

Official Proceedings

of the

Board of Supervisors

of

Jefferson County Wisconsin 2015-2016

INDEX

JEFFERSON COUNTY BOARD 2015-2016 MEETINGS

	PAGES
April 21, 2015	3-50
May 12, 2015	51-66
June 9, 2015.....	67-95
July 14, 2015	96-111
August 11, 2015	112-123
September 8, 2015	124-146
October 13, 2015	147-193
October 27, 2015	194-200
November 10, 2015	201-226
December 8, 2015	227-247
February 9, 2016	248-278
March 8, 2016	279-356

APPROVAL OF MINUTES...3, 67, 96, 112, 124, 147, 201, 227, 279

PUBLIC HEARING

Jefferson County Library Board withdrawing from the Mid-Wisconsin Federated Library System and partnering with Waukesha County Federated Library System Letter dated May 4, 2015 from Sue Cantrell, Mid-WI Federated Library System 51
Public Hearing on the 2016 Recommended Budget 195

SPECIAL ORDER OF BUSINESS

Presentation- Jefferson County Library Board and Library System Affiliation Ben Wehmeier & Library Representatives 4
Presentation – Series 2015A Bond Sale Result –
Ehlers & Associates 8
Presentation on Old Highway Site Redevelopment Plan –
City of Jefferson County 67
Recognition of LEAN graduates 67
Recognition – Veteran’s Service Office Donation –
Yvonne Duesterhoeft 51
Update on the College of Osteopathic Medicine 51-52
Cody Horlacher, Representative of the Assembly – District 33 Mark Lefebvre and Jennifer DeKrey, Consultants on behalf of the College of Osteopathic Medicine Presentation – 2014 Comprehensive Annual Financial Report and Audit Report – Sikich LLP 96
Presentation – Task Force on County Operations
& Organizations 125
Presentation of the 2016 Recommended Budget 163-168
Jefferson County Alcohol Treatment Court Graduate 195
Presentation – United Way “Get Connected”
– Megan Findlay 195
Presentation – Merger of Jefferson County Economic Development

Consortium and Watertown Economic Development Organization – Genevieve Coady and Kim Erdman	279
Recognition of Outgoing Supervisor – Paul Babcock (Res. 2015-99)	355-356
Recognition of Outgoing Supervisor – Al C. Counsell (Res. 2015-100)	356

TREASURER'S MONTHLY REPORT	3-4, 52, 67-68, 96-97, 112-113, 124-125, 147-148, 201-202, 248-249, 249-250, 279-280
---	--

RESOLUTIONS

2015-01. Awarding the sale of \$3,885,000 General Obligation County Building Bonds, Series 2015A	9
2015-02. Approving 2015 pre-mixed asphaltic concrete vendor prices	40
2015-03. Approving 2015 Local Road Improvement Program asphalt bids	40-41
2015-04. Approving 2015 seal coat oil vendor prices	41-42
2015-05. Approving 2015 asphalt pulverizing and milling bids ...	42-43
2015-06. Authorization for the Highway Department to enter into contract for lime rock crushing	43-44
2015-07. Create a pool of laborer positions at the Fair Park ..	44-45
2015-08. Create a part-time van driver position at Human Services	45
2015-09. Authorizing grant application and acceptance for the former Watertown Outboarders property	46-47
2015-10. Authorizing recreational trail grant application and acceptance	47-48
2015-11. Withdrawing from the Mid-Wisconsin Federated Library System and Partnering with the Waukesha County Federated Library System	53-54
2015-12. Ratification of Emergency Declaration	54-55
2015-13. Supporting the Jefferson County UW-Extension Program and the University of Wisconsin-Whitewater	55-56
2015-14. Supporting the Local Stewardship Fund	56-57
2015-15. Supporting the retention and expansion of Wisconsin's current long term care system of Family Care, IRIS, Partnership and Aging and Disability Resource Centers	57-59
2015-16. Opposing requiring additional information on property tax bills	59-60
2015-17. Opposing 2015 Senate Bill 21 and 2015 Assembly Bill 21 as they relate to repealing Wisconsin Statute §145.245, eliminating the Wisconsin Fund Program (Financial Assistance Program) for private on-site wastewater treatment system replacement or rehabilitation	60-61
2015-18. Extending the length of time the Task will meet	65-66
2015-19. Supporting Adequate Funding for Rail Preservation...	69-70
2015-20. Oppose Continuation of Zero Levy Cap Imposed on Wisconsin Counties	70-71

2015-21.	Budget Amendment for Health Department Retirements ..	86
2015-22.	Contract for Financial Advisory Services	86-87
2015-23.	Budget Amendment for Fee Schedule Change	87-91
2015-24.	Designating the Wegner Cottage as a Historic Structure	91-92
2015-25.	Approving Publication of a Request for Proposal for Replacement of the Security Surveillance System for the Jefferson County Sheriff's Office	94-95
2015-26.	Recognition of Outgoing Supervisor – Callie Edwards	97-98
2015-27.	Disallowing the claim of Daniel Baumann	98
2015-28.	Budget amendment for Rebate on P-Cards and Purchase of Administrative Vehicle	98-99
2015-29.	Changes to the Fund Balance Policy	99-103
2015-30.	Eliminate vacant, full-time Deputy Register in Probate/ Lead Juvenile Clerk position and create full-time Register in Probate/Attorney	105
2015-31.	Authorization to enter into a Professional Service Contract with FacilityDude	105-107
2015-32.	Discussion and Possible Action on the Purchase and Installation of Next Generation (NG) 9-1-1 Phone System for the Jefferson County Sheriff's Office	107-108
2015-33.	Approving the sale of fermented malt beverages in Korth . Park	108-109
2015-34.	Jefferson County to Protect Local Control of the Use of E-Cigarettes	114-116
2015-35.	Budget Adjustment for Parking Lot Improvements ..	116-117
2015-36.	Acquisition of up to 8 acres of land outside the city limits of Lake Mills from parcels #018-0713-2341-000 and/or #018-0718-2342-000 for the purpose of re-aligning Highway A and potential creation of a county park..	117-118
2015-37.	Adopting law enforcement policies required for submission of a Community Development Block Grant	121-122
2015-38.	Repeal Paragraph 23 of Motion #520 to the State of Wis- consin 2015-2017 Budget Bill, Adopted as 2015 Wisconsin Act 55, Relative to Shoreland Zoning Standards ...	125-127
2015-39.	Supporting the Funding of Pay Progression for Assistant District Attorneys and Creation and Funding of Additional Assistant District Attorney Position	127-128
2015-40.	Urging the Governor and Legislature to Implement a Sustainable Solution to Fund Wisconsin's Transportation System	128-129
2015-41.	Discussion and Possible Action on Amending the County Administrator Employment Agreement as it relates to com- pensation and benefits and possible resolution...	129-130
2015-42.	Institute a new Farmland Conservation Funding Method	130-131, 172-174
2015-43.	Recommending future allocation of funds to the Farmland Conservation Easement Commission for the Purchase of	

	Agricultural Conservation Easements ..	131-133, 171-172
2015-44.	Changes to the Investment Policy	133-140
2015-45.	IP Video Replacement for Existing Security Surveillance System for the Jefferson County Sheriff's Office ..	141-143
2015-46.	Join the South Central Wisconsin Chief Elected Officials Workforce Development Board Consortium	144-146
2015-47.	Recognition – Carlton Zentner	149
2015-48.	In Memoriam of Martin “Marty Powers”	148-149
2015-49.	Supporting more severe criminal penalties for battery committed against child welfare and juvenile case workers	169
2015-50.	Support funding of comprehensive, sustainable, effective and evidence based communicable disease control and prevention	169-171
2015-51.	Awarding Refuse Services Contract.....	174-176
2015-52.	Disallowing the claims of Perry Conkle, Krista Beaudry, Laura Koplinski, Dawn Boley and Annette Awater...	176-177
2015-53.	Implement Integrated Public Alert and Warning System (IPASW)	181-182
2015-54.	Establishing Medical Examiner Autopsy Transport Fees and Cremation Fees	182-184
2015-55.	Approval of Implementation Plan for the Rock River Public Access Site – Cappie's Landing	184-185
2015-56.	Approve County Conservation Aids Grant Application	185-186
2015-57.	Monetary donation of \$42,000 to assist in the purchase of a parcel of property to expand the Garman Nature Preserve in Waterloo	186-187
2015-58.	Accepting bid for construction of the Dorothy Carnes Park East Trailhead Parking Lot	187-188
2015-59.	Accepting bid for backup generator for Lueder Haus ..	192-193
2015-60.	Recognition of Jefferson County Health Department and City of Watertown Health Department	203
2015-61.	Supporting Constitutional Amendment Prohibiting Non-fiscal Matters in State Budget	214-215
2015-62.	Opposing 2015 Senate Bill 294, Dismantling the Government Accountability Board	215-216
2015-63.	Establishing non-countywide levies for health and library services	217
2015-64.	Establishing countywide levy and fees	217-218
2015-65.	Disallowing the claims of Kevin & Jean Smith and Julie Rasmussen	218-219
2015-66.	Commendation – Darlene Schaefer for 29 Years of Service	223
2015-67.	In Memoriam – Kenneth M. Schopen	227
2015-68.	Entering into contracts for court appointed Guardian ad Litem and adversary legal counsel services	233-234
2015-69.	Authorizing County Administrator to enter into an amended agreement with the Wisconsin Department of Transport-	

	tation to allow snowmobiles to use designated portions of the Glacial River Trail as snowmobile trail crossing points	234-235
2015-70.	Disallowing the claims of Jason Morris and Daniel W. Kupersmith	235-236
2015-71.	Terminate insurance coverage with the Local Government Property Insurance Fund (LGPIF)	236-237
2015-72.	Select Property Insurance Coverage for 2016	237-238
2015-73.	Supporting New Social Security Supplemental Security Income (SSI) Asset Limits and Implementation of the Achieving a Better Life Act	239-241
2015-74.	Amending Public Records Law	241-242
2015-75.	Opposing Senate Bill 326/Assembly Bill 429 requiring Human Services to refer all cases of suspected or threatened child abuse or neglect to law enforcement	242-243
2015-76.	Accepting Donation of a perpetual agricultural conservation easement – Burlingham.....	234-244
2015-77.	Authorizing execution of state human services contract, consortium agreements and professional/care provider contracts	244-245
2015-78.	Authorizing submission of application to participate in the Wisconsin Small Cities Community Development Block Grant-Emergency Funding Assistance Program (CDBG-EAP) using Disaster Recovery-IKE Supplemental Funding	245-247
2015-79.	Purchase and Implement New Land Records Management System for Register of Deeds	262
2015-80.	Supporting amendment to 2009 Wisconsin Act 50 and to support 2015 Assembly Bill 515	263-264
2015-81.	Disallowing the claims of Stacy Fenner, Eric & Sheryl Gilberg and T.L. Thompson Associates, Inc./ State Farm Insurance/Heidi Wieder	265
2015-82.	Eliminate a vacant, full-time Mental Health Technician position and create a full-time Community Support Program Professional I/II position at Human Services	270-271
2015-83.	Eliminate a part-time Public Health Nurse position and create a part-time WIC Registered Dietician/Registered Nurse position at the Health Department	271-272
2015-84.	Authorize application for Outdoor Recreation Aids Grant	272-273
2015-85.	Approving the Sale of Fermented Malt Beverages in County Parks	273-274
2015-86.	Addressing the proposed reconfiguration of the University of Wisconsin Cooperative Extension program into multi ... county regions – nEXT Model	276-277
2015-87.	Designate Official County Newspaper	291-292
2015-88.	In support of the Wisconsin Department of Health Services enhancing the quality of the Medicaid non-emergency	

medical transportation systems	292-293
2015-89. FY 2016 Contract for Services for an Economic Development Capital Campaign Feasibility Study	293-294
2015-90. Renewal of Soft Drink Marketing Partnership Agreement	295-296
2015-91. Authorizing sale of tax delinquent properties to the City of Watertown.....	296-297
2015-92. Disallowing the claims of Kent Sormrud and We Energies	297
2015-93. Action on year-end departmental deficits and surplus..	297-300
2015-94. Action on year-end requests to carry over funds ..	301-307
2015-95. Establishing total annual compensation for County elected Officials pursuant to Wisconsin Statutes § 59.22 ..	308-309
2015-96. Replacement of the Courthouse Wi-Fi System	311-312
2015-97. Entering into a Joint Use Agreement with We Energies and the City of Watertown	312-313
2015-98. Approval of the 2016 update of the Jefferson County Land Information Plan	354-355
2015-99. Recognition of Outgoing Supervisor – Paul Babcock ..	355-356
2015-100. Recognition of Outgoing Supervisor – Al C. Counsell	356

COMMUNICATIONS

Retirement Recognitions	4
Claim against County: McKenzie vs Sheriff, et al	4
Statement of damages from Decinda D. Banks	68
Letter regarding resignation of Callie Edwards	68
Retirement Recognitions	97
Letter from Ben Wehmeier regarding Jefferson County Library Board	97
City of Jefferson – Tax Incremental District #8 Appointment	113
Resignation Letter from Supervisor Carlton Zentner	125
Appointment by County Board Chair – Gregg Patrick to Supervisory District26	148
Administration of Oath of Office to County Board Supervisor Gregg Patrick	148
Appointment by County Board Chair – Gregg Patrick to the Solid Waste/Air Quality Committee and Land and Water Conservation Committees	148
Appointment by County Board Chair – Don Reese to the Highway Committee	148
Retirement Recognitions	149
Letters from Senator Janis Ringhand	149
2016 Classification of Authorized Personnel & Position Changes	149-158
Report – Apportionment of County Levy/Net New Construction	159-162
Communications from Tyler Wilkinson, Axley Attorneys, regarding Bittorf Zoning Amendment Petition	194

Communications from Jay S. Smith, Neuberger, Griggs, Sweet & Smith, LLP, regarding Bittorf Zoning Amendment Petition	194
Communications from neighbors of Phillip and Sandra Bittorf ...	194
Letter for Ben Wehmeier regarding City of Lake Mills – Tax Incremental	
District #4 appointment	202
Letter for Ben Wehmeier regarding City of Watertown – Tax Incremental	
Districts #3 & #5 appointment	202
Notice of Claim – Edwin P. Mesmer Trust	202
Retirement Recognitions	250
Notice of Claim – WE Energies	250
Administration and Rules Committee – Suggestions for Amendments to	
CHAPTER III of the BOARD OF SUPERVISORS RULES OF ORDER 2016-2018	250
Letter for Ben Wehmeier regarding City of Lake Mills – Tax Incremental	
District #6 Amendment #1 appointment	280
Letter for Ben Wehmeier regarding City of Watertown – Tax Incremental	
District #7 appointment	280
Recognition of Oakdale Farms for food donations to jail	280
PROCLAMATIONS	
Proclaiming May 14 as Law Enforcement Memorial Day in Jefferson County	4-5
Proclaim Sunday, October 11, 2015, as Daughter of the American Revolution Day	113-114
Social Work Month	309-310
Child Abuse and Neglect Prevention Month	310-311
PUBLIC COMMENT	
Ronni Monroe, Lori VanCaster, Julie Garrett	125
Dwayne Morris	146
Comments on Bittorf rezoning petition: Hope Oostdik, Karen Battist, Jean Lenz, Ellen Rust, Caryn Hanson, Ehren Bittorf, Brandon Wilke, Elaine Schollmeyer, Carol Eck, Erik Halverson, Roselynn Bittorf, Terry Adams & John Phillips	195
Charles Crave	163
Peter Muchka, Dorothy Donelly, Bob Muchka, Hope Oostdik, Roselynn Bittorf, Sara Muchka, Mike Donnelly, Brandon Wilke, Karen Battist, Linnea Phillips, Ehren Bittorf, Carol Eck, Vickie Raatz, Leroy Scheel, Corinne Magnoni, Peter Magnoni, Jean Lenz, John Phillips, Susan Pirocanac, Ellen Rust, Thomas Lankey, Jim Fisher, Elaine Schollmeyer, Jody Wilke, Stephen Scheel, Kenneth Lankey, Erik Halverson, Willis Erickson, Jim Battist, Karen Hanson and TJ Adams	228-229
Anita J. Martin	250

ZONING COMMITTEE NOTICE OF PUBLIC HEARING: 52, 68, 98, 113, 125, 163, 202, 228, 250, 280

ANNUAL REPORTS

Clerk of Courts – Carla Robinson44
Corporation Counsel – J. Blair Ward 50
County Administrator – Ben Wehmeier 53
Economic Development Consortium – Genevieve Borich..... 53
Finance – Brian Lamers 53
Human Resources 53
Chief Judge – Randy Koschnick 69
District Attorney – Susan Happ69
Health Department – Gail Scott69
Human Services – Kathi Cauley..... 69
Veteran’s Service – Yvonne Duesterhoeft69
Child Support – Stacey Jensen 98
Emergency Management – Donna Haugom98
Sheriff’s Office – Paul Milbrath98
Highway – Bill Kern 113
Fair Park – David Diestler 113
Land and Water Conservation – Mark Watkins 113
Parks – Joe Nehmer 113
Land Information – Andy Erdman 125
Planning and Zoning – Rob Klotz 125
Historic Sites Preservation Commission – Cindy Arbiture 125
Community Dental Clinic – Barb Morrison Gudgeon 250
Literacy Council – Lynn M. Forseth 250
Rock River Free Clinic – Kristin Wallace 250
UW Extension Education – Steve Grabow 250-251
2015 Committee Meeting Payments 252-261
Register of Deeds – Staci Hoffman 280
Medical Examiner – Nichol Wayd 280
County Clerk – Barbara Frank 280

REPORTS

Planning & Zoning – Approval/Denial of Petitions 48-49, 92, 109-110, 143, 188-189, 195-199, 223, 229, 274, 313

ORDINANCES

- 2015-01. In regard to County committees, boards, commissions or other bodies (1) amend Board Rules regarding procedure for election of officers and duties; and (2) create section allowing public commend during committee meetings.. 5-8
- 2015-02. Amend Zoning Ordinance 49-50
- 2015-03. Amend the Personnel Ordinance to create HR0570, Safety in the Workplace 61-62
- 2015-04. Amend the Personnel Ordinance to create HR0685, Uniform, Safety Shoes and Safety Eye Protection Allowance Policy 62-64
- 2015-05. Amend Zoning Ordinance 64-65

2015-06. Amend Smoke Free Air Act to include prohibiting the use of e-cigarettes and electronic delivery devices	71-72
2015-07. Repeal and recreate Environmental Sanitation Ordinance	72-85
2015-08. Amend Zoning Ordinance	92-93
2015-09. Denial of Zoning Petition	93-94
2015-10. Amend Personnel Ordinance HR0680, Sick Leave with Pay, clarifying the definition of a dependent child .	103-105
2015-11. Amend Zoning Ordinance	110-111
2015-12. Amend Personnel Ordinance HR0250, Exempt Service, and HR0360, Hours of Work, Overtime and Compensatory Time, updating exempt positions at Jefferson County ...	118-120
2015-13. Amend Zoning Ordinance	120-121
2015-14. Amend Zoning Ordinance	143-144
2015-24. Amend Zoning Ordinance	229-231
2015-25. Amend Zoning Ordinance	232-233
2015-26. Amending Board Rule 3.03 (8) and (9) regarding time for all resolutions, ordinances petitions, reports and communications to be filed with the County Administrator for county Board attention	238-239
2015-27. Amend the Jefferson County Criminal Justice Collaborating Council Ordinance	261-261
2015-28. Amend Personnel Ordinance HR0450, Leave of Absence without Pay, providing authority to grant leave of absences greater than four months	265-267
2015-29. Amend Personnel Ordinance HR0640, Health Insurance, to comply with State Health plan requirements regarding voluntary health insurance cancellations	267-268
2015-30. Amend Ordinance 2013-26, establish a procedure to set elected official salaries	268-270
2015-31. Amend Zoning Ordinance	274-276
2015-32. Amendment to Board of Supervisors Rules of Order 2016-2018	280-290
2015-33. Amend Zoning Ordinance	313-314
2015-34. Repeal and recreate Section 11.10 of the Jefferson County Zoning Ordinance Shoreland Provisions	314-354

APPOINTMENTS BY COUNTY ADMINISTRATOR

Reappoint William Kern to Highway Commissioner	66
Janet Sayre-Hoefl to the Zoning Board of Adjustment	95
Paul Hynek to the Zoning Board of Adjustment (Alternate)	95
Julia Ince to the Historic Sites Preservation Commission	95
Jim Mode to the Human Services Board	192
James Schultz to Human Services Board	192
Leigh Froelich to the Jefferson County Library Board	192
Nancy Lust to the Jefferson County Library Board	192
Michael Clish to the Veterans' Service Commission	226
Dwayne Morris, John Rhiel and Linda Ager to the Bridges Federated Library System Board	247

Christine Spangler to the Sheriff's Civil Service Commission 355

APPOINTMENTS BY COUNTY BOARD CHAIR

Augie Tietz to the Wisconsin River Rail Transit Commission 50

Appointment by County Board Chair – Gregg Patrick to Supervisory District 26 148

City of Jefferson – Tax Incremental District #8 Appointment 148

Appointment by County Board Chair – Gregg Patrick to Solid Waste/Air Quality

Committee and Land & Water Conservation Committees 148

Appointment by County Board Chair – Don Reese to Highway Committee 148

Letter for Benjamin Wehmeier regarding City of Lake Mills – Tax Incremental District #4 appointment 202

Letter for Benjamin Wehmeier regarding City of Watertown – Tax Incremental Districts #3 and #5 appointment 202

Letter for Benjamin Wehmeier regarding City of Lake Mills – Tax Incremental District #6 Amendment #1 appointment..... 280

Letter for Benjamin Wehmeier regarding City of Watertown – Tax Incremental District #7 appointment 280

APPOINTMENTS BY HUMAN SERVICES BOARD

Karen Anfang to the Nutrition Project Council 95

Carol Ellingson to the Nutrition Project Council 95

Russell Kutz to the Aging & Disability Resource Center Advisory Committee 95

Marcia Bare to the Aging & Disability Resource Center Advisory Committee 95

Reappoint Earlene Ronk to the Aging & Disability Resource Center Advisory Committee 95

Cheryl Langlois to the Nutrition Project Council for an indeterminate term 122

ADMINISTRATION AND RULES COMMITTEE

Communication

Administration and Rules Committee – Suggestions for Amendments to CHAPTER III of the BOARD OF SUPERVISORS RULES OF

ORDER 2016-2018 250

Resolutions

2015-13. Supporting the Jefferson County UW-Extension Program and the University of Wisconsin-Whitewater 55-56

2015-14. Supporting the Local Stewardship Fund 56-57

2015-15. Supporting the retention and expansion of Wisconsin's current long term care system of Family Care, IRIS, Partnership and Aging and Disability Resource Centers 57-59

2015-16. Opposing requiring additional information on property tax bills 59-60

2015-17. Opposing 2015 Senate Bill 21 and 2015 Assembly Bill 21

	as they relate to repealing Wisconsin Statute §145.245, eliminating the Wisconsin Fund Program (Financial Assistance Program) for private on-site wastewater treatment system replacement or rehabilitation	60-61
2015-19.	Supporting Adequate Funding for Rail Preservation	69-70
2015-20.	Oppose Continuation of Zero Levy Cap Imposed on Wisconsin Counties	70-71
2015-38.	Repeal Paragraph 23 of Motion #520 to the State of Wisconsin 2015-2017 Budget Bill, Adopted as 2015 Wisconsin Act 55, Relative to Shoreland Zoning Standards ...	125-127
2015-39.	Supporting the Funding of Pay Progression for Assistant District Attorneys and Creation and Funding of Additional Assistant District Attorney Position...	127-128
2015-40.	Urging the Governor and Legislature to Implement a Sustainable Solution to Fund Wisconsin's Transportation System	128-129
2015-41.	Discussion and Possible Action on Amending the County Administrator Employment Agreement as it relates to compensation and benefits and possible resolution	129-130
2015-49.	Supporting more severe criminal penalties for battery committed against child welfare and juvenile case workers	169
2015-61.	Supporting Constitutional Amendment Prohibiting Non-fiscal Matters in State Budget	214-215
2015-62.	Opposing 2015 Senate Bill 294, Dismantling the Government Accountability Board	215-216
2015-68.	Entering into contracts for court appointed Guardian ad Litem and adversary legal counsel services	233-234
2015-73.	Supporting New Social Security Supplemental Security Income (SSI) Asset Limits and Implementation of the Achieving a Better Life Act	239-241
2015-74.	Amending Public Records Law	241-242
2015-75.	Opposing Senate Bill 326/Assembly Bill 429 requiring Human Services to refer all cases of suspected or threatened child abuse or neglect to law enforcement	242-243
2015-79.	Purchase and Implement New Land Records Management System for Register of Deeds	262
2015-80.	Supporting amendment to 2009 Wisconsin Act 50 and to support 2015 Assembly Bill 515	263-264
2015-87.	Designate Official County Newspaper	291-292
2015-88.	In support of the Wisconsin Department of Health Enhancing the quality of the Medicaid non-emergency Medical transportation system	292-293

Ordinances

2015-01.	In regard to County committees, boards, commissions or other bodies (1) amend Board Rules regarding procedure for election of officers and duties; and (2) create section allowing public comment during committee meetings ..	5-8
2015-19.	Repealing and recreating the Federated Library System	

Board	204-205
2015-20. Amending Access to Public Records and Document Receipt Time Ordinance to Reflect Electronic Media ...	205-212
2015-21. Amend supervisory district boundaries to reflect annexations	212-214
2015-26. Amending Board Rule 3.03 (8) and (9) regarding time for all resolutions, ordinances petitions, reports and communications to be filed with the County Administrator for County Board attention	238-239
2015-27. Amend the Jefferson County Criminal Justice Collaborating Council Ordinance.....	261-261
2015-32. Amendment to Board of Supervisors Rules of Order 2016-2018	280-290

BOARD OF HEALTH

Ordinances

2015-06. Amend Smoke Free Air Act to include prohibiting the use of e-cigarettes and electronic delivery devices	71-72
2015-07. Repeal and recreate Environmental Sanitation Ordinance	72-85
2015-34. Jefferson County to Protect Local Control of the Use of E-Cigarettes	114-116
2015-50. Support funding of comprehensive, sustainable, effective and evidence based communicable disease control and prevention	169-171

COUNTY ADMINISTRATOR

Resolution

2015-25. Approving Publication of a Request for Proposal for Replacement of the Security Surveillance System for the Jefferson County Sheriff’s Office	94-95
2015-37. Adopting law enforcement policies required for submission of a Community Development Block Grant	121-122
2015-46. Join the South Central Wisconsin Chief Elected Officials Workforce Development Board Consortium	144-146
2015-78. Authorizing submission of application to participate in the Wisconsin Small Cities Community Development Block Grant-Emergency Funding Assistance Program (CDBG-EAP) using Disaster Recovery-IKE Supplemental Funding	245-247

COUNTY BOARD CHAIRMAN

Resolutions

2015-12. Ratification of Emergency Declaration	54-55
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COUNTY BOARD OF SUPERVISORS

Resolutions

2015-26. Recognition of Outgoing Supervisor – Callie Edwards	97-98
2015-47. Recognition – Carlton Zentner	149
2015-48. In Memoriam of Martin “Marty Powers”	148-149

2015-67. In Memoriam – Kenneth M. Schopen	227
2015-99. Recognition of Outgoing Supervisor – Paul Babcock	355-356
2015-100. Recognition of Outgoing Supervisor – Al C. Counsell	356

ECONOMIC DEVELOPMENT CONSORTIUM

Resolutions

2015-89. FY 2016 Contract for Services for an Economic Development Capital Campaign Feasibility Study	293-294
---	---------

FAIR PARK

Resolutions

2015-90. Renewal of Soft Drink Marketing Partnership Agreement	295-296
--	---------

FARMLAND CONSERVATION EASEMENT COMMISSION

Resolutions

2015-42. Institute a new Farmland Conservation Funding Method	130-131, 172-174
2015-43. Recommending future allocation of funds to the Farmland Conservation Easement Commission for the Purchase of Agricultural Conservation Easements	131-133, 171-172
2015-76. Accepting Donation of a perpetual agricultural conservation easement – Burlingham	234-244

FINANCE COMMITTEE

Resolutions

2015-01. Awarding the sale of \$3,980,000 General Obligation County Building Bonds, Series 2015A	9
2015-21. Budget Amendment for Health Department Retirements	86
2015-22. Contract for Financial Advisory Services	87
2015-23. Budget Amendment for Fee Schedule Change	87-91
2015-27. Disallowing the claim of Daniel Baumann	98
2015-28. Budget amendment for Rebate on P-Cards and Purchase of Administrative Vehicle	98-99
2015-29. Changes to the Fund Balance Policy	99-103
2015-35. Budget Adjustment for Parking Lot Improvements ...	116-117
2015-36. Acquisition of up to 8 acres of land outside the city limits of Lake Mills from parcels #018-0713-2341-000 and/or #018-0718-2342-000, for the purpose of re-aligning Highway A and potential creation of a county park	117-118
2015-44. Changes to the Investment Policy	133-140
2015-51. Awarding Refuse Services Contract	174-176
2015-52. Disallowing the claims of Perry Conkle, Krista Beaudry, Laura Koplinski, Dawn Boley and Annette Awater ..	176-177
2015-63. Establishing non-countywide levies for health and library services	217
2015-64. Establishing countywide levy and fees.....	217-218
2015-65. Disallowing the claims of Kevin & Jean Smith	

and Julie Rasmussen	218-219
2015-70. Disallowing the claims of Jason Morris and Daniel W. Kupersmith	235-236
2015-71. Terminate insurance coverage with the Local Government Property Insurance Fund (LGPIF)	236-237
2015-72. Select Property Insurance Coverage for 2016	237-238
2015-81. Disallowing the claims of Stacy Fenner, Eric & Sheryl Gilberg and T.L. Thompson Associates, Inc./ State Farm Insurance/Heidi Wieder	265
2015-91. Authorizing sale of tax delinquent properties to the City of Watertown	296-297
2015-92. Disallowing the claims of Kent Sormrud and We Energies	297
2015-93. Action on year-end departmental deficits and surplus	297-300
2015-94. Action on year-end requests to carry over funds	301-307

HIGHWAY COMMITTEE

Resolutions

2015-02. Approving 2015 pre-mixed asphaltic concrete vendor prices	40
2015-03. Approving 2015 Local Road Improvement Program asphalt bids	40-41
2015-04. Approving 2015 seal coat oil vendor prices.....	41-42
2015-05. Approving 2015 asphalt pulverizing and milling bids ..	42-43
2015-06. Authorization for the Highway Department to enter into contract for lime rock crushing	43-44
2015-36. Acquisition of up to 8 acres of land outside the city limits of Lake Mills from parcels #018-0713-2341-000 and/or #018-0718-2342-000, for the purpose of re-aligning Highway A and potential creation of a county park ..	117-118

HISTORIC SITES PRESERVATION COMMISSION

Resolution

2015-24. Designating the Wegner Cottage as a Historic Structure	91-92
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HUMAN RESOURCES COMMITTEE

Resolutions

2015-07. Create a pool of laborer positions at the Fair Park ..	44-45
2015-08. Create a part-time van driver position at Human Services	45
2015-30. Eliminate vacant, full-time Deputy Register in Probate/Lead Juvenile Clerk position and create full-time Register in Probate/Attorney	105
2015-82. Eliminate a vacant, full-time Mental Health Technician position and create a full-time Community Support Program Professional I/II position at Human Services	270-271
2015-83. Eliminate a part-time Public Health Nurse position and create a part-time WIC Registered Dietician/Registered Nurse position at the Health Department	271-272

2015-95. Establishing total annual compensation for County elected Officials pursuant to Wisconsin Statutes § 59.22 ... 308-309

Ordinances

2015-03. Amend the Personnel Ordinance to create HR0570, Safety in the Workplace 61-62

2015-04. Amend the Personnel Ordinance to create HR0685, Uniform, Safety Shoes and Safety Eye Protection Allowance Policy 62-64

2015-10. Amend Personnel Ordinance HR0680, Sick Leave with Pay, clarifying the definition of a dependent child..... 103-105

2015-12. Amend Personnel Ordinance HR0250, Exempt Service, and HR0360, Hours of Work, Overtime and Compensatory Time, updating exempt positions at Jefferson County 118-120

2015-15. Amend Personnel Ordinance HR0461, Military Leave Procedure, to provide employee military leave without loss of pay for up to 10 days 140-141, 177-180

2015-16. Amend Personnel Ordinance HR0480, Smoking Policy, to conform with the Jefferson County Smoke Free Air Act 180-181

2015-22. Amend Personnel Ordinance HR0310, Applicable Pay Rates for New Employees and HR0690, Vacation with Pay, to provide pay incentives and vacation to new hires 219-222

2015-28. Amend Personnel Ordinance HR0450, Leave of Absence without Pay, providing authority to grant leave of absences greater than four months 265-267

2015-29. Amend Personnel Ordinance HR0640, Health Insurance, to comply with State Health plan requirements regarding voluntary health insurance cancellations 267-268

2015-30. Amend Ordinance 2013-26, establish a procedure to set elected official salaries 268-270

HUMAN SERVICES BOARD

Resolutions

2015-66. Commendation – Darlene Schaefer for 29 Years of Service 223

2015-77. Authorizing execution of state human services contract, consortium agreements and professional/care provider contracts 244-245

INFRASTRUCTURE COMMITTEE

Resolutions

2015-31. Authorization to enter into a Professional Service Contract with FacilityDude 105-107

2015-45. IP Video Replacement for Existing Security Surveillance System for the Jefferson County Sheriff’s Office ... 141-143

2015-59. Accepting bid for backup generator for Lueder Haus.. 192-193

2015-96. Replacement of the Courthouse Wi-Fi system 311-312

LAW ENFORCEMENT EMERGENCY MANAGEMENT

Resolutions

- 2015-32. Discussion and Possible Action on the Purchase and Installation of Next Generation (NG) 9-1-1 Phone System for the Jefferson County Sheriff's Office 107-108
- 2015-53. Implement Integrated Public Alert and Warning System (IPASW) 181-182
- 2015-54. Establishing Medical Examiner Autopsy Transport Fees and Cremation Fees 182-184

LIBRARY BOARD

Resolutions

- 2015-11. Withdrawing from the Mid-Wisconsin Federated Library System and Partnering with the Waukesha County Federated Library System 53-54

PARKS COMMITTEE

Resolutions

- 2015-09. Authorizing grant application and acceptance for the former Watertown Outboarders property 46-47
- 2015-10. Authorizing recreational trail grant application and acceptance 47-48
- 2015-33. Approving the sale of fermented malt beverages in Korth Park 108-109
- 2015-55. Approval of Implementation Plan for the Rock River Public Access Site – Cappie's Landing 184-185
- 2015-56. Approve County Conservation Aids Grant Application 185-186
- 2015-57. Monetary donation of \$42,000 to assist in the purchase of a parcel of property to expand the Garman Nature Preserve in Waterloo 186-187
- 2015-58. Accepting bid for construction of the Dorothy Carnes Park East Trailhead Parking Lot 187-188
- 2015-69. Authorizing County Administrator to enter into an amended agreement with the Wisconsin Department of Transportation to allow snowmobiles to use designated portions of the Glacial River Trail as snowmobile trail crossing points 234-235
- 2015-84. Authorize application for Outdoor Recreation Aids Grant 272-273
- 2015-85. Approving the Sale of Fermented Malt Beverages in County Parks 273-274
- 2015-97. Entering into a Joint Use Agreement with We Energies and the City of Watertown 312-313

PLANNING & ZONING COMMITTEE

Reports

- Planning & Zoning – Approval/Denial of Petitions 48-49, 92, 109-110, 143, 188-189, 195-199, 223, 229, 274, 313
- Reports & Communications (Re: Bittorf) 221-232

Resolutions

2015-98. Approval of the 2016 update of the Jefferson County Land Information Plan 354-355

Ordinances

2015-02. Amend Zoning Ordinance 49-50
2015-05. Amend Zoning Ordinance 64-65'
2015-08. Amend Zoning Ordinance 92-93
2015-09. Denial of Zoning Petition 93-94
2015-11. Amend Zoning Ordinance 110-111
2015-13. Amend Zoning Ordinance 120-121
2015-14. Amend Zoning Ordinance 143-144
2015-17. Amend Zoning Ordinance 189-191
2015-18. Action on Zoning Petition 199-200
2015-23. Amend Zoning Ordinance 224-225
2015-24. Amend Zoning Ordinance 229-231
2015-25. Amend Zoning Ordinance 232-233
2015-31. Amend Zoning Ordinance 274-276
2015-33. Amend Zoning Ordinance 313-314
2015-34. Repeal and recreate Section 11.10 of the Jefferson County Zoning Ordinance Shoreland Provisions 314-354

SOLID WASTE/AIR QUALITY COMMITTEE

Resolutions

2015-60. Recognition of Jefferson County Health Department and City of Watertown Health Department 203

TASK FORCE ON COUNTY OPERATIONS & ORGANIZATION

Resolutions

2015-18. Extending the length of time the Task will meet 65-66

UW EXTENSION EDUCATION COMMITTEE

Resolution

2015-86. Addressing the proposed reconfiguration of the University of Wisconsin Cooperative Extension program into multi-county regions – nEXT Model 276-277

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, APRIL 21, 2015, 5:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Barbara Frank called the roll with all members being present except Kirk Lund who gave prior notice of his late arrival and Steven Nass, Carlton Zentner and Walt Christensen who were also absent.

District 1..... Richard C. Jones	District 2 Mike Kelly
District 3..... Greg David	District 4 Augie Tietz
District 5... James B. Braugher	District 6 Ron Buchanan
District 7..... Dwayne C. Morris	District 8 Michael Wineke
District 9..... Amy Rinard	District 10 Al C. Counsell
District 11..... Donald Reese	District 12 Peter A. Hartz
District 13..... Ed Morse	District 14 Kirk Lund
District 15..... Steven J. Nass	District 16 Laura Payne
District 17..... Russell Kutz	District 18 Jennifer Hanneman
District 19..... Jim Schroeder	District 20 Jim Mode
District 21..... John C. Kannard	District 22 Blane Poulson
District 23..... George Jaeckel	District 24 Callie Edwards
District 25..... Matthew Foelker	District 26 Carlton Zentner
District 27..... Glen D. Borland	District 28 Dick Schultz
District 29..... Paul Babcock	District 30 ... Walt Christensen

County Administrator Ben Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Zentner present.

The order of the agenda was revised, with no objection, to hear the annual reports later in the meeting.

On March 25, 2015, the Administration & Rules Committee corrected and approved the Board's March 10, 2015, minutes for publication and insertion into the *Official Proceedings of the Board of Supervisors of Jefferson County 2014-2015* minute book. Committee approval was pursuant to Board Rule 3.05(2)(a).

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
APRIL 1, 2015**

Available Cash on Hand		
March 1, 2015	\$	677,165.33
March Receipts	<u>6,041,371.11</u>	
Total Cash	\$	6,718,536.44
Disbursements		
General – March 2015	\$	5,169,051.29
Payroll – March 2015	<u>1,217,134.44</u>	
Total Disbursements		<u>6,386,185.73</u>
Total Available Cash	\$	332,350.71
Cash on Hand		

(in bank) April 1, 2015	\$	805,225.81	
Less Outstanding Checks		<u>472,875.10</u>	
Total Available Cash	\$		332,350.71
Local Government Investment Pool -			
General			30,759,209.95
Institutional Capital Management			16,277,724.54
Local Government Investment Pool -			
Clerk of Courts			25,954.22
Local Government Investment Pool -			
Farmland Preservation			227,809.16
Local Government Investment Pool -			
Parks/Liddle			81,541.55
Local Government Investment Pool -			
Highway Bond			<u>1,705,349.24</u>
	\$		49,077,588.66
2015 Interest - Super N.O.W. Acct.	\$		261.32
2015 Interest - L.G.I.P. - General Funds			7,195.37
2015 Interest - ICM			21,947.76
2015 Interest - L.G.I.P. - Parks/Carol Liddle Fund			21.70
2015 Interest - L.G.I.P. - Farmland Preservation			60.93
2015 Interest - L.G.I.P. - Clerk of Courts			6.90
2015 Interest - L.G.I.P. - Highway Bond			<u>636.46</u>
Total 2015 Interest	\$		30,130.14

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Frank presented the following communication:

Email dated March 27, 2015, from Corporation Counsel J. Blair Ward notifying the County Board of the claim against the County: Paul Milbrath, Jefferson County Sheriff, and Dr. Karen Butler, a physician at the Jefferson County Jail, have been sued in their individual capacities by plaintiff Britton D. McKenzie who alleges that he was denied proper medical care while incarcerated in the Jefferson County Jail. McKenzie is demanding payment of \$3,497 for medical costs and pain and suffering.

The communication was received and placed on file.

Special Order of Business. County Administrator Wehmeier and library representative Sue Hartwig gave a presentation on the Jefferson County Library Board and library system affiliation.

Present Nass.

Retirement Recognitions. Human Resources Director Terri Palm-Kostroski recognized the following retirees: Denise Skelly, Sheriff's Office, 11 years 9 months and Karin Delger, Human Services, 12 years 1 month. Human Services Director Kathi Cauley recognized the following retirees who were in attendance: Donna Kexel, Human Services, 18 years 4 months and Douglas Carson, Human Services, 7 years 5 months.

Proclamation.

Morris, Chair of the Law Enforcement and Emergency Management Committee, introduced the following proclamation:

WHEREAS, each year Congress and the President of the United States designate May 15th as Peace Officers' Memorial Day and the week containing May 15th as National Police Week, and

WHEREAS, the members of the law enforcement agencies of Jefferson County play an essential role in safeguarding the rights and freedoms of the citizens of Jefferson County, and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement officers, and that members of our law enforcement agencies recognize their duty to serve the people by safeguarding life and property, by protecting citizens against violence and disorder, and by protecting the innocent against deception and the weak against oppression, and

WHEREAS, the Jefferson County Board calls upon all citizens of Jefferson County and upon all patriotic, civic and educational organizations to observe the week of May 10-16, 2015, as National Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens, and

WHEREAS, the men and women of our law enforcement community unceasingly provide a vital public service, and

WHEREAS, the Board calls upon all citizens of Jefferson County to observe Thursday, May 14, 2015, as Jefferson County's Peace Officers' Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty; and let us recognize and pay respect to the survivors of our fallen heroes.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board proclaims May 14th Law Enforcement Memorial Day in Jefferson County.

Morris moved to affirm the proclamation. Seconded and carried.

Public Comment on agenda items. None.

Rinard, Chair of the Administration & Rules Committee, introduced Ordinance No. 2015-01.

Executive Summary

The Jefferson County Board of Supervisors Rules of Order 2014 – 2016 do not set forth the procedure for electing officers for Jefferson County governing bodies unless the governing bodies are designated as a committee, board or commission. The amendment to section 3.07 to the Rules of Order would establish a procedure for the election of officers for all County governing bodies such as the Land Information Council which is not regulated by the current Jefferson County Board of Supervisors Rules of Order.

There is no language in the Jefferson County Board of Supervisors Rules of Order 2014 – 2016 that addresses the public's opportunity to give public comment at meetings of County committees, boards, commissions, or other bodies or that addresses the Chair's authority to regulate public comment. Creating section 3.07(9) would require all meetings of County committees, boards, commissions, or other bodies to allow public comment in the same manner as the County Board Chair at County Board meetings.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Sections 3.07(1) through (8) of the Board of Supervisors Rules of Order 2014 – 2016 are amended as follows:

3.07 RULES OF COMMITTEES, BOARDS, ~~AND~~ COMMISSIONS-~~AND~~ OTHER BODIES.

(1) The committee, board, ~~or~~ commission or other body shall select its Chairperson, Vice-Chairperson and Secretary, except where committee organization is otherwise governed by law; after the County Board organizational meeting in April of even-numbered years. A Chairperson, Vice-Chairperson or Secretary may be removed by majority vote of the committee, board; ~~or~~ commission; or other body. [am. 03/11/08, Ord. 2007-43].

(2) A majority of the members of any committee, board, commission or other body shall constitute a quorum for the transaction of business. The County Board Chairperson may appoint an additional member to a committee on a temporary basis upon notice from a ~~committee~~ member that he/she will be unable to attend ~~committee~~ meetings for an extended period due to illness. Such temporary appointment shall terminate when the original ~~committee~~ member is once again available for meetings.

(3) Each committee, board, ~~and~~ commission or other body shall select a secretary, who may be appointed by the Clerk to keep and preserve the minutes of ~~committee~~ meetings and attendance in the format determined by the County Clerk. The secretary shall, if appointed by the Clerk, sign minutes and file the original copies in the office of the County Clerk. [am. 3/13/12, Ord. 2011-24; Ord. No. 2014-09, 06-10-2014]

(4) The County Administrator shall prepare a schedule of regular ~~committee~~ meeting dates and shall be responsible for the assignment of an appropriate room for ~~committee~~ meetings and for the posting of proper notices. Each ~~committee~~ chairperson shall give proper notice to the County Administrator of all meetings of ~~his committee~~ a minimum of 72 hours prior to the meeting unless it is an emergency. The County Administrator shall give public notice of all ~~committee and board~~ meetings at least 24 hours prior to the commencement of such meeting, unless for good cause such notice is impossible or impractical, in which case shorter notice may be given, but in no case may notice be provided less than two hours in advance of the meeting.

(5) Members of committees, boards, ~~and~~ commissions and other bodies shall be authorized to receive compensation for attending meetings up to 120 days in any year. There shall be no

limit on the number of meetings attended by the County Board Chairperson.

(6) No committee, board, commission or other body board may meet more than 30 times in any calendar year, except the Finance Committee which may not meet more than 40 times per year, exclusive of public hearings and attending 13 conventions. Committees, boards, commissions or other bodies boards may hold additional emergency meetings on call of their chairpersons and with prior approval of the County Board Chairperson. [Am. 02/12/02, Ord. 2001-27; 12/13/05, Ord. 2005-32]

(7) Except as provided herein, the members of all committees, boards, commissions and committees other bodies shall receive the same per diem, meeting fees, mileage and reimbursed expenses as standing committees of the Board as currently provided in Ordinance 2001-19, as most recently amended on August 8, 2006. This shall include county representatives on lake district boards, consortiums, committees, boards, commissions or other bodies where appointments are made by the County Administrator, County Board Chair or County Board pursuant to law or intergovernmental agreements. With the exception of members of the Human Services Board, members of groups created under Chapter 46 of the Wisconsin Statutes shall be entitled to mileage as paid to standing committees of the County Board. Members of the Historic Sites Preservation Commission shall not be eligible for meeting fees, mileage or other expense reimbursement. Members of the Traffic Safety Commission who are receiving pay from a governmental entity during such meeting shall not be entitled to a meeting fee or mileage for such Traffic Safety Commission meeting. [Am. 03/09/04, Ord. 2003-40; 06/08/04, Ord. 2004-08; 04/15/08, Ord. 2008-03; 03/09/10, Ord. 2009-24]

(8) Committees, boards, commissions or other bodies meeting with another committee, board, commission or other body on a particular subject of mutual interest, shall retain their independent identity. Each committee, board, commission or other body shall vote separately, and maintain its own minutes. The County Board Chair shall chair the meeting or designate a temporary chair for such purpose, who shall preside over both committees, boards, commissions or other bodies when meeting on the subject of mutual interest. For voting purposes, the Board Chair or temporary chair shall vote as a member of either or both committees, boards, commissions, or other bodies of which the County Board Chair or temporary chair is a regular member. The County Board Chair also may vote in accordance with Section 3.05. [Cr. 12/13/05, Ord. 2005-33]

Section 2. Section 3.07 (9) of the Board of Supervisors Rules of Order 2014 – 2016 is created as follows:

(9) All agendas of County committees, boards, commissions and other bodies shall have an agenda item designated as “public comment.” Public comment shall be administered by the chair in the same manner as required for County Board meetings in chapter III, Board of Supervisors Rules of Order 2014 – 2016, section

3.01(6). This requirement does not apply to meetings convened for the purpose of deciding an issue on which the public previously had the opportunity to comment.

Section 3. These ordinances shall be effective after passage and publication as provided by law.

NOTE: Section 3.09 of the County Board Rules provides that amendments to the rules shall be made by 2/3 vote. Proposed amendments shall be introduced at one session of the Board and laid over until the next session before action is taken, unless the Board waives laying it over by unanimous vote. Ordinance No. 2015-01 was originally introduced to the County Board on December 9, 2014, as Ordinance No. 2014-30 and referred back to the Administration & Rules Committee.

Rinard moved that Ordinance No. 2015-01 be adopted. Seconded.

Rinard moved to suspend the rules with no objection.

Ordinance No. 2015-01 was adopted by a voice vote.

Lund present.

Rinard informed the Board that after the State Joint Finance Committee's meeting on April 17, 2015, the Administration & Rules Committee was withdrawing the resolution requesting the Wisconsin Legislature to not allow the 2015-2017 Executive Budget to terminate the Local Government Property Insurance.

Rinard informed the Board that the Administration & Rules Committee was withdrawing the resolution opposing county wide assessment initiative contained in the proposed State Budget.

Dawn Gunderson of Ehlers & Associates gave a presentation on the result of the Series 2015A bond sale.

Jones, Chair of the Finance Committee, introduced Resolution No. 2015-01.

RESOLUTION NO. 2015-03

RESOLUTION AWARDDING THE SALE OF
\$3,885,000 GENERAL OBLIGATION COUNTY BUILDING BONDS, SERIES 2015A

WHEREAS, on November 12, 2013, the County Board of Supervisors of Jefferson County, Wisconsin (the "County") adopted an Initial Resolution (the "Initial Resolution") authorizing general obligation bonds and/or promissory notes in an amount not to exceed \$17,890,000 for public purposes consisting of the construction of a new highway department facility building and highway department satellite shops, including related demolition, environmental remediation, and site improvements, and acquiring and installing related furniture, fixtures, and equipment, and paying costs of financing including capitalized interest (the "Project");

WHEREAS, the County has previously issued its (i) \$3,505,000 General Obligation County Building Bonds, Series 2013A, dated December 30, 2013 and (ii) \$9,995,000 General Obligation County Building Bonds, Series 2014A, dated September 25, 2014, authorized by the Initial Resolution;

WHEREAS, on March 10, 2015, the County Board of Supervisors of the County adopted a resolution providing for the County to issue up to an additional \$4,390,000 of the bonds authorized by the Initial Resolution for the purpose of paying an additional portion of the cost of the Project;

WHEREAS, the County Board of Supervisors now deems it to be necessary, desirable and in the best interest of the County that such bonds designated General Obligation County Building Bonds, Series 2015A (the "Bonds") be issued in the aggregate principal amount of \$3,885,000;

WHEREAS, none of the proceeds of the Bonds shall be used to fund the operating expenses of the general fund of the County or to fund the operating expenses of any special revenue fund of the County that is supported by the property taxes;

WHEREAS, the County has directed Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the Bonds;

WHEREAS, Ehlers, in consultation with the officials of the County, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on April 21, 2015;

WHEREAS, the County Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Bonds for public sale on April 21, 2015;

WHEREAS, the County has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the County. Ehlers has recommended that the County accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1A. Ratification of the Notice of Sale and Offering Materials. The County Board of Supervisors of the County hereby ratifies and approves the details of the Bonds set forth in Exhibit A attached hereto as and for the details of the Bonds. The Notice of Sale and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the County and Ehlers in connection with the preparation and distribution of the Notice of Sale and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Award of the Bonds. The Proposal of the Purchaser offering to purchase the Bonds for the sum set forth on the Proposal (as modified on the Bid Tabulation and reflected in the Pricing Summary referenced below and incorporated herein), plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal (as modified on the Bid Tabulation) is hereby accepted. The Chairperson and County Clerk or other appropriate officers of the County are authorized and directed to execute an acceptance of the Proposal on behalf of the County. The good faith deposit of the Purchaser shall be retained by the County Treasurer until the closing of the bond issue, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Bonds shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation County Building Bonds, Series 2015A"; shall be issued in the aggregate principal amount of \$3,885,000; shall be dated May 12, 2015; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on April 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on October 1, 2015. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Bonds maturing on April 1, 2024 and thereafter shall be subject to redemption prior to maturity, at the option of the County, on April 1, 2023 or on any date thereafter. Said Bonds shall be redeemable as a whole or in part, and if in part, from maturities selected by the County and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption. The Proposal specifies that certain of the Bonds are subject to mandatory redemption. The terms of such mandatory redemption are set

forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Bonds subject to mandatory redemption, the principal amount of such Bonds so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Bonds in such manner as the County shall direct.

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the years 2015 through 2033 for the payments due in the years 2015 through 2034 in the amounts set forth on the Schedule. The amount of tax levied in the year 2015 shall be the total amount of debt service due on the Bonds in the years 2015 and 2016; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of principal of or interest on the Bonds in the year 2015.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The County hereby appropriates from taxes levied in anticipation of the issuance of the Bonds, proceeds of the Bonds or other funds of the County on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay the interest on the Bonds coming due on October 1, 2015 as set forth on the Schedule.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation County Building Bonds, Series 2015A, dated May 12, 2015" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. The County Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the County at the time of delivery of and payment for the Bonds; (ii) any premium which may be received by the County above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the County and

disbursed solely for the purposes for which borrowed or for the payment of the principal of and the interest on the Bonds. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general fund of the County or of any special revenue fund of the County that is supported by property taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purposes for which the Bonds have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purposes shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the County, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants that the projects financed by the Bonds and the ownership, management and use of the projects will not cause the Bonds to be "private activity bonds" within the meaning of Section 141 of the Code. The County further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The County further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the County has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by Bond Trust Services Corporation, Roseville, Minnesota, which is hereby appointed as the County's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The Fiscal Agency Agreement between the County and the Fiscal Agent shall be substantially in the form attached hereto as Exhibit F and incorporated herein by this reference.

Section 13. Persons Treated as Owners; Transfer of Bonds. The County shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 14. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the County at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the County and on file in the County Clerk's office.

Section 16. Payment of Issuance Expenses. The County authorizes the Purchaser to forward the amount of the proceeds of the Bonds allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota at Closing for further distribution as directed by Ehlers.

Section 17. Official Statement. The County Board of Supervisors hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Chairperson and County Clerk, or other officer of the County charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.

Section 19. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the County are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and County Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Jones moved that Resolution No. 2015-01 be adopted. Seconded by Buchanan and carried: Ayes 28 (Jones, Kelly, David, Braughler, Buchanan, Morris, Wineke, Rinard, Counsel, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanerman, Schroeder, Mode, Kamrad, Poulson, Jaekkel, Edwards, Foelker, Zentner, Borland, Schultz, Babcock), Noes 0, Absent 2 (Tietz, Christensen).

EXHIBIT A

Notice of Sale

NOTICE OF SALE

**\$3,980,000* GENERAL OBLIGATION COUNTY BUILDING BONDS, SERIES 2015A
JEFFERSON COUNTY, WISCONSIN**

Bids for the purchase of \$3,980,000* General Obligation County Building Bonds, Series 2015A (the "Bonds") of Jefferson County, Wisconsin (the "County") will be received at the offices of Ehlers & Associates, Inc. ("Ehlers"), 3060 Centre Pointe Drive, Roseville, Minnesota 55113-1105, Financial Advisors to the County, until 09:30 A.M., Central Time, and **ELECTRONIC PROPOSALS** will be received via **PARITY**, in the manner described below, until 09:30 A.M. Central Time, on April 21, 2015, at which time they will be opened, read and tabulated. The bids will be presented to the Board of Supervisors for consideration for award by resolution at a meeting to be held at 5:00 PM, Central Time, on the same date. The bid offering to purchase the Bonds upon the terms specified herein and most favorable to the County will be accepted unless all bids are rejected.

PURPOSE

The Bonds are being issued pursuant to Wisconsin Statutes, Section 67.04 for the public purpose of financing the construction of a new highway department facility building and highway department satellite shops, including related demolition, environmental remediation, and site improvements, and acquiring and installing related furniture, fixtures and equipment and paying costs of financing including capitalized interest. The Bonds are valid and binding general obligations of the County, and all the taxable property in the County is subject to the levy of a tax to pay the principal of and interest on the Bonds as they become due which tax may, under current law, be levied without limitation as to rate or amount.

DATES AND MATURITIES

The Bonds will be dated May 12, 2015, will be issued as fully registered Bonds in the denomination of \$5,000 each, or any integral multiple thereof, and will mature on April 1 as follows:

<u>Year</u>	<u>Amount*</u>	<u>Year</u>	<u>Amount*</u>	<u>Year</u>	<u>Amount*</u>
2016	\$175,000	2023	\$195,000	2030	\$235,000
2017	175,000	2024	200,000	2031	240,000
2018	180,000	2025	200,000	2032	245,000
2019	180,000	2026	210,000	2033	255,000
2020	185,000	2027	215,000	2034	265,000
2021	190,000	2028	220,000		
2022	190,000	2029	225,000		

ADJUSTMENT OPTION

* The County reserves the right to increase or decrease the amount of any individual maturity of the Bonds in increments of \$5,000 on the day of sale. If individual maturities are increased or decreased, the purchase price proposed will be adjusted to maintain the same gross spread per \$1,000.

TERM BOND OPTION

Bids for the Bonds may contain a maturity schedule providing for any combination of serial bonds and term bonds, subject to mandatory redemption, so long as the amount of principal maturing or subject to mandatory redemption in each year conforms to the maturity schedule set forth above. All dates are inclusive.

INTEREST PAYMENT DATES AND RATES

Interest will be payable on April 1 and October 1 of each year, commencing October 1, 2015, to the registered owners of the Bonds appearing of record in the bond register as of the close of business on the 15th day (whether or not a business day) of the immediately preceding month. Interest will be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to rules of the MSRB. **The rate for any maturity may not be more than 1.00% less than the rate for any preceding maturity. (For example, if a rate of 4.50% is proposed for the 2017 maturity, then the lowest rate that may be proposed for any later maturity is 3.50%.)** All Bonds of the same maturity must bear interest from date of issue until paid at a single, uniform rate. Each rate must be expressed in an integral multiple of 5/100 or 1/8 of 1%.

BOOK-ENTRY-ONLY FORMAT

Unless otherwise specified by the purchaser, the Bonds will be designated in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York ("DTC"). DTC will act as securities depository for the Bonds, and will be responsible for maintaining a book-entry system for recording the interests of its participants and the transfers of interests between its participants. The participants will be responsible for maintaining records regarding the beneficial interests of the individual purchasers of the Bonds. So long as Cede & Co. is the registered owner of the Bonds, all payments of principal and interest will be made to the depository which, in turn, will be obligated to remit such payments to its participants for subsequent disbursement to the beneficial owners of the Bonds.

PAYING AGENT

The County has selected Bond Trust Services Corporation, ("BTSC"), Roseville, MN, to act as paying agent (the "Paying Agent"). BTSC and Ehlers are affiliate companies. The County will pay the charges for Paying Agent services. The County reserves the right to remove the Paying Agent and to appoint a successor.

OPTIONAL REDEMPTION

At the option of the County, Bonds maturing on or after April 1, 2024 shall be subject to redemption prior to maturity on April 1, 2023 and on any date thereafter, at a price of par plus accrued interest.

Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the selection of the amounts and maturities of the Bonds to be redeemed shall be at the discretion of the County. If only part of the Bonds having a common maturity date are called for redemption, then the County or Paying Agent, if any, will notify DTC of the particular amount of such maturity to be redeemed. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interest in such maturity to be redeemed.

Notice of such call shall be given by sending a notice by registered or certified mail, facsimile or electronic transmission, overnight delivery service or in any other manner required by DTC not fewer than 30 days nor more than 60 days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed at the address shown on the registration books.

DELIVERY

On or about May 12, 2015, the Bonds will be delivered without cost to the winning bidder at DTC. On the day of closing, the County will furnish to the winning bidder the opinion of bond counsel hereinafter described, an arbitrage certification, and certificates verifying that no litigation in any manner questioning the validity of the Bonds is then pending or, to the best knowledge of officers of the County, threatened. Payment for the Bonds must be received by the County at its designated depository on the date of closing in immediately available funds.

LEGAL OPINION

An opinion as to the validity of the Bonds and the exemption from Federal taxation of the interest thereon will be furnished by Quarles & Brady LLP, bond counsel to the County. The legal opinion will be issued on the basis of existing law and will state that the Bonds are valid and binding general obligations of the County; provided that the rights of the owners of the Bonds and the enforceability of the Bonds may be limited by bankruptcy, insolvency, reorganization, moratorium, and other similar laws affecting creditors' rights and by equitable principles (which may be applied in either a legal or equitable proceeding).

SUBMISSION OF BIDS

Bids must not be for less than \$3,930,250 nor more than \$4,281,800 plus accrued interest on the principal sum of \$3,980,000 from date of original issue of the Bonds to date of delivery. A signed bid form must be submitted to Ehlers prior to the time established above for the opening of bids as follows:

- 1) In a sealed envelope as described herein; or
- 2) A facsimile submission to Ehlers, Facsimile Number (651) 697-8555; or
- 3) Electronically via **PARITY** in accordance with this Notice of Sale until 09:30 A.M. Central Time, but no bid will be received after the time for receiving bids specified above. To the extent any instructions or directions set forth in **PARITY** conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about **PARITY**, potential bidders may contact Ehlers or i-Deal LLC at 1359 Broadway, 2nd Floor, New York, NY 10018, Telephone (212) 849-5021.

Bids must be submitted to Ehlers via one of the methods described above and must be received prior to the time established above for the opening of bids. Each bid must be unconditional except as to legality. Neither the County nor Ehlers shall be responsible for any failure to receive a facsimile submission.

A cashier's check in the amount of \$79,600 may be submitted contemporaneously with the bid or, alternatively, a good faith deposit in the amount of \$79,600 shall be made by the winning bidder by wire transfer of funds to Klein Bank, 1550 Audubon Road, Chaska, MN, ABA No. 091915654 for credit: Ehlers & Associates Good Faith Account No. 3208138. Such good faith deposit ("Deposit") shall be received by Ehlers & Associates no later than two hours after the bid opening time. The County reserves the right to award the Bonds to a winning bidder whose wire transfer is initiated but not received by such time provided that such winning bidder's federal wire reference number has been received by such time. In the event the Deposit is not received as provided above, the County may award the Bonds to the bidder submitting the next best bid provided such bidder agrees to such award. The Deposit will be retained by the County as liquidated damages if the bid is accepted and the Purchaser fails to comply therewith. The Deposit will be returned to the Purchaser at the closing for the Bonds.

The County and the winning bidder who chooses to so wire the Deposit hereby agree irrevocably that Ehlers shall be the escrow holder of the Deposit wired to such account subject only to these conditions and duties: 1) All income earned thereon shall be retained by the escrow holder as payment for its expenses; 2) If the bid is not accepted, Ehlers

shall, at its expense, promptly return the Deposit amount to the winning bidder; 3) If the bid is accepted, the Deposit shall be returned to the winning bidder at the closing; 4) Ehlers shall bear all costs of maintaining the escrow account and returning the funds to the winning bidder; 5) Ehlers shall not be an insurer of the Deposit amount and shall have no liability hereunder except if it willfully fails to perform or recklessly disregards its duties specified herein; and 6) FDIC insurance on deposits within the escrow account shall be limited to \$250,000 per bidder.

No bid can be withdrawn after the time set for receiving bids unless the meeting of the County scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made.

AWARD

The Bonds will be awarded to the bidder offering the lowest interest rate to be determined on a True Interest Cost (TIC) basis. The County's computation of the interest rate of each bid, in accordance with customary practice, will be controlling. In the event of a tie, the sale of the Bonds will be awarded by lot. The County reserves the right to reject any and all bids and to waive any informality in any bid.

BOND INSURANCE

If the Bonds are qualified for any bond insurance policy, the purchase of such policy shall be at the sole option and expense of the winning bidder. Any cost for such insurance policy is to be paid by the winning bidder, except that, if the County requested and received a rating on the Bonds from a rating agency, the County will pay that rating fee. Any rating agency fees not requested by the County are the responsibility of the winning bidder.

Failure of the municipal bond insurer to issue the policy after the Bonds are awarded to the winning bidder shall not constitute cause for failure or refusal by the winning bidder to accept delivery of the Bonds.

CUSIP NUMBERS

The County will assume no obligation for the assignment or printing of CUSIP numbers on the Bonds or for the correctness of any numbers printed thereon, but will permit such numbers to be printed at the expense of the winning bidder, if the winning bidder waives any delay in delivery occasioned thereby.

QUALIFIED TAX-EXEMPT OBLIGATIONS

The County will designate the Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

CONTINUING DISCLOSURE

In order to assist the Underwriters in complying with the provisions of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934 the County will enter into an undertaking for the benefit of the holders of the Bonds. A description of the details and terms of the undertaking is set forth in Appendix D of the Preliminary Official Statement.

INFORMATION FROM WINNING BIDDER

The Winning bidder will be required to provide, in a timely manner, certain information relating to the initial offering prices of the Bonds necessary to compute the yield on the Bonds pursuant to the provisions of the Internal Revenue Code of 1986, as amended.

PRELIMINARY OFFICIAL STATEMENT

Bidders may obtain a copy of the Preliminary Official Statement relating to the Bonds prior to the bid opening by request from Ehlers at www.ehlers-inc.com by connecting to the link to the Bond Sales. The Syndicate Manager will be provided with an electronic copy and up to 10 printed copies upon request of the Final Official Statement within seven business days of the bid acceptance. Additional copies of the Final Official Statement will be available at a cost of \$10.00 per copy.

Information for bidders and bid forms may be obtained from Ehlers at 3060 Centre Pointe Drive, Roseville, Minnesota 55113-1105, Telephone (651) 697-8500.

By Order of the Board of Supervisors

Benjamin Welmeier, County Administrator
Jefferson County, Wisconsin

EXHIBIT II

BID TABULATION

\$3,980,000* General Obligation County Building Bonds, Series 2016A

Jefferson County, Wisconsin

SALE: April 21, 2015

AWARD: PIPER JAFFRAY & CO.

Rating: Moody's Investor's Service "Aa2"

BBI: 1.45%

NAME OF BIDDER	MATURITY (April 1)	RATE	OFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
PIPER JAFFRAY & CO. Minneapolis, Minnesota	2016	3.000%	0.400%	\$4,103,423.10	\$1,066,069.30	2.4797%
	2017	3.000%	0.650%			
	2018	3.000%	0.900%			
	2019	3.000%	1.100%			
	2020	3.000%	1.250%			
	2021	3.000%	1.400%			
	2022	3.000%	1.550%			
	2023	3.000%	1.650%			
	2024	3.000%	1.800%			
	2025 ¹	2.500%	2.000%			
	2026 ²	2.500%	2.000%			
	2027 ³	2.500%	2.350%			
	2028 ⁴	2.500%	2.350%			
	2029 ⁵	2.600%	2.600%			
	2030 ⁶	2.600%	2.600%			
	2031 ⁷	3.000%	2.650%			
2032 ⁸	3.000%	2.650%				
2033 ⁹	3.000%	2.850%				
2034 ⁹	3.000%	2.850%				

* Subsequent to bid opening the issue size was decreased to \$3,885,000.

Adjusted Price - \$4,003,097.90

Adjusted Net Interest Cost - \$1,037,183.70

Adjusted TIC - 2.4798%

¹ \$405,000 Term Bond due 2026 with mandatory redemption in 2025.² \$425,000 Term Bond due 2028 with mandatory redemption in 2027.³ \$445,000 Term Bond due 2030 with mandatory redemption in 2029.⁴ \$475,000 Term Bond due 2032 with mandatory redemption in 2031.⁵ \$505,000 Term Bond due 2034 with mandatory redemption in 2033.

NAME OF BIDDER	MATURITY (April)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
BAIRD				\$4,049,167.25	\$1,091,814.14	2.5412%
Milwaukee, Wisconsin	2016	2.000%				
	2017	2.000%				
	2018	2.000%				
	2019	2.000%				
	2020	2.000%				
	2021	2.000%				
	2022	2.000%				
	2023	2.000%				
	2024	2.000%				
	2025	2.000%				
	2026	3.000%				
	2027	3.000%				
	2028	3.000%				
	2029	3.000%				
	2030	3.000%				
	2031	3.000%				
	2032	3.000%				
	2033	3.000%				
	2034	3.000%				
BOSC, INC.				\$4,060,493.95	\$1,106,948.43	2.5831%
Dallas, Texas	2016	3.000%				
	2017	3.000%				
	2018	3.000%				
	2019	3.000%				
	2020	1.000%				
	2021	3.000%				
	2022	3.000%				
	2023	3.000%				
	2024	2.000%				
	2025	2.125%				
	2026	2.125%				
	2027	2.375%				
	2028	2.375%				
	2029	1.000%				
	2030	1.000%				
	2031	3.000%				
	2032	3.000%				
	2033	3.125%				
	2034	3.125%				

NAME OF BIDDER	MATURITY (April 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
RAYMOND JAMES & ASSOCIATES, INC. St. Petersburg, Florida				\$4,114,346.60	\$1,129,023.61	2.5995%
	2016	3.000%				
	2017	3.000%				
	2018	3.000%				
	2019	3.000%				
	2020	3.000%				
	2021	3.000%				
	2022	3.000%				
	2023	3.000%				
	2024	2.000%				
	2025	2.000%				
	2026	2.250%				
	2027	2.250%				
	2028	2.500%				
	2029	2.500%				
	2030	3.000%				
	2031	3.000%				
2032	3.750%					
2033	3.750%					
2034	3.750%					
BANKERS' BANK Madison, Wisconsin				\$3,980,000.00	\$1,204,610.63	2.8175%
	2016	0.500%				
	2017	0.700%				
	2018	1.000%				
	2019	1.200%				
	2020	1.400%				
	2021	1.600%				
	2022	1.800%				
	2023	2.000%				
	2024	2.150%				
	2025	2.250%				
	2026	2.750%				
	2027	2.750%				
	2028	3.000%				
	2029	3.000%				
	2030	3.000%				
	2031	3.250%				
2032	3.500%					
2033	3.500%					
2034	3.500%					

EXHIBIT C

Winning Bid

BID FORM

The Board of Supervisors
 Jefferson County, Wisconsin
 RE: \$3,980,000* General Obligation County Building Bonds, Series 2015A
 DATED: May 12, 2015

April 21, 2015

For all or none of the above Bonds, in accordance with the Notice of Sale and terms of the Global Book-Entry System (unless otherwise specified by the Purchaser) as stated in this Preliminary Official Statement, we will pay you 3.00 1.03 4.22 3.0 (not less than \$3,930,250 nor more than \$4,281,800) plus accrued interest to date of delivery for fully registered Bonds bearing interest rates and maturing in the stated years as follows:

<u>3.00</u>	% due	2016	<u>3.00</u>	% due	2023	<u>2.60</u>	T3	% due	2030
<u>3.00</u>	% due	2017	<u>3.00</u>	% due	2024	<u>3.00</u>	T4	% due	2031
<u>3.00</u>	% due	2018	<u>2.50</u>	T1	% due	2025	<u>3.00</u>	T4	% due
<u>3.00</u>	% due	2019	<u>2.50</u>	T1	% due	2026	<u>3.00</u>	T2	% due
<u>3.00</u>	% due	2020	<u>2.50</u>	T2	% due	2027	<u>3.00</u>	T5	% due
<u>3.00</u>	% due	2021	<u>2.50</u>	T2	% due	2028			
<u>3.00</u>	% due	2022	<u>2.60</u>	T3	% due	2029			

* The County reserves the right to increase or decrease the amount of any individual maturity of the Bonds in increments of \$5,000 on the day of sale. If individual maturities are increased or decreased, the purchase price pro-rata will be adjusted to maintain the same gross spread per \$1,000.

The rate for any maturity may not be more than 1.00% less than the rate for any preceding maturity. (For example, if a rate of 4.50% is proposed for the 2017 maturity, then the lowest rate that may be proposed for any later maturity is 3.50%.) All Bonds of the same maturity must bear interest from date of issue until paid at a single, uniform rate. Each rate must be expressed in an integral multiple of 1/100 or 1/8 of 1%.

We enclose our good faith deposit in the amount of \$79,600, to be held by you pending delivery and payment. Alternatively, if we are the winning bidder, we will wire our good faith deposit to KiehlBank, 1550 Audubon Road, Chaska, Minnesota, ABA No. 091915654 for credit; Filiers & Associates Good Faith Account No. 320R13K. Such good faith deposit shall be received by Filiers & Associates no later than two hours after the bid opening time. The County reserves the right to award the Bonds to a winning bidder whose wire transfer is initiated but not received by such time provided that such winning bidder's federal wire reference number has been received. In the event the Deposit is not received as provided above, the County may award the Bonds to the bidder submitting the next best bid provided such bidder agrees to such award. If our bid is not accepted, said deposit shall be promptly returned to us. If the good faith deposit is wired to such escrow account, we agree to the conditions and duties of Filiers & Associates, Inc., as escrow holder of the good faith deposit, pursuant to the Notice of Sale. This bid is for prompt acceptance and is conditional upon delivery of said Bonds to The Depository Trust Company, New York, New York, in accordance with the Notice of Sale. Delivery is anticipated to be on or about May 12, 2015.

This bid is subject to the County's agreement to enter into a written undertaking to provide continuing disclosure under Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934 as described in the Preliminary Official Statement for this issue.

We have received and reviewed the Preliminary Official Statement and have submitted our request for additional information or correction to the Final Official Statement. As Syndicate Manager, we agree to provide the County with the purchase price of the Bonds within 24 hours of the bid acceptance.

Account Manager: Piper Jaffray & Co.

Account Members:

Award will be on a true interest cost basis. According to our computations (the correct computation being controlling in the award), the total dollar interest cost (including any discount or less any premium) computed from May 12, 2015 of the above bid is \$1,046,029. And the true interest cost (TIC) is 2.4759 %.

The foregoing offer is hereby accepted by and on behalf of the Board of Supervisors of Jefferson County, Wisconsin, on April 21, 2015.

By:

By:

Title:

Title:

* Subsequent to bid opening the issue size was decreased to \$3,685,000.

Adjusted Price - \$4,003,097.90

Adjusted Net Interest Cost - \$1,037,183.70

Adjusted TIC - 2.4798%

EXHIBIT D-1

Pricing Summary

Jefferson County, Wisconsin

\$3,885,000 General Obligation County Building Bonds, Series 2015A

SINGLE PURPOSE

Dated May 12, 2015 Winning Bidder: Piper Jaffray

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	YTM	Call Date	Call Price	Dollar Price	
04/01/2016	Serial Coupon	3.000%	0.400%	230,000.00	102.297%	-	-	-	231,283.10	
04/01/2017	Serial Coupon	3.000%	0.650%	155,000.00	104.397%	-	-	-	161,811.35	
04/01/2018	Serial Coupon	3.000%	0.900%	160,000.00	105.988%	-	-	-	169,541.80	
04/01/2019	Serial Coupon	3.000%	1.100%	165,000.00	107.207%	-	-	-	176,891.55	
04/01/2020	Serial Coupon	3.000%	1.250%	175,000.00	108.268%	-	-	-	182,465.00	
04/01/2021	Serial Coupon	3.000%	1.400%	180,000.00	109.059%	-	-	-	190,210.20	
04/01/2022	Serial Coupon	3.000%	1.550%	180,000.00	109.434%	-	-	-	190,981.20	
04/01/2023	Serial Coupon	3.000%	1.650%	190,000.00	109.943%	-	-	-	208,891.70	
04/01/2024	Serial Coupon	3.000%	1.800%	195,000.00	108.784%	c	04/01/2023	100.000%	212,128.80	
04/01/2025	Term 1 Coup	2.500%	2.000%	405,000.00	103.639%	w	04/01/2023	100.000%	410,097.43	
04/01/2028	Term 2 Coup	2.500%	2.350%	425,000.00	101.073%	c	2.403%	04/01/2023	100.000%	429,556.00
04/01/2030	Term 3 Coup	2.400%	2.000%	445,000.00	100.000%	-	-	-	445,000.00	
04/01/2032	Term 4 Coup	3.000%	2.650%	475,000.00	102.474%	c	2.813%	04/01/2023	100.000%	486,751.50
04/01/2034	Term 5 Coup	3.000%	2.850%	505,000.00	101.059%	c	2.921%	04/01/2023	100.000%	510,702.50
Total	-	-	-	\$3,885,000.00	-	-	-	-	\$4,038,833.15	

Bid Information

Par Amount of Bonds	\$3,885,000.00
Reoffering Premium or (Discount)	151,533.15
Gross Proceeds	\$4,036,533.15
Total Underwriter's Discount (0.912%)	\$311,433.31
Net (101.042%)	4,060,097.90
Total Purchase Price	\$4,060,097.90
Bond Year Dollars	\$60,942.54
Average Life	10.539 Years
Average Coupon	2.8211184%
Net Interest Cost (NIC)	2.532665%
True Interest Cost (TIC)	2.498432%

EXHIBIT D-2
Debt Service Schedule and Irrepealable Tax Levies

Jefferson County, Wisconsin

§3,885,000 General Obligation County Building Bonds, Series 2015A

SINGLE PURPOSE

Dated May 12, 2015 Winning Bidder: Piper Jaffray

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
05/12/2013	-	-	-	-	-
10/01/2013	-	-	42,711.61	42,711.61	42,711.61
04/01/2016	230,000.00	3.000%	35,210.00	285,210.00	-
10/01/2016	-	-	31,860.00	31,860.00	337,170.00
04/01/2017	155,000.00	3.000%	31,860.00	206,860.00	-
10/01/2017	-	-	49,535.00	49,535.00	256,395.00
04/01/2018	160,000.00	3.000%	49,535.00	209,535.00	-
10/01/2018	-	-	47,135.00	47,135.00	256,670.00
04/01/2019	163,000.00	3.000%	47,135.00	212,135.00	-
10/01/2019	-	-	44,660.00	44,660.00	236,795.00
04/01/2020	175,000.00	3.000%	44,660.00	219,660.00	-
10/01/2020	-	-	42,035.00	42,035.00	261,695.00
04/01/2021	180,000.00	3.000%	42,035.00	222,035.00	-
10/01/2021	-	-	39,335.00	39,335.00	201,370.00
04/01/2022	180,000.00	3.000%	39,335.00	219,335.00	-
10/01/2022	-	-	36,635.00	36,635.00	255,970.00
04/01/2023	190,000.00	3.000%	36,635.00	226,635.00	-
10/01/2023	-	-	33,785.00	33,785.00	260,420.00
04/01/2024	195,000.00	3.000%	33,785.00	228,785.00	-
10/01/2024	-	-	30,860.00	30,860.00	259,645.00
04/01/2025	200,000.00	2.500%	30,860.00	230,860.00	-
10/01/2025	-	-	28,350.00	28,350.00	259,220.00
04/01/2026	205,000.00	2.500%	28,350.00	233,350.00	-
10/01/2026	-	-	25,797.50	25,797.50	259,157.50
04/01/2027	210,000.00	2.500%	25,797.50	235,797.50	-
10/01/2027	-	-	23,172.50	23,172.50	258,970.00
04/01/2028	215,000.00	2.500%	23,172.50	238,172.50	-
10/01/2028	-	-	20,485.00	20,485.00	258,657.50
04/01/2029	220,000.00	2.600%	20,485.00	240,485.00	-
10/01/2029	-	-	17,625.00	17,625.00	258,110.00
04/01/2030	225,000.00	2.600%	17,625.00	242,625.00	-
10/01/2030	-	-	14,700.00	14,700.00	257,325.00
04/01/2031	235,000.00	3.000%	14,700.00	249,700.00	-
10/01/2031	-	-	11,175.00	11,175.00	260,875.00
04/01/2032	240,000.00	3.000%	11,175.00	251,175.00	-
10/01/2032	-	-	7,575.00	7,575.00	258,740.00
04/01/2033	245,000.00	3.000%	7,575.00	252,575.00	-
10/01/2033	-	-	3,900.00	3,900.00	256,475.00
04/01/2034	260,000.00	3.000%	3,900.00	263,900.00	-
10/01/2034	-	-	-	-	263,900.00
Total	§3,885,000.00	-	§1,155,281.61	§5,040,281.61	-

Yield Statistics

Bond Year Dollars	340,942.54
Average Life	10.539 Years
Average Coupon	2.8217144%
Net Interest Cost (NIC)	1.5332613%
True Interest Cost (TIC)	2.4798432%
Bond Yield for Arbitrage Purposes	2.3156267%
All Inclusive Cost (AIC)	2.9779333%
IRS Form 8038	
Net Interest Cost	2.3784600%
Weighted Average Maturity	10.429 Years

15 53885m County Building | SINGLE PURPOSE | 4/21/2015 | 11:51 AM

EXHIBIT MRP

Mandatory Redemption Provision

The Bonds due on April 1, 2026, 2028, 2030, 2032 and 2034 (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on April 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on April 1, 2026

<u>Redemption Date</u>	<u>Amount</u>
2025	\$200,000
2026	205,000 (maturity)

For the Term Bonds Maturing on April 1, 2028

<u>Redemption Date</u>	<u>Amount</u>
2027	\$210,000
2028	215,000 (maturity)

For the Term Bonds Maturing on April 1, 2030

<u>Redemption Date</u>	<u>Amount</u>
2029	\$220,000
2030	225,000 (maturity)

For the Term Bonds Maturing on April 1, 2032

<u>Redemption Date</u>	<u>Amount</u>
2031	\$235,000
2032	240,000 (maturity)

For the Term Bonds Maturing on April 1, 2034

<u>Redemption Date</u>	<u>Amount</u>
2033	\$245,000
2034	260,000 (maturity)

EXHIBIT E
(Form of Bond)

REGISTERED UNITED STATES OF AMERICA DOLLARS
STATE OF WISCONSIN
JEFFERSON COUNTY
NO. R-___ GENERAL OBLIGATION COUNTY BUILDING BOND, \$ ___
SERIES 2015A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
April 1, ___ May 12, 2015 ___% ___

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: (\$ ___) THOUSAND DOLLARS

FOR VALUE RECEIVED, Jefferson County, Wisconsin (the "County"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on October 1, 2015 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by Bond Trust Services Corporation, Roseville, Minnesota (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the County are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of \$3,885,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the County pursuant to the provisions of Section 67.04.

Wisconsin Statutes, for public purposes consisting of the construction of a new highway department facility building and highway department satellite shops, including related demolition, environmental remediation, and site improvements, and acquiring and installing related furniture, fixtures and equipment, all as authorized by resolutions of the County Board of Supervisors duly adopted by said governing body at meetings held on November 12, 2013, March 10, 2015 and April 21, 2015. Said resolutions are recorded in the official minutes of the County Board of Supervisors for said dates.

The Bonds maturing on April 1, 2024 and thereafter are subject to redemption prior to maturity, at the option of the County, on April 1, 2023 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the County and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

The Bonds maturing in the years 2026, 2028, 2030, 2032 and 2034 are subject to mandatory redemption by lot as provided in the resolution awarding the sale of the Bonds at the redemption price of par plus accrued interest to the date of redemption and without premium.

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the County, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond has been designated by the County Board of Supervisors as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon the books of the County kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the County appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the County for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and County may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, Jefferson County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and County Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

JEFFERSON COUNTY, WISCONSIN

By: _____
Jim Schroeder
Chairperson

(SEAL)

By: _____
Barbara A. Frank
County Clerk

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Bond and all rights hereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed: _____

COPY

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

EXHIBIT F

FISCAL AGENCY AGREEMENT

THIS AGREEMENT, made as of the 12th day of May, 2015 between Jefferson County, Wisconsin ("Municipality"), and Bond Trust Services Corporation, Roseville, Minnesota, a wholly owned subsidiary of Ehlers & Associates, Inc. ("Bank" or "Fiscal Agent"), a corporation duly organized and existing as a limited purpose trust company under the laws of the State of Minnesota, Section 48A.03 and authorized by the Department of Financial Institutions of the State of Wisconsin to operate in Wisconsin pursuant to Wisconsin Statutes Section 223.12.

WITNESSETH:

WHEREAS, the Municipality has duly authorized the issuance of its \$3,885,000 General Obligation County Building Bonds, Series 2015A, dated May 12, 2015 (the "Obligations") pursuant to the applicable provisions of the Wisconsin Statutes and the resolutions adopted by the Municipality on November 12, 2013, March 10, 2015 and April 21, 2015 (collectively, the "Resolution"); and

WHEREAS, the Municipality is issuing the Obligations in registered form pursuant to Section 149 of the Internal Revenue Code of 1986, as amended, and applicable Treasury Regulations promulgated thereunder; and

WHEREAS, pursuant to the Resolution and Section 67.10(2), Wisconsin Statutes the Municipality has authorized the appointment of the Fiscal Agent as agent for the Municipality for any or all of the following responsibilities: payment of principal and interest on, registering, transferring and authenticating the Obligations as well as other applicable responsibilities permitted by Section 67.10(2), Wisconsin Statutes.

