



December 31, 2018

WISCONSIN FARMLAND PRESERVATION TAX CREDIT
2019 ANNUAL CERTIFICATION INSTRUCTIONS

Enclosed is your Annual Certification form. In order to maintain compliance for the Wisconsin Farmland Preservation Tax Credit Program (FPP) you must complete the form and return it along with the \$25 certification fee to the Jefferson County Land & Water Conservation Department (LWCD) by April 15, 2019. (See Certification form for fee charges after this date.)

Please make sure you read the back of the form and sign your name certifying you are following the program requirements.

Do not send in your Annual Certification without having a Nutrient Management Plan 590 checklist on file with our office.* Check with your crop consultant or renter to see if a checklist has been turned in or you may call our office at (920) 674-7110 to ask if it has been submitted. If you have multiple renters each renter will need to have a checklist on file.

If you have purchased or sold land or had a change in zoning, you will need to notify the Conservation Office to obtain a new Compliance Certificate to send to the Department of Revenue documenting your eligible acres.

You can file your Wisconsin Tax Return prior to turning in your Annual Certification.

IMPORTANT! WE WILL RETURN YOUR ANNUAL CERTIFICATION AND FEE IF ANY OF THE FOLLOWING SITUATIONS OCCUR:

- Your 590 Checklist is not on file with our office or is not for the current crop year
- You forgot to enclose your Annual Certification Fee or enclosed the incorrect amount
- Your Certification was received after April 15th and you did not include the correct certification fee
- You did not sign or complete your Annual Certification correctly
- Other errors and omissions

If you have questions regarding Farmland Preservation Program please call (920) 674-7110.

**Farmer/landowner written plans are subject to additional requirements detailed in the enclosed supplemental guide.*