



Jefferson County

ZONING AND SANITATION DEPARTMENT
COURTHOUSE, 311 S. CENTER AVE., JEFFERSON, WI 53549-1701
ROOM 201 PHONE (920) 674-7524 FAX 920-674-7525

DATE:

TO:

Please be aware that it may be 2-3 weeks before your septage hauler can schedule service. Please plan accordingly.

FROM: Laurie A. Miller, Zoning/ Sanitation Programs Assistant
Jefferson County Zoning and Sanitation Department

RE: Required Three-Year Maintenance of Private Sewage System
Address:

This is to inform you that as the current owners of the private sewage system installed 00-00-0000 on PIN #000-0000-0000-000 you are required to certify maintenance of the system every three years as per Sec. 12.18 of the Jefferson County Private Sewage System Ordinance. Return this completed certification by **00/00/0000** to:

Jefferson County Zoning Department
Attn: Laurie
Courthouse, 311 S. Center Ave., Room 201
Jefferson, WI 53549

This requirement is applicable for all systems. (Wis Admin. Rule SPS 383.51, SPS 383.52, SPS 383.54(4), SPS 383.55 and State Statute 145.245 maintenance & reporting requirements apply).

On _____ the private sewage system located on property described above was
(DATE)

(check appropriate letter):

_____ a) Pumped by a licensed septic tank pumper and is in proper operating condition, with a determination there is no ponding on the surface of the ground, **OR**

_____ b) Inspected by:
1. A licensed Master Plumber/Master Plumber Restricted Sewer
2. A licensed septic tank pumper
3. Personnel licensed to inspect septic systems,

with a determination that sludge and scum occupies less than one-third the tank volume and that the system is in proper operating condition.

(Signature of Licensed Individual)

(License Number)

(Telephone Number)

(Signature of Property Owner)

(Telephone Number)

FAILURE TO RETURN THIS CERTIFICATION BY THE DATE PRESCRIBED MAY RESULT IN A \$263.50 CITATION. EACH DAY THEREAFTER MAY BE CONSIDERED A SEPARATE OFFENSE. IF YOU HAVE ANY QUESTIONS, PLEASE CALL LAURIE AT (920) 674-7524. lauriem@jeffersoncountywi.gov

NOTE: If you have had your system serviced within the last 3 years, we can accept documentation from a licensed pumper indicating the date the service occurred. A copy of the pumping receipt provided to you at the time of service is acceptable.