NOW, THEREFORE, the Municipality and the Fiscal Agent hereby agree as follows:

I. APPOINTMENT

The Fiscal Agent is hereby appointed agent for the Municipality with respect to the Obligations for the purpose of performing such of the responsibilities stated in Section 67.10(2), Wisconsin Statutes, as are delegated herein or as may be otherwise specifically delegated in writing to the Fiscal Agent by the Municipality.

II. INVESTMENT RESPONSIBILITY

The Fiscal Agent shall not be under any obligation to invest funds held for the payment of interest or principal on the Obligations.

III. PAYMENTS

At least one business day before each interest payment date (commencing with the interest payment date of October 1, 2015 and continuing thereafter until the principal of and interest on the Obligations should have been fully paid or prepaid in accordance with their terms) the Municipality shall pay to the Fiscal Agent, in good funds immediately available to the Fiscal

Agent on the interest payment date, a sum equal to the amount payable as principal of, premium, if any, and interest on the Obligations on such interest payment date. Said interest and/or principal payment dates and amounts are outlined on Schedule A which is attached hereto and incorporated herein by this reference.

IV. CANCELLATION

In every case of the surrender of any Obligation for the purpose of payment, the Fiscal Agent shall cancel and destroy the same and deliver to the Municipality a certificate regarding such cancellation. The Fiscal Agent shall be permitted to microfilm or otherwise photocopy and record said Obligations.

V. REGISTRATION BOOK

The Fiscal Agent shall maintain in the name of the Municipality a Registration Book containing the names and addresses of all owners of the Obligations and the following information as to each Obligation: its number, date, purpose, amount, rate of interest and when payable. The Fiscal Agent shall keep confidential said information in accordance with applicable banking and governmental regulations.

VI. INTEREST PAYMENT

Payment of each installment of interest on each Obligation shall be made to the registered owner of such Obligation whose name shall appear on the Registration Book at the close of business on the 15th day of the calendar month next preceding the interest payment date and shall be paid by check or draft of the Fiscal Agent mailed to such registered owner at his address as it appears in such Registration Book or at such other address as may be furnished in writing by such registered owner to the Fiscal Agent.

VII. PAYMENT OF PRINCIPAL AND NOTICE OF REDEMPTION

(a) Principal Payments. Principal shall be paid to the registered owner of an Obligation upon surrender of the Obligation on or after its maturity or redemption date.

The Obligations due on April 1, 2026, April 1, 2028, April 1, 2030, April 1, 2032 and April 1, 2034 (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from deposits which are required to be made in amounts sufficient to redeem on April 1 of each year the respective amount of Term Bonds specified on the attached Schedule MRP.

The Municipality hereby directs and the Fiscal Agent hereby agrees to select the Term Bonds to be redeemed on the dates set forth above and to give notice of such redemption as set forth in substantially the form attached hereto as Schedule B by registered or certified mail, facsimile transmission, overnight express delivery, electronic transmission or in any other manner required by The Depository Trust Company at least thirty (30) days but not more than sixty (60) days prior to the date fixed for redemption to the registered owner of each Obligation

selected to be redeemed, in whole or in part, at the address shown on the registration books as of the Record Date.

The Municipality, in accordance with Section III hereof, shall make payments sufficient for the Fiscal Agent to pay the amounts due on the Term Bonds subject to mandatory redemption.

(b) Official Notice of Redemption. In the event the Municipality exercises its option to redeem any of the Obligations, the Municipality shall, at least 35 days prior to the redemption date, direct the Fiscal Agent to give official notice of such redemption by sending an official notice thereof by registered or certified mail, facsimile transmission, overnight express delivery, electronic transmission or in any other manner required by The Depository Trust Company at least 30 days but not more than 60 days prior to the date fixed for redemption to the registered owner of each Obligation to be redeemed in whole or in part at the address shown in the Registration Book. Such official notice of redemption shall be dated and shall state (i) the redemption date and price; (ii) an identification of the Obligations to be redeemed, including the date of original issue of the Obligations; (iii) that on the redemption date the redemption price will become due and payable upon each such Obligation or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date; and (iv) the place where such Obligations are to be surrendered for payment of the redemption price, which place of payment shall be the principal office of the Fiscal Agent. Official notice of the redemption of Obligations subject to mandatory redemption shall be given in the same manner.

(c) Additional Notice of Redemption. In addition to the official notice of redemption provided in (b) above, further notice of such redemption shall be given by the Fiscal Agent on behalf of the Municipality to the Municipal Securities Rulemaking Board and The Depository Trust Company of New York, New York but neither a defect in this additional notice nor any failure to give all or any portion of such additional notice shall in any manner defeat the effectiveness of a call for redemption.

Each further notice of redemption given hereunder shall be sent at least 30 days before the redemption date by registered or certified mail, overnight delivery service, facsimile transmission or email transmission and shall contain the information required above for an official notice of redemption.

(d) Redemption of Obligations. The Obligations to be redeemed at the option of the Municipality shall be selected by the Municipality and, within any maturity, shall be selected by lot by the Depository described in Section VIII hereof. Obligations subject to mandatory redemption shall be selected as described in (a) above. The Obligations or portions of Obligations to be redeemed shall, on the redemption dates, become due and payable at the redemption price therein specified, and from and after such date such Obligations or portions of Obligations shall cease to bear interest. Upon surrender of such Obligations for redemption in accordance with the official notice of redemption, such Obligations shall be paid by the Fiscal Agent at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Obligation, there shall be prepared for the registered owner a new Obligation or Obligations of the same maturity in the amount of the unpaid principal. Each check or other transfer of funds issued in payment of the redemption price of Obligations being redeemed shall

bear the CUSIP number identifying, by issue and maturity, the Obligations being redeemed with the proceeds of such check or other transfer.

VIII. UTILIZATION OF THE DEPOSITORY TRUST COMPANY

The Depository Trust Company's Book-Entry-Only System is to be utilized for the Obligations. The Fiscal Agent, as agent for the Municipality, agrees to comply with the provisions of The Depository Trust Company's Operational Arrangements, as they may be amended from time to time referenced in the Blanket Issuer Letter of Representations executed by the Municipality. The provisions of the Operational Arrangements and this Section VIII supersede and control any and all representations in this Agreement.

IX. OBLIGATION TRANSFER AND EXCHANGE

The Fiscal Agent shall transfer Obligations upon presentation of a written assignment duly executed by the registered owner or by such owner's duly authorized representative. Upon such a transfer, new registered Obligation(s) of the same maturity, in authorized denomination or denominations in the same aggregate principal amount for each maturity shall be issued to the transferee in exchange therefor, and the name of such transferee shall be entered as the new registered owner in the Registration Book. No Obligation may be registered to bearer. The Fiscal Agent may exchange Obligations of the issue for a like aggregate principal amount of Obligations of the same maturity in authorized multiple multiples of \$5,000.

The Obligations shall be numbered by and upward. Upon any transfer or exchange, the Obligation or Obligations issued shall bear the next highest consecutive unused number or numbers.

The Municipality shall cooperate in any such transfer, and the appropriate officers of the Municipality are authorized to execute any new Obligation or Obligations necessary to effect any such transfer.

X. STATEMENTS

The Fiscal Agent shall furnish the Municipality with an accounting of interest and funds upon reasonable request.

XI. FEES

The Municipality agrees to pay the Fiscal Agent fees for its services hereunder in the amounts set forth on Schedule C hereto.

XII. MISCELLANEOUS

(a) Nonpresentation of Checks. In the event the check or draft mailed by the Fiscal Agent to the registered owner is not presented for payment within five years of its date, then the monies representing such nonpayment shall be returned to the Municipality or to such board, officer or body as may then be entitled by law to receive the same together with the name of the

(whether by maturity or earlier redemption) or (bb) the Municipality's responsibilities for payment of the Obligations are fully discharged, whichever is later. The parties realize that any funds hereunder as shall remain upon termination shall, except as may otherwise by law, be turned over to the Municipality after deduction of any unpaid fees and disbursements of Fiscal Agent or, if required by law, to such officer, body or body as may then be entitled by law to receive the same. Termination of this Agreement shall not, of itself, have any effect on Municipality's obligation to pay the outstanding Obligations in full in accordance with the terms thereof.

(d) Execution in Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement, being duly authorized so to do, each in the manner most appropriate to it, on the date first above written.

JEFFERSON COUNTY, WISCONSIN

By _____
Jim Schroeder
Chairperson

(SEAL)

Barbara A. Frank
County Clerk

BOND TRUST SERVICES
CORPORATION, ROSEVILLE,
MINNESOTA
Fiscal Agent

(SEAL)

By _____
Paying Agent Administrator

Attest _____
Paying Agent Administrator

SCHEDULE A

Debt Service Schedule \$3,885,000 General Obligation County Bldg.
Bonds, Series 2015A of Jefferson County, WI dated 05/12/2015

Jefferson County, Wisconsin

\$3,885,000 General Obligation County Building Bonds, Series 2015A

SINGLE PURPOSE

Dated May 12, 2015 Winning Bidder: Piper Jaffray

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
05/12/2015	-	-	-	-	-
10/01/2015	-	-	42,711.61	42,711.61	42,711.61
04/01/2016	230,000.00	3.000%	55,310.00	285,310.00	-
10/01/2016	-	-	51,860.00	51,860.00	337,170.00
04/01/2017	153,000.00	3.000%	51,860.00	200,860.00	-
10/01/2017	-	-	49,535.00	49,535.00	250,395.00
04/01/2018	160,000.00	3.000%	49,535.00	209,535.00	-
10/01/2018	-	-	47,135.00	47,135.00	256,670.00
04/01/2019	165,000.00	3.000%	47,135.00	212,135.00	-
10/01/2019	-	-	44,660.00	44,660.00	256,795.00
04/01/2020	175,000.00	3.000%	44,660.00	219,660.00	-
10/01/2020	-	-	42,035.00	42,035.00	261,695.00
04/01/2021	180,000.00	3.000%	42,035.00	222,035.00	-
10/01/2021	-	-	39,335.00	39,335.00	261,370.00
04/01/2022	180,000.00	3.000%	39,335.00	219,335.00	-
10/01/2022	-	-	36,635.00	36,635.00	255,970.00
04/01/2023	190,000.00	3.000%	36,635.00	226,635.00	-
10/01/2023	-	-	33,785.00	33,785.00	260,420.00
04/01/2024	195,000.00	3.000%	33,785.00	228,785.00	-
10/01/2024	-	-	30,860.00	30,860.00	259,645.00
04/01/2025	200,000.00	2.500%	30,860.00	230,860.00	-
10/01/2025	-	-	28,360.00	28,360.00	259,220.00
04/01/2026	205,000.00	2.500%	28,360.00	233,360.00	-
10/01/2026	-	-	25,797.50	25,797.50	259,157.50
04/01/2027	210,000.00	2.500%	25,797.50	235,797.50	-
10/01/2027	-	-	23,172.50	23,172.50	258,970.00
04/01/2028	215,000.00	2.500%	23,172.50	238,172.50	-
10/01/2028	-	-	20,485.00	20,485.00	238,657.50
04/01/2029	220,000.00	2.600%	20,485.00	240,485.00	-
10/01/2029	-	-	17,625.00	17,625.00	238,110.00
04/01/2030	225,000.00	2.600%	17,625.00	242,625.00	-
10/01/2030	-	-	14,700.00	14,700.00	257,325.00
04/01/2031	235,000.00	3.000%	14,700.00	249,700.00	-
10/01/2031	-	-	11,175.00	11,175.00	260,875.00
04/01/2032	240,000.00	3.000%	11,175.00	251,175.00	-
10/01/2032	-	-	7,575.00	7,575.00	258,750.00
04/01/2033	245,000.00	3.000%	7,575.00	252,575.00	-
10/01/2033	-	-	3,900.00	3,900.00	256,475.00
04/01/2034	260,000.00	3.000%	3,900.00	263,900.00	-
10/01/2034	-	-	-	-	263,900.00
Total	\$3,885,000.00	-	\$1,155,281.61	\$5,040,281.61	-

Yield Statistics

Bond Year Dollars	\$40,942.54
Average Life	10.539 Years
Average Coupon	2.82171449%
Net Interest Cost (NIC)	2.3332655%
True Interest Cost (TIC)	2.4788432%
Bond Yield for Arbitrage Purposes	2.3156267%
All Inclusive Cost (AIC)	2.3977935%
IRS Form 8038	
Net Interest Cost	2.3784606%
Weighted Average Maturity	10.829 Years

15 52800n County Building | SINGLE PURPOSE | 02/1/2015 | 11:01 AM



SCHEDULE MRP

Mandatory Redemption Provision

The Obligations due on April 1, 2026, 2028, 2030, 2032 and 2034 (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on April 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on April 1, 2026

<u>Redemption</u> <u>Date</u>	<u>Amount</u>
2025	\$200,000
2026	205,000 (maturity)

For the Term Bonds Maturing on April 1, 2028

<u>Redemption</u> <u>Date</u>	<u>Amount</u>
2027	\$210,000
2028	215,000 (maturity)

For the Term Bonds Maturing on April 1, 2030

<u>Redemption</u> <u>Date</u>	<u>Amount</u>
2029	\$220,000
2030	225,000 (maturity)

For the Term Bonds Maturing on April 1, 2032

<u>Redemption</u> <u>Date</u>	<u>Amount</u>
2031	\$235,000
2032	240,000 (maturity)

For the Term Bonds Maturing on April 1, 2034

<u>Redemption</u> <u>Date</u>	<u>Amount</u>
2033	\$245,000
2034	260,000 (maturity)

SCHEDULE B

NOTICE OF MANDATORY SINKING FUND REDEMPTION

Jefferson County, Wisconsin
General Obligation County Building Bonds, Series 2015A
Dated May 12, 2015

NOTICE IS HEREBY GIVEN that a portion of the Bonds of the above-referenced issue which mature on April 1, 20__ shall be subject to mandatory sinking fund redemption on April 1 of the year set forth below, in the amount set forth below, at a redemption price equal to One Hundred Percent (100%) of the principal amount redeemed plus accrued interest to the date of redemption.

<u>Redemption Date</u>	<u>Principal Amount</u>	<u>CUSIP Number</u>
April 1, ____	\$ _____	_____

Such portion of the Bonds will cease to bear interest on the redemption date set forth above.

BY THE ORDER OF THE
COUNTY BOARD OF SUPERVISORS
JEFFERSON COUNTY, WISCONSIN

Dated: _____

⁴ To be provided by registered or certified mail, facsimile transmission, overnight express delivery, electronic transmission or in any other manner required by The Depository Trust Company, to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to the call date. At least thirty (30) days prior to the call date notice shall also be filed electronically with the Municipal Securities Rulemaking Board through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.

Jaeckel, Chair of the Highway Committee, introduced Resolution No. 2015-02.

Executive Summary

On April 2, 2015, the Highway Department received bids from all area vendors for pre-mixed asphalt. The Highway Department purchases the asphalt from the vendors and delivers the material to the job site for placement by county crews.

WHEREAS, the Jefferson County Highway Committee is authorized to receive bids on pre-mixed asphaltic concrete products needed in 2015, and

WHEREAS, such bids were received and opened on April 2, 2015, with the following results:

<u>Company</u>	<u>Bid Price (per ton)</u>			<u>Product</u>	<u>Location</u>
	<u>9.5mm</u>	<u>12.5mm</u>	<u>19mm</u>		
Wolf Paving	\$47.10	\$44.05	\$40.30	PG64-22	Delafield
	\$48.95	\$44.90	\$41.15	PG58-28	Delafield
Wolf Paving	\$48.05	\$44.80	\$41.65	PG64-22	Sun Prairie
	\$48.90	\$45.65	\$42.50	PG58-28	Sun Prairie
Payne & Dolan, Inc.	\$49.15	\$45.80	\$42.70	PG64-22	Waukesha
	\$50.15	\$46.80	\$43.70	PG58-28	Waukesha
Payne & Dolan, Inc.	\$48.40	\$45.05	\$41.95	PG64-22	LaGrange
	\$49.40	\$46.05	\$42.95	PG58-28	LaGrange
Rock Road Company	\$47.25	\$45.00	\$42.00	PG64-22	Milton
	\$48.25	\$46.00	\$43.00	PG58-28	Milton

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase pre-mixed asphaltic concrete products at the listed prices from any of the asphalt vendors in 2015.

Fiscal Note: The Highway Department will determine the best price for each project (asphalt price plus trucking) when selecting a plant location. The department will also consider plant schedule and availability. The funds will come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

Jaeckel moved that Resolution No. 2015-02 be adopted. Seconded and carried: Ayes 28 (Jones, Kelly, David, Braughler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Edwards, Foelker, Zentner, Borland, Schultz, Babcock), Noes 0, Absent 2 (Tietz, Christensen).

Jaeckel introduced Resolution No. 2015-03.

Executive Summary

The Jefferson County Highway Department obtains funding through the Wisconsin Department of Transportation (WisDOT) Local Road Improvement Program (LRIP) for select projects. For 2015, Jefferson County bid two projects that include funding from

WisDOT in the LRIP Program for asphalt material purchases (CTH A, CTH J).

WHEREAS, the Jefferson County Highway Committee was authorized to receive bids on pre-mixed asphalt (E-1) products needed in 2015, and

WHEREAS, such bids were received and opened on April 2, 2015, with the following results:

<u>Company</u>	<u>Bid Prices (E1. PG64-22 Asphalt)</u>		
	<u>9.5mm</u>	<u>12.5mm</u>	<u>19mm</u>
Wolf Paving	\$47.10 per ton	\$44.05 per ton	\$40.30 per ton
<i>**Lowest combined asphalt bid including haul cost.</i>			
Rock Road Co., Inc.	\$47.25 per ton	\$45.00 per ton	\$42.00 per ton
Payne & Dolan, Inc.	\$48.40 per ton	\$45.05 per ton	\$41.95 per ton

NOW, THEREFORE, BE IT RESOLVED the asphalt bids for the Local Road Improvement Program (LRIP) projects for Jefferson County including County Highway A (Lake Mills - CTH N) in 2015 and County Highway J (CTH G - Jefferson) in 2015/2016 be awarded to Wolf Paving from Oconomowoc, Wisconsin.

Fiscal Note: The Wisconsin Department of Transportation requires asphalt purchase projects through the Local Road Improvement Program (LRIP) be awarded to a paving contractor. The funds for asphalt purchases will come from Highway Construction Account 53312 and the Wisconsin Department of Transportation LRIP funds.

Jaeckel moved that Resolution No. 2015-03 be adopted. Seconded and carried: Ayes 28 (Jones, Kelly, David, Braughler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Edwards, Foelker, Zentner, Borland, Schultz, Babcock), Noes 0, Absent 2 (Tietz, Christensen).

Jaeckel introduced Resolution No. 2015-04.

Executive Summary

On April 2, 2015, the Highway Department received bids from area vendors for seal coat emulsions. The contractor provides the emulsions and trucking to the county job sites.

WHEREAS, the Jefferson County Highway Committee is authorized to receive bids on bituminous asphalt products needed in 2015, and

WHEREAS, such bids were received and opened on April 2, 2015, with the following results:

<u>Company</u>	<u>Type of Asphalt (emulsion)</u>	<u>Bid Price</u>
Henry G. Meigs, Inc., Portage WI	CRS-2 (Applied)	\$2.1894 per gallon
	CRS-2 (Product)	\$2.0694 per gallon
	HFRS-2 (Applied)	\$2.1894 per gallon
	HFRS-2 (Product)	\$2.0694 per gallon
	HFRS-2P (Applied)	\$2.5894 per gallon

HFRS-2P (Product)	\$2.4694 per gallon
CSS-1 (FOB Ship Pt.)	\$2.2000 per gallon
CRS-2PD (Applied)	\$2.0394 per gallon
CRS-2PD (Product)	\$1.9194 per gallon

Flint Hills

Resources-Pearson
Bros.

CRS-2 (Applied)	\$2.4000 per gallon
HFRS-2 (Applied)	\$2.4000 per gallon
HFRS-2P (Applied)	\$2.8000 per gallon
CRS-2P (Applied)	\$2.8000 per gallon

WHEREAS, the Highway Committee recommended the utilization of H. G. Meigs as the primary company for seal coating work and also authorized the Highway Department to utilize Flint Hills Resources/Pearson Brothers if the primary vendor could not meet project schedule requirements.

NOW, THEREFORE, BE IT RESOLVED the Highway Department is authorized to accept the bids from Henry G. Meigs Incorporated (Primary Vendor) and Flint Hills Resources/Pearson Brothers for asphalt emulsion products to be used in all seal coat operations in 2015.

Fiscal Note: The funds to come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

Jaeckel moved that Resolution No. 2015-04 be adopted. Seconded and carried: Ayes 28 (Jones, Kelly, David, Braughler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Edwards, Foelker, Zentner, Borland, Schultz, Babcock), Noes 0, Absent 2 (Tietz, Christensen).

Jaeckel introduced Resolution No. 2015-05.

Executive Summary

On April 2, 2015, the Highway Department received bids from area vendors for asphalt pulverizing and milling. The Highway Department schedules all projects to work on-site with the selected vendor.

WHEREAS, the Jefferson County Highway Committee is authorized to receive bids on full depth pulverizing and milling needed in 2015, and

WHEREAS, such bids were received and opened on April 2, 2015, with the following results:

Company Full Depth Pulverizing

Payne & Dolan \$0.2800 per sq. yd.

Pavement

Maintenance \$0.3200 per sq. yd.

The Kraemer

Company \$0.3820 per sq. yd.

Tri-County Paving \$0.4500 per sq. yd.

WK Construction \$0.5900 per sq. yd.

Company Milling

Payne & Dolan \$1.30 per sq. yd. @ 1 inch depth

	\$1.35 per sq. yd. @ 2 inch depth
	\$1.40 per sq. yd. @ 3 inch depth
	\$1.45 per sq. yd. @ 4 inch depth
The Kraemer Company	\$2.15 per sq. yd. @ 1 inch depth
	\$2.21 per sq. yd. @ 2 inch depth
	\$2.29 per sq. yd. @ 3 inch depth
	\$2.40 per sq. yd. @ 4 inch depth
WK Construction	\$2.14 per sq. yd. @ 1 inch depth
	\$2.19 per sq. yd. @ 2 inch depth
	\$2.24 per sq. yd. @ 3 inch depth
	\$2.28 per sq. yd. @ 4 inch depth

NOW, THEREFORE, BE IT RESOLVED that the Highway Department accepts the seasonal bids for 2015 from all vendors. The Highway Department will utilize the lowest priced vendor, unless the vendor cannot meet the project schedule of the department.

Fiscal Note: The money to come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

Jaeckel moved that Resolution No. 2015-05 be adopted. Seconded and carried: Ayes 28 (Jones, Kelly, David, Braughler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Edwards, Foelker, Zentner, Borland, Schultz, Babcock), Noes 0, Absent 2 (Tietz, Christensen).

Jaeckel introduced Resolution No. 2015-06.

Executive Summary

The Highway Department leases a quarry on CTH J and receives lime rock crushing bids from vendors every two to three years to replenish inventory balances. For 2015 the vendors were asked to provide bid numbers that included removing additional topsoil from the site, crushing several grades of lime rock, and crushing approximately 10,000 tons of recycled asphalt.

WHEREAS, the Highway Department has solicited bids for crushing approximately 125,000 tons of lime rock and 10,000 tons of recycled asphalt, and

WHEREAS, the Highway Department opened bids on April 2, 2015, with the following results,

Company	Total Bid Amount*
Frank Brothers, Inc.	\$443,250.00
Bjoin Limestone	\$494,700.00
Michels Corporation	\$567,150.00
Kopplin & Kinas, Co.	\$586,100.00

*Total bid amount includes additional pit opening and topsoil removal, crushing lime rock and crushing recycled asphalt.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to enter into a contract with Frank Brothers, Incorporated for limestone crushing in 2015.

Fiscal Note: Adequate funds are available in the Highway

Department budget for this contract.

Jaeckel moved that Resolution No. 2015-06 be adopted. Seconded and carried: Ayes 27 (Jones, Kelly, David, Braughler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Kannard, Poulson, Jaeckel, Edwards, Foelker, Zentner, Borland, Schultz, Babcock), Noes 0, Absent 3 (Tietz, Mode, Christensen).

Clerk of Courts Carla Robinson presented her department's annual report. The annual report was received and placed on file pursuant to Board Rule 3.03(12).

Braughler, Chair of the Human Resources Committee, introduced Resolution No. 2015-07.

Executive Summary

In 2014 the Fair Park hosted 228 events over 239 days, sometimes with two or three events occurring on the same day. The Fair Park is currently staffed with a full-time Director, a full-time Supervisor, two full-time Administrative Assistant IIs, a full-time Maintenance Worker II, a summer Office Assistant, a summer Laborer, three Occasional Part-time Grounds Workers (1000 hours/year) and two on-site Caretakers. The need for staffing on any particular day is driven by the event(s) that are scheduled. This may require only one person or may require everyone that is available. In order to ensure events are successful, overtime results when extra staff is needed or current staff is not available.

The 2015 Fair Park event schedule is very similar to the schedule in 2014. Additional pool Laborer staff at the Fair Park will reduce the overtime and increase the services to Fair Park attendees and guests. Therefore, it is recommended to create a pool of Laborers, who will be utilized when regular staff are not available or when additional staffing is needed. Funding for the pool Laborers is available from the hours not worked by regular staff.

WHEREAS, the Fair Park Director and the Fair Park Committee requests, and the Human Resources Committee recommends, the creation of pool Laborer positions at the Fair Park to reduce overtime and better serve the guests of the Jefferson County Fair Park.

NOW, THEREFORE, BE IT RESOLVED that the 2015 County Budget setting forth position allocations at the Fair Park Department be and is hereby amended to reflect the above change, to become effective upon passage.

Fiscal Note: The cost for the pool of Laborer positions is dependent on how often employees from the pool are needed and when regular staff are not available. Pool Laborers will be compensated with savings of unpaid time of regular staff. Therefore, no additional tax levy is required.

Braughler moved that Resolution No. 2015-07 be adopted. Seconded and carried: Ayes 27 (Jones, Kelly, David, Braughler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Kannard, Poulson, Jaeckel, Edwards, Foelker, Zentner, Borland,

Schultz, Babcock), Noes 0, Absent 3 (Tietz, Mode, Christensen).

Braugler introduced Resolution No. 2015-08.

Executive Summary

Elderly and disabled citizens rely on County transportation to get to medical appointments and Human Services Department appointments. Without this public transportation, citizens' needs are not met or Professional Social Workers are utilized to meet this increased need for services. In Jefferson County there are several factors that contribute to this growing problem:

- Persons age sixty-five and older are the fastest growing segment of our population
- Approximately 60 percent of rural residents of all ages live in areas with no or negligible public transportation service
- Because rural areas tend to have a high proportion of older residents, the lack of public transportation has a particularly negative impact on older persons
- Older rural residents typically do not drive or have cut back on driving
- There is an increased need for transportation out-of-county

WHEREAS, the Human Services Director recommends the elimination of part-time, non-exempt, Driver positions and the creation of a pool of non-exempt Driver positions that would provide flexibility in scheduling rides to meet the fluctuating demands and assist in the challenge of meeting the special transportation needs of elderly and disabled adults so they can enjoy living independently in their own homes and connected to their communities, and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Human Services Director.

NOW, THEREFORE, BE IT RESOLVED that the 2015 County Budget setting forth position allocations at the Human Services Department be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: It is anticipated to increase the number of hours required for Drivers by 780 hours annually, or 520 hours for the remainder of 2015. The additional annual cost for another Driver, working 15 hours per week, is \$12,595.05, or \$8,396.70 for the remainder of 2015. These positions are 80% funded by Transportation grant funds (\$10,076.04) and 20% funded with tax levy (\$2519.01). The total tax levy cost for the remainder of 2015 is \$1679.34. There are sufficient funds budgeted in the 2015 Wisconsin DOT Specialized Transportation grant account. Therefore, no additional tax-levy is required and no budget amendment is needed.

Braugler moved that Resolution No. 2015-08 be adopted.

Seconded and carried: Ayes 27 (Jones, Kelly, David, Braugler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz,

Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Kan-nard, Poulson, Jaeckel, Edwards, Foelker, Zentner, Borland, Schultz, Babcock), Noes 0, Absent 3 (Tietz, Mode, Christensen).

Kelly, Vice Chair of the Parks Committee, introduced Resolu-tion No. 2015-09.

Executive Summary

The Jefferson County Parks Department is working in co-operation with the Wisconsin Department of Natural Resources (DNR) to manage a parcel of property owned by the DNR and formerly owned by Watertown Outboarders, Inc., located adja-cent to the Rock River in the Town of Watertown as a River-based Conservation Area. The park is 6.13 acres, has approximately 600 feet of river frontage along the Rock River and lies between the City of Watertown and the Village of Johnson Creek in the north-central part of the County at N8625 Jefferson Road, Water-town, WI 53094.

A primary purpose of the property is to provide non-motor-ized and motorized access to the Rock River. The site will also be developed and maintained to accommodate low intensity, park-like day use opportunities. Shore fishing will be abundant with 600 feet of river frontage and the development of a fishing pier. The open turf areas will serve as gathering and free play places for us-ers. Picnic tables will be provided in strategic locations throughout the property. Additionally, a limited number of primitive camp sites will be developed for visitors who arrive by non-motorized water-craft allowing for extended trips on the river for water enthusiasts.

WHEREAS, Jefferson County is interested in developing lands for public outdoor recreation purposes, and

WHEREAS, Jefferson County has budgeted a sum sufficient to complete the project, and

WHEREAS, Jefferson County will install picnic tables, vault toilets, a water pump and primitive campsites, and

WHEREAS, the Parks Committee recommends seeking grant funds from the Department of Natural Resources through the Stewardship Program to fund 50% of the project which will commence no earlier than 2016, and

WHEREAS, the Parks Committee recommends develop-ment of this property as part of the Park Department's Mission to preserve natural resources for public use and conservation and to expand the parks system for environmental and land use benefits and the health and enjoyment of Jefferson County residents.

NOW, THEREFORE, BE IT RESOLVED that the Parks De-partment is authorized to apply for grants from the Wisconsin Department of Natural Resources to fund the development of the Watertown Landing, and

BE IT FURTHER RESOLVED that if grant funds are awarded in sufficient amounts to pay the costs of development, the County Administrator is hereby authorized to accept said grant funds on behalf of Jefferson County and enter into contracts to comply with and fulfill the grant.

BE IT FURTHER RESOLVED that Jefferson County will comply with state or federal rules for the programs to be open to the general public during reasonable hours consistent with this type of facility and will obtain from the State of Wisconsin Department of Natural Resources approval in writing before any change is made in the use of the project sites.

Fiscal Note: The Stewardship Grant Program funds 50% of the construction costs or \$15,100. The Quirk Foundation of Watertown has donated the additional 50% of the construction costs.

Kelly moved that Resolution No. 2015-09 be adopted. Seconded and carried: Ayes 25 (Jones, Kelly, David, Braughler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Kannard, Poulson, Edwards, Foelker, Borland, Schultz, Babcock), Noes 2 (Jaeckel, Zentner), Absent 3 (Tietz, Mode, Christensen).

Kelly introduced Resolution No. 2015-10.

Executive Summary

The Jefferson County Parks Department is planning to construct a recreation trail for hiking, biking and cross-country skiing on right-of-way owned by We Energies. The old interurban rail line, which at one time connected the City of Watertown with the City of Milwaukee, is now a utility corridor owned by We Energies. American Transmission Company (ATC) operates the electric transmission facilities in the corridor. The proposed trail is 10.96 miles and is located between the City of Watertown, Wisconsin, and the City of Oconomowoc, Wisconsin.

This off-road paved trail connection will be built on the former Interurban Rail Line that connects the City of Watertown to the City of Oconomowoc. The path cross-section will consist of a 10-foot wide asphalt surface with 2-foot wide aggregate shoulders. An 8-inch stone base with 3-inch asphalt layer will be used. The project is located primarily in Jefferson County (10 miles) and a portion in Waukesha County (1 mile). The City of Watertown and the City of Oconomowoc are the project boundaries.

WHEREAS, the Parks Committee has expended significant time and effort toward establishing a multi-use trail from Watertown to Oconomowoc using existing roadways and space on utility corridors, and

WHEREAS, the cost of the project from the City of Watertown at Humboldt Street east to River Road is approximately \$1.4 million due to the amount of paving required and the construction of one bridge, and

WHEREAS, the Parks Committee recommends seeking grant funds from the Department of Natural Resources through the Stewardship Program and the Recreational Trail Act Program to fund the majority of project construction which will commence no earlier than 2016, and

WHEREAS, the Parks Committee recommends completion of these multi-purpose trails as part of the County's Bikeway/Pedestrianway Plan, the Jefferson County Comprehensive Plan and

the Glacial Heritage Area Plan to promote economic development in the form of enhanced tourism facilities.

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to apply for grants from the Wisconsin Department of Natural Resources to fund the multi-use recreational trails from Watertown to Oconomowoc, and

BE IT FURTHER RESOLVED that if grant funds are awarded in sufficient amounts to pay the costs of construction, the County Administrator is hereby authorized to accept said grant funds on behalf of Jefferson County and enter into contracts to comply with and fulfill the grant requirements to fund the construction of the multi-use recreational trails from Watertown to Oconomowoc.

Fiscal Note: The Stewardship Grant Program funds 50% of the cost of construction or \$700,000. The Recreation Trails Act Grant is expected to fund \$200,000 of the cost of construction. The Jefferson County Parks Department has dedicated \$81,520 in Carol Liddle Funds to the project and is actively fundraising for the balance estimated at approximately \$418,480. Thereafter, Jefferson County would be responsible for maintenance which is estimated at \$600 - \$900 per mile per year over the approximately 10.96 miles of trail that would be added. The County will continue to promote Adopt-A-Trail relationships to reduce the cost of maintenance.

Kelly moved that Resolution No. 2015-10 be adopted. Seconded and carried: Ayes 23 (Jones, Kelly, David, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Kannard, Edwards, Foelker, Borland, Schultz, Babcock), Noes 4 (Braughler, Poulson, Jaeckel, Zentner), Absent 3 (Tietz, Mode, Christensen).

Nass, Chair of the Planning & Zoning Committee introduced the following report:

**REPORT TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on December 18, 2014, and March 19, 2015, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R3793A-15, R3777A-14,
R3794A-15, R3795A-15, R3796A-15, R3797A-15 AND
R3778A-14**

DATED THIS THIRTIETH DAY OF MARCH 2015

Donald Reese, Secretary

**THE PRIOR MONTH'S AMENDMENTS, R3779A-15,
R3784A-15, R3785A-15, R3786A-15, R3781A-15, R3787A-15,
R3788A-15, R3789A-15, R3790A-15, R3791A-15 AND
R3792A-15 ARE EFFECTIVE UPON PASSAGE BY
COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).**

Nass moved that the report be adopted. Seconded and carried.

Nass introduced Ordinance No. 2015-02.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R3778A-14 was referred to the Jefferson County Planning and Zoning Committee for public hearing on December 18, 2014, and Petitions R3793A-15, R3777A-14, R3794A-15, R3795A-15, R3796A-15 and R3797A-15 were referred for public hearing on March 19, 2015, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM RESIDENTIAL R-2 TO A-3,
AGRICULTURAL/RURAL RESIDENTIAL**

Rezone PIN 032-0815-1314-002 (0.664 acre) to allow it to be added to the A-3 zoned property at N8787 Overland Drive in the Town of Watertown. A combination of parcels must be completed with the Jefferson County Land Information Office. This will not allow the parcels to be sold separately in the future. (R3793A-15 – Rodney Buske)

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,
AGRICULTURAL/RURAL RESIDENTIAL**

Create a 1.125-acre lot around the home at N8138 West Road, and create vacant 1.5-acre and 1.875-acre lots adjoining, all from PIN 020-0814-2233-001 (4.5 acres) in the Town of Milford. This action is conditioned upon road access approval and receipt of a suitable soil test for each vacant lot, and for approval and recording of a final certified survey map. (R3777A-14 – Adrian & Melissa Zirbel)

Rezone 1.7 acres of PIN 022-0613-1344-000 (38.910 acres) for a new building site near N3781 CTH G in the Town of Oakland. This action is conditioned upon road access approval, upon receipt of a suitable soil test, and upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. No development is allowed on naturally occurring slopes in excess of 20%. (R3794A-15 – Steven & Debra Magritz)

Create a 1-acre building site on CTH Y in the Town of Farmington from part of PIN 008-0715-1932-000 (24.826 acres). This prime ag land lot utilizes the last available A-3 zone for the property; therefore, approval is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt of a suitable soil test, and upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. (R3795A-15 – Kristin Grant/Diane Spangler Trust property)

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,
AGRICULTURAL/RURAL RESIDENTIAL**

AND N, NATURAL RESOURCE

Create an approximate 4-acre farm consolidation lot around the home at N5761 CTH Y and a vacant 2-acre lot adjacent to it, both from PIN 008-0715-1933-000 (33.79 acres) in the Town of Farmington. Create an approximate 7-acre Natural Resource zone from PIN 008-0715-1933-000 (33.79 acres) in the Town of Farmington and PIN 002-0714-2444-000 (40 acres) in the Town of Aztalan. The prime ag land lot utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval and receipt of a suitable soil test for the vacant lot, as well as receipt and recording of a final certified survey map, including extraterritorial plat review if necessary. The Natural Resource zone cannot be sold separately without first meeting all road frontage and access requirements. (R3796A-15 & R3797A-15 – Kristin Grant/Diane Spangler Trust property)

FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO N, NATURAL RESOURCE

Rezone approximately 7.58 acres of PIN 012-0816-0834-000 (14.626 acres) and all of PIN 012-0816-0834-001 (1.007 acre) to Natural Resource. The property is near W1965 Mystic Court in the Town of Ixonia. Approval and recording of a final certified survey map for the zone would only be required upon its sale or transfer. (R3778A-14 – Thomas & Colleen Schlieve)

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved that Ordinance No. 2015-02 be adopted. Seconded and carried.

Corporation Counsel J. Blair Ward presented his department's annual report. District Attorney Susan Happ will present her department's report at the May County Board meeting. The annual report was received and placed on file pursuant to Board Rule 3.03(12).

Schroeder made the following appointment:

I, Jim Schroeder, Chairman of the County Board of Supervisors, Jefferson County, Wisconsin, as the appointing authority, hereby appoint Augie Tietz to the Wisconsin River Rail Transit Commission for a three-year term ending April 30, 2018. Effective May 1, 2015.

Public Comment (General). None.

Supplemental information presented at the April 21, 2015, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Buchanan moved that the Board adjourn. Seconded and carried at 6:22 p.m

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, MAY 12, 2015, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Barbara Frank called the roll with all members being present.

District 1.....	Richard C. Jones	District 2	Mike Kelly
District 3.....	Greg David	District 4	Augie Tietz
District 5... ..	James B. Braughler	District 6	Ron Buchanan
District 7.....	Dwayne C. Morris	District 8	Michael Wineke
District 9.....	Amy Rinard	District 10	Al C. Counsell
District 11.....	Donald Reese	District 12	Peter A. Hartz
District 13.....	Ed Morse	District 14	Kirk Lund
District 15.....	Steven J. Nass	District 16	Laura Payne
District 17.....	Russell Kutz	District 18	Jennifer Hanneman
District 19.....	Jim Schroeder	District 20	Jim Mode
District 21.....	John C. Kannard	District 22	Blane Poulson
District 23.....	George Jaeckel	District 24	Callie Edwards
District 25.....	Matthew Foelker	District 26	Carlton Zentner
District 27.....	Glen D. Borland	District 28	Dick Schultz
District 29.....	Paul Babcock	District 30 ...	Walt Christensen

County Administrator Ben Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Schroeder requested the moving of Item #14a (Jefferson County Library Board resolution) before Item #11 to accommodate the number of interested persons in attendance. There being no objection, so ordered.

Public Hearing.

The public hearing on the Jefferson County Library Board withdrawing from the Mid-Wisconsin Federated Library System and partnering with Waukesha County Federated Library System commenced at 7:05 p.m. Thirty supervisors were present.

The floor was opened for public comment. Speaking was Sue Hartwig, Jefferson County library representative. Wehmeier informed the Board that at their desk was a letter dated May 4, 2015, from Sue Cantrell, Mid-Wisconsin Federated Library System Director.

Schroeder closed the public hearing at 7:07 p.m.

Special Order of Business.

Veterans Service Officer Yvonne Duesterhoeft recognized Ramona Brockman, Bobbie Rue, Michelle Rue-Miller and a representative from the Schopen Foundation for raising funds for the Wounded Warriors Program of Jefferson County through a charity bowling tournament "Battle of the Bars".

An update on The College of Osteopathic Medicine was pre-

mented by Cody Horlacher, Representative of the Assembly – District 33, and Mark Lefebvre and Jennifer DeKrey, consultants on behalf of The College of Osteopathic Medicine.

Communications.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN**

May 1, 2015

Available Cash on Hand		
April 1, 2015	\$	332,350.71
April Receipts		<u>8,599,404.24</u>
Total Cash	\$	8,931,754.95
Disbursements		
General – April 2015	\$	6,833,342.62
Payroll – April 2015		<u>1,872,368.97</u>
Total Disbursements		<u>8,705,711.59</u>
Total Available Cash	\$	226,043.36
Cash on Hand		
(in bank) May 1, 2015	\$	1,705,007.54
Less Outstanding Checks		<u>1,478,964.18</u>
Total Available Cash	\$	226,043.36
Local Government Investment Pool -		
General		27,165,180.51
Institutional Capital Management		16,293,547.11
Local Government Investment Pool -		
Clerk of Courts		25,956.83
Local Government Investment Pool -		
Farmland Preservation		227,832.07
Local Government Investment Pool -		
Parks/Liddle		81,549.75
Local Government Investment Pool -		
Highway Bond		<u>255,956.70</u>
	\$	44,050,022.97
2015 Interest - Super N.O.W. Acct.	\$	338.06
2015 Interest - L.G.I.P. - General Funds		10,046.42
2015 Interest - ICM		41,365.63
2015 Interest - L.G.I.P. - Parks/Carol Liddle Fund		29.90
2015 Interest - L.G.I.P. - Farmland Preservation		83.54
2015 Interest - L.G.I.P. - Clerk of Courts		9.51
2015 Interest - L.G.I.P. - Highway Bond		<u>773.94</u>
Total 2015 Interest	\$	52,647.00

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Frank presented the following communication:

A Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on May 21, 2015, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin.

The Treasurer's Report and notice were received and placed on file.

Public Comment (Agenda Items). None.

County Administrator Ben Wehmeier, Economic Development Consortium Director Genevieve Borich, Finance Director Brian Lamers and Human Resources Director Terri Palm-Kostroski presented their department's annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(12).

Morris, a member of the Jefferson County Library Board, introduced Resolution No. 2015-11.

Executive Summary

Jefferson County is currently a member of the Mid-Wisconsin Federated Library System which consists of the counties of Jefferson, Dodge and Washington. In an effort to provide the citizens of Jefferson County with the best available library resources, the Jefferson County Library System Review Committee conducted a review of its current library system and also looked at what services and resources other library systems could provide. The Review Committee held question and answer sessions with four adjacent library systems (South Central Library System, Arrowhead Library System, Lakeshores Library System, and Waukesha County Federated Library System). After completing this review, the Jefferson County Library System Review Committee made a recommendation that the Waukesha County Federated Library System would be the best option for Jefferson County. In order for Jefferson County to join the Waukesha County Federated Library System, it must withdraw its membership from the Mid-Wisconsin Federated Library System. This is accomplished with the approval of the governing bodies of participating municipalities that contain at least 80 percent of the population of county municipalities participating in the county library system. [s. 43.18(1)(ar), Wis. Stats.] This requires each participating municipality to pass a resolution indicating whether or not it approves of Jefferson County withdrawing from the Mid-Wisconsin Federated Library System and joining the Waukesha County Federated Library System. On March 17, 2015, the Waukesha County Federated Library System unanimously approved making an offer to Jefferson County to develop a new Federated Library System between the two counties. This offer has been endorsed by the Jefferson County Library System Review Committee and the Jefferson County Library Board. If 80 percent of participating municipalities approve, the Jefferson County Board of Supervisors will hold a public hearing at its meeting on May 12 and take final action at that time.

WHEREAS, the Jefferson County Library System is currently a member of the Mid-Wisconsin Federated Library System which consists of the counties of Jefferson, Dodge and Washington, and

WHEREAS, the Jefferson County municipalities that participate in the Mid-Wisconsin Federated Library System through the Jefferson County Library System are Fort Atkinson, Jefferson, Johnson Creek, Lake Mills, Palmyra, Waterloo, Watertown and Whitewater, and

WHEREAS, the Jefferson County Library System Review Committee consisting of Jefferson County Library Board members and municipal librarians conducted a review of its current library system affiliation and also looked at what services other library systems could provide and the costs associated for such services, and

WHEREAS, the Jefferson County Library System Review Committee determined that joining the Waukesha County Federated Library System will provide the municipalities that are participating in the Jefferson County Library System with the most cost effective and best available library resources, and

WHEREAS, the Jefferson County Library System Review Committee has recommended that the Jefferson County Library System withdraw its membership in the Mid-Wisconsin Federated Library System and join the Waukesha County Federated Library System, and

WHEREAS, in order to accomplish this, approval was required from the governing bodies of participating municipalities that contained at least 80 percent of the population of participating municipalities in the county [s. 43.18(1)(ar), Wis. Stats.], and

WHEREAS, approval has been obtained from all eight of the governing bodies of participating municipalities for the Jefferson County Library System to withdraw its membership in the Mid-Wisconsin Federated Library System and join the Waukesha County Federated Library System, representing 100% of the population of participating municipalities, and

WHEREAS, the Jefferson County Board of Supervisors held a public hearing at its May 12, 2015, meeting for consideration of withdrawal from the Mid-Wisconsin Federated Library System.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves of the Jefferson County Library System withdrawing its membership from the Mid-Wisconsin Federated Library System and joining the Waukesha County Federated Library System.

Fiscal Impact: This resolution will have no fiscal impact to Jefferson County.

Morris moved that Resolution No. 2015-11 be adopted. NOTE: 2/3 vote is required for passage. Seconded and carried: Ayes 30 (Jones, Kelly, David, Tietz, Braugher, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Edwards, Foelker, Zentner, Borland, Schultz, Babcock, Christensen), Noes 0, Absent 0.

Schroeder introduced Resolution No. 2015-12.

WHEREAS, Jefferson County's Emergency Management Ordinance, No. 1987-24 as amended by Ord. No. 2011-16, provides "In the event an emergency occurs within Jefferson County at a time when the County Board is unable to meet for the purpose of making such a declaration . . ., the following persons may declare state of emergency: (a) County Board Chair . . .", and

WHEREAS, the Emergency Management Ordinance and § 323(4)(b), Wisconsin Statutes, indicates that if the emergency declaration is made by the County Board Chair, the Board shall ratify or repeal such declaration as soon as the body can meet, and

WHEREAS, County Board Chair Jim Schroeder issued an emergency declaration on April 23, 2015, following the detection of H5 avian influenza within the County of Jefferson on that date, which declaration is presently in effect, and

WHEREAS, such emergency declaration may make Jefferson County eligible for emergency funds.

NOW, THEREFORE, BE IT RESOLVED the County Board ratifies the emergency declaration issued by County Board Chair Jim Schroeder on April 23, 2015, which is presently in effect.

Fiscal Note: None known at this time.

Schroeder moved that Resolution No. 2015-12 be ratified.
Seconded and carried.

Rinard, Chair of the Administration & Rules Committee, introduced Resolution No. 2015-13.

Executive Summary

Governor Walker's 2015-2017 budget proposal would reduce funding for the University of Wisconsin System as a whole which would have impacts to both the UW-Extension program and the University of Wisconsin – Whitewater. Both organizations are currently preparing for how potential cuts may impact their operation. This resolution supports both the UW-Extension program in Jefferson County and UW Whitewater and the benefits they bring economically, educationally and programmatically to Jefferson County.

WHEREAS, Jefferson County has long enjoyed a partnership with the University of Wisconsin (UW) and the State of Wisconsin to provide post-secondary and extension education in Jefferson County; and

WHEREAS, that partnership has been consistent with the "Wisconsin Idea" in that the resources of the University are applied to solving problems of the region and conducting outreach activities working with nonprofit organizations, governmental entities, youth, farmers, and small businesses to name a few; and

WHEREAS, as local government officials, we see the value of our partnership with UW and the relationship of the Wisconsin Idea to growing our economy, providing employment and raising earning levels right here in Jefferson County, and the County has therefore not looked to these programs for budget cuts, even in challenging circumstances; and

WHEREAS, Jefferson County recognizes tremendous opportunities in growing local business through relationships with UW-Whitewater, highlighted recently by the "capping off" ceremony of the Innovation Center at UW-Whitewater; and

WHEREAS, it is our belief that the proposed cuts to the UW budget, if implemented as expected, will harm the delivery of ed-

educational services and the economy in terms of job creation and wage growth in Jefferson County and they will diminish the return on Jefferson County's investment in educational services and facilities for which we partner with the State of Wisconsin and the UW System.

NOW, THEREFORE, BE IT RESOLVED that the County of Jefferson strongly encourages the State Legislature to make the changes necessary to ensure that the UW Board of Regents has adequate resources to distribute to UW-Whitewater and Jefferson County Cooperative Extension in order to maintain the effectiveness of our educational partnerships in public service to the residents of Jefferson County and the State of Wisconsin.

BE IT FURTHER RESOLVED that the County Clerk shall forward a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association and Jefferson County's Legislative Representatives with the request that they assist in this endeavor.

Fiscal Note: This resolution will have no fiscal impact to Jefferson County.

Rinard moved that Resolution No. 2015-13 be adopted. Zentner requested a roll call vote. Seconded and carried: Ayes 24 (Jones, Kelly, David, Tietz, Braughler, Buchanan, Morris, Wineke, Rinard, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Edwards, Foelker, Borland, Schultz, Babcock, Christensen), Noes 6 (Counsell, Mode, Kannard, Poulson, Jaeckel, Zentner), Absent 0.

Rinard introduced Resolution No. 2015-14.

Executive Summary

Governor Walker's 2015-2017 Budget proposes limited funding to the statewide stewardship program including a moratorium on land acquisition while maintaining the local stewardship fund for local governments. Jefferson County has greatly benefited from contributions of the local stewardship fund in the acquisition and development of the County Parks and the Glacial Heritage Area. These funds enabled donations and local county financial support to be maximized in their impacts to the County. The County wishes to support the Governor's proposal as it is reviewed through the Joint Finance Committee and the respective legislative bodies as it relates to maintaining the local stewardship fund.

WHEREAS, Jefferson County has utilized the local stewardship fund to assist in the acquisition and development of the Jefferson County Park System; and

WHEREAS, Jefferson County and the DNR have worked cooperatively in the planning, development and execution of the Glacial Heritage Area (GHA), a key partnership centered around conservation, recreation, quality of life and economic vitality; and

WHEREAS, the ability to finish the vision of the GHA is closely related to the ability to fund the planned acquisition and improvements of which the local stewardship fund is a key component; and

WHEREAS, the state local stewardship fund has enabled the County to work with local citizens, business and foundations to seek contributions that are leveraged with these said funds; and

WHEREAS, the Jefferson County Park System and the GHA is the connection between the "MadWaukee" corridor providing recreational opportunities to the greater region beyond jurisdictional boundaries.

NOW, THEREFORE, BE IT RESOLVED that the County of Jefferson strongly encourages the State Legislature to maintain the local stewardship fund as requested for in the Governor's budget.

BE IT FURTHER RESOLVED that the County Clerk shall forward a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association and Jefferson County's Legislative Representatives with the request that they assist in this endeavor.

Fiscal Note: This resolution will have no fiscal impact to Jefferson County.

Rinard moved that Resolution No. 2015-14 be adopted. Zentner requested a roll call vote. Seconded and carried: Ayes 26 (Jones, Kelly, David, Tietz, Braughler, Buchanan, Morris, Wineke, Rinard, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Poulson, Edwards, Foelker, Borland, Schultz, Babcock, Christensen), Noes 4 (Counsell, Kannard, Jaeckel, Zentner), Absent 0.

Rinard introduced Resolution No. 2015-15.

Executive Summary

Governor Walker's 2015-2017 budget proposal would dismantle Wisconsin's nationally admired long term care system currently serving nearly 55,000 older adults and individuals with disabilities. The Governor's Budget would eliminate IRIS, replace Family Care and existing managed care organizations with 2 or 3 private health insurance companies providing both health care and long term care services and give authority to the Department of Health Services (DHS) to privatize county-run Aging and Disability Resource Centers (ADRCs) by contracting out many of their functions. This resolution asks Governor Walker to retain Wisconsin's existing successful and cost-effective Models of Family Care, IRIS, Partnership and ADRCs, and to further expand those models statewide to eliminate waiting lists, sustain quality and achieve further savings to those in need of long term care services.

WHEREAS, Governor Walker's 2015-2017 budget proposal would dismantle Wisconsin's nationally admired long term care system currently serving nearly 55,000 older adults and individuals with disabilities, and

WHEREAS, the Governor's Budget would eliminate IRIS, replace Family Care and existing managed care organizations with 2 or 3 private health insurance companies providing both health care and long term care services and give authority to the Department of Health Services (DHS) to privatize county-run Aging and

Disability Resource Centers (ADRCs) by contracting out many of their functions, and

WHEREAS, there were 38,120 statewide participants in Family Care with 798 from Jefferson County, 2,913 statewide participants in Family Care Partnership with 111 from Jefferson County and 11,812 statewide participants in IRIS with 136 from Jefferson County, and

WHEREAS, these proposals were initiated with no input from people receiving long term care services or their families, aging and disability advocates, local officials, managed care organizations, Aging and Disability Resource Centers, provider agencies or legislators, and

WHEREAS, the current long term care system was the out-growth of four years of intensive long term care reform planning in the 1990s involving long term care consumers and families, aging and disability advocates and county and state officials, resulting in strong bi-partisan support for a long term care-only version of Family Care, and

WHEREAS, the hoped-for reforms have actually been produced by the current system: reducing nursing home utilization, reducing Medicaid spending, reducing the portion of Medicaid spent on long term care and creating locally-based ADRCs to provide prevention and one stop information on long term care for all citizens, and

WHEREAS, the current long term care system has created substantial savings for taxpayers while maintaining quality by reducing the Medicaid portion of the budget from 53% in 2002 to 43% in 2011, reducing the nursing home population by 9,000 people, keeping administrative costs for Family Care down to 4.2% and limiting managed care organizations' surpluses to 2%, and

WHEREAS, the IRIS program was started in 2008 to provide a non-managed care alternative for people who want to self-direct all of their services and this popular, unique and flexible program has grown rapidly to its current enrollment of 11,500 people, and

WHEREAS, ADRCs have become a nationally recognized model and one of the most important roles of county government to meet a variety of needs and reduce the cost of the growing long term care population, and

WHEREAS, all of the projected \$14 million in saving in state and federal funds in the 2015-2017 budget are the result of current expansion of the existing long term care system into 7 northeast counties, and

WHEREAS, this resolution was approved by the Human Services Board on April 14, 2015, with a unanimous vote (7-0) to forward this resolution to the Jefferson County Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that Wisconsin should retain its existing successful and cost-effective models of Family Care, IRIS, Partnership and ADRCs, and should expand those models statewide to eliminate waiting lists, sustain quality and achieve further savings, and

BE IT FURTHER RESOLVED that the County Clerk shall forward a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association and Jefferson County's Legislative Representatives with the request that they assist in this endeavor.

BE IT FURTHER RESOLVED that publication of this resolution may occur through posting in accordance with Section 985.02 of the Wisconsin Statutes.

Fiscal Note: This resolution will have no fiscal impact to Jefferson County.

Rinard moved that Resolution No. 2015-15 be adopted. Seconded and carried.

Rinard introduced Resolution No. 2015-16.

Executive Summary

In his 2015-2017 state budget proposal, Governor Walker proposed a statutory change to require debt service and referendum levy amounts to be stated on property tax bills. These proposed changes will increase the amount of information required on tax bills potentially increasing the size, but not the amount, of property tax bills. This statutory change is not necessary because there are other methods of providing the public with this information such as the county web site, social media and annual reports. This change would also be a financial burden on Jefferson County by requiring software updates, potential hardware enhancements and additional printing expenses.

WHEREAS, Governor Walker recommends in his 2015-2017 state budget proposal a statutory change to require debt service and referendum levy amounts to be stated on property tax bills, and

WHEREAS, including debt service and referendum levy amounts on property tax bills will require substantial programming changes to the tax billing and collection systems, and

WHEREAS, the proposed changes will increase the amount of information required on the tax bill potentially increasing the size of, but not the amount of, the property tax bill, and

WHEREAS, the intent of the legislation is to promote transparency; however, the change could impact taxpayers negatively by presenting confusing information on tax bills, and

WHEREAS, there are more efficient and cost-effective ways to inform citizens of the debt service and referendum impacts than including on tax bills such as posting on the county web site, social media and annual reports of taxing jurisdictions, and

WHEREAS, this change would be a financial burden on Jefferson County by requiring software updates, potential hardware enhancements and additional printing expenses.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors opposes any statutory change that would require debt service and referendum levy amounts to be included on property tax bills.

BE IT FURTHER RESOLVED that the County Clerk is direct-

ed to send a copy of this resolution to Governor Walker, the Joint Finance Committee of the Wisconsin Legislature, the state legislators for Jefferson County and the Wisconsin Counties Association.

Fiscal Note: This resolution will have no fiscal impact to Jefferson County.

Rinard moved that Resolution No. 2015-16 be adopted. Zentner requested a roll call vote. Seconded and carried: Ayes 25 (Jones, Kelly, David, Tietz, Braughler, Buchanan, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Edwards, Borland, Schultz, Babcock, Christensen), Noes 5 (Morris, Poulson, Jaeckel, Foelker, Zentner), Absent 0.

Rinard introduced Resolution No. 2015-17.

Executive Summary

Jefferson County Private Sewage System Ordinance section 12.02 states that its purpose is to “promote and protect public health and safety by assuring the proper siting, design, installation, inspection and management of private sewage systems and non-plumbing sanitation systems.” Failing systems are declared to be a human health hazard pursuant to Comm. 83 (Department of Safety & Professional Services) of the Wisconsin Administrative Code and a violation of the Jefferson County Private Sewage System Ordinance subject to enforcement through county ordinances and Wisconsin Statutes. Repealing the Wisconsin Fund Program would result in more failing private onsite wastewater treatment systems (POWTS) in the state of Wisconsin for low income homeowners who are unable to afford the cost of repairing a failing system.

WHEREAS, the Wisconsin Fund Program is a program that provides grants to low income homeowners and small commercial businesses to help offset a portion of the cost for the repair, rehabilitation or replacement of existing failing private onsite wastewater treatment systems (POWTS), and

WHEREAS, Jefferson County utilizes the Wisconsin Fund Program to assist property owners with failing septic systems to receive partial funding for septic system replacement, and

WHEREAS, Jefferson County has been participating in the Wisconsin Fund Program since 1990 and over the past 10 years has received \$150,248 which averages \$15,025 annually, and

WHEREAS, over the past 10 years, 31 applicants have received an average rebate of \$4,846 per applicant to apply toward the costs of replacing their failing septic systems.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors opposes 2015 Senate Bill 21 and 2015 Assembly Bill 21 as it relates to repealing Wisconsin Statute § 145.245 eliminating the Wisconsin Fund Program (Financial Assistance Program) for private on-site wastewater treatment system replacement or rehabilitation for low income homeowners.

BE IT FURTHER RESOLVED that the Jefferson County Clerk shall forward a copy of this resolution to Jefferson County’s State

Legislators, Governor Scott Walker and the Wisconsin Counties Association.

Fiscal Note: This resolution will have no fiscal impact to Jefferson County.

Rinard moved that Resolution No. 2015-17 be adopted. Seconded and carried.

Braugler, Chair of the Human Resources Committee, introduced Ordinance No. 2015-03.

Executive Summary

It's the goal of Jefferson County to provide a place of employment free from recognized hazards in order to provide the safest possible working conditions for employees and the general public. Safety should be the responsibility of each employee and elected official and should be recognized as part of the culture of each department. In the 2014 budget, the County Board of Supervisors created the position of a full-time Safety Coordinator, shared with Walworth County on a half-time basis. In the last nine months since filling this position, safety audits have been conducted in most departments, safety hazards have been identified and corrected, and safety plans, policies and training programs have started to be developed. To further support and promote the need and value of a safety culture, the Human Resources Committee recommends creating a Safety policy statement for all employees to take ownership in.

WHEREAS, Jefferson County recognizes that safe working conditions and safe practices will protect the County's number one asset, its employees, and

WHEREAS, the Human Resources Committee recommends creating a culture that has each employee being accountable for his or her own safety and the safety of other employees and the general public.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the creation of Section HR0570, Safety in the Workplace.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0570, Safety in the Workplace is created as follows:

HR0570 SAFETY IN THE WORKPLACE

A. It is the goal of Jefferson County to provide a place of employment free from recognized hazards in order to provide the safest of possible working conditions. Accidents can cause untold suffering and financial loss to our employees and their families and cause an unnecessary drain of tax dollars when used to pay medical expenses and compensation as well as lost time away from work.

B. All levels of management will be held accountable to maintain a safe and healthy workplace environment for all employees, and to ensure their Department's compliance with all laws, rules and regulations by following and enforcing all safety policies

and procedures developed to comply with those laws, rules and regulations.

C. Every employee will adhere to the policies and procedures for their own safety and that of their co-workers. Employees and Supervisors must also be aware that safety will take precedence over expediency and shortcuts when performing their duties. It is the County's desire and intent that the consideration of safety for both our employees and the general public in the performance of daily assignments bear as high a priority as the decision to commit funds or to complete a task which must be done. Employees should be aware that every reasonable step will be taken to reduce the potential of an accident or injury related to their employment and they are encouraged to support management in the realization of this goal.

D. Jefferson County will assure that all employees receive the necessary information, proper training and appropriate tools to perform their job in a safe and healthy manner.

E. Employees who violate safety policies or procedures or put themselves, a co-worker or a member of the public in harm's way shall be subject to disciplinary action.

F. Employees shall report any unsafe conditions or actions they observe to their direct Supervisor so that those conditions and actions can be corrected immediately. The County will not discipline or harass any employee who reports a safety violation. Any employee who retaliates against another employee for reporting a safety concern shall be disciplined accordingly.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: No fiscal impact.

Braugler moved that Ordinance No. 2015-03 be adopted.
Seconded and carried.

Braugler introduced Ordinance No. 2015-04.
Executive Summary

The safety and professional appearance of employees is a priority of Jefferson County. Therefore, employees may be directed to wear specific uniforms, safety shoes, and/or safety glasses or other eye protective equipment to ensure the employee's well-being. Over the years, employees have been provided different levels of reimbursement for uniforms and/or safety equipment, including not receiving any reimbursements. These practices have continued, following language from labor union contracts that no longer exist. In an attempt to provide fairness and equity among all employees required to wear specific uniforms or safety equipment for their positions, the Human Resources Committee recommends creating a uniform policy for all non-sworn employees.

WHEREAS, Jefferson County has provided clothing, uniform and safety equipment reimbursement allowances inconsistently among departments since January 2011, and

WHEREAS, the Human Resources Committee recommends

providing benefits that are fair and equal among all employees.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the creation of Section HR0685, Uniform, Safety Shoes and Safety Eye Protection Allowance Policy.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0685, Uniform, Safety Shoes and Safety Eye Protection Allowance Policy is created as follows:

HR0685 UNIFORM, SAFETY SHOES AND SAFETY EYE PROTECTION ALLOWANCE POLICY

A. The safety and professional appearance of employees is a priority of Jefferson County. Therefore, employees may be directed to wear specific uniforms, safety shoes, and/or safety glasses or other eye protective equipment to ensure the employee's well-being. The County shall provide a combined maximum allowance of \$150.00 annually for required uniform and safety shoes/boots to all non-sworn employees.

1. Uniforms. Employees who wear uniforms that are specifically required for their position (i.e. Sheriff's Office Cooks, Communication Operators) are eligible to receive up to a \$150.00 allowance annually, reduced by any allowance previously received for safety shoes/boots in the same year.

2. Safety Shoes/boots. Employees who wear safety shoes or boots that are specifically required for their position are eligible to receive up to a \$150.00 allowance annually, reduced by any allowance previously received for uniforms in the same year.

3. Safety Glasses/Eye Protective Equipment. Jefferson County shall provide necessary eye protective equipment for employees required to wear such equipment for their position and as directed by the County. Employees who also regularly wear prescription eyeglasses have the option to wear provided eye protective equipment or to have prescription glasses fitted with safety lenses and side shields that provide optimal safety protection. The employee shall be responsible for any necessary eye examinations and frames and shall also furnish the County with a prescription for the lenses. The County shall furnish the safety lenses and side shields from such sources as the County may choose. Employees are eligible for safety glasses/eye protective equipment allowance biannually, unless there is a documented prescription change or work-related damage to the eyewear and approved by the department head.

B. Per IRS guidelines, uniforms, safety shoes/boots and safety glasses/eye protective equipment provided by the employer or provided through an allowance to the employee, are excludable from taxable wages of the employee if they are specifically required as a condition of employment and are not worn or adaptable for general use. For reimbursements meeting these requirements to be excludable from the taxable wages of the employee, the employee must submit the original receipt for reimbursement which identifies purchases as approved by their respective depart-

ment head as being specifically required as a condition of employment and not worn or adaptable for general use. Allowances will not be reimbursed to the employee without proper documentation of the approved purchase. Proper documentation/receipts shall be submitted within 30 days of purchase of the uniforms/safety equipment.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: Based on history of uniform and/or safety equipment allowance, it is not expected that reimbursements will exceed \$17,000 annually. Sufficient funds are budgeted in 2015.

Braugler moved that Ordinance No. 2015-04 be adopted.
Seconded and carried.

Nass, Chair of the Planning & Zoning Committee, introduced the following:

**REPORT
TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on April 16, 2015, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R3799A-15, R3800A-15,
R3801A-15, AND R3802A-15**

DATED THIS TWENTY-SEVENTH DAY OF APRIL 2015

Donald Reese, Secretary

**THE PRIOR MONTH'S AMENDMENTS R3793A-15,
R3777A-14, R3794A-15, R3795A-15, R3796A-15, R3797A-15
AND R3778A-14 ARE EFFECTIVE UPON PASSAGE BY
COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).**

Nass moved that the report be adopted. Seconded and carried.

Nass introduced Ordinance No. 2015-05.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R3799A-15, R3800A-15, R3801A-15 and R3802A-15 were referred to the Jefferson County Planning and Zoning Committee for public hearing on April 16, 2015, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,
RURAL RESIDENTIAL**

Create a 4.7-acre farm consolidation lot at W5743 Olszewski Lane in the Town of Aztalan on PIN 002-0714-1041-000 (30.28

acres). This is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R3799A-15 – William & Kathleen Olszewski

Rezone 2.7 acres around the home and buildings at N7538 Wells Lane in the Town of Waterloo on PIN 030-0813-1334-000 (38.662 acres). Approval is conditioned upon approval and recording of a final certified survey map for the lot. The septic system shall be included on the lot, and road length shall be determined. R3800A-15 – Michael R. Wells/Raymond J. & Lucille M. Wells Trust property

Create a 2.2-acre farm consolidation lot at N8482 County Road X in the Town of Watertown from part of PIN 032-0815-2222-000 (38.67 acres). This is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R3801A-15 – Timothy Strobel

Create a 1-acre building site from part of PIN 032-0815-1912-001 (36.6 acres) on Kasten Lane in the Town of Watertown. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a suitable soil test, and upon approval and recording of a final certified survey map including extraterritorial plat review, if necessary. R3802A-15 – John Turner/Don & Catherine Turner property

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved that Ordinance No. 2015-05 be adopted as printed. Seconded and carried with Kannard abstaining for possible conflict of interest.

Hanneman, Chair of the Task Force on County Operations, introduced Resolution No. 2015-18.

Executive Summary

On November 12, 2014, the Jefferson County Board of Supervisors passed a resolution establishing a Task Force on county government operation which was charged with “conducting research and making policy recommendations to the Board that would reduce operational costs and enhance the ability of county government to provide and sustain delivery of quality services to its citizens as mandated and/or desired by the citizens of Jefferson County.” The Task Force has determined that its work will not be completed by May 12, 2015, as mandated by the Board in the resolution creating the Task Force. Therefore, the Task Force recommends that the Board extend the time for its authority to continue its work to August 31, 2015, with its findings and recommendations to be delivered to the Jefferson County Board of Supervisors at its September 8, 2015, meeting.

WHEREAS, the Task Force on County Government Operations and Organization has determined that its work will not be completed by the previously mandated date of May 12, 2015, and

WHEREAS, the Task Force now anticipates that it can complete its work by August 31, 2015, and report its findings and recommendations to the Board at the September 8, 2015, meeting of the Board.

NOW, THEREFORE, BE IT RESOLVED that the authority of the Task Force to fulfill its charge is extended to September 8, 2015.

Fiscal Note: It was originally estimated that total per diem and mileage expenses for Task Force meetings would be approximately \$3,000. To date, approximately \$3,465 has been spent. Expenses will be paid using budgeted funds.

Hanneman moved that Resolution No. 2015-18 be adopted. Seconded and carried.

County Administrator Wehmeier read the following appointments:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18(2) (b) of the Wisconsin Statutes and Ordinance 2005-02 approved on April 19, 2005, by the Jefferson County Board of Supervisors, I do hereby reappoint William T. Kern to serve as Jefferson County Highway Commissioner. This reappointment is for a two-year term ending on May 31, 2017. I respectfully request confirmation of this reappointment.

Buchanan moved that the appointment be confirmed. Seconded and carried.

Public Comment (General). None.

Supplemental information presented at the May 12, 2015, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jefferson-countywi.gov.

There being no further business, Buchanan moved that the Board adjourn. Seconded and carried at 9:00 p.m.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, JUNE 9, 2015, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Barbara Frank called the roll with all members being present except Supervisors Tietz, Hartz and Hanneman who gave prior notice of their inability to attend.

District 1..... Richard C. Jones	District 2 Mike Kelly
District 3..... Greg David	District 4 Augie Tietz
District 5... James B. Braughler	District 6 Ron Buchanan
District 7..... Dwayne C. Morris	District 8 Michael Wineke
District 9..... Amy Rinard	District 10 Al C. Counsell
District 11..... Donald Reese	District 12 Peter A. Hartz
District 13..... Ed Morse	District 14 Kirk Lund
District 15..... Steven J. Nass	District 16 Laura Payne
District 17..... Russell Kutz	District 18 Jennifer Hanneman
District 19..... Jim Schroeder	District 20 Jim Mode
District 21..... John C. Kannard	District 22 Blane Poulson
District 23..... George Jaeckel	District 24 Vacant
District 25..... Matthew Foelker	District 26 Carlton Zentner
District 27..... Glen D. Borland	District 28 Dick Schultz
District 29..... Paul Babcock	District 30 ... Walt Christensen

County Administrator Ben Wehmeier led Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

The Board proceeded with the agenda as printed.

Rinard, Chair of the Administration & Rules Committee, moved that the minutes of the April 21 and May 12, 2015, meetings be approved as presented. Seconded and carried.

Special Order of Business.

Jefferson's City Administrator Timothy Freitag and consultant Jolena Presti from Vandewalle & Associates, Inc. gave a presentation on the Old Highway Site Redevelopment Plan. Mark Lefebvre also gave an update on The College of Osteopathic Medicine and their support of the Old Highway Site Redevelopment Plan.

Wehmeier recognized the LEAN graduates who received a yellow belt in LEAN government. Jefferson County employee graduates were Andy Erdman, Brian Udovich, Roland Welsch, Rick Christian, Rob Klotz and Staci Hoffman.

Communications.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
June 1, 2015**

Available Cash on Hand		
May1, 2015	\$	226,043.36
May Receipts		<u>4,590,910.75</u>
Total Cash	\$	4,816,954.11

Disbursements	
General – May 2015	\$ 3,822,653.01
Payroll – May 2015	<u>1,229,287.00</u>
Total Disbursements	<u>5,051,940.01</u>
Total Available Cash	\$ (234,985.90)
Cash on Hand	
(in bank) June 1, 2015	\$ 624,422.36
Less Outstanding Checks	<u>859,408.26</u>
Total Available Cash	\$ (234,985.90)
Local Government Investment Pool -	
General	25,827,205.35
Institutional Capital Management	16,307,041.81
Local Government Investment Pool -	
Clerk of Courts	25,959.68
Local Government Investment Pool -	
Farmland Preservation	227,857.09
Local Government Investment Pool -	
Parks/Liddle	81,558.71
Local Government Investment Pool -	
Highway Bond	<u>3,737,030.40</u>
	\$ 46,206,653.04
2015 Interest - Super N.O.W. Acct.	\$ 394.09
2015 Interest - L.G.I.P. - General Funds	13,005.97
2015 Interest - ICM	67,358.13
2015 Interest - L.G.I.P. - Parks/Carol Liddle Fund	38.86
2015 Interest - L.G.I.P. - Farmland Preservation	108.56
2015 Interest - L.G.I.P. - Clerk of Courts	12.36
2015 Interest - L.G.I.P. - Highway Bond	<u>1,050.40</u>
Total 2015 Interest	\$ 81,968.37

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Frank presented the following communications:

1. The Jefferson County Clerk was served with a statement of damages from Decinda D. Banks totaling \$47,053.37 for pain and suffering and special damages following an automobile accident involving a Jefferson County employee on September 16, 2014. The statement of damages has been forwarded to the County's insurance company.
2. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on June 18, 2015, at 7 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin.
3. Sheriff Paul Milbrath received a letter on June 3, 2015, from Supervisor Callie Edwards, District 24, regarding her resignation effective immediately.

The communications and notice were received and placed on file.

The floor was opened for public comment (agenda items).

None.

Annual Reports.

Chief Judge Randy Koschnick, District Attorney Susan Happ, Director/Health Officer Gail Scott, Human Services Director Kathi Cauley and Veterans Service Officer Yvonne Duesterhoeft presented their department's annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(12).

Rinard introduced Resolution No. 2015-19.

Executive Summary

The Wisconsin River Rail Transit Commission consists of appointed representatives from Crawford, Dane, Grant, Iowa, Jefferson, Rock, Sauk, Walworth and Waukesha counties for the purpose of ensuring that their communities have quality and reliable access to freight rail service. The Wisconsin River Rail Transit Commission also helps communities in southern Wisconsin to be economically competitive through connection to the national rail system. Rail lines in Wisconsin have been reduced and eliminated over the years, forcing increasingly heavier truck traffic to move goods from point to point. In an effort to preserve freight rail service, the Wisconsin Department of Transportation created a Freight Railroad Preservation Program which provides grants to local units of government, industries and railroads. Funding for this program has decreased in recent years and this resolution encourages the Governor to increase the proposed funding in the 2015-2017 biennium budget for the Freight Rail Preservation Program.

WHEREAS, Jefferson County is a member of the Wisconsin River Rail Transit Commission, and

WHEREAS, the Wisconsin River Rail Transit Commission's mission statement is "to preserve and protect the publicly-owned railroad corridors throughout southern Wisconsin and northern Illinois," and

WHEREAS, rail lines in Wisconsin have been reduced and eliminated over the years, forcing increasingly heavier truck traffic to move goods from point to point, and

WHEREAS, the Wisconsin Department of Transportation oversees surface transportation as part of its statutory authority, and

WHEREAS, the Wisconsin Department of Transportation created a Freight Railroad Preservation Program to help communities and shippers preserve freight rail service during an era when widespread railroad bankruptcies and line abandonments threatened the availability of rail service in Wisconsin, and

WHEREAS, the Freight Rail Preservation Program provides grants to local units of government, industries and railroads for the purpose of preserving essential rail lines and rehabilitating them following purchase, and

WHEREAS, the 2009-2011 state budget provided \$60 million for the biennium in bonding authority for the Freight Rail Preservation Program, and

WHEREAS, the 2011-2013 state biennium budget for the Freight Rail Preservation Program was reduced to \$30 million, and

WHEREAS, the 2013-2015 state biennium budget for the Freight Rail Preservation Program was increased to \$52 million, and

WHEREAS, the Wisconsin River Rail Transit Commission has gone on record supporting increased funding for the Freight Rail Preservation Program.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors supports increasing the proposed funding in the 2015-2017 biennium budget for the Freight Rail Preservation Program.

BE IT FURTHER RESOLVED that the County Clerk is directed to send a copy of this resolution to Governor Walker, the Joint Finance Committee of the Wisconsin Legislature, the state legislators for Jefferson County, Secretary of Transportation Mark Gottlieb, the Wisconsin Counties Association and the Wisconsin River Rail Transit Commission.

Fiscal Note: This resolution will have no fiscal impact to Jefferson County.

Rinard moved that Resolution No. 2015-19 be adopted. Seconded and carried.

Rinard introduced Resolution No. 2015-20.

Executive Summary

The cost of living has increased in the State of Wisconsin over recent years. In spite of these cost of living increases, zero tax levy cap limits have been imposed on Wisconsin counties since 2012. These tax levy cap limits have forced Wisconsin counties to absorb increased operational expenses of which they have no control. These include utilities, fuel, health insurance, road maintenance and funding high cost placements by the Human Services Department. It is difficult if not impossible to continue to maintain an adequate level of service to the citizens of Jefferson County when the costs of services are increasing and the ability to increase revenues is limited to State funding, sales tax revenues and the local tax levy. For these reasons, the Jefferson County Board of Supervisors opposes the continuation of the current zero tax levy cap imposed on Wisconsin counties.

WHEREAS, the zero levy cap limits have been imposed on Wisconsin counties since 2012, and

WHEREAS, the cost of living has increased 3.4% for 2011, 1.6% for 2012, 1.7% for 2013 and 0.9% for 2014 (as measured by the CPI-U for Midwest urban class D), and

WHEREAS, counties have been forced to absorb increased expenses of which they have no control (utilities, fuel, health insurance, road maintenance, funding high cost placements and services by the Human Services Department, etc...), and

WHEREAS, Jefferson County has done its best to curb spending by cutting costs, eliminating positions, limiting employee wage increases, reducing program offerings and postponing work on highway infrastructure, and

WHEREAS, it is becoming nearly impossible to maintain an

adequate level of service to the citizens of Jefferson County when the costs of services are increasing and the ability to increase revenues is limited to State funding, sales tax revenues and the local tax levy.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors opposes the continuation of the current zero tax levy cap imposed on Wisconsin counties.

BE IT FURTHER RESOLVED that the County Clerk is directed to send a copy of this resolution to Governor Walker, the Joint Finance Committee of the Wisconsin Legislature, the state legislators for Jefferson County and the Wisconsin Counties Association.

Fiscal Note: This resolution will have no fiscal impact to Jefferson County.

Rinard moved that Resolution No. 2015-20 be adopted. Seconded. Zentner requested a roll call vote. Resolution No. 2015-20 adopted: Ayes 17 (Jones, Kelly, David, Buchanan, Wineke, Rinard, Reese, Morse, Lund, Nass, Payne, Kutz, Schroeder, Kanard, Schultz, Babcock, Christensen), Noes 9 (Braugher, Morris, Counsell, Mode, Poulson, Jaeckel, Foelker, Zentner, Borland), Absent 3 (Tietz, Hartz, Hanneman), Vacant 1.

Schultz, Chair of the Board of Health, introduced Ordinance No. 2015-06.

Executive Summary

The Jefferson County Board of Health proposes to amend the Jefferson County Smoke Free Air Act, Ordinance No. 2003-06, to include the use of e-cigarettes and electronic delivery devices.

Unregulated high-tech smoking devices, commonly referred to as electronic cigarettes, or "e-cigarettes," closely resemble and purposefully mimic the act of smoking by having users inhale vaporized liquid nicotine created by heat through an electronic ignition system. After testing a number of e-cigarettes from two leading manufacturers, the Food and Drug Administration (FDA) determined that various samples tested contained not only nicotine, but also detectable levels of known carcinogens and toxic chemicals, including tobacco-specific nitrosamines and diethylene glycol, a toxic chemical used in antifreeze. The FDA's testing also suggested that "quality control processes used to manufacture these products are inconsistent or nonexistent." ("Summary of results: laboratory analysis of electronic cigarettes conducted by FDA," Food and Drug Administration (FDA), July 22, 2009; <http://www.fda.gov/NewsEvents/PublicHealthFocus/ucm173146.htm> Accessed on: October 22, 2009.)

According to a more recent study, electronic cigarette emissions are made up of a high concentration of ultrafine particles, and the particle concentration is higher than in conventional tobacco cigarette smoke. (Fuoco, F.C.; Buonanno, G.; Stabile, L.; Vigo, P., "Influential parameters on particle concentration and size distribution in the mainstream of e-cigarettes," Environmental Pollution 184: 523-529, January 2014.)

Electronic cigarettes produce an aerosol or vapor of unde-

terminated and potentially harmful substances, which may appear similar to the smoke emitted by traditional tobacco products. Their use in workplaces and public places where smoking of traditional tobacco products is prohibited creates concern and confusion and leads to difficulties in enforcing the smoking prohibitions. Smoke-filled workplaces result in higher worker absenteeism due to respiratory disease, lower productivity, higher cleaning and maintenance costs, increased health insurance rates, and increased liability claims for diseases related to exposure to secondhand smoke.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3 of the Jefferson County Smoke Free Air Act is amended as follows:

3. DEFINITION.

~~(a) "Smoking" means burning or holding, or inhaling or exhaling smoke from, any of the following items containing tobacco:~~

- ~~1. A lighted cigar.~~
 - ~~2. A lighted cigarette.~~
 - ~~3. A lighted pipe;~~
 - ~~4. Any other lighted smoking equipment.~~
- ~~[am. 06-08-10, Ord. 2010-10]~~

(a) "Smoking" shall mean inhaling, exhaling, burning or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated tobacco or plant product intended for inhalation, including hookahs and marijuana, whether natural or synthetic, in any manner or in any form. "Smoking" shall include the use of an electronic delivery device which creates an aerosol or vapor, in any manner or in any form, or the use of any oral smoking device for the purpose of circumventing the prohibition of smoking.

(b) "E-Cigarette or Electronic Delivery Device" shall mean any product containing or delivering nicotine or any other substance intended for human consumption that may be used by a person to simulate smoking through inhalation of vapor or aerosol from the product. "Electronic Delivery Device" shall include any such device, whether manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, e-pipe, e-hookah, or vape pen, or under any other product name or descriptor.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Schultz moved that Ordinance No. 2015-06 be adopted. Seconded and carried.

Schultz introduced Ordinance No. 2015-07.

Executive Summary

Jefferson County Health Department and Watertown Department of Public Health formed an Environmental Health Consortium to meet the environmental health needs of Jefferson County and the City of Watertown. The coordinated program optimized the limited financial resources of the health departments.

The Jefferson County/Watertown Environmental Public Health Consortium became an agent of Department of Health Services in 2002 and an agent of Department of Agriculture, Trade and Consumer Protection in 2009 to conduct food and recreational inspections and licensing locally. This program expansion was done as a response to the community need to assure the safety of the public. Businesses were unable to make contact with State inspection staff with questions and problems. The local health departments were spending a considerable amount of time responding to local businesses.

The City of Watertown, Watertown Department of Public Health, has been the fiscal agent of the program since the beginning. The Health Officers provide supervision and manage the program in their respective jurisdictions.

Requested Ordinance Updates:

- Charge for the 1st and all subsequent re-inspections [8(d) Fees]
- Raising pool inspection fees to bring the fee in line with the cost of inspections
- Raise all other fees by 2%; fees have not been increased since 2010
- Remove the fee schedule from the ordinance

These changes are being coordinated by the City of Watertown Department of Public Health to keep the policies consistent in the Jefferson County/Watertown Environmental Health Consortium.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The Environmental Sanitation Ordinance is hereby repealed and recreated as follows:

A. GENERAL PROVISIONS.

(1) ADMINISTRATION. This ordinance shall be administered by the County Health Department and shall be in effect in all parts of the County except the City of Watertown.

(2) ENFORCEMENT.

(a) The Health Officer or the Health Officer's duly authorized representative shall enforce the regulations of this chapter and may issue orders to effect correction of violations and may issue citations pursuant to Ordinance No. 84-10. All enforcement actions shall minimally be analogous to Wisconsin Statutes Sections 254.85, 254.86, 254.87 and 254.88.

