	
2009 Interest – L.G.I.P. – Clerk of Courts		<u>675.26</u>	
Total 2009 Interest		\$ 341,275.50	

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

County Clerk Barbara A. Frank presented the following communications:

1. Report Used for Apportionment of County Levy and report on Net New Construction for 2008-2009 as follows:

**REPORT USED FOR APPORTIONMENT OF COUNTY LEVY
JEFFERSON COUNTY
2009 COUNTY APPORTIONMENT
(ALL PROPERTY)
2009 EQUALIZED VALUE REDUCED BY TID VALUE INCREMENT**

DISTRICT	REAL ESTATE	PERS. PROP.	TOTAL	% TO TOTAL
AZTALAN	133,662,000	2,545,300	136,207,300	.02060
COLD SPRING	74,947,700	312,700	75,260,400	.01138
CONCORD	186,598,600	977,000	187,575,600	.02837
FARMINGTON	137,310,200	8,287,200	145,597,400	.02202
HEBRON	104,802,600	45,000	104,847,600	.01586
IXONIA	410,415,000	5,986,900	416,401,900	.06298
JEFFERSON	192,934,900	921,000	193,855,900	.02932
KOSHKONONG	373,627,200	1,944,900	375,572,100	.05680
LAKE MILLS	286,932,800	1,633,800	288,566,600	.04365
MILFORD	106,236,000	482,900	106,718,900	.01614
OAKLAND	349,043,100	682,900	349,726,000	.05290
PALMYRA	202,553,600	730,600	203,284,200	.03075

SULLIVAN	194,653,200	1,041,300	195,694,500	.02960
SUMNER	121,182,100	849,700	122,031,800	.01846
WATERLOO	88,327,700	1,190,500	89,518,200	.01354
WATERTOWN	207,424,500	2,305,000	209,729,500	.03172
TOWN TOTAL	3,170,651,200	29,936,700	3,200,587,900	.48409
CAMBRIDGE	6,413,400	0	6,413,400	.00097
JOHNSON CREEK	206,032,100	2,648,000	203,384,100	.03076
LAC LA BELLE	552,800	0	552,800	.00008
PALMYRA	119,263,800	4,685,600	123,949,400	.01875
SULLIVAN	48,102,300	940,600	49,042,900	.00742
VILLAGE TOTAL	380,364,400	2,978,200	393,342,600	.05798
FORT ATKINSON	861,514,900	25,152,000	886,666,900	.13411
JEFFERSON	499,132,300	14,509,300	513,641,600	.07769
LAKE MILLS	461,502,500	11,186,200	472,688,700	.07149
WATERLOO	193,880,600	3,870,200	197,750,800	.02991
WATERTOWN	885,976,300	20,870,700	906,847,000	.13715
WHITEWATER	49,636,700	447,300	50,084,000	.00758
CITY TOTAL	2,951,643,300	76,035,700	3,027,679,000	.45793
COUNTY TOTAL	6,502,658,900	108,950,600	6,611,609,500	1.00000

TID VALUE INCREMENTS

DISTRICT	TID #	YEAR	BASE VALUE	CURRENT VALUE	INCREMENT
V. JOHNSON CREEK	02	1994	11,378,800	81,221,400	69,842,600
V. JOHNSON CREEK	03	1995	701,400	44,785,400	44,084,000
V. PALMYRA	02	1995	166,300	3,096,400	2,930,100
V. PALMYRA	03	2006	430,300	8,582,500	8,152,200
C. FORT ATKINSON	06	2000	1,135,400	10,359,900	9,224,500
C. FORT ATKINSON	07	2000	11,587,900	23,683,500	12,095,600
C. JEFFERSON	02	1997	9,125,900	15,632,500	6,506,600
C. JEFFERSON	04	2000	0	3,654,400	3,654,400
C. JEFFERSON	05	2001	19,442,200	28,149,600	8,707,400
C. LAKE MILLS	02	1998	11,445,700	24,924,600	13,478,900
C. LAKE MILLS	03	2006	6,993,800	7,326,800	333,000
C. LAKE MILLS	04	2006	7,446,000	11,132,300	3,686,300
C. WATERLOO	01	2005	5,961,500	11,705,500	5,744,000
C. WATERTOWN	03	1991	2,081,800	60,377,100	58,295,300
C. WATERTOWN	04	2005	1,047,600	2,200	*
C. WATERTOWN	05	2005	28,998,600	28,406,800	*
C. WATERTOWN	06	2005	225,800	4,626,200	4,400,400
C. WHITEWATER	04	1990	968,200	17,725,600	16,757,400
C. WHITEWATER	05	2007	14,500	42,100	27,600
C. WHITEWATER	08	2007	503,700	1,408,300	904,600

*This district has a zero or negative value increment, no increment shown.

NET NEW CONSTRUCTION 2008-2009

COMMUNITY CODE	NAME OF MUNICIPALITY	2008 TOTAL EQUALIZED VALUE	AMOUNT OF NET NEW CONSTRUCTION	PERCENT CHANGE
28002	TOWN OF AZTALAN	\$143,288,900	\$ 1,489,700	1.040
28004	TOWN OF COLD SPRING	73,953,100	738,700	0.999
28006	TOWN OF CONCORD	189,699,700	3,945,000	2.080
28008	TOWN OF FARMINGTON	134,653,200	2,811,800	2.088
28010	TOWN OF HEBRON	100,112,800	801,700	0.801
28012	TOWN OF IXONIA	414,993,900	14,512,900	3.497
28014	TOWN OF JEFFERSON	189,106,100	2,176,900	1.151
28016	TOWN OF KOSHKONONG	384,376,800	1,641,000	0.427
28018	TOWN OF LAKE MILLS	291,728,900	1,845,300	0.633
28020	TOWN OF MILFORD	108,483,500	268,700	0.248
28022	TOWN OF OAKLAND	354,013,500	3,296,700	0.931
28024	TOWN OF PALMYRA	204,482,700	2,320,900	1.135
28026	TOWN OF SULLIVAN	198,639,500	800,600	0.403
28028	TOWN OF SUMNER	131,740,700	-3,028,400	-2.299
28030	TOWN OF WATERLOO	89,704,500	1,055,600	1.177
28032	TOWN OF WATERTOWN	200,009,800	6,707,000	3.353
28111	VILLAGE OF CAMBRIDGE*	6,284,300	136,400	2.170
28141	VILLAGE OF JOHNSON CREEK	319,230,000	4,583,700	1.436
28146	VILLAGE OF LAC LA BELLE*	399,500	0	0.000
28171	VILLAGE OF PALMYRA	135,441,400	678,000	0.501
28181	VILLAGE OF SULLIVAN	47,570,300	589,500	1.239
28226	CITY OF FORT ATKINSON	915,405,200	7,892,200	0.862
28241	CITY OF JEFFERSON	528,021,000	7,508,500	1.422
28246	CITY OF LAKE MILLS	487,638,100	8,578,600	1.759
28290	CITY OF WATERLOO	203,681,200	1,068,100	0.524
28291	CITY OF WATERTOWN*	967,605,400	14,861,300	1.536
28292	CITY OF WHITEWATER*	76,906,600	3,435,100	4.467
28999	COUNTY OF JEFFERSON	\$6,897,170,600	\$90,715,500	1.315

*Split districts are summed at the end of the report.

2. Letter dated September 28, 2009, from Governor Jim Doyle awarding Jefferson County two Homeland Security grants totaling \$11,000. The first grant of \$1,000 will be used to improve Mutual Aid Radio Communications (MARC) by equipping Jefferson County's system with automated identification capabilities. The second grant for \$10,000 will provide funds for the Town of Oakland to purchase a generator for the Emergency Operation Center.

3. Notice of Public Hearing from the Planning and Zoning Committee for a hearing to be held on October 15, 2009, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

The communications and notice were received and placed on file.

The floor was opened for public comment. John Molinaro, Town of Oakland, spoke on the \$18,000 grant to the Jefferson County Historic Site Preservation Commission from the Wisconsin Historical Society for a historical survey of the northeast quarter of Jefferson County. Mr. Molinaro also spoke on the Lake Ripley Management District dedication of the preserve off Highway A. Greg David, Town of Watertown; Earlene Ronk,

City of Jefferson; Shirley Hofer, Lake Mills and LaVerne Behrens, Fort Atkinson, addressed the Board regarding Countryside Home.

County Administrator Gary R. Petre presented the 2010 Recommended Budget.

October 13, 2009

TO THE HONORABLE JEFFERSON COUNTY BOARD SUPERVISORS:

Pursuant to Wisconsin Statutes Section 59.18(5) and County Board Resolution No. 12, April 21, 1970, I submit to you the Jefferson County 2010 Recommended Budget (as amended by the Finance Committee) for your review, consideration and action.

The 2010 budget development process began on May 13, 2009, with the issuance of the County Administrator's 2010 Budget Guidelines. County departments responded very favorably to the guidelines that were issued to them. This 2010 Budget is the result of the combined hard work of the county department heads, Accounting Manager, Corporation Counsel, Human Resources Director, Administrative Assistant-Confidential and department staff. In addition, the County Board's Finance Committee reviewed the entire budget and recommended changes as they determined were appropriate.

As directed by the Finance Committee, the 2010 Recommended Budget was developed based on the assumption that the September 15, 2009, tax levy increase referendum was NOT approved by voters and that the County Board will proceed with the sale of Countryside Home. The County's General Fund Balance is being used to balance the 2010 Recommended Budget and net proceeds from the eventual sale of Countryside Home will be used to replenish the Fund Balance and prepay the outstanding debt issued on the construction of the Home. This Budget adheres to that directive.

I am always available to discuss with you any of the provisions in this document and encourage your thorough review of the 2010 Recommended Budget (as amended by the Finance Committee) before final consideration by the full County Board on November 10, 2009.

Respectfully submitted,

Gary R. Petre
County Administrator

**2010
RECOMMENDED BUDGET
(as amended by the Finance Committee)**

SUMMARY

INTRODUCTION

Pursuant to Wisconsin Statute 59.18 and Jefferson County Board Resolution No. 12, approved April 21, 1970, the Jefferson County 2010 Recommended Budget, as amended by the Finance Committee, is submitted to the County Board of Supervisors for its review, consideration and action.

The following is a summary of the major areas of the 2010 Recommended Budget:

PROPERTY TAX RATE

The 2010 Recommended Budget results in a countywide property tax rate of \$3.6735 per \$1,000 valuation. This represents a \$.0873 (2.4%) increase over the 2009 recommended tax rate of \$3.5862 per \$1,000 valuation. The \$3.6735 recommended tax rate is the third lowest countywide property tax rate in 24 years. In 1985, the countywide prop-

erty tax rate was \$2.7963.

PROPERTY TAX LEVY

The state imposed tax levy limit for 2010 is the greater of 3.0% or the County’s growth rate of new construction. This growth rate has been calculated by the State to be 1.315%. Based on a Recommended Budget with a 3.0% tax increase, this results in a \$720,976 tax levy increase. In addition, the State has allowed local units of government to recover previously unused property tax levy that was added to the 2009 tax levy limit. For Jefferson County, this amounts to \$1,300,951 (5.4%) of additional tax levy that the County could add to its budget. The Finance Committee is recommending that \$249,516 of this additional levy limit be added to the 2010 Budget, resulting in a tax levy increase of \$970,492 (4.0%). An additional \$46,090 (5%) tax levy increase for Library Services that is not part of the State’s tax levy limit, results in a total county tax levy increase of \$1,016,582.

As directed by the Finance Committee, the 2010 Recommended Budget was developed based on the assumption that the September 15, 2009, tax levy increase referendum was NOT approved by voters and that the County Board will proceed with the sale of Countryside Home. The County’s General Fund Balance is being used to balance the 2010 Budget and net proceeds from the eventual sale of Countryside Home will be used to replenish the Fund Balance and prepay the outstanding debt issued on the construction of the Home. This Budget adheres to that directive and as we now know, the referendum was NOT approved by voters. In order to balance the 2010 Budget, \$2.6M of General Fund Balance was applied to the budget in order to maintain the tax levy increase at 4%.

The following chart reflects the County’s property tax levy change after the 4% tax levy increase and the application of \$2.6M of General Fund Balance to the budget:

Property Tax Levy	2009	2010	<u>2009-2010 Change</u>	
	Adopted	Recommended	Amount	%
Countywide	\$23,761,435	\$24,287,826	\$526,391	2.2%
Health	271,095	715,196	444,101	163.8%
Subtotal	\$24,032,530	\$25,003,022	\$970,492	4.0%
Library	924,406	970,496	46,090	5.0%
Total	\$24,956,936	\$25,973,518	\$1,016,582	4.1%

EXPENDITURES

The 2010 Recommended Budget includes total county expenditures of \$76.7M, or \$.6M (.8%) less than the 2009 adopted expenditures of \$77.3M. This reduction is primarily due to expenditure reductions totaling \$2.0M in the Human Services and Health Departments. The expenditures reductions in these two departments reflect the elimination of 23 positions relating to the elimination of the service contract in 2010 with Care Wisconsin for the State’s Family Care Program. Care Wisconsin will no longer contract with the County to staff their agency’s services. As a result, the County is eliminating 23 positions in these two departments. Nineteen of these positions are currently filled and it is anticipated that these employees could accept positions with Care Wisconsin. A related revenue decrease is explained in the Revenue section of this Summary.

Expenditures in the Economic Development Consortium budget are increased by approximately \$2.0M to reflect Community Development Block Grant (CDBG) funding for business assistance loans related to 2008 flood damage. These additional expenditures are 100% offset with CDBG revenue.

Approximately \$472,000 in expenditure savings are included in the 2010 Recommended Budget for employee health insurance premium costs. These savings are the result of a net reduction in insurance premium charges to the County from the State Health Plan.

The 2010 Recommended Budget also reflects a \$350,000 expenditure decrease in the MIS Department. This is due to the current year budgeted replacement of computer/telephone switches that will not need to be repeated in 2010.

REVENUE

The 2010 Recommended Budget includes total county revenue of \$50.7M, or \$1.7M (3.2%) less than the 2009 Adopted revenue of \$52.4M. This revenue decrease is primarily due to a \$2.7M decrease in Human Services and Health Department revenues due to the contractual change with Care Wisconsin. The resultant net tax levy increase in the 2010 Budget, due to Care Wisconsin's contract cancellation with the County is approximately \$.7M.

Interest earnings on investments are reduced by \$500,000, from \$1.0M in the 2009 Budget to \$.5M in the 2010 Budget. In 2007, the County realized actual investment revenue of \$2.1M or \$1.6M more than budgeted for 2010. These revised estimates are based on the most recent information on the County's investment returns and the current volatility of the investment market.

Due to the impact of the economic recession, sales tax revenues are reduced by \$392,000, from \$5.1M in the 2009 Budget to \$4.7M in the 2010 Budget.

State shared revenues are anticipated to decrease by \$103,000 in 2010, based on information obtained from the State Legislative Fiscal Bureau.

Community Development Block Grant (CDBG) revenues of \$2.0M are included in the Economic Development Consortium budget to reflect funding for business assistance grants.

BUDGET HIGHLIGHTS

In addition to the budget information provided in the previous sections of the Summary, the following is a list of the major highlights of the 2010 Recommended Budget:

1. The 2010 Recommended Budget, excluding Library Services, includes a \$970,492 (4.0%) tax levy increase from the 2009 Adopted Budget. The State's tax levy limit permits the County to levy an additional \$1.0M if the County chooses to maximize its tax levy under tax levy limit. This budget does not include this additional tax levy.

In spite of a 4.0% tax levy increase, the 2010 Budget utilizes \$2.6M from the General Fund to "balance" the budget. Based on previous County Board action, it is anticipated that these funds will be restored with the net proceeds from the sale of Countryside Home.

2. As previously explained, the largest and single most change in the 2010 Budget that impacts upon the County's expenditures and revenues is the cancellation of the Care Wisconsin's service contract with the County, effective January 1, 2010. The elimination of this contract reduces budgeted expenditures and revenues by approximately \$2.0M and \$2.7M respectively, resulting in a net tax levy increase of approximately \$.7M.

3. The 2010 Recommended Budget incorporates a county auditor recommendation to show Countryside Home debt service costs directly in that department's budget instead of in the County's debt service budget. This change in accounting has the impact of increasing the 2010 budgeted tax levy in the Countryside Home budget by \$1,036,500 and excluding an equal amount of tax levy from the debt service budget.
4. The 2010 Recommended Budget marks the County's second year of participating in the State's Employee Health Plan and discontinuance of the County's self-funded health plan. It is estimated that in 2010 the County will reduce its health care premium costs by approximately \$472,000 from the 2009 Adopted Budget.
5. Tax levy support for the Fair Park is reduced by approximately \$109,000 in 2010, reflecting the department's efforts during the past year to reduce operating costs and increase sponsorship and event revenues. Tax levy for the annual Fair is budgeted at only \$37,000 in 2010.
6. Beginning in 2010, the Human Services Department will assume the responsibility for managing the transportation program of the Veteran's Services Department. The consolidation of this program with that of the Human Services Department's transportation program will provide for better coordination of services to all clients and result in more productive use of limited staff resources in the Veteran's Services office.
7. The 2010 Highway Department budget includes \$1,568,700 for a road construction project that will be funded with Federal Stimulus Funds. Funding requirements include that private contractors be used to reconstruct the 3.9 mile section of County Highway F, from US Highway 18 to County Highway B. Other county funded road construction projects totaling 9.8 miles are included in the 2010 Budget at approximately \$2.5M.
8. The tax levy support for the Health Department is increasing by approximately \$444,000, to a total of \$715,000 in 2010. This significant increase is due to the State shifting management of the Long Term Care Program from this department to Care Wisconsin. In previous years, billing fees related to that program were available to offset much of the tax levy support for other department programs. This impact is further explained in the department's budget narrative.

POLICY ISSUES

The development of the annual budget not only provides the County with a financial plan for the upcoming year, but also brings forward issues for consideration by the County's policy makers, the County Board.

The following is a list of "Policy Issues" that have been identified through the development of the 2010 Recommended Budget. These issues may or may not directly impact upon the 2010 Budget, but they may need to be addressed at sometime in the future:

1. Countryside Home

This year's budget cover features a rendering of Countryside Home. Of all of the policy issues facing the County in the 2010 budget, the future of Countryside Home is by far the most critical. This budget is based on the fact that the tax increase referendum was NOT approved by voters and that the County will proceed with the County Board's previous direction to enlist the services of a broker to assist in the sale of the Home. Significant changes to the 2010 Budget will be required if the

County Board rescinds its previous action on moving forward with the sale of Countryside Home. These changes to the budget would likely impact the delivery of other critical services to the public.

2. Family Care Program

As previously explained, Care Wisconsin's cancellation of its service contract with the County effective January 1, 2010, has significant financial and staffing impact on the County's Human Services and Health Departments. How the County continues to participate in this State Program in the future will be a subject of ongoing discussion. The County needs to maintain a watchful eye on this State Program, both in terms of services to county residents and the financial impact that it has on the county budget.

3. Department Operational Audits

The County has completed operational audits of its major departments and administrative functions. The 2010 Recommended Budget does not include funding for continuing the County's initiative of performing operational audits of county departments. Operational audits for the remaining county departments may not lead to substantial savings, based upon their relatively small percentage of the total tax levy.

4. State Imposed Tax Levy Limits

If the State continues to impose tax levy limits, local units of government will continue to be faced with reducing their operations and ultimately services to the public. These reductions will become more apparent in the future as they negatively impact core services. The decision on the level and use of local property taxes should be left with local residents and not with state government. The County should continue to support the Wisconsin Counties Association and other local government agencies in getting the State to change its current tax levy limit law.

5. Strategic Planning

The County Board, through its standing committees, the County Administrator and department heads need to work together to prioritize services and identify efficiencies in providing those core services to the public. As the County progresses with its development of a strategic plan, it will establish a mission for county government, based upon the delivery of those core services that are important to its residents. Input from county residents will be a critical step in this process, which is anticipated to be completed by mid 2010.

6. County Facility Improvements

In spite of the current financial pressures on county government and the volatile national (and global) economy, the County needs to continue the task of identifying future facility improvement needs, consolidation of facility functions, location, cost, and sources of funding. Capital planning should continue so that the County is ready to implement needed improvements when they become necessary and affordable.

7. Library Services

The 2010 Budget provides \$970,496 in tax levy support for the County's reimbursement to libraries for services to rural county residents. This represents a \$46,090 (5.0%) increase over the 2009 Adopted Budget. In spite of the continuing financial pressures on the county budget brought about by state levy limits, the eco-

conomic recession, holding the line on county department operating budgets, and growing health and human service needs of residents, the County is increasing its level of funding for municipal library services to rural county residents.

CONCLUSION

The 2010 Recommended Budget and anticipated fiscal constraints beyond 2010, necessitate the continued review of county service priorities. In most departments, the Budget provides for continuation of existing county services, although some of the service levels may vary from the current year. In addition, the Budget anticipates the need to upgrade its technology in order to improve services to the public and control its need for additional manpower, as the County continues to grow.

The development and preparation of the 2010 Recommended Budget could not have been completed without the hard work of department heads, the Accounting Manager, Corporation Counsel, Human Resources Director, and all of their staffs. The diligence and effort that all of these employees put forth during the past five months of the budget process is certainly commendable and greatly appreciated.

The thorough review of the 2010 Recommended Budget by the County Board's Finance Committee was conducted during its budget hearings with county department heads. With its knowledge of the results of the September 15th public vote on the tax increase referendum, the Committee was in a position to formulate its budget recommendations to the full County Board.

**2010 RECOMMENDED BUDGET CLASSIFICATIONS
OF AUTHORIZED COUNTY POSITIONS**

COUNTY ADMINISTRATOR (3 FT)

- 1 County Administrator
- 1 Administrative Assistant – Confidential
- *** 1 Management Analyst
- FINANCE DIVISION (3.5 FT, 1 PT)
- 1 Accounting Manager
- .5 Fund Accountant (FT shared with Human Services)
- 1 Payroll Account Clerk
- 1 Payroll Technician/Accounting Asst. (PT)
- 1 Account Clerk-System Support

CENTRAL SERVICES (7 FT)

- 1 Manager - Maintenance
- 1 Maintenance Worker II
- 1 Maintenance Worker I
- 2 Custodian II
- 1 Custodian I
- 1 Central Services Worker

CHILD SUPPORT AGENCY (11 FT, 1 student)

- 1 Child Support Director
- 4 Child Support Enforcement Specialists

- 3 Legal Assistants
- 1 Financial & Software Specialist
- 1 Financial Support Specialist
- 1 Customer Service Representative
- 1 Co-op Student

NOTE: 2 Assistant Corporation Counsel (1 FT and 1 new PT) budgeted in CSA, but authorized in Corporation Counsel budget

CLERK OF COURTS (27.5 FT, 3 PT 8 SE)

- 1 Clerk of Circuit Court (also appointed as Register in Probate)
- 4 Lead Deputy Clerks
- 10 Court Clerk II – General (9 FT, 1 PT)
- 1 Court Clerk II – General/Deputy Register in Probate
- 2 Court Clerk II (Civil, Criminal)
- *** 1 Court Clerk II – General (1 PT, unfunded 7/1/10 – 12/31/10)
- *** 1 Court Clerk II – General (1 FT)
- 3 Judicial Assistant
- 1 Family Court Commissioner

	(Funded as Part-time)		(PT)
1	Family Court Commissioner	1	Medical Records Clerk
2	Family Court Counselors	2	Social Worker/Admission Coordinators
1	Legal Secretary		
***	1 Family Court Office Clerk (PT)	1	Director of Nursing
	.5 Administrative Clerk/File Clerk (Full-time shared with LWCD)	1	Staff Development Coordinator
**	1 Circuit Court Commissioner/Deputy Register in Probate	1	Scheduling Clerk
	4 Judges (SE)	1	Resident Care Coordinator
	4 Circuit Court Reporters (SE)	5	Activity Therapy Assistant
****	Eliminate 1 Court Attendant	2	Lead Building Maintenance Worker
		2	Account Clerk II
CORONER (5 PT)			Student Aides, Dietary In-house pool/Occasional staff for Registered Dietician, CNAs, Medication Aides, Resident Care Workers, LPNs & RNs as needed
1	Coroner (PT)		
1	Chief Deputy Coroner (PT)		
3	Deputy Coroner (PT)		
CORPORATION COUNSEL (4 FT, 1 PT)		COUNTY BOARD (30 PT)	
1	Corporation Counsel	30	County Board of Supervisors (PT)
3	Asst. Corporation Counsel (2 FT, 1 PT)	COUNTY CLERK (3 FT, 1 OPT)	
1	Paralegal, Confidential/County Board Reporter	1	County Clerk
		1	Administrative/Elections Clerk
			Clerical Assistant (OPT – 1000 hours)
COUNTRYSIDE HOME (115 FT, 62 PT, OPTs)		***	1 Administrative/Elections Clerk
1	Administrator	COUNTY TREASURER (2.5 FT)	
1	Plant Operations Manager	1	County Treasurer
10	Medication Aides (9 FT, 1 PT)	1	Deputy Treasurer
81	CNA (42 FT, 39 PT)	.5	Assistant Deputy Treasurer (FT shared with Land Information Office)
1	Dietary Manager/Registered Dietician	DISTRICT ATTORNEY (11 FT, 1 PT, 5.3 SE)	
4	Cook (2 FT, 2 PT)	1	District Attorney (SE)
8	Food Service Worker (4FT, 4 PT)	4.3	Assistant District Attorney (SE)
1	Lead Food Service Worker	1	Office Manager
6	Housekeeping Utility (4 FT, 2 PT)	5	Legal Secretaries
13	Resident Care Workers (7 FT, 6 PT)	1	Legal Secretary/Receptionist
2	Laundry Workers	1	Victim Witness Coordinator
1	Maintenance Security (PT)	1	First Offender Program Director
2	Unit Clerk	***	1 First Offender Program Secretary (PT)
11	Registered Nurses (10 FT, 1 PT)	1	Justice Information Sharing Coordinator
12	Licensed Practical Nurses (7 FT, 5 PT)	1	Paralegal
1	Confidential Secretary	ECONOMIC DEVELOPMENT (1 FT, 1 PT)	
2	Neighborhood Manager RN	1	Economic Development Director
1	Account Clerk/Data Base Specialist	1	Economic Development
1	Payroll/Human Resources Assistant		
1	Health Information Systems Manager		
1	Volunteer Services Coordinator		

Secretary (PT)

FAIR PARK (4 FT, 1 PT, 2 OPT, 5 Seasonal, 15-20 fair week staff)

- 1 Fair Park Director
- 1 Fair Park Supervisor
- 1 Administrative Secretary
- 1 Fairgrounds Maintenance Worker II
- * 1 Grounds Worker (PT)
- 1 Office Assistant (Seasonal)
- 2 Seasonal Worker
- 1 Grounds Worker (OPT)
- * 1 Grounds Worker (OPT)
- 2 On-site Caretaker (6 mo.)
Fair time staff (15-20)
- **** Eliminate 1 Fairground
Maintenance Worker II

HEALTH DEPARTMENT (15 FT, 3 PT, OPTs)

- 1 Director/Health Officer
- 8 Public Health RN (6 FT, 2 PT)
- 1 WIC Project Director
- 1 Billing Clerk/WIC Clerk
- 1 Office Manager
- 1 Billing Spec./Cancer Grant
Outreach Coordinator
- ** 1 Public Health Program Assistant
- 1 Personal Care Program Assistant
- 2 Public Health Technicians
- 1 WIC Registered Dietetic
Technician (PT)
Occasional PT RNs & Public
Health Technicians as needed
- **** Eliminate 10 Long Term Care RNs
- **** Eliminate 1 Public Health
Program Mgr.
- **** Eliminate 1 Public Health
Program Asst.
- **** Eliminate 1 Personal Care
Program Asst.
- **** Eliminate 1 Public Health
Technician (PT)

HIGHWAY (58 FT, seasonal & part-time workers)

- 1 Highway Commissioner
- 1 Operations Manager
- 1 Fleet Manager
- 1 Patrol Superintendent
- 1 Construction Superintendent
- * 1 Engineering Technician/Project

Foreman

- 1 Accounting Supervisor
- 2 Account Clerk
- 1 Custodian
- 4 Equipment Mechanic II
- 7 Equipment Operator II
- * 2 Equipment Operator II
- 1 Equipment Parts Person
- 3 Highway Lead Workers
- 1 Sign Worker
- 1 Welder Fabricator
- 29 Highway Workers
Seasonal Position (3,000 hrs.)
Part Time Position (700 hrs.)
- **** Eliminate 1 Engineering Aide
- **** Eliminate 1 Engineering Assistant
- **** Eliminate 1 Shop Lead Worker
- **** Eliminate 1 Highway Lead Worker
- **** Eliminate 2 Highway Workers

HUMAN RESOURCES (4 FT)

- 1 Human Resources Director
- 1 Benefits Administrator
- 1 Human Resources Associate
- *** 1 Volunteer Services Coordinator

HUMAN SERVICES (145.5 FT, 14 PT)

- 1 Director of Human Services
- 1 Administrative Services Manager
- 1 Supervisor – Economic Support
Services
- 1 Office Manager
- 1 Aging and Disability Resources
Manager
- *** 1 Behavioral Health Resources
Division Manager
- 1 Family Resources Division
Manager
- 1 Child Protective Services
Supervisor
- *** 1 Delinquency Supervisor (unfund-
ed eff. 7/1/2010)
- 1 Mental Health/AODA Supervisor
- 1 W-2 Economic Support Services
Supervisor
- 1 Community Support Program
Supervisor
- 1 Comprehensive Community
Services Supervisor
- 1 Maintenance Supervisor
- 1 Group Home Supervisor
- 1 Early Intervention Services

	Supervisor		Receptionist
1	ADRC Coordinator	1	Transportation Scheduler/ Van Driver
3	Account Clerks		Van Driver
2	Accountants	* 1	Lead Delinquency Worker (eff. 7/1/10)
.5	Fund Accountant (FT shared w/Finance)		7 Human Service Professional II
1	Asst. Aging Benefit Specialist (PT)	3	Comprehensive Community Service Facilitator
1	Aging Benefits Specialist	10	Human Services Professional I
*** 1	Disability Benefit Specialist	*** 1	Human Services Professional I (effective 7/1/10)
1	File Clerk	** 1	Adult Protective Services Case Manager
1	File Clerk (PT)	* 1	Adult Protective Services Case Manager
1	Lead Custodian	7	Child Protective Services Ongoing Professional – I
1	Janitor (PT)	8	Community Support Program Professional II
1	Community Services/Wrap- Around Coordinator	2	Community Support Program Professional I
3	Support Services Planner	1	Alternate Care Coordinator
4	Economic Support Specialist	2	Early Intervention Service Coordinator
2	Child Care Service Coordinators	3	Early Intervention Program Teachers
1	Financial Intake Worker	8	Intake/On-Call Workers
4	Financial Planners	1	Lead Intake Worker
1	Protective Representative Payee	2	AODA Therapist/OWI Assessors
1	IT Specialist	1	Foster Care Coordinator
1	Lead Wraparound Coordinator	1	Personal Assistant Case Manager/ Family Support Coordinator
1	Medical Records Administrator/ HIPAA Officer	1	Vocational Rehab Specialist
2	Building Maintenance Workers	1	Jail Case Manager
5	Nutrition Site Managers (PT)	1	Nurse Case Manager
*** 1	Nutrition Site Manager (PT)	3	ADRC Social Workers
11	Community Outreach Workers (10 FT, 1 PT)	****	Eliminate 1 Developmentally Disabled/LTS Supervisor (eff. 2/1/10)
*** 1	Community Outreach Worker (1 PT)	****	Eliminate 13 Human Services Profession I
2	Family Development Workers	****	Eliminate 1 Nutrition Site Manager (PT)
1	Mental Health Technician		
1	Financial Assistant Worker		
6	Group Home Workers (4FT, 2 PT)		
*** 1	Group Home Worker		
1	Secretary – Nutrition Program Coord./LTS		
1	Secretary – Alternate Care Coordinator		
1	Secretary – Community Support Assistant		
1	Secretary – Economic Support		
2	Secretary		
*** 1	Secretary		
1	Appointment Secretary		
1	Receptionist/Secretary		
*** 1	Medical Records Secretary (PT)		
2	Appointment Secretary/		
			LAND & WATER CONSERVATION (5.5 FT, INTERNSHIPS)
		1	County Conservationist
		2	Resource Conservationist
		1	Water Resource Management Specialist

- .5 Administrative Clerk/File Clerk
(FT shared with Clerk of Courts)
- 1 GIS & Land Use Technician
- *** 1 Student Intern

LAND INFORMATION OFFICE (4.5 FT, INTERNS)

- 1 Director
- 1 Licensed Land Surveyor
- 1 Cartographer
- 1 Administrative Clerk
- .5 Land Information Assistant (FT shared with Treasurer)
- *** 1 Student Intern

MANAGEMENT INFORMATION SYSTEMS (MIS) (8 FT, 1 PT, 1 STUDENT)

- 1 Systems and Applications Manager
- 1 Information Technology Manager
- 1 Systems Analyst
- *** 1 Programmer Analyst
- 1 Senior Systems Analyst
- 1 Senior Micro Computer Specialist
- 1 Micro Computer Specialist
- 1 Micro Computer Technician
- 1 Central Duplicating Clerk (PT)
- 1 Student Hardware Technician

PARKS DEPARTMENT (5.6 FT, 4 PT, 7 seasonal/OPT)

- 1 Director
- 1 Parks Supervisor
- 1 Parks Construction & Maintenance Lead Worker
- 1 Building & Grounds Maintenance Worker
- 3 Parks Maintenance Worker (PT)
- 1 Administrative Secretary
- 2 Seasonal Workers
- 4 Grounds Workers (OPT)
- .6 Program Assistant (Shared FT with Emergency Management)
- *** 1 Volunteer Coordinator (PT)
- * 1 Dog Park Attendant (OPT)
- **** Eliminate 1 Parks Supervisor

REGISTER OF DEEDS (4 FT, 1 PT)

- 1 Register of Deeds
- 1 Chief Deputy Register of Deeds
- 1 Deputy Register of Deeds I
- 1 Register of Deeds Data Entry

- Clerk (PT)
- *** 1 Deputy Register of Deeds I

SHERIFF (126.4 FT, 6 PT, 1 LTE, OPTs)

ADMINISTRATIVE/DETECTIVE DIVISION

- 1 Sheriff
- 1 Chief Deputy
- *** 1 Undersheriff (OPT)
- 1 Captain
- 1 Confidential Secretary
- 1 Account Clerk
- 2 Sergeants
- 8 Detectives
- 2 Secretaries (1 FT, 1 PT)
- 1 Secretary Drug Task Force
- 1 Receptionist/Secretary
- 1 Clerk Typist

PATROL DIVISION

- 1 Captain
- 6 Sergeants
- 34 Deputies
- *** 1 Deputy (unfunded 6 months, 1/1/10 – 6/30/10)

