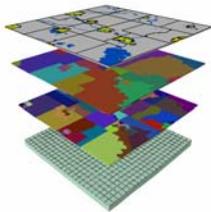


# ANNUAL REPORT FOR 2010

## JEFFERSON COUNTY LAND INFORMATION OFFICE

### STAFF DIRECTORY

NAME	POSITION
ANDREW ERDMAN	DIRECTOR
THOMAS WOLLIN	COUNTY SURVEYOR
NICHOLL OSTOPOWICZ	CARTOGRAPHER
TRACY SAXBY	ADMINISTRATIVE CLERK
KELLY STADE	LAND INFORMATION ASSISTANT

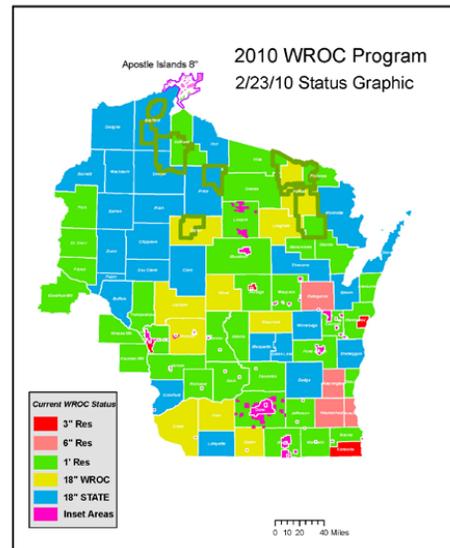


### Land Records Modernization Plan Update

In accordance with Wisconsin Department of Administration Land Information program requirements the County's Land Records Modernization Plan was updated in 2010. The plan was previously revised in 2005. The update was done under the guidance of the Planning and Zoning Committee and Land Information Group of department heads and managers that eventually became the Land Information Council in June of 2010. There were 12 County departments engaged in the process that identified 71 modernization initiatives. The initiatives included some projects that were carried forward from the 2005 plan that had not been started. A peer review of the updated plan was completed by County Land Information Officers from Dodge and Rock Counties. The final Land Records Modernization Plan was adopted by the County Board of Supervisor on February 8<sup>th</sup> of 2011.

### County-wide Aerial Photography

Jefferson County joined the Wisconsin Regional Orthoimagery Consortium (WROC) to acquire new aerial imagery of the county in the spring of 2010. The Ayres Associates/Aero-metric, Incorporated project team was selected by the consortium to supply professional services to participants that included about 2/3rds of Wisconsin Counties. The consortium was able to obtain 1.1 million dollars in grant funding from Homeland Security and US Geological Survey to complete a state-wide project and offset some of the county and local participant's acquisition costs. The flight to acquire the photography was flown in April of 2010 after the snow and ice had melted before leaf foliage appeared. There was \$8,766 of the professional service costs offset by the federal funding leaving a net cost to the county of \$34,959.



**Land Information Council**

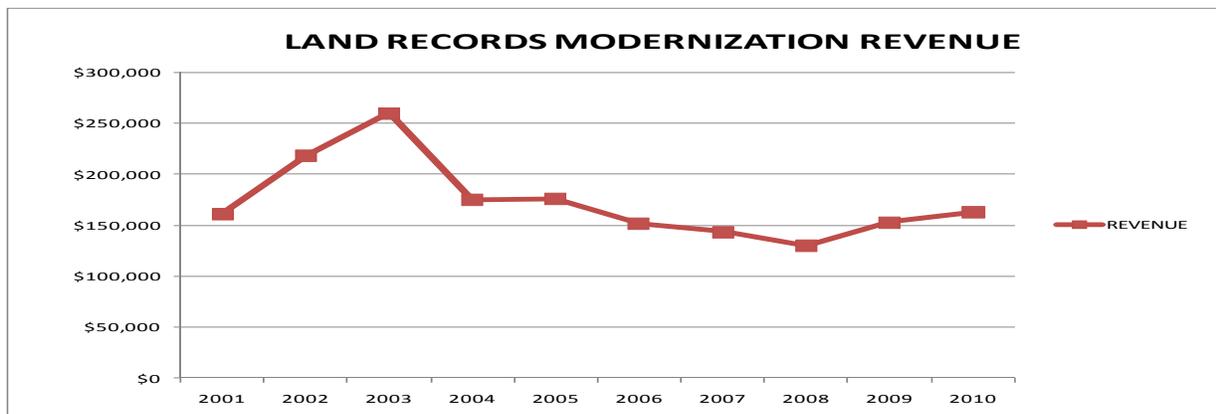
Wisconsin Act 314 published in May of 2010 requires all counties that participate in the Land Records Modernization Program to form Land Information Councils to advise the county on matters affecting the Land Information Program. Prior to Act 314, a Land Information Group made up of land information related department heads and managers advised the county on these matters. The new law lays out very specific requirements on who must be appointed to County's Land Information Council. The Jefferson County Board of Supervisors amended their Rules of Order to form the Land Information Council on June 8, 2010 as follows: "The Council shall be comprised of the Register of Deeds, the Treasurer, the Zoning Director, the Land & Water Conservation Director, the MIS Information Technology Manager, and the real property lister (Land Information Office Director), or their designees, and the following members appointed by the County Administrator and confirmed by the County Board: (1) a member of the board, (2) a representative of the land information office, (3) a realtor or a member of the Realtors Association employed within the county, (4) a public safety or emergency communications representative employed within the county, (5) the county surveyor or a registered professional land surveyor employed within the county." The Council met two times in 2010 to discuss the Land Records Modernization Plan update, Land Information Program Budget and other projects being worked on by several departments.