(b) The Corporation Counsel may in his discretion, commence legal action and may proceed pursuant to the provisions outlined in Wisconsin Statutes Section 66.0119 and Section 66.0114, or pursuant to the issuance of a summons and complaint. [am. 12/09/08, Ord. 2008-29]

(c) The County of Jefferson is an agent for the Department of Health and Family Services under the provisions as set forth in Wisconsin Statutes Chapter

254, Subchapter VII, 254.69 and 254.47 with the powers as described in Wisconsin Statutes 254.74.

- (d) The County of Jefferson adopts by reference the following Chapters of the Wisconsin Administrative Codes: DHS 192, DHS 195, DHS 196, DHS 197, DHS 198, COMM 90, DHS 172, DHS, 173, DHS 175, and DHS 178 and DATCP 75 and DATCP 97 and all other state and federally referenced rules and Memorandums of Understanding. [am. 12/09/08, Ord. 2008-29; 10/12/10, Ord. 2010-16]
- (e) The County of Jefferson recognizes and adopts the same exemptions for inspections and licensure as contained in the aforementioned state statutes, administrative codes and the State of Wisconsin Department of Health Services (DHS) and Department of Agriculture, Trade & and Consumer Protection (DATCP) policies. [am. 12/09/08, Ord. 2008-29]
- (f) The County of Jefferson is an agent for Department of Agriculture, Trade and Consumer Protection, under the provisions as set forth in Wisconsin State Statute Chapter 97.41. [cr. 12/09/08, Ord. 2008-29]

(3) SEVERABILITY. Each section, paragraph, sentence, clause, word and provision of this ordinance is severable, and if any provisions shall be held unconstitutional or invalid for any reason, such decision shall not affect the remainder of the ordinance nor any part thereof other than that affected by such a decision.

(4) DEFINITIONS.

- (a) "Department" means the Jefferson County Health Department.
- (b) "Health Officer" means the Health Department Director or his/her authorized agent.
- (c) "Person" means an individual, partnership, association, firm, company, corporation, organization, municipality, county, town, or state agency, whether tenant, owner, lessee or licensee, or the agent, heir, or assignee of any of these.
- (d) "License" means the granting of permission in a written/certificate form from the appropriate authority to carry on an activity. In this chapter, it is synonymous with *permit*.

(5) LICENSE APPLICATION.

License application shall be made to the Health Department on forms approved by DHS or DATCP, and supplied by the ~~department~~ Department, accompanied by the appropriate license fee and pre-inspection fee. Licenses hereunder shall not be granted or issued by the Department unless and until the Health Officer/Director, or designee, determines and certifies compliance, of the premises to be licensed, with all the applicable terms and conditions of all Wisconsin Administrative Codes under contract. [am. 12/09/08, Ord. 2008-29]

Applications for licenses required in this chapter shall be

made in writing to the Health Department on forms provided by the Health Department and shall contain, but not be limited to, the following information:

- (a) The name, home address and date of birth of the entity requesting the privilege of operating the said business/conducting the activity.
- (b) The trade name and address of the establishment.
- (c) Whether the applicant is a person, corporation, or partnership.
 1. If the applicant is a corporation, the application shall contain the registered agent's name, home address and date of birth.
 2. If the applicant is a partnership, the applicant shall include the names, home addresses and date of births of the partners.
 3. The mailing address of the legal licensee.
- (d) The signature of all applicants and their agents to confirm that all information on the application is correct and to acknowledge that any change in the information on the application shall be reported to the Health Officer within 14 days of the change.

(6) LICENSE ISSUANCE.

The Health Officer shall issue a license to the applicant only after compliance with the requirements of this chapter and upon payment to the ~~health department~~ Health Department of all required fees. The ~~department's~~ Department's decision to grant or withhold a license shall not exceed 30 calendar days. The decision to withhold shall accompany written inspection or documentation of justification or cause.

- (a) No license may be issued until all applicable fees have been paid.

(7) LICENSE PERIOD.

The license period for licenses issued per the DHS and DATCP contract shall be from July 1 through the following June 30th. Those licenses initially issued during the period beginning on April 1 and ending on June 30 expire on June 30 of the following year, except temporary and mobile food licenses. Licenses are not transferable between persons, entities, or any combination thereof (see DHS Change Assessment Worksheet). [am. 12/09/08, Ord. 2008-29; 10/12/10, Ord. 2010-16]

(8) FEES.

In addition to the license fees, the licensee shall pay any applicable DHS or DATCP administrative fee, the amount of which is on file with the department, as well as, the fee schedule. See current fee schedule for fees pursuant to this section.

- (a) NON-PRORATION OF FEES. Permit fees and other applicable fees are not prorated for the fiscal year and must be paid in full at any time.
- (b) PRE-INSPECTIONS AND THEIR ASSOCIATED FEES. ~~Preinspections~~ Pre inspections are required to be conducted for establishments within the scope

of Wisconsin Statutes 254 Subchapter VII and DATCP 74. [am. 12/09/08, Ord. 2008-29]

(c) LATE FEES. Assessed to all Wisconsin Statutes 254.69 establishment licensees for payment after July 1.

(d) RE-INSPECTION FEES. In the event that the County Health Department observes violations during the course of its inspections, ~~and in the event that the violation is not corrected upon the Department's first re-inspection to confirm compliance;~~ the Department shall charge the party in violation a fee as set forth ~~below~~ for each ~~second or subsequent~~ re-inspection necessary to confirm that the original violations ~~has~~ have been remedied.

[Amended 07/13/04, Ordinance No. 2004-14; am. 12/09/08, Ord. 2008-29]

(e) NO CERTIFIED OPERATOR FEE. If facility owners do not obtain certificate issued by State of Wisconsin within 90 days, facility owners will be assessed a \$150.00 fee. [cr. 12/09/08, Ord. 2008-29]

(9) DISPLAY OF LICENSE.

All licensees shall post their license in plain public view on the premise for which the permit is issued. It shall be posted for the duration that the permit is in force.

(10) INSPECTION BY HEALTH DEPARTMENT.

Authorized employees of the Health Department, upon presenting proper identification, shall have the authority and duty to enter any licensed premises during regular business hours to inspect the same, with respect to a business open at least forty (40) hours per week. In the absence of regular business hours, inspections shall be made at any reasonable hour. In the event of an emergency, an inspection may be made at any time.

(11) DENIAL, SUSPENSION OR REVOCATION OF LICENSE.

The Health Officer, or designee, may deny any license application or suspend or revoke any license issued under this chapter for non-compliance with this code or any other state or county law. The following procedure shall be followed in the denial, suspension or revocation of any license issued under this chapter:

(a) A decision by the Health Officer to deny, suspend or revoke a license shall be in writing and shall state, with specificity, the reasons for the Health Officer's decision and shall state any and all applicable statutes, ordinances, rules, regulation or orders which may have been violated. The Health Officer shall send to the licensee copy of the written decision by mail or by personal service. Said notice shall inform the licensee or applicant of the right to have this decision reviewed and the procedure for such review.

(b) A licensee or applicant aggrieved by a decision of the Health Officer to deny, suspend or revoke a license must send a written Request and Reconsider-

- ation to the Health Officer within 10 working days of receipt of the notice of the Health Officer's decision. The Request for Review and Reconsideration shall state the grounds upon which the person aggrieved contends that the decision should be reversed or modified.
- (c) Within 10 working days of receipt of the Request for Review and Reconsideration, the Health Officer shall review its initial determination. The Health Officer may affirm, reverse or modify the initial determination. The Health Officer shall mail or deliver to the licensee or applicant a copy of the Officer's decision on review, and shall state the reasons for such decision. The decision shall advise the licensee or applicant of the right to appeal the decision, the time within which appeal shall be taken and the office or person with whom Notice of Appeal shall be filed.
 - (d) A licensee or applicant who wishes to appeal a decision made by the Health Officer on review must file a notice of appeal within 10 days of receipt of the Health Officer's Decision on review. The Notice of Appeal shall be filed or mailed to the Health Officer. The Health Officer shall immediately file said Notice with the Jefferson County Board of Health.
 - (e) A licensee or applicant shall be provided a hearing on appeal within 30 days of receipt of the Notice of Appeal. The Health Officer shall serve the licensee or applicant with notice of hearing by mail or personal service at least 5 days before the hearing.
 - (f) The hearing shall be conducted before the Jefferson County Board of Health and shall be conducted in accordance with the procedures outlined in Section ss. Chapter 68.11 (2) and (3).
 - (g) Within 15 days of the hearing, the Jefferson County Board of Health shall mail or deliver to the applicant its written determination stating the reasons therefor.
 - (h) **OPERATING WITHOUT A LICENSE.** Any person who shall operate without a license as required above shall be subject to a forfeiture in the amount of \$500.00. Ongoing violations of operating without a license may be subject to forfeitures in the amount of \$500.00 for each day in which the person continues to operate without a license. [am. 12/09/08, Ord. 2008-29]
 - (i) **VOIDED PERMIT FOR FAILURE TO PAY FEES.** If an applicant or owner fails to pay all applicable fees, late fees and processing charges within 15 days after the applicant or owner receives notice of an insufficiency or within 45 days after the expiration of the permit, whichever occurs first, the permit is void. An owner whose permit is voided under this subsection

may appeal the decision. [cr. 12/09/08, Ord. 2008-29]

(12) TEMPORARY ORDERS.

Whenever, as a result of an inspection conducted pursuant to this chapter, the Health Officer or his/her designated agent has reasonable cause to believe that any examined food constitutes, or that any construction, sanitary condition, operation or method of operation of the premises or equipment used on the premises creates an immediate danger to health of the Public, the Health Officer may proceed as stated in Section 66.0417, or 254.85 of the Wisconsin Statutes to issue a temporary order to prohibit the sale or movement of food for any purpose, prohibit the continued operation or method of operation of equipment, require the premises to cease any other operation or method of operation which creates an immediate danger to public health. Section 66.0417 of the Wisconsin Statutes is incorporated herein by reference and made a part of this ordinance as if fully set forth herein.

Temporary pool closures pursuant to DHS 172.30 due to chlorine/bromine and/or ph levels that are outside of prescribed water quality standards shall be in effect for the shorter of 24 hours or that time period necessary to complete three (3) turnovers of the pool water to be measured from the time of closure, in order to allow added chemicals to equalize in the pool. [am. 10/12/10, Ord. 2010-16]

(13) CONSTRUCTION OR ALTERATION OF LICENSABLE FOOD SERVICE ESTABLISHMENTS.

- (a) Except as provided in (b), no person shall erect, construct, enlarge or alter a food establishment without first submitting to the Health Officer plans (drawings) which clearly show and describe the amount and character of the work proposed and without first receiving Health Department approval of submitted plans. Such plans shall include expected menu, floor plan, equipment plan and specifications, plumbing layout, wall, floor and ceiling finishes and plans and specifications for food service kitchen ventilation. Submitted plans shall give all information necessary to show compliance with applicable health codes. Submitted plans shall be retained by the ~~health department~~ Health Department. Plan submittal to the Health Officer is in addition to any plan submittal requirement of the County Zoning Department, or required building inspection. [am. 10/12/10, Ord. 2010-16]
- (b) At the option of the Health Officer, plans need not be submitted to execute minor alterations. Minor alterations include, but are not limited to, the replacement of existing equipment, the replacement of existing floor, wall or ceiling coverings or other cosmetic or decorating activity.
- (c) Any plans approved by the Health Department shall not be changed or modified unless the Health Offi-

cer has reviewed and approved the modifications or changes. Final approved plans will be kept in perpetuity as part of the legal file for the establishment.

- (d) A ~~preinspection~~ pre-inspection fee shall be charged for any remodeling projects that exceed the definition of "minor alterations" set forth in subsection (b), examples of which shall include, but shall not be limited to, circumstances in which the entire facility is closed for remodeling, circumstances in which a section of the facility is closed for significant remodeling, and circumstances in which new additions are added to the facility even though the original facility remains open for business. [cr. 10/12/10, Ord. 2010-16]

(14) "CLASS B" OR "CLASS C" PREMISES.

No applicant may operate under a "Class B" license or permit or a "Class C" license or permit under s.s. Chapter 125.68(5) Wisconsin Statutes, unless the premise complies with the rules promulgated by the Department of Health and Family Services governing sanitation in restaurants.

B. RESTAURANTS/MEAL FOOD SERVICE.

(1) REQUIREMENTS.

- (a) Except as provided in (b), no person, party, firm or corporation shall operate a Restaurant, Temporary Restaurant or Mobile Restaurant, as defined in Wisconsin Administrative Code DHS 196, without first obtaining a license therefore from the Jefferson County Health Department; nor shall any person, party, firm or corporation operate contrary to the terms and conditions of this ordinance or Wisconsin Administrative Code DHS 196, which is incorporated herein by reference and made part of this ordinance as if fully set forth herein. [am. 12/09/08, Ord. 2008-29; 10/12/10, Ord. 2010-16]

- (b) No license is required for the following:

1. Churches, religious, fraternal, youth or patriotic organizations such as VFW, American Legion, or other like organizations, service clubs or civic organizations which occasionally prepare, serve, or sell meals to the general public. The term occasional means ~~fewer than 4 days~~ not more than 3 days during any 12-month period.
2. Taverns that serve free lunches of popcorn, cheese, crackers, pretzels, cold sausage, cured fish or bread and butter.
3. Any public or private school lunchroom for which food service is directly provided by the school. The department shall charge a fee for inspection services to school lunchrooms required to be inspected under federal or state law. [Amended 01/09/07, Ordinance 2006-26;

am. 12/09/08, Ord. 2008-29]

4. A private individual selling food from a moveable or temporary stand at a public farm sale.
5. A concession stand at a locally sponsored sporting event, such as a little league game.

(2) FEES:

~~In addition to the following fees, the licensee shall pay any applicable DHS or DATCP administrative fee, the amount of which is on file with the department. [am. 12/09/08, Ord. 2008-29]~~

~~Fees pursuant to this section (not including the state administrative fee above) shall be as follows:~~

~~(a) Limited Food Service Restaurant: A restaurant that serves only individually wrapped, hermetically sealed single servings supplied by a licensed processor.~~

1. License Fee \$ _____ 105.00
2. Pre-licensing Fee \$ _____ 175.00
3. Re-inspection Fee \$ _____ 130.00

~~(b) Simple Complexity Restaurant: As defined at DHS 196.04:~~

1. License Fee \$ _____ 230.00
2. Pre-licensing Fee \$ _____ 430.00
3. Re-inspection Fee \$ _____ 320.00

~~(c) Moderate Complexity Restaurant: As defined at DHS 196.04:~~

1. License Fee \$ _____ 330.00
2. Pre-licensing Fee \$ _____ 705.00
3. Re-inspection Fee \$ _____ 470.00

~~(d) High Complexity Restaurant: As defined at DHS 196.04:~~

1. License Fee \$ _____ 540.00
2. Pre-licensing Fee \$ _____ 1,020.00
3. Re-inspection Fee \$ _____ 770.00

~~(e)(c) Temporary Restaurants: A restaurant that operates at a fixed location in conjunction with a single event such as a fair, carnival, circus, public exhibition, anniversary sale for a period of no more than 14 consecutive days or in conjunction with an occasional sales promotion. Occasional means fewer than 4 days not more than 3 days during any 12-month period. Licenses are issued at the site of the event. A temporary restaurant may be moved from location to location within the county, but may not operate from the new location until it has been inspected and found to be in compliance. A temporary restaurant license may not be used to operate more than one restaurant at a time.~~

1. License Fee \$ _____ 170.00

~~[1.B.(2)(a) through (e) were amended and/or created 12/09/08, Ord. 2008-29; am. 10/12/10, Ord. 2010-16]~~

~~(2)(3) ADMINISTRATION AND ENFORCEMENT.~~

~~In addition to the statutory and administrative code references and powers as indicated in Section A, the Health Officer/designee may issue temporary orders when the department Department has reasonable cause to believe that any examined food~~

constitutes, or that any construction, sanitary condition, operation or method of operation of the premises or equipment used on the premises creates an immediate danger to public health or safety.
C. BED AND BREAKFAST ESTABLISHMENTS.

(1) REQUIREMENT. No person, party, firm, or corporation shall operate a Bed and Breakfast Establishment as defined in Wisconsin Administrative Code DHS 197 for more than 10 nights in a year, without first obtaining an annual license from the Health Department; nor shall any person, party, firm or corporation operate contrary to the terms and conditions of this ordinance or DHS 197 of the Wisconsin Administrative Code, which is incorporated herein by reference and made a part of this ordinance as if fully set forth herein. [Amended 03/11/03, Ordinance No. 2002-32; am. 12/09/08, Ord. No. 2008-29]

(2) ZONING AND CONSTRUCTION STANDARDS. Prior to Health Department approvals, the applicant must submit written verification from the Jefferson County Zoning Department of approval of this commercial business in the building and property considered for licensure as a bed and breakfast establishment. In addition, the applicant must provide the Health Department with written verifications that this property meets all applicable local and state fire and building codes from inspections of state and local building inspectors. [am. 10/12/10, Ord. 2010-16]

~~(3) Fees for licenses issued pursuant to this section shall be as follows:~~

(a) ~~Bed and Breakfast License~~

- | | | |
|----------------------|----------|--------|
| 1. License Fee | \$ _____ | 110.00 |
| 2. Pre-licensing Fee | \$ _____ | 300.00 |
| 3. Re-inspection Fee | \$ _____ | 170.00 |

~~[Am. 12/09/08, Ordinance No. 2008-29; 10/12/10, Ord. 2010-16]~~

~~(4) In addition to the above fees, the licensee shall pay any applicable DHS administrative fee, the amount of which is on file with the Health Department. [Amended 12/09/08, Ordinance No. 2008-29]~~

D. HOTELS, MOTELS AND TOURIST ROOMING HOUSES.

(1) REQUIREMENT. No person, party, firm, or corporation shall operate a Hotel, Motel or Tourist Rooming House, as defined in Wisconsin Administrative Code DHS 195, without first obtaining an annual license therefore from the Health Department; nor shall any person, party, firm or corporation operate contrary to the terms and conditions of this ordinance or DHS 195 of the Wisconsin Administrative Code, and Chapter 254, Subchapter VII provisions which are incorporated herein by reference and made a part of this ordinance as if fully set forth herein. [Amended 12/09/08, Ordinance No. 2008-29]

~~(2) FEES. The fees for the licenses issued pursuant to this section shall be as follows:~~

~~Hotel/Motel~~

~~(a) 05-30 Sleeping Rooms~~

- | | | |
|----------------|----------|--------|
| 1. License Fee | \$ _____ | 205.00 |
|----------------|----------|--------|

	2:	Pre-licensing Fee	\$ _____	480.00
	3:	Re-inspection Fee	\$ _____	290.00
(b)	31-99 Sleeping Rooms			
	1:	License Fee	\$ _____	280.00
	2:	Pre-licensing Fee	\$ _____	665.00
	3:	Re-inspection Fee	\$ _____	400.00
(c)	100-199 Sleeping Rooms [Amended 03/11/03, Ordinance No. 2002-32]			
	1:	License Fee	\$ _____	355.00
	2:	Pre-licensing Fee	\$ _____	795.00
	3:	Re-inspection Fee	\$ _____	505.00
(d)	200 or more Sleeping Rooms			
	1:	License Fee	\$ _____	490.00
	2:	Pre-licensing Fee	\$ _____	1,185.00
	[Created 03/11/03, Ordinance No. 2002-32]			
	3:	Re-inspection Fee	\$ _____	700.00
(e)	Tourist Rooming House (1-4 rooms) [Amended 03/11/03, Ordinance No. 2002-32]			
	1:	License Fee	\$ _____	110.00
	2:	Pre-licensing Fee	\$ _____	300.00
	3:	Re-inspection Fee	\$ _____	170.00
	[10/12/10, Ord. 2010-16]			

E. CAMPGROUNDS, RECREATIONAL AND EDUCATION CAMPS.

(1) REQUIREMENTS.

No person, party, firm or corporation shall operate a campground, recreational camp or educational camp, as defined in Wisconsin Administrative Code DHS 175 or 178, without first obtaining an annual license therefore from the Health Department; nor shall any person, party, firm or corporation operate contrary to the terms and conditions of this ordinance or DHS 175 or 178 of the Wisconsin Administrative Code, and Chapter 254, Subchapter VII provisions which are incorporated herein by reference and made a part of this ordinance as fully set forth herein. [Amended 12/09/08, Ordinance No. 2008-29]

(2) FEES:

The fees for the licenses issued pursuant to this section shall be as follows:

(a)	Campgrounds (1-25 sites)			
	1:	License Fee	\$ _____	175.00
	2:	Pre-licensing Fee	\$ _____	380.00
	3:	Re-inspection Fee	\$ _____	240.00
(b)	Campground (26-50 sites)			
	1:	License Fee	\$ _____	250.00
	2:	Pre-licensing Fee	\$ _____	565.00
	3:	Re-inspection Fee	\$ _____	350.00
(c)	Campground (51-100 sites)			
	1:	License Fee	\$ _____	305.00
	2:	Pre-licensing Fee	\$ _____	700.00
	3:	Re-inspection Fee	\$ _____	425.00
(d)	Campground (100-199 sites) [Amended 03/11/03,			

Ordinance No. 2002-32]		
1:	License Fee	\$ _____ 355.00
2:	Pre-licensing Fee	\$ _____ 830.00
3:	Re-inspection Fee	\$ _____ 500.00
(e)	Campground (200 or more sites)	
1:	License Fee	\$ _____ 410.00
2:	Pre-licensing Fee	\$ _____ 965.00
	[Created 03/11/03, Ordinance No. 2002-32]	
3:	Re-inspection Fee	\$ _____ 580.00
(f)	Recreational/Educational Camps	
1:	License Fee	\$ _____ 505.00
2:	Pre-licensing Fee	\$ _____ 1,200.00
	[Amended 03/11/03, Ordinance No. 2002-32]	
3:	Re-inspection Fee	\$ _____ 720.00

F. PUBLIC SWIMMING POOL.

(1) REQUIREMENTS.

No person, party, firm or corporation shall operate a public swimming pool, as defined in Wisconsin Administrative Code DHS 172 or Comm. 90, without first obtaining an annual license therefore from the Health Department nor shall any person, party, firm or corporation operate contrary to the terms and conditions of this ordinance or DHS 172 or Comm. 90 of the Wisconsin Administrative Code, and Chapter 254, Subchapter VII provisions which are incorporated herein by reference and made a part of this ordinance as fully set forth herein. [Amended 12/09/08, Ordinance No. 2008-29]

(2) FEES:

The fees for the licenses issued pursuant to this Section shall be as follows:

(a)	Public Swimming Pools	
1:	License Fee	\$ _____ 150.00
2:	Pre-licensing Fee	\$ _____ 150.00
3:	Re-inspection Fee	\$ _____ 75.00
	[Amended and/or created 12/09/08, Ordinance No. 2008-29]	
(b)	Swimming Pools with Water Attraction	
1:	License Fee	\$ _____ 175.00
2:	Re-licensing Fee	\$ _____ 175.00
3:	Re-inspection Fee	\$ _____ 75.00
(c)	Swimming Pools with Water Attraction with Up to 2 slides	
1:	License Fee	\$ _____ 250.00
2:	Pre-licensing Fee	\$ _____ 250.00
3:	Re-inspection Fee	\$ _____ 125.00
(d)	Swimming Pools with Additional Pool Slides	
1:	License Fee	\$ _____ 50.00
2:	Pre-licensing Fee	\$ _____ 50.00
3:	Re-inspection Fee	\$ _____ 75.00
(e)	Swimming Pools with Additional Waterslides	
1:	License Fee	\$ _____ 150.00
2:	Pre-licensing Fee	\$ _____ 150.00

3. Re-inspection Fee \$ 75.00
 G. SCHOOL INSPECTIONS. [Created 01/09/07, Ordinance 2006-26]

(1) REQUIREMENTS. All schools participating in the National School Lunch (NSLP) or school Breakfast Programs (SBP) shall, at least twice during each school year, obtain a food safety inspection conducted by a state or local governmental agency responsible for food safety inspections.

(2) Fees. The fees for the inspection conducted pursuant to this section shall be as follows:

- (a) Full Service Kitchen \$ 440.00
- (b) Full Service Pre-Inspection Fee \$ 440.00
(before opening)
- (c) Satellite Kitchen \$ 150.00
- (d) Satellite Kitchen Pre-Inspection \$ 150.00
(before opening)

[Created 01/09/07, Ordinance 2006-26; amended 12/09/08, Ord. No. 2008-29; am. 10/12/10, Ord. 2010-16]

H. RETAIL FOOD ESTABLISHMENTS. [created 12/09/08, Ord. 2008-29]

(1) REQUIREMENTS. No person, party, firm or corporation shall operate a Retail Food Establishment, as defined in WI Admin. Code DATCP 75 and Section 97.30 of the Wisconsin Statutes, without first obtaining an annual license therefore from the County of Jefferson Health Department; nor shall any person, party, firm or corporation operate contrary to the terms and conditions of this ordinance or DATCP 75 or Section 97.30 of the Wisconsin Statutes, which are incorporated herein by reference and made a part of this ordinance as if fully set forth herein.

(2) FEES:

(a) Food sales of at least \$1,000,000.00 and retail food establishment processes potentially hazardous food:

- 1. Fee \$ 959.00
- 2. Pre-licensing Fee \$ 1,000.00
- 3. Re-inspection Fee \$ 450.00

(b) Food sales of at least \$25,000.00, but less than \$1,000,000.00 and retail food establishment processes potentially hazardous food:

- 1. License Fee \$ 371.00
- 2. Pre-licensing Fee \$ 400.00
- 3. Re-inspection Fee \$ 190.00

(c) Food sales of at least \$25,000.00 and retail food establishment is engaged in food processing, but does not process potentially hazardous food:

- 1. License Fee \$ 266.00
- 2. Pre-licensing Fee \$ 300.00
- 3. Re-inspection Fee \$ 190.00

(d) Food sales of less than \$25,000.00 and retail food establishment is engaged in food processing, but

does not process potentially hazardous food.

- 1. License Fee \$ 84.00
- 2. Pre-licensing Fee \$ 90.00
- 3. Re-inspection Fee \$ 90.00

(e) Retail food establishment does not engage in food processing:

- 1. License Fee \$ 45.00
- 2. Re-inspection Fee \$ 90.00

(f) Inspection fee for mobile retail food stands is \$40.00.

[10/12/10, Ord. 2010-16]

I. TATTOO AND BODY-PIERCING LICENSES.

(1) Adoption of Code. The tattooing and body-piercing code as promulgated by the Wisconsin Department of Health Services and codified in the Wisconsin Administrative Code, Chapter DHS 173 is adopted by reference and made a part of this Code as far as it is applicable. A violation of Chapter DHS 173 shall be a violation of this Code.

(2) Local License Required. No person, firm or entity shall engage in or work at tattooing or body-piercing, as defined as Chapter DHS 173, without being licensed as required in this Chapter or Chapter DHS 173.

~~(3) Fee Schedule. The operator of a tattoo establishment or body-piercing establishment or a combined tattoo and body-piercing establishment shall pay an annual license fee to the County of Jefferson as follows:~~

~~(a) For a tattoo or body piercing establishment~~

- ~~1. License Fee \$ 135.00~~
- ~~2. Pre-licensing Fee \$ 255.00~~
- ~~3. Re-inspection Fee \$ 180.00~~

~~(b) For a combined tattoo and body piercing establishment~~

- ~~1. License Fee \$ 220.00~~
- ~~2. Pre-licensing Fee \$ 400.00~~
- ~~3. Re-inspection Fee \$ 295.00~~

~~(c) Temporary Tattoo/Piercing Fee \$ 100.00~~

~~[cr. 12/09/08, Ordinance No. 2008-29; repealed, created, renumbered and amended~~

~~10/12/10, Ord. 2010-16]~~

J. PENALTIES.

Any person or business entity authorized by Wisconsin law that fails to comply with the provisions of this ordinance shall upon conviction thereof forfeit not less than \$25 nor more than \$500, together with costs and statutory assessments. Each day a violation exists shall constitute a separate violation. Such forfeiture action may be in addition to any other remedy lawfully available to the County such as an injunction against operating contrary to this ordinance. [Renumbered 12/09/08, Ordinance No. 2008-29]

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Schultz moved for the adoption of Ordinance No. 2015-07.
Seconded and carried.

Jones, Chair of the Finance Committee, introduced Resolution No. 2015-21.

Executive Summary

There were five (5) retirements in the Health Department in May 2015. The payout of vested benefits for these retirees, including fringe benefits, was approximately \$73,000. At the end of 2014, the Health Department had an excess fund balance of approximately \$203,000. According to the Fund Balance Policy, the balance should be used for capital purchases, repayment of debt or reduction of tax levy. Even though this is an operating expense, it is a non-budgeted expense. The following resolution is to fund the 2015 budget overage in the Health Department due to the payout of vested benefits.

WHEREAS, the Health Department had five (5) employees retire in May 2015, and

WHEREAS, the payout of vested benefits including fringe benefits was approximately \$73,000, and

WHEREAS, the Health Department at the end of 2014 had an excess fund balance of approximately \$203,000, and

WHEREAS, the Finance Committee recommends a budget transfer of \$73,000 from the excess fund balance in the Health Department to fund the retirement payouts.

NOW, THEREFORE, BE IT RESOLVED that the 2015 budget be amended to authorize the transfer of \$73,000 from the 2014 Health Department Fund Balance, Account #240.355100, to the appropriate expense accounts within the Health Department for the purpose of funding the payout of vested benefits for Health Department retirees.

Fiscal Note: The fiscal impact of this resolution is a \$73,000 reduction in the 2014 excess Health Department fund balance. As a budget amendment, this resolution requires (20) affirmative votes for passage.

Jones moved that Resolution No. 2015-21 be adopted. Seconded and carried: Ayes 26 (Jones, Kelly, David, Braughler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Morse, Lund, Nass, Payne, Kutz, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Zentner, Borland, Schultz, Babcock, Christensen), Noes 0, Absent 3 (Tietz, Hartz, Hanneman), Vacant 1.

Finance Committee's resolution on Amending the Jefferson County Investment Policy was laid over.

Jones introduced Resolution No. 2015-22.

Executive Summary

In 2007, Jefferson County engaged with Institutional Capital Management (ICM) to provide investment advisory services for the County. The Finance Committee decided in 2014 to seek Requests for Proposals for investment advisory services. Four (4) staff and two (2) Finance Committee members reviewed the Request for Proposals to determine which consultant should be awarded the contract based on criteria such as the overall quality of the proposal which considered the scope of services, qualifica-

tions and experience of the consultant and cost of services. The Finance Committee recommends contracting with DANA Investment Advisors for investment advisory services as described in the Request for Proposals.

WHEREAS, Jefferson County engages for investment advisory services from an independent consultant, and

WHEREAS, commencing in 2007, the County's investment advisory services were provided by Institutional Capital Management (ICM), and

WHEREAS, proposals were received from ten (10) companies providing investment advisory services as shown below:

BMO Asset Management Corporation, Chicago, IL
Columbia Capital Management, LLC, Overland Park, KS
Cutler Investment Counsel, Charlottesville, VA
DANA Investment Advisors, Brookfield, WI
Ehlers Investment Services, Waukesha, WI
Institutional Capital Management, Inc., Lafayette, CO
PFM Asset Management, LLC, Chicago, IL
Prudent Man Advisors, Inc., (PMA), Milwaukee, WI
Spring Water Asset Management, LLC, Mequon, WI
Wangard Investment Management, Brookfield, WI

AND WHEREAS, the Finance Committee recommended that the County Administrator contract with DANA Investment Advisors for investment advisory services as described in the Request for Proposals as soon as practical following passage of this resolution.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is hereby directed to contract with DANA Investment Advisors at the price 10 basis points (minimum annual fee of \$12,500) contained in its proposal for investment advisory services.

Fiscal Note: The cost of 2015 Investment Advisory Services will be 10 basis points (minimum annual fee of \$12,500) and is included in the 2015 budget. Cost for investment advisory services will be included in subsequent year's budgets as determined by the County Board.

Jones moved that Resolution No. 2015-22 be adopted. Seconded and carried: Ayes 25 (Jones, Kelly, David, Braughler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Morse, Lund, Nass, Payne, Kutz, Mode, Kannard, Poulson, Jaeckel, Foelker, Zentner, Borland, Schultz, Babcock, Christensen), Noes 1 (Schroeder), Absent 3 (Tietz, Hartz, Hanneman), Vacant 1. Schroeder wishes to be recorded as "aye" after voting in error.

Jones introduced Resolution No. 2015-23.

Executive Summary

Department fee schedules are adopted through the budget process. Throughout the year, departments review their fee schedules to determine if the fees established in their department fee schedule reflect the actual cost to provide the service. This resolution is a request from various county departments to amend

their 2015 department fee schedule that has been adopted as part of budget to more accurately reflect the actual cost to provide services.

WHEREAS, the current department fee schedule has been adopted through the 2015 budget process, and

WHEREAS, some county departments have determined that the fees established in their 2015 department fee schedule no longer accurately reflect the cost to provide the service being provided, and

WHEREAS, the Finance Committee has reviewed the request from the departments, and recommends the attached changes to the fee schedule, and

WHEREAS, the Medical Examiner shall have the discretion to waive any fees or copying costs in exceptional circumstances, such as indigency, pursuant to written department policy establishing criteria after such policy has been reviewed by the Finance Committee. The total dollar amount of all Medical Examiner fee waivers shall be reported to the Law Enforcement and Emergency Management Committee quarterly. If a specific fee is not stated in the attached Medical Examiner Fee Schedule, the Medical Examiner shall charge for fees and costs in accordance with the Wisconsin Public Records Law unless such fees are waived as provided above.

NOW, THEREFORE, BE IT RESOLVED that the fee schedule approved in the 2015 budget be amended as set forth in the attached amended fee schedule upon passage of this resolution.

Fiscal Note: The fiscal impact of this resolution is unknown and is based on the amount of services provided. Costs for providing services should be offset by the increased fees generated for providing those services. As a budget amendment, 20 affirmative votes are required.

FEE SCHEDULE

<u>Departments</u>	<u>Unit</u>	2015 <u>Rate</u>	Proposed <u>Rate</u>
County Clerk			
Reissuance or Correction of Marriage License		-	10.00
Health Department			
Personal Care Worker (Program closed 3/31/15)	Per Hour	22.00	-
Personal Care Worker Holiday Rate (Program closed 3/31/15)	Per Hour	35.00	-
Personal Care RN Supervisory Visit (Program closed 3/31/15)	Per Visit	100.00	-
Food Service Fees			
Prepackaged Off Premise-License		116.00	107.00
Preinspection		175.00	178.00
Reinspection		130.00	132.00

Full Service-Simple-License	253.00	234.00
Preinspection	430.00	438.00
Reinspection	320.00	326.00
Full Service-Moderate-License	363.00	336.00
Preinspection	705.00	719.00
Reinspection	470.00	479.00
Full Service-Complex-License	594.00	550.00
Preinspection	1,020.00	1,040.00
Reinspection	770.00	785.00
Temporary Restaurant	187.00	173.00
Lodging Fees		
Tourist Rooming House		
(1-4 rooms)-License	121.00	112.00
Preinspection	300.00	306.00
Reinspection	170.00	173.00
Bed & Breakfast (8 or less		
rooms)-License	121.00	112.00
Preinspection	300.00	306.00
Reinspection	170.00	173.00
Hotel/Motel (5-30 rooms)-		
License	226.00	209.00
Preinspection	480.00	489.00
Reinspection	290.00	295.00
Hotel/Motel (31-99 rooms)-		
License	308.00	285.00
Preinspection	665.00	678.00
Reinspection	400.00	408.00
Hotel/Motel (100-199 rooms)-		
License	391.00	362.00
Preinspection	795.00	810.00
Reinspection	505.00	515.00
Hotel/Motel (200+ rooms)-License	539.00	499.00
Preinspection	1,185.00	1,208.00
Reinspection	700.00	714.00
Campground Fees		
Campground (1-25 sites)	193.00	178.00
Preinspection	380.00	387.00
Reinspection	240.00	244.00
Campground (26-50 sites)	275.00	255.00
Preinspection	565.00	576.00
Reinspection	350.00	357.00
Campground (51-100 sites)	336.00	311.00
Preinspection	700.00	714.00
Reinspection	425.00	433.00
Campground (101-199 sites)	391.00	362.00
Preinspection	830.00	846.00
Reinspection	500.00	510.00
Campground (200 or more sites)	451.00	418.00
Preinspection	965.00	984.00
Reinspection	580.00	591.00

Recreational & Education Camp	556.00	515.00
Preinspection	1,200.00	1,224.00
Reinspection	720.00	734.00
Tattoo & Body Piercing		
Establishment Fees		
Tattoo Establishments-License	149.00	137.00
Preinspection	255.00	260.00
Reinspection	180.00	183.00
Body Piercing Establishments-		
License	149.00	137.00
Preinspection	255.00	260.00
Reinspection	180.00	183.00
Tattoo & Body Piercing		
Establishment	242.00	224.00
Preinspection	400.00	408.00
Reinspection	295.00	300.00
Temporary Tattooing Events-		
License	100.00	102.00
Swimming Pool Fees		
Swimming Pool-License	165.00	408.00
Preinspection	150.00	408.00
Swimming Pool with Water		
Attraction-License	193.00	474.00
Preinspection	175.00	474.00
Swimming Pool with Water		
Attraction & up to 2 Water Slides-		
License	275.00	680.00
Preinspection	250.00	680.00
Swimming Pool with less than 2		
Water Slides (add. charge per		
slide)-License	165.00	150.00
Retail Food Establishments		
(Department of Agriculture)		
Large Potentially Hazardous-		
License	1,055.00	978.00
Preinspection	1,000.00	1,020.00
Reinspection	450.00	459.00
Small Potentially Hazardous-		
License	408.00	378.00
Preinspection	400.00	408.00
Reinspection	190.00	193.00
Very Small Potentially Hazardous-		
License	92.00	85.00
Preinspection	90.00	91.00
Reinspection	90.00	91.00
Large Non-Potentially Hazardous-		
License	293.00	271.00
Preinspection	300.00	306.00
Reinspection	190.00	193.00
Very Small Non-Potentially		
Hazardous-License	92.00	85.00

Preinspection	90.00	91.00
Reinspection	90.00	91.00
Not Engaged in Food Processing- License	50.00	45.00
Reinspection	90.00	91.00
Mobile Inspection Fee-License	40.00	41.00
School Inspections		
Full Service Kitchen-Inspection Fee	440.00	448.00
Preinspection	440.00	448.00
Satellite Kitchen-Inspection Fee	150.00	153.00
Preinspection	150.00	153.00
Medical Examiner		
Cremation Permit	200.00	220.00
Death Certificate Signing	25.00	50.00

Jones moved that Resolution No. 2015-23 be adopted. Seconded and carried: Ayes 25 (Jones, Kelly, David, Braughler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Morse, Lund, Nass, Payne, Kutz, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Borland, Schultz, Babcock, Christensen), Noes 1 (Zentner), Absent 3 (Tietz, Hartz, Hanneman), Vacant 1.

Morse, member of the Historic Sites Preservation Commission, introduced Resolution No. 2015-24.

Executive Summary

The Jefferson County Board of Supervisors created a Historic Sites Preservation Commission and Program to safeguard the County's historic, prehistoric, and cultural heritage, as embodied and reflected in historic structures, sites and districts. The Historic Sites Preservation Commission and Program further serves to stabilize and improve property values, foster civic pride in the beauty and noble accomplishments of the past, protect and enhance the County's attractions to residents, tourists and visitors, and serve as a support and stimulus to business and industry to strengthen the economy of the County. In 2013, a survey of Jefferson County was completed resulting in a comprehensive report on the architectural and historical structures within Jefferson County. One such structure is located in the Shore Place Subdivision which was platted by the Wahl family on the northern shore of Lake Ripley in the Town of Oakland and completed in 1931. The present owner of this property, Raymond E. Wegner, has made application to the Jefferson County Historic Sites Preservation Commission for Jefferson County Landmark Status and the Historic Sites Preservation Commission requests the County Board to approve designation of the Wegner Cottage as a historic structure.

WHEREAS, the 2013 survey of the Southwest Quadrant of Jefferson County completed a comprehensive report on the architectural and historical structures, and

WHEREAS, the report surveyed the Shore Place Subdivision which was platted by the Wahl family on the northern shore of Lake Ripley in the Town of Oakland and completed by 1931, and

WHEREAS, additional cottages were constructed over the

next 15 years with several cottages referenced in the survey, including the cottage located at N4532 E. Shore Place Road, and

WHEREAS, Raymond E. Wegner, the present owner of the property, has made application to the Jefferson County Historic Sites Preservation Commission for Jefferson County Landmark Status, and

WHEREAS, in accordance with Ordinance No. 2007-48, the Historic Sites Preservation Commission has held a public hearing on said application, and recommends that the County Board designate this cottage as a historic structure, and

WHEREAS, the Historic Sites Preservation Commission has given notice to the owner of the Commission's intent to present this property to the Jefferson County Board of Supervisors for approval as a historic site, and the Historic Sites Preservation Commission requests the County Board to approve designation of the Wegner Cottage as a historic structure.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby designates the Wegner Cottage at N4532 E. Shore Place Road as a "historic structure" pursuant to the provisions of Ordinance No. 2007-48.

Fiscal Note: This resolution has no fiscal impact.

Morse moved that Resolution No. 2015-24 be adopted. Seconded and carried.

Nass, Chair of the Planning & Zoning Committee, introduced the Planning and Zoning Committee Report.

**REPORT TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on May 21, 2015, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R3805A-15 AND R3807A-15
DENIAL OF PETITION R3804A-15**

Petition R3804A-15 was filed by Alan S. Gaethke to create an A-2, Agricultural and Rural Business Zone at W7674 North Shore Road in the Town of Sumner. This is recommended for denial because the Town denied the rezoning, and because the petitioner was proposing a new business in the floodplain.

DATED THIS FIRST DAY OF JUNE 2015

Donald Reese, Secretary

THE PRIOR MONTH'S AMENDMENTS R3799A-15, R3800A-15, R3801A-15 AND R3802A-15 ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).

Nass moved for the adoption of the Planning & Zoning Committee report. Seconded and carried.

Nass introduced Ordinance No. 2015-08.

WHEREAS, the Jefferson County Board of Supervisors has

heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R3805A-15 and R3807A-15 were referred to the Jefferson County Planning and Zoning Committee for public hearing on May 21, 2015, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,
AGRICULTURAL AND RURAL RESIDENTIAL**

Rezone to create two, one-acre lots near W7271 County Road C, one on each side of the road. The site is in the Town of Koshkonong on PIN 016-0614-3122-000 (29.15 acres). These lots utilize the last available A-3 zones for this property on both sides of County Road C, thereby requiring affidavits to be recorded to that effect. Approval is further conditioned upon road access approval for each lot, for receipt of a suitable soil test for each lot, for approval and recording of a final certified survey map including extraterritorial plat review if necessary. R3805A-15 – Kimberly (Kincannon) Cheney

Create a 3.5-acre farm consolidation lot around the home at W6127 County Road T in the Town of Milford from part of PIN 020-0814-0941-000 (40 acres.) This approval is conditioned upon approval and recording of a final certified survey map for the lot. R3807A-15 – John & Patricia Morris

The above rezoning approvals shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved to adopt Ordinance No. 2015-08 as printed. Seconded and carried.

Nass introduced Ordinance No. 2015-09.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition R3804A-15 was referred to the Jefferson County Planning and Zoning Committee for public hearing on May 21, 2015, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does deny Petition R3804A-15 and that no change shall be allowed:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO
A-2, AGRICULTURAL AND RURAL BUSINESS**

Rezone with conditional use to allow a horticultural services/snow removal operation at W7674 North Shore Road in the Town of Sumner on PIN 028-0513-1223-000 (3.679 acres). R3804A-15 & CU1822-15 – Alan S. Gaethke

Nass moved to adopt Ordinance No. 2015-09. Seconded and carried with Kannard abstaining for possible conflict of interest.

County Administrator Wehmeier introduced Resolution No. 2015-25.

Executive Summary

During the course of the past year, it has been determined that it is necessary to upgrade the Sheriff's Office security surveillance video system. Funds for this project have been allocated to the Sheriff's Office as part of the County five-year capital improvement plan included in the 2015 Budget which anticipated purchasing the new video security surveillance system in the 2016 budget year. This resolution seeks authorization to publish a Request for Proposals and to use funds to purchase the system in 2015 which were originally designated for use in 2016. The purchase and installation of the new IP video security surveillance system will include software, hardware and related equipment and services for the purpose of upgrading the current system. Sealed bids will be solicited and submitted for consideration pursuant to the terms of the Request for Proposals following approval of this resolution. The expected cost for this project is between \$120,000 and \$150,000.

WHEREAS, a security video surveillance system serves an important role in providing for the safety of Jefferson County employees working in the Sheriff's Office and for jail inmates, and

WHEREAS, it has been determined that it is necessary to upgrade the Sheriff's Office security surveillance video system in budget year 2015 in order to maintain the necessary level of safety and security, and

WHEREAS, before a Request for Proposals can be published seeking bids to upgrade the current security video surveillance system, the County Board must authorize publication of a Request for Proposals pursuant to Section 6 of the Jefferson County Purchasing Ordinance, and

WHEREAS, after the bids have been submitted, the County Board will have the opportunity to review and approve the lowest responsible bidder to perform the work, and

WHEREAS, adequate funds are available from the Jail Assessment Fees and therefore no property tax levy funds will be used for this project.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is hereby authorized to publish a Request for Proposals seeking bids for the installation of a new IP video security surveillance system for the Jefferson County Sheriff's Office.

BE IT FURTHER RESOLVED that funding for this capital expenditure was in the five-year capital expenditure plan for the 2016 budget year is hereby approved for use in the 2015 budget year.

Fiscal Note: The estimated cost of the new IP video security surveillance system is between \$120,000 and \$150,000. Funding for this expenditure was originally authorized for use in the 2016 budget year in the five-year capital improvement plan. Adequate

funds are available in Business Unit 2203 – Jail Assessment Fees, to fund the project in 2015.

Buchanan moved for the adoption of Resolution No. 2015-25. Seconded and carried.

County Administrator Wehmeier read the following appointments:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in the County Administrator under Sections 59.18 of the Wisconsin Statutes, I do hereby request the County Board's confirmation of the following appointments:

Zoning Board of Adjustment

a. Janet Sayre-Hoeft, Johnson Creek, Wisconsin, for a three-year term ending July 1, 2018.

b. Paul Hynek, Cambridge, Wisconsin, as an alternate for a three-year term ending July 1, 2018.

Historic Sites Preservation Commission

c. Julia Ince, Fort Atkinson, Wisconsin, for an unexpired term ending April 1, 2016. I respectfully request confirmation of this appointment.

Buchanan moved to confirm the above appointments. Seconded and carried.

Mode, Chair of the Human Services Board, read the following appointments:

Nutrition Project Council

a. Karen Anfang, Sullivan, Wisconsin, appointed for an indeterminate term.

b. Carol Ellingson, Jefferson, Wisconsin, appointed for an indeterminate term.

Aging & Disability Resource Center Advisory Committee

c. Russell Kutz, Jefferson, Wisconsin, for a three-year term ending July 1, 2018, to replace Jim Mode.

d. Marcia Bare, Jefferson, Wisconsin, for a three-year term ending July 1, 2018, to replace Georganne Mortensen.

e. Earlene Ronk, Jefferson, Wisconsin, reappointed for a three-year term ending July 1, 2018.

Morris moved to confirm the appointments to the Nutrition Project Council and Aging & Disability Resource Center Advisory Committee. Seconded and carried.

Public Comment (General). None.

Supplemental information presented at the June 9, 2015, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jefferson-countywi.gov.

There being no further business, Buchanan moved that the Board adjourn. Seconded and carried at 9:10 p.m.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, JULY 14, 2015, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll. Supervisors Tietz, Braughler, Hartz and Borland gave prior notice of their inability to attend.

District 1..... Richard C. Jones	District 2 Mike Kelly
District 3..... Greg David	District 4 Augie Tietz
District 5... James B. Braughler	District 6 Ron Buchanan
District 7..... Dwayne C. Morris	District 8 Michael Wineke
District 9..... Amy Rinard	District 10 Al C. Counsell
District 11..... Donald Reese	District 12 Peter A. Hartz
District 13..... Ed Morse	District 14 Kirk Lund
District 15..... Steven J. Nass	District 16 Laura Payne
District 17..... Russell Kutz	District 18 Jennifer Hanneman
District 19..... Jim Schroeder	District 20 Jim Mode
District 21..... John C. Kannard	District 22 Blane Poulson
District 23..... George Jaeckel	District 24 Vacant
District 25..... Matthew Foelker	District 26 Carlton Zentner
District 27..... Glen D. Borland	District 28 Dick Schultz
District 29..... Paul Babcock	District 30 ... Walt Christensen

County Administrator Ben Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

The Board proceeded with the revised agenda as printed.

Rinard, Chair of the Administration & Rules Committee, moved that the minutes of the June 9, 2015, meeting be approved as presented. Seconded and carried.

Daniel A. Berg of Sikich LLP presented the 2014 Comprehensive Annual Financial Report and Audit Report.

Communications.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
JULY 1, 2015**

Available Cash on Hand		
June 1, 2015	\$	(234,985.90)
June Receipts		<u>6,240,577.74</u>
Total Cash	\$	6,005,591.84
Disbursements		
General – June 2015	\$	4,685,626.72
Payroll – June 2015		<u>1,230,451.60</u>
Total Disbursements		<u>5,916,078.32</u>
Total Available Cash	\$	89,513.52
Cash on Hand		
(in bank) July 1, 2015	\$	667,371.45
Less Outstanding Checks		<u>577,857.93</u>

Total Available Cash	\$	89,513.52
Local Government Investment Pool - General		\$24,130,237.79
Institutional Capital Management		16,298,384.18
Local Government Investment Pool - Clerk of Courts		25,962.62
Local Government Investment Pool - Farmland Preservation		227,882.91
Local Government Investment Pool - Parks/Liddle		81,567.95
Local Government Investment Pool - Highway Bond		<u>2,879,128.68</u>
	\$	43,643,164.13
2015 Interest - Super N.O.W. Acct.	\$	436.76
2015 Interest - L.G.I.P. - General Funds		15,839.88
2015 Interest - ICM		79,808.13
2015 Interest - L.G.I.P. - Parks/Carol Liddle Fund		48.10
2015 Interest - L.G.I.P. - Farmland Preservation		134.38
2015 Interest - L.G.I.P. - Clerk of Courts		15.30
2015 Interest - L.G.I.P. - Highway Bond		<u>1,444.62</u>
Total 2015 Interest	\$	97,727.17

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Human Resources Director Terri M. Palm-Kostroski recognized the following retirees not in attendance: Mary Stearns, Health Department, 15 years 10 months; Jacquelyn Behm, Health Department, 25 years 4 months; and Kathleen Cheek, Health Department, 23 years 9 months. **Gail Scott, Health Department Director-Health Officer, recognized the following Health Department retirees who were in attendance:** Shirley Gehrke, 20 years 6 months and Sally Albertz, 21 years 6 months. **Register of Deeds Staci Hoffman** recognized Mary "Mike" Seisser, who was in attendance, for her 40 years 9 months of service.

Frank presented the following communications:

1. Letter dated June 24, 2015, from County Administrator Benjamin Wehmeier that the Jefferson County Library Board and respective participating municipal libraries have taken final action to withdraw from the Mid-Wisconsin Federated Library System effective January 1, 2016.

2. **Resolution No. 2015-26 introduced by Schroeder:**

WHEREAS, Callie Edwards, served as the County Board Supervisor for District 24 from November of 2014 to June of 2015, and

WHEREAS, Supervisor Callie Edwards volunteered to fulfill the remaining term of a vacated County Board seat and was appointed by the Jefferson County Board of Supervisors, and

WHEREAS, the Jefferson County Board of Supervisors recognizes Callie for her ability to balance her education with public service and her willingness to serve the constituents of District 24 when needed,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 14th day of July 2015, does hereby honor Callie Edwards and wish her happiness and success in the years ahead.

Buchanan moved to adopt Resolution No. 2015-26. Seconded and carried.

3. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on July 16, 2015, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson.

The communications and notice were received and placed on file.

The floor was opened for public comment (Agenda). None.

Child Support Director Stacey Jensen, Emergency Management Director Donna Haugom and Sheriff Paul Milbrath presented their department's annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(12).

Jones, Chair of the Finance Committee, introduced Resolution No. 2015-27.

WHEREAS, on June 3, 2015, Jefferson County received a claim from Daniel Bauman in an estimated amount of \$1,255.31 for damages to his 2001 Dodge Ram pickup truck, WI plate DG62161, when his vehicle hit a pothole on Highway 26 in Johnson Creek, Wisconsin. Said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim, on the basis that the County is not responsible for the alleged damage.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Jones moved that Resolution No. 2015-27 be adopted. Seconded and carried.

Jones introduced Resolution No. 2015-28.

Executive Summary

In 2014, Jefferson County began utilizing P-Cards (Purchasing Cards) for County purchases. One advantage of using P-Cards is that the County is entitled to a cash rebate based on a percentage of the dollar amount purchased. The total rebate dollar amount received by Jefferson County in 2015 from 2014 P-Card purchases was \$15,500. When the 2015 budget was adopted, the County did not know how much would be received in rebates and therefore, there were no budgeted revenues for P-Card rebates.

The shared administrative vehicle is a 2002 Ford Crown

Victoria with about 120,000 miles. Using the 2014 P-Card rebate amount of \$15,500 and a contingency transfer of \$5,000, for a total of \$20,500, to purchase a replacement administrative vehicle will save the County money by allowing staff to continue to utilize a County vehicle instead of requiring staff to use their personal vehicles and paying mileage reimbursement.

WHEREAS, in 2015, the County received \$15,500 in rebates for purchases made using P-Cards in 2014, and

WHEREAS, the County is in need of a replacement administrative vehicle, and

WHEREAS, the Finance Committee recommends a budget amendment increasing revenues in the amount of \$15,500, a contingency transfer of \$5,000 and increasing capital expenditures in the amount of \$20,500 to be used for the purchase of a replacement administrative vehicle,

NOW, THEREFORE, BE IT RESOLVED that the 2015 budget is hereby amended to increase revenues in the amount of \$15,500 (Account #9801.486010), increase capital expenditures in the amount of \$20,500 (Account #9801.594811) and utilization of \$5,000 from contingency (Account 9802.599901) for the purpose of purchasing a replacement administrative vehicle.

Fiscal Note: The fiscal impact of this resolution is \$15,500 to revenue and \$20,500 to expenditures. As a budget amendment, this resolution requires 20 affirmative votes for passage.

Jones moved that Resolution No. 2015-28 be adopted. Seconded and carried: Ayes 24 (Jones, Kelly, David, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Schultz, Babcock, Christensen), Noes 1 (Zentner), Absent 4 (Tietz, Braughler, Hartz, Borland), Vacant 1.

Jones introduced Resolution No. 2015-29.

Executive Summary

In 2009, the County invested \$783,000 into Wisconsin Municipal Mutual Insurance Company (WMMIC). The County designated this investment in the fund balance as unrestricted on the financial statements. As of 2014, the equity with WMMIC increased to \$1,046,755. Per Governmental Accounting Standards Board (GASB) Statement No. 16, the asset on the financial statement should be recorded as the County's original capitalization payment of \$783,000. In the fund balance portion of the financial statements the original payment should be recorded as nonspendable fund balance instead of unrestricted fund balance. For the purposes of the Fund Balance Policy, the Finance Committee recommends including the initial investment as part of the working capital.

Currently, the Fund Balance Policy does not address the use of working capital in an emergency situation. The Finance Committee recommends granting the County Board authority to utilize working capital if all means of funding an emergency have been exhausted.

Also, the Fund Balance Policy requires departments to submit a preliminary request for carryover funds by December 1st of each year. On May 13, 2014, the County adopted a Budget Carryover Policy that addresses what items are eligible to be carried over. Therefore, this section in the Fund Balance Policy is being eliminated.

WHEREAS, the Jefferson County Fund Balance Policy requires two (2) months of budgeted expenditures for working capital with the Finance Committee striving to maintain three (3) months of budgeted expenditures, and

WHEREAS, budgeted expenditures for working capital must be funded using unrestricted funds, and

WHEREAS, the initial investment from Jefferson County to Wisconsin Municipal Mutual Insurance Company (WMMIC) is presently designated as nonspendable fund balance, but is more properly recognized for the Fund Balance Policy as unrestricted, and

WHEREAS, the Finance Committee recognizes that the initial investment from Jefferson County to Wisconsin Municipal Mutual Insurance Company (WMMIC) is properly designated as working capital, and

WHEREAS, the recommend changes to the Fund Balance Policy authorize the County Board to use working capital as needed in emergency situations, and

WHEREAS, the recommend changes to the Fund Balance Policy remove the requirement for departments to submit a preliminary carryover request by December 1st, because the Budget Carryover Policy that was adopted May 13, 2014, now addresses this, and

WHEREAS, the recommend changes to the Fund Balance Policy change the date that the final written request from departments to use carryover funds must be submitted from February 15th to a date to be determined in mid-February of each year,

NOW, THEREFORE, BE IT RESOLVED that the Finance Committee recommends, and the Jefferson County Board of Supervisors hereby adopts, the attached amendments to the Jefferson County Fund Balance Policy.

Fiscal Note: No Fiscal Impact.

JEFFERSON COUNTY, WISCONSIN FUND BALANCE POLICY

Jefferson County finds that it is essential to maintain an adequate level of fund balance in order to:

- adapt to revenue shortfalls and/or unanticipated expenditures,
- help ensure stable tax rates, and
- provide a measure of liquidity for normal operations while at the same time keeping the County's long range investments intact.

As such, Jefferson County has elected to implement a Fund Balance Policy guided by the "Best Practice" adopted by the

GFOA (Government Finance Officers Association) Executive Board in October 2009. The Fund Balance Policy details are indicated below:

1. Jefferson County has implemented Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Fund Balance Type Definitions*. All definitions within the Fund Balance Policy will be in agreement with GASB Statement No. 54.

2. GASB Statement No. 54 pertains only to governmental funds. Business type funds, such as the Highway Department, shall be assumed to follow GASB Statement No. 54 for the purposes of this policy only.

3. The County's initial investment into Wisconsin Municipal Mutual Insurance Company (WMMIC) is recorded in nonspendable fund balance, but for the purpose of this policy shall be recognized as part of the "working capital"

4. The County shall maintain a minimum of two (2) months of budgeted expenditures within the General Fund for "working capital." This "working capital" shall be maintained to help cover revenue shortfalls, unanticipated expenditures, stabilize the tax rate, and provide liquidity.

5. The County shall maintain a minimum of two (2) months of budgeted expenditures within the Health Department for "working capital." This "working capital" shall be maintained to help cover revenue shortfalls, unanticipated expenditures, and stabilize the tax rate.

6. The Finance Committee shall strive to maintain three (3) months of budgeted expenditures within both the General Fund and Health Department for "working capital."

a. Should a budget proposed for adoption seek to utilize a portion of this additional month of "working capital," the reasoning for the usage of working capital shall be included in the budget document.

b. In the event of an emergency situation and all other means of funding the emergency have been exhausted, the County Board may utilize the working capital as needed.

c. Within three months of after the adoption of the proposed budget, or use due to an emergency situation, unless already included in the budget document, the County Board shall be informed by the Finance Committee and/or the County Administrator as to either:

i. A plan to restore the three months of working capital and related time frame, or

ii. The rationale for remaining between two (2) and three (3) months working capital.

7. Budgeted expenditures for the General Fund shall be defined as:

a. Total budgeted expenditures for the entire County in all governmental and business type funds for the immediate prior year (i.e. most recently adopted budget) less total budgeted expenditures for the Health Department for the immediate prior year.

b. Total budgeted expenditures shall include operating, capital, and debt expenditures.

c. Any budgeted capital or debt expenditures funded through bond proceeds shall be excluded.

8. Budgeted expenditures for the Health Department shall be defined as total budgeted expenditures for the immediate prior year (i.e. most recently adopted budget).

9. Any amount above three (3) months of budgeted expenditures for both the General Fund and Health Department shall be considered as the fund's unassigned fund balance. During the preparation of the budget for the subsequent year, the Finance Committee shall recommend to the County Board its plan for usage of this unassigned fund balance. This usage shall be limited to:

a. Fund capital outlay, being specific on purpose and timing of said outlay.

b. Repayment of debt.

c. Reduction of tax levy.

10. In the event that the Health Department's "working capital" does not meet the minimum required amount of two (2) months of budgeted expenditures or three (3) months of budgeted expenditures at the election of the Finance Committee:

a. The tax levy for the Health Department shall be increased to methodically bring the working capital up to required levels within a maximum of five (5) years.

b. The budget document shall include a recap of the methodology being used.

c. The calculation for unassigned funds within the General Fund shall be based upon total budgeted expenditures for all funds including the Health Department.

11. All departments shall transfer all remaining balances at year end to the General Fund, unless these balances are requested and approved to be non-lapsing. All funds within the Health Department shall automatically be retained by the Health Department.

~~12. Each department, including the Health Department, shall make a written preliminary request to the Finance Department by December 1st of each year for both discretionary and non-discretionary non-lapsing requests to be carried forward into the subsequent budget year. The Finance Committee at its first available meeting in December reviews these requests. Should the Finance Committee determine it will not support a discretionary non-lapsing request, the applicable department shall be informed so that they have until year end to determine a course of action.~~

13. Non-lapsing requests, both discretionary and non-discretionary, are defined below. Examples are included, but it should be noted that these lists are not all inclusive.

a. Non-discretionary

i. Non-spendable, because of their form. Examples include:

1. Inventory

- 2. Delinquent property taxes
- 3. Prepaid expenditures
- ii. Restricted, because of externally enforceable limitations on use. Examples include:
 - 1. Statutory limitations
 - 2. Specific donor limitations
 - 3. Signed contracts and/or purchase orders with vendors
 - 4. Specific state agency limitations
 - 5. Unspent bond proceeds.

b. Discretionary, which are classified as committed under GASB Statement No. 54. Examples include:

- i. Balances that result from funded depreciation, not already affected by signed contracts and/or purchase orders with vendors.
- ii. Available departmental surpluses ~~wished~~ desired to be used for future appropriations.
- iii. Special circumstances that shall be considered by the Finance Committee.

13. Final written requests for both discretionary and non-discretionary non-lapsing items from all departments are due to the Finance Department ~~in mid-February~~ by February 15th of the succeeding year. Thereafter, the Finance Committee will propose a resolution to the County Board with ~~their~~ its recommendations concerning carrying over of discretionary items. The resolution will, in the fiscal note, show the various categories.

14. ~~In regards to vested employee pay for governmental funds;~~ ~~¶~~ The County specifically intends that all such liability reflecting employee vested benefits pay shall include: (a) 100% of the calculated liability for vested vacation pay; (b) 65% of the calculated liability for vested sick pay; (c) 100% of the calculated liability for vested holiday pay; and (d) 100% of the calculated liability for vested compensatory time pay with all categories designated as "assigned" fund balances as defined under GASB Statement No. 54. While it may be argued that the County does not have to accrue these liabilities for governmental funds, the County has elected to fully fund these liabilities with an assigned fund balance.

Adopted by Jefferson County Board of Supervisors on October 25, 2011 (Resolution No. 2011-61) Modified on July 10, 2012 (Resolution No. 2012-30)

Jones moved that Resolution No. 2015-29 be adopted. Seconded and carried: Ayes 25 (Jones, Kelly, David, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Zentner, Schultz, Babcock, Christensen), Noes 0, Absent 4 (Tietz, Braugher, Hartz, Borland), Vacant 1.

Mode, Vice-Chair of the Human Resources Committee, introduced Ordinance No. 2015-10.

Executive Summary

Currently, department heads are applying various definitions

to the term 'dependent child' as it applies to the use of paid sick leave benefits under Personnel Ordinance HR0680, Sick Leave with Pay. Therefore, employees are receiving a different benefit level based on different interpretations. Under Wisconsin law, a parent's duty to support his or her child continues until age 18, or age 19 if the child is still enrolled in high school or working on a high school equivalency course (GED). It is the recommendation of the Human Resources Committee to use this definition for 'dependent child' as it pertains to the use of paid sick leave benefits.

WHEREAS, Jefferson County recognizes that finding the balance between work and life/family commitments can be challenging, and the continued use of paid sick leave benefits to care for a sick child(ren) can assist in making the work/life balance easier for employees as well as a benefit that can help attract and retain new employees, and

WHEREAS, Jefferson County strives to treat all employees fairly and in the same manner.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the amendment of Section HR0680, Sick Leave with Pay, to clarify the definition of dependent child so that it will be applied in the same manner to all employees.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0680, Sick Leave with Pay is amended as follows:

HR0680 SICK LEAVE WITH PAY

C. **Use for immediate family:** In addition to any right that employees may have under state or federal law to use sick leave for family members, employees may use sick leave for the reasons described in Section (B) above involving members of their immediate family. Immediate family is defined for this purpose as dependent children, current dependent step children, spouse, parents and parents-in-law. Dependent child (biological, adopted or fostered) and current dependent step child for the purposes of sick leave use under this section are defined as follows:

1. A child or step child who is less than 18 years old
2. A child through the age of 19 if the child is pursuing an accredited course of instruction leading to the acquisition of a high school diploma or its equivalent
3. An adult child who is permanently and totally disabled and therefore cannot engage in any substantial gainful activity and a doctor determines the condition has lasted or can be expected to last continuously for at least a year or can lead to death.

Employees may use up to three (3) days for each occurrence involving members of their immediate family. If due to extenuating circumstances additional time is needed, employees may be granted additional days of sick leave in excess of the three (3) days, upon the approval of their supervisor. If additional days are approved, the County may require verification as described below.

Section 2. This ordinance shall be effective after passage

and publication as provided by law.

Fiscal Note: No additional fiscal impact is anticipated.

Mode moved that Ordinance No. 2015-10 be adopted. Seconded and carried.

Mode introduced Resolution No. 2015-30.

Executive Summary

Based on recent discussions involving the Circuit Court Judges, the Clerk of Court and the County Administrator, it is being recommended to take an existing vacant lead Register in Probate position and transition to a Register in Probate/Attorney/Circuit Court Commissioner position. Prior to 2010, the two offices of Clerk of Court and Register in Probate were separate. In an attempt to maintain services while under budget constraints during this time, the Clerk of Court was appointed as Register in Probate to serve in both roles.

Due to the ever changing environments in both positions, it is in the best interest of the public to re-establish a Register in Probate/Attorney/Circuit Court Commissioner as a separate position and withdraw those duties and responsibilities from the Clerk of Court. This position will replace an existing vacant position within the Register in Probate office. The costs associated with the grade difference will be offset through existing savings in 2015 in the Clerk of Court and Register in Probate budgets and through unfilled positions in 2016.

WHEREAS, the Clerk of Courts recommends the elimination of a vacant full-time, Deputy Register in Probate/Lead Juvenile Clerk position and creation of a Register in Probate/Attorney position that is qualified to assist as a Court Commissioner if needed, as well as supervise the Juvenile Department of the Clerk of Courts, and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Clerk of Courts, including designating the new Register in Probate/Attorney position as an "other department head exempt" position under Personnel Ordinance HR0250 (B)(1) and allow for random hours under Personnel Ordinance HR0360 (A)(2).

NOW, THEREFORE, BE IT RESOLVED that the 2015 County Budget setting forth position allocations in the Clerk of Courts Department be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: Assuming an August 15, 2015, hire date, the total tax levy cost for the remainder of 2015 is \$9391.08, and \$32,198 on an annual basis. There are sufficient funds budgeted in the 2015 Clerk of Courts Department due to vacancies and staff changes. Therefore, no additional tax-levy is required and no budget amendment is needed for 2015.

Mode moved that Resolution No. 2015-30 be adopted. Seconded and carried.

Jones, Chair of the Infrastructure Committee, introduced Resolution No. 2015-31.

Executive Summary

Over the course of the past 18 months, the Infrastructure Committee has been looking at the current status of facilities countywide. As part of the discussion, the Infrastructure Committee recommended in 2014 to include funds in the 2015 budget to conduct a condition assessment of all facilities to develop a comprehensive view as to the current condition of facilities and help staff develop a long term prioritization of projects.

During the process of considering options to provide these services, County staff found FacilityDude, a division of Dude Solutions, Inc., through a nationwide governmental cooperative purchasing pool contract. This company will provide the County with two services. The first service will be the comprehensive condition assessment of all primary County facilities. This will not only look at the condition of facilities, but also help in developing estimates of costs for needed repairs and prioritization of repairs. The second service will be implementing a Facility Management System which will assist in the management of facilities as well as provide methods to assist in processing work orders and projects.

WHEREAS, for purposes of long term budgetary and capital facilities planning, it is desirable to develop a comprehensive baseline of the current condition of County facilities and develop an order of magnitude for estimated costs, and

WHEREAS, it is further recommended that the County implement a comprehensive facility management system to help with day to day County operations and assist with long term decision making of investments in County facilities, and

WHEREAS, after due consideration, the Infrastructure Committee recommends that the County proceed forward through the cooperative purchasing authorization in the County Purchasing Ordinance, to work with FacilityDude to conduct a condition assessment of County facilities and develop a comprehensive facilities management system, and

WHEREAS, there is an existing contract between FacilityDude and a joint purchasing government program called National Joint Powers Alliance, a municipal national contracting agency, which has negotiated with FacilityDude as a contracted supplier to provide Jefferson County with the desired services at the most cost effective price.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a professional service contract with FacilityDude for purposes of conducting a condition assessment of County facilities and developing a facilities management system.

Fiscal Note: The 2015 Budget includes \$40,000 for Other Professional Services, Account 1901.521219. The cost of the initial condition assessment and investment in the management system will be \$32,760 and the cost of the annual maintenance fee of the management system will be \$9,149.

Jones moved that Resolution No. 2015-31 be adopted. Seconded and carried: Ayes 24 (Jones, Kelly, David, Buchanan, Mor-

ris, Wineke, Rinard, Counsell, Reese, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Schultz, Babcock, Christensen), Noes 1 (Zentner), Absent 4 (Tietz, Braughler, Hartz, Borland), Vacant 1.

Morris, Chair of the Law Enforcement/Emergency Management Committee, introduced Resolution No. 2015-32.

Executive Summary

The Jefferson County 9-1-1 phone system is currently in need of replacement. As part of the 2015 Budget, funds have been allocated to the Jefferson County Sheriff's Office for the purchase and installation of a new 9-1-1 Communications Center. In April 2015, the County prepared and published a request for proposals for this project and received responses from five different vendors proposing six different 9-1-1 phone systems. Of the 5 vendors who responded, the three lowest bidders were AT&T, Baycom and Frontier with Frontier being the lowest bidder, Baycom being the next lowest bidder and AT&T being the third lowest bidder. AT&T and Baycom both presented the exact same system, however with different pricing. These three lowest bidders were invited to the Sheriff's Office to give a demonstration about their product based on completeness of their response, price and functionality. After reviewing all of the documentation from AT&T, Baycom and Frontier, the Jefferson County Sheriff's Office made the determination that although AT&T is not the lowest bidder, AT&T is the lowest responsible bidder and the VESTA 9-1-1 phone system is the best solution for Jefferson County's 9-1-1 Phone System both now and in the future.

WHEREAS, the Jefferson County 9-1-1 phone system is currently in need of replacement and funds have been allocated in the 2015 budget to the Jefferson County Sheriff's Office for the purchase and installation of a new 9-1-1 Communications Center, and

WHEREAS, a Request for Proposals was published seeking the purchase and installation of the Next Generation (NG) 9-1-1 Phone System for the Jefferson County Sheriff's Office with the bids being presented in the table below, and

<u>Vendor</u>	<u>System</u>	<u>Price</u>	<u>1st Year Maintenance</u>	<u>2nd - 5th year</u>
Frontier	Solacom	\$ 189,728.58	Included	\$ 13,789.03
Baycom	Vesta	\$ 214,452.50	\$ 23,600.00	\$ 23,600.00
AT&T	Vesta	\$ 214,586.55	\$ 13,271.51	\$ 23,959.80
AT&T	Viper	\$ 243,198.20	\$ 16,211.25	\$ 29,834.85
General				
Communications	Zetron	\$ 249,885.72	\$ 15,423.72	\$ 15,423.72
RADCOM	ModUcom	\$ 257,950.85	Included	\$ 13,274.35

WHEREAS, the three lowest bidders were AT&T, Baycom and Frontier with Frontier being the lowest bidder, Baycom being the next lowest bidder and AT&T being the third lowest bidder, and

WHEREAS, the three lowest bidders were invited to the Sheriff's Office to give a demonstration about their product based

on completeness of their response, price and functionality, and
WHEREAS, all bids were reviewed by Sheriff's Office staff and the Law Enforcement/Emergency Management Committee, and

WHEREAS, the Law Enforcement/Emergency Management Committee recommends entering into a contract with AT&T as the lowest responsible bidder with the VESTA 9-1-1 phone system being the best solution for Jefferson County's 9-1-1 Phone System both now and in the future.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to contract with AT&T for the purchase and installation of a new Next Generation (NG) 9-1-1 Phone System for the Jefferson County Sheriff's Office Communications Center.

BE IT FURTHER RESOLVED that an amount not to exceed 10% of the cost of the AT&T VESTA 9-1-1 phone system (\$21,458.66) is authorized to be used from the 2015 budgeted line item for this project for purposes of unanticipated costs which may be utilized upon approval of the County Administrator.

Fiscal Note: The costs of this project are expected not to exceed \$236,045.20 for purchase and installation and \$13,271.51 for the first year's maintenance which are included in the 2015 budget. Additional maintenance is \$23,959.80 per year and will be included in subsequent years' budgets.

Morris moved to adopt Resolution No. 2015-32. Seconded and carried: Ayes 24 (Jones, Kelly, David, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Schultz, Babcock, Christensen), Noes 1 (Zentner), Absent 4 (Tietz, Braughler, Hartz, Borland), Vacant 1.

Kelly, Vice-Chair of the Parks Committee, introduced Resolution No. 2015-33.

Executive Summary

The Jefferson County Parks Department is continuously looking at new methods to raise funds for the maintenance and improvement of county parks using non-tax levy funds. One option that has been proposed is to hold a fund raising event in Korth Park which would involve the sale of fermented malt beverages, food and live music. Similar events have taken place in Milwaukee County which have been very successful. This event will be open to the public and take place on August 20, 2015, from 5:00 p.m. to 9:00 p.m. and involve the sale of fermented malt beverages provided at cost to Jefferson County by Tyrana Brewing Company. All proceeds raised from this one-time trial event will be used for the maintenance and improvement of Jefferson County Parks. Wisconsin State Statute section 125.06(6) exempts counties from the requirement to obtain a license or permit to sell fermented malt beverages in any public park operated by a county and instead requires a county to enact an ordinance, resolution, rule or regulation allowing such sales. A formal report will be given to the Parks

Committee following this event for consideration of future events of this type and discussion of opportunities to partner with other local businesses in fund raising events.

WHEREAS, the Jefferson County Parks Department is seeking to raise funds for the maintenance and improvement of county parks using non-tax levy funds, and

WHEREAS, holding a fund raising event in Korth Park which would involve the sale of fermented malt beverages has proven successful in raising funds in other counties, and

WHEREAS, Tyranena Brewing Company of Lake Mills has offered to provide fermented malt beverages to Jefferson County at cost for this fund raising event with the proceeds from all sales being used for the maintenance and improvement of Jefferson County Parks, and

WHEREAS, this event will be open to the public and take place on August 20, 2015, at Korth Park in Jefferson County between the hours of 5:00 p.m. and 9:00 p.m., and

WHEREAS, Jefferson County's insurance liability carrier, Wisconsin Municipal Mutual Insurance Company, has confirmed that there is liability coverage for this type of event under the existing liability policy for the County, and

WHEREAS, Wisconsin State Statute section 125.06(6) exempts counties from the requirement to obtain a license or permit to sell fermented malt beverages in any public park operated by a county, and instead requires a county to enact an ordinance, resolution, rule or regulation allowing such sales.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Parks Department is hereby authorized to hold a fund raising event involving the sale of fermented malt beverages, food and live music at Korth Park which will be open to the public and take place on August 20, 2015, between the hours of 5:00 p.m. and 9:00 p.m.

Fiscal Note: This event will have no cost to the County. The amount of proceeds raised will not be known until after the event.

Kelly moved that Resolution No. 2015-33 be adopted. Seconded and carried.

Nass, Chair of the Planning & Zoning Committee, introduced the following report:

**REPORT TO THE HONORABLE MEMBERS
OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on June 18, 2015, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R3809A-15, R3810A-15,
R3811A-15, R3812A-15 AND R3813A-15
DATED THIS 29TH DAY OF JUNE 2015**

Donald Reese, Secretary
THE PRIOR MONTH'S AMENDMENTS, R3805A-15 AND
R3807A-15, ARE EFFECTIVE
UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS.
STATS. 59.69(5).

Nass moved that the Planning & Zoning Report be adopted.
Seconded and carried.

Nass introduced Ordinance No. 2015-11.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R3809A-15, R3810A-15, R3811A-15, R3812A-15 and R3813A-15 were referred to the Jefferson County Planning and Zoning Committee for public hearing on June 18, 2015, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,
AGRICULTURAL/RURAL RESIDENTIAL**

Rezone to create a 4-acre building site near N3838 County Road G in the Town of Jefferson from part of PIN 014-0614-1832-000 (37.89 acres). This action is conditioned upon road access approval by the County Highway Department, upon receipt of a suitable soil test, and upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. Development shall not occur on slopes in excess of 20%. (R3809A-15 – Charles & Doreen Renz)

Create a 2.5-acre lot around the home at N8615 County Road X and a 2.2-acre lot around the home at N8579 County Road X, both in the Town of Watertown, from PINs 032-0815-1641-000 (39.32 acres) and 032-0815-1644-000 (15 acres). Rezoning is conditioned upon approval and recording of a final certified survey for the lots, including extraterritorial plat review if necessary. Any buildings that are within the 20-foot required side- or rear-yard setback shall be removed. (R3810A-15 – Lloyd & Daphne Holterman)

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,
AGRICULTURAL AND
RURAL RESIDENTIAL AND N, NATURAL RESOURCES**

Rezone to create two, 2-acre building sites and a 2.4068-acre Natural Resource zone adjacent on Branch Road. The property is part of PIN 012-0816-2422-002 (18.679 acres) in the Town of Ixonia. This approval is conditioned upon road access approval for each lot, for a suitable soil test for each building site, and for a final certified survey map including extraterritorial plat review if necessary. There shall be a 75-foot setback imposed from the wetlands and development shall not occur on slopes in excess of

20%. (R3811A-15 & R3812A-15 – Albert & Anne Brown)

**FROM A-2, AGRICULTURAL AND RURAL BUSINESS TO A-T,
AGRICULTURAL TRANSITION**

Rezone 8.2 acres for its inclusion with adjoining A-T zoned property at W5051 US Highway 18 in the Town of Jefferson. The acreage is part of PIN 014-0614-1212-000 (37.826 acres). This shall be absorbed into the adjoining A-T zoned land. (R3813A-15 – Gladys Vogel)

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved that Ordinance No. 2015-11 be adopted. Seconded and carried with Kannard abstaining for possible conflict of interest.

Public Comment (General). None.

Supplemental information presented at the July 14, 2015, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:15 p.m.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, AUGUST 11, 2015, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll, all members being present except Supervisors Morris and Poulson who gave prior notice of their inability to attend. Zentner was also absent.

District 1..... Richard C. Jones	District 2 Mike Kelly
District 3..... Greg David	District 4 Augie Tietz
District 5... James B. Braughler	District 6 Ron Buchanan
District 7..... Dwayne C. Morris	District 8 Michael Wineke
District 9..... Amy Rinard	District 10 Al C. Counsell
District 11..... Donald Reese	District 12 Peter A. Hartz
District 13..... Ed Morse	District 14 Kirk Lund
District 15..... Steven J. Nass	District 16 Laura Payne
District 17..... Russell Kutz	District 18 Jennifer Hanneman
District 19..... Jim Schroeder	District 20 Jim Mode
District 21..... John C. Kannard	District 22 Blane Poulson
District 23..... George Jaeckel	District 24 Vacant
District 25..... Matthew Foelker	District 26 Carlton Zentner
District 27..... Glen D. Borland	District 28 Dick Schultz
District 29..... Paul Babcock	District 30 ... Walt Christensen

County Administrator Ben Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

The Board proceeded with the revised agenda as printed.

Rinard, Chair of the Administration & Rules Committee, moved that the minutes of the July 14, 2015, meeting be approved as presented. Seconded and carried.

Communications.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
AUGUST 1, 2015**

Available Cash on Hand		
July 1, 2015	\$	89,513.52
July Receipts		<u>15,797,186.42</u>
Total Cash		\$ 15,886,699.94
Disbursements		
General – July 2015	\$	10,971,993.37
Payroll – July 2015		<u>1,295,055.03</u>
Total Disbursements		<u>12,267,048.40</u>
Total Available Cash		\$ 3,619,651.54
Cash on Hand		
(in banks) August 1, 2015	\$	4,454,155.15
Less Outstanding Checks		<u>834,503.61</u>
Total Available Cash		\$ 3,619.651.54

Local Government Investment Pool - General	\$37,118,913.20
Institutional Capital Management	23,314,823.41
Local Government Investment Pool - Clerk of Courts	25,965.58
Local Government Investment Pool - Farmland Preservation	227,908.92
Local Government Investment Pool - Parks/Liddle	81,577.26
Local Government Investment Pool - Highway Bond	<u>2,879,457.29</u>
	\$ 63,648,645.66
2015 Interest - Super N.O.W. Acct.	\$ 606.98
2015 Interest - L.G.I.P. - General Funds	18,895.83
2015 Interest - ICM/DANA	86,258.13
2015 Interest - L.G.I.P. - Parks/Carol Liddle Fund	57.41
2015 Interest - L.G.I.P. - Farmland Preservation	160.39
2015 Interest - L.G.I.P. - Clerk of Courts	18.26
2015 Interest - L.G.I.P. - Highway Bond	<u>1,773.23</u>
Total 2015 Interest	\$ 107,770.23

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Frank presented the following communications:

1. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on August 20, 2015, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson.
2. Letter dated August 6, 2015, from County Board Chair Schroeder designating Benjamin Wehmeier to represent Jefferson County as a member of the TIF Joint Review Board for the City of Jefferson Tax Incremental District #8. The organizational meeting is scheduled for August 26, 2015, at 3:00 p.m. with the public hearing at 3:30 p.m. at the Jefferson City Hall. The notice and communication were received and placed on file.

Public Comment (agenda items). None.

Zentner present.

Highway Commissioner Bill Kern, Fair Park Director David Diestler, Land & Water Conservation Director Mark Watkins and Parks Director Joe Nehmer presented their department's annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(12).

Rinard, Chair of the Administration & Rules Committee, introduced the following Proclamation:

WHEREAS, the National Society of Daughters of the American Revolution was founded on October 11, 1890, and

WHEREAS, Sunday, October 11, 2015, marks the 125th Anniversary of the Founding of the National Society of Daughters of the American Revolution to honor the memory and spirit of the men and women who achieved American Independence, and

WHEREAS, nearly one million members have since fulfilled

this service organization's mission to promote historic preservation, education and patriotism, and

WHEREAS, the Daughters of the American Revolution are celebrating their founding and their future by providing ten million hours of service to America, and

WHEREAS, the Fort Atkinson-Eli Pierce Chapter has been active in Jefferson County since its organization on February 22, 1899, and

WHEREAS, it is fitting and proper to accord official recognition to this vital organization,

NOW, THEREFORE, the Jefferson County Board of Supervisors does hereby proclaim Sunday, October 11, 2015, as Daughters of the American Revolution Day.

Rinard moved that said Proclamation be adopted. Seconded and carried.

Schultz, Chair of the Board of Health, introduced Resolution No. 2015-34.

Executive Summary

Senate Bill 132 and Assembly Bill 170 prohibit the use of vapor products in the indoor locations and the outdoor premises of a child care center when children who are receiving child care services are present. The bill also prohibits the use of vapor products in the indoor locations and outdoor premises of a public or private elementary or secondary school and in the indoor locations of a hospital. The bill defines a vapor product to be a noncombustible product that contains a cartridge or container of nicotine or flavoring and that employs a heating element, power source, electronic circuit, or other means to produce vapor. The definition includes such products as electronic cigarettes and electronic cigars.

The bill also provides, with an exception, that a city, village, town, or county may not enact an ordinance that regulates the use of vapor products unless the ordinance or policy strictly conforms to the prohibitions established in the bill. The bill specifies that a city, village, town, or county may restrict or prohibit the use of vapor products in the enclosed places of buildings in which it conducts the business of the city, village, town, or county. The bill also provides that the prohibitions in the bill do not prevent a person, or his or her agent, from restricting, prohibiting, or allowing the use of vapor products in the enclosed places, or anywhere on the premises, of a place of business owned or operated by that person, except in those places in which the use of vapor products is specifically prohibited under the bill.