- 1 Secretary
- 1 Mechanic

SUPPORT SERVICES

- 1 Sergeant
- 5 Deputies
- *** 4 Deputies
- 1 Clerical Assistant
- Pool of part-time deputies, as needed

COMMUNICATION DIVISION

- 9 Communication Operator
- 1 Communication Supervisor
- Pool of part-time Communication Operators, as needed

JAIL DIVISION

- 1 Captain
- 6 Sergeants
- 29 Deputies
- 2 Clerk Typists
- 1 Jail Food Service Supervisor
- 4 Cook (1 FT, 3 PT)
- *** 1 Cook (unfunded 3 months, 1/1/10 – 3/30/10)

- 2 Custodian II (PT)
- 1 Grant Funded LTE

EMERGENCY MANAGEMENT

- 1 Emergency Management Director

- .4 Program Assistant (Shared FT w/Parks)
- UNIVERSITY EXTENSION (3 FT, 4 SE, 1 intern)**
- 1 Agricultural Agent (SE)
 - 1 Family Living Agent (SE)
 - 1 Community Development Agent (SE)
 - 1 Youth Development Agent (SE)
 - 1 4-H Summer Intern
 - 2 Administrative Secretaries
 - *** 1 Administrative Secretary
- VETERANS SERVICE (2 FT, 1 LTE)**
- 1 Veterans Service Officer
 - 1 Veterans Benefits Specialist
 - *** 1 Veterans Service Clerk (LTE)

- ZONING (8 FT)**
- *** 1 Director – Zoning & Planning
 - 1 Zoning/Land Use Technician (Interim Director)
 - 1 Onsite Waste Systems Tech
 - *** 1 Zoning/Solid Waste Technician
 - 1 Zoning/Onsite Systems Technician
 - 1 Zoning Assistant
 - 1 Program Assistant
 - 1 Administrative Clerk
 - * New Positions
 - ** Reclassed/New Job Title Positions
 - *** Unfunded Positions
 - **** Eliminated Positions
- SE = State Employee

Authorized Position Summary

<u>2009</u>	<u>2010</u>	<u>Change</u>	<u>Type</u>
612	582	(30.0)	Full Time Position
106	104	(2.0)	Part Time Position
30	30	0.0	County Board Supervisors (PT)
19	20	1.0	Seasonal/Occasional/LTE Position
<u>767</u>	<u>736</u>	<u>(31.0)</u>	Total County Positions
<u>17.3</u>	<u>17.3</u>	<u>0.0</u>	State Positions
784.3	753.3	(31.0)	Total Positions
<u>23.0</u>	<u>29.25</u>	<u>6.25</u>	Unfunded Positions
<u><u>761.3</u></u>	<u><u>724.05</u></u>	<u><u>(37.25)</u></u>	Total Funded Positions

2010 JEFFERSON COUNTY POSITION CHANGES

Department	Position Title	Action	Requested By Depart. Head	Recommended By Co. Administrator	Recommended by Finance Committee	Comments
Clerk of Courts	1 Court Clerk II – General	Unfund	Yes	Yes	No	Unfund 1/1/10 – 2/28/10; Finance funded effective 1/1/10 with reduction in unemployment
	1 Court Clerk II – General (PT)	Unfund	Yes	Yes	Yes	Unfund 7/1/10 – 12/31/10
	1 Court Attendant	Eliminate	Yes	Yes	Yes	Position currently filled
District Attorney's Office	1 First Offender Program Secretary (PT)	Unfund	Yes	Yes	Yes	
Fair Park	1 Grounds Worker (PT)	Create	Yes	Yes	Yes	Elimination of full-time Maintenance Worker (currently filled) contingent on creation of part-time and occasional position
	1 Fairgrounds Maintenance Worker II	Eliminate	Yes	Yes	Yes	
Health Dept.	10 Long Term Care RNs	Eliminate	Yes	Yes	Yes	Positions currently filled and contracted for Family Care
	1 Personal Care Program Assistant	Eliminate	Yes	Yes	Yes	
	1 Public Health Program Manager	Eliminate	Yes	Yes	Yes	
	1 Public Health Program Assistant	Eliminate	Yes	Yes	Yes	Previously unfunded
	1 Public Health Technician (PT)	Eliminate	Yes	Yes	Yes	Previously unfunded
Highway	1 Engineering Technician/Project Foreman	Create	Yes	Yes	Yes	Creation of positions contingent on elimination of highway positions

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2 Equipment Operator II	Create	Yes	Yes	Yes	that follow
1 Engineering Aide	Eliminate	Yes	Yes	Yes	Position currently filled
1 Engineering Assistant	Eliminate	Yes	Yes	Yes	
1 Shop Lead Worker	Eliminate	Yes	Yes	Yes	Position currently filled
1 Highway Lead Worker	Eliminate	Yes	Yes	Yes	Position currently filled
2 Highway Workers	Eliminate	Yes	Yes	Yes	
Human Services	12 Behavioral Health Resources Division Manager	Unfund	Yes	Yes	Yes
	1 Delinquency Supervisor	Unfund	Yes	Yes	Yes Unfund 7/1/10 – 12/31/10
	1 Nutrition Site Manager (PT)	Unfund	Yes	Yes	Yes
	1 Nutrition Site Manager (PT)	Eliminate	Yes	Yes	Yes
	1 Community Outreach Worker	Unfund	Yes	Yes	No
	1 Secretary	Unfund	Yes	Yes	Yes
	1 Medical Records Secretary (PT)	Unfund	Yes	Yes	Yes
	1 Lead Delinquency Worker	Create	Yes	Yes	Yes Create eff. 7/1/10, contingent on elimination of Delinquency Supervisor
	1 Adult Protective Services Case Manager	Create	Yes	Yes	Yes
	1 Developmentally Disabled/LTS Supervisor	Eliminate	Yes	Yes	Yes Eliminate 2/1/10

	13 Human Services Professional I	Eliminate	Yes	Yes	Yes	Positions currently filled and contracted for Family Care
	1 Human Services Professional I	Unfund	Yes	Yes	Yes	Unfund 7/1/10. Position currently filled and contingent on creation of Lead Delinquency Worker position
Land & Water Conservation	Student Interns	Unfund	Yes	Yes	Yes	
Parks Dept.	1 Dog Park Attendant (OPT)	Create	Yes	Yes	Yes	
	1 Parks Supervisor	Eliminate	Yes	Yes	Yes	Previously Unfunded
Sheriff	1 Undersheriff	Unfund	Yes	Yes	Yes	
	1 Deputy	Unfund	Yes	Yes	Yes	Unfund 1/1/10 – 6/30/10
	1 Cook	Unfund	Yes	Yes	Yes	Unfund 1/1/10 – 3/30/10

Total Create	7.5	7.5	7.50
Total Eliminate	(38.0)	(38.0)	(38.00)
Sub-Total	(30.5)	(30.5)	(30.50)
Total Unfund	(10.4)	(10.4)	(9.15)
Total Fund	0	0	0
Net Change	(40.9)	(40.9)	(39.65)

GENERAL FUND	2009 Adopted Budget	2010 Proposed Budget	Percent Change
<u>REVENUES</u>			
Taxes	13,856,776	14,424,755	4.10%
Special Assessments	0	0	0.00%
Intergovernmental Revenues	7,480,939	9,474,570	26.65%
Licenses and Permits	236,600	217,495	-8.07%
Fines, Forfeitures and Penalties	681,250	624,750	-8.29%
Public Charges for Services	2,432,950	2,453,235	0.83%
Intergovernmental Charges	717,205	589,239	-17.84%
Miscellaneous Revenue	1,566,684	1,116,291	-28.75%
Fund Balance Applied	2,701,577	2,592,482	-4.04%
Restricted Funds Applied	798,785	1,064,503	33.27%
Non-lapsing (discretionary) Funds Applied	1,876,710	1,285,204	-31.52%
Countryside Home Building Equity	(900,000)	(950,000)	5.56%
Operating Transfers Applied	900,000	950,000	5.56%
TOTAL REVENUES	32,349,476	33,842,524	4.62%
<u>EXPENDITURES</u>			
General Government	7,772,191	7,862,520	1.16%
Public Safety	13,169,995	14,215,724	7.94%
Health and Human Services	1,316,115	1,346,329	2.30%
Public Works	294,482	199,452	-32.27%
Culture, Recreation and Education	3,120,694	3,430,737	9.94%
Conservation and Development	1,439,025	3,364,037	133.77%
Capital Outlay	5,236,974	3,423,725	-34.62%
Debt Services	0	0	0.00%
Other Financing Uses	0	0	0.00%
TOTAL EXPENDITURES	32,349,476	33,842,524	4.62%

New or Discontinued Activities/Functions in the 2010 Budget [Wis. Stats. 65.90(3)(6)(bm)]:

1. Elimination of the Tobacco Control program through the Health Department.
2. Elimination of the Community Integration Program (CIP 1B) in Human Services. This function is now handled through the Managed Care organizations under Family Care.
3. Creation of the 1915i Program in Human Services, which provides Home and Community Based Services (HCBS) to individuals with serious and persistent mental illness problems.

ALL FUNDS	General Funds	Health Dept.	Human Services	Debt Service	Capital Projects	Countryside Home	Highway Dept.	MIS Dept.
Est. Fund Balance 1/1/2010	24,050,331	8,266	0	1	0	6,946,010	10,363,189	37,814
Budgeted Revenues	19,818,286	2,113,296	9,283,581	0	0	9,295,989	4,995,073	1,114,578
Budgeted Expenditures	33,842,524	2,892,839	17,019,984	269,482	0	12,508,701	9,002,850	1,140,768

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Budgeted Other Financing Sources/ (Uses)	4,942,189	64,347	100	1	0	(950,000)	0	26,190
Tax Levy	9,082,049	715,196	7,736,303	269,481	0	4,162,712	4,007,777	0
Fund Bal. Applied	(2,592,482)	(64,347)	0	0	0	0	0	0
Est. Fund Balance 12/31/2010	21,457,849	(56,081)	0	1	0	6,946,010	10,363,189	37,814

Mr. Nass read the report from the Planning and Zoning Committee.

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on March 19, July 16 and September 17, 2009, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3413A-09, 3414A-09, 3393A-09 and 3425A-09
DATED THIS TWENTY-NINTH DAY OF SEPTEMBER 2009
Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS,
PETITIONS 3207A-06, 3371A-08, 3410A-09, 3411A-09, 3423A-09 AND
3424A-09, IS SEPTEMBER 12, 2009.

Mr. Nass moved that the report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2009-14.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3393A-09 was referred to the Jefferson County Planning and Zoning Committee for public hearing on March 19, 2009, Petitions 3413A-09 and 3414A-09 were referred for public hearing on July 16, 2009, and Petition 3425A-09 was referred for public hearing on September 17, 2009, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-2, AGRIBUSINESS

Rezone PIN 016-0514-2022-006 (3.203 acres) at N1171 Old Hwy. 26, Town of Koshkonong. (3413A-09 – Herbert & Deborah Vincent)

Rezone approximately 0.7 acre of PIN 008-0715-1431-000 (35 acres) at N6210 N. Helenville Road in the Town of Farmington. (3414A-09 – David & Jaymie McCoy)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Create an approximate 2-acre building site at N5576 CTH D in the Town of Farmington from part of PIN 008-0715-2613-000 (19.78 acres). This is considered a non-prime ag land lot. Rezoning is conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the property. (3393A-09 – Steve Knoebel)

Rezone to create an approximate 2-acre vacant lot on West Road and an approximate 1.7-acre lot around the home at N9198 West Road in the Town of Watertown. The site is part of PIN 032-0814-1021-000 (40 acres) and 032-0814-1024-000 (40 acres). One prime ag land lot is utilized by this rezoning. Action is conditioned upon road access approval for each lot, upon receipt by Zoning of a soil test for the vacant lot showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the property, including extraterritorial plat review if necessary. (3425A-09 – Lewis Tripi)

Mr. Nass moved for the adoption of Ordinance No. 2009-14. Seconded and carried with Mr. Kannard abstaining.

Mr. Nass presented the following report and moved that it be received, placed on file and printed in the minutes. Seconded and carried.

County Board Chairman's Report
Sharon L. Schmeling
October 2009

The following report provides updates on the activities of the Jefferson County Board, its chairman, its committees, and key issues confronting the County. If you have any questions about the following information, or would like an update about a project or issue not mentioned here, do not hesitate to contact me by phone (920) 674-8607 or e-mail (sharons@co.jefferson.wi.us) with your questions or suggestions.

Saving money – As the public responds to government spending in this recession, I hear many suggestions from the public that county government should look to volunteers and grants to keep property taxes down. There is a long-standing practice of seeking donations and grant funding in many Jefferson County departments to provide services that otherwise would be unavailable unless funded by property taxes.

For example, over the past several years, Sheriff Milbrath and his office have amassed a fine record of frugality by obtaining donations that have saved taxpayers hundreds of thousands of dollars. This is an ongoing habit in the department that is well-known by the Law Enforcement Committee and other county staff. However, there is value in identifying these efforts so that benefactors can be thanked and so that the public knows about the quiet efforts behind the scenes to creatively operate the department.

For some time, local food pantries have been donating to the jail items that the pantries can not give out or that no one wants. The jail food staff has been able to turn these diverse donations into healthy meals for inmates that meet state requirements. This summer, the Fort Atkinson "Sweet Corn Ladies" donated carloads of sweet corn and melons to the jail. Inmates were dispatched to shuck the corn, which provided them with meaningful work and healthy food for free.

By reviewing federal grant and subsidy programs, the department learned about an alternative fuel tax credit program created in October 2006 that pays a 50 cent per gallon rebate for every propane gallon used by the department. The County received checks in late September for \$55,492 for October 2006 – December 2008 fuel usage. The Sheriff's

Office will be submitting a claim for 2009 usage, which is anticipated to reimburse the County an estimated \$25,000. If the program is supported through 2010 as expected, the County could receive another reimbursement for its 2010 propane fuel usage.

The Sheriff obtained a Recovery Act Grant for \$43,000 to finance the purchase of portable radios for the patrol division and digital tape recorders for each patrol deputy. Another Recovery Act Grant for \$6,000.00 was obtained in conjunction with Watertown Police Department; these monies will be used to upgrade the server unit for the squad video systems.

By scouring federal military surplus equipment lists, the Sheriff's Office has been able to obtain the following equipment:

- A brand-new enclosed trailer that has been converted into a mobile command center for on-scene emergencies. The trailer was left over from Hurricane Katrina and would have cost about \$15,000. Cost to County: \$4,500.

- A free pick-up truck that is used by the department's mechanic to provide service to squad cars. If purchased new, it would have cost about \$20,000. Cost to county property taxpayers: \$1,000 for a paint job.

- A free all terrain vehicle that is used by the department to patrol trails and to assist at rescue events around lakes, parks, and farm fields where the terrain is difficult. If purchased new, it would cost about \$6,000.

- A free trailer to haul the ATV. If new, it would cost about \$1,500.

- A used ambulance with a diesel engine that is being converted into an evidence processing vehicle for use at crime scenes. Cost to taxpayers: \$1,350 for conversion.

- A free diesel forklift that is used to move accident vehicles that are being stored by the department for criminal investigations. This is about an \$80,000 piece of equipment if purchased new. The only cost to Jefferson County was for the Highway Department to travel to Waunakee, Wisconsin, to haul it back to Jefferson. The forklift, which is operated by a certified driver, has saved the department money by not having to hire towing and wrecking companies to come and clear/move vehicles around the storage area.

- Sixteen free M-16 rifles. If purchased new, cost is about \$800.00 each or \$12,800.00 total.

- Thirteen free M-14 rifles. If purchased new, cost is about \$800.00 each or \$10,400.00 total.

- A school bus was donated by J&L Tire and converted into a mobile command center and equipment storage for the dive team. This saved the department several thousands of dollars.

In addition, the Sheriff has provided Huber inmates to work in county parks on brush clearing, tree trimming, wood sealing, weed pulling, restroom cleaning, trash removal, dog waste clean-up, and mowing and trimming at the following parks: Bicentennial Dog, Carnes, Kanow, Korth, Pohlman, Rome, and Welcome Traveler's. Through this collaboration with the Sheriff, the Parks Department has received 70 hours of work per week for 14 weeks at no cost. This saved the Parks Department's 2009 seasonal labor budget \$12,862.

The Parks Department's record of innovative funding is also impressive. In 2009 alone, the Department received \$25,000 from Theo Garman for the Garman Nature Preserve in Waterloo; \$1,500 from the American Transmission Company for community

gardens at Korth Park; \$1,000 from Nestle Purina Petcare Company for the Dog Park; \$2,407 for the Dog Park from several donors; \$140 in multiple donations for the Bike Trail; and \$3,000 for an Osprey Platform, pole, sign and installation at Korth Park from the American Transmission Company.

The Parks Department held an open house for its expanded Dog Park in late summer, attracting a crowd of 300 people. Refreshments for the event were fully funded by donations from local businesses, who gave everything from sheet cakes to hot dogs, beverages, ice, heating trays, grills, tents, and even staff to set up the tent and to grill the food. Donors included: Aggies Specialty Cakes; Bon Ton Bakery; Frank's County Market; Fort Atkinson Pick N' Save; Nestle Purina Petcare; Punzel Ace Hardware; Fort Atkinson Sentry; Tyson Prepared Foods, Jefferson Walmart and Wis-Pak, Inc.

Please remember to thank these donors who have supported our Sheriff's Office and Parks Department and to remind citizens that these practices have been going on for years across many departments in Jefferson County government. They will continue into the future because they make sense. The public can feel confident that the County Board, through its committees, will continue to foster and promote such creativity and frugality in all county departments.

Controlling County Board spending – In the 2009 budget, the County Board cut its own budget by 12.5 percent. The 2010 budget calls for a 1 percent reduction in spending. The County Board has frozen its pay every year for the past six years. The pay freeze is expected to continue for the 2010 – 2012 County Board term.

In addition to those cuts, the Administration and Rules Committee is looking at additional ways to economize. The main driver of County Board expense is our committee structure. The County Board budget annually provides about \$150,000 for 30 County Board Supervisors and 42 citizen appointees to serve on 38 committees. Most committees are five people. A few have seven members, which are usually required by state law. We have purposely avoided three member committees because this size too easily triggers violations of the Open Meetings Law. The County Board has actively been reducing and restructuring its committees on a regular basis for the past five years.

If we consolidate committees, we can reduce spending. The challenge is to find ways to restructure and reorganize that do not eliminate the public's ability to oversee their government. The public's oversight of its government is accomplished through its County Board Supervisors. Without the forums provided by committee meetings, the public loses its input. Therefore, we have to balance the need for frugality against the public's right to oversee its government via its elected representatives.

At its September 30 meeting, the Committee identified several suggestions for committee changes that have been offered over the past few months by County Board Supervisors and the County Administrator. Suggestions include the following proposals:

Merge the Board of Health with the Human Services Board, which may be possible given the staffing cuts in the Health Department as a result of the State's take-over of programs there. Merge Solid Waste Committee responsibilities into the Zoning and Planning Committee, which may be possible because of the reduced workload in both committees and because the proposed 2010 budget cuts the Clean Sweep effort from four events to one event and eliminates the air quality function. Merge the Infrastructure Committee into the Highway Committee and rename it the Public Works Committee, which is possible because the Highway Committee has developed a new culture of more efficient meetings and the County has few, if any, building projects planned for the future. Eliminate the Countryside Board of Trustees upon sale of the home.

These are just ideas for exploration; no decisions have been made by the Administration and Rules Committee. There is ample time for robust discussion since the Committee will not bring the proposed changes to the County Board until early next year. Committee chairmen or department heads affected by these proposals may want to put the item on future agendas for discussion. In the meantime, Administration and Rules Committee members are eager to hear your input and other suggestions for committee changes. Committee members are: Supervisors Paul Babcock, Jim Braugher, Jim Mode, Steve Nass, and Sharon Schmeling. Proposed changes suggested by the Administration & Rules Committee will require County Board approval.

Ms. Knox read Resolution No. 2009-54.

WHEREAS, the Board adopted Resolution No. 2008-58 on October 14, 2008, which authorized participation in the Community Development Block Grant-Flood Recovery Small Business Program, and

WHEREAS, local communities contributed funds from their Community Development Block Grant Programs to assist the County in this program, and

WHEREAS, the Revolving Loan Fund Committee recommends the applications of Foremost Buildings, Inc., Jefferson; Hat Creek Candle Co., Watertown; NAPA Auto Parts Store, Jefferson; and Waterloo Building Center, Waterloo, be approved, in the amount of \$20,000 each, and

WHEREAS, approval of the use of the revolving loan fund for these loans will enhance the ability of local businesses to recover from losses resulting from the 2008 flood,

NOW, THEREFORE, BE IT RESOLVED that Foremost Buildings, Inc.; Hat Creek Candle Co.; NAPA Auto Parts Store; and Waterloo Building Center are authorized to receive a revolving fund loan in the amount of \$20,000.

BE IT FURTHER RESOLVED that the Economic Development Director shall administer the loan.

Fiscal Note: The revolving loan fund has approximately \$72,000 remaining of the original \$150,000 provided by local sources for this purpose. As this amount will be fully utilized by these loans, up to an additional \$150,000 is available from the State of Wisconsin Department of Commerce. No county tax levy funds are used for these loans.

Ms. Knox moved for the adoption of Resolution No. 2009-54. Seconded and carried: Ayes 26, Noes 0, Absent 3 (Zastrow, Reese, Babcock), Vacant 1.

Ms. Rogers read Resolution No. 2009-55.

WHEREAS, Jefferson County has self-funded its worker's compensation program since the early 1980's, and

WHEREAS, that process involves using a third party administrator to process claims and defend disputed claims, and

WHEREAS, Claim No. 2007-002975 has been disputed and a hearing was scheduled, and

WHEREAS, the third party administrator and the attorney defending the claim have recommended settlement in the amount of \$47,175.05 (excluding unpaid medical bills) which forecloses any and all future claim for continuing problems arising from the injury involved, and

WHEREAS, the Finance Committee recommends settlement in the amount of

\$47,175.05 given the possible exposure and the potential of additional future claims,

NOW, THEREFORE, BE IT RESOLVED that Worker's Compensation Claim No. 2007-002975 shall be settled for a full and final amount of \$47,175.05 including all future claims (excluding current unpaid medical bills).

Fiscal Note: Funds in Account #100.239003, Worker's Compensation Retention, will be used to pay the settlement and attorney's fees accrued to date. Any shortfall will be charged to Account #2001.512146. Claimant's name and the medical details have been excluded from this resolution for privacy purposes. The Finance Committee has reviewed the details and recommends this settlement in the County's best interest. The settlement is contingent upon final approval by the Department of Workforce Development.

Ms. Rogers moved that Resolution No. 2009-55 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 3 (Zastrow, Reese, Babcock), Vacant 1.

Mr. Kannard read Resolution No. 2009-56.

WHEREAS, bids were solicited to replace Courthouse roof section B and Sheriff's roof sections A and B, and

WHEREAS, the following total bids for all three sections were received:

Laubenstein, Inc. Cedarburg, Wisconsin	\$ 95,040
Nieman Roofing Lyndon Station, Wisconsin	\$ 140,700
Pioneer Roofing Johnson Creek, Wisconsin	\$ 138,560
Quality Roofing Marshfield, Wisconsin	\$ 132,909
Schranz Roofing & Sheet Metal Milwaukee, Wisconsin	\$ 126,700
Waukesha Roofing Waukesha, Wisconsin	\$ 142,300
Wenger Roofing & Sheet Metal Campbellsport, Wisconsin	\$ 136,106,

and

WHEREAS, the Infrastructure Committee has authorized presenting a resolution to recommend the low bid,

NOW, THEREFORE, BE IT RESOLVED that Laubenstein, Inc., Cedarburg, Wisconsin, is awarded the contract to replace the three roof sections for a total of \$95,040 (together with any damaged insulation, decking or flashing as quoted on a per unit basis).

Fiscal Note: The following accounts contain sufficient funds and will be charged: Jail Assessment Fund Account #2203.594822 for Sheriff's roof section B in the amount of \$36,610, Account #1512.594822 for Sheriff's roof section A in the amount of \$33,600, and Account #1514.594822 for Courthouse roof section B in the amount of \$24,830. Each section may have additional charges for damaged insulation or decking at the rate of \$4 per square foot or flashing at the rate of \$6 per lineal foot if found.

Mr. Kannard moved that Resolution No. 2009-56 be adopted. Seconded and car-

ried: Ayes 26, Noes 0, Absent 3 (Zastrow, Reese, Babcock), Vacant 1.

Ms. Nelson read Resolution No. 2009-57.

WHEREAS, the Human Services Director recommends creation of one (1) full-time Comprehensive Community Services Facilitator (CCS) position and elimination of one (1) full-time Human Services Professional II (HSP II) position, currently vacant, and

WHEREAS, the proposed CCS Facilitator position better meets the requirements to successfully perform the duties in the CCS program, including the containment of costs associated with Child Alternate Care, and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Human Services Director.

NOW, THEREFORE, BE IT RESOLVED that the 2009 County Budget setting forth position allocations at the Human Services Department be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: Both the HSP II position eliminated and the CCS Facilitator position created are funded with 60% Medicaid funding and 40% tax levy. In addition, due to the overlapping of pay ranges, no additional funds are required in 2009. As a budget amendment, 20 affirmative votes are required for passage.

Ms. Nelson moved that Resolution No. 2009-57 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 3 (Zastrow, Reese, Babcock), Vacant 1.

Mr. Kuhlman read Resolution No. 2009-58.

WHEREAS, the Jefferson County Sheriff's Office has solicited bids for 58,000 gallons of propane to fuel county squad cars through December 31, 2010, with the following results:

<u>Vendor</u>	<u>Bid</u>
United Cooperative Beaver Dam, Wisconsin	\$0.999/gallon
Amerigas Houston, Texas	\$1.0975/gallon
Frontier FS Jefferson, Wisconsin,	\$1.175/gallon

and

WHEREAS, the Law Enforcement Committee recommends awarding the contract to the low bidder, United Cooperative of Beaver Dam, Wisconsin,

NOW, THEREFORE, BE IT RESOLVED that the Sheriff's Office is authorized to contract with United Cooperative, Beaver Dam, Wisconsin, for 58,000 gallons of propane at the rate of \$0.999 per gallon.

Fiscal Note: This contract will replace the current contract with Amerigas. The current contract price is \$1.22 per gallon. The new price will generate a savings of approximately \$12,700 over the life of the contract.

Mr. Kuhlman moved that Resolution No. 2009-58 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 3 (Zastrow, Reese, Babcock), Vacant 1.

Mr. Borland read Resolution No. 2009-59.

WHEREAS, the Parks Committee has commissioned a Master Plan for Dorothy Carnes

Park, which includes several distinct parcels purchased at different times, and

WHEREAS, the Master Plan proposes expansion of the trail system, bicycle access, signage, additional parking lots, and a shelter and restrooms for the Mason Farm section, and

WHEREAS, the Parks Committee recommends approval of the Master Plan,

NOW, THEREFORE, BE IT RESOLVED that the Master Plan for Dorothy Carnes Park is hereby approved.

BE IT FURTHER RESOLVED that implementation of the plan may occur as funds are made available by the Board or from other sources.

Fiscal Note: No unbudgeted expenditures are planned at this time. Implementation will occur as future funding is obtained from other sources or approved by the Board. (The Plan has been e-mailed to Board members and is on the Jefferson County website under "Audits/Reports/Plans". For those without computer access, the Plan may be reviewed at the Parks Department Office, Room 204.)

Mr. Borland moved that Resolution No. 2009-59 be adopted. Seconded.

Mr. Zentner moved to table Resolution No. 2009-59 until November 10, 2009. Seconded and failed: Ayes 13, Noes 13 (Jones, David, Tietz, Buchanan, Morris, Kuhlman, Seefeldt, Rogers, Nass, Molinaro, Schmeling, Christensen, Borland), Absent 3 (Zastrow, Reese, Babcock), Vacant 1.

Resolution No. 2009-59 was adopted: Ayes 21, Noes 5 (Burow, Kannard, Poulson, Jaeckel, Zentner), Absent 3 (Zastrow, Reese, Babcock), Vacant 1.

Mr. Borland read Resolution No. 2009-60.

WHEREAS, the Parks Department has applied for a grant to fund an intern position which will manage a 480 acre weed management area at Rose Lake from April 2010 to December 2011, utilizing volunteers to eliminate invasive species, and

WHEREAS, the intern will manage the program, complete reporting and the other tasks required by the grant, and

WHEREAS, said grant is in the amount of \$100,000 funded by the National Fish and Wildlife Foundation, and

WHEREAS, the Parks Committee and the Human Resources Committee recommend creation of the limited term intern position if the grant is approved,

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to accept a Weed Management Grant from the National Fish and Wildlife Foundation.

BE IT FURTHER RESOLVED that, contingent upon approval of the grant funds, one limited term weed management intern position is created in the Parks Department. The position shall be paid a rate determined by the Human Resources Committee at the time such position is to be filled within the parameters of the grant funds provided.

Fiscal Note: No levy funds are required for this program.

Mr. Borland moved that Resolution No. 2009-60 be adopted. Seconded and carried: Ayes 24, Noes 1 (Jaeckel), Abstain 1 (Zentner), Absent 3 (Zastrow, Reese, Babcock), Vacant 1.

Mr. Borland read Resolution No. 2009-61.

WHEREAS, what is commonly referred to as the Jefferson County Dog Park is tech-

nically known as the Bicentennial Park Dog Exercise Area, and

WHEREAS, the Department of Transportation is requesting county input for signage along Highway 26 as it is being converted to a four-lane highway, and

WHEREAS, the Jefferson County Parks Committee has considered the Park's official name and various other alternatives, and recommends that the Park's official name be changed to the "Jefferson County Dog Park" and the Highway 26 signs should carry that designation,

NOW, THEREFORE, BE IT RESOLVED that Bicentennial Park shall henceforth be known as the "Jefferson County Dog Park".

BE IT FURTHER RESOLVED that the County Parks Director is directed to inform the Department of Transportation of the official name change and County's preferred signage for the Jefferson County Dog Park.

Fiscal Note: No fiscal impact.

Mr. Borland moved that Resolution No. 2009-61 be adopted. Seconded and carried: Ayes 24, Noes 2 (Yachinich, Zentner), Vacant 3 (Zastrow, Reese, Babcock), Vacant 1.

County Administrator Gary Petre read the following:

**TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:**

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individuals as members of the designated board:

Human Services Board

- a. James Mode, Fort Atkinson, Wisconsin, for a three-year term ending November 2012.
- b. James Schultz, Watertown, Wisconsin, for a three-year term ending November 2012.

Mr. Buchanan moved that the appointments be confirmed. Seconded and carried.

Mr. Mode read the following:

**TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:**

By virtue of the authority vested in the Human Services Board under Section 3.06 (l)(h) of the County Board Rules, the Human Services Board hereby appoints and requests the County Board's confirmation of the following individuals of the designated council or committee:

Nutrition Project Council

Marcia Bare, Jefferson, Wisconsin, to the Nutrition Project Council for an indeterminate term.

Aging and Disability Resource Center Advisory Committee

James Mode, Fort Atkinson, Wisconsin, to the Aging and Disability Resource Advisory Committee for a three-year term ending July 2012.

Mr. Buchanan moved that the appointments be confirmed. Seconded and carried.

Ms. Schemling read the following:

**TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:**

By virtue of the authority vested in me I do hereby appoint and request the County Board's confirmation of the following individuals as members of the designated committee:

Local Emergency Planning Committee (LEPC)

- a. Representative Andy Jorgensen, Madison, Wisconsin, for an indeterminate term.
- b. Ryan Leslie, Fort Atkinson, Wisconsin, for indeterminate term.
- c. Captain Duane Scott, Fort Atkinson, Wisconsin, for an indeterminate term.
- d. Dave Walz, Watertown, Wisconsin, for an indeterminate term.
- e. Kim Buchholz, Jefferson Wisconsin, for an indeterminate term.
- f. Chief Tim Whitham, Johnson Creek, Wisconsin, for a 2-year term ending October 2011.
- g. Bob DeWolfe, Jefferson Wisconsin, for an indeterminate term.
- h. Samantha Wellnitz, Janesville, Wisconsin, for an indeterminate term.
- i. Paul Hable, Fort Atkinson, Wisconsin, for a second 2-year term ending October 2011.

Mr. Kuhlman moved that the appointments be confirmed. Seconded and carried.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:26 p.m.

**JEFFERSON COUNTY BOARD/PUBLIC HEARING MINUTES
TUESDAY, OCTOBER 27, 2009, 7:00 P.M.**

Ms. Sharon Schmeling presiding.

Mr. Kuhlman led the Pledge of Allegiance.

A moment of silence was observed.

County Clerk Barbara A. Frank called the roll, all members being present except Mr. Jones, Mr. Nass and Ms. Knox.

District 1.....	Richard C. Jones	District 2.....	Vic Imrie, Jr.
District 3.....	Greg David	District 4.....	Augie Tietz
District 5.....	Jim Braughler	District 6.....	Ron Buchanan
District 7.....	Dwayne C. Morris	District 8.....	Rick L. Kuhlman
District 9.....	Scott Seefeldt	District 10.....	Lloyd Zastrow
District 11.....	Donald Reese	District 12.....	Mike Burow
District 13.....	Vacant	District 14.....	Pamela Rogers
District 15.....	Steven J. Nass	District 16.....	John Molinaro
District 17.....	Carol Ward Knox	District 18.....	Sharon L. Schmeling
District 19.....	Amy Kramer	District 20.....	John C. Kannard
District 21.....	Robert G. Yachinich	District 22.....	Blane Poulson
District 23.....	George Jaeckel	District 24.....	Gregory M. Torres
District 25.....	Walt Christensen	District 26.....	Carlton Zentner
District 27.....	Glen D. Borland	District 28.....	Julie J. Nelson
District 29.....	Paul Babcock	District 30.....	Jim Mode

Also in attendance were the following department heads: Human Services Director Kathleen Cauley; Veteran's Service Officer Yvonne Duesterhoeft; Kathy Eisenmann, Family Living Agent, University of Wisconsin Extension; County Clerk Barbara Frank; Steve Grabow, Community Development Educator, University of Wisconsin Extension; Economic Development Consortium Director Dennis Heling; Register of Deeds Staci Hoffman; Highway Commissioner Bill Kern; Sheriff Paul Milbrath; Parks Director Joseph Nehmer; Fair Park Director Paul Novitzke; Human Resources Director Terri Palm-Kostroski; County Administrator Gary Petre; Systems & Application Manager John Rageth; Corporation Counsel Philip Ristow; Clerk of Court Carla Robinson; Countryside Home Administrator Earlene Ronk; and Director/Health Officer Gail Scott.

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved.