**Land Information Program Revenues**

Wisconsin Act 314 also increased funding for the Land Information Program by creating a flat fee for recording instruments in the Register of Deeds Offices beginning on June 25<sup>th</sup> of 2010. The flat fee of \$25 for recording all instruments replaced a fee structure of \$11 for the first page and \$2 for each additional page. The act increased the amount County Land Information Programs retain from recording fee from \$5 to \$8 per recorded instrument. The act also allows Register of Deeds to collect an additional \$5 per document for the purposes of redacting social security numbers on instruments recorded from 1935 to 2006. The additional \$5 fee for redacting social security numbers from recorded instruments will be discontinued once the redacting projects are complete in each county.

COLLECTION PERIOD	DOCUMENTS SUBJECT TO FEES	COUNTY RETAINED	PUBLIC ACCESS FUND	STATE ADMIN GRANTS	REMOTE ACCESS
2008	17,224	\$68,896	\$17,303	\$34,448	\$9,240
2009	20,735	\$83,480	\$20,870	\$41,470	\$7,185
2010	17,631	\$91,674	\$28,175	\$35,262	\$8,073

Land Information Program revenues increased by 8% in 2010 compared to 2009. However, the total number of instruments recorded that are subject to the fees declined by 15%.



**Land Records Search - Public Access Internet Portal**

The county Land Records Search developed by Management Information System (MIS) staff continues to be a heavily used website. It has undoubtedly saved public users and county staff countless hours on phone calls and travel. Users viewed 42% more pages of real estate information in 2010 then in 2009.

Information Type	Web Pages Viewed	
	2009	2010
Parcel Ownership and Assessment	288,489	427,354
Tax Detail	104,837	131,072
Deed and Sales	42,278	72,840
County Land Use and Other Permits	3,066	6,199
Assessment Detail	103,255	130,324
Totals	541,925	767,699

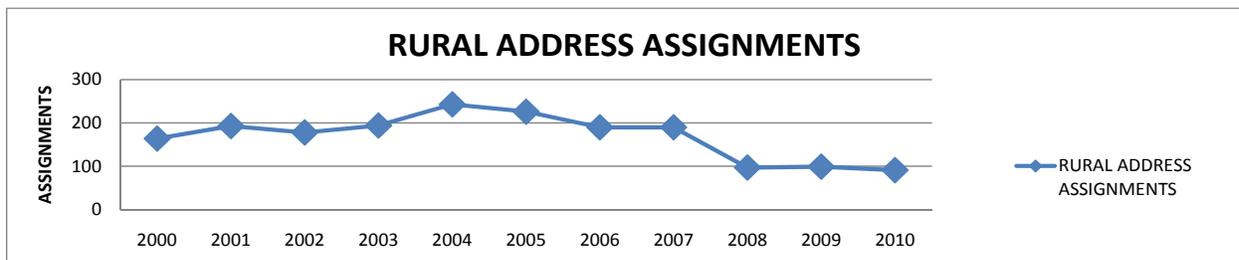
**Property Listing**

Real Estate activity continued at a slow pace in 2010. The new parcels category showed some improvement in 2010, but has a long way to go to get back to pre-recession levels.

**REAL ESTATE ACTIVITY MULTI-YEAR COMPARISON**

YEAR	DOCUMENTS PROCESSED		RURAL ADDRESS ASSIGNMENTS		TOTAL PARCELS	NEW PARCELS		REVENUE MAP SALES ETC	
2008	3,049		97		43,226	218		\$14,598	
2009	2,999		99		43,292	66		\$16,734	
2010	-8%	2,741	-8%	91	43,389	+46%	97	-1%	\$16,576

The following graph illustrates rural address assignments over the last 11 year. There was a slight drop in 2010 to 91 assigned which show a continued weakness in the real estate and construction industries.



**County Surveyor**

The County Surveyor completed Global Positioning System (GPS) surveys on 160 Public Land Survey Section Corners in 2010. This GPS survey will be completed in 2011. The Surveyor's work is split evenly between the GPS survey and maintenance of section corner monuments and records.

**SURVEY ACTIVITY IN JEFFERSON COUNTY**

<b>YEAR</b>	<b>CERTIFIED SURVEY MAPS</b>	<b>PLATS OF SURVEY</b>	<b>SUBDIVISION PLATS</b>	<b>STATE TRANSPORTATION PLATS</b>	<b>CEMETERY PLATS</b>
2008	79	188	5	18	1
2009	57	162	2	5	6
2010	63	159	0	39	0

**Other Survey Projects**

Survey projects for other departments included: locating lot stakes on county parks and preparing the preliminary and final Certified Survey Maps for sale of the house off of the property recently added to Dorothy Carnes Park, elevation determinations for the Emergency Management Flood Mitigation Program, locating property lot stakes along County Highway SC and a culvert elevation survey along County Highways E and P near Pipersville for the Highway Department.

Respectfully Submitted



Andrew J. Erdman