The Jefferson County Board of Health is concerned that this will allow for more liberal use of vapor products thus weakening the Wisconsin's Clean Indoor Air Law. The Board of Health also is opposed to the state prohibiting local governments of the authority to protect people from the harmful effects of e-cigarettes.

WHEREAS, an electronic cigarette is an oral device that can be used to simulate smoking which produces an aerosol of nicotine and/or other substances, and

WHEREAS, e-cigarettes are not regulated and have not been proven safe, and

WHEREAS, there are no regulations on the manufacture or sale of the 450 plus brands of e-cigarettes and e-juice (the liquid used in electronic cigarettes to make a smoke-like vapor) to protect consumers and bystanders. Contents vary widely and do not always match the ingredients or amounts listed on labels, and

WHEREAS, no e-cigarette has been approved by the FDA as a cessation device and e cigarette users often continue to smoke regular cigarettes as well as use e-cigarettes, and

WHEREAS, on July 5, 2010, Wisconsin passed the state-wide Clean Indoor Air Law that 86% of Wisconsin residents currently support, and

WHEREAS, maintaining Wisconsin's standard of clean indoor air is important to protect the health of Wisconsin residents, and

WHEREAS, e-cigarettes produce more than just water vapor such as nicotine, ultrafine particles, heavy metals, and cancer-causing chemicals, and

WHEREAS, studies have found that some e-cigarettes contain high levels of formaldehyde and diacetyl, chemicals harmful to the human body, and

WHEREAS, poison center calls related to e-cigarettes have surged in the past 4 years and more than half of these calls involved children ages 5 and younger, and

WHEREAS, nationally, the use of e-cigarettes among youth has more than tripled in the last year, a cause for concern since nicotine is known to have harmful effects on adolescent brains, and

WHEREAS, in Wisconsin 8 percent of high school students currently use e-cigarettes, and

WHEREAS, e-cigarette use is associated with increased intentions to smoke conventional cigarettes, and

WHEREAS, aggressive marketing and candy flavoring like grape and gummy bear target youth tastes, and

WHEREAS, communities have come to expect clean indoor air and e-cigarette use threatens this standard and makes enforcement confusing, and

WHEREAS, on June 9, 2015, the Jefferson County Board of Supervisors included e-cigarettes into its Jefferson County Smoke Free Air Act policy which prohibits the use of e-cigarettes and electronic delivery devices at any time in any county-owned, rented, or leased building, including the Fair Park grandstand, and

WHEREAS, the State Legislature should not act to deprive local governments of the authority to protect people from the harmful effects of e-cigarettes,

WHEREAS, the Jefferson County Board of Health supports this resolution.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors opposes any attempt to exempt the use of e-cigarettes from Wisconsin's Clean Indoor Air Law.

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors supports and encourages its local communities to include e-cigarettes in their smoke-free ordinances to protect the health of their citizens and opposes any state legislation that preempts local governments from doing so.

Fiscal Note: This resolution will have no fiscal impact to Jefferson County.

Schultz moved that Resolution No. 2015-34 be adopted. Seconded and carried.

Schroeder requested the County Clerk to submit Resolution No. 2015-34 to Jefferson County's legislators.

Jones, Chair of the Finance Committee, introduced Resolution No. 2015-35.

Executive Summary

In 2015 there was \$115,000 budgeted for the replacement of HVAC units at the Courthouse. This was the only option available to the County at the time, and therefore replacement costs were included in the 2015 Capital Budget. After the budget was approved, Jefferson County was informed that Johnson Controls had developed a new coil system which would allow the existing HVAC units at the Courthouse to operate using R-410A refrigerant also known as the new Freon gas. As a result, the existing HVAC units could be repaired for under \$10,000. The technician for Johnson Controls is of the opinion that this will extend the life of the existing HVAC units for 8 to 10 years. Based on the opinion of Johnson Controls, staff proceeded with the installation of the new coil system which resulted in a savings for the County of over \$100,000. As a result of these savings, the Infrastructure Committee reviewed the 5 year capital plan to look at the next set of priorities. Following this review, it is being recommended by the Infrastructure Committee to make the improvements to the Courthouse parking lots. These improvements will include upgrading the light system, sealing the main parking lot and the Judges parking lot along with outlining parking spaces. The lighting improvement plan will include the removal of existing light poles and replacing them with building mounted lights. The change will result in energy efficient lights, improved snow removal operations and reducing the potential for accidents and injuries due to the removal of existing light poles. The Finance Committee also recommends utilizing \$30,000 in surplus for parking lot improvements.

WHEREAS, in 2015, the County budgeted \$115,000 for replacement of HVAC units at the Courthouse, and

WHEREAS, after reevaluating the needs for HVAC units, the cost estimate was reduced leaving a surplus of \$30,000, and

WHEREAS, the Finance Committee and the Infrastructure Committee recommend surplus funds of \$30,000 be utilized for parking lot improvements at the Courthouse,

NOW, THEREFORE, BE IT RESOLVED that the 2015 budget is hereby adjusted to increase Capital Improvements for Land in the amount of \$30,000 (Account #1901.594821) and

decrease Capital Equipment in the amount of \$30,000 (Account #1901.594810) to allow \$30,000 to be utilized for parking lot improvements at the Courthouse.

Fiscal Note: There is no fiscal impact of this resolution.

Jones moved that Resolution No. 2015-35 be adopted. Seconded and carried: Ayes 27 (Jones, Kelly, David, Tietz, Braugler, Buchanan, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Jaeckel, Foelker, Zentner, Borland, Schultz, Babcock, Christensen), Noes 0, Absent 2 (Morris, Poulson), Vacant 1.

Jaeckel, Chair of the Highway Committee, introduced Resolution No. 2015-36.

Executive Summary

The Jefferson County Highway Department has been considering options to straighten certain sections of County Highway A south of the City of Lake Mills due to the potential for traffic accidents with the present road construction. Previous attempts by the County to purchase the land required to straighten County Highway A were unsuccessful due to the landowners being unwilling or unable to sell the land. Recently, the entire 49.82 acre parcel became the subject of a judicial sale proceeding commenced by one of the landowners resulting in a court ordered sale of the property by the Jefferson County Circuit Court. Purchasing up to 4 acres of farmland by the County would allow the County Highway Department to improve County Highway A. The remaining remnant parcel following County Highway A improvement could be considered a future site for a Jefferson County park with access to Rock Lake.

WHEREAS, County Highway A south of Lake Mills has been the subject of frequent complaints due to its potential for traffic accidents, and

WHEREAS, the Jefferson County Highway Department has been considering options to straighten certain sections of County Highway A to make it a safer highway, and

WHEREAS, previous attempts by the County to purchase the land required to straighten County Highway A have been unsuccessful, and

WHEREAS, recently the entire 49.82 acre parcel became the subject of a judicial sale proceeding commenced by one of the owners, resulting in a court ordered sale of the property by the Jefferson County Circuit Court, and

WHEREAS, purchasing up to 4 acres of farmland by the County would allow the County Highway Department to improve County Highway A, and

WHEREAS, the remaining remnant parcel following County Highway A improvement could be considered a future site for a Jefferson County park with access to Rock Lake.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is hereby authorized to purchase up to 4 acres of real property located on parcel numbers 018-0713-2341-

000 and/or 018-0718-2342-000 along County Highway A south of the City of Lake Mills for the purpose of County Highway A improvement with the remaining remnant parcel being a potential site for a Jefferson County park with access to Rock Lake.

BE IT FURTHER RESOLVED that the purchase price for said 4 acres shall not exceed the fair market value for agricultural land.

Fiscal Note: The asking price for the entire 49.82 acres is \$8,530.71 per acre. If 4 acres are purchased at \$8,530.71 per acre, the cost to the County will be \$34,122.84. The parcel required for highway purposes, approximately 1.52 acres, shall be funded using funds from the 2015 Highway Department budget. The remnant parcel, approximately 1.69 acres, shall be funded using funds from contingency.

Jaeckel moved that Resolution No. 2015-36 be adopted. Seconded and carried: Ayes 25 (Jones, Kelly, David, Tietz, Braughler, Buchanan, Wineke, Rinard, Counsell, Reese, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Jaeckel, Foelker, Borland, Schultz, Babcock, Christensen), Noes 1 (Zentner), Abstain 1 (Hartz), Absent 2 (Morris, Poulson), Vacant 1.

Braughler, Chair of the Human Resources Committee, introduced Ordinance No. 2015-12.

Executive Summary

Periodically, the Human Resources Department reviews the exempt status of Jefferson County positions as it relates to the Fair Labor Standards Act (FLSA). As positions are created, eliminated or reclassified, the listing of exempt positions may change. It is the recommendation of the Human Resources Committee to update the Personnel Ordinance to reflect the current listing of exempt positions.

WHEREAS, in the last 24 months, the Safety Coordinator, Register in Probate/Attorney and Crisis Service Supervisor positions were created and determined to be exempt under the Fair Labor Standards Act (FLSA). In addition, the Advanced Fund Accountant position was reviewed and determined to be non-exempt under the FLSA and the Child Custody Evaluator position was reviewed and determined to be exempt under the FLSA, and

WHEREAS, the Register in Probate/Attorney position meets the standard of being classified as an exempt position that receives random hours.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the amendment of Section HR0250 Exempt Service, and HR0360 Hours of Work, Overtime and Compensatory Time, to update the classification listing of exempt positions and exempt positions receiving random hours, respectively.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0250, Exempt Service is amended as follows:

HR0250 EXEMPT SERVICE. The following positions shall be in the exempt service: [am & renumbered 02/08/11, ord. 2010-25]

A. All elected officers and department heads.

B. In addition to elected officers and department heads:

1. Courthouse: Assistant Corporation Counsel, Register in Probate/Attorney, District Attorney Office Manager, Fair Park Supervisor, Information Technology Manager, Systems and Applications Manager, Assistant Finance Director, Park Supervisor, Circuit Court Commissioner, Child Custody Evaluator, Benefits Administrator, Human Resources Specialist, Senior Systems Analyst, Management Analyst, Surveyor, Safety Coordinator. [am. 10/10/06, ord. 2006-17; am. 09-11-07, ord. 2007-19; am. 04/15/08, ord. 2008-07; am. 02/10/09, ord. 2008-35; am. 08/11/09, ord. 2009-12; am. 3/13/12, ord. 2011-31; am. 12/11/12, ord. 2012-20]

2. Highway Department: Superintendents, Senior Accountant, Highway Operations Manager, Highway Fleet Manager [am. ord. 85-10, 7-9-85; am. ord. 2008-24, 11-10-08; am. 3/13/12, ord. 2011-31; am. ord. 2012-20, 12/11/2012]

3. Human Services: ADRC Supervisor, ~~Advanced Fund Accountant~~, Aging and Disability Resources Division Manager, Administrative Services Manager, Child and Family Division Manager, Child Protective Services Supervisor, Community Support Program Supervisor, Comprehensive Community Services Supervisor, Crisis Services Supervisor, Intake Supervisor, Birth-to-Three/Preschool Supervisor, IT Specialist/Compliance Officer, Juvenile Justice Supervisor, Lueder Haus Manager, Mental Health/AODA Supervisor, Economic Support Division Manager, Economic Support Supervisor, Office Manager, Maintenance Supervisor, Wraparound and Youth Services Supervisor. [am. ord. 2007-19, 09/1/07; am ord. 2008-07, 04/15/08; am. ord. 2008-24, 11-10-08; am. 02/10/09, ord. 2008-35; am. 3/13/12, ord. 2011-31; am. ord. 2012-20, 12/11/12]

4. Sheriff Department: Chief Deputy, Captains, Jail Food Service Supervisor, Emergency Management Director. [am. 10/10/06, ord. No. 2006-17; am. 02/10/09, ord. 2008-35]

5. Health Department: Public Health Program Manager, Public Health Nurse, WIC Project Director Supervisor. [am. 10/10/06, ord. 2006-17; am. 02/10/09, ord. 2008-35; am. 08/11/09, ord. 2009-12; am. 02/08/11, ord. 2010-25; am. 12/11/12, ord. 2012-20]

Section 2. Section HR0360, Hours of Work, Overtime and Compensatory Time is amended as follows:

HR0360 HOURS OF WORK, OVERTIME, AND COMPENSATORY TIME. [am. 12/13/11, ord. 2011-21; am. 04/16/2013, ord. 2013-02 am. 06/11/2013, ord. 2013-07]

A. **Exempt Employees**

1. State and federal law do not require an employer to make overtime or compensatory time available to exempt employees, as defined by law. Compensatory time for exempt employees

is not intended to provide any compensation in addition to established salaries. Rather, it is a means of providing greater flexibility in scheduling work hours for exempt, salaried employees.

2. In lieu of other compensation for work in excess of 40 hours per week, Emergency Management Director, Circuit Court Commissioners, Assistant Corporation Counsels, Register in Probate/Attorney, Chief Deputy, Systems and Applications Manager, Information Technology Manager and department heads shall be entitled to 40 random hours off per year. Random hours not used by the end of a calendar year shall be forfeited. Random hours shall be prorated in the first and last year of employment based on actual time worked. Random hours for part time employees for a full year shall also be prorated based on the budgeted annual salary for the full year, converted to an equivalent number of hours. [am. ord. 2008-24, 11/10/2008; am. ord. 2008-35, 02/10/09; am. ord. 2009-17, 10/27/2009; am. ord. 2011-21, 01/13/2011; am. 12/11/12, ord. 2012-20]

Section 3. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: This ordinance will have no fiscal impact to Jefferson County.

Braugler moved that Ordinance No. 2015-12 be adopted.
Seconded and carried with Hartz abstaining.

Nass, Chair of the Planning & Zoning Committee, introduced the following report:

**REPORT
TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on July 16, 2015, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R3808A-15, R3814A-15,
R3816A-15 AND R3817A-15**

DATED THIS 27th DAY OF JULY, 2015

Donald Reese, Secretary

**THE PRIOR MONTH'S AMENDMENTS, R3809A-15,
R3810A-15, R3811A-15, R3812A-15
AND R3813A-15, ARE EFFECTIVE UPON PASSAGE BY
COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).**

Nass moved that the report be adopted. Seconded and carried.

Nass introduced Ordinance No. 2015-13.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R3808A-15, R3814A-15, R3816A-15 and R3817A-15 were referred to the Jefferson County Planning

and Zoning Committee for public hearing on July 16, 2015, and WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session, NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO R-1,
RESIDENTIAL**

Rezone 0.59 acre of PIN 022-0613-0921-000 (44.87 acres) to add it to adjoining R-1 zoned property at N4510 County Road A in the Town of Oakland. This approval is conditioned upon recording of either a deed transfer document or final certified survey map. R3814A-15 – Steve Aschbrenner

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,
AGRICULTURAL/RURAL RESIDENTIAL**

Rezone 1.6-acre of PIN 024-0516-0334-001 (20 acres) for a new building site near W1108 Hooper Road in the Town of Palmyra. This prime ag land lot combination utilizes the last available A-3 zone for the property; therefore, approval is conditioned upon recording of an affidavit acknowledging that fact. Approval is further conditioned upon road access approval by the Town, upon receipt of a suitable soil test and upon approval and recording of the final certified survey map. The existing access to the shed cannot be used for access to this building site. R3808A-15 – Josh & Christine Wickland/David & Harriet Wickland property

Create a 1.8-acre lot around the home at N827 County Road K and a vacant 1-acre lot adjacent to it from part of PINs 016-0514-2712-002 (1 acre), 016-0514-2713-002 (1 acre) and 016-0514-2721-001 (15 acres) in the Town of Koshkonong. Rezoning is conditioned upon road access approval by the County Highway Department and receipt of a suitable soil test for the vacant lot, and upon approval and recording of a final certified survey map for both lots, including highway dedication and extraterritorial plat review, if necessary. Any structures that do not meet the 20-foot side yard setback requirement must be removed prior to signing of the final certified survey map. R3816A-15 – Joel Hebbe

Create a 2.6-acre farm consolidation lot around the home and buildings at N8367 County Road E from part of PIN 032-0815-2413-000 (46.71 acres) in the Town of Watertown. This action is conditioned upon approval and recording of the final certified survey map, including highway dedication and extraterritorial plat review if necessary. R3817A-15 – Dale Hardtke/Leon & Dale Hardtke property

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved that Ordinance No. 2015-13 be adopted as printed. Seconded and carried with Kannard abstaining for possible conflict of interest.

Wehmeier introduced Resolution No. 2015-37.

Executive Summary

Jefferson County participates in a Community Development Block Grant (CDBG) program designed to carry out community development activities and develop viable communities by providing decent housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low and moderate income persons. Federal and State monies are available under the Community Development Block Grant Program, administered by the State of Wisconsin Department of Administration. This program requires that units of government receiving these funds adopt and enforce certain policies such as excessive force and physical barricade policies.

WHEREAS, Federal and State monies are available under the Community Development Block Grant Program, administered by the State of Wisconsin Department of Administration, and

WHEREAS, the program requires that units of government receiving these funds adopt and enforce certain policies, and

WHEREAS, based on this program requirement, Jefferson County hereby adopts and will enforce the following policies:

1. Jefferson County hereby prohibits the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations in accordance with Section 519 of Public Law 101-144.

2. Jefferson County shall enforce applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of non-violent and civil rights demonstrations within its jurisdiction.

NOW, THEREFORE, BE IT RESOLVED that after due consideration, the Jefferson County Board of Supervisors does hereby approve and authorize the adoption and enforcement of the aforementioned excessive force and physical barricade policies.

Fiscal Note: This resolution will have no fiscal impact to Jefferson County.

Schultz moved for the adoption of Resolution No. 2015-37. Seconded and carried.

Mode, Chair of the Human Services Board, read the following:
TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(g) of the County Board Rules, the Human Services Board hereby requests County Board's confirmation of the following appointment to the Nutrition Project Council:

Cheryl Langlois, Jefferson, Wisconsin, appointed for an indeterminate term.

Buchanan moved that the appointment be confirmed. Seconded and carried.

Public Comment (general). None.

Supplemental information presented at the August 11, 2015, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.

jeffersoncountywi.gov.

There being no further business, Buchanan moved that the Board adjourn. Seconded and carried at 8:04 p.m.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, SEPTEMBER 8, 2015, 7:00 P.M.**

Chair Jim Schroeder presiding.

Deputy County Clerk Audrey McGraw called the roll, all members being present except Supervisor Borland who gave prior notice of his inability to attend and Supervisor Nass who informed the Clerk that he might be late.

District 1..... Richard C. Jones	District 2 Mike Kelly
District 3..... Greg David	District 4 Augie Tietz
District 5... James B. Braugher	District 6 Ron Buchanan
District 7..... Dwayne C. Morris	District 8 Michael Wineke
District 9..... Amy Rinard	District 10 Al C. Counsell
District 11..... Donald Reese	District 12 Peter A. Hartz
District 13..... Ed Morse	District 14 Kirk Lund
District 15..... Steven J. Nass	District 16 Laura Payne
District 17..... Russell Kutz	District 18 Jennifer Hanneman
District 19..... Jim Schroeder	District 20 Jim Mode
District 21..... John C. Kannard	District 22 Blane Poulson
District 23..... George Jaeckel	District 24 Vacant
District 25..... Matthew Foelker	District 26 Vacant
District 27..... Glen D. Borland	District 28 Dick Schultz
District 29..... Paul Babcock	District 30 ... Walt Christensen

County Administrator Ben Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

The Board proceeded with the agenda as printed.

Rinard, Chair of the Administration & Rules Committee, moved that the minutes of the August 11, 2015, meeting be approved as printed. Seconded and carried.

Communications.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
September 1, 2015**

Available Cash on Hand		
August 1, 2015	\$ 3,619,651.54	
July Receipts	<u>33,591,903.56</u>	
Total Cash		\$ 37,211,555.10
Disbursements		
General – August 2015	\$ 36,257,007.45	
Payroll – August 2015	<u>1,257,443.68</u>	
Total Disbursements		<u>37,514,451.13</u>
Total Available Cash		\$ (302,896.03)
Cash on Hand		
(in banks) September 1, 2015	\$ 718,548.93	
Less Outstanding Checks	<u>1,021,444.96</u>	
Total Available Cash		\$ (302,896.03)

Local Government Investment Pool - General	\$ 9,935,222.82
Institutional Capital Management/DANA	23,314,823.41
Local Government Investment Pool - Clerk of Courts	25,968.44
Local Government Investment Pool - Farmland Preservation	227,933.99
Local Government Investment Pool - Parks/Liddle	81,586.23
Local Government Investment Pool - Highway Bond	<u>2,014,416.08</u>
	\$ 35,599,950.97
2015 Interest - Super N.O.W. Acct.	\$ 857.33
2015 Interest - L.G.I.P. - General Funds	21,764.46
2015 Interest - ICM/DANA	86,258.13
2015 Interest - L.G.I.P. - Parks/Carol Liddle Fund	66.38
2015 Interest - L.G.I.P. - Farmland Preservation	185.46
2015 Interest - L.G.I.P. - Clerk of Courts	21.12
2015 Interest - L.G.I.P. - Highway Bond	<u>2,031.60</u>
Total 2015 Interest	\$ 11,184.48

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

McGraw presented the following communications:

1. Letter to Sheriff Paul Milbrath dated September 4, 2015, from Carl Zentner submitting his resignation as District 26 Supervisor effective immediately.
2. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on September 17, 2015, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

The communications and notice were received and placed on file.

The floor was opened for public comment. Speaking were Ronni Monroe, Aztalan, and Lori VanCaster, Marshall, on the En-bridge pipeline and shortage of firefighters; and Julie Garrett, Madison, on the "Bike the Barn" bike ride scheduled for September 20, 2015.

Nass present.

Hanneman, Chair of the Task Force on County Operations & Organization, and Wehmeier presented the Task Force's recommendations.

Land Information Director Andy Erdman, Planning & Zoning Director Rob Klotz and Chair of the Historic Sites Preservation Commission Cindy Arbiture presented their department's/commission's annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(12).

Rinard, Chair of the Administration & Rules Committee, introduced Resolution No. 2015-38.

Executive Summary

The State of Wisconsin has adopted NR 115 of the Wisconsin

sin Administrative Code relating to Shoreland Zoning Standards and Jefferson County has adopted and administered these standards since 1969. The Joint Finance Committee for the State's 2015-2017 biennial budget process has passed paragraph 23 of Motion Number 520 which significantly changes the standards for regulation of structures in shoreland areas contrary to the adopted standards of NR115. These new rules, as it relates to structures, have caused much confusion for local officials and the general public with little or no direction from the State, potentially placing a significant burden on shoreland property owners to be in compliance. This resolution supports the repeal of the new shoreland zoning standards and requests that amendments be addressed through the normal legislative process to allow for important input from the general public regarding managing development activity around Wisconsin waterways.

WHEREAS, the State of Wisconsin has adopted NR 115 of the Wisconsin Administrative Code relating to Shoreland Zoning Standards and Jefferson County has adopted and administered the requirements of said standards since 1969, and

WHEREAS, Jefferson County's water resources include both outstanding and impaired ratings and existing regulations are in place to protect the outstanding resources and restore the impaired resources, and

WHEREAS, the Jefferson County Planning & Zoning Department, along with other county and state agencies, is charged with administering and enforcing State and County regulations to protect water resources and educate the public in shoreland and wetland zoning and long-range planning, and

WHEREAS, the Joint Finance Committee for the State's 2015-2017 biennial budget process has passed paragraph 23 of Motion Number 520 which significantly changes the standards for regulation of structures in shoreland areas contrary to the adopted standards of NR115, and

WHEREAS, these new rules take away local control of the County's waterways with no input from the general public, and

WHEREAS, these new rules, as it relates to structures, have caused much confusion for local officials and the general public with little or no direction from the state potentially placing a significant burden (financial, construction delays, etc.) on shoreland property owners to be in compliance, and

WHEREAS, neighboring property owners and the general public may be negatively impacted, specifically as it relates to decreased property values, erosion, substandard sanitary impacts, increased flooding issues, aesthetics and overall enjoyment of the County's waterways, and

WHEREAS, state organizations including the Wisconsin Counties Association, Wisconsin County Code Administrators, Wisconsin Land and Water Conservation Association and Wisconsin County Planning and Zoning Directors have gone on record supporting the repeal of paragraph 23 of Motion Number 520 of the 2015-2017 Budget Bill, and request that proposed amend-

ments be addressed through the normal legislative process to allow for important input from the general public regarding managing development activity around Wisconsin waterways.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors supports repealing paragraph 23 of Motion Number 520 of the 2015-2017 State Budget Bill (2015 Wis Act 55), and requests that any amendments to NR 115 be made through the normal legislative process to allow for open public discussion and input.

BE IT FURTHER RESOLVED that the Jefferson County Clerk is directed to send a copy of this resolution to members of the State's Joint Finance Committee, the Governor of the State of Wisconsin, State Senators and Representatives serving Jefferson County constituents and the Wisconsin Counties Association.

Fiscal Note: This resolution will have no fiscal impact to Jefferson County.

Rinard moved that Resolution No. 2015-38 be adopted. Seconded and carried.

Rinard introduced Resolution No. 2015-39.

Executive Summary

The LaFollette School of Public Affairs published a report in 2011 outlining the significant turnover rate in Wisconsin of prosecutors in the District Attorneys' offices due to low pay and limited pay progression. The study showed a pattern of prosecutors leaving the District Attorneys' office after gaining experience due to lack of financial incentive. This resolution supports increasing financial incentives for Assistant District Attorney positions and hiring additional Assistant District Attorneys through funding from the state budget.

WHEREAS, in 2014, the Wisconsin Legislature addressed the issue of financial incentives for Assistant District Attorneys by adopting a pay progression scale which is codified in Wis. Stat. §230.12. This pay scale progression must be funded biannually in the state budget in order to continue, and

WHEREAS, the Wisconsin District Attorneys Association and the Jefferson County District Attorney support implementing financial incentives for Assistant District Attorneys and the hiring of additional Assistant District Attorneys through funding from the state budget, and

WHEREAS, the Administration and Rules Committee supports this resolution,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors supports the implementation of financial incentives for Assistant District Attorneys and the hiring of additional Assistant District Attorneys through funding from the state budget.

BE IT FURTHER RESOLVED that the Jefferson County Clerk is directed to transmit a copy of this resolution to the Governor of the State of Wisconsin, Jefferson County's state legislative delegation, all Wisconsin Counties, and the Wisconsin Counties

Association.

Rinard moved that Resolution No. 2015-39 be adopted. Seconded and carried.

Rinard introduced Resolution No. 2015-40.

Executive Summary

Local government in Wisconsin is responsible for maintaining approximately 90% of the road miles in the state. Funding for local roads in Wisconsin has failed to keep up with costs over the past several decades which has adversely affected local transportation finances. According to a Local Government Institute study, municipal transportation spending has declined from \$275 per capita in 2000 to \$227 per capita in 2012. In only two states did local transportation spending increase less than Wisconsin during 2000-2011. The Jefferson County Board of Supervisors urges the Governor and Legislature to implement a sustainable solution that includes a responsible level of bonding and adjusts user fees to adequately fund Wisconsin's transportation system.

WHEREAS, local government in Wisconsin is responsible for maintaining approximately 90% of the road miles in the state, and

WHEREAS, Wisconsin's diverse economy is dependent upon county and town roads as well as city and village streets and transit systems across the state, and

WHEREAS, according to a report commissioned by the Local Government Institute (LGI) the condition of Wisconsin's highways is now in the bottom third of the country, and

WHEREAS, state funding for local roads in Wisconsin has failed to keep up with costs over the past several decades which has adversely affected local transportation finances. According to the LGI study, municipal transportation spending has declined from \$275 per capita in 2000 to \$227 per capita in 2012. In only two states did local transportation spending increase less than Wisconsin during 2000-2011, and

WHEREAS, levy limits do not allow local government to make up for the decline of state funding, and

WHEREAS, Wisconsin's over-reliance on bonding erodes the state's segregated funding sources such as the state gas tax and vehicle registration fees which increasingly go to service debt rather than to fund local transportation needs, and

WHEREAS, safety is a primary concern and responsibility of local governments across Wisconsin. Unfortunately, according to TRIP, a national non-profit transportation research group, Wisconsin had 347 non-interstate, rural road fatalities in 2013, and

WHEREAS, the Jefferson County Board of Supervisors recognizes that State of Wisconsin's highway and interstate system is the backbone of its surface transportation system and plays a vital role in the economy of Wisconsin. Both local and state roads need to be properly maintained in order for the State's economy to grow, and

WHEREAS, from a competitive standpoint, Wisconsin motorists pay significantly less than any of their neighbors in the annual

cost of state gas taxes and vehicle registration fees, and

WHEREAS, the Transportation Finance and Policy Commission, appointed by the Governor and Legislature clearly found that if Wisconsin does not adjust its user fees, the condition of state and local roads will deteriorate significantly over the next decade, and

WHEREAS, every month that state and local repairs are deferred increases the costs to the taxpayers, and

WHEREAS, the Administration and Rules Committee supports this resolution,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors urges the Governor and Legislature to agree upon a sustainable solution that includes a responsible level of bonding and adjusts user fees to adequately fund Wisconsin's transportation system.

BE IT FURTHER RESOLVED that the Jefferson County Clerk is directed to transmit a copy of this resolution to the Governor of the State of Wisconsin, Jefferson County's state legislative delegation and the Wisconsin Counties Association.

Rinard moved that Resolution No. 2015-40 be adopted. Seconded and carried.

Rinard introduced Resolution No. 2015-41.

Executive Summary

The Jefferson County Administration and Rules Committee, Finance Committee and Human Resources Committee conducted an extensive review of the Jefferson County Administrator's performance and found that the County Administrator has consistently exceeded his established goals and expectations by the Jefferson County Board of Supervisors. These committees also conducted an extensive review of the compensation packages of County Administrators serving comparable Wisconsin counties and found that the County Administrator's compensation package is below that of comparable Wisconsin counties. For these reasons, the Committees unanimously recommended that the County Administrator's benefit and compensation package be adjusted to a level which recognizes his performance and brings his compensation closer to that of County Administrators serving comparable Wisconsin counties.

WHEREAS, the Administration and Rules Committee, the Finance Committee and the Human Resources Committee (the Committees) conducted an extensive review of the County Administrator's performance, and

WHEREAS, the Committees unanimously found that the County Administrator has consistently exceeded his established goals and expectations by the Jefferson County Board of Supervisors, and

WHEREAS, the Committees also conducted an extensive review of the compensation packages of County Administrators serving comparable Wisconsin counties, and

WHEREAS, the Committees found that the County Adminis-

trator compensation package is below benefit and compensation packages of County Administrators serving comparable Wisconsin counties, and

WHEREAS, the Committees recommended that the County Administrator's benefit and compensation package be adjusted to a level which recognizes his performance and is closer to that of County Administrators serving comparable Wisconsin counties.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator Employment Agreement entered into on May 14, 2013, is hereby amended as set forth in the Addendum to County Administrator Employment Agreement and the County Board Chair is authorized to execute the agreement on behalf of Jefferson County. [The County Administrator Employment Agreement entered into on May 14, 2013, and the Addendum are available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov .]

Fiscal Note: The fiscal impact will not exceed \$5,800.00 including FICA and retirement contribution. Funding will be through a contingency fund transfer to the County Administrator budget. As a budget amendment, 20 affirmative votes are required to pass this resolution.

Rinard moved that Resolution No. 2015-41 be adopted. Seconded and carried: Ayes 27 (Jones, Kelly, David, Tietz, Braugher, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Schultz, Babcock, Christensen), Noes 0, Absent 1 (Borland), Vacant 2.

Board recessed at 8:35 p.m.; resumed at 8:45 p.m.

Christensen, representative of the Farmland Conservation Easement Commission, introduced Resolution No. 2015-42.
Executive Summary

In 2006, the Jefferson County Board of Supervisors created the Jefferson County Farmland Conservation Easement Commission and provided \$20,000 to develop a Purchase of Development Rights (PDR) program with future funding to be determined by the County Board. In 2008, the County Board directed that a portion of proceeds from the sale of County owned farmland in the amount of \$260,000 be allocated to the program. The Board also directed the Finance Committee to recommend allocation of proceeds from future sales of County owned farmland for the purchase of agricultural conservation easements (SEE Resolution No. 2008-15 which is available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov). Currently, the Jefferson County Farmland Conservation Easement Commission has committed nearly all of these funds toward the purchase of conservation easements and is seeking additional funding to continue the program. Based on the County's past practice of funding the program through proceeds of County land, the Farmland Conservation Easement Commission proposes that proceeds from the sale of all County owned farmland or land which is capable

of being farmed, not to exceed the agricultural value of such land, shall be allocated to the Purchase of Agricultural Conservation Easements program and applied toward the purchase of farmland conservation easements as administered by the Jefferson County Farmland Conservation Easement Commission.

WHEREAS, agriculture is a pillar of the Jefferson County economy, and

WHEREAS, the protection of farmland is supported by the County Board and County residents, and

WHEREAS, the County Board, with adoption of the 1999 Jefferson County Agricultural Preservation and Land Use Plan, recommended the establishment of a PACE (Purchase of Agricultural Conservation Easements) program and renewed this commitment with the approval of the 2012 amended Agricultural Preservation and Land Use Plan, and

WHEREAS, Resolution No. 2006-86 established the Jefferson County Farmland Conservation Easement Commission which designated \$20,000 to develop a PCE program and established that, from time to time, future funding mechanisms would be determined by the County Board, and

WHEREAS, recent changes to Wisconsin state law have eliminated a funding source for the Purchase of Agricultural Conservation Easements (PACE) program, and

WHEREAS, the Jefferson County Farmland Conservation Easement Commission has ongoing contract discussions with landowners wishing to preserve agricultural land, and

WHEREAS, funds from Jefferson County are required to provide the necessary incentive for land owners to enter into farmland conservation easements,

NOW, THEREFORE, BE IT RESOLVED that for the purpose of continuing the PACE program in Jefferson County, proceeds from the sale of all County owned farmland or land which is capable of being farmed, not to exceed the agricultural value of such land, shall be allocated to the PACE program and applied toward the purchase of farmland conservation easements as administered by the Jefferson County Farmland Conservation Easement Commission.

Fiscal Note: The fiscal impact of this resolution will be determined after the sale of county owned agricultural land and the allocation of proceeds to the purchase of Agricultural Conservation Easements Program.

Christensen moved that Resolution No. 2015-42 be adopted. Seconded.

Mode moved that Resolution No. 2015-42 be referred to the Finance Committee. Seconded and carried.

Christensen introduced Resolution No. 2015-43.

Executive Summary

In 2006, the Jefferson County Board of Supervisors created the Jefferson County Farmland Conservation Easement Commission and provided \$20,000 to develop a Purchase of Development

Rights (PDR) program with future funding to be determined by the County Board. In 2008, the County Board directed that a portion of proceeds from the sale of County owned farmland in the amount of \$260,000 be allocated to the program. The Board also directed the Finance Committee to recommend allocation of proceeds from future sales of County owned farmland for the purchase of agricultural conservation easements (SEE Resolution No. 2008-15 which is available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov). Currently, the Jefferson County Farmland Conservation Easement Commission has committed nearly all of these funds toward the purchase of conservation easements and is seeking additional funding to continue the program. Based on the County's past practice of funding the program through proceeds of County land, the Farmland Conservation Easement Commission proposes that a portion of the net proceeds from the sale of the former highway shop, not to exceed 20%, be allocated to the Farmland Conservation Easement Commission to continue the County's Purchase of Agricultural Conservation Easements (PACE) program.

WHEREAS, the County Board with adoption of the 1999 Jefferson County Agricultural Preservation and Land Use Plan recommended the establishment of a Purchase of Agricultural Conservation Easements (PACE) program, and renewed this commitment with the approval of the 2012 amended Agricultural Preservation and Land Use Plan, and

WHEREAS, Resolution No. 2006-86 established the Jefferson County Farmland Conservation Easement Commission and said resolution initially provided \$20,000 to develop a Purchase of Development Rights (PDR) program, and established that, from time to time, future funding mechanisms would be determined by the County Board, and

WHEREAS, the County Board approved Resolutions No. 2008-15 and No. 2008-55, per the Finance Committee's recommendation, directing that a portion of proceeds from the sale of County owned farmland be allocated (\$260,000) to the PCE Program, and

WHEREAS, the Commission has judiciously committed nearly all these funds to the purchase of conservation easements leveraging matching, private, state and federal funds, and said easement contracts were approved by the County Board, and

WHEREAS, the new Highway Shop has required the removal of more County owned farmland from agricultural use, and

WHEREAS, precedent has been set for the allocation of funds equivalent to the County Farm acreage's agricultural value to be set aside for the Commission's agricultural conservation easement program when County farmland converted from its agricultural status,

NOW, THEREFORE, BE IT RESOLVED that if and when the former highway shop property is sold, a portion of these funds equivalent to the agricultural value of the former County Farm property now converted to Highway Department use, not to ex-

ceed 20% of the net proceeds, be allocated to the Farmland Conservation Easement Commission to continue the County's Purchase of Agricultural Conservation Easements program.

Fiscal Note: The fiscal impact of this resolution will be determined after the sale of the former Highway Department facility and the allocation of 20% of the net proceeds to the Purchase of Agricultural Conservation Easements Program.

Christensen moved that Resolution No. 2015-43 be adopted. Seconded.

Mode moved that Resolution No. 2015-43 be referred to the Finance Committee. Seconded and carried.

Jones, Chair of the Finance Committee, introduced Resolution No. 2015-44.

Executive Summary

In 2007, the County adopted an Investment Policy which has been modified several times. The County initiated an RFP for investment advisory services in 2015 and after reviewing the proposals, the County decided to retain the services of DANA Investment Advisors and requested DANA to recommend changes to the County's current Investment Policy.

In addition to the changes to the Investment Policy recommended by DANA Investment Advisors, there are also changes recommended by County staff transferring the responsibility for investments from the County Treasurer, to an investment team that consists of the County Treasurer, the County Administrator and the County Finance Director. Using an investment team will provide better oversight of the County's investments and give the County flexibility in the absence of one or two of the Team Members.

The Finance Committee recommends making changes to the Investment Policy that will help maximize the amount of return the County will receive on investments.

WHEREAS, in 2007, Jefferson County adopted an Investment Policy which has been modified several times, and

WHEREAS, Jefferson County has recently retained DANA Investment Advisors to provide investment services to the County, and

WHEREAS, after reviewing the current County Investment Policy, DANA Investment Advisors has recommended the attached changes to the County's Investment Policy.

WHEREAS, the Finance Committee endorses the proposed amendments to the Jefferson County Investment Policy as recommended by DANA Investment Advisors and Jefferson County staff, and

WHEREAS, the Finance Committee recommends the attached amendments to the Jefferson County Investment Policy which include creating an Investment Team consisting of the County Treasurer, the County Administrator and the County Finance Director.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby adopts the amendments not-

ed below to the Jefferson County Investment Policy.

Fiscal Note: No Fiscal Impact.

JEFFERSON COUNTY, WISCONSIN INVESTMENT POLICY

Introduction

The timely deposit and investment of public funds is an important and integral part of any cash management program. In order to maximize cash available for investments, all county departments shall remit funds at least weekly to the County Treasurer's Office.

~~Acceptance and approval of this statement~~ This Investment Policy is intended for the use and guidance of the designated officials with investment authority.

Delegation of Authority

Responsibility for the operation of the investment program is hereby delegated to the Investment Team, which consists of the County Treasurer, County Administrator and the County Finance Director and shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. At least two of the three members of the team must agree before any decision can be made. Pursuant to Section 59.62(1), Wis. Stats., the Jefferson County Board of Supervisors has the authority to invest and reinvest money of the County, to sell or exchange securities so purchased and to provide for the safekeeping of such securities.

This policy shall be periodically reviewed by the Finance Committee, and recommendations to amend the existing ordinance shall be presented to the County Board for its consideration. [am. 03-08-11, Res. 2010-105]

Statement of Purpose

The purpose of this Investment Policy is to establish guidelines for investments which are broad enough to allow the Investment Team ~~officer~~ to function properly within the parameters of its responsibility and authority. It is also intended to be specific enough to establish a prudent set of basic procedures to assure that investment assets are adequately safeguarded. It assures that the fundamental principle concerning any investment program involving public moneys has four basic ingredients: legality, safety, liquidity & ~~and~~ yield.

General Objectives

The primary objective, in priority order, of investment activities shall be:

1. **Safety.** Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The goal will be to mitigate credit risk and interest rate risk.

2. **Liquidity.** The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

3. **Return.** The investment portfolio shall be designed with the objective of attaining a market rate of return through budgetary and economic cycles, taking into account the investment risk constraints of safety and liquidity needs.

Standards of Care

1. **Prudence.** The standard of prudence to be used by investment officials shall be the “prudent person rule” standard and shall be applied in the context of managing an overall portfolio.

a. Prudent Person Rule-Investments shall be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

2. **Ethics and Conflicts of Interest.** Investment officials and employee involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions.

a. Investment Officials and employees involved in the investment process shall further disclose and personal financial/ investment positions that could be related to the performance of the investment portfolio.

Overall Responsibility for Cash Management and Investments

Effective cash management involves controlling cash from the time it is received until it is disbursed. It requires the availability of accurate information on a timely basis. One person shall be delegated the day to day responsibility for the overall financial operation to determine cash availability and needs.

~~**Authority.** Pursuant to Section 59.62(1), Wis. Stats., County Board authority to invest and reinvest money of the County, to sell or exchange securities so purchased and to provide for the safe-keeping of such securities is delegated to the County Treasurer, as the County’s Investment Officer. In the absence or illness of the County Treasurer this authority shall be delegated to the Deputy Treasurer.~~

1. **Internal Controls.** The investment team shall establish a system of internal controls which shall be reviewed by the independent auditor on an annual basis. The controls shall be designed to prevent loss of public funds due to fraud, error and misrepresentation by another party or imprudent actions by an employee or employees of the County.

2. **Investment.** The Investment Team County Treasurer may purchase securities that are permissible investments from money in the Investment Team’s his/her custody, which is not required for the immediate needs of the County, as the Investment Team he/she deems wise and expedient. The investment activity of Wisconsin public funds is governed by Section 66.0603(1m) and other sections of the Wisconsin Statutes as follows: “A county, city, village, town, school district, drainage district, technical college district or other governing board other than a local profes-

sional football stadium district board created under subch. IV of ch. 229, may invest any of its funds . . ." in accordance with Section 66.0603(lm).

The Finance Committee shall consult quarterly with the Investment Team County Treasurer regarding such investments. The Investment Team Treasurer shall provide the Committee with a quarterly detailed list of all the investment portfolio holdings.

The Investment Team County Treasurer shall communicate with financial institutions and/or investment advisors and avail itself himself/herself of other financial information on current or pending market conditions in making its his/her decision on rates and maturities as well as the securities to be purchased. In making all investment decisions, the Investment Team County Treasurer shall endeavor to achieve obtain the highest rate of interest offered unless deem such offer to be contrary to the overall investment objectives of the County.

3. **Redemption.** The Investment Team County Treasurer shall periodically redeem the securities in which County money has been invested pursuant to section (2) Investment so that the proceeds may be applied to the purpose for which the original purchase money was designated or placed in the County Treasury.

4. **Deposits.** Any federal or state chartered bank or credit union with offices located in the City of Jefferson, Jefferson County, Wisconsin, shall be the working financial institutions. [am. 03-08-11, Res. 2010-105]

5. **Investment Advisors.** The Investment Team County Treasurer may utilize investment advisors/brokers as approved by the Finance Committee.

6. **Safekeeping.** All securities shall be held in the name of the County and held in trust by either an independent broker/dealer or in an off-premises safety deposit box. For portfolios with outside investment advisors, the County will use an independent third-party custodian, in order to segregate the functions of choosing investments from physical custody and record-keeping. The custodian shall keep possession of all funds and securities; collect income and the proceeds of sales, maturities and redemptions; transact purchases; and distribute funds as directed by the County.

Accounts and Records

It shall be the responsibility of the designated Investment Team Officer in consultation with the Finance Committee to establish sufficient records and accounts to:

- detail each investment as to purchase date, cost, maturity date, yield and market value,
- provide any necessary internal controls,
- any other records that may be required to accurately reflect all investment transactions.

Collateralization of Funds

With the passage of Wisconsin Act 25, effective August 1, 1985, there is no longer the overall guarantee of public funds by the State. In effect, Act 25 abolished the state deposit guarantee

fund. It will continue to pledge general purpose revenues under Wis. Stats., 20.144(1)(a), for the payment of losses of public deposits until the balance of the appropriation is exhausted. However, no payment for a loss in excess of \$400,000 for any one public depositor in any individual public depository may be made above current FDIC (Federal Deposit Insurance Corporation) levels for deposits in any one institution. [am. 03-08-11, Res. 2010-105]

Chapter 34.07 as amended provides that a surety bond or other security may be required of a given public depository for any public deposit that exceeds the \$400,000 amount guaranteed by the State. Jefferson County will not require this collateral for any deposit that exceeds the amounts guaranteed by the State and the F.D.I.C. The rationale for not requiring collateralization shall be to either maximize investment returns and/or reduce bank fees. The Finance Committee shall periodically review the need for collateralization. [am. 03-08-11, Res. 2010-105]

Should the policy change regarding collateralization, Certificates of Deposits or other investments exceeding the amounts currently insured by the State and the FDIC shall be fully secured by obligations of the United States Government or its agencies. Such securities shall be delivered to the County or held by an independent third party chosen by the County. Substitution of collateral by the independent third party shall only be allowed with the written approval of the County's Investment ~~Team~~ Officer. The market value of the collateral shall at all times equal or exceed the principal amount of the certificate of deposit. Value of the collateral shall be monitored and market value shall be at or near the bid or closing price of the security as quoted in the Wall Street Journal or other recognized pricing source. ~~The investing officer~~ Investment Team shall be authorized to sign ~~for~~ agreements with the Custodial Bank ~~or~~ and sign for the receipt ~~for~~ of any pledged securities. [am. 03-08-11, Res. 2010-105]

Responsibility for the administration of the foregoing rests with the ~~Investment Team~~ County Treasurer.

Investment Custodial Related Risks

1. Custodial credit risk for deposits, when collateralization is required. [am. 03-08-11, Res. 2010-105]

a. Definition: Risk that in the event of the failure of a depository financial institution, the County will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party.

b. Related Policy: For those institutions which the County holds deposits and investments:

- i. Ensure that security interest in collateral pledged to secure deposits and investments are enforceable against the receiver of a failed financial institution via:
 1. An aAgreement is in writing
 2. An aAgreement that was approved by the board of directors of the depository or its loan committee, and
 3. An aAgreement that has been continuously

~~kept as an official record of the depository institution from since the time of execution an official record of the depository institution.~~

ii. All pledged collateral shall be held at an independent third party institution, and evidenced by a written agreement in an effort to satisfy the Uniform Commercial Code (UCC) requirement for control.

2. Custodial credit risk

a. Definition: Risk that in the event of the failure of a ~~the~~ counterparty to a transaction, the County will not be able to recover the value of investment or collateral securities that are in the possession of an outside party.

b. Related Policy: Accomplished through same policy as Custodial Credit Risk for Deposits as above.

~~3.—Credit risk~~

~~a. Definition:—Risk that an issuer or other counterpart of an investment will not fulfill its obligation to the County. [am. 05-12-09, Res. 2009-24]~~

~~b. Related policy: Investments shall be as permitted by Wisconsin Statute §66.03. [am. 05-12-09, Res. 2009-24]~~

~~c. In the event a corporate security purchased under the authority of Wisconsin Statute categories as defined by a nationally recognized rating agency, the Investment Team Officer shall not purchase any additional securities issued by that corporation until such time as their rating returns to the highest or second highest rating. [am. 05-12-09, Res. 2009-24]~~

~~4. Concentration of credit risk~~

~~a. Definition:—Risk of loss attributed to the County investment in a single issuer.~~

~~b. Related Policy: The County Investment Team Officer shall diversify the investment portfolio within the allowed securities as needed with investment return, liquidity, and immediate cash flow needs kept in mind. The only limit related to concentration of securities shall be that no more than five percent (5%) of the investment portfolio shall be commercial paper from a single issuer. [am. 03-08-11, Res. 2010-105]~~

~~5. Interest rate risk for investments~~

~~a. Definition:—Risk that changes in interest rates will adversely affect the fair value of an investment.~~

~~b. Related Policy: The County shall not have investments with maturities longer than 36 months unless specifically recommended by the Investment Officer and approved by the Finance Committee.~~

~~c. In the event that the Finance Committee cannot meet before the Investment Officer recommends purchasing an investment with a maturity longer than 36 months, the Chair of the Finance Committee shall provide preliminary approval for the purchase. Should the Finance Committee Chair not be available, the County Board Chair shall provide the preliminary approval. Such preliminary approval shall be ratified by the Finance Committee at their next meeting. [am. 03-08-11, Res. 2010-105]~~

Eligible Investments

a. Authorized Investments. Subject to restrictions as may be imposed by law (Section 66.0603(1m) of Wisconsin State Statutes), funds will only be invested in the following securities:

1. U.S. Treasury Obligations and Government Agency Securities. Obligations of the United States of America, its agencies and instrumentalities, provided that the payment of the principal and interest is fully guaranteed by the issuer.

2. Certificates of Deposit. Certificates of Deposit and other evidences of deposits from credit unions, banks, savings banks, trust companies or savings and loan associations which are authorized to transact business in the state, which time deposits mature in not more than one year. Any Certificate of Deposit invested in excess of the Federal Deposit Insurance Corporation and State Deposit Guaranteed Fund insured amount of \$500,000, whichever is less, are to be fully collateralized under the specific requirements of Section 11.

3. General Obligation Bonds or Securities. General obligation bonds or securities of any county, city, drainage district, vocational, technical and adult education district, village, town or school district of the state

4. State of Wisconsin Investment Board's Local Government Investment Pool.

5. Repurchase Agreements. Investment agreements pursuant to which a federal or state credit union, federal or state savings and loan association, state bank, savings and trust company, mutual savings bank, or national bank in the State of Wisconsin agrees to repay funds advanced to it by the issuer, plus interest. Repurchase Agreements are to be secured by investment securities fully guaranteed by the U.S. Government.

6. Open Ended Money Market Funds. Restricted to investments permitted by Wisconsin Statute Section 66.0603(1m)5, limited to a maximum average maturity of 120 days or less. This limit will not apply to the State of Wisconsin Investment Board's Local Government Investment Pool.

7. Highly Rated Commercial Paper. Commercial paper which may be tendered for a purchase at the option of the holder within not more than 270 days of the date acquired as permitted by Wisconsin Statute Section 66.0603(1m)4. These securities must be rated in the highest or second highest rating category assigned by Standard & Poor's Corporation, Moody's Investors Service, Inc., or other similar nationally recognized rating agency; or senior to or on parity with a security of the same issuer which has such a rating. No more than five percent (5%) of the investment portfolio shall be commercial paper from a single issuer. [am. 03-08-11, Res. 2010-105]

8. Out of State General Obligation Bonds or Securities. General obligation bonds or securities of any county, city, drainage district, vocational, technical and adult education district, village, town or school district, if the bond or security has a maturity of seven years or less from the date on which it was acquired and, if the bond or security is rated in one of the two highest rating

categories assigned by Standard & Poor's Corporation, Moody's Investors Service, Inc., or other similar nationally recognized rating agency.

9. Corporate Bonds or Securities. Any bond or security issued by a corporation which has a maturity of 7 years or less on the date on which it is acquired, and if that bond or security has a rating which is in the highest or 2nd highest rating category assigned by Standard & Poor's Corporation, Moody's Investors Service or other similar nationally recognized rating agency. No more than five percent (5%) of the investment portfolio shall be corporate securities from a single issuer.

IMPORTANT NOTE: If the credit rating of a security is subsequently downgraded below the minimum rating level for a new investment of that security, the Investment Team shall evaluate the downgrade on a case-by-case basis, and if applicable, shall obtain the recommendation(s) of the assigned Investment Advisor in order to determine if the security should be held or sold. The Investment Team will apply the general objectives of safety, liquidity, yield and legality in order to make its decision.

Performance Standards/Evaluation

The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market environment of stable interest rates. A series of appropriate benchmarks shall be established against which portfolio performance shall be compared on a regular basis. The benchmarks shall be reflective of the actual securities being purchased and risks undertaken and the benchmarks shall have a similar duration and credit profile as the portfolio. In order to manage interest rate risk, the investment portfolio(s) shall be required to keep an effective duration, which is defined as the present value of the lifetime cash flows of Jefferson County's investments, in close proximity to the assigned benchmark or less if economic conditions merit.

Reports

The Investment Team County Treasurer, as Investment Officer, shall provide the County Board a monthly written report on the general condition of the County's cash and investments.

The Investment Advisor shall provide a twelve month (August 1 – July 31) report to the Finance Committee on the County's investment activity for the reporting period and recommendations for improvement to the County's investment strategy for the next reporting period. The report shall be presented at the regular Finance Committee meeting in August to aid in the subsequent year budget preparation. [am. 03-08-11, Res. 2010-105]

Adopted October 23, 2007 – Resolution No. 2007-61; Am. 05-12-09 – Resolution No. 2009-24 Am. 03-08-11 – Resolution No. 2010-105.

Jones moved that Resolution No. 2015-44 be adopted. Seconded and carried.

Braugher, Chair of the Human Resources Committee, moved

that the proposed ordinance to amend Personnel Ordinance HR0461, Military Leave procedure, to provide employees military leave without loss of pay for up to 10 days, be referred back to the Human Resources Committee. Seconded and carried.

Jones, Chair of the Infrastructure Committee, introduced Resolution No. 2015-45.

Executive Summary

During the course of the past year, it has been determined that it is necessary to upgrade the Sheriff's Office security surveillance video system. Funds for this project have been allocated to the Sheriff's Office as part of the County five-year capital improvement plan included in the 2015 Budget which anticipated purchasing the new video security surveillance system in the 2016 budget year. This resolution seeks authorization to enter into a contract for the purchase and installation of a new security surveillance video system. The purchase and installation of the new IP video security surveillance system will include software, hardware and related equipment and services for the purpose of upgrading the current system. Sealed bids have been solicited and submitted for consideration pursuant to the terms of the Request for Proposals. 911 Security Cameras of Dallas, Texas, has been selected as the lowest responsible bidder.

WHEREAS, a security video surveillance system serves an important role in providing for the safety of Jefferson County employees and jail inmates, and

WHEREAS, it has been determined that it is necessary to upgrade the Sheriff's Office security surveillance video system in order to maintain the necessary level of safety and security, and

WHEREAS, a Request for Proposals was published seeking proposals for the purchase and installation of a new security surveillance video system for the Jefferson County Sheriff's Office with the bids being presented in the table below, and

Company	911 Security Cameras	Top 3 Compliant Bids		Enterprise Systems	Per Mar Security Service	Fuse Electrical Systems
		VTI Security				
Bid Amount	143,700.00	182,766.00	261,059.53		203,318.00	99,999.00
Compliant Cameras	YES	YES	YES		UNKNOWN	YES
Compliant NVR's	YES	YES	YES		UNKNOWN	YES
Compliant Cabling	YES	YES	YES		UNKNOWN	NO
Compliant Monitors	YES	YES	YES		UNKNOWN	NO
Compliant Training	YES	YES	YES		UNKNOWN	UNKNOWN
Compliant Warranty	YES	YES	YES		UNKNOWN	NO
Compliant 24/7 Assistance	YES	YES	YES		UNKNOWN	UNKNOWN
Bid Spec Compliant	YES	YES	YES		UNKNOWN	NO

WHEREAS, the three lowest bidders were Fuse Electrical Systems, 911 Security Cameras and VTI Security, and

WHEREAS, all bids were reviewed by Sheriff's Office staff, the Infrastructure Committee and the Law Enforcement/Emergency Management Committee, and

WHEREAS, the Sheriff's Office staff, the Infrastructure Committee and the Law Enforcement/Emergency Management Committee recommend entering into a contract with 911 Security Cameras as the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is hereby authorized to enter into a contract with 911 Security Cameras for the purchase and installation of a new IP video security surveillance system for the Jefferson County Sheriff's Office.

Fiscal Note: The cost of this expenditure is estimated to be \$143,700.00 and funding is through the jail assessment fund. [Twenty affirmative votes are required for passage of this resolution.]

Jones moved that Resolution No. 2015-45 be adopted. Seconded and carried: Ayes 27 (Jones, Kelly, David, Tietz, Braugher, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Schultz, Babcock, Christensen), Noes 0, Absent 1 (Borland), Vacant 2.

Nass, Chair of the Planning & Zoning Committee, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on July 16 and August 20, 2015, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS R3818A-15, R3819A-15, R3820A-15, R3823A-15 AND R3824A-15 DATED THIS 31ST DAY OF AUGUST 2015

Donald Reese, Secretary

THE PRIOR MONTH'S AMENDMENTS, R3808A-15, R3814A-15, R3816A-15 AND R3817A-15 ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).

Nass moved that the report be adopted. Seconded and carried.

Nass introduced Ordinance No. 2015-14.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R3818A-15 and R3819A-15 were referred to the Jefferson County Planning and Zoning Committee

for public hearing on July 16, 2015, and Petitions R3820A-15, R3823A-15 and R3824A-15 were referred for public hearing on August 20, 2015, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-T, AGRICULTURAL TRANSITION TO A-3,
AGRICULTURAL /RURAL RESIDENTIAL**

Rezone to create a 2.3-acre farm consolidation lot around the home at N1508 Groeler Road in the Town of Koshkonong from part of PINs 016-0514-1732-000 (18.799 acres) and 016-0514-1723-000 (16.742 acres). This action is conditioned upon receipt of a suitable soil test and receipt and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R3820A-15 – Marcia Bates

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,
AGRICULTURAL/RURAL RESIDENTIAL AND N, NATURAL
RESOURCE**

Rezone to create a 2.4416-acre A-3 lot around the home at N6305 Back Acres Lane and a 12.0842-acre Natural Resource zone adjacent to it from PINs 008-0715-1524-000 (22.5 acres) and 008-0715-1531-000 (40 acres). The sites are in the Town of Farmington. This utilizes the last available A-3 zone for the property; therefore, rezoning of the prime ag land lot is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval for the remaining A-1 zoned land and recording of a final certified survey map for the lots. R3818A-15 & R3819A-15 – Dane Hartwig

Rezone to create a 2.202-acre farm consolidation lot at W771 County Road B; two, 1-acre new building sites, also on County Road B; and an adjoining 15.37-acre Natural Resource zone. This is proposed from PINs 006-0716-1421-001 (19.588 acres) and 006-0716-1424-000 (36.9 acres) in the Town of Concord. These prime ag land lots utilize the last available A-3 zone for the property; rezoning, therefore, is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval for the new lot and remaining A-1 zone, receipt of a suitable soil test, receipt and recording of the final certified survey map for the lots including extraterritorial plat review, if necessary. R3823A-15 & R3824A-15 – Tom Dehnert/Darvin & Dorothy Sjoberg Trust property

The above rezonings shall be null and void and of no effect one year from date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved that Ordinance No. 2015-14 be adopted as printed. Seconded and carried.

Wehmeier introduced Resolution No. 2015-46.
Executive Summary

The purpose of the Local Elected Officials Agreement is to establish a consortium among the South Central Wisconsin Counties of Columbia, Dane, Dodge, Jefferson, Marquette and Sauk for the purpose of serving as an oversight entity to fulfill the intent of the Workforce Innovation and Opportunity Act. Responsibilities of the Chief Elected Officials Consortium are: 1) To serve as the Workforce Development Area Consortium of Supervisors (hereinafter, the "Consortium"); 2) To appoint the Workforce Development Board under the Workforce Innovation and Opportunities Act; and 3) To execute an agreement with the Workforce Development Board required for proper operation and functioning of the Board. The Consortium will direct the Board to receive the Workforce Innovation and Opportunity Act funds on behalf of the Consortium and serve as the administrative entity and fiscal agent with the duty to disburse funds at the direction of the local board. The Consortium agreement shall be effective when approved by resolutions adopted by the Board of Supervisors of each county and signed by the County Board designee.

WHEREAS, Jefferson County is located within the South Central Wisconsin region established under the Workforce Investment Act, and

WHEREAS, citizens of Jefferson County are receiving job training and other Workforce Development program assistance funded under the Workforce Development program which is administered by the Workforce Development Board of South Central WI and the South Central Wisconsin Local Elected Officials Consortium, and

WHEREAS, Jefferson County currently has an appointed representative serving on the South Central Wisconsin Local Elected Officials Consortium and appointed members serving on the Workforce Development Board of South Central WI, and

WHEREAS, the Workforce Innovation and Opportunity Act has been enacted by Congress replacing the Workforce Investment Act which allows local governments to form a Consortium to create a Local Workforce Investment Area, and

WHEREAS, under the Workforce Innovation and Opportunity Act:

1. Each County in the Consortium must designate a "chief elected official" to represent the County as a member of the Consortium Board, which Board is empowered to enter into contractual and other agreements necessary to carry out the purposes of the Workforce Innovation and Opportunity Act, and

2. The Consortium must designate an administrative/fiscal agent to administer the program on behalf of the Consortium, and

WHEREAS, Jefferson County desires to enter into the Chief Elected Officials Consortium Agreement of the South Central Wisconsin Workforce Development Area for the Wisconsin Counties of Columbia, Dane, Dodge, Jefferson, Marquette, and Sauk under the Workforce Innovation and Opportunity Act of 2014 – Public Law – 113-128, which previously comprised the South Central Wisconsin Local Elected Officials Consortium, and

WHEREAS, entering into this consortium agreement will allow Jefferson County to continue to receive federal assistance for workforce programs and training available under the Workforce Innovation and Opportunity Act, and

WHEREAS, a copy of the Chief Elected Officials Consortium Agreement of the South Central Wisconsin Workforce Development Area for the Wisconsin Counties of Columbia, Dane, Dodge, Jefferson, Marquette and Sauk Under the Workforce Innovation and Opportunity Act Of 2014 Public Law – 113-128 (hereinafter “the Chief Elected Officials Consortium Agreement”), has been marked and attached hereto. [Said agreement is available at the County Clerk’s office upon request or on the County’s website at www.jeffersoncountywi.gov .)

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby enters into an agreement to create a consortium as stated in the Chief Elected Officials Consortium Agreement, attached hereto, to consist of the Wisconsin Counties of Columbia, Dane, Dodge, Jefferson, Marquette, and Sauk, which will come together to create the South Central Local Workforce Development Area under the Workforce Innovation and Opportunity Act, and

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors hereby authorizes and directs Jefferson County Board Chair, Jim Schroeder, or his successor, to serve as Jefferson County’s designated Chief Elected Official with signatory authority to execute agreements as necessary for Workforce Innovation and Opportunity Act purposes.

Fiscal Note: This resolution has no fiscal impact.

Braugler, Chair of the Human Resources Committee, moved that Resolution No. 2015-46 be adopted. Seconded and carried.

Public Comment (General). Dwayne Morris, Watertown, spoke on recognizing law enforcement officers.

Supplemental information presented at the September 8, 2015, Jefferson County Board meeting will be available at the County Clerk’s office upon request or on the County’s website at www.jeffersoncountywi.gov.

There being no further business, Buchanan moved that the Board adjourn. Seconded and carried at 9:22 p.m.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, OCTOBER 13, 2015, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Barbara Frank called the roll, all members being present except Supervisor Rinard who gave prior notice of her inability to attend and Supervisor Borland.

District 1..... Richard C. Jones	District 2 Mike Kelly
District 3..... Greg David	District 4 Augie Tietz
District 5... James B. Braughler	District 6 Ron Buchanan
District 7..... Dwayne C. Morris	District 8 Michael Wineke
District 9..... Amy Rinard	District 10 Al C. Counsell
District 11..... Donald Reese	District 12 Peter A. Hartz
District 13..... Ed Morse	District 14 Kirk Lund
District 15..... Steven J. Nass	District 16 Laura Payne
District 17..... Russell Kutz	District 18 Jennifer Hanneman
District 19..... Jim Schroeder	District 20 Jim Mode
District 21..... John C. Kannard	District 22 Blane Poulson
District 23..... George Jaeckel	District 24 Vacant
District 25..... Matthew Foelker	District 26 Vacant
District 27..... Glen D. Borland	District 28 Dick Schultz
District 29..... Paul Babcock	District 30 ... Walt Christensen

Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

County Administrator Wehmeier certified compliance with the Open Meetings Law.

There being no objection, the Board proceeded with the revised agenda as printed.

Braughler, member of the Administration & Rules Committee, moved that the minutes of the September 8, 2015, meeting be approved as presented. Seconded and carried.

Borland present.

Communications.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
OCTOBER 1, 2015**

Available Cash on Hand		
September 1, 2015	\$	(302,896.03)
September Receipts		<u>6,783,815.61</u>
Total Cash	\$	6,480,919.58
Disbursements		
General – September 2015	\$	4,416,513.58
Payroll – September 2015		<u>1,260,829.06</u>
Total Disbursements		<u>5,677,342.64</u>
Total Available Cash	\$	803,576.94
Cash on Hand		

(in banks) October 1, 2015	\$ 1,240,034.00	
Less Outstanding Checks	<u>436,457.06</u>	
Total Available Cash		\$ 803,576.94
Local Government Investment Pool -		
General		\$ 8,022,839.80
Institutional Capital Management/DANA		28,346,788.35
Local Government Investment Pool -		
Clerk of Courts		25,971.35
Local Government Investment Pool -		
Farmland Preservation		227,959.55
Local Government Investment Pool -		
Parks/Liddle		81,595.38
Local Government Investment Pool -		
Highway Bond		<u>1,885,992.08</u>
		\$ 38,591,146.51
2015 Interest - Super N.O.W. Acct.	\$	904.64
2015 Interest - L.G.I.P. - General Funds		22,810.75
2015 Interest - ICM/DANA		109,229.19
2015 Interest - L.G.I.P. - Parks/Carol Liddle Fund		75.53
2015 Interest - L.G.I.P. - Farmland Preservation		221.02
2015 Interest - L.G.I.P. - Clerk of Courts		24.03
2015 Interest - L.G.I.P. - Highway Bond		<u>2,256.57</u>
Total 2015 Interest	\$	135,511.73

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Frank presented the following communications:

1. Appointment by County Board Chair Schroeder of Gregg Patrick to fill an unexpired term for County Board Supervisor – District 26, ending April 19, 2016.

Schroeder requested confirmation of the appointment. Buchanan moved to confirm the appointment of Gregg Patrick to fill the vacancy in Supervisory District 26 ending April 19, 2016. Seconded and carried. Frank administered the oath of office to Gregg Patrick.

2. Appointment by Schroeder of Gregg Patrick to the Solid Waste/Air Quality Committee and Land and Water Conservation Committee to fill an unexpired term ending April 19, 2016.

3. Appointment by Schroeder of Donald Reese to the Highway Committee, effective September 8, 2015, to fill an unexpired term ending April 19, 2016.

4. **Mode introduced Resolution No. 2015-48.**

WHEREAS, Marty Powers was born on April 30, 1935, and died on August 13, 2015, and

WHEREAS, Marty Powers had served on the Jefferson County Human Services Board as a citizen representative from January 1999 to November 2011, and

WHEREAS, as a Human Services Board member, Marty Powers provided valuable input despite personal health challenges.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors, assembled in regular session this 13th day of October 2015, extends its sincere sympathy to Marty's family with this acknowledgement of his dedication to the citizens of the County of Jefferson.

Mode moved that Resolution No. 2015-48 be adopted. Seconded and carried. Resolution was presented to Marty Powers daughter Connie Blasing.

5. **Schroeder introduced Resolution No. 2015-47.**

WHEREAS, Supervisor Carlton Zentner served as the County Board Supervisor for District 26 from April of 2002 to September 2015, and

WHEREAS, Supervisor Carlton Zentner served on the Building & Grounds/Veterans Committee, Farmland Conservation Easement Commission, Highway Committee, Highway 12 Environmental Impact Study Committee, Land & Water Conservation Committee, Solid Waste & Air Quality Committee and UW Extension Education Committees, and

WHEREAS, Supervisor Carlton Zentner was known for doing his "homework", and

WHEREAS, it is fitting for him to be recognized by the Jefferson County Board of Supervisors for his public service, foresight, leadership, thoughtfulness and sense of command in Jefferson County, which will be missed,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 13th day of October 2015, does hereby honor Carlton Zentner and wish him happiness and good health in the years ahead.

Schroeder moved that Resolution No. 2015-47 be adopted. Seconded and carried. Resolution was presented to Carlton Zentner's wife Mary.

6. Frank acknowledged one retiree for the 3rd quarter: Jane Stanger, Parks, 26 years 4 months.

7. Two letters dated September 14, 2015, from Senator Janis Ringhand regarding (1) adoption of the resolution supporting the funding of pay progression for Assistant District Attorneys and creating funding for additional positions (Resolution No. 2015-39) and (2) adoption of the resolution repealing paragraph 23 of Motion #520 to the State of Wisconsin 2015-2017 Budget Bill adopted as 2015 Wisconsin Act 55, relative to shoreland zoning standards (Resolution No. 2015-38).

8.

2016 CLASSIFICATION OF AUTHORIZED POSITIONSd

ADMINISTRATION (3 FT)

1 County Administrator

1 Administrative Secretary

*** 1 Management Analyst

CENTRAL SERVICES (7 FT)

1 Maintenance Director

1 Building Maintenance

Worker II

1 Building Maintenance

Worker I

3 Custodian (1 FT funded PT)

1 Central Services Worker

CHILD SUPPORT AGENCY (12

FT, 1 student)

- 1 Child Support Director
- 6 Enforcement Specialist I/II
- 2 Legal Assistant
- 1 Financial Support Specialist
- 1 Administrative Assistant II
- 1 Co-op Student
- *** 1 Financial Support Specialist

NOTE: 2 Assistant Corporation Counsel budgeted in CSA, but authorized in Corporation Counsel budget.

CLERK OF COURTS (29 FT, 2 PT, 8 SE)

- 1 Clerk of Circuit Court
- 1 Chief Deputy Court Clerk
- 1 Lead Deputy Court Clerk
- *** 1 Lead Deputy Clerk
- 3 Deputy Court Clerk III
- 12 Deputy Court Clerk I/II
- * 2 Deputy Register in Probate/Juvenile Clerk (1 FT/ 1 PT)
- 1 Register in Probate/Attorney/Commissioner
- 3 Judicial Assistant
- 2 Circuit Court Commissioners (1 FT also sm. claims/other circuit court duties)
- * 1 Child Custody Evaluator
- * 1 Family Court Mediator
- 1 Legal Secretary
- 1 Administrative Assistant I (FCC) (PT)
- 4 Judge (SE)
- 4 Circuit Court Reporter (SE)
- **** Eliminate 1 Deputy Register in Probate/Court Clerk II
- **** Eliminate 1 Deputy Court Clerk I/II (PT)
- **** Eliminate 2 Mediator/Custody & Placement Evaluator

NOTE: The Register in Probate appointment was removed from the Clerk of Courts.

CORPORATION COUNSEL (5 FT)

- 1 Corporation Counsel
- 3 Assistant Corporation Counsel
- 1 Paralegal II

COUNTY BOARD (30 PT)

- 30 County Board of Supervisor (PT)

COUNTY CLERK (3 FT, OPTs)

- 1 County Clerk
- 1 Chief Deputy County Clerk/Election Software Programmer
- 1 Administrative Ass't II/Deputy Elections Clerk (Funded PT) Election Pool Assistance (OPT)

DISTRICT ATTORNEY (11 FT, 5.3 SE)

- 1 District Attorney (SE)
- 43 Assistant District Attorney (SE)
- 1 Office Manager
- 5 Legal Secretary
- 1 Victim Witness Coordinator
- 1 First Offender Program Director
- 1 Justice Computer Specialist
- 1 Paralegal II
- *** 1 Legal Secretary

ECONOMIC DEVELOPMENT (1 FT, 1 PT)

- 1 Economic Development Director
- 1 Program Assistant (PT)

EMERGENCY MANAGEMENT (1.6 FT)

- 1 Emergency Management Director
- .6 Program Assistant (Shared FT with Sheriff)

FAIR PARK (5 FT, 3 OPT, 4 Seasonal, pool laborers, 15-20 Fair Week staff)

- 1 Fair Park Director
- 1 Fair Park Supervisor
- 2 Marketing/Administrative Assistant II

- 1 Office Assistant (Seasonal)
- 1 Maintenance Worker II
- 1 Laborer (Seasonal)
- 3 Grounds Worker (OPT, 1000 hours)
- 2 On-site Caretaker (6 mo.)
- Fair Time Staff (15-20)
- Occasional pool of laborers, as needed

FINANCE DEPARTMENT (4FT, 1PT)

- 1 Finance Director
- 1 Assistant Finance Director
- 1 Accounting Specialist II (PT)
- 2 Accounting Specialist I

HEALTH DEPARTMENT (14 FT, 5 PT, OPTs)

- 1 Director/Health Officer
- 1 Public Health Program Manager
- 8 Public Health Nurse (6 FT, 2 PT)
- 1 Licensed Practical Nurse - Clinic
- 1 WIC Project Director Supervisor
- 2 Administrative Assistant II
- 1 Accounting Specialist II
- 2 Licensed Practical Nurse – Jail (1FT & 1PT)
- 1 WIC Registered Dietetic Technician (PT)
- * 1 Licensed Practical Nurse – Public Health/Jail (PT)
- Occasional pool of RNs, Public Health Nurses, Jail Nurse, Public Health Technicians and WIC Peer Counselors, as needed

HIGHWAY (57 FT, pool of seasonal workers)

- 1 Highway Commissioner
- 1 Operations Manager
- 1 Fleet Manager

- 1 Accounting Manager
- 1 Patrol Superintendent
- **2 Construction Superintendent
- 2 Accounting Specialist I
- 1 Bridge Crew Foreman
- 1 Highway Foreman
- 1 Grade Crew Foreman
- 1 Sign Foreman
- 4 Equipment Mechanic II
- 1 Equipment Parts Person
- 1 Welder Fabricator
- 30 Highway Worker
- 7 Equipment Operator
- 1 GIS/Engineering Technician
- Seasonal Positions (2,800 hrs)

HUMAN RESOURCES (4.5 FT)

- 1 Human Resources Director
- 1 Benefits Administrator
- 1 Human Resources Specialist
- .5 Safety Coordinator (shared FT with Walworth County)
- *** 1 Human Resources Coordinator

HUMAN SERVICES (157 FT, 14 PT, pool)

ADMINISTRATIVE SERVICES DIVISION

- 1 Director of Human Services
- 1 Administrative Services Manager
- 1 Office Manager
- 1 Maintenance Supervisor
- 2 Accounting Specialist II
- ** 2 Accountant I
- 1 Accountant II
- 1 Advanced Accountant
- 2 Administrative Assistant II
- 1 Lead Custodian
- 2 Custodian (PT)
- 1 IT Specialist/Compliance Officer
- 1 Protective Payee
- 1 Building Maintenance Worker I

** 1 Building Maintenance Worker II	* 2 Comprehensive Community Services Facilitator
3 Administrative Assistant I	1 Group Home Supervisor
1 Medical Office Assistant	1 Mental Health Technician
** 1 Financial Intake Worker	** 1 Community Outreach Worker - Youth
<u>ADRC AND AGING SERVICES DIVISION</u>	
1 Aging and Disability Resources Division Manager	6 Group Home Worker (4 FT, 2 PT and pool)
1 ADRC Supervisor	1 Administrative Assistant II
2 Elder Benefits Specialist (1FT, 1PT)	** 1 Administrative Assistant II/Mental Health Technician
2 Disability Benefit Specialist (1FT, 1PT)	1 Jail Case Manager/Behavioral Health Specialist
1 Home Delivered Meal Assessor (PT)	11 Community Support Program Professional I/II
5 Nutrition Site Manager (PT)	1 Alternate Care Coordinator
1 Nutrition Program Coordinator	1 Human Services Professional I/Counselor/AODA Assessor
1 ADRC Paraprofessional	1 Financial Assistance Worker
1 Transportation Coordinator/Van Driver	5 Intake/On-Call Worker
** Van Driver (Pool)	1 Community Outreach Worker/Group Home Worker
2 Adult Protective Services Case Manager	1 Project Coordinator
1 Aging & Disability Resource Specialist II	1 Comprehensive Community Services Facilitator/Transition Specialist
4 Aging & Disability Resource Specialist I (3 FT, 1 PT)	* 1 Comprehensive Community Services Facilitator/ Transition Specialist
1 Dementia Care Specialist	**** Eliminate 1 Youth Community Outreach Worker (PT)
<u>BEHAVIORAL HEALTH DIVISION</u>	
1 Mental Health/AODA Supervisor	<u>ECONOMIC SUPPORT DIVISION</u>
1 Community Support Program Supervisor	1 Economic Support Division Manager
1 Comprehensive Community Services Super.	1 Economic Support Supervisor
1 Crisis Services Supervisor	14 Economic Support Specialist I/II
8 Behavioral Health Specialist	4 Financial Planner
** 1 Human Services Professional I/II	1 Administrative Assistant I
6 Comprehensive Community Services Facilitator	** 1 Administrative Assistant II
	1 Community Outreach Worker/Interpreter

CHILD AND FAMILY RE-SOURCES DIVISION

- ** 1 Child and Family Resources Division Manager/Deputy Director
- 1 Child Protective Services Supervisor
- 1 Intake Supervisor
- 1 Birth-to-Three/Preschool Supervisor
- 1 Wraparound/Youth Services Supervisor
- 1 Juvenile Justice Supervisor
- 3 Community Services Wraparound Coordinator
- 4 Community Outreach Worker (3 FT, 1 PT)
- 1 Family Development Worker
- * 1 Family Development Worker
- 8 Child Protective Services Ongoing Prof I
- 11 Intake/On-Call Worker
- 2 Early Intervention Service Coordinator
- 3 Early Intervention Teacher
- 1 Foster Care Coordinator
- 2 Personal Assistance Case Manager/Family Support Coordinator
- 1 Human Services Professional I/II
- 6 Juvenile Justice Workers
- **** Eliminate Family Development Worker (PT)

LAND & WATER CONSERVATION (6FT, Intern)

- 1 Land & Water Conservationist Director
- 2 Resource Conservationist
- 1 Water Resource Management Specialist
- 1 Administrative Specialist I
- 1 GIS & Land Use Technician
- *** 1 Student Intern

LAND INFORMATION OFFICE (4.4 FT, Intern)

- 1 Land Information Director
- 1 Surveyor
- 1 Cartographer
- 1 Real Property Lister
- .4 Administrative Specialist I/Deputy Treasurer (FT shared with Treasurer)
- *** Student Intern

MANAGEMENT INFORMATION SYSTEMS (MIS) (10FT, 1 PT, 1 Student)

- 1 Systems and Applications Manager
- 1 Information Technology Manager
- *** 1 Systems Analyst
- */*** Senior Systems Analyst
- 2 Programmer Analyst
- 1 Senior Systems Analyst
- 1 Senior Microcomputer Specialist
- 1 Microcomputer Specialist
- 1 Microcomputer Technician
- 1 Central Duplicating Clerk (PT)
- Student Hardware Technician
- **** Eliminate 1 Senior Systems Analyst (PT)

MEDICAL EXAMINER OFFICE (1 FT, 1 PT, OPTs)

- *** 1 Medical Examiner (funded PT)
- 1 Chief Investigator (PT)
- Pool of Occasional part-time Deputy Investigators Examiners, as needed

PARKS DEPARTMENT (5 FT, 5 PT, 7 seasonal/OPT)

- 1 Parks Director
- 1 Parks Supervisor
- 1 Parks Construction & Maintenance Lead Worker
- 1 Building & Grounds Maintenance Worker
- 3 Parks Maintenance Worker (PT)
- 1 Program Assistant
- 1 Administrative Assistant II (PT)

2 Seasonal Worker
 4 Grounds Worker (OPT)
 *** 1 Volunteer Coordinator (PT)
 1 Dog Park Attendant (OPT)

REGISTER OF DEEDS (5 FT)
 1 Register of Deeds
 1 Chief Deputy Register of Deeds
 1 Deputy Register of Deeds
 *** 1 Administrative Assistant I (Funded PT)
 *** 1 Deputy Register of Deeds I

SHERIFF (125.4 FT, 5 PT, 1 LTE, 2 OPT, pool positions)
ADMINISTRATIVE/DETECTIVE DIVISION
 1 Sheriff
 1 Chief Deputy
 *** 1 Undersheriff (OPT)
 1 Captain
 1 Administrative Specialist II
 1 Accounting Specialist I
 2 Sergeant
 8 Detective
 54 Administrative Assistant II (1 shared FT with Emergency Management)
 *** 1 Grant Funded LTE

PATROL DIVISION
 1 Captain
 6 Sergeant
 34 Deputy
 1 Administrative Assistant II
 1 Mechanic

SUPPORT SERVICES
 1 Sergeant
 5 Deputy
 *** 4 Deputy
 1 Administrative Assistant II Pool of part-time deputies, as needed

COMMUNICATION DIVISION
 9 Communication Operator I/II
 1 Communication Supervisor Pool of part-time Communication Operators, as needed

JAIL DIVISION
 1 Captain

6 Sergeant
 30 Deputy
 *** 1 Accounting Assistant I (Funded PT)
 ** 1 Accounting Assistant II
 1 Jail Food Service Supervisor
 5 Cook (1 FT, 3 PT, 1 OPT)
 2 Custodian (PT)

TREASURER (1.6 FT, 1 PT)
 1 County Treasurer
 6 Administrative Specialist I/Deputy Treasurer (shared with Land Information Office)
 1 Assistant Deputy Treasurer (PT)

UNIVERSITY EXTENSION (2 FT, 4 SE, 1 intern)
 1 Agricultural Agent (SE)
 1 Family Living Agent (SE)
 1 Community Development Agent (SE)
 1 Youth Development Agent (SE)
 1 4-H Summer Intern
 2 Administrative Specialist I

VETERANS SERVICE (3 FT, Pool)
 1 Veterans Service Officer
 1 Deputy Veteran Services Officer
 *** 1 Veteran Benefits Specialist
 1 Veterans Service Clerk (Pool – 1039 hours)

ZONING (8 FT)
 1 Planning and Zoning Director
 1 Zoning/Onsite Waste Systems Technician
 *** 2 Zoning/Onsite Waste Systems Technician
 1 Onsite Waste Systems Technician
 1 Solid Waste/Clean Sweep Specialist
 1 Program Assistant
 1 Administrative Specialist I
 * **New Positions**
 ** **Reclassified/New Job**

Title Positions
***** Unfunded Positions**
****** Eliminated Positions**
SE = STATE EMPLOYEE

AUTHORIZED POSITION SUMMARY			
2015	2016	Change	Type
482.5	485.5	3.0	Full Time Position
39	36	(3.0)	Part Time Position
30	30	0.0	County Board Supervisors (PT)
22	24	2.0	Seasonal/Occasional/ LTE Position
573.5	575.5	2.0	Total County Positions
17.3	17.3	0.0	State Positions
590.8	592.8	2.0	Total Positions
18.0	22.0	(4.0)	Unfunded Positions
572.8	570.8	(2.0)	Total Funded Positions

Note: Since the 2015 budget was adopted, County Board approved eliminating 3.0 part time positions and creating 2 pool positions.