County Clerk Barbara A. Frank presented the following communications:

1. Letter dated October 5, 2009, regarding Wisconsin Counties Association annual report in video form which can be viewed on the County's web site.
2. Letter from John Tincher, broker/owner of Tincher Realty, Inc., on the effects of placing large costs on changing agricultural land into other uses.
3. E-mail dated October 27, 2009, from Beth Gehred of Sustain Jefferson inviting the Board to attend a free screening of a documentary entitled "Fresh"

about a hopeful future for agriculture scheduled at various locations on October 29, November 3 and November 9.

The floor was opened for public comment on non-budget items. Jean Reeb, Town of Cold Spring, spoke on opting out of the farmland preservation credit (Chapter 91, Wisconsin Statutes).

As a special order of business, a presentation on the Wisconsin Counties Association (WCA) Annual Conference held in LaCrosse was given by Supervisor Braughler. He reported that UW-Extension Dean Rick Klemme made a public apology at the WCA Conference to the Jefferson County Board of Supervisors for the UW-Extension's lack of cooperation in managing their department's 2009 budget and the disputes their response created during the County's 2009 budget hearings.

Mr. Seefeldt read Resolution No. 2009-62.

WHEREAS, the Board adopted Resolution No. 2009-16 on April 21, 2009, which authorized participation in the Community Development Block Grant – Emergency Assistance Program, and

WHEREAS, Jefferson County was notified on June 9, 2009, by the Wisconsin Department of Commerce that Jefferson County was awarded \$4 million to assist in flood recovery efforts, and

WHEREAS, \$2.095 million was designated to be used to assist Jefferson County businesses in business flood mitigation, which may compensate for past structural damage to the place of business, loss of equipment or inventory, and/or documentable loss of revenue that occurred during the disaster period or prevent future damage, and

WHEREAS, public hearings were held on July 15, 2009, and September 29, 2009, at which time the public was invited to learn about the CDBG program and to comment on the activities included in the CDBG application, and

WHEREAS, the Revolving Loan Fund Committee recommends the applications of Alsam Inc. (Burger Corner, Jefferson) for an amount not to exceed \$36,100 and Riverfront Rentals, LLC, Jefferson, for an amount not to exceed \$255,000, which will be 0% interest forgivable loans, with 20% of the loan forgiven each year that the business owner continues to operate the business until 100% of the loan is forgiven at the end of 5 years, and

WHEREAS, approval of the use of the grant funds for these forgivable business loans will enhance and assist the businesses in their flood recovery efforts,

NOW, THEREFORE, BE IT RESOLVED that Alsam Inc. (Burger Corner, Jefferson) is authorized to receive up to \$36,100 for equipment purchase, and Riverfront Rentals, LLC, Jefferson, is authorized to receive up to \$255,000 for flood damage prevention and mitigation.

BE IT FURTHER RESOLVED that the Economic Development Director shall administer the loans.

Fiscal Note: Funds received from Wisconsin Department of Commerce will total up to \$4 million. Account #33.593801 CDBG Outlay will be charged for the disbursements. No county tax levy funds are used for these loans.

Mr. Seefeldt moved that Resolution No. 2009-62 be adopted. Seconded and

carried: Ayes 25, Noes 0, Abstain 1 (Kannard for possible conflict of interest), Absent 3 (Jones, Nass, Knox), Vacant 1.

Mr. Buchanan read Resolution No. 2009-63.

WHEREAS, County Trunk Highway SC is in very poor condition and needs significant construction improvements to update it to current standards, and

WHEREAS, the right-of-way limits are narrow in many areas and it is anticipated that additional property and easements will be needed to properly complete construction work, and

WHEREAS, bids were solicited for engineering design work on August 13, 2009, with the following results,

Ruekert/Mielke, Waukesha, Wisconsin	\$ 45,387
Ayres Associates, Waukesha, Wisconsin	\$ 68,200
OMNI Associates, Appleton, Wisconsin	\$ 75,800
SEH, Madison, Wisconsin	\$ 78,149
AECOM USA, Milwaukee, Wisconsin	\$109,884
MSA Engineering, Madison, Wisconsin	\$130,931
R.A. Smith National, Brookfield, Wisconsin	\$154,164
RSV Engineering, Jefferson, Wisconsin	\$161,290

NOW, THEREFORE, BE IT RESOLVED that the Highway Department is authorized to enter into a contract with Ruekert/Mielke in the amount of \$45,387 for the design of County Trunk Highway SC.

Fiscal Note: Funds for the design work will come from the Highway Department Road Construction Account #53312.

Mr. Buchanan moved that Resolution No. 2009-63 be adopted. Seconded and carried: Ayes 24, Noes 2 (Kannard, Zentner), Absent 3 (Jones, Nass, Knox), Vacant 1.

Ms. Nelson presented Ordinance No. 2009-15.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0430, Family Medical Leave and Military Family Acts, of the Personnel Ordinance is amended to comply with new State of Wisconsin regulations:

HR0430 FAMILY MEDICAL LEAVE ACT AND MILITARY FAMILY LEAVE ACT

C. Type of Leave Covered

In order to be eligible for leave under this policy, the employee must be taking the leave for one of the following reasons:

1. The birth of a child, or placement of a child with the employee for adoption;
2. Placement with the employee of a son or daughter for foster care;
3. The employee's own serious health condition;

4. The employee is needed to care for the employee's spouse; child; parent due to his/her serious health condition;
5. The employee needs to care for the employee's parent-in-law; domestic partner (as defined in § 40.02(21d) or 770.01(1), Wis. Stats.); or domestic partner's parent, due to his/her serious health condition (State Leave Only);
6. A qualifying exigency arising out of the fact that the employee's spouse; son/daughter; parent is on active duty or call to active duty status in support of a contingency operation as a member of the National Guard or Reserves (Exigency: non-medical; non-routine);
7. The employee is the spouse, son/daughter, parent or next of kin of a covered service member with a serious injury or illness. (Military Caregiver Leave);
8. The employee is called to active duty in the military.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Ms. Nelson moved that Ordinance No. 2009-15 be adopted. Seconded and carried: Ayes 14, Noes 12 (Tietz, Braughler, Morris, Kuhlman, Reese, Burow, Kramer, Kannard, Jaeckel, Torres, Borland, Mode), Absent 3 (Jones, Nass, Knox), Vacant 1.

Ms. Nelson presented Ordinance No. 2009-16.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0145, Human Resources Committee Authority, and HR0505, Absenteeism Policy, are amended to allow the suspension and flexibility of attendance policies during declared emergencies or pandemics.

HR0145 HUMAN RESOURCES COMMITTEE AUTHORITY. In addition to other powers granted herein to the Human Resources Committee, the Committee may:

- A. Approve Memorandum of Understandings or interpretations of labor contract provisions necessary to resolve grievances, as recommended by the County Administrator.
- B. Authorize use of accumulated time off for exempt employees before such time is otherwise available.
- C. Consider and decide appeals limited to the issue of whether a Third Party Administrator of employee benefits has followed the contractual appeals process. If the procedure has been completed according to the contract, the Third Party Administrator's decision shall be affirmed. No appeal shall be considered unless the employee has first provided the Human Resources Director with the details of the claim and an opportunity to review the issue with the Third Party Administrator and County Administrator. (Am. Ord. 2007-19, 09-11-07)
- D. Authorize the County Administrator or designee to temporarily suspend attendance provisions of this ordinance as necessary to operate during times of national, state or local emergencies or pandemics, subject to the requirements of union

contracts, state and federal laws and regulations. This may include allowing borrowing from sick or vacation banks, allowing flexible work schedules or working from home, or allowing other temporary accommodations that may be necessary to provide flexibility to the employees in order to fulfill the needs of the public.

HR0505 ABSENTEEISM POLICY

C. Guidelines:

9. Requirements for Medical Documentation

Employees will be required to provide documentation from a physician for absences due to illness of three days or longer or instances of a communicable disease upon the request of the department head concerned. All medical disabilities including personal illness/injury must be covered by the proper medical/doctor's authorization. Employees must have a written release from the doctor upon return from a disability or absence resulting from a work-related illness or injury, or a non-work related injury or illness preceded by a leave of absence. A doctor's verification is required for all absences due to any kind of work-related illness or injury regardless of the number of days absent. The doctor's excuse must specify the reason for the absence.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Ms. Nelson moved that Ordinance No. 2009-16 be adopted. Seconded and carried: Ayes 25, Noes 1 (Zentner), Absent 3 (Jones, Nass, Knox), Vacant 1.

Ms. Nelson presented Ordinance No. 2009-17.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0265, Part-Time Employment, and HR0360, Hours of Work, Overtime and Compensatory Time, are amended to create random hours for part-time, exempt positions.

HR0265 PART-TIME EMPLOYMENT

B. At the time an employee is hired the candidate's employment record shall disclose whether the position is full-time, more than half-time, less than half-time, or less-than-600 hours annually. Benefits for each status are as follows:

- Full-time (1900 hours annually) – all benefits and accruals illustrated within the Personnel Ordinance.
- More than half-time (1040 – 1899 hours annually) - health, dental, life and other insurances on the same basis as full-time employees. Accrued fringe benefits (vacation, sick and holiday) on a pro rata basis.
- Less than half-time (600 – 1039 hours annually) – Random Hours in accordance with HR0360 (A)(2) and all insurance benefits on the same basis as full-time employees, except

NOT eligible for ~~any accrued fringe benefits or dental insurance.~~ dental insurance or any other accrued fringe benefits. Employees working less than 1040 hours annually may be eligible for the state health insurance, but the level of employer premium contribution is 25% of the lowest qualified plan, and the employee is responsible for the balance of the monthly premium. (Am. Ord. 2008-30, 12-09-2008)

HR0360 HOURS OF WORK, OVERTIME, AND COMPENSATORY TIME

A. Exempt Employees

2. In lieu of other compensation for work in excess of 40 hours per week, Emergency Management Director, Family Court Commissioners, Assistant Corporation Counsel, Chief Deputy, County Accounting Manager and department heads shall be entitled to 40 random hours off per year. Random hours not used by the end of a calendar year shall be forfeited. Random hours shall be prorated in the first and last year of employment based on actual time worked. Random hours for part-time employees for a full year shall also be prorated based on the budgeted annual salary for the full year, converted to an equivalent number of hours. (Am. Ord. 2008-24, 11-10-2008) (Am. Ord. 2008-35, 02/10/09)
 - a. Exempt employees are expected to work whatever hours are necessary beyond the regular workweek to assure that a complete and adequate job is done.
 - b. Full-time persons receiving random days shall work eight (8) hours a day, Monday through Friday, primarily during regular business hours. (Am. Ord. 2007-31, 01-11-08)
 - c. Full-time employees working less than four hours a day, Monday through Friday, shall supplement worked time with paid-leave time such as sick, vacation, random, personal holiday, bringing total hours up to eight per day. Full-time employees working less than eight hours a day, but more than four hours a day, Monday through Friday, may supplement time worked with paid-leave time, or may opt to flex the necessary time during the same Monday through Friday work week at their discretion. (Am. Ord. 2007-31, 01-11-08)
 - d. Any altered daily work schedule for department heads will be at the discretion of the County Administrator, and may be granted if the needs of the County allow for such alteration.
 - e. All time worked shall be recorded and reported to the Human Resources Department with each payroll. This includes any use of paid-time off to fulfill the County's need to be accountable to the public, using 'exception notices' provided by the County.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Ms. Nelson moved that Ordinance No. 2009-17 be adopted. Seconded and carried: Ayes 25, Noes 0, Absent 4 (Jones, David, Nass, Knox), Vacant 1.

County Administrator Petre presented a report on the 2010 Recommended County Budget.

Ms. Rogers moved for the adoption of the 2010 Recommended Budget for purposes of holding a public hearing. Seconded and carried.

The public hearing on the proposed 2010 County Budget commenced at 7:54 p.m. Twenty-six supervisors were present with three absent (Jones, Nass, Knox), and one vacant.

The floor was opened for the public hearing on the 2010 Recommended Budget. Carie Kendrick spoke in opposition to raising taxes.

Ms. Knox present.

Ms. Rogers moved to postpone the proposed 2010 Budget to November 10, 2009. Seconded and carried.

Public hearing closed at 7:56 p.m.

There being no further business, Mr. Buchanan moved that the Board adjourn at 7:58 p.m. Seconded and carried.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, NOVEMBER 10, 2009, 7:00 P.M.**

Ms. Sharon Schmeling presiding.

Mr. Braughler led the Pledge of Allegiance.

A moment of silence was observed.

County Clerk Barbara A. Frank called the roll with all members present.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3	Greg David	District 4	Augie Tietz
District 5	Jim Braughler	District 6	Ron Buchanan
District 7	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9	Scott Seefeldt	District 10	Lloyd Zastrow
District 11	Donald Reese	District 12	Mike Burow
District 13	Vacant	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16	John Molinaro
District 17	Carol Ward Knox	District 18	Sharon L. Schmeling
District 19	Amy Kramer	District 20	John C. Kannard
District 21	Robert G. Yachinich	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26	Carlton Zentner
District 27	Glen D. Borland	District 28	Julie J. Nelson
District 29	Paul Babcock	District 30	Jim Mode

Also in attendance were the following department heads: Human Services Director Kathleen Cauley; Veteran's Service Officer Yvonne Duesterhoeft; Accounting Manager Dave Ehlinger; Kathy Eisenmann, Family Living Agent, University of Wisconsin Extension; Land Information Director Andy Erdman; County Clerk Barbara Frank; Steve Grabow, Community Development Educator, University of Wisconsin Extension; Emergency Management Director Donna Haugom; Economic Development Consortium Director Dennis Heling; Register of Deeds Staci Hoffman; Highway Commissioner Bill Kern; Interim Director of Planning & Zoning Rob Klotz; Maintenance Manager Mark Miller; Parks Director Joseph Nehmer; Fair Park Director Paul Novitzke; Human Resources Director Terri Palm-Kostroski; Chief Deputy Jeff Parker; County Administrator Gary Petre; Systems & Application Manager John Rageth; Corporation Counsel Philip Ristow; Clerk of Court Carla Robinson; Countryside Home Administrator Earlene Ronk; Director/Health Officer Gail Scott; and Land & Water Conservation Director Mark Watkins.

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved.

Mr. Nass noted that additional changes were made by staff after the Administration & Rules Committee meeting and moved that those changes in the minutes of the October 13, 2009, meeting be approved as corrected. Seconded and carried.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
NOVEMBER 1, 2009**

Available Cash on Hand		
October 1, 2009	\$ 287,252.67	
October Receipts	<u>5,302,317.05</u>	
Total Cash		\$ 5,589,569.72
Disbursements		
General – October 2009	\$4,083,338.47	
Payroll – October 2009	<u>1,522,496.39</u>	
Total Disbursements		<u>5,605,834.86</u>
Total Available Cash		\$ (16,265.14)
Cash on Hand (in banks) November 1, 2009	\$ 459,972.37	
Less Outstanding Checks	<u>476,237.51</u>	
Total Available Cash		\$ (16,265.14)
AIM Government & Agency Portfolio		\$ 3,988,607.87
Local Government Investment Pool - General		12,292,173.49
Institutional Capital Management		11,985,200.18
Local Government Investment Pool - Clerk of Courts		160,311.03
Local Government Investment Pool – Farmland Preservation		261,070.90
Local Government Investment Pool - Parks/Liddle		<u>203,769.59</u>
		\$28,891,133.06
2009 Interest – Super N.O.W. Account		\$ 2,726.49
2009 Interest – L.G.I.P. – General Funds		93,990.46
2009 Interest – ICM		255,142.08
2009 Interest – AIM		9,755.64
2009 Interest – L.G.I.P. – Parks/Carol Liddle Fund		820.18
2009 Interest – L.G.I.P. – Farmland Preservation		1,070.90
2009 Interest – L.G.I.P. – Clerk of Courts		<u>711.63</u>
Total 2009 Interest		\$ 364,217.38

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

Director/Health Officer Gail Scott recognized retiring Medical Director Dr. Greg Gehred for his eight years of outstanding volunteer service and devotion to the Rock River Free Clinic patients.

County Clerk Barbara A. Frank read the following:

1. A claim for \$350,000 was received on November 2, 2009, from Lea Flores based on her allegation that her father died from consumption of alcohol which should have been prevented by Jefferson County Human Services and others. The claim has been filed with the County’s insurer.

2. Letter dated November 6, 2009, from Hajo W. Koester, Westford, Massachusetts; letter dated November 3, 2009, from Burchard Koester, Alamogordo, New Mexico; letter dated November 4, 2009, from Anne and Tom Bandow, Red Rock, Arizona; and letter dated November 4, 2009, from Dr. David Cook and Margarete Cook regarding Countryside Home.

3. November 9, 2009, letter from members of the Countryside Cooperate Care Steering Committee.

4. Notice of Public Hearing from the Planning and Zoning Committee for a hearing to be held on November 19, 2009, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

The communications and notice were received and placed on file.

The floor was opened for public comment. Speaking were Weenonah Brattset, Town of Palmyra/Sullivan, opposing Budget Amendment #7 on non-participation in the Farmland Preservation Program; Amy Cashin, Fort Atkinson, on the Countryside Cooperate Care Steering Committee; and Greg David, Town of Watertown, on the possible Countryside cooperative.

Mr. Nass read the following report:

**REPORT
TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on September 17 and October 15, 2009, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS
3426T-09 and 3427A-09

DATED THIS TWENTY-SIXTH DAY OF OCTOBER 2009

Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS,
3413A-09, 3414A-09, 3393A-09 AND 3425A-09, IS OCTOBER 17, 2009.

Mr. Nass moved that said report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2009-18.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3427A-09 was referred to the Jefferson County Planning and Zoning Committee for public hearing on October 15, 2009, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County as follows:

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone approximately 1.16 acre of PIN 012-0816-1634-000 (42.943 acres) to create a new building site near N8528 Highview Road in the Town of Ixonia. This is considered a prime ag land lot; rezoning is conditioned upon receipt by Zoning of road access approval for the lot, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot. (3427A-09 – Dean Jaeger/Pryceless Acres property)

Mr. Nass moved that Ordinance No. 2009-18 be adopted. Seconded and carried with Mr. Kannard abstaining for possible conflict of interest.

Mr. Nass presented Ordinance No. 2009-19.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3426T-09 was referred to the Jefferson County Planning and Zoning Committee for public hearing on September 17, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County as follows:

ZONING ORDINANCE TEXT AMENDMENT

3426T-09 – Jefferson County: Modify the Jefferson County Zoning Ordinance as follows: ~~strike throughs~~ show text to be deleted; underlined areas show text to be added.

11.02 DEFINITIONS

Garage, Residential: A structure or carport for storage of automobiles, household vehicles, trucks of 3/4 ton capacity and under, ~~accessory to the residential use of the property,~~ household equipment and material. ~~Three stalls plus no more than 150 square feet of additional floor area.~~ Maximum square footage - 1,000 square feet. Maximum height - 15 feet. Larger garages, sheds, parking of larger vehicles are treated under Extensive On-Site Parking or Storage.

Residential Accessory Uses and Buildings:

11.04 (d) ZONING DISTRICTS

Limited Number of Buildings. There shall be not more than one (1) principal dwelling structure and two (2) accessory structures, ~~including a private garage on any lot in either Residential District, Community and Waterfront Districts,~~ which include one (1) residential garage and one (1) residential accessory building on any lot in the R-1 and R-2 Residential, Community and Waterfront Districts.

11.04 (f) Zoning Controls

6. A-2 - AGRICULTURAL BUSINESS

Principal Uses. ~~All uses in this district shall be conditional uses.~~

Add in Principal Uses:

Agriculture, horticulture, dairying, beekeeping, livestock raising, hatching of fowl, nursery, greenhouse, non-commercial stable, truck farm, forest management, game farm, hunt club, roadside stand for the sale of products grown or produced on the premises. Existing dwelling that predates the enactment of this ordinance and its replacement, as long as the replacement dwelling is placed within 100 feet of the existing dwelling, unless otherwise reviewed and approved by the Planning and Zoning Committee. On parcels with less than 35 acres of contiguous land, only one animal unit is allowed per acre, with a minimum of 2 acres required.

Add in Conditional Uses:

- hh. Retail sales of agricultural related items not grown on the premises.
- ii. Storage of contractor's equipment and materials
- jj. Mini warehousing/personal storage warehousing
- kk. Bed and breakfast in an existing A-2 zone and an existing dwelling (as defined in Chapter DHS 197 in the Wisconsin Administrative Code)

ll. Tourist rooming house in an existing A-2 zone and an existing dwelling (as defined in Chapter DHS 195 in the Wisconsin Administrative Code)

7. A-3 - AGRICULTURAL/RURAL RESIDENTIAL

Add in Conditional Uses:

f. Bed and breakfast (as defined in Chapter DHS 197 in the Wisconsin Administrative Code)

g. Tourist rooming house (as defined in Chapter DHS 195 in the Wisconsin Administrative Code)

12. R/R - RESIDENTIAL/RECREATIONAL

Add in Conditional Uses:

Bed and breakfast (as defined in Chapter DHS 197 in the Wisconsin Administrative Code)

Tourist rooming house (as defined in Chapter DHS 195 in the Wisconsin Administrative Code)

11.06(c)2. TRAFFIC, LOADING, PARKING AND ACCESS

2. Size of each parking space shall be not less than two hundred ~~sixteen (216)~~ (200) square feet exclusive of the space required for ingress and egress. A single-stall garage or one (1) stall in a multiple-stall garage may replace a single required parking space.

11.11(b)5.b.3) Applications for Conditional Use Permits, Variances, Administration Appeals, and Applications for Rezoning

3) Sanitary and Zoning Permits for Conditional Uses and Variances—~~Uses:~~ Issuance by the Planning and Zoning Committee for a conditional use approval or issuance by the Board of Adjustment of a conditional use approval ~~or a variance shall not relieve the applicant of the obligation to obtain sanitary and zoning permits. The fee normally charged for zoning permits shall not be imposed when the use has received a conditional use approval or a variance.~~

11.11 (d)2.e.1) Board of Adjustment

1) Due notice to parties in interest shall mean that the Zoning Administrator will mail, by ordinary postage, reasonable advance notice of all hearings and meetings on any pending matter to the applicant, to owners of record of properties which are located outside cities and villages and ~~within one quarter mile of adjacent to~~ the parcel involved in the application, to the clerk of the town where the property is located, to the clerk of any other town or any other village located within 1.5 miles of the property involved in the application, and to other parties who have made known to the office their specific interest in the matter and their request to receive such notices. Failure of the office to accomplish such provision of notice shall not invalidate or prejudice the proceedings, provided the Board concludes that reasonable efforts were made or that the parties who subsequently complain of not having been sent or of not receiving notice did, in fact, know of the proceedings and had reasonable opportunity to attend or be represented, or to convey their views prior to the Board's decision.

11.15 NOTICE REQUIREMENTS. (9-8-81, Res. No. 81-87.) Upon receipt of a petition to amend this zoning ordinance and the official zoning map of Jefferson County, and applications for residential-type conditional use permits, notice of public hearing shall be mailed by first class postage to all persons listed in the Jefferson County Land Information Office as of the date of the petition

as owning property within ~~one-quarter mile~~ 500 feet of the exterior boundary of the parcel for which rezoning is requested.

When a city or village boundary is included within ~~this~~ a one-quarter mile radius, only the municipality affected will be notified in addition to all other property owners within the unincorporated areas in the ~~one-quarter mile~~ 500 feet radius, ~~except as provided below. Persons in the incorporated areas who own property immediately adjacent to the parcel for which the rezoning or residential type conditional use permit is requested shall be given notice of public hearing by first class mail.~~

All zoning and land use permits and conditional use permits granted shall be published at least once a month in the official newspaper as designated by the Jefferson County Board of Supervisors. Publication shall be within the last ten (10) days of each month.

Upon receipt of a petition requesting a conditional use permit, other than a residential-type conditional use permit, notice of public hearing shall be mailed by first class postage to all persons listed in the Jefferson County Land Information Office as of the date of the petition as owning property within ~~one mile~~ one-quarter mile of the exterior boundary of the parcel for which the conditional use permit is requested.

When a city or village boundary is included within this ~~one-mile~~ one-quarter mile radius, only the municipality affected will be notified in addition to all other property owners within the unincorporated areas in the ~~one-mile~~ one-quarter mile radius, ~~except as provided below. Persons in the incorporated area who own property immediately adjacent to the parcel for which a conditional use permit is requested shall be given notice of public hearing by first class mail.~~

Failure to mail notice to all joint owners of a particular parcel of property shall not constitute noncompliance with this section of the Ordinance, as long as any one joint owner of that particular parcel has been mailed notice of the upcoming public hearing.

Upon receipt of a petition requesting a variance from the terms of this Zoning Ordinance, notice of public hearing shall be mailed by first class postage to all persons listed in the Jefferson County Land Information Office as of the date of the petition as owning property which is adjacent to the exterior boundary of the parcel for which the variance is requested. Under this section "adjoining owner" includes owners of parcels which are separated from the subject parcel by a road.

Petitions to amend this Zoning Ordinance and the official zoning map of Jefferson County, which are filed by a town board pursuant to town board action, shall be exempt from the notice requirements set forth in this section.

Mr. Nass moved that Ordinance No. 2009-19 be adopted. Seconded and carried.

There was no County Board Chairman's Report as shown on the November 10, 2009, agenda.

Ms. Knox read Resolution No. 2009-64.

WHEREAS, the Board adopted Resolution No. 2008-58 on October 14, 2008, which authorized participation in the Community Development Block Grant-Flood Recovery Small Business Program, and

WHEREAS, local communities contributed funds from their Community Development Block Grant Programs to assist the County in this program, and

WHEREAS, the Revolving Loan Fund Committee recommends the applications of Michael McClure dba McClure's Wood Creations; Greg Stehling & Son's Taxidermy Studio, LLC; Rivers Edge Farm Market, LLC; and Winter Woods, Inc. all of Jefferson, be approved, in the amount of \$20,000 each, and

WHEREAS, approval of the use of the revolving loan fund for these loans will enhance the ability of local businesses to recover from losses resulting from the 2008 flood,

NOW, THEREFORE, BE IT RESOLVED that Michael McClure dba McClure's Wood Creations; Greg Stehling & Son's Taxidermy Studio, LLC; Rivers Edge Farm Market, LLC; and Winter Woods, Inc. are authorized to receive a revolving fund loan in the amount of \$20,000 each.

BE IT FURTHER RESOLVED that the Economic Development Director shall administer the loan.

Fiscal Note: The revolving loan fund originally had approximately \$150,000 from local sources available for this purpose. As that amount has been fully utilized, an additional \$150,000 has been made available from the State of Wisconsin Department of Commerce. At this time, it would appear that there will be a few more applications to consider. No county tax levy funds are used for these loans.

Ms. Knox moved that Resolution No. 2009-64 be adopted. Seconded and carried: Ayes 29, Noes 0, Vacant 1.

Ms. Knox read Resolution No. 2009-65.

WHEREAS, Resolution No. 2009-26 adopted April 21, 2009, authorized application for Community Development Block Grant-Emergency Assistance Program funds in the amount of \$7M, and

WHEREAS, a grant award of \$4M was received, and allocated between business assistance and purchasing damaged properties, and

WHEREAS, it appears additional funds may be available under the previously awarded Grant Contract #EAP08-14 to meet further needs for local disaster recovery, and

WHEREAS, JCEDC staff can make one application covering various county entities including Planning & Zoning and Land Information for an amendment to fund additional work such as FEMA Control Survey (QAQC), LIDAR and Ortho Photos-FEMA/DNR Restudy of Rock River Floodplain, floodplain mapping and identification and related floodplain assistance, and

WHEREAS, the JCEDC can administer additional programs if additional funds are awarded,

NOW, THEREFORE, BE IT RESOLVED that the County Board of Jefferson does approve and authorize the Jefferson County Economic Development Consortium to prepare and file an application for amendment of the grant memorialized in Contract #EAP08-14 in the approximate amount of \$2.8M.

BE IT FURTHER RESOLVED that should such grant funds or a portion thereof be awarded, the 2010 budget shall be amended to show revenues and

expenses in such accounts as determined by the Accounting Manager to properly record the flow through of funds.

Fiscal Note: No County funds are required for this program. County staff time will be used to administer the grant.

Ms. Knox moved that Resolution No. 2009-65 be adopted. Seconded and carried: Ayes 29, Noes 0, Vacant 1.

Ms. Rogers presented Resolution No. 2009-66.

WHEREAS, the Jefferson County Board of Supervisors created a health insurance reserve account in Resolution 2005-97 on 3/14/06 to address year to year variations in the cost of self-funded health insurance, and

WHEREAS, the Jefferson County Board of Supervisors created a Health Insurance Rate Policy in Resolution 2007-52 on 10/9/07 establishing an actuarial procedure to determine self-insured health insurance rates and reserves, and

WHEREAS, Jefferson County ceased being self-insured for health insurance effective 1-1-09 by switching to the Wisconsin Public Employer's Group Health Insurance Program as authorized by Resolution 2008-46 on 8/12/08, and

WHEREAS, sufficient funds were set aside as required under current accounting standards for health insurance claims incurred in 2008, the last year of the self-funded program, and processed for payment during 2009, and

WHEREAS, the Finance Committee recommends retaining \$10,000 at year-end 2009 for any remaining self-insured health insurance claims and administration, leaving approximately \$317,000 from the health insurance reserve available for other uses, and

WHEREAS, Jefferson County became insured for liability coverage through Wisconsin Municipal Mutual Insurance Company (WMMIC) effective 1-1-09 under Resolution 2008-60 dated 10/14/08, and

WHEREAS, the County has a deductible on the WMMIC policy of \$150,000 per claim with an aggregate of \$525,000 per year, and

WHEREAS, the County currently has on deposit at WMMIC an escrow account of \$262,500 (equaling 50%) of our maximum annual deductible, and

WHEREAS, the Finance Committee recommends retaining the remaining 50% in a liability insurance retention reserve,

NOW, THEREFORE, BE IT RESOLVED that the County's health insurance reserve account (A/C 100.342124) shall be reduced to \$10,000 by December 31, 2009, and

BE IT FURTHER RESOLVED that Resolution 2007-52 establishing an actuarial procedure to determine self-insured health insurance rates and reserves be repealed, and

BE IT FURTHER RESOLVED that the County shall create a Liability Insurance Retention Reserve in the amount of \$262,500 to fully fund the annual deductible reserve.

Fiscal Note: The health insurance reserve account (A/C 100.342124) has a current balance of \$317,677. The projections for health insurance claims received during 2009 indicates claims will be less than the actuarially determined liabil-

ity set up for Incurred But Not Reported (IBNR) claims at year end 2008. Sufficient funds should be available at year end 2009 to set up the reserve for insured deductibles, with the remaining funds otherwise lapsing to the General Fund.

Ms. Rogers moved that Resolution No. 2009-66 be adopted. Seconded and carried: Ayes 29, Noes 0, Vacant 1.

Ms. Rogers presented Resolution No. 2009-67.

WHEREAS, for many years, Jefferson County used Cambridge Integrated Services Group, Inc. as its third-party administrator for the County's self-funded Worker's Compensation Program, and

WHEREAS, Cambridge Integrated Services was purchased by Xchanging, a Texas company, mid-year 2009, and

WHEREAS, Jefferson County interviewed potential replacements for Xchanging, as the service was of lesser quality than had been received from Cambridge, and

WHEREAS, Cannon Cochran Management Services, Inc. (CCMSI) opened a Wisconsin office for worker's compensation administration, which was staffed with the former Cambridge employees who had handled Jefferson County's account, and

WHEREAS, Jefferson County contracted with CCMSI for third-party administrator services on September 1, 2009, for the balance of 2009 with an option to continue under the same pricing structure for 2010 and 2011, and

WHEREAS, the Finance Committee has reviewed the option and recommends approval of a two-year contract with CCMSI in accordance with their proposal with a minimum annual charge of \$17,500 per year.

NOW, THEREFORE, BE IT RESOLVED the County Clerk is authorized to contract with CCMSI for a two-year term for worker's compensation administration based on minimum annual charges of \$17,500.

Fiscal Note: The minimum contract amount payable was \$19,000 in 2003; \$19,700 in 2006 and \$20,750 in 2009. CCMSI's charges are below the prior years' charges.

Ms. Rogers moved that Resolution No. 2009-67 be adopted. Seconded and carried: Ayes 29, Noes 0, Vacant 1.

Ms. Rogers moved that the 2010 Recommended Budget be taken from the table. Seconded and carried.

Ms. Rogers, Chair of the Finance Committee, moved to adopt the department totals and levies in the 2010 Recommended Budget. Second.

The following budget amendments were introduced:

Ms. Rogers presented and moved for adoption of Budget Amendment #1 from the Finance Committee to transfer \$149,036 from the contingency fund (where it was included in the recommended budget) to each applicable department budget in regard to adjusted health insurance premiums. Seconded and carried: Ayes 29, Noes 0, Vacant 1.

Mr. Mode presented and moved for the adoption of Budget Amendment

#2 to reduce the total tax levy increase from 4% to 1% as compared to the prior year by (a) removing all COLA (cost of living adjustments) from the 2010 budget, for an estimated tax levy decrease of \$850,657; and (b) decreasing amount of fund balance applied against the 2010 budget by \$130,657 for an estimated tax levy increase of \$130,657. Seconded and failed: Ayes 12, Noes 17 (Jones, David, Braughler, Morris, Kuhlman, Seefeldt, Zastrow, Reese, Rogers, Nass, Molinaro, Schmeling, Yachinich, Christensen, Borland, Nelson, Babcock), Vacant 1.

Mr. Christensen withdrew Budget Amendment #3 for a 1% increase in the 2010 tax levy for the purpose of funding a feasibility study for, and implementation of, alternative energy projects and efficiency improvements in Jefferson County facilities and operations. This proposal was referred to the Infrastructure Committee.

Mr. Nass presented and moved for the adoption of Budget Amendment #4 to (a) increase the tax levy by an additional 2%, for a 6.1% total increase; (b) reduce the Countryside budget to the equivalent of CNA staffing levels to the minimum levels as required by the State of Wisconsin (estimated to be 20 positions which the nursing home administrator is allowed the flexibility to determine where the reductions will be); and (c) removal of all cost of living adjustments (COLA) in the 2010 budget of which (a) thru (c) will adjust the amount of fund balance applied so that the total net tax levy increase equals 6.1%. Seconded.

Ms. Nelson moved to amend Budget Amendment #4 to remove from all salary, wage and related fringe accounts an amount equal to the COLA budgeted in each department, understanding that negotiations would occur, with layoff as a last resort. Seconded and carried: Ayes 23, Noes 6 (Kuhlman, Reese, Rogers, Molinaro, Babcock, Mode), Vacant 1.

Amended Budget Amendment #4 failed: Ayes 12, Noes 17 (Tietz, Braughler, Buchanan, Morris, Kuhlman, Seefeldt, Rogers, Molinaro, Knox, Schmeling, Kramer, Poulson, Jaeckel, Torres, Borland, Babcock, Mode), Vacant 1.

Mr. Nass proposed and moved for adoption of Budget Amendment #5 to (a) increase the tax levy by an additional 2%, for a 6.1% total increase; (b) reduce the Countryside budget by the dollar equivalent of 50% of the current CNA staffing levels above the minimum levels required by the State of Wisconsin (estimated 10 positions which the nursing home administrator is allowed the flexibility to determine where the reductions will be); and (c) removal of cost of living adjustments (COLA) in the 2010 budget of which (a) thru (c) will adjust the amount of fund balance applied so that the total net tax levy increase equals 6.1%. Seconded.

Ms. Nelson moved to amend Budget Amendment #5 to remove from all salary, wage and related fringe accounts an amount equal to the COLA budgeted in each department, understanding that negotiations would occur, with layoff as a last resort. Seconded and carried: Ayes 23, Noes 6 (Kuhlman, Rogers, Molinaro, Borland, Babcock, Mode), Vacant 1.

Amended Budget Amendment #5 failed: Ayes 12, Noes 17 (Tietz, Braughler, Buchanan, Morris, Kuhlman, Seefeldt, Reese, Burow, Rogers, Molinaro, Knox, Schmeling, Kramer, Torres, Borland, Babcock, Mode), Vacant 1.

Mr. Seefeldt presented and moved for the adoption of Budget Amendment #6 to decrease the usage of fund balance in the 2010 budget and thus saving fund balance for subsequent years and their anticipated deficits thereby raising the 2010 tax levy by \$1.5 million more than the 2009 tax levy. Seconded and failed: Ayes 6, Noes 23 (Jones, Imrie, Tietz, Braughler, Buchanan, Morris, Kuhlman, Zastrow, Reese, Burow, Rogers, Molinaro, Knox, Schmeling, Kramer, Kannard, Poulson, Jaeckel, Torres, Zentner, Borland, Babcock, Mode), Vacant 1.

Mr. Torres presented and moved for adoption of Budget Amendment #7 to (a) not participate in the Farmland Preserve Program as defined under Chapter 91, resulting in not charging the state fee of \$950 per acre for rezoning land within a farmland preservation district; (b) Jefferson County not instituting an administrative fee of \$100 per application in addition to the applicable state fee of \$950 per acre resulting in a loss of budgeted revenue to Zoning; and (c) amount of general fund balance applied against the tax levy shall be increased by \$5,000 in order to have a zero effect on the tax levy. Seconded and failed: Ayes 0, Noes 29 (Jones, Imrie, David, Tietz, Braughler, Buchanan, Morris, Kuhlman, Seefeldt, Zastrow, Reese, Burow, Rogers, Nass, Molinaro, Knox, Schmeling, Kramer, Kannard, Yachinich, Poulson, Jaeckel, Torres, Christensen, Zentner, Borland, Nelson, Babcock, Mode), Vacant 1.

Complete Budget Amendments are on file with the County Clerk to reflect accounting specifics.

Board recessed at 9 p.m. and reconvened at 9:05 p.m.

Ms. Rogers moved to divide the question of the general levy budget and the limited levy budget. Seconded and carried.

Ms. Rogers presented Resolution No. 2009-68.

WHEREAS, the 2010 County Budget was presented by the County Administrator on October 13, 2009, and

WHEREAS, the 2010 County Budget was the subject of a public hearing on October 27, 2009.

NOW, THEREFORE, BE IT RESOLVED that the general fund designations set forth on page 29 of the recommended budget, the authorized positions, the total department appropriation for each department and the levy contained in the countywide portion of the 2010 Budget, as amended, be adopted and the sum of \$24,290,109 be levied as a county tax to be raised on the 2009 tax roll, and

BE IT FURTHER RESOLVED that the above amount be apportioned according to equalized values established by the Wisconsin Department of Revenue.

BE IT FURTHER RESOLVED that the fee increases for various licenses, permits and services used to establish revenue amounts in the budget are hereby approved. (See attachment for detail)

Fiscal Note: As presented, the countywide levy is proposed at \$24,290,109, which is a mill rate of \$3.6739 per \$1,000 of equalized value.

**LICENSE, PERMIT AND OTHER SERVICE FEE
INCREASES EFFECTIVE 1/1/2010**

	<u>From</u>	<u>To</u>	<u>Estimated Total Net Revenue</u>
<u>HEALTH</u>			
Immunization charge per person	(none)	\$ 10	\$35,000
<u>LAND AND WATER CONSERVATION</u>			
Farmland Preservation certification fee	(none)	\$ 5	\$ 4,500
DATCP 51 worksheet review fee	(none)	\$500	\$ 1,500
<u>SHERIFF</u>			
Warrant fee	\$ 20	\$ 30	\$ 3,800
<u>ZONING</u>			
A-1 rezoning administrative fee (in addition to all other applicable fees)	(none)	\$100	\$ 5,000
Conversion fees for rezoning from A-1 pursuant to s. 91.48, Stats., and Dept. of Revenue annual use value calculations (currently estimated at about \$912 to \$945 per acre rezoned) – fees collected are transmitted to the State and may total in excess of \$100,000 per year.	(none)	per statute	<u>\$ 0</u>
ESTIMATED TOTAL NET REVENUE INCREASES			<u><u>\$49,800</u></u>

Ms. Rogers moved that Resolution No. 2009-68 be adopted. Seconded and carried: Ayes 23, Noes 6 (Imrie, David, Nass, Torres, Christensen, Zentner), Vacant 1.

Ms. Rogers presented Resolution No. 2009-69.

WHEREAS, the non-countywide budget for 2010 containing total department appropriations and levies is apportioned to the municipalities benefiting from the services furnished.

NOW, THEREFORE, BE IT RESOLVED that the sums listed below be levied upon all property in Jefferson County that is taxable for the purpose listed:

Health Department	\$712,913
Library Services	\$970,496

BE IT FURTHER RESOLVED that the above amounts be apportioned to equalized values as established by the State Department of Revenue.

Fiscal Note: Health mill rate is \$.1250; library mill rate is \$.2986 per \$1,000 of equalized value.

Ms. Rogers moved that Resolution No. 2009-69 be adopted. Seconded and carried: Ayes 28, Noes 1 (Torres), Vacant 1.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 9:14 p.m.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, DECEMBER 15, 2009, 7:00 P.M.**

This County Board meeting was originally scheduled for Tuesday, December 8, 2009; however, due to inclement weather, the Chair cancelled the meeting and rescheduled it for December 15, 2009, under Board Rule 3.01 (1)(b).

Ms. Sharon Schmeling presiding.

Mr. Braughler led the Pledge of Allegiance.

A moment of silence was observed.

County Clerk Barbara A. Frank called the roll, all members being present except Mr. Imrie, Mr. Seefeldt, Mr. Zastrow and Mr. Mode.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3	Greg David	District 4	Augie Tietz
District 5	Jim Braughler	District 6	Ron Buchanan
District 7	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9	Scott Seefeldt	District 10	Lloyd Zastrow
District 11	Donald Reese	District 12	Mike Burow
District 13	Vacant	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16	John Molinaro
District 17	Carol Ward Knox	District 18	Sharon L. Schmeling
District 19	Amy Kramer	District 20	John C. Kannard
District 21	Robert G. Yachinich	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26	Carlton Zentner
District 27	Glen D. Borland	District 28	Julie J. Nelson
District 29	Paul Babcock	District 30	Jim Mode

Also in attendance were the following department heads: Joan Daniel, Administrative Services Manager for Human Services Director Kathleen Cauley; Accounting Manager Dave Ehlinger; Land Information Director Andy Erdman; County Clerk Barbara Frank; Steve Grabow, Community Development Educator, University of Wisconsin Extension; Emergency Management Director Donna Haugom; Economic Development Consortium Director Dennis Heling; Register of Deeds Staci Hoffman; Highway Commissioner Bill Kern; Interim Director of Planning & Zoning Rob Klotz; Sheriff Paul Milbrath; Parks Director Joseph Nehmer; Fair Park Director Paul Novitzke; Human Resources Director Terri Palm-Kostroski; County Administrator Gary Petre; Corporation Counsel Philip Ristow; Clerk of Court Carla Robinson; Countryside Home Administrator Earlene Ronk; Director/Health Officer Gail Scott; and Land & Water Conservation Director Mark Watkins.

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The revised agenda dated December 14, 2009, was approved which (1) added a communication from the County Administrator and Corporation Counsel regarding the status of the sale of Countryside Home and (2) corrected the term under "Appointments by County Administrator" for the Sheriff's Civil Service Commission from three years to five years with the term ending January 1, 2015.

Mr. Nass moved that the minutes of the October 27, 2009, and November

10, 2009, meetings be approved as corrected. Seconded and carried.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
DECEMBER 1, 2009**

Available Cash on Hand		
November 1, 2009	\$ (16,265.14)	
November Receipts	<u>5,839,568.93</u>	
Total Cash		\$ 5,823,303.79
Disbursements		
General – November 2009	\$3,814,612.91	
Payroll – November 2009	<u>1,521,781.87</u>	
Total Disbursements		<u>5,336,394.78</u>
Total Available Cash		\$ 486,909.01
Cash on Hand (in banks) December 1, 2009	\$1,054,986.61	
Less Outstanding Checks	<u>568,077.60</u>	
Total Available Cash		\$ 486,909.01
AIM Government & Agency Portfolio		\$ 3,988,855.94
Local Government Investment Pool – General		12,716,978.97
Institutional Capital Management		12,018,276.86
Local Government Investment Pool – Clerk of Courts		160,339.38
Local Government Investment Pool – Farmland Preservation		261,117.06
Local Government Investment Pool – Parks/Liddle		<u>203,805.62</u>
		\$29,349,373.83
2009 Interest – Super N.O.W. Account		\$ 2,862.45
2009 Interest – L.G.I.P. - General Funds		96,100.77
2009 Interest – ICM		320,462.50
2009 Interest – AIM		10,003.71
2009 Interest – L.G.I.P. - Parks/Carol Liddle Fund		856.21
2009 Interest – L.G.I.P. – Farmland Preservation		1,117.06
2009 Interest – L.G.I.P. - Clerk of Courts		<u>739.98</u>
Total 2009 Interest		\$ 432,142.68

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

County Clerk Barbara Frank presented the following communications:

1. A reminder of the filing deadlines for the 2010 election of County Board Supervisors.
2. Letter dated December 1, 2009, from Governor Jim Doyle awarding Jefferson County a Homeland Security grant for \$38,141 to improve public safety agency access to shared mutual aid radio frequencies during emergencies when agencies from multiple jurisdictions are involved.
3. Letter dated November 11, 2009, from Maryann Gleisner, President of the City of Jefferson Historical Society Museum, requesting that the County Administrator intervene to prevent the destroying of records from Countryside Home.
4. Memo dated December 14, 2009, from County Administrator Petre and Corporation Counsel Ristow regarding the status of the sale of Countryside Home. Said memo is printed below:

TO: County Board Members
FROM: County Administrator and Corporation Counsel
DATE: December 14, 2009
SUBJECT: Memo – Status of Countryside Home Sale

On December 11, 2009, the Finance Committee received a briefing from the County’s real estate broker, Ray Giannini of Marcus and Millichap, on the status of negotiations for the sale of Countryside Home. The following is a summary of the information provided by Mr. Giannini:

Current Status

1. There are numerous potential buyers who are actively looking at the facility.
2. Two of the potential buyers do not currently own skilled nursing facilities in Wisconsin.
3. The broker has conducted a significant number of facility tours as of December 11, 2009, with average tour time spent at CSH being 1.5 hours.
4. County provided nonfinancial due diligence materials are complete and include an ALTA land survey, Phase 1 environmental report, and a preliminary title insurance commitment.
5. All due diligence materials are available on-line at Marcus & Millichap’s secure website; many buyers have utilized this tool. Additionally, CDs and regular mail versions are available to buyers.
6. Letters of Intent from interested buyers are due by December 31, 2009. This is considered to be “Round One” of the Purchase and Sale Agreement (PSA) process.

Timeline

1. December 14th through the 31st – Buyer tours and information gathering about Countryside Home continues.
2. December 31st – Buyer Letters of Intent due to Marcus and Millichap.
3. January 4th through January 11th – Broker further negotiates with interested buyers to generate “Final and Best” offers and works with county representatives to perform background checks on interested buyers. This is considered to be “Round Two” of the Purchase and Sale Agreement (PSA) process.
4. January 12th – Special Finance Committee meeting in closed session to review buyer offers and authorize the County Administrator and Corporation Counsel to proceed with negotiating PSA terms and conditions with the selected buyer. Board members are welcome and invited to attend.
5. January 13th to February 3rd – Period during which buyers perform any remaining due diligence of Countryside Home financial and business sale documents. Also during this time, the County Administrator and Corporation Counsel work with the broker on negotiating PSA terms and conditions with the selected buyer.
6. February 4th - Special meeting of the Finance Committee to review the PSA and make a recommendation to the County Board if all steps are completed.
7. February 9th – County Board meeting to consider approval of the PSA (if available).
8. March 9th – County Board meeting to consider PSA if not decided at February meeting

At this time, we are not able to predict when the County will close on the sale of Countryside Home. A closing date will be dependent upon the length of time to complete PSA negotiations; completion of necessary closing documents; and the date (either February 9th or March 9th) that the County Board approves the final sales agreement. Closing would normally occur within 60 days of this final approval. At this time it does not appear that employee generated alternatives to sale will provide meaningful alternatives.

County Board members are welcome and invited to attend and participate in the Finance Committee meetings concerning the sale. If you have any questions relative to this memo, feel free to contact Gary, Phil or any of the members of the Finance Committee.

Gary R. Petre
County Administrator

Philip C. Ristow
Corporation Counsel

5. A Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on December 17, 2009, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

The communications and notice were received and placed on file.

The floor was opened for public comment. Greg David, Town of Watertown, spoke on Countryside Home, the unsuccessful efforts to form a cooperative and loss of the Home as a county asset.

Sheriff Milbrath recognized Emergency Management Director Donna Haugom for the “Local Award of Excellence” awarded to her on November 12, 2009, from the Wisconsin Association for Floodplain, Stormwater and Coastal Management for her extraordinary leadership as management director, administering disaster declarations, including the massive floods in 2007 and 2008, addressing record flood levels and long-term recovery via disaster relief and buyout programs, while serving as a mentor to peers.

Mr. Nass presented the following report of the Planning & Zoning Committee:

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on June 19, 2008, and November 19, 2009, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3337A-08, 3338A-08, 3430A-09,
3431A-09, 3434A-09, 3435A-09, 3436A-09, 3437A-09, 3438A-09,
3439A-09 and 3440A-09

DATED THIS THIRTIETH DAY OF NOVEMBER 2009
Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS,
PETITIONS 3426T-09 AND 3427A-09, IS NOVEMBER 17, 2009.

Mr. Nass moved that the report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2009-20.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions 3337A-08 and 3338A-08 were referred to the Jefferson County Planning and Zoning Committee for public hearing on June 19, 2008, and Petitions 3430A-09, 3431A-09, 3440A-09, 3434A-09, 3435A-09, 3436A-09, 3437A-09, 3438A-09 and 3439A-09 were referred for public hearing on November 19, 2009, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Create three, 2-acre lots from part of PIN 026-0616-3442-000 (28.017 acres) on Schuyler Road in the Township of Sullivan. These non-prime ag land lots utilize the last available A-3 zones for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test for each lot showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lots. (3430A-09 – John Kannard)

Rezone to create a 2-acre building site in non-prime ag soils on Reichart Lane in the Township of Milford from part of PIN 020-0814-2423-000 (39.25 acres). This action is conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon verification of the Town's approval and upon approval and recording of the final certified survey map for the lot. (3431A-09 – Mike and Sarah Walter/Walter Trust property)

Rezone to create a new 1.2-acre building site near W5125 Bark River Road from part of PIN 016-0514-0131-000 (25.894 acres) in the Township of Koshkonong. This prime ag land lot utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. (3440A-09 – Clarence Draeger Trust)

**FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL
AND N, NATURAL RESOURCES**

Rezone approximately 1.136 acres for an A-3 zoned lot and approximately 6.137 acres for a Natural Resource zone from PIN 006-0716-1333-000 (37.718 acres) along Concord Center Drive in the Township of Concord. The prime ag land lot utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is fur-

ther conditioned upon road access approval, receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems on the A-3 zone, and upon approval and recording of a final certified survey map for lots. (3337A-08 & 3338A-08 – Concord Wisconsin Properties, LLC)

Rezone to create two, 3-acre building sites as lot combinations in non-prime soils on Krenz Road and an adjoining 6.3-acre Natural Resource zone. The sites are in the Township of Farmington, part of PIN 008-0715-2144-000 (40 acres). This uses all the available A-3 zones for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test for each lot showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the property. (3435A-09 & 3436A-09 – Heath Schluter)

FROM AGRICULTURAL A-1 TO N, NATURAL RESOURCES

Create a 20-acre Natural Resource zone from PIN 014-0615-0424-000 (20 acres). The site is near STH 18 in the Township of Jefferson. (3434A-09 – Dale Weis Trust)

Rezone approximately 22-acres of PIN 020-0814-2412-000 (39.88 acres) on Navan Road in the Township of Milford. This action is conditioned upon road access approval on the proposed frontage, and upon approval and recording of a final certified survey map for the lot. (3437A-09 – Mike & Sarah Walter/Walter Trust)

Rezone approximately 29.5 acres of PINs 014-0614-2531-000 (15 acres), 014-0614-2512-000 (40 acres), 014-0614-2513-000 (43.9 acres) and 014-0614-2542-000 (27.6 acres). The site is near N3054 Jaeckel Road in the Township of Jefferson. Rezoning is conditioned upon recording of either a certified survey map with extraterritorial plat review if necessary, or deed transfer document to an adjoining owner. (3438A-09 – Dennis & Sally Kutz)

Rezone to create a 5.4-acre Natural Resource zone near N2565 CTH N in the Township of Koshkonong from part of PIN 016-0614-3643-007 (14.571 acres). Rezoning is conditioned upon recording of either a certified survey map with extraterritorial plat review if necessary, or deed transfer document to an adjoining owner. (3439A-09 – Dennis, Sally & John Kutz)

Mr. Nass moved that Ordinance No. 2009-20 be adopted. Seconded and carried with Mr. Kannard abstaining for conflict of interest.

Mr. Nass presented Resolution No. 2009-70.

WHEREAS, orthophotography is used by Land Information, Zoning, Land and Water Conservation, Highway, Parks, Emergency Management and other county departments on a regular basis to carryout the business of county government, and

WHEREAS, up to date orthophotography used in conjunction with the county geographic information system saves countless hours of staff time and economically provides the Zoning Committee, other county board committees and the general public with invaluable information, and

WHEREAS, a Wisconsin Regional Orthophotography Consortium group led

by seven regional planning commissions was formed to build and sustain a multi-participant program to acquire digital orthoimagery and elevation data throughout Wisconsin, and

WHEREAS, the Wisconsin Regional Orthophotography Consortium went through a quality-based selection process in May 2008 to select the Ayres Associates/Aero-Metric team for the statewide 2010 program, and

WHEREAS, approximately two thirds of Wisconsin counties have indicated that they will be participating with the Wisconsin Regional Orthophotography Consortium by contracting with the Ayres Associates/Aero-Metric team to acquire digital orthoimagery in 2010, and

WHEREAS, the Land Record Modernization 2010 budget contains \$43,725 to acquire 12 inch ground resolution orthoimagery in the spring of 2010 after the snow and ice have melted but before leaf foliage appears, and

WHEREAS, the County Economic Development Consortium has recently amended its Community Development Block Grant application to request \$144,000 to upgrade the orthoimagery acquisition in spring of 2010 to a 6 inch ground resolution product in order to support the restudy of the Rock River Floodplain by Department of Natural Resources and Federal Emergency Management Agency.

NOW, THEREFORE, BE IT RESOLVED that the purchasing ordinance requirement to solicit competitive bids be waived in light of the quality-based selection process done by the Wisconsin Regional Orthophotography Consortium.

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors does hereby authorize the Land Information Department to contract with Ayres Associates Incorporated of Madison, Wisconsin, to acquire 12 inch ground resolution orthoimagery county-wide in the spring of 2010.

BE IT FURTHER RESOLVED that should the Community Development Block Grant funding become available in time to upgrade the orthoimagery acquisition to a 6 inch ground resolution product, the Land Information Office under the direction of the Planning & Zoning Committee is authorized to amend the existing contract with Ayres Associates Incorporated or solicit new proposals to acquire 6 inch ground resolution orthoimagery.

Fiscal Note: The contract total of \$43,725 is funded in the 2010 budget by non-tax levy Land Records Modernization Account 1303.594820. The Wisconsin Regional Orthophotography Consortium and Wisconsin Emergency Management have been awarded a Homeland Security Grant that is projected to offset 10% or \$4,372 of Jefferson County's cost for this project. Additional funding is being sought by the consortium to further reduce county participants' costs.

Mr. Nass moved that Resolution No. 2009-70 be adopted. Seconded and carried: Ayes 25, Noes 0, Absent 4 (Imrie, Seefeldt, Zastrow, Mode), Vacant 1.

Mr. Nass read Resolution No. 2009-71.

WHEREAS, the Jefferson County Farmland Preservation and Land Use Plan and related zoning ordinance provisions have made Jefferson County farmers eligible for state farmland preservation tax credits since 1978, and

WHEREAS, in 2008, approximately 850 Jefferson County farmers received a total of about \$480,000 in property tax credits, and

WHEREAS, in July, the state laws setting the criteria for farmland preservation plans and related zoning ordinances were amended in ways that will require changes to the County's Farmland Preservation Plan and its zoning ordinance, and

WHEREAS, the County has received an extension from the Department of Agriculture, Trade and Consumer Protection (DATCP) until December 31, 2011, to update its Farmland Preservation Plan in conjunction with its Comprehensive Plan and the related zoning ordinance provisions so that Jefferson County's farmers may remain eligible for the state farmland preservation tax credit, and

WHEREAS, significant efforts will be required to accomplish the plan updates and ordinance revisions in the time allowed, and

WHEREAS, it will be necessary to contract for professional assistance to do the required planning and ordinance updates, and

WHEREAS, DATCP has grant funds available to assist counties in updating Farmland Preservation Plans and the Planning & Zoning Committee wishes to apply for such grant funds to assist with the plan and ordinance updates,

NOW, THEREFORE, BE IT RESOLVED that the Zoning Department is authorized to apply for a DATCP Farmland Preservation Planning Grant in the maximum available amount of \$30,000.

Fiscal Note: The Farmland Preservation Planning Grants will pay 50% of the costs of a new Farmland Preservation Plan up to the maximum grant amount of \$30,000. The Zoning Department is currently obtaining estimates of the cost of planning, but it very well may be in excess of \$60,000, which would be the maximum aidable amount to earn the maximum grant of \$30,000. No funds are budgeted in 2010 for the county portion of this project. The Planning & Zoning Committee will approach the Finance Committee with regard to seeking a budget amendment for funds to complete the required plan.

Mr. Nass moved that Resolution No. 2009-71 be adopted. Seconded and carried: Ayes 25, Noes 0, Absent 4 (Imrie, Seefeldt, Zastrow, Mode), Vacant 1.

Mr. Nass presented the following report:

**County Board Chairman's Report
Sharon L. Schmeling
December 2009**

The following report provides updates on the activities of the Jefferson County Board, its chairman, its committees, and key issues confronting the County. If you have any questions about the following information, or would like an update about a project or issue not mentioned here, do not hesitate to contact me by phone (920) 674-8607 or e-mail (sharons@co.jefferson.wi.us) with your questions or suggestions.

Supporting county businesses – On November 13, Trek Bicycle hosted a meeting for local government officials at its Waterloo headquarters to learn about the company and its plans for the future. I attended along with County Board Supervisors Babcock, Borland, David, Jones, Kramer, Mode, Molinaro, Nass, Tietz and Ward Knox. They represented the Administration and Rules

Committee, the Parks Committee, the Economic Development Consortium and the Glacial Heritage Advisory team.

Trek officials thanked the Jefferson County Board for its support of the Glacial Heritage Area, which Trek sees as key to the future of bicycling in Wisconsin. In addition to helping support healthy living, the planned bike paths in the GHA will be a wonderful way for the company to show off its home county to visiting vendors and other potential business partners from around the globe.

Trek officials also identified future issues that could benefit from county government's support. On behalf of the Board, I pledged our best efforts at continued collaboration so that our partnership can be strengthened and grown for mutual benefit in the future. Those issues will likely emerge over time and work their way through various county board committees as we determine how to continue support of this leading county employer.

Saving money – Over the past few years, with the support of the Human Resources and Finance committees, Presiding Circuit Court Judge Randy Koschnick has been able to institute organizational changes that have improved service to the public, saved money, and increased public safety.

An example of this is the video conferencing initiative that the County Board and Judge Koschnick initiated four years ago. This has nearly paid for itself through savings in time and mileage previously required for deputy transports. Most recently, video conferencing has been an excellent tool for the courts. For example, in a recent criminal jury trial, Judge Weston allowed an expert witness from the State of Oregon to appear via the video conferencing system, thereby saving the County significant costs related to travel and other expert witness related fees.

The partnership on the video conferencing created a strong base from which to launch other initiatives. The partnership with the County Board is critical because while the Circuit Court system is controlled by the State which employs the Judges and District Attorney, the County employs the support staff, the Clerk of Courts and the Sheriff. Other counties have expressed admiration at Jefferson County's ability to work across these jurisdictional lines to get things done.

Recently, Judge Koschnick reports that the County's four judges adopted a local rule authorized by state statute that will make it much easier for Clerk of Court Carla Robinson to collect witness fees and related expenses from convicted criminal defendants. The annual amount expended by the Clerk's office is about \$8,500 and they hope to recover most of that. The courts will also be changing the scheduling practice concerning jury trials so that fewer trial dates are set, thus reducing the amount that the District Attorney, Clerk of Courts and Sheriff spend on subpoena fees. While they are unable to identify the dollar savings from this initiative, they are certain that some money will be saved because significantly fewer subpoenas will be issued by the DA and served by the Sheriff.

We are fortunate to have such a good group of elected officials, who are willing to initiate cost savings for the County Board to serve the common good. It's important for County Board Supervisors to keep these relationships in mind as we deliberate on policy issues affecting these offices. In the future, we might disagree over whether specific requests or ideas are worth supporting, but such

efforts show we are all focused on minimizing costs and maximizing service to the public.

Outreach – On October 6, I represented the County Board at the 10 year celebration of the Jefferson County Workforce Development Center. This is a partnership between Jefferson County Human Services, the Wisconsin Department of Workforce Development and the Jefferson County Economic Development Consortium. The center receives an average of 20,000 visits a year by people looking for employment and needing job search assistance. They are served by excellent staff, which is handling more cases and more desperate job seekers than ever before. This “one stop” center has been a lifeline for many county residents. It’s a good example of how the general public is served through the work of county government.

On October 7, I met with UW Extension Dean Richard Klemme in Madison. He apologized for the UW Extension’s conduct during the 2009 budget talks and acknowledged that their position of refusing to discuss program changes was not ultimately beneficial to the public nor the UW’s mission and goals. He pledged a much more collaborative relationship with the County Board. It was a candid meeting that cleared the air and has presented us with a new beginning.

Already, fruits of this fresh start are found in the excellent work done by the UW Extension staff and the UW Extension policy committee, which developed a single Agricultural Agent position that merges the former Crops and Soils Agent and the Dairy Agent positions. In addition, the Committee and staff are also reviewing other ways to improve services to the public and bring additional funds into the County. Please join me in applauding the staff (Steve Grabow, Kathleen Eisenmann, Gail Roberts, and Heidi Johnson) and committee members (Supervisors Buchanan, Burow, Kannard, Torres, and Yachinich) for these renewed efforts.

County Board organization – Every two years, the Administration and Rules Committee reviews the County Board’s committee structure and board rules to make any needed updates or revisions based on the experience of the past two years. The Committee will bring its proposed changes to the February County Board where they will be set aside for one month, as our rules require, and then will be voted on in March.

Currently, the A&R Committee is reviewing input from various committees about possible committee mergers or changes in meeting frequency. It’s important to note that changing committee oversight does not mean a change in department structure. It alters the public’s oversight of their government through their elected county supervisors; it does not necessarily change the way a department is organized or managed.

County board committees are not charged with running departments or micro-managing department leaders. Our duty is to set the policy that directs county government. Yet, to do that, Supervisors have to dig into the details of operations so they are well enough informed to make a responsible policy decision. This requires committee meetings. It requires preparation by committee chairmen and information from department staff. Our goal should be to structure county board activities in a way that maximizes good decision making while minimizing inefficiency and waste from unnecessary or unproductive meetings.

Committee changes that are being discussed include: merging Parks and Fair

Park; merging Zoning and Solid Waste; merging Health and Human Services; merging Infrastructure and Highway; and creating a Glacial Heritage Area advisory committee or subcommittee. Other changes being discussed include eliminating county board representation from optional committees or committees that no longer need to meet such as: the Highway 26 bypass; Land Information; Lower Spring Lake Protection & Rehab; Rock River-Koshkonong and the Traffic Safety Commission.

If you have not already shared your ideas about possible committee changes, please do so in the coming month. You can do this at a meeting of a committee that might be affected by a proposed change or you can contact members of the A&R Committee (Supervisors Babcock, Braughler, Nass, Mode, and Schmeling).

Mr. Nass moved that the report be received, placed on file and printed in the minutes. Seconded and carried.

Mr. Nass read Resolution No. 2009-72.

WHEREAS, the United States Senate is considering Senate Bill 149 establishing weekend voting, in addition to Tuesday voting, in federal elections, and

WHEREAS, S. 149 will, among other things, result in increased expense to Jefferson County and all other counties in the State of Wisconsin, and

WHEREAS, the current practices in Jefferson County for absentee voting meet the objectives of existing federal and state election requirements, and

WHEREAS, the Wisconsin County Clerks Association has expressed opposition to the weekend voting provisions of S. 149 as being costly and difficult for compliance.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby expresses its opposition to the provisions of S. 149.

BE IT FURTHER RESOLVED that the County Clerk forward copies of this resolution to Senators Herb Kohl and Russ Feingold.

Mr. Nass moved that Resolution No. 2009-72 be adopted. Seconded and carried: Ayes 23, Noes 2 (David, Christensen), Absent 4 (Imrie, Seefeldt, Zastrow, Mode), Vacant 1.

Ms. Knox read Resolution No. 2009-73.

WHEREAS, the Board adopted Resolution No. 2009-16 on April 21, 2009, which authorized participation in the Community Development Block Grant – Emergency Assistance Program, and

WHEREAS, Jefferson County was notified on June 9, 2009, by letter from the Department of Commerce that Jefferson County was awarded \$4 million to assist in flood recovery efforts, and

WHEREAS, \$2 million was designated to be used to assist Jefferson County businesses in business flood mitigation, which may be in the form of repairing structural damage to the place of business, flood proofing, reimbursing loss of equipment or inventory, and/or documentable loss of revenue that occurred during the disaster period, and

WHEREAS, public hearings were held on July 15, 2009, and September 29,

2009, at which time the public was invited to learn about the CDBG program and to comment on the activities included in the CDBG application, and

WHEREAS, the Revolving Loan Fund Committee recommends the application of Alsam Inc. (Burger Corner, Jefferson) be approved as amended from \$36,100, (previously approved by County Resolution 2009-62) to an amount not to exceed \$59,219 for additional equipment purchases, and the application of Jefferson Area Business Center be approved in an amount not to exceed \$750,000, both of which will be in the form of a 0% interest forgivable loan, with 20% of the loan forgiven each year that the business owner continues to operate the business, and continuing as long as the business remains in operation, with 100% of the loan forgiven at the end of 5 years, and

WHEREAS, approval of the use of the grant funds for these forgivable business loans will enhance and assist the businesses in their flood recovery efforts,

NOW, THEREFORE, BE IT RESOLVED that Alsam Inc. (Burger Corner, Jefferson) is authorized to receive up to \$59,219 for equipment purchase, and Jefferson Area Business Center is authorized to receive up to \$750,000 for flood damage prevention and mitigation, and

BE IT FURTHER RESOLVED that the Economic Development Director shall administer the loans.

Fiscal Note: These loans are funded by a grant received from Wisconsin Department of Commerce in the amount of \$4 million. No county tax levy funds are used for these loans.

Ms. Knox moved for the adoption of Resolution No. 2009-73. Seconded and carried: Ayes 25, Noes 0, Absent 4 (Imrie, Seefeldt, Zastrow, Mode), Vacant 1.

Mr. Buchanan read Resolution No. 2009-74.

WHEREAS, the Jefferson County Highway Committee was authorized by the Jefferson County Board of Supervisors to receive bids on various equipment, and

WHEREAS, bids were solicited for two (2) new self-propelled sweepers, one (1) new wheeled excavator, one (1) new tractor dozer, and one (1) new motor grader, which bids were received and opened on November 18, 2009, and

WHEREAS, the bids were reviewed by the Highway Department staff and the Highway Committee, and after review of factors including the bid prices, quality of equipment, service of equipment, warranty values, optional buyback prices, and potential trade values, the Highway Committee makes the following recommendations for purchase:

Self-Propelled Sweeper

Dealer:
Models:
Net Bid (Trade, 2 yr. warranty):

Aring Equipment
Broce KR-350
\$28,520

Dealer:
Models:
Net Bid (No trade, 3 yr. warranty):

Roland Equipment
Rosco SweepPro
\$46,897

Wheeled Excavator

Dealer:

FABCO

Model: *Cat M318D*
Net Bid (Includes 5 yr. warranty): **\$194,800**

Track Type Dozer

Dealer: **FABCO**
Model: *Cat D5K LGP*
Net Bid (Includes 5 yr. warranty): **\$106,630**

Motor Grader, All Wheel Drive

Dealer: **FABCO**
Model: *Cat 140M*
Net Bid (Includes 5 yr. warranty): **\$211,600**

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase one (1) sweeper from Aring Equipment, one (1) sweeper from Roland Equipment, one (1) wheeled excavator from FABCO Equipment, one (1) tractor dozer from FABCO Equipment, and one (1) motor grader from FABCO Equipment for the above listed prices.

Fiscal Note: Bid tabulation sheets show the bid detail and warranty cost, etc. Funding for these purchases comes from the Highway Department Equipment Operations Cost Center 53241.

Mr. Buchanan moved that Resolution No. 2009-74 be adopted. Seconded and carried: Ayes 22, Noes 3 (Nass, Zentner, Nelson), Absent 4 (Imrie, Seefeldt, Zastrow, Mode), Vacant 1.

Ms. Nelson presented Ordinance No. 2009-21.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0430, Family Medical Leave and Military Family Acts, of the Personnel Ordinance is amended to comply with new State of Wisconsin regulations:

HR0430 FAMILY MEDICAL LEAVE ACT AND MILITARY FAMILY LEAVE ACT

C. Type of Leave Covered

In order to be eligible for leave under this policy, the employee must be taking the leave for one of the following reasons:

...