2016 POSITION CHANGES

Department	Position Title	Action	Requested by Department Head	Recommended by County Administrator	Finance Committee Recommended	Adopted by County Board	Comments
Child Support	Financial Support Specialists (1.0 FTE)	Unfund	Yes	Yes	Yes		Total Savings: \$73,550.45. Net Tax Levy Savings: \$24,516.82
	Deputy Register in Probate/Court Clerk II (1.0 FTE)	Eliminate	No	Yes	Yes		Elimination of the full and part-time positions are contingent on creating the full and part-time position. Tax Levy Cost: \$0.00
	Deputy Court Clerk III (.48 FTE)	Eliminate	No	Yes	Yes		
	2 Deputy Register in Probate/Juvenile Clerk (1.0 FTE) and .48 FTE)	Create	No	Yes	Yes		
	Clerk of Courts	2 Mediator/Custody & Placement Evaluators (2.0 FTE)	Eliminate	Yes	Yes	Yes	
Child Custody Evaluator (1.0 FTE)		Create	Yes	Yes	Yes		
Family Court Mediator (1.0 FTE)		Create	Yes	Yes	Yes		
District Attorney's Office	Legal Secretary (1.0 FTE)	Unfund	No	Yes	Yes		Position is currently vacant. Tax Levy Savings: \$60,463.91
	Licensed Practical Nurse—Public Health/Jail (.8 FTE)	Create	Yes	Yes	Yes		Creation of position is contingent on reducing or unfunding occasional nursing pool hours in the jail. Tax Levy Cost: \$3,687 and Non Tax Levy Cost: \$43,655
Health Department	Jail nursing pool hours (.20 FTE)	Unfund	Yes	Yes	Yes		

Human Services	Comprehensive Community Services Facilitator (1.0 FTE)	Create	Yes	Yes	Yes	Yes	This new position is fully funded by federal and state Medicaid money. Total Cost: \$82,221. Tax Levy Cost: \$0.00.
	Comprehensive Community Services Facilitator (1.0 FTE)	Create	Yes	Yes	Yes	Yes	This new position is fully funded by federal and state Medicaid money. Total Cost: \$82,221. Tax Levy Cost: \$0.00.
	Comprehensive Community Services Facilitator/Transition Specialist (1.0 FTE)	Create	Yes	Yes	Yes	Yes	This new position is fully funded by federal and state Medicaid money. Total Cost: \$82,221. Tax Levy Cost: \$0.00.
	Youth Community Outreach Worker (.48 FTE)	Eliminate	Yes	Yes	Yes	Yes	Position is currently vacant and duties were reassigned to another full-time Community Outreach Worker. Total Levy Cost: \$0.00
	Family Development Worker (.8 FTE)	Eliminate	Yes	Yes	Yes	Yes	Elimination of the PT Family Development Worker is contingent on creation of the FT position. Both positions are funded 40% with Children & Families Community Aids and 60% with tax levy. Total Increase in Cost: \$9,351 Total Tax Levy Cost: \$5,611
	Family Development Worker (1.0 FTE)	Create	Yes	Yes	Yes	Yes	
Management Information Systems	Senior Systems Analyst (.5 FTE)	Eliminate	Yes	Yes	Yes	Yes	Tax Levy Savings: \$35,881
	Senior Systems Analyst (1.0 FTE)	Create	Yes	Yes	Yes	Yes	The creation and unfunding of a Sr. Systems Analyst position will allow flexibility in recruitment, if needed. Tax Levy Cost: \$0.00
	Senior Systems Analyst (1.0 FTE)	Unfund	Yes	Yes	Yes	Yes	
Register of Deeds	Administrative Assistant I (1.0 FTE)	Unfund, partially	No	Yes	Yes	Yes	Tax Levy Savings: \$26,504

Total FTEs Created	Requested by Dept. Head	Recommended by Co. Admin.	Recommended by Finance Committee
Total FTEs Eliminated	7.8	9.28	9.28
Sub-Total (in FTEs)	-3.78	-5.26	-5.26
Total FTEs Unfunded	4.02	4.02	4.02
Total FTEs Funded	-2.2	-3.7	-3.7
Net Change (in FTEs)	0.0	0.0	0.0
General Tax-levy change in overall budget	1.82	0.32	0.32
Non-County levy change	(\$51,100.00)	(\$138,068.00)	(\$138,068.00)
	\$43,655.00	\$43,655.00	\$43,655.00

9. Reports from the Wisconsin Department of Revenue:

**REPORT USED FOR APPORTIONMENT OF COUNTY LEVY
JEFFERSON COUNTY
2015 COUNTY APPORTIONMENT**

<u>DISTRICT</u>	<u>EQUALIZED VALUE REDUCED BY TID VALUE INCREMENT</u>	<u>% TO TOTAL</u>
Aztalan	131,877,600	.021349243
Cold Spring	74,307, 200	.012029355
Concord	170,160,400	.027546723
Farmington	131,350,600	.021263929
Hebron	98,421,300	.015933110
Ixonia	426,022,700	.068967453
Jefferson	181,086,100	.029315450
Koshkonong	361,841,600	.058577380
Lake Mills	271,114, 600	.043889876
Milford	103,519,000	.016758360
Oakland	346,539,300	.056100139
Palmyra	182,016,800	.029466118
Sullivan	179,720,200	.029094328
Sumner	107,762,600	.017445343
Waterloo	87,590,000	.014179665
Watertown	176,370,300	.028552024
Town Total	3,029,700,300	.490468494
Cambridge	5,369,500	.000869251
Johnson Creek	192,551,800	.031171595
Lac La Belle	830,100	.000134382
Palmyra	111,660,800	.018076410
Sullivan	45,021,800	.007288435
Village Total	355,434,000	.057540074
Fort Atkinson	852,762,700	.138051027
Jefferson	461,912,900	.074777602
Lake Mills	464,676,800	.075225041
Waterloo	191,322,200	.030972539
Watertown	771,115,400	.124833406
Whitewater	50,231,500	.008131817
City Total	2,792,021,500	.451991433
County Total	6,177,155,800	1.00000000

TID VALUE INCREMENTS

<u>DISTRICT</u>	<u>TID #</u>	<u>YEAR</u>	<u>BASE VALUE</u>	<u>CURRENT VALUE</u>	<u>INCREMENT</u>
V. Johnson Creek	002	1994	11,378,800	68,124,400	56,745,600
V. Johnson Creek	003	1995	701,400	47,704,300	47,002,900
V. Palmyra	003	2006	430,300	8,319,000	7,888,700
C. Fort Atkinson	006	2000	1,135,400	7,448,200	6,312,800
C. Fort Atkinson	007	2000	11,587,900	23,813,700	12,225,800
C. Fort Atkinson	008	2009	28,584,200	31,313,800	2,729,600
C. Jefferson	004	2000	0	1,089,300	1,089,300
C. Jefferson	005	2001	21,437,300	30,544,400	9,107,100
C. Jefferson	006	2009	0	6,341,100	6,341,100
C. Jefferson	007	2012	0	3,308,300	3,308,300
C. Lake Mills	002	1998	11,445,700	27,177,100	15,731,400
C. Lake Mills	003	2006	6,993,800	9,141,400	2,147,600
C. Lake Mills	004	2006	7,848,200	16,148,200	8,300,000
C. Lake Mills	005	2014	5,932,900	5,797,200	*
C. Lake Mills	006	2014	3,304,800	3,166,600	*
C. Waterfloo	001	2005	5,961,500	14,001,600	8,040,100
C. Waterfloo	002	2011	7,158,000	6,987,200	*
C. Waterfloo	003	2012	1,583,100	2,613,800	1,030,700
C. Waterfloo	004	2014	2,320,100	2,146,500	*
C. Watertown	003	1991	2,081,800	63,250,100	61,168,300
C. Watertown	004	2005	1,047,600	15,820,200	14,772,600
C. Watertown	005	2005	39,631,000	59,525,300	19,894,300
C. Watertown	006	2005	225,800	2,871,600	2,645,800
C. Whitewater	004	1990	968,200	25,965,300	24,997,100
C. Whitewater	005	2007	14,500	12,800	*

C. Whitewater 008 2007 503,700 511,000 7,300

*This district has a zero or negative increment, no increment shown

NET NEW CONSTRUCTION 2015

COMMUNITY CODE	MUNICIPALITY	2014		2015		PERCENT
		EQUALIZED VALUE	VALUE	CONSTRUCTION	CONSTRUCTION	
28002	TOWN OF AZTALAN	\$	127,655,100	\$	1,859,700	1.46%
28004	TOWN OF COLD SPRING		72,438,100		750,500	1.04%
28006	TOWN OF CONCORD		169,109,900		286,200	0.17%
28008	TOWN OF FARMINGTON		127,922,500		570,100	0.45%
28010	TOWN OF HEBRON		93,512,900		277,600	0.30%
28012	TOWN OF IXONIA		408,818,400		5,828,800	1.43%
28014	TOWN OF JEFFERSON		171,926,200		662,000	0.39%
28016	TOWN OF KOSHKONONG		347,217,800		1,602,100	0.46%
28018	TOWN OF LAKE MILLS		279,859,800		1,225,700	0.44%
28020	TOWN OF MILFORD		101,409,000		920,500	0.91%
28022	TOWN OF OAKLAND		331,064,000		2,980,100	0.90%
28024	TOWN OF PALMYRA		172,770,600		450,000	0.26%
28026	TOWN OF SULLIVAN		176,814,500		937,700	0.53%
28028	TOWN OF SUMMER		110,081,300		4,400	0.00%
28030	TOWN OF WATERLOO		82,040,500		52,700	0.06%
28032	TOWN OF WATERTOWN		179,068,300		850,000	0.47%
28111	VILLAGE OF CAMBRIDGE*		5,115,900		0	0.00%
28141	VILLAGE OF JOHNSON CREEK		294,236,400		5,643,800	1.92%
28146	VILLAGE OF LAC LA BELLE*		792,100		0	0.00%
28171	VILLAGE OF PALMYRA		114,887,600		212,900	0.19%

28181	VILLAGE OF SULLIVAN	43,946,200	58,300	0.13%
28226	CITY OF FORT ATKINSON	850,864,400	3,292,100	0.39%
28241	CITY OF JEFFERSON	461,734,100	8,421,900	1.82%
28246	CITY OF LAKE MILLS	488,728,900	7,301,100	1.49%
28290	CITY OF WATERLOO	190,225,300	484,200	0.25%
28291	CITY OF WATERTOWN*	868,643,300	6,762,800	0.78%
28292	CITY OF WHITEWATER*	74,520,900	832,400	1.12%
28999	COUNTY OF JEFFERSON	6,345,404,000	52,267,600	0.82%

10. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on October 15, 2015, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson.

11. Corporation Counsel Ward introduced Yelena Zarwell as new Assistant Corporation Counsel for Jefferson County.

The communications, reports and notice were received and placed on file.

Public Comment (Agenda Items). Charles Crave, Waterloo, spoke on Resolution No. 2015-57 regarding the purchase of a parcel of property to expand Garman Nature Preserve in Waterloo.

Special Order of Business.

Wehmeier presented the 2016 Recommended Budget.

To The Honorable Members of the Jefferson County Board of Supervisors:

I am pleased to present the 2016 Budget for your review and consideration. Significant work has gone into its preparation with a focus on the continuous transforming of the budget process; aligning the budgetary document itself with operational priorities and placing the County in the position for its financial future. I would like to thank the Finance Committee for the time and feedback provided in this process. This is the first year that we are able to include the Distinguished Budget Presentation Award issued by the Government Finance Officers Association. This award symbolizes several noteworthy accomplishments. This includes the investment in time by County Board members and staff to get this budget to that high standard. More importantly it symbolizes the efforts to always look at organizational improvement to align with best practices and development of a document that is more transparent as to how the organization functions. The ultimate goal is for the Public and County Board to see policy guidance and priorities transcend both into the budgetary process and department operations.

This year's budget has included funding to execute and carry on work as recommended by the Task Force on Operations and Organization. This includes funding for the initial investment of a new Enterprise Resource Planning (ERP) software system to replace the existing finance system and bring into one system greater capabilities of running various business processes and Human Resource functions. Additional funds that have been allocated based on key recommendations of the Task Force including funds for purposes of retention and recruitment, professional development, continuous quality improvement training and implementation, initial training on priority based budgeting and updating the County Strategic Plan with the development of an action plan. Finally, funds are starting to be set aside for long term projects such as a transportation plan.

The budget will continue to be an evolving document with changes predicated on strategic goal setting and the impact to services provided by the County. This includes the goal of developing more enhanced priority based budgeting approach. As this process pro-

ceeds and the County continues to face competing interests for limited resources, the need to enhance the budget process will be crucial to the County's long term success. This will include having proven outcomes by business functions which will become more crucial to ensure that staff maximizes opportunities for efficiencies to provide the high level of services at the best value possible.

Key Operational Changes:

Revenue:

The County continues to examine various revenue streams to maintain its day-to-day operations. With maintaining a property tax freeze, the County may capture up to an additional \$216,000 in net new construction levy. In addition, a TIF has closed out in the City of Jefferson resulting in an additional \$21,500 the County will receive. The County also is seeing an increase projected sales tax growth for an increase of \$200,000. This past year through work of the Finance Committee, County Treasurer, Finance Director and County Administrator, the County has transitioned its investment strategy with a new partner. Based on this revised strategy, the County expects to see increase investment revenue as a result. Several departments have received new or increased grants and donations to help provide increased services and programs.

Expenditures:

As part of preparation for this coming year budget, the focus was looking at current challenges and looking forward to the future years in preparing cost saving measures. The total projected 2016 County Budget is \$72,005,446.

Some highlights in this year's budget include:

- 1) Personnel Changes: Department's continued to look at their day to day expenditures and staffing levels. This budget sees several key changes in not funding two full time positions; one in Child Support and one in the District Attorney's office. In addition, a part time position in the MIS was eliminated and a part time position in Register of Deeds was reduced to a benefited part time position. The Health Department is adding hours to assist in the nursing jail program through their existing fund balance, as this program is under evaluation for long term sustainability. The Human Services Department is adding three positions through grants and other non-levy funding sources. One of these positions is specifically geared towards youth and the heroin/opiate issues.
- 2) Salaries: The budget as presented allows for the County to continue the step program for employees along with a 1% cost of living adjustment (COLA). Development of performance bonuses is also included for certain positions based on market conditions.
- 3) Health Insurance: This budget is based on maintaining the low-deductible plan the County shifted to in 2015. In 2016, the County established a base line of paying 95% of the lowest qualified cost for non-sworn personnel and

93% for sworn personnel. Based on competitive rates for two of the main plans employees currently use, there should be limited impact to the majority of employees while reducing the amount the County pays. In addition, the County will be able to contribute 25% of the deductibles to employees' flex spending accounts.

- 4) Contingency: The general contingency fund will have approximately \$525,000 allocated towards it with the vested contingency fund having an additional \$280,000.

Tax Impacts

The County has seen an increase of 2% equalized assessed valuation (EAV) within the County. This impact results in the operational MIL rate being reduced from 4.1962 in FY 2015 to 4.1452 in FY 2016. Including debt, the overall MIL rate is reduced from 4.3917 to 4.3294 or a 1.42% reduction.

The proposed levy is broken down as follows:

- General Levy - \$25,605,238
- County Library - \$1,039,235
- Health Department - \$838,207
- Debt - \$1,138,284

Capital Projects:

The County continues to utilize savings from previous fiscal years and direct levy dollars to invest in the infrastructure, facilities and equipment to perform the key day-to-day functions for various County activities. Some key capital expenditure highlights include:

- Replacement of six squad vehicles with propane systems
- \$279,800
- Funding of ERP System- \$300,000
- Highway Department Vehicles and Equipment - \$1.182 million
- Highway Construction Projects
 - o CTH Y - \$1.995 million (6.25 miles of rehab)
 - o CTH J - \$2.4 million (Construction)

Long Term Outlook:

The County continues to have a positive financial position. The Board and Finance Committee continue to reinforce the value of having a full three months of operational reserve with liabilities fully funded. The Fund Balance Policy is reviewed on an annual basis as part of the budget process and was reviewed as part of the recent Task Force initiatives. Some language changes were made to strengthen the policy but maintain the basic principles of keeping three months in reserve.

The County continues to limit debt issued and is projected to be less than .3% of full evaluation, well below the maximum allowed by state statute. The County has a very positive bond rating of Aa2, with the most recent rating including positive commentary. To preserve this position, the County will need to look long term at several key areas to ensure it remains in financial position that balances projected revenue streams with expenditures while still providing the level services as needed. Below are some key long

term areas that are crucial for the future.

Personnel and Operational Budgets:

A significant portion of the County's expenditures are tied to the cost of its employees' compensation package composed of salary, health insurance and pension contributions. The County continues to analyze what the proper mix of the compensation package is to ensure we are competitive within the market place for both recruitment and retention of staff. Some functional areas of the County are being impacted more than others due to numerous market conditions. This was recognized through both the Task Force and a series of special joint committee meetings on this topic.

Departments continue to focus on what is needed to get the job done. In this year's budget, the two departments were able to defund FTE positions due to review of operational efficiencies. These are examples of the continuous analysis that takes place to ensure we can provide services in a fiscally responsible way as appropriate. Departments continue to work through other opportunities to develop efficiencies while still prioritizing investments in training and other tools. This will continue to be a focus in the year ahead.

Technology:

With the ever changing world of technology, looking at new technologies such as "cloud computing" and "software as a service" there continues to be discussion as to where the County will head. The investment in technology includes the on-going maintenance and operational costs that continue to rise at a significant rate which impacts all departments' operational budgets. At the same time, investments in new systems may assist in greater efficiency and provide tools that assist in providing needed services.

Capital:

The County continues to work hard to maintain the "pay-as-you-go" approach to our capital acquisitions and projects versus issuance of debt. This includes the significant annual investment in road projects. One analysis that the County has undertaken is reviewing the existing conditions of County facilities to ensure smart investments are made to maintain our facilities for the long term. This work will be reviewed and completed by the end of 2015. A plan of action will be reviewed and discussed with the appropriate committees in 2016 to determine what the appropriate path is moving forward. In addition, the reoccurring capital needs of the County are ever-growing. All the departments, except Highway, share approximately \$1 million a year which covers the purchase of all capital equipment, vehicles, major maintenance cost for buildings, parks, trails and county wide dispatch.

The cooperation and efforts by staff in the development of the 2016 Budget made the process very effective and smooth. A significant amount of work went into the FY 2016 Budget, such as greater enhancements in the new format and thoughtful quantifiable outcomes. These are key to providing an educational component for the return on investment made by the taxpayers at the

local and state level. Significant time was also devoted to achieve cost savings to maintain our high level of services. A sincere thanks is in order to all the department heads; the respective financial divisions in Highway, Human Services and Health; the Finance Department, specifically Brian Lamers and Tammy Worzalla; the Human Resources Department, especially Terri Palm; Kathy Hart from Duplicating and Tammie Jaeger, my Administrative Assistant. They all put tremendous time and efforts into the development of this budget.

Respectfully Submitted,
Benjamin Wehmeier, County Administrator

**2016 JEFFERSON COUNTY
RECOMMENDED BUDGET (ALL FUNDS)**

	2015 Adopted Budget	2016 Proposed Budget	Increase (Decrease)	Percent Change
REVENUES				
Property Tax Levy	28,398,206	28,620,964	222,758	0.78%
Taxes	6,384,131	6,578,131	194,000	3.04%
Intergovernmental Revenues	14,761,900	15,774,504	1,012,604	6.86%
Licenses and Permits	174,395	229,295	54,900	31.48%
Fines, Forfeitures and Penalties	399,700	395,150	(4,550)	-1.14%
Public Charges for Services	6,913,361	7,276,010	362,649	5.25%
Intergovernmental Charges	6,483,456	6,765,930	282,474	4.36%
Miscellaneous Revenue	1,578,708	2,290,197	711,489	45.07%
Fund Balance Applied	1,311,723	1,769,022	457,299	34.86%
Restricted Funds Applied	6,122,119	1,106,200	(5,015,919)	-81.93%
Non-lapsing (discretionary) Funds Applied	788,439	1,200,043	411,604	52.20%
Other Sources	0	0	0	0.00%
TOTAL REVENUES	<u>73,316,138</u>	<u>72,005,446</u>	<u>(1,310,692)</u>	<u>-1.79%</u>
EXPENDITURES				
General Government	10,028,192	9,810,891	(217,301)	-2.17%
Public Safety	13,835,773	13,950,405	114,632	0.83%
Health and Human Services	24,659,872	25,358,497	698,625	2.83%
Public Works	11,319,431	8,260,981	(3,058,450)	-27.02%
Culture, Recreation and Education	3,599,922	2,279,217	(1,320,705)	-36.69%
Conservation and Development	1,648,392	1,622,159	(26,233)	-1.59%
Capital Items	6,856,870	9,509,628	2,652,758	38.69%
Debt Services	1,367,686	1,213,668	(154,018)	-%
TOTAL EXPENDITURES	<u>73,316,138</u>	<u>72,005,446</u>	<u>(1,310,692)</u>	<u>-1.79%</u>

Braugler, member of the Administration & Rules Committee, introduced Resolution No. 2015-49.

Executive Summary

Under current Wisconsin law, a person who intentionally causes bodily harm to another person commits the crime of battery. A person convicted of battery is subject to fines and imprisonment. Current law provides more severe penalties for “special circumstances battery” committed against certain government officials, employees and agents such as law enforcement officers, fire fighters and probation and parole agents. Proposed legislation extends these special circumstances battery provisions to a person who is employed by or under contract with a court, a county department of human or social services, a tribal child welfare agency or the department of children and families and provides intake, dispositional or other services relating to child welfare or juvenile justice.

WHEREAS, under current law, a person who intentionally causes bodily harm to another person commits the crime of battery, and if convicted, is subject to fines and imprisonment, and

WHEREAS, current law provides more severe penalties for “special circumstances battery” committed against certain government officials, employees and agents such as law enforcement officers, fire fighters and probation and parole agents, and

WHEREAS, a person convicted of intentionally causing bodily harm to certain government officials is guilty of a Class H felony and may be fined not more than \$10,000 or sentenced to a term of imprisonment of not more than six years or both, and

WHEREAS, proposed legislation extends these special circumstances battery provisions to a person who is employed by or under contract with a court, a county department of human or social services, a tribal child welfare agency or the department of children and families and who provides intake, dispositional or other services relating to child welfare or juvenile justice.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors supports the proposed legislation that extends special circumstances battery provisions to a person who is employed by or under contract with a court, a county department of human or social services, a tribal child welfare agency or the department of children and families and who provides intake, dispositional or other services relating to child welfare or juvenile justice.

BE IT FURTHER RESOLVED that the Jefferson County Clerk be directed to forward a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association and Jefferson County’s Legislative Representatives.

Fiscal Note: This resolution will have no fiscal impact to Jefferson County.

Braugler moved that Resolution No. 2015-49 be adopted.
Seconded and carried.

Schultz, Chair of the Board of Health, introduced Resolution

No. 2015-50.

Executive Summary

A strong public health infrastructure is paramount to the health of all citizens. Emerging and existing communicable diseases threaten the lives and well-being of Wisconsin residents. These communicable diseases include Ebola, H1N1, measles, HIV/AIDS, tuberculosis, influenza and measles and require substantial resources to contain. Wisconsin has no dedicated federal or state funding sources for communicable disease control and prevention. Wisconsin local health department communicable disease programs protect residents by investigating and controlling communicable diseases, collecting data, educating the community about prevention and the importance of immunizations, and caring for those affected by these diseases. Public health departments have been successful in controlling communicable diseases through case reporting and involvement of public health staff in referral of exposed persons for screening and prevention services. Local health departments have placed a high priority on communicable disease control which is one of the ten essential functions of public health. This resolution urges the state legislature to develop and enact bipartisan support for funding of comprehensive, sustainable, effective and evidence based communicable disease control and prevention for the lives and well-being of Wisconsin residents.

WHEREAS, Wisconsin has no dedicated, stable federal and state funding sources for communicable disease control and prevention efforts, and

WHEREAS, a strong public health infrastructure is paramount to the health of all citizens, and

WHEREAS, emerging and existing communicable diseases such as Ebola, H1N1, measles, HIV and AIDS, tuberculosis, influenza, measles, syphilis, gonorrhea, rabies, hepatitis, polio and pertussis can threaten the lives and well-being of Wisconsin residents, and

WHEREAS, emerging and re-emerging communicable diseases threaten personal and community safety and require substantial resources to contain, and

WHEREAS, Wisconsin local health department communicable disease programs protect residents by investigating and controlling communicable diseases, collecting data, educating the community about prevention and the importance of immunizations, and caring for those affected by these diseases, and

WHEREAS, public health departments have been successful in controlling communicable diseases through case reporting and involvement of public health staff in referring exposed persons for screening and prevention services, and

WHEREAS, local health departments and the State of Wisconsin have demonstrated commitment, competence and success in assuring the confidentiality of persons with reported communicable disease for decades, and

WHEREAS, local health departments have placed a high pri-

ority on communicable disease control, and

WHEREAS, communicable disease control is one of the ten essential functions of public health.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors urges the state legislature to develop and enact bipartisan support for funding of comprehensive, sustainable, effective and evidence based communicable disease control and prevention for the lives and well-being of Wisconsin residents.

BE IT FURTHER RESOLVED that the Jefferson County Clerk be directed to forward a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association and Jefferson County's Legislative Representatives.

Fiscal Note: This resolution will have no fiscal impact to Jefferson County.

Schultz moved that Resolution No. 2015-50 be adopted. Seconded and carried.

Christensen, member of the Farmland Conservation Easement Commission, introduced Resolution No. 2015-43.

Executive Summary

In 2006, the Jefferson County Board of Supervisors created the Jefferson County Farmland Conservation Easement Commission and provided \$20,000 to develop a Purchase of Development Rights (PDR) program with future funding to be determined by the County Board. In 2008, the County Board directed that a portion of proceeds from the sale of County owned farmland in the amount of \$260,000 be allocated to the program. The Board also directed the Finance Committee to recommend allocation of proceeds from future sales of County owned farmland for the purchase of agricultural conservation easements (Res. 2008-15). Currently, the Jefferson County Farmland Conservation Easement Commission has committed nearly all of these funds toward the purchase of conservation easements and is seeking additional funding to continue the program. Based on the County's past practice of funding the program through proceeds of County land, the Farmland Conservation Easement Commission proposes that a portion of the net proceeds from the sale of the former highway shop, not to exceed 20%, be allocated to the Farmland Conservation Easement Commission to continue the County's Purchase of Agricultural Conservation Easements (PACE) program.

At the September 8, 2015 County Board of Supervisors meeting this resolution was referred to Finance Committee for recommendation. The Finance Committee met on October 8, 2015, to discuss a recommendation. The Finance Committee voted 5-0 to recommend the County continue following Resolution No. 2008-15 (Resolution establishing mechanism to fund purchase of farmland conservation easement). The Committee felt it would not be fiscally responsible to force the County into automatic payout which may result in a hardship to the County. With continuing to follow Resolution No. 2008-15, the Committee then could look at

the sale of property on a case by case basis.

WHEREAS, the County Board with adoption of the 1999 Jefferson County Agricultural Preservation and Land Use Plan recommended the establishment of a Purchase of Agricultural Conservation Easements (PACE) program, and renewed this commitment with the approval of the 2012 amended Agricultural Preservation and Land Use Plan, and

WHEREAS, Resolution No. 2006-86 established the Jefferson County Farmland Conservation Easement Commission and said resolution initially provided \$20,000 to develop a Purchase of Development Rights (PDR) program, and established that, from time to time, future funding mechanisms would be determined by the County Board, and

WHEREAS, the County Board approved Resolutions No. 2008-15 and No. 2008-55, per the Finance Committee's recommendation, directing that a portion of proceeds from the sale of County owned farmland be allocated (\$260,000) to the PCE Program, and

WHEREAS, the Commission has judiciously committed nearly all these funds to the purchase of conservation easements leveraging matching, private, state and federal funds, and said easement contracts were approved by the County Board, and

WHEREAS, the new Highway Shop has required the removal of more County owned farmland from agricultural use, and

WHEREAS, precedent has been set for the allocation of funds equivalent to the County Farm acreage's agricultural value to be set aside for the Commission's agricultural conservation easement program when County farmland converted from its agricultural status,

NOW, THEREFORE, BE IT RESOLVED that if and when the former highway shop property is sold, a portion of these funds equivalent to the agricultural value of the former County Farm property now converted to Highway Department use, not to exceed 20% of the net proceeds, be allocated to the Farmland Conservation Easement Commission to continue the County's Purchase of Agricultural Conservation Easements program.

Fiscal Note: The fiscal impact of this resolution will be determined after the sale of the former Highway Department facility and the allocation of 20% of the net proceeds to the Purchase of Agricultural Conservation Easements Program.

Christensen moved that Resolution No. 2015-43 be adopted. Seconded.

Roll call vote requested. Resolution No. 2015-43 failed: Ayes 3 (David, Nass, Christensen), Noes 25 (Jones, Kelly, Tietz, Braugher, Buchanan, Morris, Wineke, Counsell, Reese, Hartz, Morse, Lund, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock), Absent 1 (Rinard), Vacant 1 (District 24).

Christensen introduced Resolution No. 2015-42.
Executive Summary

In 2006, the Jefferson County Board of Supervisors created the Jefferson County Farmland Conservation Easement Commission and provided \$20,000 to develop a Purchase of Development Rights (PDR) program with future funding to be determined by the County Board. In 2008, the County Board directed that a portion of proceeds from the sale of County owned farmland in the amount of \$260,000 be allocated to the program. The Board also directed the Finance Committee to recommend allocation of proceeds from future sales of County owned farmland for the purchase of agricultural conservation easements (Res. 2008-15). Currently, the Jefferson County Farmland Conservation Easement Commission has committed nearly all of these funds toward the purchase of conservation easements and is seeking additional funding to continue the program. Based on the County's past practice of funding the program through proceeds of County land, the Farmland Conservation Easement Commission proposes that proceeds from the sale of all County owned farmland or land which is capable of being farmed, not to exceed the agricultural value of such land, shall be allocated to the Purchase of Agricultural Conservation Easements program and applied toward the purchase of farmland conservation easements as administered by the Jefferson County Farmland Conservation Easement Commission.

At the September 8, 2015 County Board of Supervisors meeting this resolution was referred to Finance Committee for recommendation. The Finance Committee met on October 8, 2015, to discuss a recommendation. The Finance Committee voted 5-0 to recommend the County continue following Resolution No. 2008-15 (Resolution establishing mechanism to fund purchase of farmland conservation easement). The Committee felt it would not be fiscally responsible to force the County into automatic payout which may result in a hardship to the County. With continuing to follow Resolution No. 2008-15, the Committee then could look at the sale of property on a case by case basis.

WHEREAS, agriculture is a pillar of the Jefferson County economy, and

WHEREAS, the protection of farmland is supported by the County Board and County residents, and

WHEREAS, the County Board, with adoption of the 1999 Jefferson County Agricultural Preservation and Land Use Plan, recommended the establishment of a PACE (Purchase of Agricultural Conservation Easements) program and renewed this commitment with the approval of the 2012 amended Agricultural Preservation and Land Use Plan, and

WHEREAS, Resolution No. 2006-86 established the Jefferson County Farmland Conservation Easement Commission which designated \$20,000 to develop a PCE program and established that, from time to time, future funding mechanisms would be determined by the County Board, and

WHEREAS, recent changes to Wisconsin state law have eliminated a funding source for the Purchase of Agricultural Conservation Easements (PACE) program, and

WHEREAS, the Jefferson County Farmland Conservation Easement Commission has ongoing contract discussions with landowners wishing to preserve agricultural land, and

WHEREAS, funds from Jefferson County are required to provide the necessary incentive for land owners to enter into farmland conservation easements,

NOW, THEREFORE, BE IT RESOLVED that for the purpose of continuing the PACE program in Jefferson County, proceeds from the sale of all County owned farmland or land which is capable of being farmed, not to exceed the agricultural value of such land, shall be allocated to the PACE program and applied toward the purchase of farmland conservation easements as administered by the Jefferson County Farmland Conservation Easement Commission.

Fiscal Note: The fiscal impact of this resolution will be determined after the sale of County owned agricultural land and the allocation of proceeds to the purchase of Agricultural Conservation Easements Program.

Christensen moved that Resolution No. 2015-42 be adopted.
Seconded and failed.

Jones, Chair of the Finance Committee, introduced Resolution No. 2015-51.

Executive Summary

In 2009, Jefferson County entered into a 3 year contract with Veolia, which is now Advanced Disposal, to provide refuse collection for the County. This contract expired in 2012 and the County continued to receive refuse collection services from Advanced Disposal, but without any contractual obligation. In 2015, the County published a Request for Proposals for refuse collection seeking to enter into a contract for services for a minimum of two years and a maximum of seven years. After reviewing all proposals, the Finance Committee determined that Advanced Disposal is the lowest responsible bidder and recommended that the County Administrator negotiate a contract with Advanced Disposal for refuse collection as described in the request for proposals for up to seven years.

WHEREAS, Jefferson County published a Request for Proposals seeking refuse collection services, and

WHEREAS, proposals were received as shown below:

	Advanced Disposal		Fair Week	Waste Management		Fair Week
	Refuse Fees	Highway Facility On-Call/Per Empty		Refuse Fees	Highway Facility On-Call/Per Empty	
2016	\$16,812	\$35	\$800	\$20,107	\$38	\$482
2017	\$17,160	\$36	\$816	\$20,107	\$38	\$482
2018	\$17,520	\$37	\$832	\$20,107	\$38	\$482
2019	\$17,892	\$38	\$848	\$20,710	\$39	\$496
2020	\$18,252	\$39	\$864	\$21,331	\$41	\$511
2021	\$18,612	\$40	\$880	\$21,970	\$42	\$526
2022	\$18,984	\$41	\$896	\$22,630	\$43	\$542

WHEREAS, after reviewing all proposals, the Finance Committee determined that Advanced Disposal was the lowest responsible bidder and recommended that the County Administrator negotiate a contract with Advanced Disposals for refuse collection as described in the request for proposals for up to seven years.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to negotiate a contract with Advanced Disposal at the price offered in its proposal, with adjustments made as needed depending on the number of pickups and containers required, for up to seven years.

Fiscal Note: The cost of 2016 refuse collection will be \$16,812 which will increase annually according to the annual fee schedule. Funds will be budgeted in the 2016 budget and each year after.

Jones moved that Resolution No. 2015-51 be adopted. Seconded and carried: Ayes 28 (Jones, Kelly, David, Tietz, Braughler, Buchanan, Morris, Wineke, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 0, Absent 1 (Rinard), Vacant 1 (District 24).

Jones introduced Resolution No. 2015-52.

WHEREAS, on September 1, 2015, Jefferson County received a claim from Perry Conkle in an estimated amount of \$65.00 for injuries allegedly sustained at Dorothy Carnes Park when claimant fell through the deck hurting his left leg and arm, and

WHEREAS, on September 1, 2015, Jefferson County received a claim from Krista Beaudry in an amount of \$506.40 for damages to a 2013 Infiniti automobile on August 27, 2015, which was traveling on Highway 59 that had been seal coated on August 26, 2015, when a vehicle traveling in the opposite direction threw up gravel that hit the claimant's windshield, and

WHEREAS, on September 2, 2015, Jefferson County received a claim from Laura Koplinski in an estimated amount of \$75.00 for damages to a 2015 Subaru Forester automobile on August 28, 2015, which was traveling on Highway 59 that had been seal coated on August 26, 2015, when a vehicle traveling in the opposite direction threw up gravel that chipped the claimant's windshield, and

WHEREAS, on September 10, 2015, Jefferson County received a claim from Dawn Boley in an amount of \$281.57 for damages to a 2009 Jeep Patriot vehicle on August 31, 2015, which was traveling on Highway 59 that had been seal coated on August 26, 2015, when a vehicle traveling in the opposite direction threw up gravel that hit claimant's windshield, and

WHEREAS, on September 29, 2015, Jefferson County received a claim from Annette Atwater in an amount of \$252.04 for damages to a 2004 Honda Odyssey minivan on September 2, 2015, which was traveling on Highway 59 that had been seal coated on August 26, 2015, when a vehicle going in the opposite direction threw up gravel that hit the claimant's windshield, and

WHEREAS, in regard to the claims of loose gravel damage, the Jefferson County Highway Department had posted "loose gravel" signs on Highway 59, and

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claims, on the basis that the County is not responsible for the alleged damage.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claims and directs the Corporation Counsel to give the claimants notice of disallowance.

Fiscal Note: These matters have been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Jones moved that Resolution No. 2015-52 be adopted. Seconded and carried.

Braugler, Chair of the Human Resources Committee, introduced Ordinance No. 2015-15.

Executive Summary

Ordinance 2011-31, adopted on March 13, 2012, by the Jefferson County Board of Supervisors created the current Military Leave Procedure, section HR0461 of the Personnel Ordinance. The current ordinance gives employees the option to substitute accrued time while on leave; otherwise the leave is unpaid, other than military wages received which may be less than wages earned with the County. The current ordinance does maintain the employees' benefits, including health and dental, for the first 36 months of leave. The employee is required to pay only the employee-share of the contribution for the first 18 months.

It is the recommendation of the Human Resources Committee to update the Personnel Ordinance by amending the Military Leave Procedure to provide employees military leave without loss of pay for up to 10 days or 80 hours, whichever is less. Employees would reserve the right to substitute appropriate accrued pay, including the use of sick time.

WHEREAS, Jefferson County recognizes the personal and professional sacrifices employees in the military must make to serve their country, and

WHEREAS, Jefferson County currently has six employees in the uniformed services who are eligible for Military Leave.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the amendment of Section HR0461, Military Leave Procedure, to ensure that employees on military leave are not without loss of pay for up to 10 days or 80 hours of training, whichever is less.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0461, Military Leave Procedure, is amended as follows, creating sections C (1) and C (2) and renumbering remaining sections:

HR0461 MILITARY LEAVE PROCEDURE.

C. Wages

1. Effective January 1, 2016, employees who are required to attend training as members of the uniformed services shall receive up to ten (10) days or eighty (80) hours, whichever is less, of pay per calendar year while attending said training. A county employee who is required to report for military training shall be paid his or her county pay, excluding overtime, upon submission of employee's leave and earnings statement (LES), less any military pay that the employee receives. If the military pay equals or exceeds the employee's county pay, no payment for salary or wages will be paid to the employee from the County. Allowances received during military training will be excluded from the pay calculation.
2. An employee has the choice to use vacation, holiday, sick, random or compensatory time, but cannot be forced to do so. However, any carryovers into the next calendar year will be limited in accordance with applicable ordinances. If an employee chooses to use accrued time, there is no requirement to submit a leave and earnings statement.
43. Any other Military Leave is unpaid. An employee has the choice to use vacation, holiday, random or compensatory time, but cannot be forced to do so. However, any carryovers into the next calendar year will be limited in accordance with applicable ordinances.
- 2.4. Employees on Military leave will continue to receive any 'across-the-board' wage adjustment approved by County Board.
- 3.5. Employees shall receive any step increase they reasonably would have been afforded if they had been actively working.

- 4.6. Upon return from Military Leave, employees shall be promoted to positions that they reasonably would have been promoted to if they had been actively working and based on seniority.

D. **Return from Military Leave**

1. If employee is gone 1 – 30 days, the employee should report to work the next scheduled workday. Usually 8 hours is given to rest before returning to work.
2. If employee is gone 31 – 180 days, the employee has 14 days to reapply and return to work.
3. If employee is gone 181+ or more days, the employee has 90 days to reapply and return to work.
4. It is not reasonable to assume an employee will necessarily pass a probationary period, as defined in a union contract, without sufficient time to observe the employee's work. Therefore, if an employee is in a probationary period when military leave begins, the remainder of the probationary time period must be completed upon return. [am. 3/13/12, ord. 2011-31]
5. An employee returning from military leave ~~shall~~ has the right to be re-employed in a position according to USERRA regulations. This may include being promoted, reclassified, demoted, transferred, placed on layoff or terminated if circumstances changed as to make reemployment impossible or unreasonable. [am. 3/13/12, ord. 2011-31]
6. If military leave lasts more than 30 days, Federal law gives employees certain job protection for 6 – 12 months after return.

Section 2. Section HR0680(B), Sick Leave with Pay, is amended as follows:

HR0680

SICK LEAVE WITH PAY

- B. Use for employee: An employee may use sick leave with pay for absences necessitated by the employee's injury, illness, or medical appointments including diagnostic treatment, dental procedures, optician's services, ~~and~~ other medical care performed

by a duly licensed practitioner, and military leave as provided under HR0461.

Section 3. This ordinance shall be effective January 1, 2016.

Fiscal Note: Military Leave hours/pay would already be included in the total hours budgeted for each employee, as are accrued benefits such as vacation, sick, etc. Therefore, there is no fiscal impact.

Braugler moved that Ordinance No. 2015-15 be adopted. Seconded and carried: Ayes 28 (Jones, Kelly, David, Tietz, Braugler, Buchanan, Morris, Wineke, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 0, Absent 1 (Rinard), Vacant 1 (District 24).

Braugler introduced Ordinance No. 2015-16.

Executive Summary

Ordinance 2015-06, adopted on June 9, 2015, by the Jefferson County Board of Supervisors amended Ordinance 2003-06, Jefferson County Smoke Free Act, prohibiting the use of e-cigarettes and electronic delivery devices at any time in any county-owned, rented, or leased building, including the Fair Park grandstand.

It is the recommendation of the Human Resources Committee to update the Personnel Ordinance by amending the Smoking Policy to conform to and be consistent with the Jefferson County Smoke Free Act.

WHEREAS, an electronic cigarette is an oral device that can be used to simulate smoking which produces an aerosol of nicotine and/or other substances, including ultrafine particles, heavy metals, cancer-causing chemicals and other chemicals harmful to the human body, such as formaldehyde and diacetyl, and

WHEREAS, no e-cigarette has been approved by the Food and Drug Administration as a cessation device and e-cigarette users actually often continue to also smoke regular cigarettes or have increased intentions to smoke conventional cigarettes, and

WHEREAS, on June 6, 2015, the Jefferson County Board of Supervisors adopted Ordinance 2015-06 amending the Jefferson County Smoke Free Act policy prohibiting the use of e-cigarettes on any county-owned, rented or leased property.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the amendment of Section HR0480, Smoking Policy, to compliment the Jefferson County Smoke Free Act policy and prohibit employees from using e-cigarettes on any county-owned, rented or leased property.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0480, Smoking Policy, is amended as follows, creating sections A and renumbering remaining sections:

HR0480 SMOKING POLICY. "Smoking" as the term is used in this Ordinance means ~~burning or hold-~~

ing, or inhaling or exhaling smoke from a lighted cigar, cigarette, pipe or any other lighted smoking item or equipment inhaling, exhaling, burning or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated tobacco or plant product intended for inhalation, including hookahs and marijuana, whether natural or synthetic, in any manner or in any form. "Smoking" shall include the use of an electronic delivery device which creates an aerosol or vapor, in any manner or in any form, or the use of any oral smoking device for the purpose of circumventing the prohibition of smoking.

A. "E-Cigarette or Electronic Delivery Device" shall mean any product containing or delivering nicotine or any other substance intended for human consumption that may be used by a person to simulate smoking through inhalation of vapor or aerosol from the product. "Electronic Delivery Device" shall include any such device, whether manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, e-pipe, e-hookah, or vape pen, or under any other product name or descriptor."

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: There is no fiscal impact.

Braugler moved that Ordinance No. 2015-16 be adopted.
Seconded and carried.

Morris, Chair of the Law Enforcement & Emergency Management Committee, introduced Resolution No. 2015-53.

Executive Summary

The Integrated Public Alert and Warning System (IPAWS) is an internet based warning system that can be used by Federal, State, and local authorities to issue critical public alerts and warnings. The IPAWS system is able to integrate with local systems to send warnings that use Common Alerting Protocol standards such as the National Oceanic and Atmospheric Administration (NOAA) Weather Radio and other public alerting systems from a single interface. This system will send alerts to cell phones in geographically targeted areas within Jefferson County even when cellular networks are overloaded and no longer support person-to-person calls, texts, or emails. Implementing this system in Jefferson County will provide public safety officials with an effective way to quickly alert and warn the public about serious emergencies. IPAWS is endorsed by the state of Wisconsin and is the most cost effective method of issuing critical public alerts and warnings.

WHEREAS, during an emergency, public safety officials need to quickly alert the public about serious emergencies, and

WHEREAS, the Integrated Public Alert and Warning System (IPAWS) is a warning system that will allow public safety officials to quickly alert the public about serious emergencies by sending alerts to cell phones in geographically targeted areas within Jefferson County, and

WHEREAS, IPAWS is endorsed by the state of Wisconsin and is the most cost effective method of issuing critical public alerts and warnings, and

WHEREAS, AlertSense is a company that specializes in mass notification and provides services to federal, state and local governments, university campuses, corporations, and not-for-profit entities across the country, and

WHEREAS, AlertSense has offered to provide the Integrated Public Alert and Warning System (IPAWS) to Jefferson County for an annual cost of \$2,250.00.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to enter into a contract with AlertSense to provide Jefferson County with the Integrated Public Alert and Warning System (IPAWS) for an annual cost of \$2,250.00 which may be adjusted as necessary in future years.

Fiscal Note: The fiscal impact of this resolution is an annual cost of \$2,250.00 and may be adjusted as necessary in future years. Funds have been included in the recommend 2016 Executive Budget.

Morris moved that Resolution No. 2015-53 be adopted. Seconded and carried: Ayes 27 (Jones, Kelly, David, Tietz, Braughler, Buchanan, Morris, Wineke, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Patrick, Borland, Schultz, Babcock, Christensen), Noes 1 (Foelker), Absent 1 (Rinard), Vacant 1 (District 24).

Morris introduced Resolution No. 2015-54.

Executive Summary

The Jefferson County Medical Examiner's Office is responsible for ordering autopsies to assist in determining cause and manner of death for deaths occurring in Jefferson County. County ordered autopsies are performed in Milwaukee and the cost of transport from place of death to place of autopsy is presently funded either by the County or the decedent's family. After reviewing this practice, the Jefferson County Medical Examiner is recommending that Jefferson County pay the transport cost from place of death to place of autopsy for all County ordered autopsies. The Medical Examiner solicited quotes to determine the least expensive transport service. All funeral homes in Jefferson County and other interested funeral homes were given an opportunity to provide quotes. There were 6 responses with \$435.00 being the highest quote and \$175.00 being the lowest quote. The Medical Examiner is seeking to enter into a contract for up to two years with Thelen Funeral Services to ensure that the County continues to have autopsy transport services provided at the most cost effective price.

The Jefferson County Medical Examiner's Office is further responsible for all of the charges associated with the disposition of unclaimed or unidentified bodies which includes transport and burial or cremation. All funeral homes in Jefferson County and other interested funeral homes were given an opportunity to provide quotes. There were 6 responses with \$1825.00 being the highest quote and \$525.00 being the lowest quote. The Medical Examiner is seeking to enter into a contract for up to two years with Thelen Funeral Services to ensure that the County continues to have disposition services provided at the most cost effective price.

WHEREAS, the Jefferson County Medical Examiner orders approximately 45 autopsies per year for deaths occurring in Jefferson County, and

WHEREAS, the current practice in Jefferson County is to either require next of kin to pay for the transport or for the County to pay for transport if a funeral home has not yet been chosen by the family, and

WHEREAS, the Jefferson County Medical Examiner recommends County funding of transport costs for all autopsies ordered by the Jefferson County Medical Examiner, and

WHEREAS, County funding of all autopsies ordered by the Jefferson County Medical Examiner will result in a fixed cost for transportation to autopsies unless the decedent's family chooses to use another transport company in which case the family would be required to pay the difference, and

WHEREAS, the Jefferson County Medical Examiner solicited quotes for the least expensive autopsy transport service and determined that Thelen Funeral Services was the lowest quote at \$175.00 per transport, and

WHEREAS, the Jefferson County Medical Examiner's Office is responsible for all of the charges associated with the disposition of unclaimed or unidentified bodies, including transportation and burial or cremation, and

WHEREAS, the Jefferson County Medical Examiner solicited quotes for the least expensive service for disposition of unclaimed or unidentified bodies and determined that Thelen Funeral Services was the lowest quote at \$525.00, and

WHEREAS, the Medical Examiner is seeking to enter into a contract for up to two years for autopsy transport services and disposition services for unclaimed or unidentified bodies to ensure that the County continues to receive these services at the most cost effective price.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is hereby authorized to enter into a contract with Thelen Funeral Services for autopsy transport services and disposition services for unclaimed or unidentified bodies for a period of up to two years for an estimated amount of \$9,500.00 per year which may be renewed and adjusted as necessary in future years.

Fiscal Note: The fiscal impact of this resolution is anticipated to be \$8,000.00 per year for autopsy transport services and \$1,500.00 per year for disposition services for unclaimed or un-

identified bodies. These amounts may be adjusted as necessary in future years. Funds have been included in the recommended 2016 Executive Budget.

Morris moved that Resolution No. 2015-54 be adopted. Seconded and carried: Ayes 28 (Jones, Kelly, David, Tietz, Braugher, Buchanan, Morris, Wineke, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 0, Absent 1 (Rinard), Vacant 1 (District 24).

Recess at 8:52 p.m.; resume 8:59 p.m.

Tietz, Chair of the Parks Committee, introduced Resolution No. 2015-55.

Executive Summary

The Jefferson County Parks Department is working in cooperation with the Wisconsin DNR to manage the former Watertown Outboarders, Inc. parcel of land located adjacent to the Rock River in the Town of Watertown as a River-based Conservation Area. The park is 6.6 acres, has approximately 600 feet of river frontage along the Rock River and lies between the City of Watertown and the Village of Johnson Creek. This River-based Conservation Area will provide non-motorized and motorized access to the Rock River. The site will also be developed and maintained to accommodate low intensity, park-like day use opportunities such as shore fishing and gathering and recreation sites. Picnic tables will be provided in strategic locations throughout the property and a limited number of primitive camp sites will be developed for visitors who arrive by non-motorized watercraft allowing for extended trips on the river for water enthusiasts.

WHEREAS, Jefferson County and Wisconsin DNR have developed an Implementation Plan for the Rock River Public Access Site – Cappie’s Landing in Watertown, and

WHEREAS, the property is located within the Glacial Heritage Area (GHA) project area and a comprehensive master plan was completed and approved by the Natural Resources Board in October 2009 and subsequently approved by the Jefferson County Board of Supervisors, and

WHEREAS, the master plan authorizes a unique cooperative approach between the Department and the County to establish and manage new Conservation Parks, linking trails and River-based Conservation Areas, and

WHEREAS, this property qualifies as a River-Based Conservation area under the GHA master plan with the primary purposes of improving water quality, providing travel routes for wildlife, maintaining and restoring riparian habitat and providing recreation areas, and

WHEREAS, this 6.6 acre site shall be a river access put-in/take-out site and will include picnicking, water based access, primitive camping, shore fishing as well as motorized boat access, and

WHEREAS, the Parks Committee recommends approval of the Implementation Plan.

NOW, THEREFORE, BE IT RESOLVED that the Implementation Plan for the Rock River Public Access Site – Cappie's Landing in Watertown is hereby approved.

BE IT FURTHER RESOLVED that implementation of the plan may occur as funds are made available by the Board or from other sources.

Fiscal Note: No unbudgeted expenditures are planned at this time. Implementation will occur as future funding is obtained from other sources or approved by the Board.

Tietz moved for the adoption of Resolution No. 2015-55. Seconded and carried.

Tietz introduced Resolution No. 2015-56.

Executive Summary

The Wisconsin Department of Natural Resources Fish and Wildlife Management Grant Program was created to assist counties in the improvement of fish and wildlife resources. The fund was established by the Wisconsin Legislature in 1965 and provides matching money for a growing list of county sponsored fish and wildlife habitat projects.

The Jefferson County Parks Department is applying for financial assistance to remove invasive plants at the Garman Nature Preserve, Waterloo, Wisconsin. This year's project will focus on restoration around the entrance to the Garman Nature Preserve by removing invasive and non-native woody vegetation in order to promote the growth of native grasses and forbes. Target species will include removal of buckthorns, honeysuckle, and euonymous alatus (burning bush). Other target species for removal will include garlic mustard, dames rocket and Virginia creeper. The 2015-16 allocations for County Conservation Aid (CCA) for the South Central Region have been set by the Wisconsin DNR. This year the allotment for **Jefferson County is \$1,560.00**. State statute 23.09 (12), authorizes grants of matching funds to counties for projects focused on long-term fish and wildlife resources.

WHEREAS, the State of Wisconsin enacted legislation providing for allocation of funds to the respective counties on an acreage basis for county fish and game projects on the condition that the counties match the state allocation, and

WHEREAS, Jefferson County desires to participate in county fish and game projects pursuant to the provisions of s. 23.09(12) of the Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors, that the Board is hereby authorized to expend the funds appropriated and the funds to be received from the State of Wisconsin for the improvement of fish and wildlife habitat, and to operate and maintain or to cause to be operated and maintained the projects for their intended purpose, and

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors authorizes the Parks Director to act on behalf of Jefferson County to submit a state grant application to the

Wisconsin Department of Natural Resources (DNR) for financial aid for county fish and game projects, sign documents, and take necessary action to undertake, direct and complete the approved projects, and

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors does hereby appropriate a matching allocation for such project and such appropriations shall continue as long as state matching aids are available, or until this resolution is modified by this Board.

Fiscal Note: The County's 2015 state allocation is \$1,560. Should additional funds become available, Jefferson County Parks will attempt to secure them. The County's match is force account labor to do the project.

Tietz moved for the adoption of Resolution No. 2015-56. Seconded and carried.

Tietz introduced Resolution No. 2015-57.

Executive Summary

In 2003, Mrs. Theo Garman donated to Jefferson County 40 wooded acres of land located in Jefferson County, City of Waterloo, in memory of her late husband, Dr. J. S. Garman. This land has been designated as the Dr. J. S. Garman Nature Preserve. Mrs. Garman continues to support this preserve with cash donations totaling \$55,000 to date and has been a driving force in keeping it a sacred place where anyone can enjoy nature and show respect for Native American culture by experiencing the 22 Indian mounds located on the property. In her efforts to continue her support of this preserve, Mrs. Garman has offered to donate \$28,000 toward the cost of purchasing a 5.7 acre parcel of land offered for sale at \$56,000, which adjoins the nature preserve. In addition, Charles and Joni Crave have offered to donate \$14,000 toward the cost of purchasing this 5.7 acre parcel. The remaining portion of the purchase price, \$14,000, will be paid for by Jefferson County through a 3 year interest free loan from Charles and Joni Crave, subject to potential reimbursement by the State. This resolution seeks County Board authorization to accept \$42,000 in donations and enter into a 3 year interest free loan in the amount of \$14,000, as well as authorization to purchase 5.7 acres of land which adjoins the Garman Nature Preserve.

WHEREAS, in 2003, Mrs. Theo Garman donated to Jefferson County 40 wooded acres of land located in Jefferson County, City of Waterloo, in memory of her late husband, Dr. J. S. Garman which has been designated as the Dr. J. S. Garman Nature Preserve, and

WHEREAS, Mrs. Garman continues to support this preserve and has been a driving force in keeping it a sacred place where anyone can enjoy nature and show respect for Native American culture by experiencing the 22 Indian mounds located on the property, and

WHEREAS, Mrs. Garman has offered to donate \$28,000 toward the cost of purchasing a 5.7 acre parcel of land offered for

sale at \$56,000, which adjoins the nature preserve, and

WHEREAS, Charles and Joni Crave have offered to donate \$14,000 toward the cost of purchasing this 5.7 acre parcel, and

WHEREAS, the remaining portion of the purchase price, \$14,000, will be paid for by Jefferson County through a 3 year interest free loan from Charles and Joni Crave, subject to potential reimbursement by the State of Wisconsin, and

WHEREAS, the Parks Committee recommends accepting these donations and increasing the size of the Dr. J. S. Garman Nature Preserve by purchasing this 5.7 acre parcel.

NOW, THEREFORE, BE IT RESOLVED that the donations to Jefferson County in the amounts of \$28,000 and \$14,000 for the purchase of a 5.7 acre parcel of property for the purpose of expanding the Dr. J. S. Garman Nature Preserve is hereby accepted;

BE IT FURTHER RESOLVED that the remaining portion of the purchase price, \$14,000, be paid for by Jefferson County through an interest free loan for up to 3 years from Charles and Joni Crave, with the option to pay off sooner as directed by the County Administrator, subject to potential reimbursement by the State of Wisconsin.

BE IT FURTHER RESOLVED that the Jefferson County Administrator is hereby authorized to purchase 5.7 acres of land in the City of Waterloo, Jefferson County, for the purpose of expanding the Dr. J. S. Garman Nature Preserve.

Fiscal Note: Funding for the County's portion of this purchase will be from tax levy funds allocated in future year's budgets. There will be no tax levy funds expended if the County is reimbursed by the State of Wisconsin or if funds are obtained through fundraising efforts. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership (20 votes of the 30 member County Board). The donations in the amount of \$42,000 will be placed in a donation restricted account. The loan in the amount of \$14,000 will be designated as a short term loan unless funds become available sooner to pay off the loan as determined by the County Administrator. Capital expenditures for land will total \$56,000. Any grants or donations designated for this land purchase will be used to pay off the short term loan or be deposited in the general fund.

Tietz moved for the adoption of Resolution No. 2015-57. Seconded and carried: Ayes 25 (Jones, Kelly, David, Tietz, Braugler, Buchanan, Morris, Wineke, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 3 (Counsell, Poulson, Jaeckel), Absent 1 (Rinard), Vacant 1 (District 24).

Tietz introduced Resolution No. 2015-58.

Executive Summary

The Jefferson County Parks Department solicited bids for the construction of the Dorothy Carnes Park East Trailhead Parking Lot. The work for which the bids were solicited includes construction of a 36 car parking lot and space to park 2 buses and entrance

drive at Dorothy Carnes County Park, W6509 Jones Lane, Fort Atkinson, WI 53538. The project will include installation of erosion control structures, grading, placement of structural fill, paving, painting parking lines and walkways, and final grading of the site. The highest bid was \$ 196,977.30 and the lowest bid was \$ 126,483.20. The Parks Committee has recommended accepting the lowest bid.

WHEREAS, Dorothy Carnes County Park is a valuable recreational resource to Jefferson County, and

WHEREAS, constructing a parking lot at Dorothy Carnes County Park will increase accessibility for park users and reduce street parking, and

WHEREAS, the parking lot will include installation of erosion control structures, grading, placement of structural fill, paving, painting parking lines and walkways, and final grading of the site, and

WHEREAS, the following bids were received:

Wolf Paving	\$126,483.20
Forest Landscaping & Construction, Inc.	\$131,765.00
Payne & Dolan, Inc.	\$142,781.80
Corporate Contractors, Inc.	\$157,758.00
Valia Excavating LLC	\$167,736.70
Poblocki Paving Corp.	\$196,977.30

AND WHEREAS, this project will be funded using Stewardship Grant funds, tax levy funds and fund balance, and

WHEREAS, the Parks Committee reviewed all bids and recommends awarding the bid to the lowest bidder, Wolf Paving of Madison, Wisconsin.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute a contract for the Dorothy Carnes Park East Trailhead Parking Lot with Wolf Paving in an amount not to exceed \$126,483.20.

Fiscal Note: The construction costs for this project will be funded using Stewardship Grant funds in the amount of \$45,000, tax levy funds in the amount of \$75,000 (levied in 2014 and carried forward), and the remaining using fund balance. The County's portion of construction costs is available in the 2015 Parks Department budget.

Tietz moved that Resolution No. 2015-58 be adopted. Seconded and carried: Ayes 26 (Jones, Kelly, David, Tietz, Braughler, Buchanan, Morris, Wineke, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 2 (Counsell, Jaeckel), Absent 1 (Rinard), Vacant 1 (District 24).

Nass, Chair of the Planning & Zoning Committee, introduced the following report:

**REPORT TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jeffer-

son County, filed for public hearing held on September 17, 2015, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS R3825A-15, R3826A-15, R3827A-15, R3828A-15, R3831A-15, R3832A-15, R3815A-15, R3835A-15, R3836A-15, R3837A-15, R3838A-15, R3839A-15, R3840A-15 AND R3841A-15

DATED THIS TWENTY-EIGHTH DAY OF SEPTEMBER 2015

Donald Reese, Secretary

Note: Petition R3829A-15 will be acted upon on October 27, 2015.

THE PRIOR MONTH'S AMENDMENTS R3818A-15, R3819A-15, R3820A-15, R3823A-15 AND R3824A-15 ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).

Nass moved that the report be adopted. Seconded and carried.

Nass introduced Ordinance No. 2015-17.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R3825A-15, R3826A-15, R3827A-15, R3828A-15, R3831A-15, R3832A-15, R3815A-15, R3835A-15, R3836A-15, R3837A-15, R3838A-15, R3839A-15, R3840A-15 and R3841A-15 were referred to the Jefferson County Planning and Zoning Committee for public hearing on September 17, 2015, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM BUSINESS TO A-2, AGRICULTURAL AND RURAL BUSINESS;
A-3, AGRICULTURAL/RURAL RESIDENTIAL; AND N,
NATURAL RESOURCE**

Create a 5.51-acre A-2 lot for residential-type storage; create a 2.37-acre A-3 lot around the home at W1412 County Highway E and a 5.08-acre A-3 lot around the home at W1442 County Road E; create a 19-acre Natural Resource zone adjacent. This proposal is on PIN 024-0516-1541-000 (32.47 acres), Town of Palmyra. Approval is conditioned upon receipt and recording of a final certified survey map for the lots including extraterritorial plat review, if necessary. The A-2 zone shall be for personal, accessory residential storage only; no outside storage is allowed. The Natural Resource zone shall be kept with the adjacent zone unless road access is granted for it. R3825A-15, R3826A-15 & R3827A-15 – James Omdoll Trust

**FROM A-1 EXCLUSIVE AGRICULTURAL TO A-2,
AGRICULTURAL AND RURAL BUSINESS**

Rezone PIN 012-0816-2222-002 (5.76 acres) with conditional use for mini-warehousing at N8466 North Road in the Town of Ixonia. This is conditioned upon Department of Transportation approval for the change in use of the existing access. The existing private onsite waste treatment system shall be abandoned and reviewed by the Zoning Department. R3828A-15 - Raymond & Janet Ross/Edgar Grosenick property

Create an A-2 zone with two lots, one of 5.3 acres with conditional use for beekeeping supply sales and storage south of East Gate Drive, and one of 4.59 acres at W2763 East Gate Drive with conditional use for farm equipment and construction equipment sales. The site is on PIN 032-0815-1231-000 (37.14 acres) in the Town of Watertown. Rezoning is conditioned upon road access approval; lot four must have frontage and access on a public road in order to be sold separately, or a variance must be granted in order for access and frontage to not be necessary. Further, it is conditioned upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R3831A-15 – JTO Properties, LLC

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,
AGRICULTURAL/RURAL RESIDENTIAL**

Create a 2-acre building site on County Road N from part of PIN 004-0515-1924-001 (14.036 acres) in the Town of Cold Spring. This prime ag land lot is being allowed at two acres due to a history of non-cultivation, and uses the last available lot for the property. Approval is therefore conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of a suitable soil test and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R3832A-15 – Steven & Theresa Schluter

Create a 3-acre farm consolidation lot around the home and buildings at N7054 County Road D in the Town of Farmington from part of 008-0715-0241-000 (37.99 acres). This action is conditioned upon road access approval for the remaining A-1 zoned land and upon approval and recording of a final certified survey map for the lot with a minimum 20-foot setback to any building. R3815A-15 – Eldyn Pitzner

Rezone 2 acres of PIN 012-0816-0324-000 (43.156 acres) to create a new building site near W1161 County Road CW in the Town of Ixonia. This is conditioned upon road access approval, receipt of a suitable soil test and approval and recording of a final certified survey for the lot. R3835A-15 – David Mallow

Create a 3-acre farm consolidation lot at N5207 Pioneer Drive in the Town of Concord from part of PINs 006-0716-3212-001 (20 acres) and 006-0716-3213-000 (40 acres). Approval is conditioned upon road access to the remaining A-1 zoned land and approval and recording of the final certified survey map, including extraterritorial plat review if necessary. R3836A-15 – Thomas Anfang

Rezone to create four, 2-acre building sites utilizing con-

solidation of Parcels of Record, transferring two lots from 006-0716-3212-001 (20 acres) and 006-0716-3213-000 (40 acres) to 006-0716-3211-001 (20 acres) and creating two lots from PINs 006-0716-3211-001 and 006-0716-3214-000 (40 acres). The site is on Pioneer Drive in the Town of Concord. This utilizes the last available A-3 lots for the property, and therefore this action is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of a suitable soil test for each lot and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R3837A-15 – Thomas Anfang

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,
AGRICULTURAL/RURAL
RESIDENTIAL AND NATURAL RESOURCE**

Create a 6-acre building site on Rocky Lane and a 10.7-acre Natural Resource zone from PIN 006-0716-3214-000 (40 acres) in the Town of Concord. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of a suitable soil test and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R3838A-15 & R3839-15 – Thomas Anfang

**FROM A-1, EXCLUSIVE AGRICULTURAL TO N,
NATURAL RESOURCE**

Create a 7.4-acre Natural Resource zone on Lake Dorothy Lane from PIN 008-0715-1422-000 (29.343 acres) in the Town of Farmington. Approval is conditioned upon approval and recording of a final certified survey map or deed transfer document. Road access approval will only be required if this is to be sold separately from adjoining lands. R3840A-15 – Gina Salmieri/lone Kerr property

**FROM A-1, EXCLUSIVE AGRICULTURAL AND
COMMUNITY TO A-3,
AGRICULTURAL/RURAL RESIDENTIAL**

Rezone 1.85 acres of PIN 018-0713-3032-000 (28.2 acres) to create a lot around the buildings at N5480 County Road O in the Town of Lake Mills. This is conditioned upon approval and recording of a final certified survey map. All structures must be a minimum of 20 feet from the proposed lot lines. R3841A-15 – Jon W. Febock

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved for the adoption of Ordinance No. 2015-17 as printed. Seconded and carried with Kannard abstaining for possible conflict of interest.

Wiedemeyer, County Administrator, introduced the following appointments:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:

MEMBERS OF THE BOARD:

By virtue of the authority vested in the County Administrator under Section 59.18 of the Wisconsin Statutes, I do hereby request the County Board's confirmation of the following appointments:

- a. Jim Mode, Jefferson, Wisconsin, to the Human Services Board for a three-year term ending November 1, 2018.
- b. James Schultz, Watertown, Wisconsin, to the Human Services Board for a three-year term ending November 1, 2018.
- c. Leigh Froelich, Sullivan, Wisconsin, to the Jefferson County Library Board for a three-year term ending December 31, 2018.
- d. Nancy Lust, Cambridge, Wisconsin, to the Jefferson County Library Board for a three-year term ending December 31, 2018.

Buchanan moved that the appointments be confirmed. Seconded and carried.

Jones, Chair of the Infrastructure Committee, introduced Resolution 2015-59.

Executive Summary

Lueder Haus serves Jefferson County as an acute care facility for chronic mentally ill adults who are in immediate crisis, but not in need of hospitalization. Established in 1980, the on-going purpose of Lueder Haus is to keep adults, challenged by mental illness, within the community and to minimize or prevent psychiatric hospitalizations whenever possible. In order to ensure continuous service to residents of Lueder Haus, the Jefferson County Infrastructure Committee has made the recommendation to install a backup generator. Power outages have been an ongoing concern for staff of Lueder Haus and present unique challenges when they occur due to the special needs of Lueder Haus residents. Installing an emergency backup generator will allow the residents of Lueder Haus to remain in the facility during power outages without disruption of their established treatment program. The highest bid for a backup generator was \$78,820 and the lowest bid was \$39,950. The infrastructure Committee has recommended accepting the lowest bid.

WHEREAS, Lueder Haus serves Jefferson County as an acute care facility for chronic mentally ill adults who are in immediate crisis, but not in need of hospitalization, and

WHEREAS, power outages have been an ongoing concern for staff of Lueder Haus and present unique challenges when they occur due to the special needs of Lueder Haus residents, and

WHEREAS, installing a backup generator will allow the residents of Lueder Haus to remain in the facility during power outages without disruption of their established treatment program, and

WHEREAS, the following bids were received:

Pro Electric, Franksville, WI	\$78,820
Hogen Electric, Hartford, WI	\$53,500 and \$46,200
KW Electric, Plymouth, WI	\$46,200

Ready Electric, Fort Atkinson, WI \$39,950

AND WHEREAS, the Infrastructure Committee has reviewed all bids and is recommending accepting the lowest bid from Ready Electric from Fort Atkinson, Wisconsin, in the amount of \$39,950.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute a contract for a backup generator with Ready Electric from Fort Atkinson, Wisconsin, in an amount not to exceed \$39,950.

Fiscal Note: The project funding is included in the 2015 Human Services budget.

Jones moved for the adoption of Resolution No. 2015-59. Seconded and carried.

Public Comment (General). None

Supplemental information presented at the October 13, 2015, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Buchanan moved that the Board adjourn. Seconded and carried at 9:25 p.m.

**JEFFERSON COUNTY BOARD/PUBLIC HEARING MINUTES
TUESDAY, OCTOBER 27, 2015, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll, all members being present except Supervisor Rinard who gave prior notice of her inability to attend.

District 1.....	Richard C. Jones	District 2	Mike Kelly
District 3.....	Greg David	District 4	Augie Tietz
District 5....	James B. Braughler	District 6	Ron Buchanan
District 7.....	Dwayne C. Morris	District 8	Michael Wineke
District 9.....	Amy Rinard	District 10	Al C. Counsell
District 11.....	Donald Reese	District 12	Peter A. Hartz
District 13.....	Ed Morse	District 14	Kirk Lund
District 15.....	Steven J. Nass	District 16	Laura Payne
District 17.....	Russell Kutz	District 18	Jennifer Hanneman
District 19.....	Jim Schroeder	District 20	Jim Mode
District 21.....	John C. Kannard	District 22	Blane Poulson
District 23.....	George Jaeckel	District 24	Gregg Patrick
District 25.....	Matthew Foelker	District 26	Vacant
District 27.....	Glen D. Borland	District 28	Dick Schultz
District 29.....	Paul Babcock	District 30 ...	Walt Christensen

County Administrator Ben Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

There being no objection, Public Comment on Non-budget Agenda Items (#8) was placed after Special Order of Business (#9) on the agenda.

Communications.

Frank presented the following communications relating to the Bittorf zoning petition:

1. Letter dated October 7, 2015, from Attorney Tyler Wilkinson of Axley Brynelson, LLP, representing Philip and Sandra Bittorf.
2. Letter, with attachments, dated October 20, 2015, from Attorney Tyler Wilkinson of Axley Brynelson, LLP.
3. Letter dated September 24, 2015, from Attorney Jay Smith of Neuberger, Griggs, Sweet & Smith, LLP, representing property owners opposed to the petition for zoning amendment of Philip and Sandra Bittorf along with three Formal Protest Petitions Against Proposed Zoning Amendment from Wapke Wilma Kraak, Trustee of the Kraak Trust; Peter and Sara Muchka; and Michael and Dorothy Donnelly.
4. Petition dated October 20, 2015, and received by the Jefferson County Clerk's Office on October 20, 2015, with signatures of 23 neighbors of Philip and Sandra Bittorf who have no objection to the proposed re-zoning.
5. Letter, with attachments, dated October 26, 2015, from Attorney Jay Smith of Neuberger, Griggs, Sweet & Smith, LLP, representing property owners residing on Stoney Creek Road.

Jones, Chair of the Finance Committee, moved to open the public hearing on the 2016 Recommended Budget. Seconded and carried.

The public hearing on the proposed 2016 County Budget commenced at 7:07 p.m. Twenty-eight supervisors were present with one absent (Rinard) and one vacant.

The floor was opened for public comment on the 2016 Recommended Budget. No one requested to comment.

Jones moved to close the public hearing. Seconded and carried at 7:08 p.m.

Special Order of Business.

Wehmeier introduced Sara Carpenter, Wisconsin Community Services Multi-County Administrator, who introduced Henry Gibbemeyer as the first Jefferson County Alcohol Treatment Court graduate.

Megan Findlay, Executive Director of United Way, gave a presentation on "Get Connected".

Public Comment on non-budget agenda items. Speaking on the Bittorf rezoning issue were Hope Oostdik, Lake Mills; Karen Battist, Waterloo; Jean Lenz, Waterloo; Ellen Rust, Deerfield; Caryn Hanson, Deerfield; Ehren Bittorf, Lake Mills; Brandon Wilke, Waterloo; Elaine Schollmeyer, Waterloo; Carol Eck, Cambridge; Erik Halverson, Deerfield; Roselynn Bittorf, Lake Mills; Terry Adams, Cambridge; and John Phillips, Waterloo.

Bittorf Zoning Petition.

Schroeder reiterated the communications listed above.

Attorney Tyler Wilkinson spoke for the petitioners in favor of rezoning followed by Philip and Sandra Bittorf. Additional information showing maps and vehicles was distributed to the Supervisors on their desk tops.

Attorney Jay Smith spoke for those opposed to the rezoning petition.

Zoning Report.

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on September 17, 2015, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendation:

DENIAL OF PETITION R3829A-15

Petition R3829A-15 was a request by Philip and Sandra Bittorf to create an A-2, Agricultural and Rural Business zone at N7103 Stoney Creek Road in the Town of Lake Mills. Testimony in support of the request was given by the petitioner and Attorney Andy Rumpf; the Town of Lake Mills was in favor of the request.

Opposition was voiced by numerous citizens. The file contains all information pertaining to the application, the public hearing and all documents submitted. The Committee based its recommendation for denial upon the findings that the proposal is in an area that is not relatively isolated and rural in nature and would be utilizing a narrow Town road, and therefore conflicts with the purpose of the A-2 zoning district as described in the Jefferson County Zoning Ordinance and the A-2 Agricultural and Rural Business Zoning District Policies of the Jefferson County Agricultural Preservation and Land Use Plan. The Committee found that the petition did not meet multiple standards of rezoning as listed in Sec. 11.11(c)6 of the Jefferson County Zoning Ordinance, which are required to be met in order to rezone out of the A-1 Exclusive Agricultural district.

DATED THIS TWENTY-EIGHTH DAY OF SEPTEMBER 2015

Donald Reese, Secretary

EXCERPT OF MINUTES OF PUBLIC HEARING

JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, September 17, 2015

TIME: 7:00 p.m. (**Courthouse doors will open at 6:30**)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. Call to Order

The meeting was called to order by Chairman Nass at 7:00 p.m.

2. Roll Call

Committee members in attendance at 7:00 were Jaeckel, David, Nass, Reese and Rinard. Zoning staff present included Michelle Staff and Rob Klotz.

3. Certification of Compliance with Open Meetings Law Requirement Reese verified that the meeting was being held in compliance with the open meetings law requirements.

4. Approval of Agenda

There were no changes proposed to the agenda.

5. Explanation of Process by Committee Chair

Chairman Nass explained the process of the public hearing.

6. Public Hearing

Klotz read aloud the following:

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, September 17, 2015, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson

County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

R3829A-15 & CU1843-15 – Philip & Sandra Bittorf: Rezone 3.2 acres of PIN 018-0713-0614-000 (40 acres) with conditional use for a highway warning sign business at N7103 Stoney Creek Road in the Town of Lake Mills.

Petitioner: Attorney Andy Rumpf, 152 West Main Street, Cambridge WI 53523 represented the Bittorfs. Rumpf explained that the petitioners would like to rezone and obtain a conditional use permit for contractor's equipment and materials. He explained the business operations and areas to be utilized. Rumpf explained the areas proposed for outside storage with the hours of operation to be M-F 7 a.m. - 8 p.m., Sat. 7 a.m. -5 p.m. and Sun. 9 a.m - noon. They are using existing buildings.

Philip Bittorf, N7103 Stoney Creek Road – Bittorf explained what his business entails, what they do and when they do it. Bittorf explained that he was running the same business from his previous residence in Dane County and stated there weren't any issues with his neighbors there. He explained the reason for moving to Jefferson County and that he hopes to continue to live and work within Jefferson County. He addressed several concerns from the neighbors that were discussed at the Town of Lake Mills meeting such as noise, safety, truck traffic, property values, etc.

Attorney Rumpf rebutted the statements from the opposition. Rumpf explained that the operation is on a dead end road that is between the interstate and a county road. He stated it is a rural area and the Bittorfs' business is similar to any other contractor's such as electrical, excavator, etc. Rumpf stated that there are other uses permitted in the agricultural district that could be considered more offensive than the Bittorfs' business. He stated that the previous owners had a horse stable with people coming and going all the time. Rumpf stated that the hours of operation proposed are similar to other operations such as this and they believe those are reasonable. He mentioned that the buildings themselves are natural screens and the property is well maintained. Rumpf explained the weighting black rings and possibility a truck for loading being outside on the property. Rumpf stated the hours of operations again (M-F 7 a.m. to 8 p.m., Sat. 7 a.m. to 5 p.m., Sunday 9 a.m. to noon) and stated that these are acceptable times to allow noise in most municipalities. He stated they are utilizing pre-existing buildings and not taking agricultural lands out of production. In closing he stated that all of the buildings and a parking area are 15 feet off property lines, buildings are taller than 6 feet and they believe hours of operations are reasonable.

In response to Klotz's question about bathrooms, Bittorf explained that the building on the top of the hill does have a restroom and the septic serves the building and the residence.

Comments in Favor: None

Comments Opposed: Klotz read the following letters of opposition into the record:

- A letter dated August 28, 2015, from Attorney Jay Smith from the law offices of Neuberger, Griggs, Sweet and Smith, LLP.
- A letter dated September 15, 2015, from Attorney Jay Smith from the law offices of Neuberger, Griggs, Sweet and Smith, LLP.
- A petition received by the Jefferson County Planning and Zoning Department on August 10, 2015, addressed to Jefferson County Planning and Zoning and Town of Lake Mills Board.
- A petition received by the Jefferson County Planning and Zoning Department on August 21, 2015, addressed to Jefferson County Planning and Zoning and Town of Lake Mills Board.
- A letter received by the Jefferson County Planning and Zoning Department on September 14, 2015, from Sara Muchka with attached e-mail from Muchka.

Mike Donnelly, N7154 Stoney Creek Road, Lake Mills, WI – Donnelly said he heard the petitions that were read into the record and wanted to add a couple of additional concerns. Donnelly stated since he didn't know where Bittorf operated in Dane County, we don't know what he was zoned or how he operated. Donnelly stated that their attorney did a limited research but he couldn't find any business similar to this commercial request. He said there may only be a handful of contractors' storage operations in the County. He feels that the A-2 rezoning request should be denied. Klotz explained the process for rezoning to all and explained appeal rights to the audience. Donnelly asked that all equipment be stored inside. He requested that the hours of operation be similar to what the Town of Lake Mills requested which is M-F 7 a.m. to 8 p.m., Sat. 8 a.m. to 5 p.m. and no Sundays. Donnelly stated that Stoney Creek Road has sight limitations on it and the truck traffic should go 25 mph. He also would like Midstate Traffic to be respectful of their neighbors with noise.

Sarah Muchka, N7180 Stoney Creek Road, Lake Mills, WI – She stated that along the road there are 5 existing homes and 3 vacant parcels to be built on. She stated this commercial business does not fit the area.

Peter Magnoni, N6851 Stoney Creek Road, Lake Mills, WI – He stated that there is a cost burden to our local government. He stated that he contact Mark Miller of the Jefferson County Sheriff's Office and Town of Lake Mills police that set up radar along the road. He stated there were several traffic speed violations. This puts extra cost burdens on the local government. Magnoni stated that Bittorf's employees don't know the area.

Corinne Magnoni, N6851 Stoney Creek Road, Lake Mills, WI – She explained they are located on the first farm on the west of Stoney Creek Road and have been living on the property for 35

years. When they moved in there were only 4 houses on the road. Magnoni explained why she moved to the area and expressed her concerns about living by a commercial enterprise. Magnoni stated she is in opposition to the Bittorfs' proposal.

John Phillips, N7072 Stoney Creek Road, Lake Mills, WI – Phillips explained that Stoney Creek Road has many dangerous curves. He submitted air photos with other photos and explained them to the Committee. He doesn't believe commercial traffic is a good fit for the neighborhood.

Linnea Phillips, N7072 Stoney Creek Road, Lake Mills, WI – She explained that she is a stay-at-home mom and has seen a difference in the traffic since the Bittorfs moved in. Phillips stated she does not feel secure as she once did with the traffic on her road. She does not know the workers. She explained concerns about her children being at home in the summer when it is the busy time for the Bittorfs' business.

Paul Hynek, W9501 Britzke Road, Cambridge, WI – Hynek stated that he is a BOA alternate and agrees with most of the letters that were submitted. He stated that the question is whether this use is allowed in the A-2 zone. He stated that storage of contractor's equipment is quite broad. Hynek gave background and history of the land use process in Jefferson County.

Peter Muchka, N6851 Stoney Creek Road, Lake Mills, WI – Muchka is opposed to the rezone. He explained his reasons for opposition. Muchka submitted photos and explained them to the Committee. He believes all storage should be inside the buildings. He has other concerns such as property value with the additional traffic and noise.

Questions from the Committee: Reese asked the petitioner about the location of outside storage.

Town Response: Klotz read Town response into the record and it is in the file. Klotz read all conditions recommended by the Town of Lake Mills.

Staff Report: Staff report given by Robert Klotz and now on file in the Zoning Department. Klotz explained all plans and ordinance involved in this decision.

[The County Board also received (1) a copy of the Certified Mail, Return Receipt Requested USPS tracking showing receipt of the Notice of Public Hearing scheduled for September 17, 2015, by the Clerk for the Town of Lake Mills; (2) Affidavit of Publication on the Notice of Public Hearing scheduled for September 17, 2015, from the *Daily Jefferson County Union* that said notice was published for a period of two successive weeks with the first publication being on September 4, 2015 and the last on September 8, 2015; (3) Section 11.11(b)b. thru (c)6(a) –(i) of the Jefferson County Zoning Ordinance; (4) Section 59.69(5) thru (7), Wisconsin Statutes; and (5) draft Decision of the Jefferson County Planning & Zoning Committee/County Board.]

Nass introduced Ordinance No. 2015-18.

WHEREAS, the Jefferson County Board of Supervisors has

heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition R3829A-15 was referred to the Jefferson County Planning and Zoning Committee for public hearing on September 17, 2015, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does deny Petition R3829A-15 and that no change shall be allowed:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2,
AGRICULTURAL AND RURAL BUSINESS**

Rezone 3.2 acres of PIN 018-0713-0614-000 (40 acres) with conditional use for a highway warning sign business at N7103 Stony Creek Road in the Town of Lake Mills. R3829A-15 & CU1843-15 – Philip & Sandra Bittorf

Nass moved for the adoption of Ordinance No. 2015-18. Seconded. Schultz moved to refer Ordinance No. 2015-18 back to committee. Corporation Counsel Ward raised point of order. Schroeder called for a vote on Ordinance No. 2015-18 which failed: Ayes 3 (Reese, Hartz, Christensen), Noes 24 (Jones, Kelly, David, Tietz, Braughler, Buchanan, Morris, Wineke, Counsell, Morse, Lund, Nass, Payne, Kutz, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock), Absent 2 (Rinard, Hanneman), Vacant 1 (District 24).

This matter was referred back to the Planning & Zoning Committee pursuant to § 59.69(5)(e)5, Wis. Stats.

Public Comment (General). None.

Supplemental information presented at the October 27, 2015, Jefferson County Board/Public Hearing meeting will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Buchanan moved that the Board adjourn at 8:47 p.m. Seconded and carried.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, NOVEMBER 10, 2015, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Barbara Frank called the roll with all members being present except Supervisors David and Braughler who gave prior notice of their absence. Also absent were Supervisors Lund and Patrick.

District 1..... Richard C. Jones	District 2 Mike Kelly
District 3..... Greg David	District 4 Augie Tietz
District 5... James B. Braughler	District 6 Ron Buchanan
District 7..... Dwayne C. Morris	District 8 Michael Wineke
District 9..... Amy Rinard	District 10 Al C. Counsell
District 11..... Donald Reese	District 12 Peter A. Hartz
District 13..... Ed Morse	District 14 Kirk Lund
District 15..... Steven J. Nass	District 16 Laura Payne
District 17..... Russell Kutz	District 18 Jennifer Hanneman
District 19..... Jim Schroeder	District 20 Jim Mode
District 21..... John C. Kannard	District 22 Blane Poulson
District 23..... George Jaeckel	District 24 Vacant
District 25..... Matthew Foelker	District 26 Gregg Patrick
District 27..... Glen D. Borland	District 28 Dick Schultz
District 29..... Paul Babcock	District 30 ... Walt Christensen

County Administrator Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Patrick present.

Wehmeier certified compliance with the Open Meetings Law.

There being no objection, Item #14 (resolution on Recognition of Jefferson County Health Department and City of Watertown Health Department) was moved before Item #9 (Administration and Rules Committee – ordinances and resolutions).

Rinard, Chair of the Administration & Rules Committee, moved that the minutes of the October 13, 2015, meeting be approved as presented. Seconded and carried.