6. A qualifying exigency arising out of the fact that the employee's spouse; son/daughter; parent is on active duty or called to active duty in a foreign country, status in support of a contingency operation as a member of the National Guard or Reserves (Exigency: Non-Medical; Non-Routine)
7. The employee is the spouse, son/daughter, parent or next of kin of a covered service member with a serious injury or illness, or a covered veteran receiving treatment, recuperation or therapy for a serious injury or illness. The veteran must have been other than dishonorably discharged and must have served in the military at some point within the five preceding years. (Military Caregiver Leave)

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Ms. Nelson moved to adopt Ordinance No. 2009-21. Seconded and carried: Ayes 25, Noes 0, Absent 4 (Imrie, Seefeldt, Zastrow, Mode), Vacant 1.

Ms. Nelson presented Resolution No. 2009-75.

WHEREAS, the federal fiscal year (FY) 2010 Agriculture Appropriations Bill significantly increases the total amount of peer counseling funds available for Wisconsin WIC, a federally-funded health and nutrition program for Women, Infants and Children, and

WHEREAS, this funding will allow WIC projects to expand the availability of peer counseling and help achieve the WIC goal to institutionalize peer counseling as a core service to increase the breastfeeding rate, and

WHEREAS, the Health Department Director/Health Officer recommends the creation of a pool of WIC Peer (Breastfeeding) Counselor positions that meet the qualifications as established by the program, including at least one counselor who is proficient in both the English and Spanish languages, and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Health Department Director/Health Officer.

NOW, THEREFORE, BE IT RESOLVED that the 2010 County Budget setting forth position allocations at the Health Department be and is hereby amended to reflect the above changes, to become effective upon passage of this resolution and receipt of the grant funding.

BE IT FURTHER RESOLVED that the use of the Peer Counselor positions is limited to and contingent on 100% funding through the WIC Breastfeeding Peer Counseling Program grant.

Fiscal Note: No tax-levy funds are required as this program is 100% funded through the federal WIC Breastfeeding Peer Counseling Program grant. It is anticipated that there will be a need of a total of 10 – 15 hours per week at \$13/hour plus FICA, or approximately \$9,100 for wages and benefits. As a budget amendment, 20 affirmative votes are required for passage.

Ms. Nelson moved that Resolution No. 2009-75 be adopted. Seconded and carried: Ayes 25, Noes 0, Absent 4 (Imrie, Seefeldt, Zastrow, Mode), Vacant 1.

Ms. Nelson read Resolution No. 2009-76.

WHEREAS, in prior years the Human Resources Committee has proposed wage adjustments for nonrepresented employees in consideration of settlements with the various bargaining units, and

WHEREAS, the County Board approved three-year contracts through 2010 for all seven bargaining units in early 2008, and

WHEREAS, in May 2008 the County Board approved 2008 and 2009 wage adjustments for nonrepresented employees in the same amounts as contained in the labor contracts, without addressing wage adjustments for nonrepresented employees for 2010, and

WHEREAS, the County Administrator's proposed 2010 budget contained

funds for a wage adjustment for nonrepresented employees in the same amount as the adjustment previously approved by the Board for the bargaining units for 2010, and

WHEREAS, the 2010 budget as proposed by the County Administrator and recommended by the Finance Committee containing funds for a 2010 nonrepresented employee wage adjustment was adopted by the Board in November 2009, and

WHEREAS, the Human Resources Committee has reviewed its prior policy of trying to maintain parity between represented and nonrepresented employees with regard to wage adjustments and fringe benefits to avoid problems with regard to equity and salary compression between represented employees and nonrepresented employees, and

WHEREAS, the Human Resources Committee is acutely aware of the current economic difficulties facing the economy and although the Committee is recommending that wages for nonrepresented employees be adjusted on the same basis as previously approved for represented employees for 2010, the Committee will look at all options available to it to aggressively pursue a negotiation strategy for the contracts and wage adjustments coming due for 2011 that reflects the current economic problems,

NOW, THEREFORE, BE IT RESOLVED that the Board adopts the recommendation of the Human Resources Committee to adjust the nonrepresented employee pay scale in the same amounts as established for all employees represented by bargaining units for 2010 which is 2% effective January 3, 2010, and 1.5% effective July 4, 2010.

Fiscal Note: The total cost across all county departments for the above adjustment for wages, social security and related retirement payments is \$280,696.80 which is about a 2.78% increase.

Ms. Nelson moved that Resolution No. 2009-76 be adopted. Seconded and carried: Ayes 21, Noes 4 (Knox, Kramer, Poulson, Jaeckel), Absent 4 (Imrie, Seefeldt, Zastrow, Mode), Vacant 1. Mr. Zentner wishes to be recorded as "no" after voting in error on Resolution No. 2009-76.

Ms. Nelson read Resolution No. 2009-77.

WHEREAS, the potential sale of Countryside Home creates the obligation for the County to negotiate the impact of sale with the representatives of the employees' bargaining units, and

WHEREAS, the potential of sale can lead to some loss of current employees pending sale, and possible excessive use of sick leave or other paid time off benefits that otherwise might be lost to employees, and

WHEREAS, the nursing home administrator believes the severance benefits proposed herein will be helpful in maintaining staffing levels and expertise during the period prior to sale, without need for excessive use of expensive agency staff, and

WHEREAS, the Human Resources Committee has reviewed the following adjustments to the contracts for AFSCME Local 2418 and 723 at Countryside Home:

- (1) For all employees still actively employed as of the date of sale
 - a. Increase sick leave payout for employees 55 or over from 65% to 70% of unused sick leave;
 - b. Increase sick leave payout for employees under age 55 with five or more years of seniority from 25% to 50%;
 - c. Increase sick leave payout for employees with under five years seniority from 0% to 50%.
- (2) Severance Pay. Pay each employee \$100 per year for each year of service as determined in December 2009, which amount will be reduced dollar for dollar by any sick leave used between the date hereof and the closing of the sale of Countryside unless such sick leave is the result of leave pursuant to the Family Medical Leave Act or excused by a doctor, and

WHEREAS, the nursing home administrator and the Human Resources Committee believe the foregoing will lead to a smooth transition and, in some way, express their appreciation on behalf of the County Board for the dedicated service the Countryside employees have provided to the residents of Jefferson County,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator and the County Board Chair are authorized to execute such documents as may be necessary to effectuate this payment of accrued sick leave benefits and severance pay to the qualifying members of AFSCME 2418 and 723 employed at Countryside Home.

BE IT FURTHER RESOLVED that nonrepresented employees at Countryside Home shall be treated in the same fashion as set forth above for members of the bargaining units.

Fiscal Note: It is estimated that the increase in sick leave payouts as set forth above will cost about \$144,000. The severance pay component as described above is about \$235,000 for a total of \$379,000. It is anticipated that the foregoing payments will be paid from the proceeds from sale.

Ms. Nelson moved that Resolution No. 2009-77 be adopted. Seconded.

Mr. Torres moved to eliminate the language in section (2) on severance pay. Seconded and failed: Ayes 3, Noes 22 (Jones, David, Tietz, Braughler, Buchanan, Morris, Kuhlman, Reese, Burow, Rogers, Nass, Molinaro, Knox, Schmeling, Kramer, Yachinich, Poulson, Jaeckel, Christensen, Borland, Nelson, Babcock), Absent 4 (Imrie, Seefeldt, Zastrow, Mode), Vacant 1.

Resolution No. 2009-77 was adopted: Ayes 24, Noes 1 (Torres), Absent 4 (Imrie, Seefeldt, Zastrow, Mode), Vacant 1.

Mr. Borland absent.

Ms. Rogers presented Resolution No. 2009-78.

WHEREAS, the Jefferson County Human Services Department contracts with seven different state agencies in fulfillment of its statutory duties, and

WHEREAS, the Social Services & Community Programs contracts with the Department of Health Services and the Department of Children and Families, and the Youth Aids Program contract with the Department of Corrections must be authorized by the County Board, and

WHEREAS, the Human Services Board recommends approval of the Social

Services & Community Programs contracts with the Department of Health Services in the anticipated amount of \$4,005,284, the Department of Children and Families in the anticipated amount of \$1,059,490 and the Youth Aids contract with the Department of Corrections in the anticipated amount of \$797,233.

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director is authorized to enter into the three contracts set forth above.

BE IT FURTHER RESOLVED that the Human Services Director and Administrative Services Manager are authorized to sign addendums or revisions to said contracts during the course of the year as necessary.

BE IT FURTHER RESOLVED that the Director or Administrative Services Manager are authorized to sign all other contracts with state agencies as approved by the Human Services Board.

Fiscal Note: The various contracts are in the amounts as set forth in the material provided with the agenda. State law requires County Board approval of the three set forth above. The contracts have not been reproduced because they total in excess of 100 pages. The contracts are standard state forms which are not subject to negotiation.

Ms. Rogers moved that Resolution No. 2009-78 be adopted. Seconded and carried: Ayes 24, Noes 0, Absent 5 (Imrie, Seefeldt, Zastrow, Borland, Mode), Vacant 1.

Ms. Rogers read Resolution No. 2009-79.

WHEREAS, the Human Services Board has reviewed the fees for the Intoxicated Driver Program, which are currently \$280 for an assessment, and a \$25 no show fee, and

WHEREAS, the Human Services Board, in light of additional state charges of \$5 per assessment and county costs, recommends increasing the IDP assessment fee from \$280 to \$295, and

WHEREAS, the no show fee should be increased to one-half of the actual assessment fee to discourage the loss of time resulting from peoples' failure to keep their appointments for assessment,

NOW, THEREFORE, BE IT RESOLVED that the IDP assessment fee shall be increased to \$295, with a no call/no show fee of \$145 effective January 1, 2010.

Fiscal Note: There are between 400 to 500 assessments per year. The IDP increase would generate between \$4,000 and \$5,000 per year to the County, and \$2,000 to \$2,500 to the State. The no show fee would generate about \$2,175 based on an estimate of about 15 per year.

Ms. Rogers moved for the adoption of Resolution No. 2009-79. Seconded and carried: Ayes 22, Noes 2 (Zentner, Nelson), Absent 5 (Imrie, Seefeldt, Zastrow, Borland, Mode), Vacant 1.

County Administrator Gary Petre presented the following letter and status report from the Strategic Plan Coordinating Workgroup on the strategic planning process:

TO: County Board Members

FROM: Strategic Plan Coordinating Workgroup
DATE: December 3, 2009
SUBJECT: Strategic Planning Process – Status Report

Attached for your review is a copy of a status report on the Jefferson County Strategic Planning Process. This report will be presented to the County Board at its December 8, 2009, meeting.

As noted in the attached report, the Strategic Plan Steering Committee has met four times since our last status report to the County Board. The Committee has been working on the development of “core values” in Jefferson County government; a Mission Statement for county government; the County’s Strengths, Weaknesses and Opportunities and Challenges (SWOC); and a Vision Statement for county government.

Future Steering Committee meetings will address public involvement in identification of program and service priorities for county government; establishment of the County’s Mission Statement; and determination of the primary Strategic Issues that the County needs to address. These meetings are open to any county board members, county department heads and general public who wish to attend.

If you have any questions relative to the attached report, feel free to contact me or any of the other Strategic Plan Coordinating Workgroup members:

- Supervisor Carol Ward Knox
- Supervisor Jim Braughler
- Supervisor Steve Nass
- Steve Grabow, Community Development Educator

Gary R. Petre
County Administrator

Summary of Status
Jefferson County Government Strategic Planning Process
Presented to the Jefferson County Board
December 15, 2009

August 19th: At the third workshop, the Steering Committee generated a list of 37 “core values”; they responded to these questions:

- ❖ What do we really care about in relating to key stakeholders?
- ❖ What is our philosophy as to how we would like to be viewed?
- ❖ What are the values that we should have that help indicate how Jefferson County wants to operate?

The Steering Committee also was asked to respond to these questions:

- ❖ What is our fundamental purpose as a county government organization?
- ❖ What are we here to do?
- ❖ What are the basic social and community needs that we address?

This resulted in 17 potential Mission Statements.

September 24th: At the fourth workshop, the Steering Committee reviewed the Values Statement identified three broad value categories and seven individual values that they would like to emphasize. These values are:

Service:

Respect: We respect others and people we come in contact with (including

future generations); the “Golden Rule” extended over time.

Transparency: We need to abide by open meetings laws, welcome public input and be as open as possible.

Honesty: We will assess cost and value accurately, holistically and honestly.

Responsibility: We have equal and binding responsibility for our many rights. We are responsible for ourselves, our nation, our world and future generations.

Stewardship:

Trust and Stewardship: We need to be wise stewards of what has been entrusted to us. (financial, timeliness, people resources, natural resources, etc.). We are stewards of things that are entrusted to us (such as buildings, facilities, equipment, land, vehicles, etc.)

Accountability: We have to be accountable for what we are striving to do; we should have explanations but not excuses.

Skills:

Competence: Exercise responsibility in doing my job and having the necessary skill-set.

Professionalism and Efficiency: When we deal with the public we handle it in both a professional and quick manner. We will get the answer right away or get them to the right place.

Innovation: We are willing to approach things differently than they have been done before; get beyond “that’s the way we have always done it.”

The Steering Committee also did further refinement of the Mission Statement, and short-listed five alternatives to consider.

October 22nd: At the fifth workshop, the Steering Committee affirmed its values statements, refined the potential Mission Statements to three alternatives, developed a set of 16 possible issues to address, and agreed to a draft set of Consensus Vision Statements. (There was not consensus on some suggested vision statements.) In between meetings, the Coordinating Work Group reviewed a grouping of the issues which were organized into 7 preliminary issue areas.

November 17th: At the sixth workshop, the Steering Committee looked at its three alternative Mission Statements and agreed that Alternate 6 is very close to being a consensus Mission Statement. In break-out pairs, the Steering Committee came up with three variations on this preferred alternative.

Alternative Mission Statements:

Alternative 6: To fulfill county government’s responsibilities and promote the quality of life in Jefferson County.

Alternative 6a: To serve county residents by fulfilling county government’s responsibility and by promoting the quality of life in Jefferson County.

Alternative 6b: To fulfill county government’s responsibilities to its citizens and contribute toward the quality of life in Jefferson County.

Alternative 6c: To fulfill county government’s responsibilities to its citizens and advance the quality of life in Jefferson County.

The workshop involved sharing perspectives about the seven preliminary issue

areas. There appeared to be consensus on the following issues facing Jefferson County government.

Reframed Issues:

Issue A. Trust/Reputation: How can county government educate both the public and its own internal stakeholders about its mission and services?

Issue B. Financial/Internal: What are the appropriate levels of spending and sources of revenue in county government?

Issue C. Partnerships/Cooperation: How can we foster cooperation with other governmental bodies and groups, and promote public and private philanthropy?

Issue D. Environmental/Economic/Cultural: How do we protect and preserve our environmental and cultural heritage, and become energy secure while encouraging and supporting sustainable economic activity?

Issue E. Public Services/Quality: How do we decide what services we should provide and at what level while responding to quality, quantity and return on investment?

Issue F. Decision Making/Techniques: How can we make educated decisions about programs and services based on best practice models, methods and techniques?

Issue G. Organizational Structure: How can we restructure county government to meet the service needs/priorities of county residents within public funding levels?

After a short list of strategic issues has been agreed upon, the Steering Committee will be in a position to develop possible strategies to address choice one.

Preview of Upcoming Steps and Workshops

The next steps of the agreed-upon process that will be addressed include:

- Public Involvement Processes

The Coordinating Work Group will be meeting with the UW River Falls Survey Research Center on December 16th to explore public opinion survey and other public input mechanisms. It is expected that this process will take the winter months. A Steering Committee meeting has been scheduled for January 19th to consider the public input methods.

- Step 6: Strategy Formulation (Will start after the public input phase)
- Steps 7-10 (Plan Management Steps)

Draft Proceedings Reports

The "Proceedings Reports" and other strategic planning resource materials have been posted on the UW Extension website. They may be viewed at: <http://www.uwex.edu/ces/cty/jefferson/>

Hard copies of any of these materials can be printed from the website or will be made available to County Supervisors upon request of the County Administrator.

County Administrator Petre read Resolution No. 2009-80.

WHEREAS, on September 29, 2009, Jefferson County received a claim from AT&T in the amount of \$1,158.92 for damage done to AT&T facilities located

along Highway 12, Fort Atkinson, said damages allegedly the result, in part, of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, the County's insurer recommends disallowance of the claim, on the basis that the County has no liability for this claim,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimants notice of said disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Mr. Buchanan moved that Resolution No. 2009-80 be approved. Seconded and carried: Ayes 24, Noes 0, Absent 5 (Imrie, Seefeldt, Zastrow, Borland, Mode), Vacant 1.

County Administrator Petre presented the following appointments:

**TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:**

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individuals as members of the designated boards and commissions:

Veteran's Service Commission

- a. Michael Clish, Fort Atkinson, Wisconsin, to the Veteran's Service Commission for a three-year term ending December 10, 2012.

Countryside Board of Trustees

- a. Richard Meier, Fort Atkinson, Wisconsin, for a three-year term ending January 7, 2013.
- b. Barbara Van Lieshout, Jefferson, Wisconsin, for a three-year term ending January 7, 2013.

Mid-Wisconsin Federated Library Systems Board

- a. Jane Colwin, Fort Atkinson, Wisconsin, for a three-year term ending January 1, 2013.
- b. Dwayne Morris, Watertown, Wisconsin, for a three-year term ending January 1, 2013.
- c. Alice Ventura, Palmyra, Wisconsin, for a three-year term ending January 1, 2013.

Sheriff's Civil Service Commission

- a. John Short, Fort Atkinson, Wisconsin, for a five-year term ending January 1, 2015.
- b. William Gaugert, Sullivan, Wisconsin, for a five-year term ending January 1, 2015.

Jefferson County Library Board

- a. Janet Sayre Hoeft, Johnson Creek, Wisconsin, for a three-year term ending December 31, 2012.
- b. Leigh Froelich, Sullivan, Wisconsin, for a three-year term ending December 31, 2012.

Mr. Buchanan moved for confirmation of the above appointments.

Seconded and carried.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:45 p.m.

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**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, FEBRUARY 16, 2010, 7:00 P.M.**

This County Board meeting was originally scheduled for Tuesday, February 9, 2010; however, due to inclement weather, the Chair cancelled the meeting and rescheduled it for Tuesday, February 16, 2010, pursuant to Board Rule 3.01 (1)(b).

Ms. Sharon Schmeling presiding.

Mr. Braughler led the Pledge of Allegiance.

A moment of silence was observed.

County Clerk Barbara A. Frank called the roll, all members being present except Mr. Burow and Mr. Borland.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3	Greg David	District 4	Augie Tietz
District 5	Jim Braughler	District 6	Ron Buchanan
District 7	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9	Scott Seefeldt	District 10	Lloyd Zastrow
District 11	Donald Reese	District 12	Mike Burow
District 13	Vacant	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16	John Molinaro
District 17	Carol Ward Knox	District 18	Sharon L. Schmeling
District 19	Amy Kramer	District 20	John C. Kannard
District 21	Robert G. Yachinich	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26	Carlton Zentner
District 27	Glen D. Borland	District 28	Julie J. Nelson
District 29	Paul Babcock	District 30	Jim Mode

Also in attendance were the following department heads: Human Services Director Kathleen Cauley; Veteran's Service Officer Yvonne Duesterhoeft; Accounting Manager Dave Ehlinger; Kathy Eisenmann, Family Living Agent, University of Wisconsin Extension; Land Information Director Andy Erdman; County Clerk Barbara Frank; Steve Grabow, Community Development Educator, University of Wisconsin Extension; Highway Commissioner Bill Kern; Interim Director of Planning & Zoning Rob Klotz; Sheriff Paul Milbrath; Parks Director Joseph Nehmer; Fair Park Director Paul Novitzke; Human Resources Director Terri Palm-Kostroski; County Administrator Gary Petre; Corporation Counsel Philip Ristow; Clerk of Court/Register in Probate Carla Robinson; Countryside Home Administrator Earlene Ronk; Child Support Director Stacey Schuck; Director/Health Officer Gail Scott; and Land & Water Conservation Director Mark Watkins.

County Administrator Gary Petre certified compliance with the Open Meetings Law.

County Administrator Petre informed the Board that the meeting would proceed as outlined in the revised agenda for February 16, 2010 (revised meeting date only).

The December 15, 2009, Jefferson County Board minutes were corrected and approved for publication by the Administration & Rules Committee on

December 29, 2009, pursuant to Board of Supervisors' Rules of Order 3.05(2)(a).

Special Order of Business commenced.

Human Resources Director Terri Palm-Kostroski recognized recent county retirees:

Thomas Donnelly, Highway, length of service: 29 years 9 months

Merrie Bear, Human Services, length of service: 18 years 1 month

Elizabeth "Betty" Jimenez, Countryside Home, length of service: 30 years 3 months

Nancy Blodgett, Health Department, length of service: 28 years

Luella Voight, Sheriff's Office, length of service: 31 years 6 months

Kathleen Biber, Countryside Home, length of service: 36 years 2 months

Janet Everson, Countryside Home, length of service: 37 years 6 months

James Salmon, Sheriff's Office, length of service: 34 years 6 months

Sharon Revolinski, Countryside Home, length of service: 35 years 2 months

Barbara "Bobbie" Tomczak, Countryside Home, length of service: 38 years 4 months

Mary Young, Regional Director of the Division of Public Health for the State of Wisconsin Department of Health Services, presented its Level II Health Department certificate to the Jefferson County Health Department with Director Gail Scott and Board of Health Chair Julie Nelson accepting.

The presentation by the National Guard to the Sheriff's Department was postponed due to the presenter's inability to attend.

Mr. Reese read Resolution No. 2009-81.

WHEREAS, the Watertown Street Department has been a collection site for Jefferson County Clean Sweeps since 2002, first at the Cady Street Recycling Center and now at First Street in the new Street Department building, and

WHEREAS, in November 2009, the City of Watertown approved a \$20,000 donation to the Jefferson County Clean Sweep Program in the city budget, and

WHEREAS, this \$20,000 donation will be used to continue Clean Sweeps in Watertown with the support of the Jefferson County Clean Sweep Program, and

WHEREAS, the City of Watertown's strong commitment to keeping hazardous materials from the groundwater, wastewater treatment plants, and landfills by the collection of electronics, chemicals, and drugs should be recognized, and

WHEREAS, the Solid Waste/Air Quality Committee recommends accepting the donation and thanking the City of Watertown's Mayor, Council Members and the Superintendent of the Street Department for their magnanimous donation to this important environmental program,

NOW, THEREFORE, BE IT RESOLVED that Jefferson County accepts the donation of \$20,000 from the City of Watertown for use in the Clean Sweep Program and the Jefferson County Board of Supervisors expresses its gratitude to the City of Watertown for this donation.

Fiscal Note: Acceptance of this donation insures a continued Clean Sweep in Watertown for the fiscal year of 2010.

Mr. Reese moved that Resolution No. 2009-81 be approved. Seconded and carried.

Mr. Reese read Resolution No. 2009-82.

WHEREAS, from 2007 through 2009 several Jefferson County pharmacists have donated their time and expertise to the Jefferson County Clean Sweep Program, and

WHEREAS, this donated time has saved the program an estimated \$900 per event for each of 11 events over the last three years, and

WHEREAS, without the pharmacists' donation of their time, the County would not be able to collect controlled and non-controlled drugs at these events, and

WHEREAS, with the help of the pharmacists, the County has kept 2,277 pounds of non-controlled drugs and 85 pounds of controlled drugs, a total of 2,362 pounds, out of the groundwater, wastewater treatment plants, and landfills,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board thanks the following pharmacists: *Rich Courtoies, Tom Derleth, LeAnn Ozminkowski, John Schloemer - Watertown Regional Medical Center; Heather Hunt, Ed Heimstreet - Walgreens-Lake Mills; Kathee Jantzi, Jody Nordby - Shopko Pharmacy-Watertown; Nick Shannon - Zimbric Pharmacy-Waterloo; Ernie Witzke, Adam Niemeyer - Shopko Pharmacy-Fort Atkinson; Jim Brown, Chris Barron, Merlin Borchardt, Lori Breckheimer, Julie Asmus - Fort Atkinson Medical Center; John Fosdal - Independent* for their donation of time for the last three years to the Jefferson County Clean Sweep Program.

Fiscal Note: Acceptance of this donated time has eliminated an additional cost to the Clean Sweep Program. At \$60/hour x 3 pharmacists x 5 hours = \$900 x 11 clean sweeps, a total savings of \$9,900 has been realized from the donations.

Mr. Reese moved that Resolution No. 2009-82 be adopted. Seconded and carried.

Mr. Torres read Resolution No. 2009-83.

WHEREAS, on December 17, 2009, the University of Wisconsin-Whitewater Warhawk football team overcame the elements in the form of a record snowfall and defending champion Mount Union to win the NCAA Division III National Football Championship by a score of 38-28, and

WHEREAS, the Warhawks' victory is their second national championship in the last three years, and

WHEREAS, the Jefferson County Board supports the efforts of the University of Wisconsin-Whitewater student athletes, and celebrates their exceptional success,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors extends its hearty congratulations to the University of Wisconsin-Whitewater Warhawk players, coaches and fans for a 2nd NCAA Division III Championship in three years, and wishes them success in their future athletic and academic pursuits. Go U-DUB-DUB.

Mr. Torres moved that Resolution No. 2009-83 be adopted. Seconded and carried.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
JANUARY 1, 2010**

Available Cash on Hand		
December 1, 2009	\$ 486,909.01	
December Receipts	<u>11,113,365.79</u>	
Total Cash		\$11,600,274.80
Disbursements		
General – December 2009	\$ 8,995,787.38	
Payroll – December 2009	<u>2,447,470.19</u>	
Total Disbursements		<u>11,443,257.57</u>
Total Available Cash		\$ 157,017.23
Cash on Hand (in banks) January 1, 2010	\$ 987,724.63	
Less Outstanding Checks	<u>830,707.40</u>	
Total Available Cash		\$ 157,017.23
AIM Government & Agency Portfolio		\$ 3,988,986.98
Local Government Investment Pool - General		6,277,245.38
Institutional Capital Management		12,005,692.57
Local Government Investment Pool - Clerk of Courts		160,368.17
Local Government Investment Pool – Farmland Preservation		261,163.95
Local Government Investment Pool - Parks/Liddle		<u>203,842.22</u>
		\$22,897,299.27
2009 Interest - Super N.O.W. Account	\$ 3,095.42	
2009 Interest - L.G.I.P. - General Funds	98,082.05	
2009 Interest - ICM	335,159.07	
2009 Interest - AIM	10,134.75	
2009 Interest - L.G.I.P. - Parks/Carol Liddle Fund	892.81	
2009 Interest - L.G.I.P. - Farmland Preservation	1,163.95	
2009 Interest - L.G.I.P. - Clerk of Courts	<u>768.77</u>	
Total 2009 Interest		\$ 449,296.82

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
February 1, 2010**

Available Cash on Hand		
January 1, 2010	\$ 157,017.23	
January Receipts	<u>13,008,539.00</u>	
Total Cash		\$13,165,556.23
Disbursements		
General - January 2010	\$10,002,885.12	
Payroll - January 2010	<u>1,569,314.96</u>	
Total Disbursements		<u>11,572,200.08</u>
Total Available Cash		\$ 1,593,356.15
Cash on Hand (in banks) February 1, 2010	\$ 2,561,430.71	
Less Outstanding Checks	<u>968,074.56</u>	
Total Available Cash		\$ 1,593,356.15
AIM Government & Agency Portfolio		\$ 3,989,048.97

Local Government Investment Pool - General	12,451,081.84
Institutional Capital Management	12,035,605.72
Local Government Investment Pool – Clerk of Courts	160,395.42
Local Government Investment Pool – Farmland Preservation	261,208.33
Local Government Investment Pool – Parks/Liddle	<u>203,876.86</u>
	\$29,101,217.14
2010 Interest - Super N.O.W. Acct.	\$ 575.74
2010 Interest - L.G.I.P. - General Funds	1,484.88
2010 Interest - ICM	12,001.30
2010 Interest - AIM	61.99
2010 Interest - L.G.I.P. - Parks/Carol Liddle Fund	34.64
2010 Interest – L.G.I.P. - Farmland Preservation	44.38
2010 Interest - L.G.I.P. - Clerk of Courts	<u>27.25</u>
Total 2010 Interest	\$ 14,230.18

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

Barbara A. Frank, County Clerk, presented the following communications:

1. Letter dated January 14, 2010, from the Watertown Library Board of Trustees thanking the Jefferson County Board for its continued financial support.
2. A Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on February 18, 2010, at 7:00 p.m., in Room 205 of the Jefferson County Courthouse.

The letter and notice were received and placed on file.

The floor was open for public comment. Speaking were Lloyd Holterman, Watertown, on Wisconsin’s Farmland Preservation Program and zoning; and Supervisor Paul Babcock, Fort Atkinson, congratulating Sheriff Paul Milbrath for his completion of the Criminal Justice Executive Development Institute program.

Jefferson County Literacy Council Executive Director Jill Ottow, Health Department Director Gail Scott representing the Community Dental Clinic and the Rock River Free Clinic, and Steve Grabow representing the University of Wisconsin-Extension presented annual reports. The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(12).

Mr. Nass read the Planning & Zoning Committee Report.

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on November 19 and December 17, 2009, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3428A-09, 3429A-09, 3441A-09,
3442A-09, 3443A-09, 3444A-09, 3445A-09, 3446A-09, 3447A-09,

3448A-09 and 3449A-09, and
DENIAL OF PETITION 3433A-09

Petition 3433A-09 was filed by the Dale Weis Trust to create a 1-acre lot on the south side of USH 18, across from W3920 USH 18, in the Town of Jefferson. This was recommended for denial because the petitioner revised his initial request and relocated the proposal with a new petition.

DATED THIS 28th DAY OF DECEMBER 2009.
Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS,
3337A-08, 3338A-08, 3430A-09, 3431A-09, 3434A-09, 3435A-09, 3436A-09,
3437A-09, 3438A-09, 3439A-09 AND 3440A-09,
IS DECEMBER 19, 2009.

Mr. Nass moved that the Planning & Zoning Committee Report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2009-22.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions 3428A-09 and 3429A-09 were referred to the Jefferson County Planning and Zoning Committee for public hearing on November 19, 2009, and Petitions 3441A-09, 3442A-09, 3443A-09, 3444A-09, 3445A-09, 3446A-09, 3447A-09, 3448A-09 and 3449A-09 were referred for public hearing on December 17, 2009, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-2, AGRIBUSINESS AND A-3,
RURAL RESIDENTIAL

Rezone approximately 3 acres of PIN 008-0715-2544-001 (28 acres) at W2585 Bakertown Road in the Town of Farmington. This is conditioned upon approval and recording of a final certified survey map for the lot. (3428A-09 and 3429A-09 – Jeremy Feutz)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone to create an approximate 1-acre lot near W3442 Marshall Rd. in the Town of Cold Spring from PIN 004-0515-1543-001 (3.54 acres). This action is conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems and upon approval and recording of a final certified survey map including extraterritorial plat review by the City of Whitewater if necessary, and including a note regarding basement restrictions. (3441A-09 – Tycian Hanson)

Rezone PIN 014-0615-0222-000 (5.17 acres) owned by Bruce Wells and approximately 0.199 acre of PIN 014-0615-0221-000 (15 acres) owned by Jack Jr. & Christine Schnitger. The site is at W3222 Depot Rd. in the Town of

Jefferson. Rezoning is conditioned upon approval and recording of either a final certified survey map for the newly configured lot or a deed transfer document. (3442A-09 – Jack Jr. & Christine Schnitger)

Rezone approximately 1 acre of PIN 014-0615-0421-000 (29.57 acres) to create a lot on Probst Road as a consolidation of parcels of record from the south side of USH 18 to the north side of USH 18. The site is in the Town of Jefferson. This utilizes the last available lot from the parcel of record on the south side of the highway; the rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot. (3443A-09 – Dale Weis Trust)

FROM AGRICULTURAL A-1 TO A-3 AND N, NATURAL RESOURCE

Create an approximate 1-acre A-3 zone and an approximate 3.4-acre Natural Resource zone on Willow Glen Road from part of PIN 006-0716-2612-001 (6 acres) in the Town of Concord. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot showing the building area and a note indicating that this is the only area available for any and all buildings. (3448A-09 & 3449A-09 – Richard Reinders/Richard & Robert Reinders property)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL, AND FROM A-3 TO A-1

Rezone from A-1 to A-3 a part of PIN 008-0715-1214-004 (0.318 acre) in the Town of Farmington and 006-0716-0723-003 (5.383 acres) in the Town of Concord owned by Kenneth & Joyce Kowalski. Rezone from A-1 to A-3 approximately 2.2 acres of PIN 006-0716-0723-000 (11.185 acres) owned by Barry H. R. Mertz, Sr. in the Town of Concord. Rezone a part of PIN 006-0716-0723-004 (1.649 acres) in the Town of Concord and part of PIN 008-0715-1214-005 (0.298 acre) in the Town of Farmington owned by Heather Mertz from A-3 to A-1. The properties are near N6792 CTH P. Rezoning is conditioned upon recording of an affidavit acknowledging that this uses the last available A-3 zone for the property now owned by Barry H. R. Mertz. (3444A-09 & 3445A-09 – Barry Mertz)

Rezone approximately 0.85 acre of PIN 014-0614-1431-000 (51.783 acres) owned by Timothy Koehler from A-1 to A-3, and rezone approximately 0.55 acre of PIN 014-0614-1431-002 (2.612 acres) owned by William Koehler from A-3 to A-1, both for transfer to adjoining property. The sites are near N3881 CTH K in the Town of Jefferson. A condition of the rezoning calls for recording of either a final certified survey map or a deed transfer document. (3446A-09 & 3447A-09 – William Koehler)

Mr. Nass moved that Ordinance No. 2009-22 be adopted. Seconded and carried with Mr. Kannard abstaining for potential conflict of interest.

Mr. Nass presented Ordinance No. 2009-23.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3433A-09 was referred to the Jefferson County Planning and Zoning Committee for public hearing on November 19, 2009, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does deny Petition 3433A-09 and that no change shall be allowed:

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Create a 1-acre building site across from W3920 USH 18 on PIN 014-0615-0421-000 (29.57 acres) in the Town of Jefferson. (3433A-09 – Dale Weis Trust)

Mr. Nass moved that Ordinance No. 2009-23 be adopted. Seconded and carried: Ayes 27, Noes 0, Absent 2 (Burow, Borland), Vacant 1.

Mr. Nass presented Resolution No. 2009-84.