Communications.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
November 1, 2015**

Available Cash on Hand		
October 1, 2015	\$	803,576.94
October Receipts		<u>6,013,983.09</u>
Total Cash	\$	6,817,560.03
Disbursements		
General – October 2015	\$	4,807,076.82
Payroll – October 2015		<u>1,895,326.52</u>
Total Disbursements		<u>6,702,403.34</u>

Total Available Cash	\$	115,156.69
Cash on Hand		
(in banks) November 1, 2015	\$	613,435.81
Less Outstanding Checks		<u>498,279.12</u>
Total Available Cash	\$	115,156.69
Local Government Investment Pool - General	\$	5,931,132.72
Institutional Capital Management/DANA		28,305,916.62
Local Government Investment Pool - Clerk of Courts		25,974.41
Local Government Investment Pool - Farmland Preservation		227,986.44
Local Government Investment Pool - Parks/Liddle		81,605.01
Local Government Investment Pool - Highway Bond		<u>1,886,214.56</u>
	\$	36,458,829.76
2015 Interest - Super N.O.W. Acct.	\$	945.78
2015 Interest - L.G.I.P. - General Funds		23,689.66
2015 Interest - ICM/DANA		135,003.22
2015 Interest - L.G.I.P. - Parks/Carol Liddle Fund		85.16
2015 Interest - L.G.I.P. - Farmland Preservation		237.91
2015 Interest - L.G.I.P. - Clerk of Courts		27.09
2015 Interest - L.G.I.P. - Highway Bond		<u>2,479.05</u>
Total 2015 Interest	\$	162,467.87

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Frank presented the following communications:

1. November 3, 2015, letter from County Board Chair Schroeder appointing Benjamin Wehmeier to represent Jefferson County as a member of the TIF Joint Review Board for the City of Lake Mills Tax Incremental District #4 (Amendment).
2. November 5, 2015, letter from County Board Chair Schroeder appointing Benjamin Wehmeier to represent Jefferson County as a member of the Joint Review Board for the City of Watertown Tax Incremental District #3 (Amendment No. 5) and Tax Incremental District #5 (Amendment #3).
3. On October 27, 2015, the Jefferson County Clerk was served with a notice of circumstances of claim for water damages pursuant to Section 88.87(2)(c), Wis. Stats., from the Edwin P. Messmer Trust and the Kathleen A. Messmer Trust for an unspecified dollar amount alleging that the repaving and regrading project of County Highway N has caused an unreasonable discharge and accumulation of waters on claimants' land resulting in damage to claimants' land and crops. The Notice of Claim was forwarded to Jefferson County's legal counsel and insurance company.
4. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on November 19, 2015, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

The communications and notice were received and placed on file.

Lund present.

Public Comment (agenda items). None.

Reese, Chair of the Solid Waste & Air Quality Committee, introduced Resolution No. 2015-60.

WHEREAS, Jefferson County wishes to recognize the Jefferson County Health Department and City of Watertown Health Department and their staff for their partnership in helping with the implementation of the Jefferson County Drug Take Back Program at Clean Sweep events as well as the Jefferson County Sheriff's Office and the Watertown, Lake Mills, Jefferson, Fort Atkinson, Whitewater and UW-Whitewater Police Departments, and

WHEREAS, Gail Scott, RN-BSN, Jefferson County Public Health Director/Health Officer and Carol Quest, RN-BSN, Watertown Department of Public Health Director/Health Officer have been involved since 2007 with the planning and implementation of the Jefferson County Drug Take Back Program, and

WHEREAS, both Health Departments serviced our communities by volunteering their time at Clean Sweep events, the Jefferson County Fair booth and community drug education efforts, and

WHEREAS, both Health Departments volunteer their staff's time at Clean Sweep events to help Sheriff Paul Milbrath collect, empty and sort the drugs brought in by residents, and

WHEREAS, Jefferson County, its Solid Waste/Air Quality Committee and Sheriff Paul Milbrath and his office would like to thank the Jefferson County Health Department and the City of Watertown Health Department for giving back to the community and for volunteering at the Clean Sweep program events, and

WHEREAS, we recognize that, without their support, our Clean Sweep program and Drug Take Back collection sites would not be successful.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors gratefully acknowledges and appreciates the partnership with the Jefferson County Health Department and the City of Watertown Health Department for the Solid Waste/Air Quality Committee's Clean Sweep and Recycling Program's Drug Take Back initiative.

BE IT FURTHER RESOLVED that upon passage, a copy of this resolution shall be sent to the two local newspapers, posted on the Jefferson County website and the Jefferson County Facebook page.

Fiscal Note: This resolution will have no fiscal impact.

Reese moved that Resolution No. 2015-60 be adopted. Seconded and carried. Sharon Ehrhardt, Solid Waste-Clean Sweep Specialist, presented Carol Quest, RN-BSN – Director of the City of Watertown Health Department, and Gail Scott, RN-BSN – Director-Health Officer of the Jefferson County Health Department, with a plaque in recognition of their departments' efforts.

Rinard, Chair of the Administration & Rules Committee, introduced Ordinance No. 2015-19.

Executive Summary

On May 12, 2015, the Jefferson County Board of Supervisors voted unanimously to withdraw its membership from the Mid-Wisconsin Federated Library System and join the Waukesha County Federated Library System. The new combined federated library system has been named the Bridges Federated Library System. This amendment repeals and recreates section 3.06(1)(m) of the Board of Supervisors Rules of Order 2014-2016 to address Jefferson County appointments to the Bridges Federated Library System Board.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.06(1)(m) of the Board of Supervisors Rules of Order 2014-2016 shall be repealed as follows:

~~**(m) MID WISCONSIN FEDERATED LIBRARY SYSTEM BOARD** – Five members. Pursuant to s. 43.19, Wis. Stats., the County Administrator shall appoint one county board member and four representatives of the library boards governing public libraries of participating municipalities, who shall serve staggered three-year terms. The county board member's appointment shall cease if the county board member's term on the County Board ends. The Board shall have the powers granted to a library board under s. 43.58, Wis. Stats. [Am. 05/11/04, Ord. 2004-07; re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; re-lettered 03/09/10; Ord. 2009-24; re-lettered 07/13/10, Ord. 2010-09; re-lettered 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2013-11, 07-09-2013]~~

Section 2. Section 3.06(1)(b) thru (r) of the Board of Supervisors Rules of Order 2014-2016 are renumbered (c) thru (r).

Section 3. Section 3.06(1)(b) of the Board of Supervisors Rules of Order 2014-2016 is created as follows:

(b) BRIDGES FEDERATED LIBRARY SYSTEM BOARD – Three members. Pursuant to s. 43.19, Wis. Stats, the County Administrator shall appoint three members to the Bridges Federated Library System Board with one member appointed from the County Board. The remaining system board members shall include such representatives of the library boards governing public libraries of participating municipalities and counties and members of the public from Jefferson County. Members shall serve staggered three-year terms with initial terms being one, two and three years. The County Board member's appointment shall cease if the County Board member's term on the County Board ends. The number of appointments to the Bridges Federated Library System Board shall be based on proportion to population as nearly as practical consistent with State statutory requirements. [Am. 05/11/04, Ord. 2004-07; re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; re-lettered 03/09/10, Ord. 2009-24; re-lettered 07/13/10, Ord. 2010-09; re-lettered 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2013-11, 07-09-2013]

Section 4. This ordinance shall be effective after passage and publication as provided by law.

NOTE: Section 3.09 of the County Board Rules provides that amendments to the rules shall be made by 2/3 vote. Proposed amendments shall be introduced at one session of the Board and laid over until the next session before action is taken, unless the Board waives laying it over by unanimous vote.

Rinard moved to suspend the Board Rules regarding layover. By unanimous vote, there being no objection, Ordinance No. 2015-19 was adopted. Seconded and carried: Ayes 27 (Jones, Kelly, Tietz, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 0, Absent 2 (David, Braughler), Vacant 1 (District 24).

Rinard introduced Ordinance No. 2015-20.

Executive Summary

Under Wisconsin law, public record information, including records in electronic format, must be preserved, maintained and remain accessible to the public for a designated retention period. All Wisconsin government employees and public officials have responsibilities for preserving and maintaining public records. This amendment to the Jefferson County Public Records Ordinance designates legal custodians for specific types of electronic media that are not addressed in the current Jefferson County Public Records Ordinance. This amendment also establishes what records must be maintained and what records do not need to be maintained. Records addressed in this amendment include: e-mail; voice-mail; instant messaging/text messaging; voice over the internet protocol (VOIP); audio, video, data and radio transmissions and communications; audio and video recordings; accessing live or recorded video and audio recordings as part of job duties; rewritable recording systems; recordings made for the purpose of preparing minutes of meetings; electronic document files; electronic logs/temporary data files; emerging technologies and records retention; and using technologies to avoid duty to preserve public records.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Chapter 10 of the Access to Public Records Ordinance is amended as follows:

**CHAPTER 10. ACCESS TO PUBLIC RECORDS
INCLUDING RECORDED AND ELECTRONIC MEDIA
AND DOCUMENT RECEIPT TIME**

10.01 DEFINITIONS. (1) "Authority" means any of the following having custody of a record: an office, elected official, agency, board, commission, committee, council, department or public body corporate and politic created by constitution, law, ordinance, rule or order; or a formally constituted subunit of the foregoing.

(2) "Record" means any material on which written, drawn,

printed, spoken, visual or electromagnetic information is recorded or preserved, regardless of physical form or characteristics, which has been created or is being kept by an authority. "Record" includes, but is not limited to, handwritten, typed or printed pages, maps, charts, photographs, films, recordings, tapes (including computer tapes), and computer printouts. "Record" does not include drafts, notes, preliminary computations and like materials prepared for the originator's personal use or prepared by the originator in the name of a person for whom the originator is working; materials which are purely the personal property of the custodian and have no relation to his or her office; materials to which access is limited by copyright, patent or bequest; and published materials in the possession of an authority other than a public library which are available for sale, or which are available for inspection at a public library.

10.02 LEGAL CUSTODIANS. (1) An elected official is the legal custodian of his or her records and the records of his or her office, but the official may designate an employee of his or her staff to act as the legal custodian.

(2) Unless otherwise prohibited by law, the County Clerk or the Clerk's designee shall act as legal custodian for the County Board.

(3) ~~Unless otherwise specified by s. 19.33, Wis. Stats., the County Administrator shall act as legal custodian for committees, commissions, boards or authorities created by ordinance or resolution. Committee chairpersons may designate a different legal custodian. The chairperson of a committee of elective officials, or the designee of the chairperson, is the legal custodian of the records of the committee. The chairperson of a board, commission or other body, or the designee of the chairperson, is the legal custodian of the records of the board, commission or other body.~~

(4) The County Administrator shall act as legal custodian for all audio and video recordings created or maintained by the County unless another legal custodian has been designated below or by other legal authority.

(4)(5) For every authority not specified in subs. (1a), (2b) or (3e) above, the authority's chief administrative officer is the legal custodian for the authority, but the officer may designate an employee of his or her staff to act as the legal custodian. (This section applies to department heads.)

(5)(6) Every legal custodian shall name a person to act as legal custodian in his or her absence or the absence of his or her designee. This subsection does not apply to members of the County Board.

(6)(7) The designation of a legal custodian does not affect the powers and duties of an authority under this subchapter.

10.03 PROCEDURAL INFORMATION. (1) Pursuant to s. 19.34, Statutes, and the guidelines therein listed, each authority shall adopt, prominently display and make available for inspection and copying at its offices, for the guidance of the public, a notice containing a description of its organization and the established

times and places at which the legal custodian from whom and the methods whereby the public may obtain information and access to records in its custody, make requests for records, or obtain copies of records, and the costs thereof. This section does not apply to members of the County Board.

(2)(a) Form of Request - The Wisconsin Public Records Law dictates that certain actions must be taken with regard to oral requests for records and that certain more formal actions are taken in response to written requests for records. However, Wisconsin law does not expressly prescribe how to respond to the following methods of communication. Therefore, requests made by the following means shall be responded to as follows:

1. E-mail - a request made by e-mail may be responded to by e-mail or in writing and shall have all of the formalities as though the request was made in writing.

2. Voice-mail - a request made by voice-mail shall be responded to as though it were made orally.

3. Instant Messaging/Text Messaging - a request made in either such manner shall be responded to as though it were made orally.

(b) Treatment of Certain Data as Records - The Wisconsin Public Records Law provides little or no guidance as to whether the raw and perishable data of the following technologies qualify as records that must be maintained. Therefore, the Jefferson County Board of Supervisors determines the following status of these technologies:

1. E-mail - the data in an e-mail message may constitute a public record and is subject to maintenance as a public record. The data in an e-mail is subject to the same analysis under the public records statutes as an equivalent paper or hard copy record. The Information Technology Manager is responsible for ensuring that all e-mails are properly preserved for such analysis.

2. Voice-mail - a voice-mail message is not a public record and voice-mail messages do not have to be maintained as public records. These messages are the functional equivalent of phone conversations. Additionally, voice-mail messages share many of the attributes of personal notes which are not public records. Finally, these messages cannot be indexed or maintained in any manner that would allow for their easy classification, searching or retrieval.

3. Instant Messaging (IM)/Text Messaging - Except as set forth in this paragraph and in subparagraph (3) (b) 9. and 10. hereof, the data involved in IM and Text Messaging communications is not subject to maintenance as a public record. IM and Text Messaging has all of the attributes of instantaneous exchange of ideas, as does a regular telephone conversation. Furthermore, the data exchange has the same limitations for capturing and storage of data as voice-mail. Therefore, County employees and officials shall refrain from using such services for official communication purposes or for matters that would result in a public record if another format such as email or written communication were em-

played, unless the employee or official preserves a copy of such communication by either copying to their county email account, downloading the communication to their county computer, making a computer file of the communication or by printing and retaining a hard copy of such communication.

4. Voice Over the Internet Protocol (VOIP) - The County does not monitor or record the data associated with the conversations that occur over VOIP. Such conversations are the very same real time voice communications as standard telephone conversations that are not public records. The only difference between these communications is the medium employed in transmitting the voice communications from one participant in the conversation to all others involved in the conversation.

5. Audio, Video, Data and Radio Transmissions and Communications - Although audio, video, data and radio transmissions and communications may be processed through County computers, the County does not routinely copy the data or maintain records of such communications. Whenever the County copies, records or maintains copies or recordings of such communications or transmissions, those copies may constitute public records that are subject to records requests and which must be maintained according to the appropriate records retention schedule. The Jefferson County Sheriff's Office is the custodian for police and fire radio communications.

6. Audio and Video Recordings - Unless otherwise provided herein, audio and video recordings are public records which must be maintained according to the Jefferson County records retention schedule. All audio and video recordings of Jefferson County employees performing their job duties may be reviewed as needed by the Human Resources Director or the County Administrator for the purpose of addressing employee performance issues or employee disciplinary matters. All audio and video recordings of judicial proceedings before a Circuit Court Judge or Circuit Court Commissioner, including all audio and video recordings of a courtroom when the court is not conducting judicial proceedings or is in recess, must be approved by the Circuit Court Judge or Circuit Court Commissioner assigned to that courtroom prior to review or release in accordance with the Wisconsin Public Records law. All other requests to review or release audio and/or video recordings of Jefferson County employees performing their job duties and audio and/or video recordings of areas open to the public within the courthouse or county owned buildings and property not addressed above shall be approved by the Jefferson County Administrator and Corporation Counsel prior to review or release in accordance with the Wisconsin Public Records law. This includes requests received from Jefferson County elected officials, department heads, employees and members of the public. Failure to follow this procedure will subject Jefferson County department heads, employees and staff to discipline, up to and including termination of employment.

7. Accessing Live or Recorded Video and Audio Re-

cordings as Part of Job Duties - Video cameras have been placed throughout County buildings, including the courthouse and court rooms, which are accessible by certain County employees and staff in the performance of their duties such as judges, court commissioners, sheriff's deputies, mediators/evaluators, court reporters, judicial assistants and Clerk of Courts/Register in Probate staff. Notwithstanding the above paragraph 6, employees and staff may monitor and access live and recorded courthouse video and audio as necessary for work-related functions including security purposes. Sensitivity to privacy and confidentiality concerns must always be exercised. Employees and staff accessing live and recorded video and/or audio for purposes unrelated to the performance of their specified job duties is prohibited. Violation of this section will subject Jefferson County department heads, employees and staff to discipline, up to and including termination of employment.

8. Rewritable Recording Systems - Those systems where the recordings are routinely overwritten by newer recordings, such as in continuous loop videotape or digital video written to a camera's hard drive or memory, such data does not constitute a record unless it is further downloaded, printed or separately preserved to memorialize some event or proceeding. Until such time as these recordings are downloaded, printed or separately preserved, these recordings do not have to be preserved and, as the recording equipment programs/protocols may dictate, can be overwritten, erased or otherwise destroyed. However, if such data is downloaded, printed, or separately preserved it shall be treated as a record and shall be retained in accordance with the Jefferson County Records Retention Schedule.

9. Recordings Made for the Purpose of Preparing Minutes of Meetings – In accordance with sec. 19.21(7), Wis. Stats., any audio or video recording of a meeting, as defined in sec. 19.82(2), Wis. Stats., by any County body as defined by sec. 19.82(1), to include each County committee, board, commission or other body, may be destroyed, overwritten, or recorded over no sooner than ninety (90) days after the minutes have been approved and published if the purpose of the recording was to take minutes of the meeting. Employees and staff may access these recordings as needed to perform of their job duties.

10. Electronic Document Files - Where records, as that term is defined in sec. 19.32(2) Wis. Stats., exist in an electronic format only, such electronic records shall be maintained according to the appropriate retention schedule. Where both hard copy (i.e., paper) and electronic copies of a record exist they shall each be subject to public records requests. However, when the custodian has designated, pursuant to sub. (9) electronic records as the official records, only the electronic copy shall be retained and made available for inspection under the public records laws. Where the custodian has not made such a designation, only the hard copy shall be subject to inspection as a public record and the electronic copies shall be treated and disposed of as draft documents that do

not need to be maintained beyond creation of the final hard copy.

11. Electronic Logs/Temporary Data Files - Electronic logs and temporary data files provide detailed information about the design and functionality of the County's computer network. These logs are routinely overwritten on a daily basis due to the high volume of traffic that is being logged. Unrestricted access to these logs and files would constitute a breach of system security and leave the system vulnerable to exploitation and hacking. In order to ensure network security, these logs are available to the Information Technology Manager and authorized staff only. These determinations apply to the following types of logs and data files:

a. Syslogs for Network Electronic Devices - All logs created by network devices such as firewalls, routers, switches, etc., which are used for monitoring and trending computer network traffic patterns and/or detecting unauthorized network traffic.

b. Network Server Security, Application and Event Logs - These logs are used to monitor activity on County network servers including successful/unsuccessful login attempts, file system access, hardware performance, etc. These logs provide detailed information about County network account ID's, file system structure, and hardware profiles.

c. Network Security Appliance Logs - All logs created by network security devices such as the anti-virus appliance, anti-SPAM appliance, content filtering appliance, etc., which are used to monitor specific types of unauthorized or malicious traffic on the County network. These logs identify specific network traffic patterns and/or protocols that are allowed or disallowed on the County network.

d. Application Logs - These logs are used to monitor activity on various database applications, but do not contain specific audits of database transactions. These logs can contain version information, program variables, and programming logic.

12. Emerging Technologies and Records Retention – As new information technologies emerge, the Information Technology Manager shall evaluate these technologies and their benefit to County operations. The Information Technology Manager shall consider whether any of these technologies provide the capacity to archive public records created by these technologies. Whenever it is economically and practically feasible to archive records created by such technologies, such archiving shall be incorporated into any deployment of said technologies. Whenever the technologies do not provide for such archiving capabilities, the Information Technology Manager shall consider whether the benefits of employing such technologies outweigh the risks that some public records may not be retained by deployment of such technologies. Where such benefits outweigh these risks, County employees shall refrain from using such technologies for official communication purposes or for matters that would result in a public record if another format such as email or written communications were employed. In the event that such technologies are used for these communication purposes, the employee shall preserve a copy of such communication.

by either copying them to their email account, downloading the communication to their County computer, making a computer file of the communication or by printing and retaining a hard copy of such communication. The Information Technology Manager shall also ensure that, as soon as practical and economically feasible, archiving systems are obtained for any information technology that is deployed without an archiving system.

13. Use of Technologies to Avoid Duty to Preserve Public Records Prohibited - No employee or County official shall use or employ any form of communication or information technology with the intent or design to circumvent the records retention requirements of this ordinance. For example, text messaging shall not be used in lieu of email to share or create a public record unless the employee complies with the provisions of subparagraph (3) (b) (9), above.

10.04 ACCESS TO RECORDS; FEES. (1) The rights of any person who requests inspection or copies of a record are governed by the provisions and guidelines of s. 19.35(1), Statutes.

(2) Each authority shall provide any person who is authorized to inspect or copy a record which appears in written form pursuant to s. 19.35(1)(b), Statutes, or any person who is authorized to and requests permission to photograph a record the form of which does not permit copying pursuant to s. 19.35(1)(f), Statutes, with facilities comparable to those used by its employees to inspect, copy and abstract the record during established office hours. An authority is not required by this subsection to purchase or lease photocopying, duplicating, photographic, or other equipment or to provide a separate room for the inspection, copying or abstracting of records.

(3) (a) Each authority shall impose a fee upon the requester of a copy of a record which may not exceed the actual, necessary and direct cost of reproduction and transcription of the record, unless a fee is otherwise specifically established or authorized to be established by the law. Photocopies shall cost 25¢ per page.

(b) Each authority shall impose a fee upon the requester of a copy of a record for the actual, necessary and direct cost of photographing and photographic processing if the authority provides a photograph of a record, the form of which does not permit copying.

(c) Except as otherwise provided by law or as authorized to be prescribed by law, an authority shall impose a fee upon a requester for locating a record, not exceeding the actual, necessary and direct cost of location, if the cost is \$50 or more.

(d) Each authority shall impose a fee upon a requester for the actual, necessary and direct cost of mailing or shipping of any copy or photograph of a record which is mailed or shipped to the requester.

(e) An authority may provide copies of a record without charge or at a reduced charge where the authority determines that waiver or reduction of the fee is in the public interest.

(f) Each authority shall require prepayment by a requester of any fee or fees imposed under this subsection if the total amount

exceeds \$5.00.

(4) Each authority in acting upon a request for any record shall respond within the times and according to the procedures set out in s. 19.35(4), Statutes.

10.05 SEPARATION OF INFORMATION. If a record contains information that may be made public and information that may not be made public, the authority having custody of the record shall provide the information that may be made public and delete the information that may not be made public from the record before release. Each authority shall consult with the County Corporation Counsel before releasing any information under this section.

10.06 Pursuant to Section 59.20(3)(c) of the Wisconsin Statutes and in order that processing, recording and indexing of documents may be completed to conform to the day of reception, the cutoff reception time for filing and recording of documents is hereby advanced by one hour in any official business day during which time the Register of Deeds Office is open to the public. The Register of Deeds may provide in his or her notice under s. 19.34(1) that requests for inspection or copying of the records of his or her office may be made only during a specified period of not less than 35 hours per week. For all other purposes, the office shall remain open to the public. [Amended 10/11/05, Ordinance No. 2005-26].

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Rinard moved that Ordinance No. 2015-20 be adopted. Seconded and carried.

Rinard introduced Ordinance No. 2015-21.

Executive Summary

Ordinance Number 2011-11 adopted on September 13, 2011, and amended on November 12, 2013, established 30 supervisory districts for the purpose of electing the Jefferson County Board of Supervisors. Section (1)(b) of said ordinance directs the County Board to review annexations and detachments that have occurred since its last review, and make such adjustments to district boundaries as may be appropriate for purposes of election administration by November 15 of each odd numbered year. Cities and villages typically designate the area being annexed to the adjacent ward within their corporate limits. To assist election administration, past County Boards have amended supervisory district boundaries to conform to new corporate limits when the annexed territory is in a different supervisory district than the ward that it was assigned to by the city or village. Annexations that are in a different assembly, state senate or congressional district than the adjoining city or village ward necessitate the creation of new wards to comply with state law prohibiting wards from crossing district boundaries. Two new wards were created over the past two years that are incorporated into the proposed ordinance amendments.

WHEREAS, Ordinance No. 2011-11 which was amended on November 12, 2013, created new supervisory district boundaries after the most recent census, and

WHEREAS, five annexations and one detachment have occurred since the last ordinance amendment on November 12, 2013, of Ordinance Number 2011-11 as set forth below:

ANNEXATIONS
November 2013 to October 2015

From: Municipality	Ward	District	To: Municipality	Ward	District	Population	Document #
Town of Cold Spring	1	25	City of Whitewater	11	24	0	1341244
Town of Aztalan	2	11	City of Jefferson	11	18	0	1343819, 1345614
Town of Koshkonong	6	30	City of Fort Atkinson	1	26	0	1347753
Town of Palmyra	1	22	Village of Palmyra	1	22	0	1351042
Town of Watertown	1	3	City of Watertown	19	3	2	1354901
Village of Palmyra	1	22	Town of Palmyra	1	22	0	1358845, 1358846

WHEREAS, assignment to an existing ward by the annexing

municipalities necessitates a change of the supervisory districts in the Town of Aztalan, Town of Cold Spring and Town of Koskonong to make districts conform to the municipal boundaries, and

WHEREAS, annexations necessitated the creation of ward 11 in the City of Jefferson and the creation of ward 19 in the City of Watertown.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. That the Supervisory District Map for District 24 shall be amended to include the annexed territory previously in Supervisory District 25 prior to the annexation above; that the Supervisory District Map for District 18 shall be amended to include the annexed territory previously in Supervisory District 11 prior to the annexation above; that the Supervisory District Map for District 26 shall be amended to include the annexed territory previously in Supervisory District 30 prior to the annexation above.

Section 2. That the maps for Supervisory Districts 25, 11 and 30 shall be amended to delete the territories reassigned in Section 1.

Section 3. That Ordinance 2011-11 amended November 12, 2013, shall be amended to add City of Jefferson Ward 11 to Supervisory District 18 and City of Watertown Ward 19 to Supervisory District 3

Section 4. This ordinance shall be effective after passage and publication as provided by law.

[NOTE: Maps of the affected districts are available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.]

Rinard moved that Ordinance No. 2015-21 be adopted. Seconded and carried.

Rinard introduced Resolution No. 2015-61.

Executive Summary

The Wisconsin State Budget is established every two years through the passage of the biennial budget bill proposed by the Governor. This resolution supports legislation limiting the Wisconsin State Budget Bill to issues that affect the State's finances, including how the State raises revenue, how the State spends money and what services the State provides. The 2015-2017 Wisconsin State Budget Bill included over 100 items that were non-fiscal and changed Wisconsin law by revising the State's shoreland zoning to eliminate a county's ability to adopt stronger protections than the State's minimum shoreland zoning standards; removing the legal obligation that requires employers to give employees at least one day off of work per week; and modifying teacher licensure requirements. Including non-fiscal items in the budget makes it more difficult to determine which legislator proposed the legislation and therefore makes it difficult to hold lawmakers accountable.

WHEREAS, the Wisconsin State Budget is established through the passage of the biennial budget bill proposed by the

Governor, and

WHEREAS, the budget bill is one piece of legislation that Wisconsin lawmakers are required to adopt every two years, and

WHEREAS, the State budget bill should be limited to issues that affect the State's finances, including how the State raises revenue; how the State spends money; and what services the State provides, and

WHEREAS, the 2015-2017 budget included over 100 items that were non-fiscal, and

WHEREAS, using the Wisconsin budget bill to enact laws not related to the State budget is not new, but its use has increased over the past several budget cycles, and

WHEREAS, the 2015-2017 budget bill included such items unrelated to finance as:

1. Revising the State's shoreland zoning law by eliminating a county's ability to adopt stronger protections than the State's minimum shoreland zoning standards to protect bodies of water; and

2. Removing the legal obligation that requires employers to give employees at least one day off of work per week; and

3. Modifying teacher licensure requirements.

WHEREAS, including non-fiscal items in the budget makes it more difficult to determine which legislator proposed the legislation and therefore makes it difficult to hold lawmakers accountable.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby support the adoption of an amendment to the Wisconsin Constitution prohibiting non-fiscal items in the Wisconsin State Biennial Budget Bill.

BE IT FURTHER RESOLVED that the Jefferson County Clerk be directed to forward a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association and Jefferson County's Legislative Representatives.

Rinard moved that Resolution No. 2015-61 be adopted. Seconded and carried.

Rinard introduced Resolution No. 2015-62.

Executive Summary

The Government Accountability Board was established in the State of Wisconsin in 2007 and serves as a non-partisan body that administers and supervises elections, ethics, campaign financing and lobbying regulation. Currently, the Government Accountability Board is under the direction and supervision of a six member board consisting of former judges that serve staggered six year terms. Pending legislation, 2015 Senate Bill 294, proposes to eliminate the Government Accountability Board and replace it with an Elections Commission, which would administer and supervise elections, and an Ethics Commission, which would administer and supervise ethics, campaign financing and lobbying regulation. This proposed Elections Commission would consist of partisan leaders from the senate and assembly, in addition to former mu-

nicipal or county clerks. The Jefferson County Board of Supervisors opposes 2015 Senate Bill 294 which would dismantle the Government Accountability Board and replace it with two partisan Commissions.

WHEREAS, the Government Accountability Board was established in the State of Wisconsin in 2007, and

WHEREAS, the Government Accountability Board is a non-partisan body that administers and supervises elections, ethics, campaign financing and lobbying regulation, and

WHEREAS, currently the Government Accountability Board is under the direction and supervision of a six member board consisting of former judges that serve staggered six year terms, and

WHEREAS, 2015 Senate Bill 294 proposes to eliminate the Government Accountability Board and replace it with an Elections Commission which would administer and supervise elections, and an Ethics Commission which would administer and supervise ethics, campaign financing and lobbying regulation, and

WHEREAS, the proposed Elections Commission would consist of partisan leaders from the senate and assembly in addition to former municipal or county clerks.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors opposes 2015 Senate Bill 294 which would dismantle the Government Accountability Board.

BE IT FURTHER RESOLVED that the Jefferson County Clerk be directed to forward a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association and Jefferson County's Legislative Representatives.

Rinard moved that Resolution No. 2015-62 be adopted. Seconded.

Mode moved to refer Resolution No. 2015-62 back to Administration & Rules Committee. Seconded and failed: Ayes 12 (Tietz, Morris, Counsell, Reese, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Borland, Babcock), Noes 15 (Jones, Kelly, Buchanan, Wineke, Rinard, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Patrick, Schultz, Christensen), Absent 2 (David, Braughler), Vacant 1 (District 24).

Resolution No. 2015-62 was adopted: Ayes 21 (Jones, Kelly, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Kannard, Poulson, Foelker, Patrick, Schultz, Babcock, Christensen), Noes 6 (Tietz, Buchanan, Morris, Mode, Jaeckel, Borland), Absent 2 (David, Braughler), Vacant 1 (District 24).

Jones, Chair of the Finance Committee, moved to adopt the department totals and levies in the 2016 Recommended Budget. Seconded.

The following budget amendment was introduced:

Jaeckel introduced and moved for adoption of Budget Amendment #1 to eliminate capital in the Parks Department of \$27,000-\$15,000 for replacement of restroom at Cold Spring and \$12,000 for new pavement at Pohlman Park. Since these are paid out of

carryover funds, there would be a reduction of \$27,000 levy funds for capital in the Sheriff and replaced with carryover funds since the Sheriff's Office is the only one with levy being used for capital. [NOTE: The Finance Committee met on November 6, 2015, and voted on the amendment as follows: Ayes 2 (Braugher, Poulson), Noes 2 (Hanneman, Jones), Absent 1 (Schroeder).]

Jaeckel moved for the adoption of Budget Amendment #1. Seconded and failed: Ayes 9 (Kelly, Buchanan, Counsell, Reese, Schroeder, Mode, Kannard, Poulson, Jaeckel), Noes 18 (Jones, Tietz, Morris, Wineke, Rinard, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Absent 2 (David, Braugher), Vacant 1 (District 24).

There were no other budget amendments introduced. Complete budget amendment is on file with the County Clerk to reflect accounting specifics.

Jones moved to divide the question of the general levy budget and the limited levy budget. Seconded and carried.

Jones introduced Resolution No. 2015-63.

WHEREAS, the non-countywide budget for 2016 containing total department appropriations and levies is apportioned to the municipalities benefiting from the services furnished.

NOW, THEREFORE, BE IT RESOLVED that the sums listed below be levied upon all property in Jefferson County that is taxable for the purpose listed:

Health Department	\$ 838,207
Library Services	\$ 1,039,235

BE IT FURTHER RESOLVED that the above amounts be apportioned to equalized values as established by the State Department of Revenue.

Fiscal Note: Health mill rate is \$.1551; library mill rate is \$.3379 per \$1,000 of equalized value.

Jones moved that Resolution No. 2015-63 be adopted. Seconded and carried: Ayes 26 (Jones, Kelly, Tietz, Buchanan, Morris, Wineke, Rinard, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 1 (Counsell), Absent 2 (David, Braugher), Vacant 1 (District 24).

Jones introduced Resolution No. 2015-64.

WHEREAS, the proposed 2016 County Budget was submitted to the Board by the County Administrator on October 13, 2015, and

WHEREAS, the proposed 2016 County Budget was the subject of a public hearing on October 27, 2015, and

WHEREAS, the Board has considered all amendments.

NOW, THEREFORE, BE IT RESOLVED that the authorized positions, the total department appropriation for each department, Fund Balance application and assignments in the Recommended Budget book, and the levy contained in the countywide portion of the 2016 Budget, as amended, be adopted and the sum of \$26,743,522 be levied as a county tax to be raised on the 2015 tax

roll, and

BE IT FURTHER RESOLVED that the above amount be apportioned according to equalized values established by the Wisconsin Department of Revenue.

BE IT FURTHER RESOLVED that the fee schedule for various licenses, permits and services used to establish revenue amounts in the budget are hereby approved.

Fiscal Note: As presented, the countywide levy is proposed at \$26,743,522, which is a mill rate of \$4.1452 for general operations and \$.1842 for debt service fund for a total of \$4.3294 per \$1,000 of equalized value. In 2015, the general operations mill rate was \$4.1962 for a reduction of \$.051 per \$1,000 from the 2016 general operations.

Jones moved that Resolution No. 2015-64 be adopted. Seconded and carried: Ayes 27 (Jones, Kelly, Tietz, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 0, Absent 2 (David, Braughler), Vacant 1 (District 24).

Jones introduced Resolution No. 2015-65.

WHEREAS, on September 15, 2015, Jefferson County received a claim from Kevin Smith and Jean Smith in an amount of \$232.10 for damages to a 2009 Chevy Aveo automobile on September 2, 2015, which was traveling on Highway 59 that had been seal coated on August 26, 2015, when a Jefferson County Highway Department sweeper traveling in the opposite direction threw up gravel that hit the claimant's windshield, and

WHEREAS, on September 29 2015, Jefferson County received a claim from Julie Rasmussen in an estimated amount of \$2,523.35 for damages to a 1999 Toyota Corolla automobile driven by Julie Rasmussen's son, Nicolas Meyer, a few days after August 26, 2015, which was traveling on Highway 59 that had been seal coated on August 26, 2015, when another vehicle threw up gravel that chipped the paint on claimant's automobile and cracked the claimant's windshield, and

WHEREAS, in regard to the claims of loose gravel damage, the Jefferson County Highway Department had posted "loose gravel" signs on Highway 59, and

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claims, on the basis that the County is not responsible for the alleged damage.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claims and directs the Corporation Counsel to give the claimants notice of disallowance.

Fiscal Note: These matters have been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Jones moved that Resolution No. 2015-65 be adopted. Seconded and carried.

Mode, member of the Human Resources Committee, introduced Ordinance No. 2015-22,
Executive Summary

Recruitment and retention of qualified employees is becoming more difficult due to changing market conditions and higher qualifications necessary to perform mandated services.

Additional wages and/or paid-time off are two strategies to remain competitive with other public and local employers. For certain positions, it has become necessary to increase starting wages by offering additional or accelerated step increases to attract experienced and qualified employees. Changes to a pay structure need to be flexible enough to respond to future market condition fluctuations. Providing the County Administrator and Human Resources Director the authority to offer hire-on, retention, performance or other bonuses is a significant step toward addressing this problem.

Furthermore, currently, new employees hired by Jefferson County receive no vacation in the calendar year in which they are hired. In the succeeding year, employees receive a prorated two weeks of vacation, based on the hours worked the previous year. For example, a full-time employee hired on March 1 receives no paid time off for 10 months. On January 1 of the succeeding year, the employee receives 66.75 hours of vacation, or about 1 ½ weeks of paid time off.

In terms of recruitment, job seekers are considering more than just wages when selecting a new employer. It has become more and more challenging to hire employees with the County's current vacation accrual schedule. This is demonstrated by the impending need to offer additional vacation time upon hire under HR0310, Applicable Pay Rates for New Employees. The additional vacation time has been needed not only for professional and management positions, but entry level positions as well.

It is the recommendation of the Human Resources Committee to address identified recruitment and retention issues by providing the County Administrator flexibility with offering bonuses and to address the County's Vacation with Pay Ordinance and the immediate need to provide vacation time to new employees.

WHEREAS, Jefferson County recognizes that the services provided to the public would not be possible without competent and experienced employees, and

WHEREAS, the current Vacation with Pay Ordinance is impeding the County from always hiring the best, qualified candidates to serve the residents of Jefferson County.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the amendment of

Section HR0310, Applicable Pay Rates for New Employees and HR0690, Vacation with Pay, to provide vacation to new hires and newly eligible employees.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0310, Applicable Pay Rates for New Employees, is amended as follows:

HR0310 APPLICABLE PAY RATES FOR NEW EMPLOYEES. Whenever it is appropriate and possible, new employees shall be hired at the minimum step of the pay range. If, because of remarkably higher levels of education, experience, or difficult market conditions (as may be evidenced by difficulty in recruiting), the candidate will require a salary beyond the minimum, the County Administrator or Human Resources Director may authorize an advanced starting salary and additional benefits, ~~(such as additional or accelerated step increases; hire-on, retention, performance or other bonuses; immediate health insurance; or additional weeks of accrued paid time off (vacation, sick, holiday, random, compensatory time) vacation).~~ A report to the Human Resources Committee will be given summarizing the exceptions. Consideration must be given to the current compensation of other employees in the same classification, if applicable, to maintain internal pay equity. It is not in the County's best interests to promote a practice of hiring employees higher in the range and then adjusting current incumbents' pay thereafter. Department heads are not authorized to make compensation or benefit offers to potential candidates that exceed the entry-level step.

Section 2. Section HR0690, Vacation with Pay, is amended as follows, creating sections B (1) and B (6) and renumbering remaining sections:

HR0690 VACATION WITH PAY.

A. Vacation week means that number of days customarily worked by an employee in the service of the County in a normal 7-day week. Vacation day means that number of hours customarily worked by an employee in the service of the County in a normal 24-hour day. Notwithstanding the foregoing, department heads may require part-time employees to take vacation days in blocks of 5. [am. ord. 85-7, 6/11/85]

B. ~~Vacation eligibility shall be determined on the basis of length of continuous service of each employee as of January 1 of each calendar year. Eligible employees shall be entitled to paid annual vacation leave as follows:~~

1. New employees working more than half-time and employees who change from less-than-half-time status to more-than-half-time or full-time status shall immediately be advanced vacation at the rate of 5/6ths of a day per month or major fraction thereof for each month remaining in the calendar year following their first paid day of work, prorated on the employees' full-time equivalent status. As of January 1 of the following year, employees shall be advanced a total of 2 vacation weeks, prorated

ed on the employee's full-time equivalent status. Employees who terminate employment, voluntarily or involuntarily, with less than 12 consecutive calendar months of employment or of making a status change, shall pay back and/or forfeit all advanced vacation at the rate of 5/6ths of a day per month or major fraction thereof for each month remaining in the calendar year. If the employee has received the 2-weeks (80 hours) of advancement in a new calendar year, the employee shall pay back and/or forfeit the 80 hours of advanced vacation less the vacation accrued at 5/6ths of a day per month or major fraction thereof for each month served from January 1 through the termination date. Any vacation paid back shall be through a reduction in the payout of accrued benefits or through a deduction from the employee's final paycheck.

4.2. Employees with 12 or more complete consecutive calendar months of service, but less than 6 years of service shall earn vacation at the rate of 5/6ths of a day per month or major fraction thereof for each month of service. ~~12~~ Twelve months shall equal 2 vacation weeks. [am. ord. 2006-30, 03/13/07]

2.3. Employees with more than 6 years of service but less than 13 years of service shall earn vacation at the rate of 5/4ths of a day per month or major fraction thereof for each month of service. ~~12~~ Twelve months shall equal 3 vacation weeks. [am. ord. 2006-30, 03/13/07]

3.4. Employees with more than 13 years of service but less than 19 years of service shall earn vacation at the rate of 5/3rds of a day per month or major fraction thereof for each month of service. ~~12~~ Twelve months shall equal 4 vacation weeks. [am. ord. 2006-30, 03/13/07]

4.5. Employees with more than 19 years of service shall earn vacation at the rate of 2-1/12 days per month or major fraction thereof for each month of service. ~~12~~ Twelve months shall equal 5 vacation weeks. [cr. ord. 85-7, 6/11/85; am. ord. 2006-30, 03/13/07]

6. Employees rehired within two years (24 months) of separation of employment shall be credited with years of service at time of separation for vacation accrual purposes as stated above.

C. Upon recommendation of the County Administrator or Human Resources Director, the Human Resources Committee may approve starting a new employee at an earning rate other than two-weeks per year, not to exceed three-weeks per year, by crediting the employee with the appropriate number of years of service for vacation purposes only. [am. ord. 2012-26, 2/12/2013]

D. Under rare and/or catastrophic circumstances, employees who have completed their qualifying period may borrow against next year's vacation already accrued with approval of the department head, Human Resources Director and County Administrator. [am. 12/13/11, ord. 2011-21]

E. Department heads shall have full responsibility and discretion for setting vacation periods for all employees under their supervision during the calendar year. In doing so the department

head shall be guided by the good of the County service and orderly conduct of the work and functions of each particular department. Department Heads shall monitor accrual balances to ensure that each employee has a reasonable opportunity to use accrued vacation. [renumbered 12/13/11, ord. 2011-21; am. ord 2012-26, 02/12/2013]

F. All employees shall be encouraged to make use of earned vacation time in accordance with the provisions of this ordinance. Any employee who is given a reasonable opportunity to take earned vacation and who does not do so shall be deemed to have waived said vacation and shall not be entitled to compensation thereof. An employee may, with department head, Human Resources Director and County Administrator approval, carry over a maximum of 40 hours vacation time which shall be used by December 31 of the succeeding year, or be forfeited.

Requests to carry over vacation must be made to the Human Resources Department no later than December 15, and include the maximum number of hours to carry over and the reason(s) the employee was unable to use the accrued vacation time. The Administration and Rules Committee shall decide any request made by the County Administrator. [am. ord. 2005-43, 02/14/06; am. ord. 2007-50, 03/11/08; renumbered 12/13/11, ord. 2011-21; am. ord 2012-26, 02/12/2013]

G. Employees who have 8 hours or less in their vacation bank on December 31 shall be able to carry over this time, with department head approval, to be used by January 20 or be forfeited. [02/11/2014, ord 2013-25]

H. Hours in excess of 40 may be considered for carry over only for employees whose vacation was cancelled by the County during the month of December. If this occurs, a written request shall be made by the employee, approved by the department head, and submitted to Human Resources no later than January 5 of the succeeding year. The County Administrator shall consider all requests and if approved, will determine when the vacation shall be used by, or forfeited. [renumbered 02-11-2014, ord 2013-25]

I. A report summarizing approved requests shall be made to the Human Resources Committee. [renumbered 02-11-2014, ord 2013-25]

J. Any employee who has exhausted earned sick leave credits shall be entitled to use earned vacation and compensatory time for sick leave with written permission from the employee only. [renumbered 12/13/11, ord. 2011-21; renumbered 02-11-2014, ord 2013-25]

Section 3. This ordinance shall be effective for employees hired on or after January 1, 2016, grandfathering employees hired in 2015.

Fiscal Note: For most positions, vacation hours are budgeted as regular wages and will not increase a department's payroll expense. For some departments, additional payroll expense may result from overtime incurred due to increased vacation by depart-

ment staff. The fiscal impact from advanced starting salaries and additional benefits will be determined on a case by case basis and will not be authorized unless adequate funding has been budgeted.

Mode moved that Ordinance No. 2015-22 be adopted. Seconded and carried: Ayes 27 (Jones, Kelly, Tietz, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen). Noes 0, Absent 2 (David, Braughler), Vacant 1 (District 24).

Mode, Chair of the Human Services Board, introduced Resolution No. 2015-66.

WHEREAS, Darlene Schaefer began volunteering for the Human Services Department in 1986 and "retired" in August 2015 at age 95. Throughout her tenure, Darlene was recognized as an exemplary volunteer, who was committed to service, coming to work on time and never missing a day, and

WHEREAS, in 2012 Darlene was awarded the Presidential Lifetime Service Award, a prestigious national honor offered in recognition of sustained volunteer service, and

WHEREAS, Darlene provided the Jefferson County Human Services, Representative Payee Program with over 40,000 hours of service, and

WHEREAS, Darlene served as a vital member of the Aging & Disability Resource Center Advisory Committee from July 2013 to September 2015.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors, assembled in regular session this 10th day of November 2015 extends a sincere thank you to Darlene with this acknowledgement of her dedication to serving the citizens of the County of Jefferson.

Mode moved that Resolution No. 2015-66 be adopted. Seconded and carried by a standing ovation.

Nass, Chair of the Planning & Zoning Committee, introduced the following:

**REPORT
TO THE HONORABLE MEMBERS OF
THE JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on October 15, 2015, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R3852A-15, R3853A-15,
R3842A-15, R3833A-15, R3843A-15, R3845A-15, R3847A-15,
R3848A-15 AND R3849A-15**

DATED THIS TWENTY-SIXTH DAY OF OCTOBER 2015

Donald Reese, Secretary

THE PRIOR MONTH'S AMENDMENTS R3825A-15, R3826A-15, R3827A-15, R3828A-15, R3831A-15, R3832A-15, R3815A-15, R3835A-15, R3836A-15, R3837A-15, R3838A-15, R3839A-15, R3840A-15 AND R3841A-15 ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).

Nass moved for the adoption of the report. Seconded and carried.

Nass introduced Ordinance No. 2015-23.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R3852A-15, R3853A-15, R3842A-15, R3833A-15, R3843A-15, R3844A-15, R3847A-15, R3848A-15 and R3849A-15 were referred to the Jefferson County Planning and Zoning Committee for public hearing on October 15, 2015, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM RESIDENTIAL R-1 TO B, BUSINESS

Rezone PIN 026-0616-1731-053 (0.236 acre) with conditional use for public and semi-public use to bring the existing fire station property at W1904 West Main Street, Town of Sullivan, into conformance. This is limited to use by the Fire Department. R3852A-15 – Town of Sullivan

FROM EXCLUSIVE AGRICULTURAL A-1 TO A-2, AGRICULTURAL AND RURAL BUSINESS

Rezone 15.1 acres of PIN 010-0615-3622-000 (40 acres) with conditional use for a commercial stable at N2895 Cushman Road in the Town of Hebron. Conditions call for road access approval to the remaining A-1 zoned land and for receipt and recording of a final certified survey map for the lot. R3853A-15 – ADL Properties LLC

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 1-acre building site from PIN 002-0714-3422-002 (15 acres) near W6083 Riess Road in the Town of Aztalan. This prime ag land lot utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of a suitable soil test and receipt of and recording of a final certified survey map, including extraterritorial plat review if necessary. R3842A-15 – Clayton Morrison

Rezone 2 acres around the home at W346 Concord Center Drive from PIN 006-0716-1334-000 (22.252 acres) in the Town of Concord. This prime ag land lot utilizes the last available A-3 zone

for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval to the remaining A-1 zoned land and upon approval and recording of a final certified survey map for the property, including extraterritorial plat review if necessary. R3833A-15 – Jeff & Sandy Leverenz

Rezone 1.65 acres of PIN 008-0715-1313-000 (32.45 acres) with the home at N6349 County Road P in the Town of Farmington. This prime ag land lot utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval for the remaining land and upon approval and recording of the final certified survey map. R3843A-15 – Scott & Shari Sukow

Rezone 2.3 acres around the buildings at N3258 County Road N and create a new 2-acre building site on East Pleasant Hill Road, both from PIN 014-0614-2522-000 (35 acres) in the Town of Jefferson, mainly in soils non-prime for ag use. Approval is conditioned upon road access approval, receipt of a suitable soil test and receipt and recording of a final certified survey map for the lots, including extraterritorial plat review if necessary. R3845A-15 – Kutz Farms LLC

Rezone 1.845 acres around the pre-1975 home and shop at N5307 Mud Lake Road on PIN 018-0713-2533-000 (40 acres) in the Town of Lake Mills. Rezoning is conditioned upon road access approval for the remaining A-1 zoned property, and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R3847A-15 – Dan & Toni Zastrow

Create a 3-acre lot in non-prime soils and around the pre-1975 home at W7412 Island Road in the Town of Waterloo from PIN 030-0813-1213-001 (17.41 acres). Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R3848A-15 – Judith Gehler

Create a 2-acre building site across from N7927 Neville Road in the Town of Waterloo from part of PIN 030-0813-2913-000 (39.5 acres). This prime ag land lot combination utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon receipt of a suitable soil test and receipt and recording of a final certified survey map for the lot. R3849A-15 – Denis Sorenson

The above re-zonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved that Ordinance No. 2015-23 be adopted as printed. Seconded and carried with Kannard abstaining for possible conflict of interest.

County Administrator Wehmeier read the following appointment:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request your confirmation of the following individual as a member of the designated commission:

Veterans Service Commission

Michael Clish, Fort Atkinson, Wisconsin, for a three-year term ending December 10, 2018.

Buchanan moved that the appointment be confirmed. Seconded and carried.

Public Comment (General). None.

Supplemental information presented at the November 10, 2015, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Buchanan moved that the Board adjourn. Seconded and carried at 8:16 p.m.

JEFFERSON COUNTY BOARD MINUTES
TUESDAY, DECEMBER 8, 2015, 7:00 P.M.

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll with all supervisors present except Supervisors Rinard and Patrick.

District 1.....	Richard C. Jones	District 2	Mike Kelly
District 3.....	Greg David	District 4	Augie Tietz
District 5... ..	James B. Braughler	District 6	Ron Buchanan
District 7.....	Dwayne C. Morris	District 8	Michael Wineke
District 9.....	Amy Rinard	District 10	Al C. Counsell
District 11.....	Donald Reese	District 12	Peter A. Hartz
District 13.....	Ed Morse	District 14	Kirk Lund
District 15.....	Steven J. Nass	District 16	Laura Payne
District 17.....	Russell Kutz	District 18	Jennifer Hanneman
District 19.....	Jim Schroeder	District 20	Jim Mode
District 21.....	John C. Kannard	District 22	Blane Poulson
District 23.....	George Jaeckel	District 24	Vacant
District 25.....	Matthew Foelker	District 26	Gregg Patrick
District 27.....	Glen D. Borland	District 28	Dick Schultz
District 29.....	Paul Babcock	District 30 ...	Walt Christensen

County Administrator Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Agenda was approved as revised on December 7, 2015.

Rinard, Chair of the Administration & Rules Committee, moved that the minutes of the October 27 and November 10, 2015, meetings be approved as printed. Seconded and carried.

Patrick present.

Special Order of Business.

Frank introduced The Honorable William F. Hue, Circuit Court Judge, Br. 2 for Jefferson County, who introduced Resolution No. 2015-67.

WHEREAS, Kenneth M. Schopen was born on May 25, 1937, and died on October 15, 2015, and

WHEREAS, Kenneth M. Schopen had served as the Jefferson County Clerk of Circuit Courts for 38 years, from November 1968 to January 2007, and

WHEREAS, as Clerk of Courts Kenneth was very devoted, known by many, and always made time for all,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors, assembled in regular session this 8th day of December 2015, extends its sincere sympathy to Kenneth's family with this acknowledgement of his dedication to the citizens of the County of Jefferson.

Buchanan moved for the adoption of Resolution No. 2015-67. Seconded and carried. Daughters of Kenneth Schopen were in attendance and presented with a plaque.

Communications.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
December 1, 2015**

Available Cash on Hand		
November 1, 2015	\$	115,156.69
November Receipts		<u>4,829,317.87</u>
Total Cash	\$	4,944,474.56
Disbursements		
General – November 2015	\$	4,346,469.03
Payroll – November 2015		<u>1,250,695.86</u>
Total Disbursements		<u>5,597,164.89</u>
Total Available Cash	\$	(652,690.33)
Cash on Hand		
(in banks) December 1, 2015	\$	596,327.93
Less Outstanding Checks		<u>1,249,018.26</u>
Total Available Cash	\$	(652,690.33)
Local Government Investment Pool - General	\$	4,897,013.63
Institutional Capital Management/DANA		28,305,916.62
Local Government Investment Pool - Clerk of Courts		25,977.38
Local Government Investment Pool - Farmland Preservation		228,012.50
Local Government Investment Pool - Parks/Liddle		81,614.34
Local Government Investment Pool - Highway Bond		<u>1,886,430.18</u>
	\$	35,424,964.65
2015 Interest - Super N.O.W. Acct.	\$	992.45
2015 Interest - L.G.I.P. - General Funds		24,334.75
2015 Interest - ICM/DANA (as of 10/31/15)		135,003.22
2015 Interest - L.G.I.P. - Parks/Carol Liddle Fund		94.49
2015 Interest - L.G.I.P. - Farmland Preservation		263.97
2015 Interest - L.G.I.P. - Clerk of Courts		30.06
2015 Interest - L.G.I.P. - Highway Bond		<u>2,694.67</u>
Total 2015 Interest	\$	163,413.61

JOHN E. JENSEN, JEFFERSON CO. TREASURER

Frank presented the following communication:

Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on December 17, 2015, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

Rinard present.

Public Comment on Agenda Items. The following individuals spoke in regard to the Bittorf rezoning issue (Item #10c and d on the County Board agenda: Peter Muchka, Dorothy Donnelly, Bob Muchka, Hope Oostdik, Roselynn Bittorf, Sara Muchka, Mike Don-

nelly, Brandon Wilke, Karen Battist, Linnea Phillips, Ehren Bittorf, Carol Eck, Vickie Raatz, Leroy Scheel, Corinne Magnoni, Peter Magnoni, Jean Lenz, John Philips, Susan Pirocanac, Ellen Rust, Thomas Lankey, Jim Fisher, Elaine Schollmeyer, Jody Wilke, Stephen Scheel, Kenneth Lankey, Erik Halverson, Willis Erickson, Jim Battist, Karen Hanson and TJ Adams.

Nass, Chair of the Planning & Zoning Committee, introduced the following report:

**REPORT TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on April 16, October 15 and November 19, 2015, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R3798A-15, R3844A-15,
R3846A-15, R3850A-15, R3851A-15, R3855A-15, R3856A-15,
R3857A-15 and R3854A-15**

DATED THIS THIRTIETH DAY OF NOVEMBER 2015

Donald Reese, Secretary

**THE PRIOR MONTH'S AMENDMENTS R3852A-15,
R3853A-15, R3842A-15, R3833A-15, R3843A-15, R3845A-15,
R3847A-15, R3848A-15 AND R3849A-15 ARE EFFECTIVE
UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS.
STATS. 59.69(5).**

Nass moved for adoption of the report. Seconded and carried.

Nass introduced Ordinance No. 2015-24.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R3798A-15 was referred to the Jefferson County Planning and Zoning Committee for public hearing on April 16; Petitions R3844A-15, R3846A-15, R3850A-15 and R3851A-15 were referred for public hearing on October 15; and Petitions R3854A-15, R3855A-15, R3856A-15 and R3857A-15 were referred for public hearing on November 19, 2015, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1 EXCLUSIVE AGRICULTURAL TO A-3,
AGRICULTURAL AND RURAL RESIDENTIAL**

Rezone to create one, 2-acre building site on Mansfield Road in the Town of Aztalan from part of PIN 002-0714-3021-000 (40 acres). This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon receipt by

Zoning of a new preliminary certified survey map and suitable soil test for the lot, upon road access approval, and upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R3798A-15 – Cindy Krull-Bege-man

Create a 1-acre building site from PIN 012-0816-1323-000 (29.601 acres) in the Town of Ixonia along Genz Road. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of suitable soil test and receipt and recording of a final certified survey map for the lot including extraterritorial plat review, if necessary. R3844A-15 – Rex & Teresa Nienow/Terrapin Properties LLC

Create a 1.5-acre lot around the home at W6658 Sunset Lane and a 1.5-acre vacant building site on Grogan Road, both from PIN 016-0514-3213-001 (9.259 acres) in the Town of Koskonong. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is also conditioned upon road access approval, upon receipt of a suitable soil test and upon approval and recording of a final certified survey map for the lot including extraterritorial plat review, if necessary. R3846A-15 – Roger & Sandra Anderson

Create a 2.67-acre A-3 lot at W2027 Church Drive in the Town of Concord from part of PIN 006-0716-0833-000 (35.97 acres). Rezoning is conditioned upon road access approval for the remaining A-1 zoned land, and upon approval and recording of the final certified survey map for the lot. R3855A-15 – Theodore J Mueller

Rezone to create a 1.6-acre building site on Lower Hebron Road and County Road D in the Town of Hebron from part of PIN 010-0515-1511-000 (69.231 acres). This action is conditioned upon road access approval, receipt by Zoning of a suitable soil test and receipt and recording of the final certified survey map for the lot. R3856A-15 – Steven Holz

Create a 3-acre farm consolidation lot around the home at N2033 County Road A, and two, 1-acre building sites on Danielson Road, all from PIN 028-0513-0921-000 (39 acres) in the Town of Sumner. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of a suitable soil test, and upon approval and recording of a final certified survey map. R3857A-15 – Thomas Brown/Joyce Brown property

**FROM EXCLUSIVE AGRICULTURAL A-1 TO A-3,
AGRICULTURAL AND RURAL RESIDENTIAL AND N,
NATURAL RESOURCE**

Rezone PIN 010-0615-3634-003 (2.031 acres) owned by the Schwallers and 2 acres of PIN 010-0615-3634-000 (33.089 acres) owned by the Karrels Trust to create one 4-acre A-3 lot. Rezone

an additional 3.1 acres of PIN 010-0615-3634-000 to create a Natural Resource zone adjacent to the A-3 lot. The site is at W2744 State Road 106 in the Town of Hebron. This utilizes the last available A-3 zone for the property; rezoning is, therefore, conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon approval and recording of a final certified survey map for the proposal. R3850A-15 & R3851A-15 – Jerome A Karrels Trust, Shirley Howard Karrels Trust & John & Lisa Schwaller
FROM A-3, AGRICULTURAL AND RURAL RESIDENTIAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Rezone N7769 County Road O in the Town of Waterloo on PIN 030-0813-3044-004 (2.045 acres) which will allow the petitioner to have a conditional use for storage of contractor's equipment and materials. R3854A-15–Steve Zak

The above rezoning petitions shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved that Ordinance No. 2015-24 be adopted. Seconded and carried with Kannard abstaining for possible conflict of interest.

Nass introduced the following report from the Planning & Zoning Committee:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

A September 28, 2015, Planning and Zoning Committee recommendation for the denial of Petition R3829A-15 was returned to the Committee by the County Board per Wisconsin Statute section 59.69(5)(e)5 on October 27, 2015. On November 30, 2015, the Planning and Zoning Committee took no further official action on the petition with the understanding that the petition must be submitted to the County Board for approval in accordance with State Statute section 59.69(5)(e)5.

The Planning and Zoning Committee, at its November 30, 2015 meeting, on a motion by Rinard and second by Reese and with a vote of 4-1, did reaffirm its original decision to deny the petition.

DATED THIS THIRTIETH DAY OF NOVEMBER 2015

Donald Reese, Secretary

The following is the original report from that recommendation of denial:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on September 17, 2015, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendation:

DENIAL OF PETITION R3829A-15

Petition R3829A-15 was a request by Philip and Sandra Bittorf to create an A-2, Agricultural and Rural Business zone at N7103 Stoney Creek Road in the Town of Lake Mills. Testimony in support of the request was given by the petitioner and Attorney Andy Rumpf; the Town of Lake Mills was in favor of the request. Opposition was voiced by numerous citizens. The file contains all information pertaining to the application, the public hearing and all documents submitted. The Committee based its recommendation for denial upon the findings that the proposal is in an area that is not relatively isolated and rural in nature and would be utilizing a narrow Town road, and, therefore, conflicts with the purpose of the A-2 zoning district as described in the Jefferson County Zoning Ordinance and the A-2 Agricultural and Rural Business Zoning District Policies of the Jefferson County Agricultural Preservation and Land Use Plan. The Committee found that the petition did not meet multiple standards of rezoning as listed in Sec. 11.11(c)6 of the Jefferson County Zoning Ordinance, which are required to be met in order to rezone out of the A-1 Exclusive Agricultural district.

DATED THIS TWENTY-EIGHTH DAY OF SEPTEMBER 2015

Donald Reese, Secretary

Nass moved for the acceptance of the Planning & Zoning Committee report. Seconded and carried.

Communications received regarding the rezoning of a parcel of property owned by Philip and Sandra Bittorf from A-1 to A-2 in the Town of Lake Mills are as follows:

1. Letter dated December 2, 2015, from Jefferson County Corporation Counsel J. Blair Ward.
2. Email dated November 18, 2015, from Attorney Jay S. Smith.
3. Letter dated November 30, 2015, from Catherine McCormick.
4. Letters, not dated, from David Schroeder, Richard Marten, Penny Marten, Victoria Raatz, Gerald Raatz, Irene Soldner, Howard Soldner, Denise Soldner, Steve Soldner, Karen Battist, James Battist, Philip Battist, Joyce Takle, Donald Lenz, Jean J. Lenz, Jody Wilke, Brandon Wilke, Willis Erickson, Elaine Schollmeyer and John Schollmeyer.

The communications were received and placed on file.

Nass introduced Ordinance No. 2015-25.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R3829A-15 was referred to the Jefferson County Planning and Zoning Committee for public hearing on September 17, 2015, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does grant Petition R3829A-15 and that the following change shall be allowed:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2,

AGRICULTURAL AND RURAL BUSINESS

Rezone 3.2 acres of PIN 018-0713-0614-000 (40 acres) at N7103 Stoney Creek Road in the Town of Lake Mills. R3829A-15 – Philip & Sandra Bittorf

Nass moved for the adoption of Ordinance No. 2015-25. Seconded.

Schroeder introduced and the Board discussed the 9 standards for rezoning from the A-1 Exclusive Agricultural and N Natural Resource Districts [Jefferson County Zoning Ordinance Sec. 11.11(c)6.(a) thru (i)] which the County Board should consider before making a decision.

Borland moved to call the question (end debate) and then withdrew said motion.

Ordinance No. 2015-25 was adopted: Ayes 16 (Tietz, Braughler, Buchanan, Morris, Wineke, Counsell, Lund, Kutz, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz), Noes 13 (Jones, Kelly, David, Rinard, Reese, Hartz, Morse, Nass, Payne, Hanneman, Schroeder, Babcock, Christensen), Vacant 1 (District 24).

Schroeder requested to revise the agenda to act on Item 11e (Entering into contracts for court appointed Guardian ad Litem and adversary legal counsel services). There being no objections, said Resolution No. 2015-68 was introduced by Rinard, Chair of the Administration & Rules Committee.

Executive Summary

During the course of the past year, Jefferson County Courts have determined that in order to reduce costs incurred for court appointed attorneys, it is necessary for the County to enter into annual contracts with attorneys to handle particular cases serving as a Guardian ad Litem (GAL) or adversary counsel for a fixed annual cost. These cases include providing Guardian ad Litem and adversary legal counsel services for parties in guardianships, protective placements, restraining order/injunctions, estate matters, paternity, family, children in need of protection/services (CHIPS), termination of parental rights (TPR) and other miscellaneous matters as required by the court. This resolution will authorize the County to enter into contracts for these services according to the attached terms and conditions.

WHEREAS, during the course of the past year, the Jefferson County Courts have determined that in order to reduce costs incurred for court appointed attorneys, it is necessary for the County to enter into annual contracts with attorneys to handle particular cases serving as a Guardian ad Litem (GAL) or adversary counsel for a fixed annual cost, and

WHEREAS, these cases include providing GAL and adversary legal counsel services for parties in cases such as guardianships, protective placements, restraining order/injunctions, estate matters, paternity, family, children in need of protection/services (CHIPS), termination of parental rights (TPR) and other miscellaneous matters as required by the court, and

WHEREAS, entering into annual contracts for a fixed dollar amount with attorneys to provide court appointed legal services will result in reduced costs to the County, and

WHEREAS, this resolution will authorize the County to enter into contracts for these services according to the attached terms and conditions. [Contracts will be available at the County Clerk's Office upon request.]

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is hereby authorized to enter into annual contracts with attorneys for a fixed dollar amount to provide court appointed legal services in conjunction with the Jefferson County Judges and Clerk of Courts.

Fiscal Note: Funding has been included in the 2016 Clerk of Courts budget and will continue to be funded in subsequent years.

Rinard moved that Resolution No. 2015-68 be adopted. Seconded and carried: Ayes 28 (Jones, Kelly, David, Tietz, Braughler, Buchanan, Morris, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 0, Abstain 1 (Wineke), Vacant 1 (District 24).

Board recessed at 8:55 p.m. Resumed at 9:08 p.m.

Schroeder requested to revise the agenda to act on Item 14.1 (Authorizing County Administrator to enter into an amended agreement with the Wisconsin Department of Transportation to allow snowmobiles to use designated portions of the Glacial River Trail as snowmobile trail crossing points) followed by the Finance Committee resolutions. There being no objections, Resolution No. 2015-69 was introduced by Tietz, Chair of the Parks Committee.

Executive Summary

The County of Jefferson and the Wisconsin Department of Transportation presently have an agreement entered into on January 20, 2011, for the maintenance of the bicycle/pedestrian path within the rights-of-way of State Highway 26. This agreement specifically states that, "[u]se of this path by motorized vehicles of any type, except as needed for maintenance, rehabilitation, or emergency rescue purposes, or under paragraphs 10 and 14 herein, is prohibited, except for motorized wheelchairs." The Jefferson County Snowmobile Alliance is seeking authorization for snowmobiles to use designated portions of the Glacial River Trail as snowmobile trail crossing points to connect the snowmobile trail system in Jefferson County. The Jefferson County Parks Committee considered this request and supports amending the existing agreement between Jefferson County and the Wisconsin Department of Transportation with the specific terms and conditions of the amendment to be agreed upon between the Jefferson County Administrator and the Wisconsin Department of Transportation.

WHEREAS, the County of Jefferson and the Wisconsin Department of Transportation presently have an agreement entered into on January 20, 2011, for the maintenance of the bicycle/pe-

destrian path within the rights-of-way of State Highway 26, and

WHEREAS, this agreement specifically states that, “[u]se of this path by motorized vehicles of any type, except as needed for maintenance, rehabilitation, or emergency rescue purposes, or under paragraphs 10 and 14 herein, is prohibited, except for motorized wheelchairs,” and

WHEREAS, the Jefferson County Snowmobile Alliance is seeking authorization for snowmobiles to use designated portions of the Glacial River Trail as snowmobile trail crossing points to connect the snowmobile trail system in Jefferson County, and

WHEREAS, the Jefferson County Parks Committee considered this request and supports amending the existing agreement between Jefferson County and the Wisconsin Department of Transportation with the specific terms and conditions of the amendment to be agreed upon between the Jefferson County Administrator and the Wisconsin Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is hereby authorized to enter into an amended agreement with the Wisconsin Department of Transportation allowing snowmobiles to use designated portions of the Glacial River Trail as snowmobile trail crossing points to connect the snowmobile trail system in Jefferson County with the specific terms and conditions of such amendment to be negotiated between the Jefferson County Administrator and the Wisconsin Department of Transportation.

Fiscal Note: This resolution will have no fiscal impact.

Tietz moved for the adoption of Resolution No. 2015-69. Seconded and carried.

Jones introduced Resolution No. 2015-70.

WHEREAS, on September 2, 2015, Jefferson County received a claim from Jason Morris in an estimated amount of \$343.71 for damages to a 1993 Dodge Dakota which was traveling on Highway 12-18 heading west to Cambridge at about 4:15 p.m. on August 27, 2015, when a County dump truck (red) was going East on 12-18 towards Jefferson and a rock came off the truck and hit the Morris vehicle putting a big crack in the windshield, and

WHEREAS, on November 19, 2015, Jefferson County received a claim from Daniel W. Kupersmith in an amount of \$309.67 for a rental car and an estimated amount of \$3,371.31 for damages to a 2013 Nissan Altima which was traveling east on Beryl Drive, Watertown, Wisconsin, at approximately 6:00 p.m. on November 4, 2015, when the front end of Mr. Kupersmith’s vehicle struck an unfilled construction ditch. The Jefferson County Highway Department placed “bump” signs and “loose gravel” signs from each direction to warn traffic that the pavement was being worked on, and

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance

of the claims, on the basis that the County is not responsible for the alleged damage.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Jones moved for the adoption of Resolution No. 2015-70. Seconded and carried.

Jones introduced Resolution No. 2015-71.

Executive Summary

During the course of the past year, County staff has been following various legislative actions related to the Local Government Property Insurance Fund (LGPIF). This initially started when the proposed state biennium budget included the proposal to eliminate the LGPIF. As a result of this proposal, work began on what could be a cost effective alternative for comprehensive insurance coverage for County owned assets such as buildings and equipment.

As the state budget process evolved, the LGPIF ultimately remained as an entity with several changes. One of the more significant changes was the need to increase premiums. In the case of Jefferson County this increase was from \$103,977 to \$167,334 per year. In addition to the premium increase to the County, there are several areas of concerns with the LGPIF. These include the LGPIF ended its fiscal year with a negative fund balance and several proposed pieces of legislation that could impact LGPIF operations. As a result, staff is recommending terminating coverage with the LGPIF and contract with a private insurance carrier at a lower cost.

WHEREAS, due to legislative changes in the State of Wisconsin, the annual premium payable by Jefferson County to participate in the Local Government Property Insurance Fund (LGPIF) has increased from \$103,977 per year to \$167,334 per year, and

WHEREAS, the County is able to purchase private insurance for less than what has been offered by the LGPIF, and

WHEREAS, it is in the best financial interest of Jefferson County to withdraw from the LGPIF and purchase insurance on the private market, and

WHEREAS, pursuant to the requirements of section 605.21(3), Wis. Stats., to withdraw from the Local Government Property Insurance Fund, the local municipality must provide certified notice to LGPIF by majority vote that it has elected to withdraw from the fund.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors in session this 8th day of December 2015, and pursuant to section 605.21(3) of the Wisconsin Statutes, has elected to withdraw from the Local Government Property

Insurance Fund effective December 31, 2015, and

BE IT FURTHER RESOLVED that the County Clerk send a certified notice of this resolution to the Local Government Property Insurance Fund and the appropriate forms be completed.

Fiscal Note: The termination of coverage by this resolution will allow Jefferson County to contract with a private insurance carrier at a lower cost. The current bid for Property and Auto Insurance through the LGPIF was \$167,334 per year. The County was able to find comprehensive coverage through other vendors for \$130,251 per year. Adequate funds are in the 2016 Budget to cover this cost.

Jones moved for the adoption of Resolution No. 2015-71.
Seconded and carried.

Jones introduced Resolution No. 2015-72.

Executive Summary

Due to significantly increasing insurance premiums by the Local Government Property Insurance Fund (LGPIF), the Jefferson County Board of Supervisors elected to withdraw from the Local Government Property Insurance Fund effective December 31, 2015, and purchase insurance through competitive bidding. Jefferson County worked with T.E. Brennan Company in seeking competitive bids for coverage to replace the coverage currently held through the Local Government Property Insurance Fund (LGPIF).

Insurance companies submitting quotes included the LGPIF, Municipal Property Insurance Company (MPIC), Chubb through M3 and other private market insurance companies. Based on reviewing these quotes for cost, coverage and ratings, staff is recommending entering into a contract with Chubb for Real and Personal Property; Contractor's Equipment and Monies and Securities, and contracting with Integrity Insurance through Wisconsin Municipal Mutual Insurance Company (WMMIC) for auto coverage.

WHEREAS, after withdrawing from the Local Government Property Insurance Fund (LGPIF) due to significantly increasing insurance premiums, Jefferson County solicited quotes for insurance coverage from various insurance companies, and

WHEREAS, after engaging in due diligence by comparing premium costs of multiple insurance companies, it is evident that Chubb through M3 is the most responsible lowest cost insurance company for Real and Personal Property; Contractor's Equipment and Monies and Securities coverage, and Integrity Insurance through Wisconsin Municipal Mutual Insurance Company (WMMIC) is the lowest cost insurance company for auto coverage.

NOW, THEREFORE, BE IT RESOLVED that the County Clerk is authorized to enter into contracts with Chubb through M3 and Integrity Insurance Company, through Wisconsin Municipal Mutual Insurance Company (WMMIC), to provide insurance coverage to Jefferson County.

BE IT FURTHER RESOLVED that this coverage will be reviewed on an annual basis.

Fiscal Note: The current bid for Property and Auto Insurance through LGPIF was \$167,334. The County was able to find comprehensive coverage through other vendors for \$130,251. Adequate funds are in the 2016 Budget to cover this cost.

Jones moved that Resolution No. 2015-72 be adopted. Seconded and carried: Ayes 29 (Jones, Kelly, David, Tietz, Braughler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Vacant 1 (District 24).

Rinard, Chair of the Administration & Rules Committee, introduced Ordinance No. 2015-26.

Executive Summary

Current County Board of Supervisors Rules of Order 2014-2016 require resolutions, ordinances petitions and other matters of business requiring the attention of the County Board to be submitted to the County Administrator not later than noon on the Wednesday preceding a board meeting. This resolution changes the submission date of resolutions, ordinances petitions and other matters of business requiring the attention of the County Board to not later than noon on Monday of the week preceding a board meeting. This change is to ensure that all County Board Supervisors receive their County Board packets before the County Board meeting with sufficient time to review the Board packet.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Board of Supervisors Rules of Order 2014-2016, Section 3.03(8) and (9) shall be amended as follows:

3.03 BOARD PROCEDURE.

. . .

(8) All resolutions, ordinances, petitions and reports presented to the Board shall be in writing, sponsored by a board member or committee and filed in the office of the County Administrator not later than noon on ~~the Wednesday~~ Monday of the week preceding a board meeting. Each resolution submitted for consideration shall have a fiscal note. Motions to reconsider may be brought at the next succeeding meeting only if notice of the motion is filed in the office of the County Administrator not later than noon on the ~~Wednesday~~ Monday of the week preceding the board meeting. Proposed ordinances shall be reviewed by the Corporation Counsel for proper form and legality before being submitted to the Board. Resolutions and ordinances not introduced by a committee shall be referred to an appropriate committee by the Chairperson. A resolution or ordinance referred to a committee pursuant to this paragraph may be placed on the County Board agenda for further action upon the written request of five (5) County Board members which shall be submitted to the Chairperson not sooner than sixty (60) days after referral of the item to the committee. Such items shall then be placed on the next regular County Board agenda subject to any statutory requirements or other limitations. [Am.

06/10/03, Ord. 2003-03]

The sponsor of a major new resolution or ordinance or major revision of an existing resolution or ordinance shall prepare a written report or memorandum explaining the significant features of the proposed legislation, including the contemplated changes. Such written report or memorandum shall be mailed to board members as part of the agenda, but unless specifically ordered by the Board such reports or memoranda shall not be printed in the board proceedings.

(9) Any person having a matter of business requiring the attention of the County Board may present such matter to the Board by delivering a written communication to the County Clerk, County Board Chairperson or County Administrator by noon on the ~~Wednesday~~ Monday of the week preceding the next County Board meeting. The County Board Chairperson may, at his/her discretion, allow persons to be placed on the agenda to address the Board. Signed communications not presented personally to the Board shall be preserved by the County Clerk and shall be presented to the County Board as a communication at the next regular board meeting. Unsigned communications shall be referred to the Administration & Rules Committee. Communications may be referred by the Board, the Chair or the Administration & Rules Committee to an appropriate committee for study and attention. If feasible, such committee shall arrange to meet with the author of the communication. Such committee shall thereafter report back to the County Board in the usual manner and shall recommend what action, if any, should be taken by the County Board with reference to such communication. The Clerk may acknowledge receipt of communications by return mail. [am. 5/11/10, Ord. 2010-06]

Section 2. This ordinance shall be effective after passage and publication as provided by law.

NOTE: Section 3.09 of the County Board Rules provides that amendments to the rules shall be made by 2/3 vote. Proposed amendments shall be introduced at one session of the Board and laid over until the next session before action is taken, unless the Board waives laying it over by unanimous vote.

Rinard moved to suspend the Board Rules regarding layover. By unanimous vote, there being no objection, Ordinance No. 2015-26 was adopted. Seconded and carried: Ayes 29 (Jones, Kelly, David, Tietz, Braughler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schoeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Vacant 1 (District 24).

Rinard, introduced Resolution No. 2015-73.

Executive Summary

Supplemental Security Income (SSI) is a Federal and State income supplement program funded by general tax revenues (*not* Social Security taxes) which are designed to help aged, blind, and disabled people, who have little or no income. According to data

collected by the Social Security Administration, there are 969 SSI recipients in Jefferson County as of December 2014. SSI program eligibility is limited to anyone who is 65 and over, blind or disabled, has limited income and is a US citizen. The SSI asset limit of SSI recipients was set in 1989 and has never been adjusted. The current asset level limit reduces employment and savings options for recipients due to the risk of losing Medicaid for health care coverage. As a result, SSI recipients' ability to save for post secondary education, homeownership, and retirement can be limited. This resolution supports the implementation of the ABLE Act to reform the SSI asset limits in Wisconsin which will allow SSI recipients to save up to \$14,000 per year, up to \$100,000, in tax-advantaged savings accounts that will not affect their eligibility for Medicaid, Wisconsin Long Term Programs and other public benefits.

WHEREAS, Supplemental Security Income (SSI) is a Federal and State income supplement program funded by general tax revenues (not Social Security taxes), and

WHEREAS, the SSI program is designed to help aged, blind, and disabled people, who have little or no income, and

WHEREAS, the SSI program provides cash to meet basic needs for food, clothing and shelter, and

WHEREAS, the SSI program eligibility requirements are as follows:

- Anyone who is 65 and over, blind or disabled.
- Has limited income, resources, and is a US citizen or national, and

WHEREAS, the SSI program asset limits are as follows:

- Individual/Child is \$2,000/month.
- Couple is \$3,000/month, and

WHEREAS, the SSI asset limit was set in 1989 and has never been adjusted, and

WHEREAS, the asset level limits employment and savings options for recipients due to risk of losing Medicaid for health care coverage, and

WHEREAS, the SSI asset limits can prevent SSI recipients from saving for post secondary education, homeownership, and retirement, and

WHEREAS, according to data collected by the Social Security Administration, there are 969 SSI recipients in Jefferson County as of December 2014, and

WHEREAS, in December of 2014, the Achieving a Better Life Experience (ABLE) Act was passed at the Federal level, and

WHEREAS, the ABLE Act allows individuals whose disability manifests before the age of 26 to be eligible to set up ABLE accounts that are tax-advantaged savings accounts where they can save up to \$14,000 per year, up to \$100,000, which will not affect their eligibility for Medicaid, Wisconsin Long Term Programs and other public benefits, and

WHEREAS, each state is responsible for establishing and operating an ABLE program, and

WHEREAS, this resolution is supported by the Council on

Aging and Disabilities and the Jefferson County Health and Human Services Board.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors supports the implementation of the ABLE Act to reform the SSI asset limits in Wisconsin as soon as practicable.

BE IT FURTHER RESOLVED that the Jefferson County Clerk be directed to forward a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association, Disability Rights Wisconsin and Jefferson County's State Legislative Representatives.

Fiscal Note: This resolution will have no fiscal impact.

Rinard moved that Resolution No. 2015-73 be adopted. Seconded and carried.

Rinard introduced Resolution No. 2015-74.

Executive Summary

The Wisconsin Public Records law exempts from coverage certain employee personnel records, such as an employee's home address, home electronic mail address, home telephone number, social security number, performance evaluations, the employer's thoughts on future salary adjustment, promotions and job assignments. However, the term employee does not include the holder of a "local public office" which is defined to include the head of a department, agency or division of a local governmental unit. As a result, the social security number, performance evaluations and other data that is exempt from release under the law for an "employee" of a local governmental unit is not exempt for division and department heads. There is no valid reason that social security numbers, performance evaluations and other information of department heads should not be given the same protection against release as those of other government employees. This resolution supports the Wisconsin Legislature updating the Public Records law by amending the term employee to include individuals holding local public office.

WHEREAS, the Wisconsin Public law makes clear that it is to be broadly construed in favor of the release of records and that exemptions to the law are to be narrowly construed (Wis. Stat. §19.31), and

WHEREAS, the Wisconsin Public Records law at §19.36(10) exempts from coverage under the law certain employee personnel records, such as an employee's home address, home electronic mail address, home telephone number, social security number, performance evaluations, the employer's thoughts on future salary adjustment, promotions, job assignments, and

WHEREAS, pursuant to the definitions used in the Wisconsin Public Records law, the term employee does not include the holder of a "local public office" which is defined to include the head of a department, agency or division of a local governmental unit, consequently, the social security number, performance evaluations and other data that is exempt from release under the law for an

“employee” of a local governmental unit is not exempt for division and department heads [Wis. Stats §19.32(1bg) and (1dm)], and

WHEREAS, there is no valid reason that social security numbers, performance evaluations and other information of department heads should not be given the same protection against release as those of other government employees which are generally exempt from release under the public records law.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors supports the Wisconsin Legislature updating the Public Records law by amending section 19.36 limitations upon access and withholding, at section (10), Employee Personnel Records, by adding the following language: “Within this section, the term “employee” includes individuals holding local public office.”

BE IT FURTHER RESOLVED that the Jefferson County Clerk be directed to forward a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association and Jefferson County’s Legislative Representatives.

Fiscal Note: This resolution will have no fiscal impact.

Rinard moved that Resolution No. 2015-74 be adopted. Seconded and carried.

Rinard introduced Resolution No. 2015-75.

Executive Summary

Current law requires child welfare agencies to refer all reports of suspected or threatened sexual abuse of a child to law enforcement agencies within 12 hours, exclusive of Saturdays, Sundays, or legal holidays. Assembly Bill 429 requires all abuse and neglect referrals to be reported to law enforcement “as soon as practicable, but no later than 12 hours, after receiving a report...” Most county child welfare agencies have an excellent relationship with their local law enforcement agencies. Many counties, in fact, have an MOU in place with their local law enforcement agencies governing the types of cases child welfare refers to law enforcement. The concern with the pending legislation is that it will have unintended consequences for child welfare and law enforcement agencies by increasing workloads and not allowing for prioritization of the most egregious reports.

WHEREAS, Senate Bill 326/Assembly Bill 429 have been introduced by Senator Robert Cowles and Representative John Macco, and

WHEREAS, the bills relate to the referral of cases of suspected or threatened child abuse or neglect to the sheriff or police department, coordination of the investigation of those cases, and referral of those cases to the district attorney for criminal prosecution, and

WHEREAS, the bills, on their face, may appear favorable, but actually compromise child welfare best practice, and

WHEREAS, even though the legislation impacts child welfare practice, the state Department of Children and Families, Office of Children’s Mental Health, county child welfare agencies, and child

advocacy organizations were not consulted on the legislation, and WHEREAS, concerns with the proposed legislation include the following:

- Law enforcement involvement in all child welfare cases negatively impacts the opportunity for alternative responses, community responses and other voluntary services to be provided to families;
- The proposed legislation is in sharp contrast to evidence-based practice;
- The proposed legislation requires child welfare agencies to “coordinate in the planning and execution of the investigation” in all cases, including screened out cases in which the child welfare agency lacks statutory authority to act;
- The proposed legislation requires all reports to be referred to law enforcement within 12 hours, allowing for no prioritization of cases;
- The implementation of the legislation has not been thought through, especially when it comes to confidentiality, jurisdictional issues, and the philosophical differences between law enforcement and child welfare agencies, and

WHEREAS, counties and law enforcement in most jurisdictions have a positive working relationship and have entered into Memorandums of Understanding with regard to how local agencies will respond to reports of child abuse and neglect, and

WHEREAS, counties have requested that the proponents of the legislation bring all parties impacted by the legislation together to gain an understanding of the others’ needs, and

WHEREAS, counties believe a compromise on the legislation can be negotiated; however, such a meeting has yet to take place.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby oppose Senate Bill 326/ Assembly Bill 429 and supports a meeting of all interested parties to discuss this proposed legislation in greater detail.

BE IT FURTHER RESOLVED that the Jefferson County Clerk be directed to forward a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association and Jefferson County’s Legislative Representatives.

Fiscal Note: This resolution will have no fiscal impact.

Rinard moved that Resolution No. 2015-75 be adopted. Sec-
onded and carried.

Christensen, member of the Farmland Conservation Easement Commission, introduced Resolution No. 2015-76.