WHEREAS, Jefferson County has participated in the Wisconsin Farmland Preservation Program since the Jefferson County Farmland Preservation Plan was adopted by the County Board in September of 1978, and

WHEREAS, Jefferson County's participation in the Wisconsin Farmland Preservation Program has resulted in the preservation of productive agricultural land and allowed farmers to collect tax credits totaling more than 26 million dollars since 1978, and

WHEREAS, the authorizing statute, Chapter 91, Wisconsin Statutes, remained largely unchanged for nearly thirty years until Governor Doyle and the Department of Agriculture, Trade and Consumer Protection (DATCP) proposed revisions to Chapter 91 (in conjunction with the Working Lands Initiative) in Assembly Bill 75, the proposed 2009-2011 state budget, and

WHEREAS, on June 9, 2009, the Jefferson County Board of Supervisors passed a resolution requested by the Planning and Zoning Committee opposing proposed changes to the State Farmland Preservation Program in the budget bill, and

WHEREAS, that resolution noted a potential expense to Jefferson County of up to \$50,000 to revise, update and recertify its Agricultural Preservation and Land Use Plan and ordinance to keep county farmers eligible for Farmland Preservation tax credits, and

WHEREAS, the provisions of AB 75 affecting Chapter 91 were adopted as part of the state budget effective June 29, 2009, requiring counties to recertify their farmland preservation plans and ordinances in accordance with the new state law so county farmers can continue to collect the tax credit, and

WHEREAS, the Jefferson County Agricultural Preservation and Land Use Plan and Zoning Ordinance certification expired on December 31, 2009, and

WHEREAS, Jefferson County requested and received an extension from DATCP through December 2011 to extend the County's current Farmland Preservation Plan and ordinance certification for two years pursuant to Section 91.14(4), Wisconsin Statutes, so that the County may concurrently update its

Farmland Preservation Plan, comprehensive plan and Zoning Ordinance, and

WHEREAS, the County Board acted on November 10, 2009, to approve the collection of conversion fees as required by Chapter 91 to remain in compliance with the new law, and

WHEREAS, the County Board approved applying for grant money from the State in the amount of \$30,000 to offset the costs of the plan revisions and recertification process on December 15, 2009, and

WHEREAS, the Jefferson County Finance Committee took no action on January 14, 2010, on a request to fund \$67,000 for the plan and ordinance recertification process as outlined by Vandewalle and Associates in the grant application, and forwarded the request for action by the full County Board, and

WHEREAS, expenditure of these funds does not guarantee approval of or recertification of the Jefferson County Agricultural Preservation and Land Use Plan, Zoning Ordinance and comprehensive plan by DATCP, the County Board and a majority of the sixteen townships of Jefferson County, who are all currently under county zoning, and

WHEREAS, the timeline for completing the plan and ordinance recertification process starts in March of 2010, and

WHEREAS, Vandewalle and Associates is familiar with the county plan, having just completed an update of the economic development portion thereof, and many town and city plans in the County,

NOW, THEREFORE, BE IT RESOLVED that the 2010 budget be amended to transfer \$67,000 from the contingent account to the Zoning Department; that Purchasing Ordinance requirement for RFP's be waived as impractical; and, the County Administrator be authorized to contract with Vandewalle and Associates for revision and recertification of the Jefferson County Agricultural Preservation and Land Use Plan, Zoning Ordinance and the County's comprehensive plan to comply with Chapters 91 and 66.1001, Wisconsin Statutes.

Fiscal Note: If the Board approves this resolution, the Finance Committee recommended the \$67,000 transfer be from the Contingency Fund Account 9802.599990, to Other Professional Services, 7101.521219. Costs involved include \$67,000 if no grant money is received. We have applied for \$30,000 in grants. Although unpredictable, a loss in Zoning Department revenues may result due to adoption of a new plan and ordinance achieving compliance with the new law.

If Jefferson County does not update its plan, it will not be in the program and Chapter 91 will not be of concern.

Mr. Nass moved that Resolution No. 2009-84 be adopted. Seconded and carried: Ayes 26, Noes 1 (Kuhlman), Absent 2 (Burow, Borland), Vacant 1. Mr. Kuhlman wishes to be recorded as "aye" after voting "no" in error.

Mr. Nass presented Resolution No. 2009-85.

WHEREAS, Jefferson County has participated in the Wisconsin Farmland Preservation Program since the Jefferson County Farmland Preservation Plan was adopted by the County Board in September 1978 and exclusive agricultural zoning was adopted in January 1975, and

WHEREAS, Jefferson County's participation in the Wisconsin Farmland Preservation Program has resulted in the preservation of productive agricultural land and allowed farmers to collect tax credits totaling more than \$26 million since 1978, and

WHEREAS, the authorizing statute, Chapter 91, Wisconsin Statutes, remained largely unchanged for nearly 30 years until Governor Doyle and the Department of Agriculture, Trade, and Consumer Protection (DATCP) proposed revisions (known as the Working Lands Initiative) to Chapter 91 in Assembly Bill 75, the proposed 2009-2011 state budget, and

WHEREAS, Assembly Bill 75 was signed into law as part of 2009 Wisconsin Act 28 on June 29, 2009, revising Chapter 91 to require landowners to pay a rezoning conversion fee beginning on January 1, 2010, when they rezone their land from the A-1 Agricultural Zoning District to any other zoning district, whether or not they ever farmed the land or ever collected farmland preservation tax credits, and

WHEREAS, Chapter 91 requires all counties to update their farmland preservation plans over the next 5 years, and, within one year after plan adoption, requires counties to update their exclusive agricultural zoning ordinances to maintain state certification for the county's farmers to be eligible for Farmland Preservation tax credits, and

WHEREAS, Chapter 91 imposes the rezoning conversion fee on January 1, 2010, based on existing plans, ordinances and zoning maps, without the benefit of an updated farmland preservation plan or ordinance, and

WHEREAS, charging the rezoning conversion fee is a burden on property owners who are not farmers, whose land is not currently being farmed, and who never collected farmland preservation tax credits in the past, and

WHEREAS, the implementation of the rezoning conversion fee is an imposition on county governments and places undue pressure on counties to act immediately to revise their plans and ordinances, without the benefit of state financial assistance, and

WHEREAS, delaying implementation of the rezoning conversion fee until after revised plan and ordinance adoption and certification allows counties and landowners time to properly address all the planning and zoning requirements of the new Working Lands Program.

NOW, THEREFORE, BE IT RESOLVED the Jefferson County Board of Supervisors hereby requests that legislation be introduced and passed to delay the requirement that a county collect the farmland preservation rezoning conversion fee under §91.48(1)b, Wisconsin Statutes, until the county updates its farmland preservation plan and zoning ordinances and the plan and ordinances are certified by DATCP, and

BE IT FURTHER RESOLVED, that the Clerk shall send a copy of this resolution to Governor Doyle; Senators Neal Kedzie, Scott Fitzgerald and Judith Robson; Representatives Stephen Nass, Andy Jorgensen, Joel Kleefisch and Kim Hixson; the Senate Committee on Agriculture and Education; the Assembly Committee on Agriculture; DATCP Secretary Nilsestuen; all county clerks of Wisconsin counties with exclusive agricultural zoning and the Wisconsin Counties Association.

Fiscal Note: Although there are no direct fiscal impacts on seeking legislative action on this resolution, if passed by the State, the 2010 Zoning budget would see a reduction of \$5,000 in application fees, as well as negation of the estimated \$114,000 conversion fees to be collected by the County and turned over to the State.

Although exact figures won't be known until after a year of collecting these conversion fees, if the County continues to collect the fees it is anticipated that there will be a revenue reduction in the Zoning Department's budget caused by fewer zoning amendments and less permits as a result.

It should also be noted that, due to the passage of Chapter 91, State Stats. Farmland Preservation, a related expenditure request of \$67,000 will be made to County Board for costs of required recertification of Jefferson County's Agricultural Preservation and Land Use Plan and Zoning Ordinance. If Jefferson County does not update its plan, it will not be in the program and Chapter 91 will not be of concern.

Mr. Nass moved that Resolution No. 2009-85 be adopted. Seconded and carried.

Mr. Nass presented the County Board Chairman's Report.

County Board Chairman's Report
Sharon L. Schmeling
February 2010

The following report provides updates on the activities of the Jefferson County Board, its chairman, its committees, and key issues confronting the County. If you have any questions about the following information, or would like an update about a project or issue not mentioned here, do not hesitate to contact me by phone (920) 674-8607 or e-mail (sharons@jeffersoncountywi.gov) with your questions or suggestions.

Note: Because there was no January board meeting, the following report includes activities and issues from December 2009.

The economy's impact on county human services – During this recession, the demands on the staff at Human Services have grown as record numbers of families are unemployed and in need of economic support and mental health counseling. State law requires counties to provide these services.

In 2009, the Human Services Department responded to 3,539 crisis calls, up from a mere 994 in 2008. Under the new leadership of Human Services Director Kathi Cauley, the department is updating its process and procedures to handle the increase workload. In addition, they have identified federal/state program money that may help fund mental illness programs.

The number of Jefferson County households using public assistance has increased by 31 percent. In January 2006, there were 3,971 families being served. That number rose to 5,225 for January 2010. Again, Cauley is working with her staff to restructure their operations to accommodate this expanded need with no additional staff.

Cauley is also working on making necessary changes within the department to improve the County's collection of guardianship fees. This long-overdue effort has required partnerships and coordination with Clerk of Courts Carla

Robinson and Assistant Corporation Counsel Scott Scheibel. Please join me in thanking this great team for their work in updating our systems to collect fees ordered by the court from those using the court system. Such efforts help reduce the County's reliance on property tax dollars.

Growing the County's economy – For several years the County Board has focused on expanding the County's job base by supporting the Jefferson County Economic Development Consortium. This is a partnership with the cities that focuses on supporting local businesses, retaining existing jobs, and bringing new businesses/jobs to Jefferson County. During this current economic downturn, the Consortium's Executive Director, Dennis Heling, has been busier than ever responding to employers' questions and issues about doing business in Jefferson County and employers' efforts to manage changes in their workforce, necessitated by declining budgets.

Another vital partner in this endeavor is THRIVE, which is a regional economic development consortium representing eight counties (Columbia, Dane, Dodge, Green, Iowa, Jefferson, Rock and Sauk counties).

On December 2, THRIVE sponsored a four-hour conference in Madison on the State of the Region, which Mr. Heling and I attended. As your chairman, I was invited to participate in a panel discussion with leaders from the other seven counties to discuss our local economies and what we have learned, where we are headed and what our long-term plan is for growing the economy.

The focus on my remarks were on Jefferson County's plans for tourism and business expansion through the Glacial Heritage Area, and the widespread support we have received from local businesses and governments for developing this partnership with the Department of Natural Resources.

At the conference, and at all such events, my objective is to make Jefferson County look good so that the leading employers and state officials in attendance recognize Jefferson County as a place that is eager to support business growth and development, and has the energy and leadership to make things happen.

Supporting county businesses – On behalf of the County Board, I was invited and attended a celebration at Standard Process in Palmyra January 27. This Wisconsin-based, family owned company manufactures organic whole food supplements and has been a strong participant in the Jefferson County Economic Development Consortium's long-term planning efforts for the County's economy. The company reached \$100 million in sales in 2009 and is poised for more growth. They employ 270 people at their corporate headquarters in Palmyra where they grow crops on company-owned, organically certified farmland.

To help support their workforce, Standard Process Company expanded its on-site child care center, serving nearly 60 children, to accommodate over 100. The center provides care for employees' children age 6 weeks to 12 years from 5:30 a.m. to 5 p.m. The site is managed by Bright Horizons, an international educational services firm that has been named by Fortune Magazine as one of the top 100 companies to work for in America.

Standard Process President Charles DuBois praised the JCEDC and thanked the County Board for the work of Executive Director Dennis Heling, who has helped Standard Process navigate various economic development programs sponsored by the Department of Commerce.

This is a tangible manifestation of the County Board's support for the JCEDC and the importance of county government working with the private sector to expand our economy. At the event, I pledged the County's ongoing support of any efforts needed to help Standard Process continue on its successful path.

Mr. Nass moved that the report be received, placed on file and printed in the minutes. Seconded and carried.

Mr. Nass presented Ordinance No. 2009-24.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The Board of Supervisors' Rules of Order are amended as noted below:

**CHAPTER III
BOARD OF SUPERVISORS
RULES OF ORDER – 2010-2012**

3.01 MEETINGS, QUORUM AND ORDER OF BUSINESS. (1)(a) Regular and special meetings of the Jefferson County Board of Supervisors shall be held and conducted in accordance with the provisions of s. 59.11, Wis. Stats. The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business unless otherwise established by rule. Regular meetings of the Board shall be held on the following dates [Amended 08/08/06, Ord. 2006-13; am. 03/11/08, Ord. 2007-34]:

Tuesday, April 20, 2010

Tuesday, May 11, 2010

Tuesday, June 8, 2010

Tuesday, July 13, 2010

Tuesday, August 10, 2010

Monday, September 13, 2010

Tuesday, October 12, 2010

Tuesday, October 26, 2010 (Board Meeting & Budget Public Hearing)

*Tuesday, November 9, 2010

Tuesday, December 14, 2010

Tuesday, February 8, 2011

Tuesday, March 8, 2011

Tuesday, April 19, 2011

Tuesday, May 10, 2011

Tuesday, June 14, 2011

Tuesday, July 12, 2011

Tuesday, August 9, 2011

Tuesday, September 13, 2011

Tuesday, October 11, 2011

Tuesday, October 25, 2011 (Board Meeting & Budget Public Hearing)

*Tuesday, November 15, 2011

Tuesday, December 13, 2011

Tuesday, February 14, 2012

Tuesday, March 13, 2012

Tuesday, April 17, 2012

*Annual Meeting (Required by Statute)

Tuesday, February 16, 2010

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(b) In the event of inclement weather, the Chair may cancel a meeting. Any meeting cancelled by the Chair under this section shall be held on the next succeeding Tuesday. [cr. 03/11/08, Ord. 2007-34]

(c) In addition to the methods prescribed by Wisconsin Statute Section 59.11, a Board meeting may be convened by the Board Chair in case of emergency to authorize repairs of county buildings, or take other necessary action to respond to the emergency. [Created 10/14/08, Ord. No. 2008-21]

(2) Board meetings shall commence at 7:00 p.m. unless by majority vote the Board prescribes a different time for convening. [Amended 02/10/04, Ord. 2003-34; amended 02/14/06, Ord. No. 2005-47]

(3) A majority of all members elected to the Board must be present to constitute a quorum for the transaction of business. In the absence of a quorum, those present may order a call of the house to compel the attendance of absent members, or they may take a recess or fix a time to which to adjourn and adjourn.

(4) For the April organizational meeting held in even-numbered years the order of business shall be:

- (a) Call to order and pledge of allegiance.
- (b) Administration of oath of office and roll call by County Clerk.
- (c) Certification of compliance with Open Meeting Law.
- (d) Approval of the agenda.
- (e) Election of Chairperson and Vice Chairpersons.
- (f) Adoption of rules of order.
- (g) Committee elections, if called for by the rules.
- (h) Follow order of business as established for other meetings, except that no annual reports of department heads will be presented at the organizational meeting. [Amended 3/12/02, Ord. 2001-29; amended 02/14/06, Ord. No. 2005-47]

(5) The order of business for all other board meetings shall be as follows:

- (a) Call to order and pledge of allegiance.
- (b) Roll call by County Clerk.
- (c) Certification of compliance with Open Meeting Law.
- (d) Approval of the agenda.
- (e) Approval of minutes of last meeting.
- (f) Written Communications provided to Board.
- (g) Public comment.
- (h) Annual reports of department heads.
- (i) Committee elections.
- (j) Committee reports, resolutions and ordinances.
- (k) Unfinished business.
- (l) Committee and Board appointments.
- (m) Announcements.

[Amended 02/14/06, Ord. No. 2005-47]

(6) The Chair may limit the number of persons addressing the Board under Section 3.01(5)(e) to a number determined by the Chair to reasonably represent the views of large groups of persons wishing to address the Board, so as to prevent repetition. The length of time allocated to any person addressing the Board under Section 3.01(5)(e) shall be at the discretion of the Chair, with all public

comment confined to a maximum of 15 minutes.

3.02 ORGANIZATION. (1) The Board shall, as provided by s. 59.11, Wis. Stats., organize at the April meeting in even-numbered years by electing a Chairperson, a Vice Chairperson and a Second Vice Chairperson by secret ballot. The Clerk shall preside until the Chairperson has been elected. Nominations shall be made by written ballot. In the event more than two persons are nominated for a position, a primary ballot shall be prepared. Prior to the primary election, or the final election if no primary is required, each nominee shall be provided up to three minutes to address the Board. A person receiving a majority of votes cast on the primary ballot shall be declared elected. Otherwise, the two persons receiving the greatest number of votes for a position on the primary ballot shall be placed on the final ballot. In the event two persons receive the second greatest number of votes, those two persons shall be the subject of a vote for the second position on the final ballot. The Clerk shall prepare a final ballot for the position. The person receiving the most votes shall be elected to the position. The provisions of section 3.03(11), where applicable, shall apply to this procedure. Persons elected in accordance with this paragraph may be removed by the Board by majority vote. [Amended 03/12/02, Ord. No. 2001-29; am. 06/13/06, Ord. 2006-08; am. 03/11/08, Ord. 2007-35]

(2) The Chairperson shall perform all duties required of the Chairperson until the Board elects a successor. The Chairperson shall preside at meetings when present and shall countersign all ordinances of the Board. The Chairperson shall countersign all county orders, transact all necessary board business with local and county officers, expedite all measures resolved upon by the Board and shall take care that all federal, state and local laws, rules and regulations pertaining to county government are enforced.

(3) In case of the absence or disability of the Chairperson, the Vice Chairperson shall perform the duties of the Chairperson.

(4) In case of the absence of the Chairperson and the Vice Chairperson, the Second Vice Chairperson shall perform the duties of the Chairperson.

(5) In case of the absence of the Chairperson and both Vice Chairpersons for any meeting, the members present shall choose a temporary chairperson.

(6) The County Board Chairperson is authorized and directed to attend meetings and conferences on matters directly related to county government. The County Board Chairperson may direct the Vice Chairperson or some other member of the County Board to attend such meetings and conferences, either in place of the Chairperson or along with the Chairperson. The County Board Chairperson, the Vice Chairpersons and such other board members as may be designated by the Chairperson, shall be entitled to meeting fees or per diem and mileage for attending such meetings and conferences, all subject to the regular rules of the County Board pertaining to meeting fees, per diems, mileage and expenses as currently provided in Ordinance 2001-19, as most recently amended August 8, 2006. The County Board Chair shall be entitled to a ~~per diem meeting fee~~ meeting fee for meeting with staff or the County Administrator. Board members authorized by the Chairperson to attend meetings and conferences shall notify the County Administrator not less than 72 hours in advance of said meeting or conference in order to permit the County Administrator to give any necessary Open Meeting notices as may be required. No per diems, meeting fees or

expenses shall be paid to board members attending meetings who have not been authorized as required in this paragraph.

(7) In the event the position of Chairperson is vacant due to removal, resignation or death of the incumbent, the Board shall hold an election to fill the position of Chairperson within sixty (60) days of it becoming vacant. The First Vice Chair, or the Second Vice Chair if there is no First Vice Chair, shall assume all duties of the Chairperson when such position is vacant and shall be paid meeting fees and the monthly salary to which the Chairperson would be entitled until such time as the Board elects a successor. [cr. 03/11/08, Ord. 2007-36]

3.03 BOARD PROCEDURE. (1) Robert's Revised Rules of Order shall govern the proceedings of the County Board of Supervisors in all cases in which they are not inconsistent with these rules or the laws of the State of Wisconsin.

(2) Upon being recognized, a member shall rise in place, and using the microphone, address the Chairperson, and shall not be interrupted except by a call to order. If called to order by the Chairperson the member shall be seated and shall not proceed without permission of the Chairperson.

(3) No member shall speak more than twice on any question until all members who desire to speak have been heard and then not without first obtaining leave of the Chairperson. In speaking, a member shall confine comments to the question under consideration and shall avoid all personalities.

(4) No member present at the initial roll call shall thereafter fail to attend the balance of a board meeting without first obtaining permission of the Chairperson and notifying the Clerk. A member with a conflict of interest shall advise the Clerk and the Chair of the conflict prior to discussion of or voting on the item to which the conflict of interest pertains. Thereafter, such member shall not participate in the discussion or vote thereon. The minutes shall reflect the member's statement and the fact that the member has abstained from discussion and voting on the item in question.

(5) All questions decided by a voice vote shall be put in this form: Those who are in favor say, "Aye", and those who are opposed say, "No". In doubtful cases the Chairperson or any member may call for a roll call vote.

(6) Upon the request of any member of the County Board a roll call vote shall be ordered on any question before the Board. A roll call vote shall be required on all matters involving the expenditure of money and in accordance with s. 65.90(5), Wis. Stats., budget alterations shall require a two-thirds vote of the entire membership of the Board.

(7) On a roll call vote every member present shall vote except a member who has abstained in accordance with the procedures set forth above. Members have the right to change their votes up to the time the vote is announced by the Clerk. The Clerk shall give notice before locking in the votes on the voting machine.

(8) All resolutions, ordinances, petitions and reports presented to the Board shall be in writing, sponsored by a board member or committee and filed in the office of the County Administrator not later than noon on the Wednesday preceding a board meeting. Each resolution submitted for consideration shall have a fiscal note. Motions to reconsider may be brought at the next succeeding meeting only if notice of the motion is filed in the office of the County Administrator not later than noon on the Wednesday preceding the board meeting. Proposed

ordinances shall be reviewed by the Corporation Counsel for proper form and legality before being submitted to the Board. Resolutions and ordinances not introduced by a committee shall be referred to an appropriate committee by the Chairperson. A resolution or ordinance referred to a committee pursuant to this paragraph may be placed on the County Board agenda for further action upon the written request of five (5) County Board members which shall be submitted to the Chairperson not sooner than sixty (60) days after referral of the item to the committee. Such items shall then be placed on the next regular County Board agenda subject to any statutory requirements or other limitations. [Amended 06/10/03, Ord. No. 2003-03]

The sponsor of a major new resolution or ordinance or major revision of an existing resolution or ordinance shall prepare a written report or memorandum explaining the significant features of the proposed legislation, including the contemplated changes. Such written report or memorandum shall be mailed to board members as part of the agenda, but unless specifically ordered by the Board such reports or memoranda shall not be printed in the board proceedings.

(9) Any person having a matter of business requiring the attention of the County Board may present such matter to the Board by delivering a written communication to the County Clerk, County Board Chairperson or County Administrator by noon on the Wednesday preceding the next County Board meeting. The County Board Chairperson may, at his/her discretion, allow persons to be placed on the agenda to address the Board. Communications not presented personally to the Board shall be preserved by the County Clerk and shall be presented to the County Board as a communication at the next regular board meeting. Communications may be referred to an appropriate committee for study and attention. If feasible, such committee shall arrange to meet with the author of the communication. Such committee shall thereafter report back to the County Board in the usual manner and shall recommend what action, if any, should be taken by the County Board with reference to such communication. The Clerk shall acknowledge receipt of communications by return mail.

Any person wishing to express an opinion on a matter of business coming before the Board shall be encouraged to communicate orally or in writing with a board supervisor to make the person's position known prior to the board meeting. Orderly administration of board business does not permit the appearance of non-board members at County Board meetings to debate controversial matters before the Board. On matters concerning a large number of people board committees shall conduct public hearings to give interested persons an opportunity to be heard. The County Board may, on rare occasions, sit as a committee of the whole to enable interested persons to appear and be heard on matters of business.

(10) Any board member may ask for the privilege of the floor for a non-board member to address the Board and if no supervisor objects the Chairperson shall grant the privilege to such non-board member. If a member objects any board member may move that the privilege of the floor be granted and any member may second such motion. If the motion is adopted by a majority vote the Chairperson shall grant the privilege of the floor to the non-board member. Board members shall be discouraged from requesting the privilege of the floor for a non-board member when, as an alternative, such person could be referred to a board committee. The time allocated to non-board members shall not exceed ten minutes. This procedure shall not apply to non-board members scheduled to

appear as part of the regular written agenda.

(11) Whenever it is necessary for the Board to elect members of a committee the following procedure shall be followed:

(a) Nominations shall be made and shall be prominently printed on a black-board in plain view.

(b) The County Clerk shall immediately prepare written ballots with the names of candidates in alphabetical order.

(c) When ballots have been prepared the Clerk shall call the roll and one ballot shall be delivered to each board member present.

(d) The County ~~Board Chairperson~~ Clerk shall appoint three ~~members as~~ election tellers ~~and the who shall assist the~~ County Clerk ~~shall assist~~ in the tabulation of results.

(e) County Board members will then vote for as many candidates as there are vacancies to be filled and each County Board member's ballot shall be signed.

(f) Candidates receiving a majority vote of the number of County Board members present shall be declared elected. Should no one receive a majority vote the person receiving the lowest number of votes shall be dropped from the ballot. The Clerk shall again call the roll and one ballot shall be delivered to each board member present, repeating if necessary, until all vacancies are filled. In case of a tie vote, the successful candidate shall be determined by lot. If the number of candidates receiving a majority vote of County Board members present exceeds the number of positions to be filled, any person not receiving a majority vote shall be dropped from the ballot. The Clerk shall again call the roll with only those receiving a majority vote remaining on the ballot. The person receiving the lowest number of votes shall be dropped from the ballot each succeeding ballot until the number of candidates receiving a majority vote equals the number of positions to be filled.

(g) If a ballot has been improperly marked it shall be discarded and the remaining ballots shall be counted; provided, however, a ballot marked with less than the maximum number of votes shall be counted if the intent of the voter can be ascertained.

(12) Annual reports will be received and placed on file and not printed in the minutes unless the Board otherwise directs. [Amended 06/19/01, Ord. No. 2001-07]

3.04 DUTIES OF OFFICIALS. (1) The County Administrator shall receive proposed resolutions, ordinances, reports and petitions and shall prepare a written agenda of all matters which are to be brought before the Board. The County Administrator shall attend board meetings and shall assist the Board whenever possible. The County Administrator may present matters to the board for consideration.

(2) The County Clerk, upon request, and the County Treasurer shall prepare and present to the County Board a complete monthly financial statement and shall keep the Board informed of the County's financial condition, including the investment of surplus funds. The County Clerk shall attend board meetings and shall perform administrative duties related to the Board.

(3) The Corporation Counsel shall attend board meetings and shall serve as

parliamentarian and legal advisor to the Board.

3.05 STANDING COMMITTEES. (1) Standing committees of the Board shall be appointed for two-year terms by the Chairperson of the Board after his/her election and prior to June 1 in even-numbered years, unless a different date for appointment is specifically prescribed. When necessary for the orderly transaction of business prior to the formal appointment of new committees, the Chairperson may appoint temporary committees and committee chairpersons to address pending items assigned to a standing committee. The temporary committee may act until the earlier of June 1 or the date the Chair files permanent appointments with the Clerk. The Chairperson shall file a list of the committee appointments with the County Clerk and the County Administrator. Any mid-term committee appointments by the Chairperson shall be filed with the Clerk who shall present them to the Board as a communication at the next regular County Board meeting. The Chairperson shall be an ex officio member of all standing committees, and shall be allowed to vote in order to break a tie, and shall be counted as a member if necessary to create a quorum at the committee's meeting, and shall also be allowed to vote in that case. When an issue arises at a County Board meeting or administratively that is not clearly assigned to a standing committee by the Board Rules or a prior resolution, the Board Chair shall designate the committee to which the issue shall be assigned. [Amended 03/09/04, Ord. No. 2003-35; amended 06/08/04, Ord. No. 2004-10; amended 12/13/05, Ord. No. 2005-31; amended 07/11/06, Ord. 2006-07; am. 07/10/07, Ord. No. 2007-16]

(2) Standing committees of the Board and duties shall be as follows:

(a) **ADMINISTRATION & RULES COMMITTEE** – Five members: County Board Chair, First and Second Vice Chair and two other members. This Committee shall supervise the office of the County Administrator and shall handle matters pertaining to said office. Committee proposals and recommendations shall be subject to approval of the County Board. This Committee shall also meet with circuit court judges as called, to discuss common goals and concerns within the Jefferson County Circuit Court system. The Committee shall work with the courts to implement such goals. This Committee shall also meet with the Clerk of Courts, the Register of Deeds and Corporation Counsel with regard to matters pertaining to said offices. [Amended 03/12/02, Ord. No. 2001-30; am. 07/10/07, Ord. No. 2007-11; am. 03/11/08, Ord. 2007-37]

Matters pertaining to proposed state legislation, county board rules and county board minutes shall be handled by the Committee. During the last three months of its term, the Committee shall draw specifications, solicit bids, and file a recommendation with the County Board in March of even-numbered years concerning which newspaper in the County shall be the official newspaper and printer for the two-year term of the new County Board. The Committee, on behalf of the Board, shall be authorized to approve the minutes from each March meeting and any other meeting when the County Board does not meet in sufficient time to approve the minutes for publication as required by Section 59.14(2), Stats. [cr. 07/10/07, Ord. No. 2007-11]

The Board Chair and one committee member shall serve as Jefferson County's representatives to the Inter County Coordinating Committee. The Board Chair, a committee member and the County Administrator shall be Jefferson County's

representatives on the Inter-County Data Processing Commission. [Amended 03/14/06, Ord. No. 2005-48a]

(b) FAIR PARK COMMITTEE – Five members. The Fair Park Committee shall recommend Fair Park policies to the County Board and provide the Fair Park Director with guidance and assistance, as requested, in the operation of Jefferson County Fair Park. The Fair Park Committee may establish policies relating to the operation of the County Fair not requiring Board action and is authorized to contract for entertainment, sponsorships valued up to \$50,000 and to lease space to exhibitors for up to 15 days without further approval from the Board. The Fair Park Director may approve the entertainment contracts when the necessity for approval arises between scheduled Committee meetings. All approvals by the Director shall be reported to the Committee. In addition, the Fair Park Director may contract for sponsorships up to \$20,000 and enter leases for property storage that exceed 15 days. Sponsorships valued between \$20,000 and \$50,000 may be approved by the Committee. Sponsorships affecting other county departments shall be approved by the Board regardless of the amount of the contract. For events which are new to the Jefferson County Fair Park, the Fair Park Director shall consult with the County Administrator before the Committee or Director enters into a contract or lease. All contracts shall be submitted to the Corporation Counsel for approval before execution. The Director shall be responsible for the maintenance of the Fair Park buildings and grounds, and may propose plans for capital improvement and operational budgeting for review by the Committee and consideration by the Board. The Committee shall establish fees as part of the next year's budget and the Director may set unanticipated fees during the year and report such fees to the Committee. The Director may deviate from the established fee structure when it is advantageous to the operation of the Park, and shall report such arrangements to the Committee. [Amended 04/18/06, Ord. No. 2006-01; am. 05/08/07, Ord. 2007-06; am. 11/13/07, Ord. No. 2007-23; am. 01/13/09, Ord. 2008-26]

(c) FINANCE COMMITTEE – Five members. County Board Chair, a Vice Chair designated by County Board Chair, and three other members. This Committee shall receive the proposed county budget from the County Administrator and shall conduct hearings necessary in the review of the proposed budget. The County Administrator, ~~County Clerk and County Treasurer and staff~~ shall meet with the Committee and shall assist in the preparation of the budget. [Amended 05/11/04, Ord. No. 2004-04]

The Committee shall meet on matters of budget control and shall make necessary permitted transfers as authorized by the provisions of s. 65.90(5)(b), Stats. The Committee shall propose necessary budget transfers and amendments requiring County Board action. [Amended 03/14/06, Ord. No. 2005-48d]

The Committee shall recommend to the Board the departments to be audited, the auditors to be employed, and shall report to the Board the results of such audits. A subcommittee consisting of any three Finance Committee members (of which two shall constitute a quorum) shall meet each month to audit and approve for payment proper vouchers, expenditures and claims against the County, except vouchers, expenditures and claims pertaining to the Highway Department, Human Services Department, Countryside Home and Veterans Service Commission. The Committee shall supervise the collection of delinquent taxes and is authorized to sell foreclosed properties in accordance with

Resolution No. 2002-16. This Committee shall be responsible for the sale of county-owned land other than that obtained through tax foreclosure, and shall present contracts for sale of such land to the Board for approval. [Amended 08/13/02, Ord. No. 2002-16; amended 03/14/06, Ord. No. 2005-48d, effective 04/18/06; am. 03/11/08, Ord. 2007-39]

The Committee shall supervise the County's contracts with the Jefferson County land preservation groups. [Amended 04/16/02, Ord. No. 2002-05; amended 03/14/06, Ord. No. 2005-48d]

The Committee shall, together with the County Administrator and Corporation Counsel if bids are taken, recommend to the County Board the types and amounts of insurance to be carried and also the insurance carrier to whom such insurance shall be awarded. The Committee shall be authorized to renew insurance contracts without bidding same, when it finds renewal is in the best interest of Jefferson County.

The Committee shall work with the County Treasurer and County Clerk in handling business matters and in solving problems related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary.

The Committee shall have the authority granted to the former Audit Committee, pursuant to Resolution No. 83-98, to resolve claims against the County in amounts up to \$10,000. [Created 04/16/02, Ord. No. 2002-04]

(d) HIGHWAY COMMITTEE – The Highway Committee shall consist of five members of the County Board. Members of the Highway Committee shall be eligible for appointment to any other standing committee, board or commission. The Highway Committee shall have the powers and duties set forth in s. 83.015, Wis. Stats. [Created 04/16/02, Ordinance No. 2002-03]

A subcommittee consisting of any three Highway Committee members (of which two shall constitute a quorum) may meet each month in lieu of a full committee meeting to audit and approve for payment of proper vouchers and expenditures. [cr. 04/15/08, Ord. 2008-04]

(e) HUMAN RESOURCES COMMITTEE – Five members. The Human Resources Committee shall assist in the administration of the Personnel and Salary Ordinance. The Committee shall hear grievances unless other provisions are made by union contracts or the Civil Service Ordinance. The Committee may review job descriptions and evaluate the allocation of positions to the various departments. This Committee shall also review the statutory requirements and make recommendations to the Board concerning benefits, pay classifications and employment law policies, as well as make recommendations to the County Board concerning union negotiations. [Amended 03/12/02, Ord. No. 2001-34; amended 05/14/02, Ord. No. 2002-07; amended 03/14/06, Ord. No. 2005-48e; am. 03/11/08, Ord. 2007-40]

(f) INFRASTRUCTURE COMMITTEE – Five members. The Infrastructure Committee shall supervise and control all construction, remodeling and repair of all county buildings and shall have authority to approve the use of county buildings by organizations not connected with county government. The Committee shall review all proposed leases, except those leases which by rule are the responsibility of a different committee, and recommend same to the County Board for final approval. [am. 03/11/08, Ord. 2007-38]

Invoices covering construction and remodeling shall be approved by the department head or designee of the department involved. The Committee shall review all payments made at its next meeting and determine a proper course of action when an invoice is disputed. [am. 08-12-08, Ord. 2008-17]

When the County Board has authorized construction of, additions to or remodeling of a county building, the Committee shall solicit proposals from various architects, and recommend to the County Board which architect shall be hired for the project. The Committee may, in its discretion, recommend that the County proceed without an architect. The Committee is not required to recommend an architect based solely on monetary considerations, but shall also consider an architect's previous work for the County and others.