Executive Summary

The Jefferson County Comprehensive Plan seeks to preserve the County’s agricultural resources by minimizing nonagricultural development of prime agricultural soils. One way to accomplish this is through entering into conservation easements with owners of agricultural land. Thomas and Margaret Burlingham have offered to donate a perpetual agricultural conservation easement to

Jefferson County consisting of 38.92 acres of cropland located on Island Road in the Town of Palmyra in Jefferson County. This resolution authorizes accepting the donation of a perpetual agricultural conservation easement from Thomas and Margaret Burlingham.

WHEREAS, the Jefferson County Comprehensive Plan seeks to guide and manage growth and development in the County in a manner that will preserve the rural character, agricultural base and natural resources of the countryside and contribute to the high quality of life and prosperity of the County's communities, and to specifically preserve the County's agricultural resources by minimizing nonagricultural development of prime agricultural soils, and

WHEREAS, one way to accomplish this is through entering into conservation easements with owners of agricultural land, and

WHEREAS, Thomas and Margaret Burlingham have offered to donate a perpetual agricultural conservation easement to Jefferson County consisting of 38.92 acres of cropland located on Island Road in the Town of Palmyra in Jefferson County, and

WHEREAS, the offer has been reviewed by the Jefferson County Farmland Conservation Easement Commission, which recommends acceptance of said offer.

NOW, THEREFORE, BE IT RESOLVED that the County Clerk is authorized to execute such documents as are necessary to accept the donation of a perpetual agricultural conservation easement from Thomas and Margaret Burlingham consisting of 38.92 acres of cropland located on Island Road in the Town of Palmyra in Jefferson County, more particularly described as Parcel Identification Number 024-0516-1522-000.

Fiscal Note: Accepting this donation will have no fiscal impact to Jefferson County.

Christensen moved for the adoption of Resolution No. 2015-76. Seconded and carried.

Mode, Chair of the Human Services Board, introduced Resolution No. 2015-77.

Executive Summary

The Jefferson County Human Services Department contracts with state agencies, consortiums and in excess of 100 professional and care providers to fulfill its statutory duties. Each year contracts are renewed and/or updated with additional providers.

WHEREAS, the Jefferson County Human Services Department contracts with several different state agencies, consortiums and in excess of 100 professionals and care providers in fulfillment of its statutory duties, and

WHEREAS, the Social Services & Community Programs contracts with the Department of Health Services and the Department of Children and Families, and the Youth Aids Program contract with the Department of Corrections must be authorized by the County Board, and

WHEREAS, the Human Services Board recommends approval of the Social Services & Community Programs contracts

with the Department of Health Services in the anticipated amount of \$3,566,093, the Department of Children and Families in the anticipated amount of \$1,068,542, the AAA Older American Programs in the anticipated amount of \$354,199, the Department of Transportation in the anticipated amount of \$185,118, the Department of Health Services Division of Long Term Care in the anticipated amount of \$499,017 with anticipated federal funds of \$499,756 for the Aging and Disability Resource Center Grant, Wisconsin Home Energy Assistance Program in the anticipated amount \$194,235, and the Youth Aids contract with the Department of Children & Families for Youth Aid Funds in the anticipated amount of \$773,789, and the Child Care contract in the anticipated amount of \$165,854, and

WHEREAS, the consortium agreement requires Board approval for the State/Federal Income Maintenance Programs through Southern Consortium in the anticipated amount of \$1,354,862, and

WHEREAS, the Department contracts with numerous professional service providers and care providers, usually on an annual basis, as approved by the Human Services Board,

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director or the Administrative Services Division Manager is authorized to execute the state contracts and consortium contract set forth above.

BE IT FURTHER RESOLVED that the Human Services Director or the Administrative Services Manager is authorized to sign addendums or revisions to said contracts during the course of the year as necessary.

BE IT FURTHER RESOLVED that the Director or Administrative Services Manager are authorized to sign all other contracts with state agencies, consortiums and pursuant to § 46.23(6m) (c), Stats., all professional services/care provider contracts as approved by the Human Services Board.

Fiscal Note: State law requires County Board approval of the state contracts set forth above. The contracts have not been reproduced because they total in excess of 100 pages. The contracts are standard state forms which are not subject to negotiation by individual counties. The state human services association, WCHSA, does negotiate the basic agreements on behalf of the counties. The professional/care provider contract list for 2016 is attached. (The list of professional/care providers is available at the County Clerk's Office upon request.)

Mode moved for the adoption of Resolution No. 2015-77. Seconded and carried: Ayes 29 (Jones, Kelly, David, Tietz, Braugher, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Vacant 1 (District 24).

Wehmeier introduced Resolution No. 2015-78.
Executive Summary

Funding for the Small Cities Community Development Block Grant (CDBG) is provided to the State of Wisconsin by the U.S. Department of Housing and Urban Development (HUD). CDBG funds for housing and public facilities are administered by the Department of Administration, Division of Housing. The Division of Housing has authorized the Community Development Block Grant-Emergency Assistance Program to use Disaster Recovery/IKE Supplemental Funding for eligible units of government throughout the state that are in need of assistance due to a natural or manmade disaster. CDBG funds are awarded to the local unit of government which, in turn, provides housing assistance to low and moderate income homeowners and business owners. Eligible local units of government include all cities, towns, counties, and villages not otherwise receiving CDBG Entitlement funds. This resolution authorizes Jefferson County through its Law Enforcement / Emergency Management Committee to take the necessary steps in preparing and filing the application for receipt of CDBG funds as required by the Community Development Block Grant Emergency Assistance Program and further authorizes the County Administrator to sign all necessary documents for submission of the application and receipt of funds on behalf of the County.

WHEREAS, Federal monies are available under the Wisconsin Small Cities Community Development Block Grant-Emergency Assistance Program, administered by the State of Wisconsin, Department of Administration, Division of Housing, for the purpose of disaster recovery, and

WHEREAS, after conducting a public hearing and complying with the requirements of the Community Development Block Grant Emergency Assistance Program, the Law Enforcement/Emergency Management Committee will take responsibility for submitting an application to the State of Wisconsin for funding the following projects:

To continue a voluntary county flood mitigation structure acquisition/demolition program that began in 1996 on Blackhawk Island Road along the Rock River in the Towns of Sumner and Koshkonong, and include additional structures within Jefferson County outside the Blackhawk Island Road area that were heavily affected by the 2008 flooding. Once the structures are acquired and demolished, the land will be allowed to return to a natural state, and

WHEREAS, the Jefferson County Board of Supervisors had previously adopted and approved a Citizen Participation Plan and Fair Housing Ordinance as required for receipt of Community Development Block Grant-Emergency Assistance funds, and

WHEREAS, it is necessary for the County Board to approve the preparation and filing of an application for the County to receive funds from this program, and

WHEREAS, the County Board has reviewed the need for the proposed projects and the benefits to be gained therefrom.

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson County Board of Supervisors does hereby approve and authorize the filing of an application for funds under the Community Devel-

opment Block Grant – Disaster Recovery – IKE Supplementary Funding, and the County Administrator is hereby authorized to sign all necessary documents for submission of the application and receipt of program funds on behalf of the County.

BE IT FURTHER RESOLVED that the Law Enforcement/Emergency Management Committee shall conduct a Citizen Participation Public Hearing and submit certification thereof to the State of Wisconsin Division of Housing prior to Friday, January 15, 2016.

Fiscal Note: Funding received through this grant will be used to purchase properties affected by the 2008 flooding event. No county match is required. County staff time will be used to administer the grant.

Buchanan moved for the adoption of Resolution No. 2015-78. Seconded and carried.

The resolution on acceptance of a donation from Canadian Pacific was not introduced at this meeting.

County Administrator Wehmeier introduced the following appointments:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individuals as members of the designated Board effective January 1, 2016:

Bridges Federated Library System Board

a. Dwayne Morris, Watertown, Wisconsin, for a one-year term ending December 31, 2016.

b. John Rhiel, Jefferson, Wisconsin, for a two-year term ending December 31, 2017.

c. Linda Ager, Jefferson, Wisconsin, for a three-year term ending December 31, 2018.

Buchanan moved to confirm the appointments. Seconded and carried.

Public Comment – General. None.

Supplemental information presented at the December 8, 2015, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Buchanan moved that the Board adjourn. Seconded and carried at 9:54 p.m.

JEFFERSON COUNTY BOARD MINUTES
TUESDAY, FEBRUARY 9, 2016, 7:00 P.M.

Chair Jim Schroeder presiding.

County Clerk Barbara A. Frank called the roll with all supervisors present except Supervisors Poulson and Borland.

District 1.....	Richard C. Jones	District 2	Mike Kelly
District 3.....	Greg David	District 4	Augie Tietz
District 5... ..	James B. Braughler	District 6	Ron Buchanan
District 7.....	Dwayne C. Morris	District 8	Michael Wineke
District 9.....	Amy Rinard	District 10	Al C. Counsell
District 11.....	Donald Reese	District 12	Peter A. Hartz
District 13.....	Ed Morse	District 14	Kirk Lund
District 15.....	Steven J. Nass	District 16	Laura Payne
District 17.....	Russell Kutz	District 18	Jennifer Hanneman
District 19.....	Jim Schroeder	District 20	Jim Mode
District 21.....	John C. Kannard	District 22	Blane Poulson
District 23.....	George Jaeckel	District 24	Vacant
District 25.....	Matthew Foelker	District 26	Gregg Patrick
District 27.....	Glen D. Borland	District 28	Dick Schultz
District 29.....	Paul Babcock	District 30 ...	Walt Christensen

County Administrator Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Agenda was accepted as printed.

The December 8, 2015, Jefferson County Board minutes were corrected and approved for publication by the Administration & Rules Committee on January 27, 2015, pursuant to Board of Supervisors' Rules of Order sec. 3.05(2)(a).

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
January 1, 2016

Available Cash on Hand			
December 1, 2015	\$	(652,690.33)	
December Receipts		<u>5,815,348.41</u>	
Total Cash	\$		5,162,658.08
Disbursements			
General – December 2015	\$	3,337,873.87	
Payroll – December 2015		<u>1,366,368.29</u>	
Total Disbursements			<u>4,704,242.16</u>
Total Available Cash	\$		458,415.92
Cash on Hand			
(in banks) January 1, 2016	\$	829,490.30	
Less Outstanding Checks		<u>371,074.38</u>	
Total Available Cash	\$		458,415.92

Local Government Investment Pool -

General	\$	3,148,091.59
Institutional Capital Management/DANA		28,251,769.61
Local Government Investment Pool - Clerk of Courts		25,981.66
Local Government Investment Pool - Farmland Preservation		228,050.03
Local Government Investment Pool - Parks/Liddle		81,627.77
Local Government Investment Pool - Highway Bond		<u>1,868,961.50</u>
	\$	33,604,482.16
2015 Interest - Super N.O.W. Acct.	\$	1,039.21
2015 Interest - L.G.I.P. - General Funds		24,905.55
2015 Interest - ICM/DANA		190,994.25
2015 Interest - L.G.I.P. - Parks/Carol Liddle Fund		107.92
2015 Interest - L.G.I.P. - Farmland Preservation		301.50
2015 Interest - L.G.I.P. - Clerk of Courts		34.34
2015 Interest - L.G.I.P. - Highway Bond		<u>3,002.23</u>
Total 2015 Interest	\$	220,385.00

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
February 1, 2016**

Available Cash on Hand		
January 1, 2016	\$	458,415.92
January Receipts		<u>13,600,932.88</u>
Total Cash	\$	14,059,348.80
Disbursements		
General – January 2016	\$	11,769,735.22
Payroll – January 2016		<u>1,255,878.19</u>
Total Disbursements		<u>13,025,613.41</u>
Total Available Cash	\$	1,033,735.39
Cash on Hand		
(in banks) February 1, 2016	\$	1,376,805.28
Less Outstanding Checks		<u>343,069.89</u>
Total Available Cash	\$	1,033,735.39
Local Government Investment Pool - General	\$	12,502,955.35
DANA Investments		28,352,069.91
Local Government Investment Pool - Clerk of Courts		26,003.93
Local Government Investment Pool - Farmland Preservation		228,114.60
Local Government Investment Pool - Parks/Liddle		81,650.88
Local Government Investment Pool - Highway Bond		<u>1,869,490.71</u>
	\$	43,060,285.38
2016 Interest - Super N.O.W. Acct.	\$	169.01

2016 Interest - L.G.I.P. - General Funds	1,845.86
2016 Interest - DANA Investments	27,637.03
2016 Interest - L.G.I.P. - Parks/Carol Liddle Fund	23.11
2016 Interest - L.G.I.P. - Farmland Preservation	64.57
2016 Interest - L.G.I.P. - Clerk of Courts	22.27
2016 Interest - L.G.I.P. - Highway Bond	<u>529.21</u>
Total 2016 Interest	\$ 30,291.06

JOHN E. JENSEN, JEFFERSON CO. TREASURER

Frank presented the following communications:

1. Notice of Claim: The Jefferson County Clerk was served with a Notice of Claim for Damages pursuant to Wis. Stats. § 893.80 from We Energies for an unspecified dollar amount alleging that on June 25, 2015, We Energies suffered damage to its underground electric facility and loss of electric service at N7338 County Road N in the Town of Milford, Wisconsin, caused by the Jefferson County Highway Department during a road project.

2. A Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on February 18, 2016, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse regarding a text amendment to the Jefferson County Zoning Ordinance to include changes made in NR115 and Wisconsin Act 55 and to adopt the Wisconsin Wetland Inventory Maps using 2008 aerial photography received by the Planning & Zoning Office on March 17, 2015.

3. A Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on February 18, 2016, at 7:30 p.m. in Room 205 of the Jefferson County Courthouse on map amendments to the Jefferson County Zoning Ordinance and requests for conditional use permits.

4. The Administration & Rules Committee proposed suggestions for amendments to Chapter III of the Board of Supervisors Rules of Order for 2016-2018 and asked the Board to review and contact Corporation Counsel Ward with any comments.

5. Human Resources Director Terri Palm-Kostroski recognized the following retirees: Ellen Braatz, Human Resources, 11+ years; Kathleen Herro, Human Services, 13+ years; Donald Johnson, Sheriff's Office, 20+ years; Carolyn Swart*, Child Support, 27+ years; Terry Gard, Central Services, 30+ years; and Kathleen Orval*, Child Support, 32+ years. Sheriff Milbrath recognized retiree Thomas Rue* who was employed by the Sheriff's Office for 30+ years. (* denotes retirees in attendance.)

The communications and notices were received and placed on file.

Public Comment. Anita J. Martin, Lake Mills, spoke on the goat farm and fertilizer manufacturing facility that has been proposed for Harvey Road and Mansfield Road.

Community Dental Clinic Director Barb Morrison Gudgeon, Jefferson County Literacy Council Executive Director Lynn M. Forseth, Rock River Free Clinic Executive Director Kristin S. Wallace and Professor Steve Grabow, representing the

University of Wisconsin-Extension, presented annual reports.
The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(12).

Schroeder presented the 2015 Committee Meeting Payments and yearly comparison:

**JEFFERSON COUNTY
COMMITTEE MEETING PAYMENTS
FOR THE YEAR ENDED DECEMBER 31, 2014**

Name	Meeting Count	Committee	Salary	Meeting Fees	Expenses	*Other Total	Grand Total
BABCOCK, PAUL	12	COUNTY BOARD	660.00	660.00	82.80	1,402.80	
	11	HUMAN RESOURCES		605.00	75.90	680.90	
	1	JOINT MEETING		55.00	0.00	55.00	
BORLAND, GLEN	12	UW EXTENSION EDUCATION		660.00	82.80	742.80	2,881.50
	9	COUNTY BOARD	660.00	495.00	62.10	1,217.10	
	7	ECONOMIC DEVELOPMENT		385.00	48.30	433.30	
	11	UW EXTENSION EDUCATION		605.00	75.90	680.90	2,331.30
BRAUGHLER, JAMES	12	ADMIN & RULES/ICC		660.00	220.80	880.80	
	10	COUNTY BOARD	660.00	550.00	128.80	1,338.80	
	2	EDUCATION SESSION		110.00	143.75	253.75	
	16	FINANCE COMMITTEE		880.00	276.00	1,156.00	
	10	HUMAN RESOURCES		550.00	165.60	715.60	
	8	INTER-COUNTY COORD		440.00	245.53	685.53	
	2	JOINT MEETING		110.00	0.00	110.00	
	6	MILEAGE DONATION			0.00	0.00	
	3	SEMINAR/CONVENTION			215.00	416.25	5,556.73
	12	COUNTY BOARD	660.00	660.00	220.80	1,540.80	
BUCHANAN, RONALD	10	HIGHWAY		550.00	184.00	734.00	
	11	HOME CONSORTIUM		605.00	0.00	605.00	
	2	JOINT MEETING		110.00	0.00	110.00	
	4	SEMINAR/CONVENTION		220.00	142.60	362.60	
	9	SOLID WASTE/AIR QUALITY		495.00	165.60	660.60	

CHRISTENSEN, WALT	1	VETERANS SERVICE	55.00	18.40	73.40	4,086.40
	11	COUNTY BOARD	605.00	158.13	1,423.13	
	11	FARMLAND CONSERVATION	605.00	158.13	763.13	
	11	HIGHWAY	605.00	158.13	763.13	
	1	JOINT MEETING	55.00	0.00	55.00	
	9	LAKE RIPLEY MGMT	495.00	138.00	633.00	
	1	MILEAGE DONATION	.00	.00	.00	
	13	PARKS	715.00	196.88	911.88	
	2	PER DIEM DONATION	.00	.00	.00	
	1	SEMINAR/CONVENTION	80.00	0.00	80.00	
	3	UTILITY TAX	165.00	111.55	276.55	4,905.80
COUNSELL, ALFRED C	12	COUNTY BOARD	660.00	220.80	1,540.80	
	12	FAIR	660.00	220.80	880.80	
	3	FAIR WEEK	165.00	55.20	220.20	
	11	HIGHWAY	605.00	202.40	807.40	
	2	JOINT MEETING	110.00	0.00	110.00	
	10	LAW ENF/EM MGMT	550.00	165.60	715.60	4,274.80
DAVID, GREG	11	COUNTY BOARD	605.00	161.00	1,426.00	
	11	HUMAN RESOURCES	605.00	177.10	782.10	
	13	INFRASTRUCTURE	715.00	209.30	924.30	
	1	JOINT MEETING	55.00	0.00	55.00	
	33	PLANNING & ZONING	1,815.00	531.30	2,346.30	5,533.70
FOELKER, MATTHEW J	12	COUNTY BOARD	660.00	138.00	1,458.00	
	13	FAIR	715.00	149.50	864.50	
	3	FAIR WEEK	165.00	34.50	199.50	
	10	LAND & WATER CONSER	550.00	115.00	665.00	4,112.57
	14	PARKS	770.00	155.57	925.57	

254	HANNEMAN, JENNIFER	12 ADMIN & RULES/ICC	660.00	660.00	0.00	660.00	0.00	660.00
		11 COUNTY BOARD	660.00	605.00	23.00	1,288.00	0.00	1,288.00
		10 FAIR		550.00	0.00	550.00	0.00	550.00
		5 FAIR WEEK		275.00	0.00	275.00	0.00	275.00
		17 FINANCE		935.00	36.80	971.80	0.00	971.80
		2 JOINT MEETING		110.00	0.00	110.00	0.00	110.00
	HARTZ, PETER	15 TASK FORCE CO OPERATIONS		825.00	4.60	829.60	4.60	829.60
		11 COUNTY BOARD	660.00	605.00	88.55	1,353.55	88.55	1,353.55
		9 LAND & WATER CONSER		495.00	72.45	567.45	72.45	567.45
		9 UW EXTENSION EDUCATION		495.00	72.45	567.45	72.45	567.45
	JAECKEL, GEORGE	12 COUNTY BOARD	660.00	660.00	62.10	1,382.10	62.10	1,382.10
		11 HIGHWAY		605.00	70.15	675.15	70.15	675.15
		1 JOINT MEETING		55.00	0.00	55.00	0.00	55.00
		1 PER DIEM DONATION		0.00	0.00	0.00	0.00	0.00
		36 PLANNING & ZONING		1,980.00	186.30	2,166.30	186.30	2,166.30
	JONES, RICHARD C	14 TASK FORCE CO OPERATIONS		770.00	72.45	842.45	72.45	842.45
		11 COUNTY BOARD	660.00	605.00	161.00	1,426.00	161.00	1,426.00
		18 FINANCE		990.00	414.00	1,404.00	414.00	1,404.00
		12 HUMAN SERVICES BOARD		685.00	276.00	961.00	276.00	961.00
		13 INFRASTRUCTURE		715.00	276.00	991.00	276.00	991.00
		2 JOINT MEETING		110.00	23.00	133.00	23.00	133.00
		1 MILEAGE DONATION		0.00	0.00	0.00	0.00	0.00
	KANNARD, JOHN	12 COUNTY BOARD	660.00	660.00	202.40	1,522.40	202.40	1,522.40
		8 HOME CONSORTIUM		440.00	0.00	440.00	0.00	440.00
		14 INFRASTRUCTURE		770.00	257.60	1,027.60	257.60	1,027.60
	KELLY, MICHAEL K	12 COUNTY BOARD	660.00	660.00	101.20	1,421.20	101.20	1,421.20
		14 INFRASTRUCTURE		770.00	119.60	889.60	119.60	889.60

	2	MILEAGE DONATION				0.00	0.00	
	10	PARKS		550.00		92.00	642.00	
	1	PER DIEM DONATION				0.00	0.00	2,952.80
KUTZ, RUSSELL K	12	COUNTY BOARD	660.00	660.00		18.98	1,338.98	
	13	FAIR				22.43	737.43	
	5	FAIR WEEK				8.63	283.63	
	8	HOME CONSORTIUM				0.00	440.00	
	13	HUMAN SERVICES BOARD				6.90	746.90	
	14	INFRASTRUCTURE				18.98	788.98	
	12	MILEAGE DONATION				0.00	0.00	
	16	TASK FORCE CO OPERATIONS				24.15	904.15	5,240.05
LUND, KIRK	1	COMMUNITY ACTION				257.60	777.60	
	12	COUNTY BOARD	660.00	660.00		124.20	1,444.20	
	10	LAW ENF/EM MGMT				93.15	643.15	
	7	SOLID WASTE/AIR QUALITY				67.28	452.28	3,317.23
MODE, JIM	3	AGING & DIS RESOURCE				17.25	17.25	
	12	COUNTY BOARD	660.00	660.00		69.00	1,389.00	
	9	ECONOMIC DEVELOPMENT				51.75	546.75	
	1	EDUCATION SESSION				46.00	101.00	
	11	HUMAN RESOURCES				63.25	668.25	
	17	HUMAN SERVICES BOARD				722.78	1,657.78	
	1	JOINT MEETING				0.00	55.00	4,435.03
MORRIS, DWAYNE	11	COUNTY BOARD	660.00	660.00		202.40	1,467.40	
	1	JEFFERSON CO. LIBRARY				0.00	55.00	
	9	LAW ENF/EM MGMT				147.20	642.20	
	3	MILEAGE DONATION				0.00	0.00	2,164.60
MORSE, EDWIN W	11	COUNTY BOARD	660.00	660.00		107.53	1,372.53	

	5	COUNTY BD OF HEALTH	275.00	48.88	323.88	
	9	LAND & WATER CONSER	495.00	87.98	582.98	
	9	UW EXTENSION EDUCATION	495.00	87.98	582.98	
NASS, STEVEN	11	ADMIN & RULES/ICC	605.00	151.80	756.80	2,862.35
	12	COUNTY BOARD	660.00	165.60	1,485.60	
	12	FARMLAND CONSERVATION	660.00	124.20	784.20	
	1	JOINT MEETING	55.00	13.80	68.80	
	2	LAND INFORMATION COUNCIL	110.00	27.60	137.60	
	1	MILEAGE DONATION	0.00	0.00	0.00	
	36	PLANNING & ZONING	1,980.00	496.80	2,476.80	
	15	TASK FORCE CO OPERATIONS	825.00	165.60	990.60	6,700.40
PATRICK, GREGGORY L	4	COUNTY BOARD	220.00	28.75	413.75	
	3	LAND & WATER CONSER	165.00	20.70	185.70	
	2	SOLID WASTE/AIR QUALITY	110.00	20.70	130.70	730.15
PAYNE, LAURA	12	COUNTY BOARD	660.00	131.10	1,451.10	
	1	EDUCATION SESSION	55.00	0.00	55.00	
	14	PARKS	770.00	162.95	932.95	
	7	SOLID WASTE/AIR QUALITY	385.00	76.48	461.48	
	8	WI RIVER RAIL TRANSIT	440.00	27.60	467.60	
POULSON, BLANE	11	COUNTY BOARD	660.00	195.50	1,460.50	3,368.13
	13	FAIR	715.00	254.15	969.15	
	5	FAIR WEEK	400.00	97.75	497.75	
	9	FARMLAND CONSERVATION	495.00	175.95	670.95	
	15	FINANCE	825.00	293.25	1,118.25	
	1	JOINT MEETING	55.00	19.55	74.55	
	1	LOWER SPRING LAKE	55.00	0.58	55.58	4,846.73
REESE, DONALD	12	COUNTY BOARD	660.00	165.60	1,485.60	

	3	HIGHWAY	165.00	41.40	206.40
	35	PLANNING & ZONING	1,925.00	483.00	2,408.00
	9	SOLID WASTE/AIR QUALITY	495.00	124.20	619.20
RINARD, AMY R	11	ADMIN & RULES/ICC	605.00	303.60	908.60
	10	COUNTY BOARD	550.00	276.00	1,486.00
	1	JOINT MEETING	55.00	27.60	82.60
	10	LAW ENF/EM MGMT	550.00	248.40	798.40
	31	PLANNING & ZONING	1,705.00	855.60	2,560.60
	10	ADMIN & RULES/ICC	550.00	0.00	550.00
SCHROEDER, JAMES R	1	ADVISORY COMM ON AGING	55.00	0.00	55.00
	12	COUNTY BOARD	660.00	0.00	7,260.00
	5	CRIMINAL JUSTICE COOR	275.00	0.00	275.00
	3	ECONOMIC DEVELOPMENT	165.00	0.00	165.00
	2	EDUCATION SESSION	110.00	0.00	110.00
	1	FAIR	55.00	0.00	55.00
	2	FARMLAND CONSERV	110.00	0.00	110.00
	13	FINANCE	715.00	0.00	715.00
	1	HIGHWAY	55.00	0.00	55.00
	5	INFRASTRUCTURE	275.00	0.00	275.00
	8	INTER-COUNTY COORD	440.00	0.00	440.00
	4	JOINT MEETING	220.00	0.00	220.00
	1	LAW ENF/EM MGMT	55.00	0.00	55.00
	5	MEET W/LOCAL GOVT/ASSOC	275.00	0.00	275.00
	7	MEET WITH ADMINISTRATOR	385.00	0.00	385.00
	2	MEET WITH STATE EMPLOYEE	110.00	0.00	110.00
	3	PARKS	165.00	0.00	165.00
	12	PER DIEM DONATION	0.00	0.00	0.00

4,719.20

5,836.20

	3 SECURITY & FACILITIES	165.00	0.00	165.00	
	2 SEMINAR/CONVENTION	160.00	197.80	357.80	
	12 TASK FORCE CO OPERATIONS	660.00	0.00	660.00	
	3 UW EXTENSION EDUCATION	165.00	0.00	165.00	
	1 WAUKESHA CO VTAE DIST BD	55.00	0.00	55.00	12,677.80
SCHULTZ, RICHARD R.	12 COUNTY BOARD	660.00	96.60	1,416.60	
	5 COUNTY BOARD OF HEALTH	275.00	40.25	315.25	
	7 HOME CONSORTIUM	385.00	0.00	385.00	
	10 UW EXTENSION EDUCATION	550.00	80.50	630.50	2,747.35
TIETZ, RICHARD A	10 COUNTY BOARD	550.00	147.20	1,357.20	
	7 ECONOMIC DEVELOPMENT	385.00	73.60	458.60	
	10 HUMAN SERVICES BOARD	550.00	184.00	734.00	
	4 MILEAGE DONATION	0.00	0.00	0.00	
	12 PARKS	660.00	230.80	890.80	
	10 WI RIVER RAIL TRANSIT	550.00	271.40	821.40	4,262.00
WINEKE, MICHAEL	12 COUNTY BOARD	660.00	207.00	1,527.00	
	10 HUMAN RESOURCES	550.00	172.50	722.50	
	10 LAW ENF/EM MGMT	550.00	155.25	705.25	2,954.75
	1,511 County Board Members' Totals	81,175.00	17,936.40	123,696.40	123,696.40

* Other expenses include mileage, parking, meals and registration fees

AGER, LINDA	2 JEFFERSON CO LIBRARY	110.00	13.80	123.80	123.80
ANFANG, FRANK	10 LAND & WATER CONSER	550.00	103.50	653.50	653.50
BATTENBERG, CAROL	9 AGING & DIS RESOURCE		103.50	103.50	103.50
BIERMEIER, ART	2 JEFFERSON CO. LIBRARY	110.00	57.50	167.50	167.50
BURLINGHAM, MARGARET	12 FARM CONSERVATION	660.00	255.30	915.30	915.30
CARROLL, DONALD	11 ZONING/BD OF ADJUSTMENT	705.00	301.92	1,006.92	1,006.92
CLISH, MICHAEL	1 VETERANS SERVICE	55.00	11.50	66.50	66.50

CROUSE, CYNTHIA	10	HUMAN SERVICES BOARD	550.00	0.00	550.00	550.00
DELZER, DONALD	4	TRAFFIC SAFETY COMM	220.00	34.50	254.50	254.50
EDWARDS, CALLIE	3	COUNTY BOARD	165.00	41.40	481.40	481.40
ELLINGSON, CAROL	0	NUTRITION		4.60	4.60	4.60
FINN, TIMOTHY	1	VETERANS SERVICE	55.00	11.50	66.50	66.50
FROELICH, LEIGH	1	JEFFERSON CO LIBRARY	55.00	0.00	55.00	55.00
GAUGERT, WILLIAM	6	SHERIFF'S CIVIL SERVICE	380.00	48.30	428.30	428.30
GERBIG, JANET	0	NUTRITION		119.60	119.60	119.60
HADLER, MARIAH	6	FARMLAND CONSERVATION	330.00	20.70	350.70	350.70
HARTWICK, SUE	2	MILEAGE DONATION		0.00	0.00	0.00
	2	PER DIEM DONATION		0.00	0.00	0.00
HINZMANN, DONNA	2	TRAFFIC SAFETY COMM	110.00	4.03	114.03	114.03
HOEFT, JANET SAYRE	2	JEFFERSON CO LIBRARY	110.00	24.15	134.15	134.15
	10	ZONING/BD OF ADJUSTMENT	625.00	139.99	764.99	764.99
HYNEK, PAUL	1	ZONING/BD OF ADJUSTMENT	55.00	15.75	70.75	70.75
INGERSOLL, HOLLY	0	NUTRITION		10.93	10.93	10.93
KANNENBERG, RITA	0	NUTRITION		74.75	74.75	74.75
KRAUSE, DAN	2	AGING & DIS RESOURCE		12.65	12.65	12.65
KRUEGER, RON	16	TASK FORCE CO OPERATIONS	880.00	276.00	1,156.00	1,156.00
KUTZ, RONALD	1	TRAFFIC SAFETY COMM	55.00	0.00	55.00	55.00
LANGLOIS, CHERYL	0	NUTRITION		20.70	20.70	20.70
LARSON, JEFFREY	1	LAND INFORMATION COUNCIL	55.00	9.20	64.20	64.20
LARSON, JOANNE	1	LAND INFORMATION COUNCIL	55.00	9.20	64.20	64.20
LAUDENSLAGER, RODNEY	2	SHERIFF'S CIVIL SERVICE	110.00	39.10	149.10	149.10
LEVERTON, LEE	4	SHERIFF'S CIVIL SERVICE	220.00	46.00	266.00	266.00
MC KENZIE, JOHN	3	BOARD OF HEALTH	165.00	24.15	189.15	189.15
	10	HUMAN SERVICES BOARD	550.00	80.50	630.50	630.50
			275.00			

NATROP, BARBARA	0	NUTRITION	50.60	50.60	50.60
NEIDNER, PHIL	2	TRAFFIC SAFETY COMM	16.68	126.68	126.68
PURCELL, KEVIN	6	SHERIFF'S CIVIL SERVICE	55.20	435.20	435.20
SCHULTZ, JAMES	11	HUMAN SERVICES BOARD	189.75	794.75	794.75
SMITH, TIMOTHY	15	TASK FORCE CO OPERATIONS	301.88	1,126.88	1,126.88
SPANGLER, CHRISTINE	4	SHERIFF'S CIVIL SERVICE	46.00	316.00	316.00
WEIS, DALE	12	ZONING/BD. OF ADJUSTMENT	184.77	944.77	944.77
WIESMANN, MARIE	5	BOARD OF HEALTH	34.50	309.50	309.50
WILLIAMS, DONALD	4	BOARD OF HEALTH	27.60	247.60	247.60
ZASTROW, LLOYD	2	ZONING/BD OF ADJUSTMENT	59.90	194.90	194.90
ZENTNER, CARLTON	7	COUNTY BOARD	0.00	825.00	825.00
	7	HIGHWAY	48.30	433.30	433.30
	1	JOINT MEETING	0.00	55.00	55.00
	4	LAND & WATER CONSER	27.60	247.60	247.60
	1	PER DIEM DONATION	0.00	0.00	0.00
	2	SEMINAR/CONVENTION	407.40	517.40	517.40
	4	SOLID WASTE/AIR QUALITY	34.50	254.50	254.50
	224	Non Board Members' Totals	715.00	11,890.00	16,004.38
			3,399.38	16,004.38	16,004.38
	1,735	Grand Totals	25,300.00	93,065.00	21,335.78
			139,700.78	139,700.78	139,700.78

COUNTY BOARD PER DIEM COST

Year	Salary	Meeting Fees	Other Expenses	Total
2011	25,658	101,010	23,170	149,838
2012	25,548	96,625	21,935	144,108
2013	25,575	105,555	22,482	153,612
2014	25,438	92,105	21,527	139,070
2015	25,300	93,065	21,336	139,701

Rinard, Chair of the Administration & Rules Committee, introduced Ordinance No. 2015-27.

Executive Summary

The Jefferson County Board of Supervisors adopted Ordinance No. 2014-08 creating the Jefferson County Criminal Justice Collaborating Council on June 16, 2014. The principal mission of the Council is to enhance public safety in Jefferson County through community collaboration by ensuring offender accountability, providing rehabilitation programs and supporting the rights and needs of victims. In addition, the Council is committed to providing the coordinated leadership necessary to establish and foster innovative corrections programs for adult and juvenile offenders. Following the creation of the Jefferson County Criminal Justice Collaborating Council, the Council approved the addition of the Jefferson County Corporation Counsel as a member of the Council. This ordinance amends Ordinance No. 2014-08 designating the Corporation Counsel as the fourteenth member of the Council.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Section 3 of The Jefferson County Criminal Justice Collaborating Council ordinance is amended as follows:

Section 3. There shall be at least ~~thirteen~~ fourteen voting members of the Council whose membership is determined by the position the member occupies or by appointment of the Council:

1. Chief Judge or Presiding Judge for Jefferson County (Chair)
2. County Administrator
3. County Board Chair
4. Sheriff
5. District Attorney
6. Clerk of Circuit Court
7. Local government representative
8. Public Defender – Jefferson County
9. Jefferson County Police Chief & Sheriff’s Association representative
10. Human Services Director
11. Parole and Probation Manager for Jefferson County
12. Education representative
13. Jefferson County citizen
14. Corporation Counsel

The local government representative, education representa-

tive and county citizen shall be selected by the other members of the Council. Additional members may be appointed as the Council deems appropriate. Members may designate a staff person to represent them and vote at Council meetings which designation shall be done by written correspondence addressed to the chair of the Council.

SECTION 2. This ordinance shall be effective after passage and publication as provided by law.

Rinard moved for the adoption of Ordinance No. 2015-27.
Seconded and carried.

Rinard introduced Resolution No. 2015-79.

Executive Summary

The Jefferson County Register of Deeds Office currently uses a home grown computer system for land records management. This system is unable to keep up with new technologies in an efficient manner. County staff do not have the time or expertise in land records and financial management to customize a new system utilizing the technology that is required for land records management systems. The majority of Wisconsin counties contract with Fidlar Technologies for their land records management system and several counties have moved from other vendors to Fidlar because of their customer service and cutting edge technology.

WHEREAS, the Jefferson County Register of Deeds is seeking to update its land records management system to keep pace with the changing needs of land records management, and

WHEREAS, quotes were received from three (3) land records vendors for a new land records system as shown below:

Fidlar Technologies Avid Life Cycle	\$ 75,500
Trimming Land Records Suite	\$ 114,750
West Central Indexing	\$ 105,200

WHEREAS, Fidlar Technologies submitted the lowest responsible quote for providing the required system, and

WHEREAS, Fidlar Technologies has offered to provide a Land Records Management System to Jefferson County for a cost of \$75,500.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to enter into a contract with Fidlar Technologies to provide Jefferson County with a Land Records Management System for a cost of \$75,500.

Fiscal Note: The Register of Deeds office has access to one time restricted funds to be used for land records modernization of the office which will be used to fund this purchase in the amount of \$75,000 in addition to one time hardware costs of approximately \$21,000. The annual maintenance fee will be \$30,000 per year commencing in 2017.

Rinard moved for the adoption of Resolution No. 2015-79.
Ayes 27 (Jones, Kelly, David, Tietz, Braughler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Jaeckel, Foelker, Patrick, Schultz, Babcock, Christensen), Absent 2 (Poul-

son, Borland), Vacant 1 (District 24).

Rinard introduced Resolution No. 2015-80.

Executive Summary

The Jefferson County Unit of the Wisconsin Towns Association has requested the Jefferson County Solid Waste/Air Quality Committee to draft a resolution addressing the increasing costs associated with e-electronic waste recycling and to support increasing the recycling grant funds for local responsible units. The benefits of the Clean Sweep Recycling Program include controlling the disposal and storage of potentially hazardous household, agricultural, business, e-electronic and pharmaceutical waste. The E-Cycle Wisconsin program is supported by Wisconsin's electronics recycling law (2009 Wisconsin Act 50) and bans electronics such as TVs, computers and cell phones from Wisconsin landfills and incinerators. Due to the changes in the amount and the type of electronic waste that is recycled, 2009 Wisconsin Act 50 needs to be amended and Assembly Bill 515 needs to be enacted by the State Legislators. This will help address the current problem of disposing of CRT glass from older TVs and monitors made with leaded glass and future problem materials such as mercury lamps in flat-screen devices.

WHEREAS, the Jefferson County Unit of the Wisconsin Towns Association and the Jefferson County Solid Waste/Air Quality Committee recognize the benefits of the Clean Sweep Recycling Program to control the disposal and storage of potentially hazardous household, agricultural, business, e-electronic and pharmaceutical waste, and

WHEREAS, the Jefferson County Unit of the Wisconsin Towns Association and the Jefferson County Solid Waste/Air Quality Committee recognize the benefits of increasing the recycling grants to responsible units of local governments for certain eligible recycling expenses, and

WHEREAS, Assembly Bill 515 would increase grant funds by \$2,300,000 and be used to help local governments support recycling in their communities, and

WHEREAS, Assembly Bill 515 was introduced by Representatives Tittl, Ballweg, Berceau, Billings, Considine, Genrich, Goyke, Hintz, Knodl, Kolste, Krug, Mason, Milroy, Mursau, Novak, A. Ott, Pope, Quinn, Rodriguez, Rohrkaste, Sargent, Sinicki, Spiros, Spreitzer, Stuck, Subeck and C. Taylor; and co-sponsored by Senators Cowles, Bewley, Carpenter, Gudex, C. Larson, Miller, Olsen, Petrowski, Ringhand, Risser, Vinehout and Wirch, and

WHEREAS, in the Strategic Plan Citizen Survey, 84% of respondents said that the Clean Sweep Recycling Program is a very important service to county residents and was ranked fourth on the list of services residents wanted in the County, and

WHEREAS, the Jefferson County Unit of the Wisconsin Towns Association and the Jefferson County Solid Waste/Air Quality Committee recognize the E-Cycle Wisconsin program which is supported by Wisconsin's electronics recycling law (2009 Wisconsin

sin Act 50), and bans electronics such as TVs, computers and cell phones from Wisconsin landfills and incinerators, and

WHEREAS, Wisconsin Act 50 needs to be updated to address the current problem of CRT glass from older TVs and monitors made with leaded glass, which is hazardous to our environment and safety of our residents if disposed of improperly, along with future problem materials, such as mercury lamps in flat-screen devices, and

WHEREAS, Wisconsin Act 50 establishes recycling fees payable by manufacturers based on the weight of covered electronic devices sold to households or schools in the state and as a result of new electronic devices weighing less than older devices the amount of recycling fee payable by manufacturers has been decreasing each year, while the cost for recycling has increased, and

WHEREAS, Jefferson County's cost for recycling TVs and monitors was \$42,184.16 from July to December 2015, and

WHEREAS, Senator Mark Miller, in cooperation with the DNR, supports efforts to amend Wisconsin Act 50 to be fair to manufacturers, collectors and recyclers, and

WHEREAS, Jefferson County has partnered with the City of Watertown, City of Fort Atkinson, Town of Ixonia, City of Jefferson, Jefferson County MIS Department and Waterloo Utilities in collection of e-electronic waste and has been offered the support of the Jefferson County Unit of the Wisconsin Towns Association, and

WHEREAS, since 2010, Jefferson County's Clean Sweep Recycling Program has collected 4,241,934 pounds of e-electronic and 75% of the e-electronic waste collected is CRT TVs and monitors, and

WHEREAS, Memorandums of Understanding (MOU) signed with each partner have enabled Jefferson County to expand its Clean Sweep Recycling Program to collect electronics, appliances, chemicals and drugs.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors supports amending 2009 Wisconsin Act 50 to address electronic waste recycling as described above and further support Assembly Bill 515 to increase recycling grants.

BE IT FURTHER RESOLVED that the Jefferson County Clerk be directed to forward a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association, the Wisconsin Towns Association, the League of Wisconsin Municipalities, Jefferson County's Legislative Representatives, the Joint Committee on Finance, the Associated Recyclers of Wisconsin, the Solid Waste Association of North America-Badger Chapter, and the Council on Recycling.

Fiscal Note: This program is funded using contract fees from Waste Management-Deer Track Park Landfill and contributions from the City of Watertown, and other cities, towns, villages, businesses and residents. No tax levy dollars are used for this program.

Rinard moved that Resolution No. 2015-80 be adopted. Seconded and carried.

Jones, Chair of the Finance Committee, introduced Resolution No. 2015-81.

WHEREAS, on December 16, 2015, Jefferson County received a claim from Stacey Fenner in an amount of \$324.40 for damages to a 2005 GMC Yukon Denali which on December 10, 2015, was traveling northbound on Highway 26 when her vehicle struck a "tilted" manhole cover allegedly causing damage to the tire rim and tire, and

WHEREAS, on September 16, 2015, Jefferson County received a claim from Eric and Sheryl Gilberg in an amount of \$240.67 for damages to a 1997 GMC Savana Van which during the week of August 31, 2015, was traveling on Highway 59 that had been seal coated on August 26, 2015. The vehicle, traveling east out of town at about 5:00 a.m., allegedly had several stones strike it causing a chip to the windshield which then formed into a crack several inches long. The following day, the vehicle traveling west into town about 4:00 p.m., allegedly was struck by a stone from a vehicle coming from the opposite direction causing another chip to the windshield. The Jefferson County Highway Department had posted "loose gravel" signs on Highway 59, and

WHEREAS, on January 4, 2016, Jefferson County received a claim from T.L. Thompson & Associates, Inc./State Farm Insurance/Heidi Wieder (owner) in an amount of \$8,092.16 for damages to a 2013 Volkswagen on November 4, 2015, which was being driven by Horst Wieder eastbound on Beryl Drive, Watertown, Wisconsin, near the intersection of South Road where the Highway Department was replacing a culvert. The pavement was temporarily replaced with gravel approximately 6 inches below the road surface when the vehicle traveled over this section of the roadway allegedly causing damage to the vehicle. The Jefferson County Highway Department had signage to warn oncoming traffic, and

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claims, on the basis that the County is not responsible for the alleged damage.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claims and directs the Corporation Counsel to give the claimants notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Jones moved for Resolution No. 2015-81 to be adopted. Seconded and carried.

Braugler, Chair of the Human Resources Committee, introduced Ordinance No. 2015-28.

Executive Summary

Currently, the Human Resources Committee must approve all leave of absence requests that exceed four months. These requests are not reviewed and acted on until a regularly scheduled meeting of the Human Resources Committee. If an employee must commence unpaid leave before the committee can approve the request, this often means the employee will be on an unapproved leave until the Committee can meet to decide whether or not to approve the request. Sensitive and private health information must be shared to provide the committee enough information to make a decision. And, although the meeting is in closed session under Wisconsin State Statutes Section 19.85 (1)(f), employees are not always comfortable sharing sensitive information, and may be hesitant to go before a committee of Board Supervisors.

If an employee is requesting a lengthy leave of absence, oftentimes there is a serious health condition involved which often is identified as a disability under the Americans with Disabilities Act Amendments Act (ADAAA). Under the ADAAA, employers must make reasonable accommodations to employees with a disability. An extended leave of absence may be a required accommodation.

On December 15, 2015, the Human Resources Director requested the Human Resources Committee to review Ordinance HR0450, Leave of Absence without Pay, and to consider authorizing the Human Resources Director, or designee, to approve lengthy leave of absences and extensions of leave of absences. This would allow employees a one-on-one conversation about his/her leave, while ensuring the applicable employment laws are adhered to. On January 26, 2016, the Human Resources Committee considered the request and is recommending an amendment to HR0450, Leave of Absence without Pay, providing the Human Resources Director, or designee, the authority to grant leave of absences of up to one year.

WHEREAS, Jefferson County employees should be able to request a leave of absence in the most timely and most private manner possible.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the amendment of Section HR0450, Leave of Absence without Pay, to authorize the Human Resources Director, or designee, the authority to grant leave of absences of up to one year.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR450, Leave of Absence without Pay, is amended as follows:

HR0450 LEAVE OF ABSENCE WITHOUT PAY

- D. The Human Resources Committee Director, or designee, may grant a leave of absence of up to 1 year to an employee, inclusive of any approved time authorized by the department head and State and Federal FMLA. Such 1-year leave may be extended if deemed reasonable

~~by the Human Resources Committee in its sole discretion. Employees may appeal the Human Resources Director's decision according to HR0560(B).~~

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: This ordinance has no fiscal impact.

Braugler moved for the adoption of Ordinance No. 2015-28.
Seconded and carried.

Braugler introduced Ordinance No. 2015-29.

Executive Summary

Prior to changes in Section 125 of the Internal Revenue Code (IRC), the County allowed employees to voluntarily cancel health insurance coverage at any time. However, recent regulation changes to the IRC prohibit employees from voluntarily canceling coverage except in certain circumstances. The Department of Employee Trust Funds (ETF), which manages the Wisconsin Public Employers Group Health Insurance Plan (the State Plan), has also amended its administrative procedures to comply with the Section 125 IRC changes. On December 15, 2015, the Human Resources Committee reviewed the aforementioned regulations and is recommending to amend the County Personnel Ordinance to comply with ETF procedures and Section 125 of the Internal Revenue Code.

WHEREAS, Jefferson County participates in the Wisconsin Public Employers Group Health Insurance Plan, which is regulated by the Department of Employee Trust Funds (ETF), and

WHEREAS, ETF has made recent procedural changes relating to voluntary cancellations of an individual employee health insurance contract which are in compliance with Section 125 of the Internal Revenue Code.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the amendment of Section HR0640, Health Insurance, to comply with ETF and the IRC regarding voluntary health insurance cancellations.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0640, Health Insurance, is amended as follows:

HR0640 HEALTH INSURANCE

H. If an employee's premium contribution is deducted on a pre-tax basis, under Section 125 of the Internal Revenue Code, the employee can voluntarily cancel coverage only in the following circumstances:

1. Employee moves from the service area
2. Employee is on an unpaid leave of absence
3. Spouse-to-spouse or dependent partner-to-dependent partner transfer (insurance contract is being switched from one spouse/dependent partner to the other, where both employees are

- employed by the County)
4. Employee premium contribution has increased significantly (the County's share of the premium contribution decreases by at least 5% and the employee share increases)
 5. Employee AND all dependents become eligible for and enroll in other group coverage (documentation is required)
 6. Annual It's Your Choice Open Enrollment period
If an employee's premium contribution is deducted on a post-tax basis, the employee may cancel coverage at any time throughout the calendar year. An employee can voluntarily cancel coverage at any time by submitting an application to the County.
The cancellation will be effective the last day of the month in which the employer receives the application or a later date as specified on the cancellation notice. Voluntary cancellation of coverage does not provide the employee and dependents an opportunity for continuation or conversion of the group coverage, and under no circumstances is a partial month's premium refunded.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: There is no fiscal impact.

Braugler moved that Ordinance No. 2015-29 be adopted.
Seconded and carried.

Braugler introduced Ordinance No. 2015-30.

Executive Summary

Jefferson County had a Compensation Study conducted by Carlson Dettman Consulting for all County employees in 2012 (except the Sheriff's Department deputies) which study also evaluated the elected positions and, based on the duties of said positions, recommended that the following pay grades be assigned to the elected positions: County Clerk, Grade 12; Clerk of Court, Grade 12; Register of Deeds, Grade 10; Treasurer, Grade 10; and Sheriff, Grade 16. This Compensation Study did not recommend the step within the pay structure that these positions should be placed. After consideration by the Human Resources Committee and County Board in 2014, these positions were all placed in Step 6 of their respective grade in the Jefferson County pay structure which consists of 11 steps. The Human Resources Committee recently conducted a review of these elected officials' salaries for the purpose of establishing future compensation. After reviewing comparables from various Wisconsin counties, the Human Resources Committee determined that these elected positions are more appropriately placed in Step 7 of the Jefferson County pay structure. This ordinance amends Ordinance No. 2013-26 and establishes compensation at Step 7 for the Jefferson County Register of Deeds, County Clerk, Treasurer, Sheriff and Clerk of Court.

Compensation may be adjusted by the County Board for cost of living before the earliest time for filing nomination papers for said office in each election cycle.

WHEREAS, the Jefferson County Register of Deeds, County Clerk, Treasurer, Sheriff and Clerk of Court are elected to four-year terms with the Sheriff and Clerk of Court elections being in 2018, and the County Clerk, Register of Deeds and Treasurer next elected in 2016, and

WHEREAS, Section 59.22(1), Wisconsin Statutes, requires the Board to establish the compensation for these elective offices before the earliest time for filing nomination papers prior to each election cycle, and

WHEREAS, compensation needs to be established for the County Clerk, Treasurer and Register of Deeds before April 15, 2016, which is the earliest time for filing nomination papers in this cycle, and

WHEREAS, the Human Resources Committee through many election cycles has sought an objective method of establishing salaries for these offices, and

WHEREAS, the County had a Compensation Study done in 2012 for all County employees (except the Sheriff's Department deputies) which study also evaluated the elected positions and, based on the duties of said positions, recommended that the following pay grades be assigned to the various positions:

County Clerk	Grade 12
Clerk of Court	Grade 12
Register of Deeds	Grade 10
Treasurer	Grade 10
Sheriff	Grade 16

AND WHEREAS, for these offices the Human Resources Committee recommends establishing salaries by use of the same evaluation process used for other employees and further recommends assigning all elected officials to Step 7 of their respective paygrade for the duration of the four-year term in the amount that Step 7 is as of the day before the earliest time for filing nomination papers for said office in each election cycle, which shall remain unchanged during the balance of the four-year term,

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN THAT ORDINANCE NO. 2013-26 SHALL BE AMENDED AS FOLLOWS:

Section 1. Pursuant to Section 59.22(1), Wisconsin Statutes, salaries for each upcoming term of the elected offices of County Clerk, Clerk of Court, Register of Deeds, Treasurer and Sheriff shall be determined by reference to Step 7 of the salary grades as set forth above for each office as of the day before the earliest time for filing nomination papers for said office in each successive election cycle, which shall remain unchanged for said four-year term.

BE IT FURTHER ORDAINED that County elected officials are entitled to participate in the Wisconsin Retirement System in accordance with law and the County shall pay its share of contribu-

tions required by law.

AND BE IT FURTHER ORDAINED that the aforementioned County officials are entitled to participate in the County's health, dental, vision, disability, life insurance, Section 125B and other programs on the same terms and conditions as may be modified from time to time which apply to nonrepresented managerial employees with such variances as may be applicable to the Sheriff based on his law enforcement status.

BE IT FURTHER ORDAINED that the foregoing elected officials may request a cost of living adjustment or salary grade review prior to the year of election for their office in the same manner as is applicable to other County employees requesting salary grade reviews.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: The compensation increase for the three elected officials (County Clerk, Register of Deeds and Treasurer) that are up for election in 2016, subject to this change in the ordinance, would be \$42,159.86. The remaining two elected officials (Clerk of Courts and Sheriff) would be an undetermined amount since they are not up for election until 2018. This compensation increase includes a 1% cost of living adjustment recommended by the Human Resources Committee for the County Clerk, Treasurer and Register of Deeds for 2017, 2018, 2019 and 2020. Cost of living adjustments for the Sheriff and Clerk of Courts will be considered in the year before their next term of office.

Braugler moved that Ordinance No. 2015-30 be adopted. Seconded and carried: Ayes 27 (Jones, Kelly, David, Tietz, Braugler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Jaeckel, Foelker, Patrick, Schultz, Babcock, Christensen), Absent 2 (Poulson, Borland), Vacant 1 (District 24).

Braugler introduced Resolution No. 2015-82.

Executive Summary

Jefferson County continues to experience an extremely high caseload of individuals with severe and persistent mental illness. These cases often require a lot of time, attention and a higher skill level that a professional Social Worker can provide. Failure to provide the appropriate level of service results in individuals often being subject to an emergency detention, hospitalization, the county's judicial system and/or death. This comes at a high cost that is both an economic and society/human issue.

The Human Services Director, with the support of the County Administrator, is requesting the elimination of one full-time vacant Mental Health Technician (MHT) position and the creation of one full-time Community Support Program Professional I/II (CSP I/II) position. CSP I/II positions require either a bachelor's or master's degree and perform the duties of the Mental Health Technician position, as well as additional duties including assessment, case management, treatment planning and crisis services. This allows

more people to be served. Additionally, there is Medical Assistance funding available to cover any additional expenses of a higher-skilled position. On January 26, 2016, the Human Resources Committee reviewed the request from the Human Services Director and is recommending the elimination of a vacant full-time MHT position and creation of a full-time CSP I/II position at Human Services.

WHEREAS, the Human Services Director requests, and the Human Resources Committee recommends, the elimination of one vacant full-time Mental Health Technician (MHT) position and the creation of one full-time Community Support Program Professional I/II (CSP I/II) position to provide assessment, case management, treatment planning and crisis services to individuals with severe and persistent mental illness.

NOW, THEREFORE, BE IT RESOLVED that the 2016 County Budget setting forth position allocations and funding at the Human Services Department be and is hereby amended to reflect the above change, to become effective upon passage.

Fiscal Note: The annual difference of cost between a full-time MHT Position and a full-time CSP I/II position is \$20,517. There is an additional \$25,822.40 available through Medical Assistance funding that will exceed the extra cost. Therefore, no additional tax levy is required. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership (20 votes of the 30 member County Board).

Braugler moved that Resolution No. 2015-82 be adopted. Seconded and carried: Ayes 27 (Jones, Kelly, David, Tietz, Braugler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Jaeckel, Foelker, Patrick, Schultz, Babcock, Christensen), Absent 2 (Poulson, Borland), Vacant 1 (District 24).

Braugler introduced Resolution No. 2015-83.

Executive Summary

Jefferson County Health Department offers the WIC program to assist pregnant woman, infants and children to stay healthy. The purpose of the program is to promote and maintain the health and well-being of nutritionally at-risk pregnant, breastfeeding and postpartum women; infants; and children. Traditionally, a part-time Public Health Nurse fulfilled the duties and responsibilities required of the WIC program. At that time, Personal Care duties were also assigned to the position. However, with the elimination of the Personal Care program in March 2015 and the upcoming vacancy of the position, it is in the best interest of the program and the individuals served to fill the position with a Registered Dietitian if possible. A Registered Dietitian is a professional who is specifically trained in the areas needed for the position. If a qualified Registered Dietitian cannot be hired, a Bachelors Registered Nurse may also be qualified to perform these duties.

The Director/Health Officer is requesting the elimination of one vacant, part-time Public Health Nurse and the creation of

one **non-exempt**, part-time WIC Registered Dietitian/Registered Nurse position. This position would allow the Health Department to fill the position with either a Registered Dietitian or a Bachelor's Registered Nurse, depending on the qualifications of the candidates.

WHEREAS, the Director/Health Officer requests, and the Human Resources Committee recommends, the elimination of one vacant, part-time Public Health Nurse position and the creation of one non-exempt, part-time WIC Registered Dietitian/Registered Nurse position to provide the specific nutritional needs to women, children and infants in the WIC program.

NOW, THEREFORE, BE IT RESOLVED that the 2016 County Budget setting forth position allocations and funding at the Health Department be and is hereby amended to reflect the above change, to become effective March 19, 2016.

Fiscal Note: It is not anticipated that there will be a difference of cost between a part-time Public Health Nurse position and a part-time WIC Registered Dietitian/Registered Nurse position. In addition, the WIC Program is 100% funded with Federal and State funding. Therefore, no additional tax levy is required.

Braugler moved for the adoption of Resolution No. 2015-83.
Seconded and carried.

Tietz, Chair of the Parks Committee, introduced Resolution No. 2015-84.

Executive Summary

Jefferson County participates in the WI DNR Snowmobile Trail Maintenance Program. Jefferson County maintains approximately 182.7 miles of public snowmobile trail. The WI DNR requires the Outdoor Recreation Aids Grant resolution be renewed each calendar year.

WHEREAS, Jefferson County is interested in developing lands for public outdoor recreation purposes as described in the application, and

WHEREAS, financial aid is required to carry out the annual snowmobile trail maintenance project, and

WHEREAS, Jefferson County includes expenses and offsetting revenue in the adopted budget each year for this program,

NOW, THEREFORE, BE IT RESOLVED that the Board authorizes Joseph W. Nehmer, Jefferson County Parks Department Director, to act on behalf of Jefferson County to:

- submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available for the snowmobile trail maintenance project;
- submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
- submit signed documents; and
- take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that Jefferson County will com-

ply with state or federal rules for the programs to be open to the general public during reasonable hours consistent with the type of facility and will obtain from the State of Wisconsin Department of Natural Resources approval in writing before any change is made in the use of the project sites.

Fiscal Note: The snowmobile trail maintenance program is expected to cost \$45,675 for winter 2016-2017. One hundred percent (100%) of this cost is funded by the grant.

Tietz moved for the adoption of Resolution No. 2015-84. Seconded and carried.

Tietz introduced Resolution No. 2015-85.

Executive Summary

The Jefferson County Parks Department is continuously looking at new methods to raise funds for the maintenance and improvement of county parks using non-tax levy funds. In 2015, the County Board authorized the Parks Department to hold a fund raising event in Korth Park involving the sale of fermented malt beverages, food and live music. Based on the success of this event, the Jefferson County Parks Department is again seeking authorization to hold fund raising events in various county parks involving the sale of fermented malt beverages, food and live music which will be open to the public. The dates and locations of all events will be determined by the Jefferson County Parks Director. All proceeds raised from these events will be used for maintenance and improvements to the Jefferson County Parks and trails system. Wisconsin State Statute section 125.06(6) exempts counties from the requirement to obtain a license or permit to sell fermented malt beverages in any public park operated by a county and instead requires a county to enact an ordinance, resolution, rule or regulation allowing such sales. A formal report will be given to the Parks Committee following these events.

WHEREAS, the Jefferson County Parks Department is seeking to raise funds for the maintenance and improvements to the current and future county parks and trails system using non-tax levy funds, and

WHEREAS, events held in County parks involving the sale of fermented malt beverages have been successful in raising funds for the Jefferson County Parks Department in the past, and

WHEREAS, Jefferson County's insurance liability carrier, Wisconsin Municipal Mutual Insurance Company, has confirmed that there is liability coverage for these types of events under the existing liability policy for the County, and

WHEREAS, Wisconsin State Statute section 125.06(6) exempts counties from the requirement to obtain a license or permit to sell fermented malt beverages in any public park operated by the county, and instead requires a county to enact an ordinance, resolution, rule or regulation allowing such sales.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Parks Department is hereby authorized to hold fundraising events in County parks involving the sale of fermented malt

beverages, food and live music, with the dates and locations of all events to be determined by the Jefferson County Parks Director to raise funds for the maintenance and improvements to the current and future county parks and trails system using non-tax levy funds.

Fiscal Note: This event will have no cost to the County. The amount of proceeds raised will not be known until after the event.

Tietz moved that Resolution No. 2015-85 be adopted. Seconded and carried.

Nass, Chair of the Planning & Zoning Committee, introduced the following report:

**REPORT TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on August 20, October 15, December 17, 2015, and January 21, 2016, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R3821A-15, R3834A-15,
R3858A-15, R3859A-15, R3860A-15, R3861A-15, R3862A-16,
R3863A-16 AND R3864A-16**

DATED THIS TWENTY-FIFTH DAY OF JANUARY 2016

Donald Reese, Secretary

**THE DECEMBER 2015 AMENDMENTS, R3798A-15,
R3844A-15, R3846A-15, R3850A-15, R3851A-15, R3855A-15,
R3856A-15, R3857A-15 AND R3854A-15**

**ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD,
SUBJECT TO WIS. STATS. 59.69(5).**

Nass moved that the Planning & Zoning Committee Report be adopted. Seconded and carried.

Nass introduced Ordinance No. 2015-31.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R3821A-15 was referred to the Jefferson County Planning and Zoning Committee for public hearing on August 20, 2015; Petition R3834A-15 was referred for public hearing on October 15; Petitions R3858A-15, R3859A-15, R3860A-15 and R3861A-15 were referred for public hearing on December 17, 2015; and Petitions R3862A-16, R3863A-16 and R3864A-16 were referred for public hearing on January 21, 2016, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,

AGRICULTURAL AND RURAL RESIDENTIAL

Create a 1.4-acre building site including the shed at N851 Cold Spring Road in the Town of Koshkonong on PIN 016-0514-2511-000 (40 acres). This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of suitable soil test and receipt and recording of a final certified survey map, including extraterritorial plat review if necessary. R3821A-15 – Roy A Nosek

Create a 2-acre building site across from W191 Concord Center Drive as well as a 4.2-acre farm consolidation lot at W158 Concord Center Drive, all from PINs 006-0716-1344-002 (1 acre) and 006-0716-1343-000 (50.668 acres) in the Town of Concord. The vacant lot combination utilizes the last available A-3 zone for the property, and is therefore conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt of a suitable soil test, and upon approval and recording of a final certified survey map for the lots. R3834A-15 – Jeff & Sandy Leverenz/Saddle Wish Farm property

Rezone approximately 2 acres of PIN 022-0613-2214-000 (34.35 acres) at W8135 US Highway 12 in the Town of Oakland to add it to an adjoining A-3-zoned lot. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon recording of a final certified survey map for the combined lot. R3858A-15 – Wayne & Joanne Armstrong

Create a 2-acre building site in the Town of Oakland from PIN 022-0613-2323-001 (6.785 acres) on Oestreich Lane. Rezoning is conditioned upon road access approval, upon receipt of a suitable soil test, and upon approval and recording of a final certified survey map for the lot. R3859A-15 – Wayne & Joanne Armstrong

Rezone to create a 2-acre building site on Woodside Road and a 4-acre building site adjoining it with access onto Rockdale Road from PIN 028-0513-0613-000 (25.453 acres) in the Town of Sumner. This utilizes the last available A-3 zone for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval for each lot, upon receipt by Zoning of suitable soil tests, and upon approval and recording of a final certified survey map. R3860A-15 –Lars Hans Lein/Lein Acres LLC property

Create a 3.5-acre building site at N8402 Witte Lane in the Town of Watertown from PIN 032-0815-2323-000 (46.03 acres). This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon receipt of a suitable soil test and upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R3861A-15 – Wilbur Miller

Rezone 1.8036 acres around the pre-1975 home at N9585 Sun-Val Road from PIN 012-0816-0614-000 (2 acres) and create a new 1-acre building site adjacent from PIN 012-0816-0614-001

(37.978 acres). The properties are in the Town of Ixonia. Rezoning is conditioned upon road access approval, upon receipt of a suitable soil test for the vacant lot, and upon approval and recording of a final certified map, including extraterritorial plat review if necessary. R3863A-16 – Paul & Mary Jaeger

Create a 4-acre lot around the pre-1975 home at N3197 County Road A in the Town of Oakland, on PIN 022-0613-2824-000 (54.671 acres). Rezoning is conditioned upon approval and recording of the final certified survey map for the lot. R3864A-16 – James & Viola Behm

**FROM A-3, AGRICULTURAL AND RURAL
RESIDENTIAL TO A-2,
AGRICULTURAL/RURAL BUSINESS**

Rezone PIN 008-0715-1614-003 (3.931 acres); an attendant conditional use would allow for adaptive reuse of a pre-1970 barn at W3733 County Road B as a recreational facility. The site is in the Town of Farmington. R3862A-16 & CU1863-16 – Kevin Emrath/EMCO Investments

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Nass moved for the adoption of Ordinance No. 2015-31. Seconded and carried with Kannard abstaining for possible conflict of interest.

Babcock, Chair of the UW Extension Education Committee, introduced Resolution No. 2015-86.

Executive Summary

UW Extension began a process in the spring of 2015 to look at its organizational structure due to pending state budget cuts and need for reallocation of resources aimed at salaries and improvement to technology. The 2016-2018 State Budget reduced funding for the UW Extension program by approximately 15% (8% due to state budget cuts and 7% due to reallocation of resources). Based on these reductions, an initial nEXT Generation Model was developed by UW Extension and distributed in late 2015 to County and UW Extension Agents. This model proposed many new changes to the UW Extension program. These changes include moving to a regional model that would include county based educators, area educators and area leaders/administrators.

Jefferson County through the University Extension Education Committee, County Board Chair and County Administrator provided feedback about the proposed changes to the UW Extension during the last 90 days. In the beginning of January, the County had an opportunity to meet with UW Extension leadership where there was a dialogue on the nEXT Generation Model. At this meeting, the County was provided a conceptual model which included the proposed area/region of Jefferson, Walworth and Rock counties. The County provided additional feedback including need for better communication and the greater inclusion of counties in general. In an ongoing effort to influence the outcome of this planning

process, this resolution includes several key areas of concern that have not yet been addressed. Counties have been encouraged to provide feedback and assured that there will be opportunities to influence the planning and implementation phases.

WHEREAS, the University of Wisconsin Extension and Jefferson County have had a long-standing partnership in providing education, research-based processes and conducting applied research which provides valuable programs to local residents in four program disciplines (Agriculture; Community, Natural Resources and Economic Development; 4-H and Youth Development; Family Living), and

WHEREAS, the UW Extension system is going through an operational model analysis due to budgetary constraints, and

WHEREAS, the proposed model moves from a county based model to a regional/area based model, and

WHEREAS, input from counties was limited as part of the initial model development, and

WHEREAS, the proposed model will reduce the impact and response to local needs and delivery of programs, and

WHEREAS, counties were encouraged and assured that there will be opportunities for feedback and influence during the planning and implementation phases.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board requests the University of Wisconsin Extension Chancellor and Dean to increase efforts to work with counties in addressing concerns on the educational, programmatic and fiscal impacts of the nEXT Generation Model prior to its final adoption, and

BE IT FURTHER RESOLVED that the UW Extension Chancellor and Dean honor the relationship with counties as partners in educational programs and specifically address:

- Increased administrative functions at the expense of local educational program delivery;
- The concept of volunteer coordination at the expense of volunteer development;
- Implementation of a revenue generation requirement resulting in less educational programming and increased competition for limited local resources which disrupts local partnerships;
- The lack of consultation with county partners on the structure and function of the area governance, approach to program delivery and the significance of area boundaries.

Fiscal Note: This resolution creates no financial impact. With the overall model change, there is not sufficient information available to provide an overall financial and program impact to the County.

Babcock moved that Resolution No. 2015-86 be adopted.
Seconded and carried.

Public comment (general). None.

Supplemental information presented at the February 9, 2016, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Buchanan moved that the Board adjourn. Seconded and carried at 8:53 p.m.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, MARCH 8, 2016, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Barbara Frank called the roll with all members being present except Jones and Nass, who gave prior notice of their inability to attend, and David.

District 1.....	Richard C. Jones	District 2	Mike Kelly
District 3.....	Greg David	District 4	Augie Tietz
District 5....	James B. Braughler	District 6	Ron Buchanan
District 7.....	Dwayne C. Morris	District 8	Michael Wineke
District 9.....	Amy Rinard	District 10	Al C. Counsell
District 11.....	Donald Reese	District 12	Peter A. Hartz
District 13.....	Ed Morse	District 14	Kirk Lund
District 15.....	Steven J. Nass	District 16	Laura Payne
District 17.....	Russell Kutz	District 18	Jennifer Hanneman
District 19.....	Jim Schroeder	District 20	Jim Mode
District 21.....	John C. Kannard	District 22	Blane Poulson
District 23.....	George Jaeckel	District 24	Vacant
District 25.....	Matthew Foelker	District 26	Gregg Patrick
District 27.....	Glen D. Borland	District 28	Dick Schultz
District 29.....	Paul Babcock	District 30 ...	Walt Christensen

County Administrator Ben Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Agenda was accepted as revised on March 3, 2016.

Rinard, Chair of the Administration & Rules Committee, moved that the minutes of the February 9, 2016, meeting be approved as presented. Seconded and carried.

David present.

Special Order of Business.

Genevieve Coady, Jefferson County Economic Development Director and Kim Erdman, Executive Director of the Watertown Economic Development Organization, spoke on their organizations' upcoming merger.

**GENERAL FINANCIAL CONDITION,
JEFFERSON COUNTY, WISCONSIN
MARCH 1, 2016**

Available Cash on Hand		
February 1, 2016	\$	1,033,735.39
February Receipts		<u>11,050,369.04</u>
Total Cash	\$	12,084,104.43
Disbursements		
General – February 2016	\$	4,532,995.34
Payroll – February 2016		<u>1,219,687.81</u>
Total Disbursements		<u>5,752,683.15</u>
Total Available Cash	\$	6,331,421.28

Cash on Hand		
(in banks) March 1, 2016	\$	7,269,537.26
Less Outstanding Checks		<u>938,115.98</u>
Total Available Cash	\$	6,331,421.28
Local Government Investment Pool - General	\$	13,156,466.80
DANA Investments (January 2016)		28,352,069.91
Local Government Investment Pool - Clerk of Courts		26,012.06
Local Government Investment Pool - Farmland Preservation		228,185.90
Local Government Investment Pool - Parks/Liddle		81,676.40
Local Government Investment Pool - Highway Bond		<u>1,870,075.01</u>
	\$	43,714,486.08
2016 Interest - Super N.O.W. Acct.	\$	486.12
2016 Interest - L.G.I.P. - General Funds		5,817.96
2016 Interest - DANA Investments (January 2016)		27,637.03
2016 Interest - L.G.I.P. - Parks/Carol Liddle Fund		48.63
2016 Interest - L.G.I.P. - Farmland Preservation		135.87
2016 Interest - L.G.I.P. - Clerk of Courts		30.40
2016 Interest - L.G.I.P. - Highway Bond		<u>1,113.51</u>
Total 2016 Interest	\$	35,269.52

JOHN E. JENSEN, JEFFERSON CO. TREASURER

Frank presented the following communications:

1. Letter dated March 4, 2016, from County Board Chair Schroeder to County Administrator Wehmeier designating him to represent Jefferson County as a member of the Joint Review Board for the City of Lake Mills Tax Incremental District #6 Amendment #1.
2. Letter dated March 4, 2016, from County Board Chair Schroeder to County Administrator Wehmeier designating him to represent Jefferson County as a member of the Joint Review Board for the City of Watertown Incremental District #7.
3. A Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on March 17, 2016, at 7:00 p.m., in Room 205 of the Jefferson County Courthouse.
4. Sheriff Milbrath recognized Oakdale Farms, represented by Harry Schroeder, for its food donations to the jail over the past 5 years.

The floor was opened for public comment (agenda items).
None.

Register of Deeds Staci Hoffman, Medical Examiner Nichol Wayd and County Clerk Barbara Frank presented their department's annual report. The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(12).

Rinard, introduced Ordinance No. 2015-32.

Executive Summary

The Jefferson County Board of Supervisors Rules of Order establish rules and procedures by which proceedings of the County Board of Supervisors, statutory boards, commissions, standing committees and other bodies are governed. The County Board reviews these Rules of Order before each new term of County Board Supervisors for necessary changes to improve operating procedures and remove language that is no longer applicable. This ordinance shows proposed amendments to the Jefferson County Board of Supervisors Rules of Order for the 2016-2018 term.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The dates for the County Board meetings noted in Section 3.01(1)(a) of the Board of Supervisors Rules of Order 2016-2018 are as follows:

Tuesday, April 19, 2016

Tuesday, May 10, 2016

Tuesday, June 14, 2016

Tuesday, July 12, 2016

Monday, August 8, 2016

Tuesday, September 13, 2016

Tuesday, October 11, 2016

Tuesday, October 25, 2016

*Monday, November 14, 2016

Tuesday, December 13, 2016

Tuesday, February 14, 2017

Tuesday, March 14, 2017

Tuesday, April 18, 2017

Tuesday, May 9, 2017

Tuesday, June 13, 2017

Tuesday, July 11, 2017

Tuesday, August 8, 2017

Tuesday, September 12, 2017

Tuesday, October 10, 2017

Tuesday, October 24, 2017

*Tuesday, November 14, 2017

Tuesday, December 12, 2017

Tuesday, February 13, 2018

Tuesday, March 13, 2018

Tuesday, April 17, 2018

Section 2. Section 3.01(c) of the Board of Supervisors Rules of Order 2016-2018 is amended as follows:

(c) In addition to the methods prescribed by Wisconsin Statute Section 59.11, a Board meeting may be convened by the Board Chair in case of a declared emergency, ~~to authorize repairs of county buildings, or take other necessary action to respond to the emergency.~~

Section 3. Sections 3.02 (1), (3), (4) and (7) of the Board of Supervisors Rules of Order 2016-2018 are amended as follows:

3.02 ORGANIZATION.

(1) The Board shall, as provided by s. 59.11, Wis. Stats., organize

at the April meeting in even-numbered years by electing a Chairperson, a First Vice Chairperson and a Second Vice Chairperson by secret ballot. The Clerk shall preside until the Chairperson has been elected. Nominations shall be made by written ballot. In the event more than two persons are nominated for a position, a primary ballot shall be prepared. Prior to the primary election, or the final election if no primary is required, each nominee shall be provided up to three minutes to address the Board. A person receiving a majority of votes cast on the primary ballot shall be declared elected. Otherwise, the two persons receiving the greatest number of votes for a position on the primary ballot shall be placed on the final ballot. In the event two persons receive the second greatest number of votes, those two persons shall be the subject of a vote for the second position on the final ballot. The Clerk shall prepare a final ballot for the position. The person receiving the most votes shall be elected to the position. The provisions of section 3.03(11), where applicable, shall apply to this procedure. Persons elected in accordance with this paragraph may be removed by the Board by majority vote. [Am. 03/12/02, Ord. No. 2001-29; 06/13/06, Ord. 2006-08; 03/11/08, Ord. 2007-35]

(3) In case of the absence or disability of the Chairperson, the First Vice Chairperson shall perform the duties of the Chairperson.

(4) In case of the absence of the Chairperson and the First Vice Chairperson, the Second Vice Chairperson shall perform the duties of the Chairperson.

(7) In the event the position of Chairperson, First Vice Chairperson or Second Vice Chairperson is vacant due to removal, resignation or death of the incumbent, the Board shall hold an election to fill the position(s) ~~of Chairperson~~ within sixty (60) days of it becoming vacant. Until such vacant position is filled, the ~~The~~ First Vice Chairperson, or the Second Vice Chairperson if there is no First Vice Chairperson, shall assume all duties of the Chairperson ~~when such position is vacant~~ and shall be paid meeting fees and the monthly salary to which the Chairperson would be entitled until such time as the Board elects a successor. The Second Vice Chairperson shall assume the duties of First Vice Chairperson when such position is vacant. [cr. 03/11/08, Ord. 2007-36]

Section 4. Sections 3.03(11)(a) thru (g) of the Board of Supervisors Rules of Order 2016-2018 are deleted as follows:

~~**(11)** Whenever it is necessary for the Board to elect members of a committee the following procedure shall be followed:~~

~~**(a)** Nominations shall be made and shall be prominently printed on a blackboard in plain view.~~

~~**(b)** The County Clerk shall immediately prepare written ballots with the names of candidates in alphabetical order.~~

~~**(c)** When ballots have been prepared the Clerk shall call the roll and one ballot shall be delivered to each board member present.~~

~~**(d)** The County Clerk shall appoint three election tellers who shall assist the County Clerk in the tabulation of results. [am.~~

03/09/10, Ord. 2009-24]

~~(e) County Board members will then vote for as many candidates as there are vacancies to be filled and each County Board member's ballot shall be signed.~~

~~(f) Candidates receiving a majority vote of the number of County Board members present shall be declared elected. Should no one receive a majority vote the person receiving the lowest number of votes shall be dropped from the ballot. The Clerk shall again call the roll and one ballot shall be delivered to each board member present, repeating if necessary, until all vacancies are filled. In case of a tie vote, the successful candidate shall be determined by lot. If the number of candidates receiving a majority vote of County Board members present exceeds the number of positions to be filled, any person not receiving a majority vote shall be dropped from the ballot. The Clerk shall again call the roll with only those receiving a majority vote remaining on the ballot. The person receiving the lowest number of votes shall be dropped from the ballot each succeeding ballot until the number of candidates receiving a majority vote equals the number of positions to be filled.~~

~~(g) If a ballot has been improperly marked it shall be discarded and the remaining ballots shall be counted; provided, however, a ballot marked with less than the maximum number of votes shall be counted if the intent of the voter can be ascertained.~~

Section 5. Section 3.04(1) of the Board of Supervisors Rules of Order 2016-2018 is amended as follows:

3.04 DUTIES OF OFFICIALS.

(1) The County Administrator shall receive proposed resolutions, ordinances, reports and petitions and provide copies to the Clerk. The Administrator shall prepare a written agenda of all matters which are to be brought before the Board or Board committees, which agendas shall be based on input from the Board Chair or the Committee Chair respectively, and approved by the Clerk or the Clerk's designee prior to distribution. The County Administrator shall attend board meetings and shall assist the Board whenever possible. The County Administrator may present matters to the board for consideration. [Ord. No. 2014-09, 06-10-2014]

Section 6. Section 3.05(1) of the Board of Supervisors Rules of Order 2016-2018 is amended as follows:

3.05 STANDING COMMITTEES.

(1) Standing committees of the Board shall be appointed for two-year terms by the Chairperson of the Board after his/her election and prior to June 1 in even-numbered years, unless a different date for appointment is specifically prescribed. When necessary for the orderly transaction of business prior to the formal appointment of new committees, the Chairperson may appoint temporary committees and committee chairpersons to address pending items assigned to a standing committee. The temporary committee may act until the earlier of June 1 or the date the Chair files permanent appointments with the Clerk. The Chairperson shall file a list of the committee appointments with the County Clerk

and the County Administrator. Any mid-term committee appointments by the Chairperson shall be filed with the Clerk who shall present them to the Board as a communication at the next regular County Board meeting. Committee members who cannot attend a committee meeting shall report their absence in advance as a courtesy to the other members. Such reports shall be made to the committee chairperson and County Board Chairperson. If the member is unable to notify the chair, the member shall notify the applicable department head. Members reporting their absence in advance of the meeting shall be noted as having done so in the minutes where their absence is recorded. The Chairperson (or either Vice Chairperson, or in the absence of the Chairperson and both Vice Chairpersons, any member of the Jefferson County Board of Supervisors if so designated by the Chair in advance of any particular meeting) shall be an ex officio member of all standing committees, and shall be allowed to vote in order to break a tie, and shall be counted as a member if necessary to create a quorum at the committee's meeting, and shall also be allowed to vote in that case. When an issue arises at a County Board meeting or administratively that is not clearly assigned to a standing committee by the Board Rules or a prior resolution, the Board Chair shall designate the committee to which the issue shall be assigned. [Am. 03/09/04, Ord. 2003-35; 06/08/04, Ord. 2004-10; 12/13/05, Ord. 2005-31; 07/11/06, Ord. 2006-07; 07/10/07, Ord. 2007-16; Ord. No. 2013-10, 07-09-2013]

Section 7. Section 3.05(2)(a) of the Board of Supervisors Rules of Order 2016-2018 is amended as follows:

(a) ADMINISTRATION & RULES COMMITTEE - Five members: County Board Chair, First and Second Vice Chair and two other County Board members. If the position of County Board Chair, First Vice Chair or Second Vice Chair becomes vacant, the County Board Chair or Acting County Board Chair shall temporarily appoint members of the County Board to serve on the Administration & Rules Committee until the vacant positions are filled on the County Board. This Committee shall supervise the office of the County Administrator and shall handle matters pertaining to said office. Committee proposals and recommendations shall be subject to approval of the County Board. This Committee shall also meet with circuit court judges as called, to discuss common goals and concerns within the Jefferson County Circuit Court system. The Committee shall work with the courts to implement such goals. This Committee shall also meet with the Clerk of Courts, County Clerk, the Register of Deeds and Corporation Counsel with regard to matters pertaining to said offices. [Am. 03/12/02, Ord. 2001-30; 07/10/07, Ord. 2007-11; 03/11/08, Ord. 2007-37]

Matters pertaining to proposed state legislation, county board rules and county board minutes shall be handled by the Committee. During the last three months of its term, the Committee shall draw specifications, solicit bids, and file a recommendation with the County Board in March of even-numbered years concerning which newspaper in the County shall be the official newspaper and

printer for the two-year term of the new County Board. The Committee, on behalf of the Board, shall be authorized to approve the minutes from each March meeting and any other meeting when the County Board does not meet in sufficient time to approve the minutes for publication as required by Section 59.14(2), Stats. [cr. 07/10/07, Ord. 2007-11]

The Administration & Rules Committee is authorized to petition the Jefferson County Circuit Court for an order dividing a municipality into wards in accordance with applicable law and the County's tentative supervisory district plan upon a municipality's failure to divide or submission of a division which does not comply with the tentative supervisory district plan. [cr. 07/12/11, Res. 2011-34; am. 3/13/12, Ord. 2011-24]

The Board Chair or his designee shall serve as Jefferson County's representative to the InterCounty Coordinating Committee. The Board Chair, an Administration & Rules eCommittee member and the County Administrator shall be Jefferson County's representatives on the Inter-County Data Processing Commission. [Am. 03/14/06, Ord. 2005-48a; 03/13/12, Ord. 2011-24]

Section 8. Section 3.05(2)(c) of the Board of Supervisors Rules of Order 2016-2018 is amended as follows:

(c) FINANCE COMMITTEE - Five members. County Board Chair, a Vice Chair designated by County Board Chair, and three other members. This Committee shall receive the proposed county budget from the County Administrator and shall conduct hearings necessary in the review of the proposed budget. The County Administrator and staff shall meet with the Committee and shall assist in the preparation of the budget. If the Chair or a Vice Chair does not want to serve, the Chair shall appoint a replacement. [Am. 05/11/04, Ord. 2004-04; 03/09/10, Ord. 2009-24; Ord. No. 2014-11, 07-08-2014]

The Committee shall meet on matters of budget control and shall make necessary permitted transfers as authorized by the provisions of s. 65.90(5)(b), Stats. The Committee shall propose necessary budget transfers and amendments requiring County Board action. [Am. 03/14/06, Ord. 2005-48d]

The Committee shall recommend to the Board the departments to be audited, the auditors to be employed, and shall report to the Board the results of such audits. A subcommittee consisting of any three Finance Committee members (of which two shall constitute a quorum) may meet each month to audit and approve for payment proper vouchers, expenditures and claims against the County, except vouchers, expenditures and claims pertaining to the Highway Department, Human Services Department, and Veterans Service Commission. The Committee shall supervise the collection of delinquent taxes and is authorized to sell foreclosed properties in accordance with Resolution No. 2002-16. This Committee shall be responsible for the sale of county-owned land other than that obtained through tax foreclosure, and shall present contracts for sale of such land to the Board for approval. [Am. 08/13/02, Ord. 2002-16; 03/14/06, Ord. 2005-48d, effective

04/18/06; 03/11/08, Ord. 2007-39; 03/13/12, Ord. 2011-24]

The Committee shall supervise the County's contracts with the Jefferson County land preservation groups. [Am. 04/16/02, Ord. 2002-05; 03/14/06, Ord. 2005-48d]

The Committee shall, together with the County Administrator and Corporation Counsel if bids are taken, recommend to the County Board the types and amounts of insurance to be carried and also the insurance carrier to whom such insurance shall be awarded. The Committee shall be authorized to renew insurance contracts without bidding same, when it finds renewal is in the best interest of Jefferson County.