The Committee shall review issues related to Management Information Systems. [Amended 03/14/06, Ord. No. 2005-48b; am. 08-12-08, Ord. 2008-17]

(g) LAND & WATER CONSERVATION COMMITTEE – Five members. Not less than three members of the County Board, including at least two members of the University Extension Education Committee, appointed by the Board Chairperson and confirmed by the Board, and the Chairperson of the FSA (Farm Service Agency) (or his/her designee) shall serve as the Land & Water Conservation Committee and shall have the powers and duties as set forth in Chapter 92, Wisconsin Statutes. [Amended 03/12/02, Ord. No. 2001-33; am. 09/08/08, Ord. 2008-19]

This Committee shall also manage, supervise and be responsible for the Countryside Farm and other county farmland not held for future parks development. Leases of the farmland shall be approved by the County Board. [Amended 03/14/06, Ord. No. 2005-53; am. 03/11/08, Ord. 2007-41]

(h) LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE – Five members. This Committee shall consist of five members and shall have jurisdiction over issues affecting the Jefferson County Sheriff's Department. This Committee shall handle grievances arising under the Sheriff's Department labor contract other than those involving suspension, demotion or discharge mentioned in Wisconsin Statute 59.26(8)(b). This Committee is also responsible for all matters pertaining to Emergency Management and in accordance with s. 166.03(4), Wis. Stats., the County Board Chairperson shall designate a member of the Committee to act as chairperson when this Committee is convened as an Emergency Management Committee. [Amended 02/08/05, Ord. No. 2004-31; amended 03/14/06, Ord. No. 2005-48g]

This Committee shall work with the District Attorney and Coroner in handling business matters and in solving problems related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [am. 03/11/08, Ord. 2007-37]

(i) PARKS COMMITTEE – Five members. The Committee shall set park policy and help guide the department in its efforts to meet their agreed upon mission as identified in the Jefferson County Parks, Recreation and Open Space Plan. [Amended 06/08/04, Ordinance No. 2004-05; amended 03/14/06, Ord. No. 2005-48i, 04/18/06; renumbered 07/10/07, Ord. No. 2007-11]

(j) PLANNING AND ZONING COMMITTEE – Five members, at least three of whom reside in unincorporated areas of the County. This Committee

shall have the powers and duties set forth in s. 59.69(2)&(3) and s. 59.70(1), s. 285.73, and such powers and duties as may be set forth in the statutes and county ordinances not specifically delegated to the Zoning Board of Adjustment. Among other things, the Committee shall handle applications for conditional use permits and all proposed amendments to the county Zoning, Shoreland, Subdivision and Private Sewage System Ordinances and shall conduct all public hearings required in connection with such amendments or conditional uses. The Committee shall also be responsible for the preparation of a county land use plan including surveys and studies of land use, population and population density, economy, soil characteristics, forest cover, wetland and floodplain conditions and other human and natural features of the County and shall conduct such hearings as may be required in connection with such county planning. The Committee may adopt such rules and regulations governing its procedure as it considers necessary and advisable all according to the provisions of s. 59.69(2), Wis. Stats. [Amended 03/14/06, Ord. No. 2005-48], effective 04/18/06; renumbered 07/10/07, Ord. No. 2007-11]

The Planning and Zoning Committee shall work with the Land Information, Planning and Zoning Department, and the County Surveyor in handling matters related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [Amended 03/09/04, Ord. No. 2003-38; am. 03/11/08, Ord. 2007-37]

(k) SOLID WASTE & AIR QUALITY COMMITTEE – Five members. This Committee shall address the County’s solid waste needs by operating hazardous waste removal programs, overseeing the County’s interest in landfill siting processes, promoting recycling and related waste reduction efforts and engaging in planning and educational efforts for future solid waste needs. In addition, the Committee will maintain awareness and educate the public about air quality concerns in the County. [Amended 07/09/02, Ord. No. 2002-09; amended 11/09/04, Ord. No. 2004-20; amended 03/14/06, Ord. No. 2005-48], effective 04/18/06; renumbered 07/10/07, Ord. No. 2007-11]

(l) UNIVERSITY EXTENSION EDUCATION COMMITTEE – Five members. This Committee shall have the powers and duties as set forth in Section 59.56(3), Wisconsin Statutes. [Created 03/12/02, Ordinance No. 2001-36; renumbered 07/10/07, Ord. No. 2007-11]

3.06 BOARDS, COMMISSIONS, COMMITTEES AND OTHER BODIES (I) The following boards, commissions, committees and other bodies created by the County or to which the County has a right to appoint representatives, shall be elected or appointed in the manner provided by law, ordinance or rule: [Amended 03/14/06, Ord. No. 2005-49a]

(a) BLUE SPRING LAKE MANAGEMENT DISTRICT – One member. [Created 03/14/06, Ord. No. 2005-49b, effective 04/18/06]

(b) COUNTRYSIDE HOME BOARD OF TRUSTEES – In accordance with s. 46.18, Wis. Stats., the Board of Trustees shall consist of five members, appointed by the County Administrator, who shall serve staggered three-year terms beginning on the first Monday in January. A minimum of three shall be members of the County Board at the time of appointment, and their appointment shall cease if not re-elected to the County Board. The Trustees shall elect a chairperson, and the Administrator of the Home shall be ex officio secretary. The

Trustees shall audit all claims incurred on behalf of said Home and shall perform all the duties set forth in s. 46.18, Wis. Stats. (Amended 11/08/01, Ord. 2001-18)

(c) COUNTY BOARD OF HEALTH – The County Board of Health shall consist of five members, appointed by the County Administrator, who shall serve three-year staggered terms. Initial terms shall be one, two and three years. Appointments shall be made on the second Tuesday in May. Two members shall be members of the County Board when appointed and their appointment shall cease if not re-elected to the County Board. Non-Board members shall be persons who have a demonstrated interest or competence in public health and a good faith effort shall be made to appoint a physician and a nurse. Such appointments shall be subject to confirmation by the County Board of Supervisors. The County Board of Health shall meet quarterly as required by Wisconsin Statute 251.04(5) and additionally on the call of the Board of Health Chairperson. The County Board of Health shall have the powers and duties established in Wis. Stat. 251.04. [Amended 03/14/06, Ord. No. 2005-49c]

~~Note: After April 18, 2006, the reduction in county supervisor positions on this Board shall take place as current terms expire or vacancies occur. The first two vacancies will not be filled.~~

(d) ECONOMIC DEVELOPMENT CONSORTIUM – In lieu of having an Economic Development Committee, any of the three County Board members appointed to the Jefferson County Economic Development Consortium board in accordance with Resolution No. 2003-28 may present items recommended by the Consortium to the Jefferson County Board for its consideration. [Created 03/14/06, Ord. No. 2005-49d]

(e) FARMLAND CONSERVATION EASEMENT COMMISSION – Five members serving staggered three-year terms, three supervisors and two members of the public, appointed by the Board Chair. The Commission will recommend policies for acquiring conservation easements; review applications to grant such easements and recommend action thereon to the County Board when appropriate. [cr. 04/14/08, Ord. 2008-01]

(f) HISTORIC SITES PRESERVATION COMMISSION – Seven members, serving staggered three year terms, appointed by the County Administrator. The Commission shall have the power, subject to the provisions and criteria of Ordinance No. 2007-48, to recommend designation of historic structures, historic sites and historic districts within the unincorporated areas of the County. [cr. 04/15/08, Ord. 2008-02]

(g) HOME CONSORTIUM BOARD – Three county representatives pursuant to intergovernmental agreement (Resolution No. 2000-21). [Created 03/14/06, Ord. No. 2005-54; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(h) HUMAN SERVICES BOARD – Seven members. This is the governing and policymaking board of directors of the Human Services Department. Four members shall be members of the Board of Supervisors at the time of appointment and throughout their respective terms. Three members shall be consumers of service or citizens at large. No public or private provider of services may be appointed to the Board. Appointees shall serve staggered three-year terms. The Human Services Board shall elect a chairperson and vice chairperson who must

be selected from the four members who are supervisors. Elections shall be held after the County Board organizational meeting in April of even-numbered years. The Human Services Board shall possess all the powers and duties prescribed by s. 46.23(5m), Wis. Stats. Pursuant to s. 46.23(5m)(a), the Human Services Board shall appoint an Aging and Disability Resource Center Advisory Committee which shall also be assigned the duties established by Resolution No. 42 adopted June 12, 1979, for the Advisory Committee on Aging. Pursuant to s. 46.23(5m)(a), the Human Services Board shall appoint the Nutrition Project Council, number and terms of appointees to be determined by the Human Services Board. Such appointments shall be subject to confirmation by the County Board. The Human Services Board may create a subcommittee known as the Human Services Personnel & Finance Committee, members of which shall be eligible for meeting fees and mileage. [Amended 03/09/04, Ord. No. 2003-39; am. 03/11/08, Ord. 2007-49; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(i) JEFFERSON COUNTY LIBRARY BOARD – Seven members, appointed by the County Administrator, serving staggered three-year terms, including at least one school administrator of a school district located in whole or in part in the County, or that school district administrator’s designee, and one or two county board supervisors, representatives of existing library boards and persons residing in municipalities not served by libraries. A county board member’s appointment shall cease if the county board member’s term on the County Board ends. [Amended 05/11/04, Ordinance No. 2004-06; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(j) LAKE RIPLEY MANAGEMENT DISTRICT – One member. [Created 03/14/06, Ord. No. 2005-49g, effective 04/18/06; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(k) LOCAL EMERGENCY PLANNING COMMITTEE – Thirteen members appointed in accordance with s. 59.54(8), Stats., and applicable federal law.

(l) MID WISCONSIN FEDERATED LIBRARY SYSTEM BOARD – Seven members. Pursuant to s. 43.19, Wis. Stats., the County Administrator shall appoint one county board member and six representatives of the library boards governing public libraries of participating municipalities, who shall serve staggered three-year terms. The county board member’s appointment shall cease if the county board member’s term on the County Board ends. The Board shall have the powers granted to a library board under s. 43.58 to 43.62, Wis. Stats. [Amended 05/11/04, Ordinance No. 2004-07; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

~~**(m) ROCK RIVER KOSHKONONG ASSOCIATION** – One member. County board member to serve two year term coinciding with county board term. To study and coordinate solutions to Lake Koshkonong problems. [renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]~~

(m) SHERIFF'S CIVIL SERVICE COMMISSION – In accordance with s. 59.26(8), Stats., the Sheriff’s Civil Service Commission shall consist of five members serving staggered terms of five years. Members of the County Board shall not be eligible to serve on the Civil Service Commission. The Civil Service Commission shall have the powers and duties set forth in s. 59.26, Stats. [renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(n) TRAFFIC SAFETY COMMISSION – ~~Appointed~~ In accordance with s. 83.013, Stats., ~~the Traffic Safety Commission shall consist of twelve members appointed by the County Administrator.~~ [Created 03/14/06, Ordinance No. 2005-54; renumbered 0/15/08, Ord. 2008-01 and Ord. 2008-02]

(o) VETERANS SERVICE COMMISSION – In accordance with s. 45.12, the Veterans Service Commission shall consist of five members appointed by the County Administrator for staggered three-year terms. Each member shall be a veteran and the commission shall perform the duties set forth in Chapter 45, Wis. Stats. [renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02; am. 08-12-08, Ord. 2008-16]

(p) ZONING BOARD OF ADJUSTMENT – In accordance with s. 59.694, the Zoning Board of Adjustment shall consist of three members serving staggered terms of three years. ~~County board members and non county board members shall be eligible for appointment. After expiration of the current incumbents' terms on the Board of Adjustment,~~ ~~†~~ The Zoning Board of Adjustment shall be comprised of non-county board members residing in the unincorporated areas of the County. The Board of Adjustment shall have the powers and duties set forth in s. 59.694, Wis. Stats. The Board of Adjustment shall also hear appeals from determinations of noncompliance with Farmland Preservation Plans which have been made by the Land Conservation Committee. Two alternate members of the Board of Adjustment shall be appointed. Annually by July 1, one of the alternate members shall be designated by the County Administrator as the first alternate and the other as the second alternate. [Amended 03/14/06, Ord. No. 2005-49h; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

3.07 RULES OF COMMITTEES, BOARDS AND COMMISSIONS. (1)

The committee, board or commission shall select its chair, except where committee organization is otherwise governed by law. A Chair may be removed by majority vote of the committee, board or commission. [am. 03/11/08, Ord. 2007-43]

(2) A majority of the members of any committee shall constitute a quorum for the transaction of business. The County Board Chairperson may appoint an additional member to a committee on a temporary basis upon notice from a committee member that he/she will be unable to attend committee meetings for an extended period due to illness. Such temporary appointment shall terminate when the original committee member is once again available for meetings.

(3) Each committee, board and commission shall select a secretary to keep and preserve the minutes of committee meetings and attendance in a minute book to be furnished by the County Administrator's office. The secretary may request the assistance of the County Administrator, County Clerk, or county employees in keeping minutes or other clerical functions. The secretary shall sign minutes and, whenever feasible, shall keep the original minute book in the County Administrator's office.

(4) The County Administrator shall prepare a schedule of regular committee meeting dates and shall be responsible for the assignment of an appropriate room for committee meetings and for the posting of proper notices. Each committee chairperson shall give proper notice to the County Administrator of all meetings of his committee a minimum of 72 hours prior to the meeting unless it is an emergency. The County Administrator shall give public notice of all committee

and board meetings at least 24 hours prior to the commencement of such meeting, unless for good cause such notice is impossible or impractical, in which case shorter notice may be given, but in no case may notice be provided less than two hours in advance of the meeting.

(5) Members of committees, boards and commissions shall be authorized to receive compensation for attending meetings up to 120 days in any year. There shall be no limit on the number of meetings attended by the County Board Chairperson.

(6) No committee, commission or board may meet more than 30 times in any calendar year, except the Finance Committee which may not meet more than 40 times per year, exclusive of public hearings and attending conventions. Committees, commissions or boards may hold additional emergency meetings on call of their chairpersons and with prior approval of the County Board Chairperson. [Amended 02/12/02, Ord. No. 2001-27; amended 12/13/05, Ord. No. 2005-32]

(7) Except as provided herein, the members of all boards, commissions and committees shall receive the same per diem, meeting fees, mileage and reimbursed expenses as standing committees of the Board as currently provided in Ordinance 2001-19, as most recently amended on August 8, 2006. This shall include county representatives on lake district boards, consortiums or other bodies where appointments are made by the County Administrator, Board Chair or Board pursuant to law or intergovernmental agreements. With the exception of members of the Human Services Board, members of groups created under Chapter 46 of the Wisconsin Statutes shall be entitled to mileage as paid to standing committees of the County Board. Members of the Historic Sites Preservation Commission shall not be eligible for meeting fees, mileage or other expense reimbursement. Members of the Traffic Safety Commission who are receiving pay from a governmental entity during such meeting shall not be entitled to a meeting fee or mileage for such Traffic Safety Commission meeting. [Amended 03/09/04, Ord. No. 2003-40; amended 06/08/04, Ord. No. 2004-08; am. 04/15/08, Ord. 2008-03]

(8) Committees meeting with another committee on a particular subject of mutual interest shall retain their independent identity. Each committee shall vote separately, and maintain its own minutes. The Board Chair shall chair the meeting or designate a temporary chair for such purpose, who shall preside over both committees when meeting on the subject of mutual interest. For voting purposes, the Board Chair or temporary chair shall vote as a member of either or both committees of which the Board Chair or temporary chair is a regular member. The Board Chair also may vote in accordance with Section 3.05. [Created 12/13/05, Ord. No. 2005-33]

3.08 OPEN MEETINGS. (1) The Board of Supervisors, committees, boards and commissions shall comply with the Open Meeting Law as specified in s. 19.81 of the Wisconsin Statutes.

(2) It is declared to be the policy of the County of Jefferson that the public is entitled to the fullest and most complete information regarding the affairs of county government as is compatible with the conduct of county affairs and the transaction of county business. All meetings of the Board of Supervisors, committees, boards and commissions shall be held in public buildings or any place

reasonably accessible to members of the public and shall be "open sessions" as provided by s. 19.83, Wis. Stats., except as hereinafter provided.

(3) The Board of Supervisors, or any committee, board or commission, upon motion duly made and carried, may convene in closed session for the reasons provided in this section. The motion shall be carried by a majority vote in such manner that the vote of each member is ascertained and recorded in the minutes. No motion to convene in closed session may be adopted unless the chief presiding officer announces to those present at the meeting at which such motion is made, the nature of the business to be considered at such closed session, and the specific statutory exemption under s. 19.85(1) by which such closed session is claimed to be authorized. Such announcement shall become part of the record of the meeting. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session. A closed session may be held for any of the following purposes:

- (a) Deliberating after any judicial or quasi-judicial trial or hearing;
- (b) Considering dismissal, demotion, licensing or discipline of any county employee, unless an open session is requested by the person charged or otherwise under discussion;
- (c) Considering employment, promotion, compensation or performance valuation data of any county employee;
- (d) Considering strategy for crime detection or prevention;
- (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session;
- (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to;
- (g) Conferring with county legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation;
- (h) Consideration of requests for confidential written advice from the Ethics Code Administrator.

(4) Neither the County Board or any committee, board or commission may convene in closed session and, thereafter, reconvene in open session within 12 hours after completion of the closed session unless public notice of such subsequent open session was given at the same time and in the same manner as the public notice of the meeting convened prior to the closed session. Notices of meetings shall be given as provided by law and, whenever feasible, the County Administrator shall post notices of meetings in the lobby of the Courthouse.

(5) The election of County Board Chairperson and County Board Vice Chairpersons shall be by secret ballot. No other secret ballot may be utilized to determine any election or other decision of county government.

(6) No member of the County Board shall be excluded from any closed session of the County Board or any standing committee of the Board; however, no person attending a closed session shall divulge any information pertaining to

such closed session without specific authorization to do so.

(7) The minutes, records, proceedings and papers of a closed session shall be privileged and shall not be made available to the public unless authorized by the County Board, committee, board or commission involved until such time as the purpose necessitating such closed session no longer exists.

3.09 AMENDMENTS TO RULES. Amendments to these rules of order may be made by a two-thirds vote of the members attending the board meeting. Proposed amendments shall be introduced at a session of the Board and laid over until the next regular session before action is taken. The rule pertaining to amendments may be suspended only upon unanimous consent of the board members attending such meeting. Notwithstanding the foregoing, s. 3.01(1) & (2) may be amended upon majority vote at any regular meeting without necessity of laying such amendment over until the next regular session or suspension of the rules. Notwithstanding the foregoing, any section hereof may be amended at the County Board's organizational meeting upon majority vote without necessity of laying such amendment over until the next regular session or suspension of the rules. For purposes of the organizational meeting, prior rules of the Board shall be considered to be in effect, insofar as applicable, for the purposes of conducting the organizational meeting.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Mr. Nass moved to adopt Ordinance No. 2009-24. Seconded.

Mr. Nass moved to lay over Ordinance No. 2009-24 until the next County Board session pursuant to Board Rule 3.09. Seconded.

Mr. Nass presented Resolution No. 2009-86.

WHEREAS, a proposed constitutional amendment is before the State Legislature for its first adoption, there being two adoptions required before a constitutional amendment can be placed upon the ballot for ratification by the electors so that it becomes effective, and

WHEREAS, the proposed constitutional amendment would change the election for Supreme Court Justices and the State Superintendent of Public Instruction from the April election to the November election, and

WHEREAS, the Administration & Rules Committee has reviewed said proposed legislation and believes it would confuse voters by mixing partisan and non-partisan offices on the same ballot, increase county costs for ballot programming and probably decrease voter turnout at April elections, and therefore, the Committee recommends not supporting the constitutional amendment,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board supports maintaining current law regarding the spring election of the Supreme Court Justices and the State Superintendent of Public Instruction and opposes the constitutional amendment to change said elections to November.

BE IT FURTHER RESOLVED that the County Clerk shall forward a copy of this resolution to legislators representing Jefferson County.

Fiscal Note: No fiscal impact.

Mr. Nass moved to adopt Resolution No. 2009-86. Seconded and carried.

Ms. Rogers presented Resolution No. 2009-87.

WHEREAS, on October 26, 2009, Jefferson County received a claim from Randy Barber for damage done to his motor vehicle hitting a pothole on County Highway F, said damages allegedly the result, in part, of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, the County's insurer recommends disallowance of the claim, on the basis that the County has no liability for this claim,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimants notice of said disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Ms. Rogers moved to adopt Resolution No. 2009-87. Seconded and carried: Ayes 27, Noes 0, Absent 2 (Burow, Borland), Vacant 1.

Ms. Rogers presented Resolution No. 2009-88.

WHEREAS, on October 26, 2009, Jefferson County received a claim from AT&T in the amount of \$1,961.34 for damage to AT&T equipment pedestals located at or near W6897 US Highway 18, Jefferson, said damages allegedly the result, in part, of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, the County's insurer recommends disallowance of the claim, on the basis that the County has no liability for this claim,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimants notice of said disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Ms. Rogers moved that Resolution No. 2009-88 be adopted. Seconded and carried: Ayes 27, Noes 0, Absent 2 (Burow, Borland), Vacant 1.

Ms. Rogers presented Resolution No. 2009-89.

WHEREAS, on October 30, 2009, Jefferson County received a claim from American Family Insurance Group (afni Insurance Services) based on paying damages to their insured Colin J. and Elyse Butler in the amount of \$712.08 for damage done to their motor vehicle hitting a pothole on County Highway F, Sullivan, said damages allegedly the result, in part, of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, the County's insurer recommends disallowance of the claim, on the basis that the County has no liability for this claim,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimants notice of said disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual

Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Ms. Rogers moved that Resolution No. 2009-89 be adopted. Seconded and carried: Ayes 27, Noes 0, Absent 2 (Burow, Borland), Vacant 1.

Ms. Rogers presented Resolution No. 2009-90.

WHEREAS, the impact of state levy caps and reduced revenues from economic recession have resulted in the use of general fund monies in the 2007 – 2010 budgets of approximately \$2.2 to \$2.7 million each year, to fund the “structural deficit”, and

WHEREAS, continued funding of operations using fund balance is unsustainable, with serious negative budgetary impacts in 2011, and

WHEREAS, the Board directed the Finance Committee to propose various solutions to ongoing, increasing structural deficits, which is the difference between operational expenditures and allowed revenues, and

WHEREAS, following an advisory referendum in April 2009 concerning county funding for Countryside Home, the Finance Committee recommended a binding referendum to determine the future of Countryside Home, and

WHEREAS, Resolution 2009-23 was adopted in May 2009 which provided in part that should such binding referendum fail, the County Administrator was directed to employ a broker for sale of Countryside Home, and

WHEREAS, the County Board adopted an explanatory statement to accompany said binding referendum in August 2009, which stated in part “In the event the majority of the electors vote ‘no’, Countryside Home will be listed for sale as resolved by prior County Board action”, and

WHEREAS, the referendum in September 2009 to exceed the tax levy caps failed, a broker was hired and the property was listed for sale, and

WHEREAS, seven parties were interested in paying the minimum threshold price originally established at \$6 million, with proposals ranging up to \$8.5 million, and

WHEREAS, after due consideration of the various contingencies attached to the proposals, the Finance Committee negotiated with The Alden Group, Ltd., which for several reasons, appeared to be the most advantageous proposal for the County, and

WHEREAS, the Finance Committee had requested that staff visit various Alden facilities, including one in Wisconsin, which, after completion of the visits, has resulted in good reports concerning care provided from county professional nursing home staff as well a representative of the Board of Trustees, and

WHEREAS, under existing law, all persons residing in Countryside at the time of transfer will be able to remain at Countryside, and by contract, the licensed beds cannot be removed from that location for a minimum of ten years, and

WHEREAS, Alden has expressed a desire to buy the adjacent 20 acre county property for the purpose of creating a senior care campus which would expand employment opportunities and tax base, with the initial property tax revenue for

Countryside Home after sale being in excess of \$100,000, and

WHEREAS, the broker employed by the County has participated in the sale of 29 similar facilities in the state of Wisconsin and recommends this contract be approved as the price of \$8,001,000 is fair, noting that a similarly constructed Manitowoc facility of 150 beds sold for approximately \$6 million two years ago, and

WHEREAS, the Finance Committee feels that Alden will make a good community oriented operator with high standards for care, and with the potential for future community development and increased tax base from an expanded campus, the Finance Committee concluded that this contract is in the best interest of Jefferson County, and

WHEREAS, the Finance Committee has held several meetings on this matter to which all supervisors were invited and many attended,

NOW, THEREFORE, BE IT RESOLVED that the County Board Chair and the County Administrator are authorized to execute the contract for sale of Countryside and the adjacent twenty acres described therein, and any other required documents to effectuate the intent of this resolution.

Fiscal Note: The adjacent twenty acres is currently leased to Dave Habeck who farms it. The lease may be either terminated or assigned as the parties desire. Net sale proceeds after payment of all expenses and approximately \$2 million debt due in 2011 and 2012 will be about \$5 million.

Ms. Rogers moved that Resolution No. 2009-90 be adopted. Seconded.

County Administrator Gary Petre, broker Ray Giannini, Countryside Board of Trustee member Barb Van Lieshout, and Countryside Home Administrator Earlene Ronk informed the Board on the status of the sale and an overview of the potential buyer.

Mr. Zentner moved to amend Resolution No. 2009-90 to direct county negotiators to go back to the potential buyer to renegotiate the sale of new Countryside without the additional twenty (20) acres of land. Seconded.

Mr. Zentner's amendment to Resolution No. 2009-90 failed: Ayes 4, Noes 23 (Jones, David, Tietz, Braugher, Buchanan, Morris, Kuhlman, Seefeldt, Reese, Rogers, Molinaro, Knox, Schmeling, Kramer, Kannard, Yachinich, Poulson, Jaeckel, Torres, Christensen, Nelson, Babcock, Mode), Absent 2 (Burow, Borland), Vacant 1.

Resolution No. 2009-90 was adopted: Ayes 22, Noes, 5 (Imrie, David, Nass, Zentner, Nelson), Absent 2 (Burow, Borland), Vacant 1.

Mr. Buchanan read Resolution No. 2009-91.

WHEREAS, road conditions on County Trunk Highway N between County Highway B and County Highway A are in poor condition and need significant construction improvements, and

WHEREAS, right-of-way limits are narrow and it is anticipated that additional property and easements may be needed to complete the construction work, and

WHEREAS, bids were solicited for engineering design work on January 15,

2010, with the following results,

Ruekert/Mielke, Waukesha, Wisconsin:	\$ 90,685
Ayres Associates, Waukesha, Wisconsin:	\$ 86,237*
OMNNI Associates, Appleton, Wisconsin:	\$ 107,760
SEH, Madison, Wisconsin:	\$ 82,359 (Incomplete)
AECOM USA, Milwaukee, Wisconsin:	\$ 119,935
MSA Engineering, Madison, Wisconsin:	\$ 135,378*
R.A. Smith National, Brookfield, Wisconsin:	\$ 158,032
Strand Associates, Inc.:	\$ 245,000*
K Singh & Associates, Inc.:	\$ 128,198
Mead & Hunt, Madison, Wisconsin:	\$ 106,759

* Highest ranked proposals

NOW, THEREFORE, BE IT RESOLVED that the Highway Department is authorized to enter into a contract with Ayres Associates for \$86,237 for the design of County Trunk Highway N between County Highway B and County Highway A.

Fiscal Note: Funds for the design work will come from the Highway Department accounts #53312 and #53315.

Mr. Buchanan moved that Resolution No. 2009-91 be adopted. Seconded and carried: Ayes 25, Noes 1 (Nelson), Absent 3 (Seefeldt, Burow, Borland), Vacant 1.

Board recessed at 8:50 p.m. Reconvened at 9:01 p.m.

Mr. Poulson excused.

Mr. Zastrow presented Ordinance No. 2009-25.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0390, Terminal Pay, of the Personnel Ordinance is amended to conform the correct language to other ordinance provisions for sick payout to employees laid off, if eligible.

E. Employees on extended layoff shall receive all accrued vacation, holidays and longevity pay, payable on the next succeeding payday following the layoff. If the employee is eligible for WRS, the employee will also receive 60 65% of accrued sick time.

Section 2. Section HR0410, Computer, Internet and Telephone Use, of the Personnel Ordinance is repealed and recreated as follows:

HR4010 COMPUTER, INTERNET AND TELEPHONE USE

Jefferson County provides employees, board members and other authorized Users access to, and the use of, a variety of information technology resources. These resources are provided to employees in an effort to allow employees to be more efficient, productive, and to have access to information that is necessary to carry out their responsibilities on behalf of the County. Users are

expected and required to use information technology resources in a manner consistent with the user's position and work responsibilities with the County, in a professional, lawful and ethical manner. Employees not assigned direct use of information technology resources are expected to review and acknowledge with signature the same policies as those who have been assigned direct use.

MIS shall establish and maintain the documentation required to satisfy industry and professional standards for electronic data security, including HIPAA requirements in covered entity departments as determined by the HIPAA Officer. This documentation shall include the: Personnel Ordinance; Computer, Internet and Telephone Use Policy; Departmental Summaries for employee and other users; Policies and Procedures outlining detailed instructions on security for specific technology; and acknowledgment forms to be signed by employees and other authorized Users.

A copy of the entire Computer, Internet and Telephone Use Policy can be accessed on the Employee website. In addition, a copy will be provided to each department head and made available to staff upon request. Employees are responsible for maintaining compliance with the most current policy.

Section 3. Section HR0440, HIPAA/Notice of Privacy Practices, of the Personnel Ordinance is amended to comply with changes to federal regulations.

HR0440 HIPAA/NOTICE OF PRIVACY PRACTICES. Under the Health Insurance Portability and Accountability Act (HIPAA), and as further enhanced under the American Recovery and Reinvestment Act of 2009 (ARRA), Jefferson County will maintain the privacy of employee's protected health information. This applies to the health, dental and long term care policies, and the Employee Assistance Program (EAP), offered by Jefferson County. The County only uses and discloses health information about employees for purposes of payment functions and health care operations. If an employee wants more information about County privacy practice, contact the Human Resources Department. Or, if the employee believes Jefferson County may have violated any privacy rights, or if the employee disagrees with a decision made about any of the rights, the employee may file a complaint with Jefferson County's HIPAA (Privacy) Officer. The employee may also file a complaint with the Secretary of U.S. Department of Health and Human Services. Jefferson County supports the employees' right to have health information treated in a private fashion, and will not retaliate in any way if an employee chooses to file a complaint. (Am. Ord. 2005-30, 11/8/05)

Section 4. This ordinance shall be effective after passage and publication as provided by law.

Mr. Zastrow moved that Ordinance No. 2009-25 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 3 (Burow, Poulson, Borland), Vacant 1.

Mr. Mode presented Ordinance No. 2009-26.

WHEREAS, the Human Services Board has determined that it can reduce its operational costs by eliminating the Human Services Personnel & Finance Committee, and

WHEREAS, the Human Services Personnel & Finance Committee is authorized by Ordinance No. 2008-12 to approve vouchers for the Human Services Department which duty would need to be reassigned in the event the committee was eliminated, and

WHEREAS, the Human Services Board has determined that it can assume the duties of the Personnel & Finance Committee and approve the vouchers,

NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 2008-12, Section 1, is amended as follows:

Section 1. The Finance Committee, the Human Services ~~Board Personnel & Finance Committee~~, the Highway Committee and the Countryside Board of Trustees shall be authorized to approve vouchers in the amounts budgeted for the affected departments. The County Clerk shall make payment upon approval by said committees or boards. Each of the named committees or boards may delegate authority to staff to approve particular types of payments by filing a list thereof with the Clerk who is authorized to make payments of such items without further approval. Staff shall report all such authorized payments to the respective committee or board at its next meeting.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: In 2009, meeting fees and mileage for the Personnel & Finance Committee totaled \$1,952.50. By eliminating the Committee, those expenses can be saved.

Mr. Mode moved that Ordinance No. 2009-26 be adopted. Seconded and carried: Ayes 26, Noes 0, Absent 3 (Burow, Poulson, Borland), Vacant 1.

Mr. Kannard read Resolution No. 2009-92.

WHEREAS, the Infrastructure Committee is delegated responsibility to review leases for county buildings, and

WHEREAS, Opportunities, Inc., an original tenant at the Workforce Development Center, continues to occupy the same space as it did for 2009, and

WHEREAS, review of current charges based on allocated costs indicate that Opportunities, Inc.'s rent should be \$1,852 per month for the 1362 square feet currently occupied, and

WHEREAS, the Infrastructure Committee recommends this rent effective January 1, 2010, through December 31, 2010, at which time a new agreement will be negotiated,

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director or her designee is authorized to execute a new Workforce Development Center occupancy charge agreement for Opportunities, Inc. at the rate of \$1,852 per month effective January 1, 2010, through December 31, 2010.

Fiscal Note: Rent per square foot for 2010 is the same as it was for July 2009 through December 2009. Rent was raised about \$400 per month effective in July 2009. For 2010, Opportunities, Inc. uses about 90 square feet less than it did in 2009.

Mr. Kannard moved that Resolution No. 2009-92 be adopted. Seconded and carried: Ayes 24, Noes 1 (Imrie), Abstain 1 (Nelson), Absent 3 (Burow, Poulson, Borland), Vacant 1.

Mr. Kuhlman presented Resolution No. 2009-93.

WHEREAS, the current Jefferson County Bicycle and Pedestrian Plan was produced through a partnership between Jefferson County, numerous local government units, the Wisconsin Department of Transportation, local bicycle groups and many private businesses, and

WHEREAS, the Jefferson Bicycle and Pedestrian Plan is currently in the process of being updated, and

WHEREAS, the original plan and the update draft both seek to expand the opportunity for bicycle and pedestrian traffic within Jefferson County, and

WHEREAS, reconstruction of State Highway 26 in Jefferson County has offered the opportunity for development of bicycle and pedestrian paths along and within the rights-of-way of the new highway as anticipated by the County's plan, and

WHEREAS, the Wisconsin Department of Transportation has agreed to construct the new bicycle/pedestrian path along Highway 26, and

WHEREAS, the Parks Committee recommends entering into a contract with the Wisconsin Department of Transportation which will provide for county maintenance of the new bicycle/pedestrian path,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to execute an agreement (in the form provided) between the Wisconsin Department of Transportation and Jefferson County for maintenance of the bicycle/pedestrian path located within the rights-of-way of State Highway 26.

Fiscal Note: City of Madison and Minnesota DOT estimates are \$600-\$900 per year per mile for maintenance. This contract covers 5.5 miles. Estimated total cost is \$3,300-\$4,950 per year. An Adopt-A-Trail Program may reduce this amount through the use of volunteer labor.

Mr. Kuhlman moved that Resolution No. 2009-93 be adopted. Seconded and carried: Ayes 25, Noes 1 (Zentner), Absent 3 (Burow, Poulson, Borland), Vacant 1.

County Board Chair Schmeling appointed Supervisor Morris to the Law Enforcement/Emergency Management Committee effective February 16, 2010, to replace Supervisor Kuhlman who resigned due to scheduling conflicts.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 9:10 p.m.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, MARCH 9, 2010, 7:00 P.M.**

Ms. Sharon Schmeling presiding.

Mr. Braughler led the Pledge of Allegiance.

A moment of silence was observed.

County Clerk Barbara A. Frank called the roll, all members being present.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3	Greg David	District 4	Augie Tietz
District 5	Jim Braughler	District 6	Ron Buchanan
District 7	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9	Scott Seefeldt	District 10	Lloyd Zastrow
District 11	Donald Reese	District 12	Mike Burow
District 13	Vacant	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16	John Molinaro
District 17	Carol Ward Knox	District 18	Sharon L. Schmeling
District 19	Amy Kramer	District 20	John C. Kannard
District 21	Robert G. Yachinich	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26	Carlton Zentner
District 27	Glen D. Borland	District 28	Julie J. Nelson
District 29	Paul Babcock	District 30	Jim Mode

Also in attendance were the following department heads: Human Services Director Kathleen Cauley; Veteran's Service Officer Yvonne Duesterhoeft; Accounting Manager Dave Ehlinger; County Clerk Barbara Frank; Steve Grabow, Community Development Educator, University of Wisconsin Extension; Emergency Management Director Donna Haugom; Economic Development Consortium Director Dennis Heling; Register of Deeds Staci Hoffman; Treasurer John Jensen; Highway Commissioner Bill Kern; Interim Director of Planning & Zoning Rob Klotz; Sheriff Paul Milbrath; Fair Park Director Paul Novitzke; Chief Deputy Jeff Parker; County Administrator Gary Petre; Corporation Counsel Philip Ristow; Clerk of Court/Register in Probate Carla Robinson; Child Support Director Stacey Schuck; and Coroner Patrick Theder.

County Administrator Gary Petre certified compliance with the Open Meetings Law.

The agenda was approved as printed with the exception of replacing the letter attached to the County Board Report with the March 4, 2010, letter to Senator Feingold.

Mr. Nass moved that the minutes of the February 16, 2010, meeting be approved as printed and corrected. Seconded and carried.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
MARCH 1, 2010**

Available Cash on Hand	
February 1, 2010	\$ 1,593,356.15
February Receipts	<u>10,924,931.84</u>

Total Cash		\$12,518,287.99
Disbursements		
General - February 2010	\$ 9,374,238.93	
Payroll - February 2010	<u>1,468,091.51</u>	
Total Disbursements		<u>10,842,330.44</u>
Total Available Cash		\$ 1,675,957.55
Cash on Hand (in banks) March 1, 2010	\$ 2,670,088.32	
Less Outstanding Checks	<u>994,130.77</u>	
Total Available Cash		\$ 1,675,957.55
AIM Government & Agency Portfolio		\$ 3,989,115.66
Local Government Investment Pool - General		18,243,700.03
Institutional Capital Management		12,064,743.68
Local Government Investment Pool - Clerk of Courts		160,417.82
Local Government Investment Pool – Farmland Preservation		251,243.87
Local Government Investment Pool - Parks/Liddle		<u>203,905.34</u>
		\$34,913,126.40
2010 Interest - Super N.O.W. Acct.	\$	1,500.97
2010 Interest - L.G.I.P. - General Funds		3,344.61
2010 Interest - ICM		46,020.69
2010 Interest - AIM		128.68
2010 Interest - L.G.I.P. - Parks/Carol Liddle Fund		63.12
2010 Interest – L.G.I.P. - Farmland Preservation		79.92
2010 Interest - L.G.I.P. - Clerk of Courts		<u>49.65</u>
Total 2010 Interest	\$	51,187.64

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

Barbara A. Frank, County Clerk, presented the following communication:

1. A Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on March 18, 2010, at 7 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin.

The notice was received and placed on file.

No one registered for public comment.

Treasurer John Jensen, Coroner Patrick Theder, County Clerk Barbara Frank, and Register of Deeds Staci Hoffman presented annual reports. The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(12).

Mr. Nass read the following report:

**REPORT
TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance and the text of the floodplain ordinance of Jefferson County, filed for public hearing held on December 18, 2008, and February 18, 2010, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town

boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITION 3375A-08 and 3451T-10

DATED THIS FIRST DAY OF MARCH 2010

Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS,
3428A-09, 3429A-09, 3441A-09, 3442A-09, 3443A-09, 3444A-09,
3445A-09, 3446A-09, 3447A-09, 3448A-09 and 3449A-09,
IS FEBRUARY 23, 2010.

Mr. Nass moved that said report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2009-27.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3375A-08 was referred to the Jefferson County Planning and Zoning Committee for public hearing on December 18, 2008, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone approximately 2 acres of PIN 014-0615-0524-002 (4.326 acres) to create a new building site along STH 18 in the Town of Jefferson. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the DOT, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review by the City of Jefferson, if necessary. (3375A-08 – Brent & Nancy Emons)

Mr. Nass moved that Ordinance No. 2009-27 be adopted. Seconded and carried: Ayes 28, Noes 0, Abstain 1 (Kannard – potential conflict of interest), Vacant 1.

Mr. Nass presented Ordinance No. 2009-28.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the text of the Jefferson County Floodplain Ordinance, and

WHEREAS, Petition 3451T-10 was referred to the Jefferson County Planning and Zoning Committee for public hearing on February 18, 2010, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the text of the floodplain ordinance of Jefferson County as follows:

Add in the Jefferson County Floodplain Ordinance, Section 14:1.5(2)(b):

OFFICIAL MAPS: Based on other studies

- (b) Lake Ripley floodplain delineation prepared for the Lake Ripley Management District, dated October 3, 2008, prepared by Montgomery Associates.

...

STH 26 Watertown Bypass and Frontage Road for the Wisconsin Department of Transportation Project 1390-04-02, dated October 29, 2008, prepared by the Wisconsin Department of Transportation. [am. 04/21/09, Ord. 2009-1]

Carlin Dam (Upper Spring Lake) a) Floodway map dated 11/19/09 and titled "Carlin Dam – Condition 1. Dam In-Place, Dam Failure Inundation Map"; b) Flood profile dated 09/17/09 and titled "Scuppernong Plan: 1) Condition 1. Scuppernong Carlin Dam", and c) Floodway data table dated 11/19/09 and titled "Carlin Dam – Condition 1. Dam In-Place, Dam Failure Inundation Map. HEC-RAS Standard Output Table" (3451T-10 – Jefferson County)

Mr. Nass moved that Ordinance No. 2009-28 be adopted. Seconded and carried: Ayes 28, Noes 1 (Yachinich), Vacant 1. Mr. Yachinich wishes to be recorded as "aye" after voting in error.

Mr. Nass presented the Jefferson County Board Chairman's Report.

**County Board Chairman's Report
Sharon L. Schmeling
March 2010**

The following report provides updates on the activities of the Jefferson County Board, its chairman, its committees, and key issues confronting the County. If you have any questions about the following information, or would like an update about a project or issue not mentioned here, do not hesitate to contact me by phone (920) 674-8607 or e-mail (sharons@jeffersoncountywi.gov) with your questions or suggestions.

Flood Recovery – Hundreds of homeowners lost their homes in the 2008 flood and became eligible for federal emergency disaster relief. This relief is provided through FEMA and facilitated by the Jefferson County Emergency Management Department.

Recently, FEMA notified us that the money that was promised is now on hold, and the Jefferson County homeowners who were expecting relief are left in limbo. Our county staff has been caught in the middle, delivering the bad news to the homeowners and being unable to provide answers about what FEMA plans to do.

After several strategy sessions with Emergency Management Director Donna Haugom and Sheriff Paul Milbrath, I have sent a letter to our congressional delegation educating them about this snafu and requesting their immediate intervention. A copy of the letter is below.

Modernizing Highway Operations – The County Highway Committee received a report from Commissioner Bill Kern March 3 about efforts to update

and modernize the department's inventory systems. After a review of the parts inventory under the leadership of the new Fleet Manager, they are identifying ways to decrease inventory costs and develop a "just in time" parts inventory system. This has long been used in the private sector and is a more cost effective method that reflects the modern ability to have parts delivered in a day or less. The parts inventory costs need to be weighed against the immediate need for any part based on the operations of the fleet, and based on new directives, highway staff is identifying parts to stock in inventory and existing inventory that will be reduced.

The new parts inventory system will require staff training and may require additional software investments. The goal will be to significantly reduce the total inventory of parts, which is nearly \$400,000, and to increase the turnover rate of stocked parts. The process of changing the work flow and culture of the department will take some time. However, a review of just one area of the department is instructive.

The financial savings of this effort can be seen in an analysis of chain saw costs. In 2004, Jefferson County spent \$24,900 repairing, sharpening and maintaining chain saws. This is when the labor pool was oversized and supervisors kept workers "busy" to maximize value to the public. In 2008, under new management and after the department was right-sized, the total cost of chainsaw maintenance, sharpening and repairs cost \$1,950 annually.

In tandem with this analysis, the department reviewed its inventory of its chain saws and determined the following: they had more saws than they needed; the average age was 11 years with many over 20 years of age; the saws were requiring more in annual maintenance than the chain saws cost at the time of purchase; there were poor internal controls of the inventory and saws were kept in multiple places; that safety gear was not being consistently used to ensure worker safety.

Based on that analysis, the department sold 37 saws for \$8,892 at auction and purchased 22 new saws for \$8,816. In addition to this turn-over being nearly cost neutral, the department found that many of the saws in auction sold for near and even above what the saws cost when brand new.

The following departmental improvements were attained by this decision: the type and number of saws matches the current labor pool; the saws have been assigned to work crews so use and maintenance can be cost-effectively tracked; unassigned saws must be checked out and include safety gear that decreases worker compensation claims and potential OSHA violations; the new saws will require less maintenance, thus saving money.

This is the kind of management of details and dollars that will be required by all departments now and into the future, given the pressures on county finances by the economy and decreasing federal and state funds and local fees. It's important to share with the public such information so that they can see county resources are being managed closely and that processes and procedures are being updated and modernized to save money and maximize the use of limited tax dollars.

March 4, 2010

Tuesday, March 9, 2010

-213-

The Honorable Russell D. Feingold
United States Senate
1600 Aspen Commons
Middleton WI 53562-4716

Dear Senator Feingold:

I am writing to follow-up on phone conversations that Jefferson County Emergency Management Director Donna Haugom has had with your staff regarding flood recovery dollars that are being held by FEMA.

As you know, the 2008 disaster that affected Jefferson County was a 500-year flood. It devastated thousands of people in Jefferson County, prompting more than \$11 million in individual disaster assistance. Thirty-five properties were substantially damaged. The homeowners lost everything and their homes must be torn down. Hundreds more received damages and suffered many losses.

The properties for which Jefferson County has requested funding have all met the conditions for the Hazard Mitigation Program. The funding was approved. Yet we were recently informed the money is now "frozen." Many of these homeowners are on the brink of financial ruin as they have been -- for nearly two years -- shouldering mortgage payments and taxes on their flooded properties while also paying for "temporary" housing elsewhere.

In addition, we have six property owners who have not received Historical Society clearance. Because the Historical Society process is taking so long and their added list of requirements are cumbersome at best, they were not included in the initial request by the state. Now the funds are frozen and these homes cannot be acquired, and we do not know when the funds will be available.

FEMA has indicated they will not honor their funding commitment because they do not want to drain the Disaster Relief Fund because another disaster may happen. What about the disasters that have already occurred and to which FEMA has committed funding?

As you can imagine, this is very upsetting for these property owners whose lives are in limbo. They are being held hostage by a failing federal government program that promised relief and then cruelly snatched it away with little warning and with no plan for the future. Jefferson County government is caught helplessly in the middle, with no ability to solve this problem. It is unacceptable to run a publicly funded program in this fashion. Surely we can do better.

I am writing to seek your support and intervention with FEMA to release the funds necessary for Jefferson County to relieve the suffering of the aforementioned affected property owners. The amount necessary to accomplish this is \$3,536,276.00. If it is not possible to "un-freeze" this money, then FEMA must be made to commit to some future action and a timeline so that these homeowners can move forward with their lives.

We look forward to your swift response. In the meantime, please do not hesitate to contact me or Ms. Haugom for further information or to discuss possible options for resolving this problem.

Sincerely,

Sharon L. Schmeling

cc: Gov. Doyle

Mr. Nass moved that said report be accepted, placed on file and printed in the minutes. Seconded and carried.

Mr. Nass presented, for its second reading, Ordinance No. 2009-24 (see text on page 185 of the February 16, 2010, County Board minutes – Board of Supervisors Rules of Order 2010-2012) and moved that it be adopted. Seconded and carried: Ayes 28, Noes 1 (Zentner), Vacant 1.

Mr. Nass presented Resolution No. 2009-94.

WHEREAS, the Administration & Rules Committee has solicited proposals from the *Daily Jefferson County Union* and the *Watertown Daily Times* to be the County's official newspaper for the next two years, and

WHEREAS, the *Watertown Daily Times* has a 21 character line instead of a 22 character line used by the *Daily Jefferson County Union* requiring about 1% more lines equating to a cost of about 80 cents per line versus 81 cents per line for the *Daily Jefferson County Union*, and

WHEREAS, with the anticipated number of lines and the difference in the price for the minute books, the expected cost of the contract is about the same for either vendor, and

WHEREAS, the Committee determines that sixty minute books in a 5 1/2 inch by 8 1/2 inch format should be purchased, together with a CD of the minutes allowing for electronic access, and

WHEREAS, the *Daily Jefferson County Union* has paid circulation of 6,283 in Jefferson County compared to the *Watertown Daily Times* circulation of 5,178, and

WHEREAS, the Committee has determined that the bid of the *Daily Jefferson County Union* has met all the required specifications and is preferred given its greater circulation in Jefferson County at virtually no extra cost,

NOW, THEREFORE, BE IT RESOLVED that Jefferson County accepts the bid of the *Daily Jefferson County Union* and awards the printing and publishing work in accordance with the specifications for the two year term commencing April 15, 2010.

BE IT FURTHER RESOLVED that the *Daily Jefferson County Union* is hereby designated the official county newspaper for the 2010-2012 term of the Jefferson County Board.

Fiscal Note: Costs vary based on the amount of minutes actually published. However, the per line price will allow for proper auditing of the publication charges. For publishing the minutes and sixty copies of the minute books, the annual cost is estimated to be about \$12,400.

Mr. Nass moved that Resolution No. 2009-94 be adopted. Seconded and carried: Ayes 27, Noes 0, Abstain 2 (Knox, Mode – potential conflict of interest), Vacant 1.

Mr. Nass read Resolution No. 2009-95.

WHEREAS, section 79.07 of the statutes was created in the 2009 budget bill, requiring counties and municipalities to obtain approval from the State Department of Revenue (DOR) if they want to reduce spending on emergency services below 2009 base line levels, and

WHEREAS, a county or municipality that reduces spending for emergency services below the 2009 base line level without DOR approval is subject to a penalty reducing its shared revenue payments from the State, and

WHEREAS, the Administration & Rules Committee believes the funding decisions for local services should be made at the local level without being prescribed by the Department of Revenue, and legislation repealing section 79.07 is desirable,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board supports legislation repealing section 79.07, Statutes, requiring maintenance of expenditure levels as prescribed by the State.

BE IT FURTHER RESOLVED that the County Clerk shall send a copy of this resolution to legislators representing Jefferson County and the Wisconsin Counties Association.

Fiscal Note: No change in revenues or expenses.

Mr. Nass moved that Resolution No. 2009-95 be adopted. Seconded and carried.

Ms. Knox read Resolution No. 2009-96.

WHEREAS, the Board adopted Resolution No. 2009-16 on April 21, 2009, which authorized participation in the Community Development Block Grant – Emergency Assistance Program, and

WHEREAS, Jefferson County was notified on June 9, 2009, by the Department of Commerce that Jefferson County was awarded \$4 million to assist in flood recovery efforts, and

WHEREAS, \$2 million was designated to be used to assist Jefferson County businesses in business flood mitigation, which may be in the form of repairing structural damage to the place of business, flood proofing, reimbursing loss of equipment or inventory, and/or documentable loss of revenue that occurred during the disaster period, and

WHEREAS, public hearings were held on July 15, 2009, and September 29, 2009, at which time the public was invited to learn about the CDBG program and to comment on the activities included in the CDBG application, and

WHEREAS, the Revolving Loan Fund Committee recommends the applications of J.G. Van Holten and Sons, Inc., Waterloo, (Van Holten Pickles) be approved for an amount not to exceed \$250,000 to relocate and expand its product handling and tank storage out of the flood plain, which loan will be in the form of a 0% interest forgivable loan, with 20% of the loan forgiven each year that the owner continues to operate the business, continuing as long as the business remains in operation, with 100% of the loan forgiven at the end of 5 years, and

WHEREAS, approval of the use of the grant funds for these forgivable business loans will enhance and assist this business in its flood recovery efforts,

NOW, THEREFORE, BE IT RESOLVED that J.G. Van Holten and Sons, Inc. is authorized to receive a loan/grant up to \$250,000 for flood damage prevention and mitigation, and

BE IT FURTHER RESOLVED that the Economic Development Director shall administer the loan.

Fiscal Note: This loan is funded by a grant received from Wisconsin Department of Commerce in the amount of \$4 million. No county tax levy funds are used for these types of loans.

Ms. Knox moved that Resolution No. 2009-96 be adopted. Seconded and carried: Ayes 29, Noes 0, Vacant 1.

Ms. Rogers presented Ordinance No. 2009-29.

WHEREAS, new state law has established minimum amounts for automobile liability insurance, and

WHEREAS, county reimbursement rules need to be amended to address the new state minimums,

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Amend Section 64.08 of the Rules for Reimbursement of Expenses as follows:

As a condition for mileage reimbursement, eligible persons ~~are required to shall, at their own expense, carry auto liability insurance in an amounts meeting the minimum state requirements. of \$50,000 for one person, \$100,000 for one accident and \$10,000 property damage at their own expense. At least annually,~~ eligible persons shall file a copy of their current driver's license, ~~proof of and the declaration page for~~ their auto insurance coverage, and an Affirmation of Automobile Insurance Coverage form with the Finance Office of the County Clerk. In the event an eligible person no longer has a valid driver's license or changes insurance ~~coverage~~ carriers, such person shall promptly advise the ~~Clerk's Finance Office;~~ and provide ~~a new proof of insurance coverage declaration page~~ if applicable.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Ms. Rogers moved that Ordinance No. 2009-29 be adopted. Seconded and carried: Ayes 29, Noes 0, Vacant 1.

Ms. Rogers read Resolution No. 2009-97.

WHEREAS, Clifton Gunderson recommended the County's financial statements for 2008 for Countryside Home and Highway Department be prepared under full accrual accounting rather than modified accrual accounting, and

WHEREAS, part of this conversion required the creation of liabilities for non-vested employee benefits for both Countryside Home and Highway Department, and

WHEREAS, sufficient funds were transferred from the General Fund for both 2007 and 2008 to pay for these liabilities, and

WHEREAS, Clifton Gunderson recommended as part of the "Management

Letter” for the 2008 audit that Jefferson County modify the calculation method for computing non-vested sick leave for the entire County, and

WHEREAS the non-vested sick leave liability for 2007 and 2008 has been recalculated under the revised methodology, which indicated that Countryside Home and Highway Department received excess funds in 2007 of \$70,930.69 and \$70,771.16, respectively, and

WHEREAS, the Finance Committee has recommended that these excess fund transfers be returned to the General Fund as part of the year end 2009 processing,

NOW, THEREFORE, BE IT RESOLVED that the 2009 budget be amended to return \$70,930.69 from Countryside Home and \$70,771.16 from the Highway Department to the General Fund.

As a budget amendment, this resolution requires twenty (20) affirmative votes for passage.

Fiscal Note: Any amounts in subsequent amendments being introduced as part of year-end 2009 closing make the assumption that this resolution has been adopted as proposed.

Ms. Rogers moved that Resolution No. 2009-97 be adopted. Seconded and carried: Ayes 29, Noes 0, Vacant 1.

Ms. Rogers presented Resolution No. 2009-98.

WHEREAS, at the close of each fiscal year, it may be desirable to carry over funds in some accounts so they can be used in the next budget year, and

WHEREAS, the Finance Committee has reviewed the collective requests of all departments to carry over \$2,942,896.34 in various accounts as indicated in detail in the Finance Committee minutes of March 1, 2010, and

WHEREAS the Finance Committee recommends various accounts be designated as non-lapsing or reserved for fiscal year 2010 in the amount of \$2,902,724.34.

NOW, THEREFORE, BE IT RESOLVED that the funds in the accounts identified in the Finance Committee minutes of February 27, 2009, totaling \$2,902,724.34 are designated as non-lapsing or reserved in the 2010 budget year.

As a budget amendment, this resolution requires twenty (20) affirmative votes for passage.

Fund	Discretionary Items	As per 2010 budget	Subtotal Discretionary	Required Items	Fund Total
General Fund	355,551	1,398,432	1,753,983	1,181,101	2,935,084
Health			-	117,519	117,519
Human Services	19,214		19,214	224,083	243,297
Debt Service			-	1	1
Capital Projects			-	-	-
Countryside Home			-	6,472,185	6,472,185
Highway	1,129,527		1,129,527	9,950,813	11,080,340
MIS			-		-
Totals	1,504,292	1,398,432	2,902,724	17,945,702	20,848,426

Fiscal Note: Above is a summary of the non-lapsing requests by fund to carry over unspent funds into the 2010 budget. Detail is included with the Finance Committee meeting minutes of March 1, 2010. Also shown in addition to the above amount are items which do not lapse either as a result of current accounting practices (such as fixed assets, inventory, and prepaid items) or items that do not lapse because they are committed to pay for approved contracts, statutory restrictions, restricted donations, or capital projects in progress as per the Fund Balance Policy approved October 23, 2007, by Resolution 2007-62.

Ms. Rogers moved that Resolution No. 2009-98 be adopted. Seconded and carried: Ayes 28, Noes 1 (Zentner), Vacant 1.

Ms. Rogers presented Resolution No. 2009-99.

WHEREAS, due to circumstances arising after the 2009 budget was formulated, the following transfers of funds are necessary to be made from the contingency appropriation account and/or General Fund as indicated to close the accounting books for 2009:

Bus Unit	Account Number	Department	Deficit Amount	Original Levy	Percent
1401	599999	County Treasurer	93,243	(1,248,456)	-7.5%
2001	599999	Sheriff	644,640	10,939,233	5.9%
7101	599999	Zoning	31,771	255,431	12.4%
5200	599999	Human Services	<u>4,507</u>	7,768,551	0.1%
		Total	774,161		
		Contingency Fund	391,575		
		General Fund	<u>382,586</u>		
		Total	774,161		

AND WHEREAS, the Finance Committee recommends that these departmental deficits be funded.

NOW, THEREFORE, BE IT RESOLVED that the aforementioned transfers of funds are hereby approved.

Fiscal Note:

1. *The net deficit for the County Treasurer includes four major items:*
 - a. *Surplus from interest on delinquent property taxes of \$198,000 due to 27% increase in delinquent taxes over the prior year.*
 - b. *Deficit from investment interest of (\$472,000) due to low interest rates.*
 - c. *Deficit from fair market value adjustment of investments of (\$108,000). This accounting loss will only be realized if investments are not held to maturity.*
 - d. *Surplus of \$271,000 from sale of foreclosed property on Highway D.*
2. *The net deficit for the Sheriff 's Department includes two major items:*
 - a. *Workers compensation claims and reserves \$300,000 above budgeted amounts.*
 - b. *Revenue from boarding of prisoners for other governmental entities was \$240,000 below budgeted amounts.*
3. *The net deficit for the Zoning Department includes two major items:*
 - a. *Vested sick pay benefits for retired employee of \$22,000 to be paid from General Fund Reservation A/C 100.341230.100.*
 - b. *Revenue down \$12,000 due to downturn in the economy.*

4. *The deficit for Human Services was not investigated due to the small percentage involved.*

Ms. Rogers moved that Resolution No. 2009-99 be adopted. Seconded and carried: Ayes 28, Noes 1 (Zentner), Vacant 1.

Ms. Rogers presented Resolution No. 2009-100.

WHEREAS, prior year-end resolutions have included the MIS Department non-lapsing requests with all other department requests, and

WHEREAS, the County's Accounting Manager has recommended a change in procedure so that internal cost allocations of MIS charges are not carried over, thus reflecting actual current year costs, and

WHEREAS, under this change in procedure, a total of \$203,286.03 is proposed to be transferred from the MIS Department back to the General Fund at year-end 2009, and

WHEREAS, the Finance Committee has reviewed the request of the MIS Department to add \$128,333 to the 2010 budget as indicated in detail in the Finance Committee minutes of March 1, 2010, and

WHEREAS, the Finance Committee recommends the budget for various accounts within the MIS Department be increased in the amount of \$86,280,

NOW, THEREFORE, BE IT RESOLVED that the 2009 budget be amended to transfer \$203,286.03 from the MIS Department to the General Fund, and

BE IT FURTHER RESOLVED that the 2010 budget be amended to transfer funds in the accounts identified in the Finance Committee minutes of March 1, 2010, totaling \$86,280 from the noted accounts to the MIS Department's budget for 2010, and

BE IT FURTHER RESOLVED that a transfer of funds totaling \$86,280 be transferred from the General Fund to the MIS Department to pay for these increased budgeted expenditures.

As a budget amendment for both 2009 and 2010, this resolution requires twenty (20) affirmative votes for passage.

Fiscal Note: Amounts as listed above.

Ms. Rogers moved that Resolution No. 2009-100 be adopted. Seconded and carried: Ayes 28, Noes 1 (Zentner), Vacant 1.

Mr. Buchanan read Resolution No. 2009-101.

WHEREAS, in an ongoing effort to reduce overall costs, the Highway Department has solicited bids for crushing approximately ninety thousand tons of lime rock, and

WHEREAS, the Highway Department opened four bids on February 25, 2010, with the following results,

<u>Company</u>	<u>Total Bid Amount</u>
Frank Brothers, Inc.	\$160,200.00
Bjoin Limestone, Inc.	\$175,200.00
B.R. Amon & Sons, Inc.	\$198,000.00
Michels Corporation	\$220,100.00

WHEREAS, the Highway Committee approved the low bid from Frank Brothers, Incorporated of \$160,200 at the March 3, 2010, Highway Committee meeting,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to enter into a contract with Frank Brothers, Incorporated for lime rock crushing in 2010.

Fiscal Note: Adequate funds are available in the Highway Department budget for this contract.

Mr. Buchanan moved that Resolution No. 2009-101 be adopted. Seconded and carried: Ayes 29, Noes 0, Vacant 1.

Mr. Mode read Resolution No. 2009-102.

WHEREAS, Dodge County currently owns and operates a facility known as Clearview Long-Term Care and Rehabilitation (“Clearview”), which, among other things, is a skilled nursing facility and facility for the developmentally disabled, and

WHEREAS, Jefferson County currently authorizes placement of Jefferson County residents in Clearview for purposes of receiving specialized services under a protective placement order, guardianship and/or private placement, and

WHEREAS, Jefferson County anticipates a need to place Jefferson County residents in Clearview for the foreseeable future, and

WHEREAS, Dodge County currently provides funding necessary to operate Clearview at a rate that exceeds the Medicaid reimbursement rate, thus creating a situation where Dodge County is contributing Dodge County tax levy funds for the care of Jefferson County residents, and

WHEREAS, Dodge County has expressed concerns regarding the continued financial viability of Clearview given Dodge County’s increasing tax levy commitment to Clearview’s operations, and

WHEREAS, it is in Jefferson County’s best interests to ensure the continued financial viability of Clearview as an appropriate placement alternative given the high costs associated with a potential placement at other facilities including the state centers, and

WHEREAS, Dodge County and other counties have studied the possibility of creating an intergovernmental commission pursuant to Wis. Stat. §66.0301(3) to be known as the Marsh Country Health Alliance Commission (hereinafter referred to as the “Commission”), and

WHEREAS, the creation of the Commission would allow Clearview to continue its operations with funding provided from all of the counties that are members of the Commission, and

WHEREAS, the legal authority and goals of the Commission are set forth in a draft Intergovernmental Charter Contract, a copy which is on file with the County Clerk, and

WHEREAS, in accordance with the provisions of the Intergovernmental Charter-Contract, Dodge County shall contract with the Commission for the purposes of (1) leasing a portion of Clearview to the Commission and, (2) provid-

ing for the administration, maintenance and operation of the leased portion of Clearview, and

WHEREAS, the goals of the Commission as set forth in the Intergovernmental Charter-Contract are in accordance with the philosophy and public policy objectives of Jefferson County, and

WHEREAS, Wis. Stat. §66.0301 and the Intergovernmental Charter-Contract require each participating county to execute the Intergovernmental Charter-Contract before the Intergovernmental Charter-Contract is effective and binding, and

WHEREAS, it is the intent of this resolution to authorize Jefferson County to create and become a member of the Commission and authorize a county board supervisor appointed in accordance with Jefferson County rules and procedures to finalize and execute an Intergovernmental Charter-Contract that is substantially similar to the draft Intergovernmental Charter-Contract,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves the draft Intergovernmental Charter-Contract, a copy of which is on file with the County Clerk, and authorizes and directs the Jefferson County Clerk to sign such document after receipt of preliminary approval from the other participating counties, approval from the board supervisor appointed as the Jefferson County representative on the Commission and approval of the Jefferson County Corporation Counsel, and

BE IT FURTHER RESOLVED that the Chair of the Jefferson County Board of Supervisors is hereby directed to appoint a board supervisor to act as Jefferson County's representative on the Commission and to otherwise take all action necessary to effectuate the intent of this resolution, and

BE IT FINALLY RESOLVED that the initial membership fee of \$5,000 shall be paid to the Commission from Human Services Account #5200.531324, and the Jefferson County Clerk is hereby authorized and directed to make such payment.

Fiscal Note: The proposed Intergovernmental Agreement would establish charges based on a rolling five year average of the percentage of each county member's patient days multiplied by total county subsidy for the institution. As shown on the included "Census Days by County" chart, Jefferson County has utilized an average of 1,283 patient days for the five year period from 2004 – 2008. Based on the annual subsidy required to operate Clearview, it would require a payment of up to \$54,355 for the year as Jefferson County's share. The per patient day subsidy Jefferson County would have to pay is \$42.37, which is substantially less than costs in other placements or institutions such as Mendota.

Mr. Mode moved that Resolution No. 2009-102 be adopted. Seconded and carried: Ayes 29, Noes 0, Vacant 1.

Mr. Molinaro read Resolution No. 2009-103.

WHEREAS, the first European settlers came to Jefferson County in the 1830's to find well established Indian settlements, and

WHEREAS, Jefferson County was established by the Territorial Legislature in February of 1839, and

WHEREAS, Jefferson County has a rich history of Indian settlements, including Aztalan and Carcajou, and numerous Indian mounds, and

WHEREAS, Jefferson County was the home of W.D. Hoard, the “Father of American Dairying”, who changed the face of agriculture in Wisconsin, and

WHEREAS, Jefferson County has a long history of proud service to its country by its men and women dating back prior to the Civil War until present day, and

WHEREAS, the Jefferson County Historic Sites Preservation Commission will host a History Conference on April 23, 2010, at the Hoard Museum, and local historic societies and preservation commissions will conduct open houses and tours on April 24, 2010.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board that April 23 and 24, 2010, be declared Jefferson County History Days, and that all our citizens celebrate the long and illustrious history of Jefferson County.

Fiscal Note: No fiscal impact.

Mr. Molinaro moved that Resolution No. 2009-103 be adopted. Seconded and carried.

Mr. Babcock read Resolution No. 2009-104.

WHEREAS, April 2010, marks the 42nd anniversary of the Federal Housing Act of 1968, prohibiting discrimination in housing because of race, color, sex, religion, national origin, handicap and familial status, and

WHEREAS, the Jefferson County Board of Supervisors supports making fair housing opportunities possible for its citizens and encourages others to abide by the letter and spirit of the fair housing laws, and

WHEREAS, by supporting and promoting fair housing and equal opportunity, the Jefferson County Board of Supervisors contributes to the health and welfare of county residents,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby declares April 2010 “Fair Housing Month” in Jefferson County, and urges county citizens to rededicate themselves to ensuring that fair housing laws are always upheld and citizens are protected against discrimination.

Fiscal Note: No fiscal impact.

Mr. Babcock moved that Resolution No. 2009-104 be adopted. Seconded and carried.

County Administrator Gary Petre presented the following appointment:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me by Ordinance 2007-48, I do hereby appoint and request the County Board’s confirmation of the following individual as a member of the designated commission:

Historic Site Preservation Commission:

John Molinaro, Cambridge, Wisconsin, for a three-year term ending April 1, 2013.

Mr. Kuhlman moved for confirmation of the appointment. Seconded and carried.

County Clerk Barbara Frank read Resolution No. 2009-105.

WHEREAS, Julie Nelson declared her noncandidacy for District 28 Supervisor on December 28, 2009, and

WHEREAS, Julie Nelson has served as a County Board Supervisor since April of 2004, and

WHEREAS, as a County Board Supervisor, Julie Nelson served on the Countryside Home Board of Trustees, Chair of the County Board of Health and Chair of the Human Resources Committee, and

WHEREAS, it is fitting for her to be recognized by the Jefferson County Board of Supervisors for her public service, and

WHEREAS, Supervisor Nelson's interest in and knowledge of countywide health issues will be missed,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 9th day of March 2010, does hereby honor Julie Nelson and wish her happiness and good health in the years ahead.

Mr. Buchanan moved that Resolution No. 2009-105 be adopted. Seconded and carried.

County Clerk Barbara Frank read Resolution No. 2009-106.

WHEREAS, Scott Seefeldt declared his noncandidacy for District 9 Supervisor on December 28, 2009, and

WHEREAS, Scott Seefeldt has served as a County Board Supervisor since April of 2008, and

WHEREAS, as a County Board Supervisor, Scott Seefeldt served on the Economic Development Consortium, Fair Park Committee and the Home Consortium Board, and

WHEREAS, it is fitting for him to be recognized by the Jefferson County Board of Supervisors for his public service, and

WHEREAS, Supervisor Seefeldt's quiet yet thoughtful manner will be missed,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 9th day of March 2010, does hereby honor Scott Seefeldt and wish him happiness and good health in the years ahead.

Mr. Buchanan moved that Resolution No. 2009-106 be adopted. Seconded and carried.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:16 p.m.