The Committee shall work with the County Treasurer, ~~County Clerk~~, Finance Department and Child Support Office in handling policy matters related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [am. 3/13/12, Ord. 2011-24]

The Committee shall have the authority granted to the former Audit Committee, pursuant to Resolution No. 83-98, to resolve claims against the County in amounts up to \$10,000. [Cr. 04/16/02, Ord. 2002-04]

The Committee, on a case by case basis, shall recommend to the Board of Supervisors the allocation of the proceeds from the sale of county-owned farmland to possibly increase the acreage of farmland permanently protected from development, and to leverage state and federal funds for the acquisition of conservation easements to protect farmland (Resolution No. 2008-15).

Section 9. Section 3.05(2)(e) of the Board of Supervisors Rules of Order 2016-2018 is amended as follows:

(e) HUMAN RESOURCES COMMITTEE - Five members. The Human Resources Committee shall assist in the administration of the Safety Program and Personnel and Salary Ordinance. The Committee shall hear grievances in accordance with provisions of union contracts, the Civil Service Ordinance or the Personnel Ordinance. The Committee may review job descriptions and evaluate the allocation of positions to the various departments. This Committee shall also review the statutory requirements and make recommendations to the Board concerning benefits, pay classifications and employment law policies, as well as make recommendations to the County Board concerning union negotiations. [Am. 03/12/02, Ord. 2001-34; 05/14/02, Ord. 2002-07; 03/14/06, Ord. 2005-48e; 03/11/08, Ord. 2007-40; 3/13/12, Ord. 2011-29]

Section 10. Section 3.05(2)(f) of the Board of Supervisors Rules of Order 2016-2018 is amended as follows:

(f) INFRASTRUCTURE COMMITTEE - Five members. The Infrastructure Committee shall supervise and control all construction, remodeling and repair of all county buildings and shall have authority to approve the use of county buildings by organizations not connected with county government. The Committee shall review all proposed leases, except those leases which by rule are the responsibility of a different committee, and recommend same to the County Board for final approval. [am. 03/11/08, Ord. 2007-

38]

Invoices covering construction and remodeling shall be approved by the department head or designee of the department involved. The Committee shall review all payments made at its next meeting and determine a proper course of action when an invoice is disputed. [Am. 08-12-08, Ord. 2008-17]

When the County Board has authorized construction of, additions to or remodeling of a county building, the Committee shall solicit proposals from various architects, and recommend to the County Board which architect shall be hired for the project. The Committee may, in its discretion, recommend that the County proceed without an architect. The Committee is not required to recommend an architect based solely on monetary considerations, but shall also consider an architect's previous work for the County and others.

The Committee shall review issues related to Management Information Systems and shall have responsibility for resource, conservation and sustainability practices in county facilities and operations. [Am. 03/14/06, Ord. 2005-48b; 08-12-08, Ord. 2008-17]

Section 11. Section 3.05(2)(g) of the Board of Supervisors Rules of Order 2016-2018 is amended as follows:

(g) LAND & WATER CONSERVATION COMMITTEE - ~~Seven~~Five members. Not less than three members of the County Board, including at least two members of the University Extension Education Committee, appointed by the Board Chairperson and confirmed by the Board, and the Chairperson of the FSA (Farm Service Agency) (or his/her designee) shall serve as the Land & Water Conservation Committee and shall have the powers and duties as set forth in Chapter 92, Wisconsin Statutes. This Committee shall also be responsible for acquiring conservation easements, reviewing applications to grant such easements and recommending action thereon to the County Board when appropriate. [Am. 03/12/02, Ord. 2001-33; 09/08/08, Ord. 2008-19]

This Committee shall also manage, supervise and be responsible for ~~the Countryside Farm and other~~ county farmland not held for future parks development. Leases of the farmland shall be approved by the County Board. [Am. 03/14/06, Ord. 2005-53; 03/11/08, Ord. 2007-41]

Section 12. Section 3.05(2)(h) of the Board of Supervisors Rules of Order 2016-2018 is amended as follows:

(h) LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE - Five members. This Committee shall consist of five members and shall have jurisdiction over issues affecting the Jefferson County Sheriff's Office. This Committee shall handle grievances arising under the Sheriff's Office labor contract other than those involving suspension, demotion or discharge mentioned in Wisconsin Statute 59.26(8)(b). This Committee is also responsible for all matters pertaining to Emergency Management and in accordance with s. 323.14(1)(3), Wis. Stats., the County Board Chairperson shall designate a member of the Com-

mittee to act as chairperson when this Committee is convened as an Emergency Management Committee. [Am. 02/08/05, Ord. 2004-31; 03/14/06, Ord. 2005-48g; 12/14/10, Ord. 2010-20]

This Committee shall work with the District Attorney and ~~Coroner~~ (Medical Examiner effective 1/1/2015) in handling business matters and in solving problems related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [am. 03/11/08, Ord. 2007-37; Ord. No. 2013-24, 03-11-2014]

Section 13. Section 3.06(1)(e) Farmland Conservation Easement Commission, of the Board of Supervisors Rules of Order 2016-2018 is repealed.

Section 14. Section 3.06(1)(d) of the Board of Supervisors Rules of Order 2016-2018 is renumbered (e).

Section 15. Section 3.06(1)(d) of the Board of Supervisors Rules of Order 2016-2018 is created as follows:

(d) CRIMINAL JUSTICE COLLABORATING COUNCIL – Fourteen members. There shall be at least fourteen voting members of the Council whose membership is determined by the position the member occupies or by appointment of the Council: Chief Judge or Presiding Judge for Jefferson County (Chair), County Administrator, County Board Chair, Sheriff, District Attorney, Clerk of Circuit Court, local government representative, Jefferson County Public Defender, Jefferson County Police Chief & Sheriff's Association representative, Human Services Director, Jefferson County parole and probation manager, education representative, Jefferson County citizen and Corporation Counsel. The County shall create by-laws including establishing term lengths for members, meet at least quarterly and make recommendations to the County Board, or member's respective organization, to facilitate the goals of the Council.

Section 16. Section 3.06(1)(h) of the Board of Supervisors Rules of Order 2016-2018 is amended as follows:

(h) HUMAN SERVICES BOARD - Seven members. This is the governing and policymaking board of directors of the Human Services Department. Four members shall be members of the Board of Supervisors at the time of appointment and throughout their respective terms. Three members shall be consumers of service or citizens at large. No public or private provider of services may be appointed to the Board. Appointees shall serve staggered three-year terms. The Human Services Board shall elect a chairperson and vice chairperson who must be selected from the four members who are supervisors. Elections shall be held after the County Board organizational meeting in April of even-numbered years. The Human Services Board shall possess all the powers and duties prescribed by s. 46.23(5m), Wis. Stats.

Pursuant to s. 46.23(5m)(a), the Human Services Board shall appoint an Aging and Disability Resource Center Advisory Committee which shall also be assigned the duties established by Resolution No. 42 adopted June 12, 1979, for the Advisory Committee on Aging.

Pursuant to s. 46.23(5m)(a), the Human Services Board shall appoint the Nutrition Project Council, number and terms of appointees to be determined by the Human Services Board. Such appointments shall be subject to confirmation by the County Board.

Jefferson County, under an Intergovernmental Cooperation Agreement, shall be a member of the Marsh Country Health Alliance Commission to organize and establish a multi-jurisdictional public entity to lease, manage and operate a nursing home and facility for the developmentally disabled known as Clearview Long-Term Care & Rehabilitation. The County Board Chair shall appoint one supervisor, who is also a member of the Human Services Board, to said Commission.

The County Board Chair shall appoint County Board Supervisor(s) or other members of the public to the Community Action Coalition. The Coalition provides a variety of services to individuals in Jefferson County experiencing poverty, including services to obtain or maintain housing to prevent homelessness, and subsidized rental costs to make housing more affordable. It also provides many programs to help meet an individual's basic needs and to build skills to reach self-sufficiency.

The Human Services Board may create a subcommittee known as the Human Services Personnel & Finance Committee, members of which shall be eligible for meeting fees and mileage. [Am. 03/09/04, Ord. 2003-39; 03/11/08, Ord. 2007-49; re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2015-19, 11-10-2015]

Section 17. Sections 3.06(1)(o), (p), (q) and (r) of the Board of Supervisors Rules of Order 2016-2018 are renumbered (p), (q), (s) and (t).

Section 18. Section 3.06(1)(o) of the Board of Supervisors Rules of Order 2016-2018 is created as follows:

(o) SOUTH CENTRAL WISCONSIN WORKFORCE DEVELOPMENT AREA CONSORTIUM – 6 members. The Consortium shall consist of the chairperson of the County Board of Supervisors or County Executives or the designees of said officials of the counties of Columbia, Dane, Dodge, Jefferson, Marquette and Sauk. The purpose of the Consortium is to serve as an oversight entity to fulfill the intent of the Workforce Innovation and Opportunity Act. The responsibilities of the Consortium are (1) to serve as the Workforce Development Area Consortium of Supervisors, (2) to appoint the Workforce Development Board under the Workforce Innovation and Opportunities Act; and (3) to execute an agreement with the Workforce Development Board required for proper operation and functioning of the Board. The Consortium will direct the Board to receive the Workforce Innovation and Opportunity Act funds on behalf of the Consortium and serve as the administrative entity and fiscal agent with the duty to disburse funds at the direction of the local board.

Section 19. Section 3.06(1)(p) of the Board of Supervisors Rules of Order 2016-2018 is amended as follows:

(p) TRAFFIC SAFETY COMMISSION – In accordance with

s. 83.013, Stats., the Traffic Safety Commission shall consist of the statutorily named persons, with the balance of the 12 members appointed to indeterminate terms by the County Administrator. The Jefferson County Highway Commissioner shall serve as the County Highway Safety Coordinator. [Cr. 03/14/06, Ord. 2005-54; re-lettered 0/15/08, Ord. 2008-01 and Ord. 2008-02; am. 03/09/10, Ord. 2009-24; re-lettered 07/13/10, Ord. 2010-09; re-lettered 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24; Ord. No. 2013-24, 03-11-2014; Ord. No. 2015-19, 11-10-2015]

Section 20. Section 3.06(1)(r) of the Board of Supervisors Rules of Order 2016-2018 is created as follows:

(r) WISCONSIN COUNTIES UTILITY TAX ASSOCIATION
– One member appointed by the County Board Chair. The Association's mission is to change the law to provide for a more equitable distribution of utility tax for Wisconsin Counties.

Section 21. Section 3.06(1)(s) of the Board of Supervisors Rules of Order 2016-2018 is amended as follows:

(s) WISCONSIN RIVER RAIL TRANSIT COMMISSION (WRRTC)
– Three members to staggered three-year terms ending on April 30 in respective years and one alternate, appointed by the Chair and confirmed by the Board. The Commission was created in 1980 for the purpose of retaining rail service in the member counties which are now Crawford, Dane, Grant, Iowa, Jefferson, Rock, Sauk, Walworth and Waukesha. The Commission's mission is to further support maintaining rail accessibility for businesses in the County and possibly expanding such service south from Wauertown to Jefferson and Fort Atkinson. [Ord. No. 2013-24, 03-11-2014; Ord. No. 2015-19, 11-10-2015]

Section 22. Section 3.07(2) of the Board of Supervisors Rules of Order 2016-2018 is amended as follows:

(2) A majority of the members of any committee, board, commission or other body shall constitute a quorum for the transaction of business. The County Board Chairperson appointing authority may appoint an additional member on a temporary basis upon notice from a member that he/she has vacated his/her seat or will be unable to attend meetings for an extended period due to illness. Such temporary appointment shall terminate when the original member is once again available for meetings. [Ord. No. 2015-01, 04-21-2015]

Section 23. This ordinance shall be effective after passage and publication as provided by law.

NOTE: Section 3.09 of the County Board rules provides that amendments to the rules shall be made by 2/3 vote. Proposed amendments shall be introduced at one session of the Board and laid over until the next session before action is taken, unless the Board waives laying it over by unanimous vote.

Pursuant to Board Rule Section 3.09, Rinard moved that Ordinance No. 2015-32 be laid over until the April 19, 2016, organizational meeting when final action will be taken. Seconded and carried.

Rinard introduced Resolution No. 2015-87.

Executive Summary

Every two years Jefferson County enters into a contract with a local newspaper to serve as the County's official newspaper for the publication of County Board proceedings and other necessary legal publications as required by Wisconsin Statutes. The existing contract with the *Daily Jefferson County Union* expires on April 18, 2016. The Administration & Rules Committee solicited proposals from the *Daily Jefferson County Union* and the *Watertown Daily Times* to be the County's official newspaper for the next two years commencing April 19, 2016. Both newspapers submitted bids offering to use the same size print and column width for publications, the *Watertown Daily Times* bidding 68 cents per line and the *Daily Jefferson County Union* bidding the rate of 74 cents per line. After reviewing both bids, the Administration & Rules Committee recommends selecting the *Daily Jefferson County Union* as the official county newspaper for the 2016-2018 term of the Jefferson County Board of Supervisors based on its greater circulation which is 249 percent greater than the *Watertown Daily Times*.

WHEREAS, the Administration & Rules Committee has solicited proposals from the *Daily Jefferson County Union* and the *Watertown Daily Times* to be the County's official newspaper for the next two years commencing April 19, 2016, and

WHEREAS, both newspapers use the same size print and column width, the *Watertown Daily Times* bidding 68 cents per line and the *Daily Jefferson County Union* bidding 74 cents per line, and

WHEREAS, paid circulation in Jefferson County for the *Watertown Daily Times* is 2,794 papers and for the *Daily Jefferson County Union* is 6,960 papers, and

WHEREAS, the *Daily Jefferson County Union's* cost per line is more than the *Watertown Daily Times*, but reaches 249% more people, and

WHEREAS, the Administration & Rules Committee recommends selecting the *Daily Jefferson County Union* as the official county newspaper for the 2016-2018 term of the Jefferson County Board of Supervisors based on its greater circulation, and

WHEREAS, the Committee recommends continuing to print the minute book in house,

NOW, THEREFORE, BE IT RESOLVED that the *Daily Jefferson County Union* be designated the County's official newspaper for April 2016 – April 2018, and the bid of the *Daily Jefferson County Union* to publish the County Board proceedings and other necessary legal publications be accepted in the amount of 74 cents per line.

Fiscal Note: The fiscal impact of this resolution is estimated to be \$41,415 per year for 2016 through 2018 based on 2015 publication requirements and increasing the cost per line by 2 cents for publishing the County Board proceedings and other necessary legal publications (excluding election notices which are published in both papers).

Rinard moved to adopt Resolution No. 2015-87. Seconded and carried: Ayes 25 (Kelly, David, Tietz, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Payne, Kutz, Hanneman, Schroeder, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 1 (Braugher), Abstain 1 (Mode), Absent 2 (Jones, Nass), Vacant 1 (District 24).

Rinard introduced Resolution No. 2015-88.

Executive Summary

Prior to 2010, the Wisconsin Medicaid Non-Emergency Medical Transportation (NEMT) program was largely county-administered. After 2010, this program was replaced with a transportation brokerage model that is operated by a provider under contract with the Wisconsin Department of Health Services, as well as subcontractors of the contracted provider. This model resulted in 5.8% of recipients experiencing at least one instance of having a scheduled medical appointment fail because the provider never arrived. This resolution urges the State of Wisconsin Legislature and the Wisconsin Department of Health Services to utilize the information in the Legislative Audit Bureau report and feedback from consumers, to guide substantive changes to the Wisconsin Medicaid Non-Emergency Medical Transportation (NEMT) program which address the inconsistency of trips, cost growth and contract payment structure including the ability to enable counties to establish Medicaid transportation systems.

WHEREAS, prior to 2010, the Wisconsin Medicaid Non-Emergency Medical Transportation (NEMT) program was largely county-administered, and

WHEREAS, the Wisconsin legislature enacted law in 2010, which required the county-administered system to be replaced by a transportation brokerage model, and

WHEREAS, the brokerage model is operated by a provider under contract with the Wisconsin Department of Health Services, as well as subcontractors of the contracted provider, and

WHEREAS, the Wisconsin Legislative Audit Bureau conducted an audit of this program and issued Legislative Audit Bureau report #15-4 in May 2015, detailing its findings, and

WHEREAS, Legislative Audit Bureau report #15-4 documents performance metrics of the system and found that within a one-year period, 5.8% of recipients experienced at least one instance of having a scheduled medical appointment fail because the provider never arrived, and

WHEREAS, Legislative Audit Bureau report #15-4 estimates that the cost of the program increased from an estimated \$44.4 million in FY2009-2010 to \$56.1 million in FY2013-2014, an increase of over 26%, and

WHEREAS, the contract between the Wisconsin Department of Health Services and the transportation broker is based upon a capitated rate system, in which the vendor is paid a set amount based on membership, rather than number of rides or quality of service, which is a potential disincentive to provide the service.

NOW, THEREFORE , BE IT RESOLVED that the Board of Supervisors of Jefferson County urges the State of Wisconsin Legislature and the Wisconsin Department of Health Services to utilize the information in the Legislative Audit Bureau report and feedback from consumers, to guide substantive changes to the Wisconsin Medicaid Non-Emergency Medical Transportation program which address the inconsistency of trips, cost growth and contract payment structure including a county operated Medicaid transportation system should a county choose to do so which would better serve consumers and maintain strong stewardship of public funds.

BE IT FURTHER RESOLVED that the Jefferson County Clerk be directed to forward a copy of this resolution to the Governor of the State of Wisconsin, Jefferson County's State Legislative Representatives, the Wisconsin Counties Association and to the Health and Human Services Steering Committee of the Wisconsin Counties Association.

Fiscal Note: This resolution will have no fiscal impact.

Rinard moved for the adoption of Resolution No. 2015-88.

Seconded and carried.

Tietz, member of the Jefferson County Economic Development Consortium, introduced Resolution No. 2015-89.

Executive Summary

Beginning in 2014, the Jefferson County Economic Development Consortium (JCEDC) has been working towards increased engagement of the private sector in promoting economic development in Jefferson County which included creating a 5-year economic development strategic plan. The objective is to increase economic development responsiveness; improve visibility of Jefferson County statewide, regionally, and globally; and align area communities, businesses, and economic development partners with the significant benefits outlined in the 5-year economic development strategic plan. Because this capital campaign will be the Consortium's first venture into formally engaging the private sector in area economic development, the JCEDC approved hiring Power 10 as a consulting firm specializing in economic development capital campaigns and feasibility studies. The fundraising goal assessment of the feasibility study will gauge the private and public sectors' perceptions of the JCEDC, obtain input and feedback on the proposed 5-year strategic plan and associated work program, realistically gauge the amount of funding attainable through a capital campaign, identify potential public and private leadership for such a campaign and provide guidance on governance and oversight functions to help implement the work program.

WHEREAS, the Jefferson County 2010 Comprehensive Plan update with Economic Development Emphasis and the 2012 Agricultural Preservation & Land Use Plan both emphasize strategic economic growth principles within Jefferson County, and

WHEREAS, the 2015 Jefferson County Task Force recognized the importance of strategic growth principles and economic

well-being of the County, and

WHEREAS, the Jefferson County Economic Development Consortium has expressed strong interest in more actively engaging area private sector leadership in economic work of the Consortium and has a desire to do so through a professionally-administered economic development capital campaign and associated 5-year economic development strategic plan, and

WHEREAS, the Jefferson County Finance Committee voted on November 11, 2015, to award the Jefferson County Economic Development Consortium \$25,000 for procuring consulting services for an economic development capital campaign feasibility study, and

WHEREAS, the Jefferson County Economic Development Consortium voted on December 9, 2015, to authorize staff and select JCEDC board members to work with the Von Briesen & Roper law firm to develop a transition plan and organizational model to engage the private sector in the economic development work of the area, and

WHEREAS, the Jefferson County Economic Development Consortium voted on December 9, 2015, to move forward with the Request for Proposals for a Capital Campaign Feasibility Study for the JCEDC, and

WHEREAS, a Request for Proposals for consulting services to develop a capital campaign feasibility study was published in December of 2015 by the JCEDC, and

WHEREAS, an ad-hoc committee of JCEDC Board members interviewed finalist consulting firms in January 2016 and selected Power 10 as the best qualified consulting service to meet the needs of the JCEDC, and

WHEREAS, the JCEDC Board approved hiring Power 10 as a consulting firm specializing in economic development capital campaigns and feasibility studies,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby approve and authorize the hiring of Power 10 to provide Capital Campaign Feasibility Study services for the JCEDC not to exceed \$30,000.

BE IT FURTHER RESOLVED that the Jefferson County Administrator is authorized to execute the contract and authority is hereby granted to the JCEDC Director to take the necessary steps to develop the Feasibility Study in conjunction with the consulting firm hired in accordance with this resolution and to execute any ongoing documents necessary to effectuate this program.

Fiscal Note: This resolution will have a fiscal impact in an amount not exceed \$30,000 which has been allocated to the JCEDC budget.

Tietz moved that Resolution No. 2015-89 be adopted. Seconded and carried: Ayes 27 (Kelly, David, Tietz, Braughler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 0, Absent 2 (Jones, Nass), Vacant 1 (District 24).

Poulson, Chair of the Fair Park Committee, introduced Resolution No. 2015-90.

Executive Summary

The most recent soft drink Marketing Partnership Agreement with a supplier of soft drink beverage products and related services at the Jefferson County Fair Park expired on December 31, 2015. The Fair Park is seeking to enter into another agreement with a beverage supplier commencing on January 1, 2016, and ending on December 31, 2018. The Fair Park solicited proposals from soft drink suppliers and received proposals from Pepsi-Cola and Coca-Cola. The Fair Park Committee determined that Pepsi-Cola's proposal offered the most favorable financial incentives for the County and recommends that Jefferson County enter into a three-year soft drink Marketing Partnership Agreement with Pepsi-Cola through December 31, 2018, for the purpose of supplying soft drink beverage products and related services at the Jefferson County Fair Park.

WHEREAS, the most recent soft drink Marketing Partnership Agreement with Pepsi-Cola as a supplier of soft drink beverage products and related services at the Jefferson County Fair Park expired on December 31, 2015, and

WHEREAS, Jefferson County solicited proposals from soft drink suppliers to enter into another three year soft drink Marketing Partnership Agreement commencing on January 1, 2016, and ending on December 31, 2018, and

WHEREAS, proposals were submitted by Pepsi-Cola and Coca-Cola as follows:

<u>Vendor</u>	<u>Estimated Annual Revenue for Fair Park</u>
Pepsi-Cola	\$28,720.00
Coca-Cola	\$12,280.00

WHEREAS, the Fair Park Committee determined that Pepsi-Cola has the most favorable financial incentives for the County after taking into consideration incentive fees paid by Pepsi-Cola to the County and accessories provided by Pepsi-Cola related to marketing and selling Pepsi products such as marketing funds, free product incentive and the use of special event coolers, and

WHEREAS, the Fair Park Committee recommends entering into a three-year Marketing Partnership Agreement with Pepsi-Cola through December 31, 2018.

NOW, THEREFORE, BE IT RESOLVED that the Fair Park Director is authorized to execute a three-year soft drink Marketing Partnership Agreement with Pepsi-Cola through December 31, 2018.

Fiscal Note: The total cash value of the Pepsi-Cola sponsorship to Jefferson County is estimated to be \$28,720.00 per year for the three year contract period and includes incentive fees, marketing funds and free product incentives.

Poulson moved that Resolution No. 2015-90 be adopted.

Seconded and carried: Ayes 23 (Tietz, Braughler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Morse, Payne, Kutz,

Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 4 (Kelly, David, Hartz, Lund), Absent 2 (Jones, Nass), Vacant 1 (District 24).

Braugler, Vice Chair of the Finance Committee, introduced Resolution No. 2015-91.

Executive Summary

Jefferson County commenced a foreclosure action for unpaid taxes and currently holds title to property located at 302 Front Street, Watertown, and 308 Front Street, Watertown, with the principal amount of delinquent taxes due of \$12,915.15 for both properties. The City of Watertown has expressed interest in purchasing said parcels and has proposed to enter into an agreement with the County to purchase both properties for a total of \$15,000.00. This resolution authorizes the County Administrator to enter into a contract for conveyance of the above parcels to the City of Watertown in return for payment of \$15,000.00.

WHEREAS, Jefferson County annually settles with local taxing jurisdictions such as villages, school districts and cities by paying those jurisdictions their share of unpaid real estate taxes and receives a tax certificate and a tax lien on the property for which the taxes are due, and

WHEREAS, periodically the County takes title to properties subject to the tax liens through a foreclosure action, and

WHEREAS, the County commenced a foreclosure action and currently holds title to property located at 302 Front Street, Watertown, and 308 Front Street, Watertown, with the principal amount of delinquent taxes due of \$11,840.31 through 2014 in addition to 2015 taxes of \$1,074.84, and

WHEREAS, the City of Watertown has expressed interest in purchasing said parcels, and

WHEREAS, the City of Watertown has proposed to enter into an agreement with the County to purchase both properties for a total of \$15,000.00 in return for conveyance of the properties to the City, and

WHEREAS, § 75.69, Wisconsin Statutes, allows the County to transfer tax foreclosed property to another unit of government and the Finance Committee recommends such transfer upon payment to the County of \$15,000.00,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a contract for conveyance of the above parcels, Parcels #291-0815-0331-002 and 291-0815-0331-050, to the City of Watertown in return for payment of \$15,000.00.

Fiscal Note: The proceeds from this sale will be applied toward delinquent taxes and interest incurred for these properties.

Braugler moved for the adoption of Resolution No. 2015-91.

Seconded and carried: Ayes 27 (Kelly, David, Tietz, Braugler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poul-

son, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 0, Absent 2 (Jones, Nass), Vacant 1 (District 24).

Braugler introduced Resolution No. 2015-92.

WHEREAS, on January 25, 2016, Jefferson County received a claim from Kent Sormrud in an amount of \$471.71 alleging that his 2015 Chevy Silverado, on December 20, 2015, was stopped at the light, northbound on Highway 26 south of I-94, when a Jefferson County Highway Department snowplow pulled up to the light in the left hand turn lane and the side plow blade struck the driver's side rearview mirror leaving scrapes and possible damage to the electric mirror. There has been no evidence provided by the claimant to support his claim, and

WHEREAS, on February 4, 2016, Jefferson County received a claim from We Energies in an amount of \$1,760.24 alleging that the claimant suffered damage and associated loss of electric service at N7338 County Road N in the Town of Milford, Wisconsin, when the Jefferson County Highway Department damaged underground electric equipment on June 25, 2015, when excavating for a road project. There has been no evidence provided by the claimant to support its claim and the claimant also filed late notice of circumstance, and

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claims, on the basis that the County is not responsible for the alleged damages,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claims and directs the Corporation Counsel to give the claimants notice of disallowance.

Fiscal Note: These matters have been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Braugler moved for the adoption of Resolution No. 2015-92.
Seconded and carried.

Braugler introduced Resolution No. 2015-93.

Executive Summary

At year end, the County Administrator requests a budget transfer from the contingency or general funds to cover the departments that have deficits. Also requested is the transfer of surplus funds from the Human Services Department budget to the General Fund. The request first goes to the Finance Committee and then to the County Board for approval. This resolution will authorize transferring \$11,342 from contingency to various county departments due to fiscal year 2015 deficits and transferring \$216,556 from the 2015 Human Services Department to the General Fund.

WHEREAS, due to circumstances arising after the 2015 budget was adopted, the following transfers of funds are necessary to

be made from the contingency appropriation account and/or General Fund as indicated to close the accounting books for 2015:

Department	Bus Unit	Account Number	Deficit Amount	Original Levy	Percent of Levy
County Administration Corporation Counsel	81	599999	1,324	256,407	0.5%
Land & Water Conservation Library	1701	599999	2,219	329,399	0.7%
Administration	7001	599999	7,345	231,114	3.2%
	9902	599999	454	5,454	8.3%
Total			<u>11,342</u>		
Contingency Fund			11,342		
General Fund			<u>0</u>		
Total			<u>11,342</u>		

WHEREAS, the Finance Committee recommends that these departmental deficits be funded by the transfers set forth above totaling \$11,342, and

WHEREAS, the Finance Committee recommends the transfer of \$216,556, surplus from the Human Service Department to the General Fund,

NOW, THEREFORE, BE IT RESOLVED that the aforementioned transfers of funds are hereby approved and the 2015 budget be amended to reflect the same.

Fiscal Note: As a budget amendment, this resolution requires twenty (20) affirmative votes for passage.

The contingency fund has a balance of \$355,888, of which \$11,342 is needed to offset the deficit for 2015.

The main reason for the Administration Department budget deficit is the purchase of a scanner for efficiency within the Administration, Human Resources and Corporation Counsel's Departments.

The Corporation Counsel Office deficit is mainly due to an employee leaving a position that had single health insurance and the new individual has family insurance.

The Land & Water Conservation Department has a deficit due to an individual changing from single to family plan health insurance and also less permit revenue than anticipated.

The Library Administration deficit was due to additional mailings required for the withdrawal from the Mid-Wisconsin Federated Library System and partnering with the Waukesha County Federated Library System.

The Human Service Department surplus will be used to fund future capital projects for the County.

Braugler moved that Resolution No. 2015-93 be adopted. Seconded and carried: Ayes 27 (Kelly, David, Tietz, Braugler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse,

Lund, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 0, Absent 2 (Jones, Nass), Vacant 1 (District 24).

Jefferson County
Departmental Surplus (Deficit) Recap
For the Year Ended December 31, 2015

Dept	Department	General Ledger Surplus (Deficit)	Budgetary Only Accounts	Estimated Additional Activity	Actual Non-Lapsing Request	Actual Surplus (Deficit)	Deficit Transfer Contingency Fund	Amended Surplus (Deficit)	Original Tax Surplus 2014	Actual Surplus (Deficit)	
000	General Revenues	844,718.00			(34,122.00)	810,596.00	(11,342.00)	799,254.00	(1,163,365.00)	11,362.00	
001	County Board	14,760.00			701.00	15,461.00	0.00	15,461.00	3,895,065.00	3.94%	
002	Economic Development	231,493.00			(231,493.00)	0.00	0.00	0.00	0.00%	0.00%	
004	Human Resources	16,762.00			(12,000.00)	4,762.00		4,762.00	416,112.00	1.1%	
005	Information Technology	(1,274.00)			1,324.00	50.00	1,324.00	79,858.00	(221,338.00)	-0.5%	
010	County Administrator	21,274.00			(30,510.00)	(9,236.00)		6,622.00	(221,338.00)	-38.0%	
012	County Clerk	37,145.00			(30,510.00)	6,635.00		6,635.00	350,146.00	1.5%	
013	Land Information	101,145.00			(86,012.00)	15,133.00		15,133.00	(712,115.00)	5.8%	
014	County Treasurer	41,518.00				41,518.00		41,518.00	717,538.00	5.9%	
016	District Attorney	42,537.00				42,537.00		42,537.00	329,398.00	-0.7%	
017	Emergency Management	1,000.00				1,000.00		1,000.00	1,000.00	0.0%	
018	Prisons	508,610.00			(424,135.00)	84,475.00	2,219.00	86,694.00	702,775.00	7.8%	
019	Central Services	437,873.00			(383,000.00)	54,873.00		54,873.00	103,351.00	11,677,475.00	0.9%
020	Sheriff	746,127.00			(642,776.00)	103,351.00		103,351.00	186,551.00	27.4%	
023	Child Support	51,066.00				51,066.00		51,066.00	1,566,792.00	0.1%	
025	Clerk of Courts	2,050.00				2,050.00		2,050.00	100,170.00	4.6%	
026	Meals Examiner	6,059.00				6,059.00		6,059.00	43,700.00	4.6%	
028	Finance	6,059.00				6,059.00		6,059.00	43,700.00	4.6%	
027	Emergency Management	190,162.00			(168,933.00)	21,229.00		21,229.00	74,526.00	28.5%	
053	Veterans Services	16,271.00			(10,601.00)	5,670.00		5,670.00	155,311.00	3.7%	
068	DW Extension	53,507.00			(21,420.00)	32,087.00		32,087.00	314,471.00	10.2%	
069	Library System	35,831.00			(35,831.00)	0.00		0.00	79,675.00	42.3%	
070	Land Conservation	215,185.00			(259,722.00)	(44,537.00)	7,345.00	33,724.00	33,724.00	0.0%	
071	Zoning	317,692.00			(269,722.00)	47,970.00		47,970.00	354,935.00	13.5%	
099	Library System	(454.00)				(454.00)	454.00	0.00	1,017,545.00	0.0%	
	General Fund Totals	4,185,563.00	0.00	0.00	(2,743,110.00)	1,442,453.00	0.00	1,442,453.00	12,248,887.00	11.8%	
									Ending fund balance 12/31/15	64,724,137.90	
									Beginning fund balance	(61,709,367.00)	
									Subtotal	3,017,770.90	
100	General Fund	29,295,219.00	713,732.00	30,008,951.00					Increase due to operations	3,017,760.90	
240	Health Department	890,419.00	(58,337.00)	832,082.00						0.00	
300	Arts	116,265.00	116,265.00	232,530.00						0.00	
300	Debt Services	197,860.00	(112,265.00)	85,595.00						0.00	
400	Capital Projects	2,202,185.00	(354,138.10)	1,848,046.90						0.00	
700	Highway Department	28,454,741.00	2,512,274.00	30,967,015.00						0.00	
750	MIS Fund	0.00	0.00	0.00						0.00	
	Total Govt Funds	61,709,387.00	3,017,750.90	64,724,137.90						3,017,750.90	
										28,396,206.00	
										Increase as a percent of tax levy 10.6%	

Braugler introduced Resolution No. 2015-94.

Executive Summary

At year end, departments are required to submit carry over requests for funds that are unspent. If the County Administrator approves the request, it first goes to the Finance Committee and then to the County Board for approval. This resolution will authorize the carryover of \$12,194,193.84 from fiscal year 2015 to fiscal year 2016.

WHEREAS, at the close of each fiscal year, it may be desirable to carry over funds in some accounts so that they can be used in the next budget year, and

WHEREAS, the Finance Committee has reviewed the collective requests of all departments to carry over the funds designated in the various accounts below, more particularly set forth in the Finance Committee minutes of March 8, 2016,

Fund Type	Description	Requested Amount	Non-lapsing Request
Governmental funds	Non-spendable	265,692.48	
Governmental funds	Spendable, restricted	3,808,584.59	3,808,584.59
Governmental funds	Spendable, committed	2,250,846.94	2,250,846.94
Governmental funds	Total	<hr/> 6,325,124.01	
Proprietary funds	Capital net assets	24,832,252.80	
Proprietary funds	Restricted net assets	121,575.78	121,575.78
Proprietary funds	Non-restricted net assets	6,013,186.53	6,013,186.53
Proprietary funds	Total	<hr/> 30,967,015.11	<hr/>
Grand Total		37,292,139.12	12,194,193.84

WHEREAS, the Finance Committee recommends certain funds be designated as non-lapsing for fiscal year 2016 in the same amounts as listed above,

NOW, THEREFORE, BE IT RESOLVED that the funds in the accounts identified in the Finance Committee minutes of March 8, 2016, totaling \$12,194,193.84, are designated as non-lapsing in the 2015 budget and carried over to the 2016 departmental budgets which are hereby amended in the respective amounts.

Fiscal Note: As a budget amendment, this resolution requires twenty (20) affirmative votes for passage.

Explanation of governmental funds: Non-spendable funds are funds that include prepaid items, deposits, and inventory accounts. Spendable, restricted funds are funds that are legally restricted by statutes, contracts, purchase orders, or funding source.

Spendable, committed funds are funds that are spendable at the discretion of the County.

Explanation of proprietary funds (Highway): Capital net assets are items that are depreciated along with land. Restricted net assets relate to municipal deposits for subsequent year work by the County. Non-restricted net assets include both required items and discretionary items.

Braugler moved that Resolution No. 2015-94 be adopted. Seconded and carried: Ayes 27 (Kelly, David, Tietz, Braugler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 0, Absent 2 (Jones, Nass), Vacant 1 (District 24).

Jefferson County
Final Non-Lapsing Requests
For the Year Ended December 31, 2015

Note: When it states "as for 2016 budget" this is what is in the 2016 budget that was estimated as carryover, there may be another line item to adjust that amount to actual.

Department	Bus Unit	Acct #	Sub Acct	Explanation	Non-Spendable Fund Bal	Non-Spendable Restricted	Non-Spendable Fund Balances Committed	Total
General Rev and Exp	9801	5948308		Resolution 2015-38 Purchase Park Land of County Hwy A			34,122.00	34,122.00
County Board	14	699700		Remaining Historical Commission funds as per 2016 budget		2,844.00		
County Board	14	594950		Remaining Historical Commission operating reserve adjustment		(3,645.57)		(701.57)
Economic Development	31	501219		Other Professional Services-Remaining from Contingency Transfer in 2015		25,000.00		
Economic Development	31	594955		Increase JCEDC vested benefit reserve to actual		6,198.06		
Economic Development	31	594950		Increase JCEDC fiduciary funds operating reserve		3,185.44		
Economic Development	31	699700		Remaining JCEDC fiduciary funds as per 2016 budget		195,121.00		231,492.50
Human Resources	41	532350		Professional Development LEAN Training		9,000.00		
Human Resources	42	532350		Training Material		3,000.00		12,000.00
Register of Deeds	1002	521296		Land Records Management System-Software Maintenance		30,000.00		
Register of Deeds	1002	594820		Land Records Management System-Data Compression		25,000.00		
Register of Deeds	1002	594818		Land Records Management System-Software Capital		5,000.00		
Register of Deeds	1002	594950		Reduction Funds restricted by statute		64,471.52		138,971.52
County Clerk	1202	594810		Voting Software Program			30,000.00	
County Clerk	1213	699700		Remaining JCEDC funds as per 2016 budget		24.21		
County Clerk	1213	699700		Remaining JCC funds as per 2016 budget		469.00		30,520.21
Land Information	1303	594950		Remaining land records modernization funds as per Wisc Statutes		51,604.46		
Land Information	1303	699700		Remaining land records modernization funds as per 2016 budget		44,407.00		96,011.46
Parks Department	1801	594820		North Park (Fort Health Care) Playground Sign			2,000.00	
Parks Department	1801	594829		Boat Launch, Donated Funds matched with Stewardship Grant			30,000.00	
Parks Department	1801	594820		Donation for Watertown Outboarders property for property development			29,000.00	
Parks Department	1801	594820		Remaining Bicycle Implementation Plan			10,051.00	
Parks Department	1806	594820		Used for Furnace replacement-replace in 2016			(10,000.00)	
Parks Department	1806	594950		Parcel for future development to be established by estate		27.91		
Parks Department	1806	699800		Carol Liddle estate funds as per 2016 budget		81,600.00		
Parks Department	1812	594950		Remaining Carnes Park, non-lapsing request for capital items			124,627.50	
Parks Department	1812	699800		Carnes Park Development funds as per 2016 budget			2,896.00	
Parks Department	1812	421001		Revenue from Stewardship Grant Approved-add to 2016 budget		(45,000.00)		
Parks Department	1812	594820		Remaining Carnes Park Development, non-lapsing request for capital items			1,743.41	
Parks Department	1812	594822		Mason Log Home Restoration Funds, restricted by source			64,104.62	
Parks Department	1812	594821		Remaining Carnes Park Development, non-lapsing request for capital items			(170.81)	
Parks Department	1814	699700		Gorman Nature Preserve funds as per 2016 budget		500.00		
Parks Department	1815	699700		Glacial Heritage Preserve funds as per 2016 budget		(3,000.00)		
Parks Department	1815	699700		Glacial Heritage Development funds as per 2016 budget		22,094.00		

Jefferson County
Final Non-Lasting Requests
For the Year Ended December 31, 2015

Department	Bus Unit	Acct #	Sub Acct	Explanation	Non-Spendable Fund Bal	Spendable Fund Balances Restricted	Total
Parks Department	1824	695992		Remaining Bike Trail donations, restricted by source		8,953.33	
Parks Department	1824	699700		Remaining Dog Park funds, restricted by source as per 2016 budget		3,875.00	
Parks Department	1826	695992		Remaining Dog Park funds as per 2016 budget		62,849.00	62,849.00
Central Services	1901	594829		Re-Roof F Section Sheriff Department		20,000.00	
Central Services	1901	594810		Re-Roof Sections at Courthouse		50,000.00	
Central Services	1901	594822		Re-Roof MIS Building		10,000.00	
Central Services	1901	594829		Boilers-Courthouse		166,000.00	
Central Services	1901	594822		Parking Lot-Washington Street		45,000.00	
Central Services	1901	594821		Replace Approach Awnings at Courthouse		10,000.00	
Central Services	1901	594821		Replace Approach Awnings at Sinksaw-Underground Parking		10,000.00	
Central Services	1901	535247		Seal Courthouse/Park County Board Room		11,500.00	383,000.00
Sheriff Department	2001	531317		Tactical Vests for SWAT (6)		5,750.00	
Sheriff Department	2006	594810		Radio Console Replacement Project-Due to Consultant		7,925.00	
Sheriff Department	2006	535242		911 Phone System Replacement Project-1st Year Maintenance Agreement		11,500.00	
Sheriff Department	2006	594820		Funds restricted by source - Drug Education		224,545.00	
Sheriff Department	2010	699992		Funds restricted by source - Drug Education as per 2016 budget	(192.68)		
Sheriff Department	2011	699992		Funds restricted by source - Drug Education as per 2016 budget	3,710.00		
Sheriff Department	2011	699700		Funds restricted by source - Drug Resitution as per 2016 budget	6,717.00		
Sheriff Department	2012	699992		Funds restricted by source - Drug Resitution as per 2016 budget	(1,768.07)		
Sheriff Department	2012	699700		Funds restricted by source - Vehicle Forfeiture	2,200.00		
Sheriff Department	2014	699992	011	Remaining restricted donations - C-3 related	7,888.74		
Sheriff Department	2014	699992	012	Remaining restricted donations - Honor Guard Program	4,664.78		
Sheriff Department	2014	699700	014	Remaining restricted donations - Honor Guard	94.00		
Sheriff Department	2014	699700	016	Remaining restricted donations - Tactical Air Wing	618.21		
Sheriff Department	2014	699992	017	Remaining restricted donations - Dive Team	927.75		
Sheriff Department	2104	699992	016	Remaining restricted donations - DJF	3,468.81		
Sheriff Department	2104	699992		Funds restricted by source - Federal Forfeitures	211,193.00		
Sheriff Department	2104	699700		Funds restricted by source - Federal Forfeitures as per 2016 budget	201.00		
Sheriff Department	2105	699700		Funds restricted by source - CEASE Marijuana as per 2016 budget	(395.03)		
Sheriff Department	2106	699992		Funds restricted by source - State Forfeitures as per 2016 budget	3,479.28		
Sheriff Department	2203	594950		Jail assessment funds restricted by Wisconsin Statutes	31,479.28		
Sheriff Department	2203	699700		Jail assessment funds restricted by Wisconsin Statutes per 2016 budget	117,553.00		642,775.10
Emergency Mgmt	2703	594950		Remaining flood mitigation program fund (MIFP)		51,302.32	
Emergency Mgmt	2703	699800		Revenue from Hazmat Train Detachment-Replace supplies		14,979.27	166,932.89
Emergency Mgmt	2706	699992		Revenue from Hazmat Train Detachment-Replace supplies			

Jefferson County
 Final Non-Ledger Requests
 For the Year Ended December 31, 2015

Department	Bus Unit	Acct #	Sub Acct	Explanation	Non-Spendable Fund Bal	Spendable Fund Balances Restricted	Committed	Total
Veterans Services							10,600.77	10,600.77
		5302	532719	Veterans Retail Services				
UW Extension	6601	594450		Donation from Dec 2008 regarding 4-H fees adjustment			71.00	
UW Extension	6601	699700		Donation from Dec 2008 regarding 4-H fees, per 2016 budget			1,420.00	
UW Extension	6603	531348		Remaining funds for UNEX Program			2,626.44	
UW Extension	6609	699700		Remaining funds for Parenting First Year Program	(22.88)			
UW Extension	6609	699700		Remaining funds for Parenting First Year Program per 2016 budget	72.00			
UW Extension	6811	531348		Remaining funds Agricultural program			508.56	
UW Extension	6811	699700		Remaining funds Agricultural program as per 2016 budget			3,246.00	
UW Extension	6814	531348		Remaining fund Family Impact seminar			(1,654.00)	
UW Extension	6814	699700		Family Impact Seminar as per 2016 budget			1,654.00	
UW Extension	6815	531348		Master Gardener program			2,855.00	
UW Extension	6815	699700		Remaining funds Master Gardener Program as per 2016 budget			480.64	
UW Extension	6816	531348		Remaining funds Pesticide Program			6,058.00	
UW Extension	6816	699700		Pesticide Program as per 2016 budget			1,000.00	
UW Extension	6817	531348		Remaining funds Safety Program			974.00	
UW Extension	6817	699700		Safety Program as per 2016 budget			(61.48)	
UW Extension	6819	531348		Remaining funds Tractor Safety Program			4,427.00	
UW Extension	6819	699700		Tractor Safety Program as per 2016 budget			5,000.00	
Fair Park	6601	594422		Weathering			25,000.00	
Fair Park	6601	594422		Storage Building				
Fair Park	6606	465106		Remaining Fair Donations	489.79			
Fair Park	6606	699600		Fair donations as per 2016 budget	26,077.00			
Land Conservation								
	7010	594625		Farmstead Preservation Adjustment			6,319.98	
	7019	699700		Farmstead Preservation, capital as per 2016 budget			216,218.09	
Zoning	7101	521219		Other Professional Services-Planning			25,000.00	
Zoning	7109	594950		Solid Waste funds restricted by both grants and contracts		34,909.85		
Zoning	7109	699700		Solid Waste funds as per 2016 budget		209,872.00		
General Fund Totals								
					0.00	1,246,524.82	1,496,891.36	2,743,116.98
Health Department	240	3651300		Repaired asset expense (Repaired Health Ins paid by Employer)	18,205.22			
Health Department	240	354800		Workstation (Market Office)		424,821.00		
Health Department	4700	666800		Capital as per 2016 budget-Wireless Network Router and Copier/Printer		15,000.00		
Health Department	4700	699700		Operating to reduce levy as per 2016 budget		114,973.00		
Health Department	4406	699992	646	WIC Fit Family Pre-pay grant funding		4,148.00		
Health Department	4601	699992		PH Reallocated Donations for purchase of Truck n Play Chbs		625.00		
Health Department	4632	699992		PH Preparedness grant funding		13,620.00		

Jefferson County
Final Non-Expendable
For the Year Ended December 31, 2015

Department	Bus Unit	Acct #	Sub Acct	Explanation	Non-Expendable Fund Bal	Spensible Fund Bal	Spensible Fund Bal - Restricted	Spensible Fund Bal - Committed	Total
Health Department	4835	699992		Public Health Preparedness Program, restricted by source	626 00				626,318.22
Human Services	250	594500		Prepaid asset reserve		4,003.21			4,003.21
Human Services	5001	594950		Remaining child abuse donations, restricted by source	247,487.26	2,456.22			249,943.48
Human Services	5001	594950		Remaining child / family donations, restricted by source		155.54			155.54
Human Services	5001	594950		Remaining Zero Suicide		180.50			180.50
Human Services	5002	594950		Remaining Safe & Sane donations		9,716.77			9,716.77
Human Services	5195	594950		Vehicle escrow funds, restricted by source		54,941.80			54,941.80
Human Services	5001	594950		Donations unrestricted			7,523.58		7,523.58
Human Services	5000	593299		Drug Free Coalition			5,000.00		5,000.00
Human Services	5000	593299		CAJG's Training			5,000.00		5,000.00
Human Services	6000	593299		Workshop at WHCC			2,000.00		2,000.00
Human Services	6000	593299		Training			2,000.00		2,000.00
Human Services	5200	532325		Contract for Consultant for Compliance			10,000.00		10,000.00
Human Services	5200	531314		Decks			12,000.00		12,000.00
Human Services	5210	594820		ECO Software Maintenance Fee			11,770.00		11,770.00
Human Services	5210	594820		Paint for Decks			12,000.00		12,000.00
Human Services	5210	594820		Lumber-House Roof			12,000.00		12,000.00
Human Services	5210	594820		Lumber-House Furnace			11,150.00		11,150.00
Human Services	5210	594820		Lumber-House Rear Steps			15,000.00		15,000.00
Human Services	5210	594820		Hill Top Windows			54,000.00		54,000.00
Human Services	5210	594820		Fire Insurance			40,000.00		40,000.00
Human Services	5210	594820		Generator			260,000.00		260,000.00
Human Services	5001	552203	071	Children's Asthma Care					992,258.98
Debt Service	8013	594950		Capitalized interest on debt for payments in 2016		75,384.38			75,384.38
Capital Projects	8151	594950		Demolition and New Highway Stop-remaining funds		1,845,046.45			1,845,046.45
MIS-Power Group	8501	521220		Security Audit			24,000.00		24,000.00
MIS-Power Group	8501	594819		Debt Secure Works Maintenance			35,000.00		35,000.00
MIS-IT-Telephone	8520	594918		SOH Replacement			15,000.00		15,000.00
Total Governmental Funds					265,692.48	3,808,684.94	2,280,846.94	6,325,124.01	74,000.00

Jefferson County
Final Non-Lapsing Requests
For the Year Ended December 31, 2015

Department	Bus Unit	Acct #	Sub Acct	Explanation	Non-Spendable Fund Bal	Spendable Fund Balances Restricted	Total	Proprietary Funds -- Net Assets	
								Restricted	Non-Restricted
				Capital					
				Capital net assets	24,607,360.00				
Highway Department	700	361100		Construction equipment	224,662.00				
Highway Department	700	361200		Construction equipment					
Highway Department	700	362500		Road equity, multiple municipalities	121,575.78				
Highway Department	700	363100		Maintain inventory balances at 2006 levels		73,176.34	0.00		
Highway Department	700	363200		Over-recovered fringe benefit pool to be allocated in 2016		14,739.80			
Highway Department	700	363250		Over-recovered small tools pool to be allocated in 2016		7,933.11			
Highway Department	700	363300		Inventory net assets		1,620.00			
Highway Department	700	363350		Inventory net assets		72,591.10			
Highway Department	700	363400		Prepaid asset reserve (Prepaid Health Ins paid by Employer)		1,858,311.44			
Highway Department	53241	699992		Fixed Asset replacement (machinery operations)					
Highway Department	53311	699992		General Maintenance		192,324.57			
Highway Department	53312	699992		General Maintenance to fish CTM, J. A. P. Ward N in 2016		2,020,000.00			
Highway Department	53313	699992		Winter maintenance balance for future Winter Maintenance expense		150,000.00			
Totals					24,832,252.80	121,575.78	6,013,186.53	30,967,015.11	
Total all Funds									<u>37,292,139.12</u>

Braugher, Chair of the Human Resources Committee, introduced Resolution No. 2015-95.

Executive Summary

On Tuesday, February 9, 2016, the Jefferson County Board of Supervisors adopted Ordinance 2015-30, establishing a procedure to set elected official salaries. The ordinance establishes compensation for constitutional elected officials at Step 7 of the appropriate grade as recommended by the County's classification and compensation consultant. The ordinance further establishes the ability for the County Board to adjust the salary during the four-year term based on the analysis of several factors. The salaries for all four years must be determined prior to April 15, 2016, the earliest time for filing nomination papers for the county elective office.

On Tuesday, February 16, 2016, the Human Resources Committee discussed the current market conditions and trends, the internal comparable wages and Jefferson County's comparable counties' salaries of the County Clerk, Register of Deeds and Treasurer. After analyzing this information, the Human Resources Committee is recommending a 1% increase in each year of the four-year term, based on the starting salary of Step 7 of the appropriate recommended grade placement.

WHEREAS, pursuant to Wis. Stat. § 59.22(1), the Board must establish the total annual compensation for services to be paid to county elected officials (other than supervisors and circuit judges) prior to April 15, 2016, the earliest time for filing nomination papers for the county elective office, and

WHEREAS, the Board desires to establish the total annual compensation for county elected officials, which is separate and distinct from the fringe benefits offered by the County to elected officials, and which fringe benefits are subject to increase or decrease during the officer's term at the discretion of the Board and in accordance with state and federal law, and

WHEREAS, as part of the County's fringe benefit program, county elected officials may participate in the Wisconsin Retirement System in accordance with state law, and

WHEREAS, as part of the County's fringe benefit program, county elected officials may elect to receive health insurance coverage under the same terms and conditions as the health insurance coverage offered to non-represented managerial county employees who are not law enforcement managerial employees or non-represented managerial employees described in Wis. Stat. § 111.70(1)(mm)2, and

WHEREAS, the Human Resources Committee has reviewed salaries for elected officials in comparable counties, as well as compensation practices among non-represented, non-law enforcement managerial positions,

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the total annual compensation for county elected officers under Wis. Stat. § 59.22(1) shall be as follows, effective on the first day of a term of office that begins after the date of this resolution:

Elective Official	2017 Rate	2018 Rate	2019 Rate	2020 Rate
County Clerk	\$77,563.20	\$78,332.80	\$79,123.20	\$79,913.60
Register of Deeds	\$68,848.00	\$69,534.40	\$70,220.80	\$70,928.00
Treasurer	\$68,848.00	\$69,534.40	\$70,220.80	\$70,928.00

BE IT FURTHER RESOLVED that the aforementioned county elected officials are entitled to participate in the Wisconsin Retirement System in accordance with law and the County shall pay only its share of contributions required by law, and

BE IT FURTHER RESOLVED that the aforementioned county elected officials are entitled to participate in the County's health, dental and life insurance programs subject to the terms and conditions of the programs, which may be modified from time to time, under the same terms and conditions for such programs offered to non-represented managerial county employees who are not law enforcement managerial employees or non-represented managerial employees described in Wis. Stat. § 111.70(1)(mm)2.

Fiscal Note: The fiscal impact from 2016 to 2017 is: County Clerk, \$4,451.20; Register of Deeds, \$6,219.20; Treasurer, \$4,825.60.

The fiscal impact from 2017 to 2018 is: County Clerk, \$769.60; Register of Deeds, \$686.40; Treasurer, \$686.40.

The fiscal impact from 2018 to 2019 is: County Clerk, \$790.20; Register of Deeds, \$686.40; Treasurer, \$686.40.

The fiscal impact from 2019 to 2020 is: County Clerk, \$790.60; Register of Deeds, \$707.20; Treasurer, \$707.20.

The total cumulative fiscal impact for the four-year term, from 2017 to 2020, is: County Clerk, \$6,801.60; Register of Deeds, \$8,299.20; Treasurer, \$6,905.60.

Federal Insurance Contributions Act tax (FICA), Wisconsin Retirement employer contribution, health and other eligible fringes will be as stated in this resolution and will be part of the budget process for each budget year.

Braugler moved that Resolution No. 2015-95 be adopted.

Seconded and carried: Ayes 27 (Kelly, David, Tietz, Braugler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse, Lund, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 0, Absent 2 (Jones, Nass), Vacant 1 (District 24).

Mode, Chair of the Human Services Board, introduced the following Proclamation on Social Work Month:

WHEREAS, social workers have the right education and experience to guide individuals, families, and communities through complex issues and choices, and

WHEREAS, social workers connect individuals, families, and communities to available resources, and

WHEREAS, social workers are dedicated to improving the society in which we live, and

WHEREAS, social workers are positive and compassionate

professionals, and

WHEREAS, social workers stand up for others to make sure everyone has access to the same basic rights, protections, and opportunities, and

WHEREAS, social workers help people help themselves, whenever and wherever they need it most, and

WHEREAS, social workers have been the driving force behind important social movements in the United States and abroad.

NOW, THEREFORE, BE IT RESOLVED in recognition of professional social workers and their commitment and dedication to individuals, families, and communities everywhere through legislative advocacy, service delivery, research, and education, the Jefferson County Board of Supervisors hereby proclaims the month of March 2016 as Professional Social Work Month and calls upon all citizens to join with the National Association of Social Workers and Jefferson County Human Services Department in celebration and support of social workers and the social work profession.

Mode moved that the Social Work Month Proclamation be adopted. Seconded and carried.

Mode introduced the following Proclamation on Child Abuse and Neglect Prevention Month:

WHEREAS, child abuse and neglect is a complex and on-going problem in our society, affecting many children in Jefferson County, and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect, and

WHEREAS, it is the responsibility of every adult who comes in contact with a child to protect that child's inalienable right to a safe and nurturing childhood, and

WHEREAS, Jefferson County has many dedicated individuals and organizations who work daily to counter the problem of child maltreatment and to help parents obtain the assistance they need, and

WHEREAS, our communities are stronger when all citizens become aware of child maltreatment prevention and become involved in supporting parents to raise their children in a safe and nurturing environment, and

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community, and

WHEREAS, the Human Services Board, at its February 9, 2016, meeting, unanimously approved a motion recommending the County Board of Supervisors adopt this proclamation,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims the month of April 2016 to be Child Abuse and Neglect Prevention Month.

Mode moved that the Proclamation regarding Child Abuse and Neglect Prevention Month be adopted. Seconded and car-

ried.

Kutz, Vice Chair of the Infrastructure Committee, introduced Resolution No. 2015-96.

Executive Summary

The Wi-Fi system at the Courthouse, including the Clerk of Courts and Child Support systems, has reached end of life and needs to be replaced. Currently there is no Wi-Fi at the Sheriff's Office. The 2016 budget includes \$75,000 for the purchase and installation of a new Wi-Fi system. The recommendation from staff and the Infrastructure Committee is to purchase the new Wi-Fi system from ESG as the lowest responsible bidder for \$50,216. Wiring will be bid out separately at time of installation and is estimated to be approximately \$10,500 which will be in addition to the amounts below. Bids were solicited and submitted for consideration.

WHEREAS, Jefferson County requested bids for replacement of the Courthouse WIFI system and installation of WIFI at the Sheriff's Office which are listed below:

Company	Product	Product Cost	3 yr Maint.	5 yr Maint.
ESG (3x3 radios)	Ruckus	\$ 82,618	\$ 6,727	\$ 9,257
ESG (2x2 radios)	Ruckus	\$ 30,437	\$ 2,338	\$ 3,248
ESG (3x3 & 2x2 radios)	Ruckus	\$ 50,216	\$ 3,509	\$ 4,872
CDWG	Cisco Meraki	\$ 32,259	\$ 5,184	\$ 7,776
Core Vision IT Solutions	Xirrus	\$ 65,137	Not Avail	\$ 8,360

WHEREAS, all bids were reviewed by the County Administrator and Management Information Systems (MIS) staff, and

WHEREAS, the lowest bids from ESG and CDWG do not contain sufficient bandwidth in some of the areas that would provide the necessary support for 100 - 150 devices, and

WHEREAS, MIS staff and the Infrastructure Committee recommend accepting the ESG proposal for \$50,216 which is the lowest responsible bid to meet the needs of the County and soliciting separate bids for wiring at the time of installation which is estimated to cost \$10,500.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts the proposal of ESG in the amount of \$50,216 as the lowest responsible bid to meet the needs of the County.

BE IT FURTHER RESOLVED that separate bids shall be solicited for wiring at the time of installation which is estimated to cost \$10,500.

Fiscal Note: The purchase of a new Wi-Fi system of \$50,216 from ESG and estimated additional \$10,500 for the wiring are included in the 2016 budget.

Kutz moved that Resolution No. 2015-96 be adopted. Seconded and carried: Ayes 27 (Kelly, David, Tietz, Braughler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, Hartz, Morse,

Lund, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 0, Absent 2 (Jones, Nass), Vacant 1 (District 24).

Tietz, Chair of the Parks Committee, introduced Resolution No. 2015-97.

Executive Summary

The old interurban rail line, which at one time connected the City of Watertown with the City of Milwaukee, is now a utility corridor owned by We Energies. On February 18, 2015, Jefferson County and We Energies entered into a license agreement allowing the Jefferson County Parks Department to use the utility corridor to create a paved trail for recreational uses such as hiking, biking and cross-country skiing. The City of Watertown has offered to perform maintenance on a portion of this trail located within the City of Watertown from Humboldt Street east to the Rock River and along the east side of the We Energies Concord Generating Station (the "**City Trail**"), for the limited purpose of brushing, cutting and filling minor potholes and bumps in the service road to create a rudimentary trail for hiking, biking, and cross-country skiing and other similar non-motorized recreational uses. This resolution will authorize the County Administrator to enter into an agreement with the City of Watertown and We Energies allowing the City of Watertown to access the City Trail for the limited purposes described above.

WHEREAS, Jefferson County is participating in the construction of segments of a transportation/recreation trail linking the City of Watertown to the City of Oconomowoc via the existing We Energies right-of-way corridor, and

WHEREAS, this trail, known as the Interurban Trail, will provide the community with year round transportation and recreation uses such as biking, in-line skating, walking, running and cross-country skiing, and

WHEREAS, the City of Watertown has offered to perform maintenance on a portion of this trail located within the City for the limited purpose of brushing, cutting and filling minor potholes and bumps in the service road to create a rudimentary trail for recreational uses, and

WHEREAS, the Jefferson County Parks Committee supports this offer by the City.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a Joint Use Agreement with Wisconsin Electric Power Company doing business as We Energies and the City of Watertown for the limited purpose of allowing the City to conduct brushing, cutting and filling minor potholes and bumps in the service road to create a rudimentary trail for hiking, biking, and cross-country skiing and other similar non-motorized recreational uses.

Fiscal Note: Entering into this license agreement with We Energies and the City of Watertown will have no fiscal impact to Jefferson County.

Tietz moved that Resolution No. 2015-97 be adopted. Seconded and carried: Ayes 26 (Kelly, David, Tietz, Braughler, Buchanan, Wineke, Rinard, Counsell, Reese, Hartz, Morse Lund, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Patrick, Borland, Schultz, Babcock, Christensen), Noes 1 (Morris), Absent 2 (Jones, Nass), Vacant 1 (District 24).

David, Vice Chair of the Planning and Zoning Committee, introduced the following report:

REPORT

**TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on February 18, 2016, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R3865A-16,
R3866A-16 AND R3867A-16**

DATED THIS TWENTY-SECOND DAY OF FEBRUARY 2016

Donald Reese, Secretary

**THE PRIOR MONTH'S AMENDMENTS, R3821A-15,
R3834A-15, R3858A-15, R3859A-15,
R3860A-15, R3861A-15, R3862A-16, R3863A-16, AND
R3864A-16 ARE EFFECTIVE UPON PASSAGE BY COUNTY
BOARD, SUBJECT TO WIS. STATS. 59.69(5).**

David moved that said report be adopted. Seconded and carried.

David introduced Ordinance No. 2015-33.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R3865A-16, R3866A-15 and R3867A-16 were referred to the Jefferson County Planning and Zoning Committee for public hearing on February 18, 2016, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3,
AGRICULTURAL AND RURAL RESIDENTIAL**

Create a 4-acre farm consolidation lot around the home and buildings at N7430 North Shore Road in the Town of Waterloo on PIN 030-0813-3541-000 (40 acres). This action is conditioned upon road access approval by the Town and upon receipt and recording of the final certified survey map, including extraterritorial plat review if necessary. R3865A-16 – G5 CHS LLC

Rezone to create building sites of 1.5 acres, 1.4 acres and

1 acre along North Shore Road in the Town of Waterloo from part of PIN 030-0813-3544-000 (40 acres). This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the Town, receipt by Zoning of suitable soil tests, and approval and recording of a final certified survey map showing soil test and building area for the southern-most lot, and including extraterritorial plat review if necessary. R3866A-16 – G5 CHS LLC

A-3 ZONE MODIFICATION

Modify the A-3 zone approval granted by R3046A-05 to allow the combination of Lots 2 & 3 of CSM 4868A-25-185. The site is along County Road H in the Town of Palmyra. Approval is conditioned upon recording of a final certified survey map for the single, 4.305-acre lot. R3867A-16 – John & Sally Mason property/Danny & Bridget Nelson

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

David moved for the adoption of Ordinance No. 2015-33. Seconded and carried with Kannard abstaining for possible conflict of interest.

David introduced Ordinance No. 2015-34.

Executive Summary

Jefferson County has completed revisions to its shoreland regulations as required by State Administrative Rule – Natural Resources #115 (NR115) and the State of Wisconsin. This update has been over 10 years in the making and has included multiple extensions and multiple changes by the legislature. The new law requires the County to adopt a Shoreland Ordinance that complies with State Law by October of 2016. The County Planning and Zoning Department recommends enacting the Department of Natural Resources (DNR) State Model Ordinance which was rewritten and modified to incorporate all of the revisions and law changes to date. This model ordinance not only received approval of DNR staff, but also DNR attorneys as to its content and its legal standing. Regulation of impervious surfaces has been added and requires waterfront property owners to obtain permits and mitigate impervious surface coverage on shoreland properties that exceed 15-30 percent of surface area for any new development. The new ordinance also offers several options to achieve mitigation.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 11.10 of the Zoning Ordinance is repealed and recreated as follows:

11.10 SHORELAND PROVISIONS

(a) STATUTORY AUTHORIZATION, FINDING OF FACT, STATEMENT OF PURPOSE AND TITLE.

1. STATUTORY AUTHORIZATION. This ordinance is adopted pursuant to the authorization in s. 59.692, Wis.

Stats., to implement s. 59.692, and s. 281.31.

2. FINDING OF FACT. Uncontrolled use of the shorelands and pollution of the navigable waters of Jefferson County will adversely affect the public health, safety, convenience, and general welfare and impair the tax base. The legislature of Wisconsin has delegated responsibility to the counties to: further the maintenance of safe and healthful conditions; prevent and control water pollution; protect spawning grounds, fish and aquatic life; control building sites, regulate the placement of structures and land uses; and preserve shore cover and natural beauty. This responsibility is hereby recognized by Jefferson County, Wisconsin.

3. PURPOSE AND INTENT. [NR115.01] For the purpose of promoting the public health, safety, convenience and welfare, and to promote and protect the public trust in navigable waters, this ordinance has been established to:

a. FURTHER THE MAINTENANCE OF SAFE AND HEALTHFUL CONDITIONS AND PREVENT AND CONTROL WATER POLLUTION THROUGH:

1. Limiting structures to those areas where soil and geological conditions will provide a safe foundation.
2. Establishing minimum lot sizes to provide adequate area for private on-site waste treatment systems.
3. Controlling filling and grading to prevent soil erosion problems.
4. Limiting impervious surfaces to control runoff which carries pollutants.

b. PROTECT SPAWNING GROUNDS, FISH AND AQUATIC LIFE THROUGH:

1. Preserving wetlands and other fish and aquatic habitat.
2. Regulating pollution sources.
3. Controlling shoreline alterations, dredging and lagooning.

c. CONTROL BUILDING SITES, PLACEMENT OF STRUCTURES AND LAND USES THROUGH:

1. Prohibiting certain uses detrimental to the shoreland-wetlands.
2. Setting minimum lot sizes and widths.
3. Setting minimum building setbacks from waterways.
4. Setting the maximum height of near shore structures.

d. PRESERVE AND RESTORE SHORELAND VEGETATION AND NATURAL SCENIC BEAUTY THROUGH:

1. Restricting the removal of natural shoreland cover.
2. Preventing shoreline encroachment by structures.
3. Controlling shoreland excavation and

other earth moving activities.

4. Regulating the use and placement of boathouses and other structures.

4. TITLE. Shoreland Protection Ordinance for Jefferson County, Wisconsin.

(b) GENERAL PROVISIONS.

1. AREAS TO BE REGULATED. Areas regulated by this ordinance shall include all the lands (referred to herein as shorelands) in the unincorporated areas of Jefferson County which are:

- a. Within one thousand (1,000) feet of the ordinary high-water mark of navigable lakes, ponds or flowages. [NR 115.03(8)]

Lakes, ponds or flowages in Jefferson County shall be presumed to be navigable if they are listed in the Wisconsin Department of Natural Resources publication FH-800 2009 "Wisconsin Lakes" book available electronically at the following web site: <http://dnr.wi.gov/lakes/lakebook/wilakes2009b-ma.pdf> or are shown on United States Geological Survey quadrangle maps (1:24,000 scale), or other zoning base maps.

- b. Within three hundred (300) feet of the ordinary high-water mark of navigable rivers or streams, or to the landward side of the floodplain, whichever distance is greater. [NR 115.03(8)]

Rivers and streams in Jefferson County shall be presumed to be navigable if they are designated as perennial waterways or intermittent waterways on United States Geological Survey quadrangle maps (1:24,000). Flood hazard boundary maps, flood insurance rate maps, flood boundary-floodway maps, county soil survey maps or other existing county floodplain zoning maps shall be used to delineate floodplain areas.

- c. Not specifically exempted by law, all cities, villages, towns, counties and, when s. 13.48 (13), Stats., applies, state agencies that are required to comply with, and obtain all necessary permits under, local shoreland ordinances. The construction, reconstruction, maintenance or repair of state highways and bridges carried out under the direction and supervision of the Wisconsin Department of Transportation is not subject to local shoreland zoning ordinances if s. 30.2022 (1), Stats., applies (NR 115.02). Shoreland zoning requirements in annexed or incorporated areas are provided in s. 61.353 and s. 62.233, Stats.

- d. Lands under s. 281.31(2m), Wis. Stats., notwithstanding any other provision of law or administrative rule promulgated thereunder, shall not be affected by this shoreland

zoning ordinance and shall not apply to:

1. Lands adjacent to farm drainage ditches if:
 - a. Such lands are not adjacent to a natural navigable stream or river;
 - b. Those parts of such drainage ditches adjacent to such lands were not navigable streams before ditching; and
2. Lands adjacent to artificially constructed drainage ditches, ponds or storm-water retention basins that are not hydrologically connected to a natural navigable water body.

2. Determinations of navigability and ordinary high-water mark. Determinations of navigability and ordinary high-water mark location shall initially be made by the zoning administrator. When questions arise, the zoning administrator shall contact the appropriate office of the Department for a final determination of navigability or ordinary high-water mark.

3. SHORELAND-WETLAND MAPS. The most recent version of the Wisconsin Wetland Inventory as depicted on the Department of Natural Resources Surface Water Data Viewer is made part of this ordinance. The maps can be viewed at <http://dnrm.wisconsin.gov/SL/Viewer.html?Viewer=SWDV&runWorkflow=Wetland>.

4. COMPLIANCE. [NR 115.04] The use of any land; the size, shape and placement of lots; the use, size, type and location of structures on lots; the installation and maintenance of water supply and waste disposal facilities; the filling, grading, lagooning, or dredging of any lands; the cutting of shoreland vegetation; and the subdivision of lots shall be in full compliance with the terms of this ordinance and other applicable local, state or federal regulations. Buildings and other structures shall require a permit unless otherwise expressly excluded by a provision of this ordinance. Property owners, builders and contractors are responsible for compliance with the terms of this ordinance.

5. MUNICIPALITIES AND STATE AGENCIES REGULATED. Unless specifically exempted by law, all cities, villages, towns, and counties are required to comply with this ordinance and obtain all necessary permits. State agencies are required to comply when s. 13.48(13), Wis. Stats., applies. The construction, reconstruction, maintenance and repair of state highways and bridges by the Wisconsin Department of Transportation are exempt when s. 30.2022(1), Wis. Stats., applies.

6. ABROGATION AND GREATER RESTRICTIONS. [s. 59.692(5), Wis. Stats.] The provisions of this ordinance supersede any provisions in a county zoning ordinance that solely relate to shorelands. If a zoning standard only applies to lands that lie within the shoreland and applies because the lands are within

the shoreland, then this ordinance supersedes those provisions. However, where an ordinance adopted under a statute other than s. 59.692, Wis. Stats., does not solely relate to shorelands and is more restrictive than this ordinance, for example a floodplain ordinance, that ordinance shall continue in full force and effect to the extent of the greater restrictions. Additional abrogation and restrictions include:

a. [s. 59.692(2)(a), Wis. Stats.] This ordinance shall not require approval or be subject to disapproval by any town or town board.

b. [s. 59.692(2)(b), Wis. Stats.] If an existing town ordinance relating to shorelands is more restrictive than this ordinance or any amendments thereto, the town ordinance continues in all respects to the extent of the greater restrictions but not otherwise.

c. This ordinance is not intended to repeal, abrogate or impair any existing deed restrictions, covenants or easements. However, where this ordinance imposes greater restrictions, the provisions of this ordinance shall prevail.

d. Provisions of the Jefferson County Zoning Ordinance shall only apply to the shoreland area when they impose greater restrictions than this ordinance otherwise imposes and are hereby incorporated by reference.

e. [s. 59.692(1d)(b), Wis. Stats.] This ordinance may establish standards to regulate matters that are not regulated in ch. NR 115, Wis. Adm. Code, but that further the purposes of shoreland zoning as described in section 11.10(a)3 of this ordinance.

f. [s. 59.692(1k)(a)1., Wis. Stats.] Counties may not establish shoreland zoning standards in a shoreland zoning ordinance that requires any of the following:

1. Approval to install or maintain outdoor lighting in shorelands, imposition of any fee or mitigation requirement to install or maintain outdoor lighting in shorelands, or other prohibition or regulation of outdoor lighting in shorelands if the lighting is designed or intended for residential use.
2. Inspection or upgrade of a structure before the sale or other transfer of the structure may be made.

7. INTERPRETATION. [s. 59.69(13), Wis. Stats.] In their interpretation and application, the provisions of this ordinance shall be liberally construed in favor of Jefferson County and shall not be deemed a limitation or repeal of any other powers granted by Wisconsin Statutes. Where a provision of this ordinance is required by statute and a standard in ch. NR 115, Wis. Adm. Code, and where the ordinance provision is unclear, the provision shall be interpreted in light of the statute and ch. NR 115 standards in effect on the date of the adoption of this ordinance

or in effect on the date of the most recent text amendment to this ordinance.

8. SEVERABILITY. If any portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

(c) SHORELAND-WETLAND DISTRICT. [NR 115.04]

1. DESIGNATION. This district shall include all shorelands within the jurisdiction of this ordinance which are designated as wetlands on the most recent version of the Wisconsin Wetland Inventory as depicted on the Department of Natural Resources Surface Water Data Viewer.

a. LOCATING SHORELAND-WETLAND BOUNDARIES. [NR 115.04(b)2. Note] Where an apparent discrepancy exists between the shoreland-wetland district boundary shown on the Wisconsin Wetland Inventory and actual field conditions, the county shall contact the Department to determine if the map is in error. If the Department determines that a particular area was incorrectly mapped as wetland or meets the wetland definition but was not shown as wetland on the map, the county shall have the authority to immediately grant or deny a shoreland zoning permit in accordance with the applicable regulations based on the Department determination as to whether the area is wetland. In order to correct wetland mapping errors on the official zoning map, an official zoning map amendment must be initiated within a reasonable period of time after discovery of the wetland mapping error.

2. PURPOSE. This district is created to maintain safe and healthful conditions, to prevent water pollution, to protect fish spawning grounds and wildlife habitat, to preserve shore cover and natural beauty and to control building and development in wetlands whenever possible. When development is permitted in a wetland, the development should occur in a manner that minimizes adverse impacts upon the wetland.

3. PERMITTED USES. [NR 115.04(3)] The following uses shall be allowed, subject to general shoreland zoning regulations contained in this ordinance, the provisions of chs. 30, 31 and 281.36, Wis. Stats. and the provisions of other applicable local, state and federal laws:

a. Activities and uses which do not require the issuance of a zoning permit, but which must be carried out without any filling, flooding, draining, dredging, ditching, tiling or excavating except as allowed under sections 11.10(c)3.a. or 11.10(c)3.b.

1. Hiking, fishing, trapping, hunting, swimming, and boating;
2. The harvesting of wild crops, such as marsh hay, ferns, moss, wild rice, berries, tree fruits, and tree seeds, in a manner that is not injurious to the natural reproduction of such crops;
3. The pasturing of livestock;
4. The cultivation of agricultural crops;

5. The practice of silviculture, including the planting, thinning, and harvesting of timber; and
 6. The construction or maintenance of duck blinds.
- b. Uses which do not require the issuance of a zoning permit and which may include limited filling, flooding, draining, dredging, ditching, tiling, or excavating but only to the extent specifically provided below:
1. Temporary water level stabilization measures necessary to alleviate abnormally wet or dry conditions that would have an adverse impact on silvicultural activities if not corrected;
 2. The cultivation of cranberries including flooding, dike and dam construction or ditching necessary for the growing and harvesting of cranberries;
 3. The maintenance and repair of existing agricultural drainage systems including ditching, tiling, dredging, excavating and filling necessary to maintain the level of drainage required to continue the existing agricultural use. This includes the minimum filling necessary for disposal of dredged spoil adjacent to the drainage system provided that dredged spoil is placed on existing spoil banks where possible;
 4. The construction or maintenance of fences for the pasturing of livestock, including limited excavating and filling necessary for such construction or maintenance;
 5. The construction or maintenance of piers, docks or walkways built on pilings, including limited excavating and filling necessary for such construction and maintenance; and
 6. The maintenance, repair, replacement or reconstruction of existing town and county highways and bridges, including limited excavating and filling necessary for such maintenance, repair, replacement or reconstruction.
- c. Uses which require the issuance of a zoning permit and which may include limited filling, flooding, draining, dredging, ditching, tiling or excavating, but only to the extent specifically provided below:
1. The construction and maintenance of roads which are necessary to conduct

- silvicultural activities or agricultural cultivation, provided that:
- a. The road cannot as a practical matter be located outside the wetland;
 - b. The road is designed and constructed to minimize adverse impact upon the natural functions of the wetland enumerated in section 11.10(c)5.b.;
 - c. The road is designed and constructed with the minimum cross-sectional area practical to serve the intended use;
 - d. Road construction activities are carried out in the immediate area of the roadbed only.
2. The construction or maintenance of nonresidential buildings, provided that:
 - a. The building is essential for and used solely in conjunction with the raising of waterfowl, minnows or other wetland or aquatic animals; or some other use permitted in the shoreland-wetland district;
 - b. The building cannot, as a practical matter, be located outside the wetland;
 - c. Such building is not designed for human habitation and does not exceed 500 sq. ft. in floor area; and
 - d. Only limited filling or excavating necessary to provide structural support for the building is authorized.
 3. The establishment of public and private parks and recreation areas, natural and outdoor education areas, historic and scientific areas, wildlife refuges, game bird and animal farms, fur animal farms, fish hatcheries, and public boat launching ramps and attendant access roads, provided that:
 - a. Any private development is used exclusively for the permitted use and the applicant has received a permit or license under ch. 29, Wis. Stats., where applicable;
 - b. Filling or excavating necessary for the construction or maintenance of public boat launching ramps or

attendant access roads is allowed only where such construction or maintenance meets the criteria in section 11.10(c)3.c.1.a-d and;

- c. Ditching, excavating, dredging, or dike and dam construction in public and private parks and recreation areas, natural and outdoor education areas, historic and scientific areas, wildlife refuges, game bird and animal farms, fur animal farms, and fish hatcheries is allowed only for the purpose of improving wildlife habitat and to otherwise enhance wetland values.
4. The construction or maintenance of electric, gas, telephone, water and sewer transmission and distribution facilities, by public utilities and cooperative associations organized for the purpose of producing or furnishing heat, light, power or water to their members and the construction or maintenance of railroad lines provided that:
 - a. The transmission and distribution facilities and railroad lines cannot, as a practical matter, be located outside the wetland;
 - b. Such construction or maintenance is done in a manner designed to minimize adverse impact upon the natural functions of the wetland enumerated in section 11.10(c)5.b.

4. PROHIBITED USES. [NR 115.04(4)] Any use not listed in sections 11.10(c)3.a., 11.10(c)3.b. or 11.10(c)3.c. is prohibited unless the wetland or portion of the wetland has been rezoned by amendment of this ordinance in accordance with section 11.10(c)5. of this ordinance and s. 59.69(5)(e), Wis. Stats.

5. REZONING OF LANDS IN THE SHORELAND-WETLAND DISTRICT. [NR 115.04(2)]

a. For all proposed text and map amendments to the shoreland-wetland provisions of this ordinance, the appropriate office with the Department shall be provided with the following:

1. A copy of every petition for a text or map amendment to the shoreland-wetland provisions of this ordinance, within 5 days of the filing of such petition with the county clerk. Such petition shall include a copy of the Wisconsin Wetland

Inventory map adopted as part of this ordinance describing any proposed rezoning of a shoreland-wetland;

2. Written notice of the public hearing to be held on a proposed amendment at least 10 days prior to such hearing;
3. A copy of the Jefferson County Zoning Department's findings and recommendations on each proposed amendment within 10 days after the submission of those findings and recommendations to the county board; and
4. Written notice of the county board's decision on the proposed amendment within 10 days after it is issued.

b. A wetland, or a portion thereof, in the shoreland-wetland district shall not be rezoned if the proposed rezoning may result in a significant adverse impact upon any of the following:

1. Storm and flood water storage capacity;
2. Maintenance of dry season stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland;
3. Filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters;
4. Shoreline protection against soil erosion;
5. Fish spawning, breeding, nursery or feeding grounds;
6. Wildlife habitat; or
7. Wetlands both within the boundary of designated areas of special natural resource interest and those wetlands which are in proximity to or have a direct hydrologic connection to such designated areas as defined in NR 103.04 which can be accessed at the following web site: http://docs.legis.wisconsin.gov/code/admin_code/nr/100/103.pdf.

c. If the Department notifies the county zoning agency that a proposed text or map amendment to the shoreland-wetland provisions of this ordinance may have a significant adverse impact upon any of the criteria listed in section 11.10(c)5.b. of this ordinance, that amendment, if approved by the county board, shall contain the following provision:

"This amendment shall not take effect until

more than 30 days have elapsed after written notice of the county board's approval of this amendment is mailed to the Department of Natural Resources. During that 30day period the Department of Natural Resources may notify the county board that it will adopt a superseding shoreland ordinance for the county under s. 59.692(6), Wis. Stats. If the Department does so notify the county board, the effect of this amendment shall be stayed until the s. 59.692(6) adoption procedure is completed or otherwise terminated."

(d) LAND DIVISION REVIEW AND SANITARY REGULATIONS. [NR 115.05(2)]

1. LAND DIVISION REVIEW. [NR 115.05(2)] The county shall review, pursuant to s. 236.45, Wis. Stats., all land divisions in shoreland areas which create 3 or more parcels or building sites of 5 acres each or less within a 5 year period. In such review all of the following factors shall be considered:

- a. Hazards to the health, safety or welfare of future residents.
- b. Proper relationship to adjoining areas.
- c. Public access to navigable waters, as required by law.
- d. Adequate stormwater drainage facilities.
- e. Conformity to state law and administrative code provisions.

2. PLANNED UNIT DEVELOPMENT (PUD) (MULTI-FAMILY DWELLING UNITS CUP). [NR 115.05(1)(a)4.]

a. PURPOSE. The Planned Unit Development is intended to permit smaller non-riparian lots where the physical layout of the lots is so arranged as to better assure the control of pollution and preservation of ground cover than would be expected if the lots were developed with the normal lot sizes and setbacks and without special conditions placed upon the Planned Unit Development at the time of its approval. A condition of all Planned Residential Unit Development is the preservation of certain open space, preferably on the shoreland, in perpetuity.

b. REQUIREMENTS FOR PLANNED UNIT DEVELOPMENT. The county board may at its discretion, upon its own motion or upon petition, approve a Planned Unit Development Overlay District upon finding, after a public hearing, that all of the following facts exist:

1. Area. The area proposed for the Planned Unit Development shall be at least 2 acres in size or have a minimum of 200 feet of frontage on a navigable water.
2. Lots. Any proposed lot in the Planned Unit Development that does not meet the minimum size standards of Section 11.10(e)2. and 11.10(e)3. shall be a non-riparian lot.
3. Lot sizes, widths, setbacks, and veg-

etation removal. When considering approval of a Planned Unit Development the governing body shall consider whether proposed lot sizes, widths, and setbacks are of adequate size and distance to prevent pollution or erosion along streets or other public ways and waterways. Increased shoreland setbacks shall be a condition of approval as a way of minimizing adverse impacts of development. Shore cover provisions in Section 11.10(g)2. shall apply except that maximum width of a lake frontage opening shall be 100 feet and minimum vegetative buffer depth shall be increased to offset the impact of the proposed development.

3. SANITARY REGULATIONS. [NR 115.05(3) & Jefferson County Private Sewage System Ordinance #12] Each county shall adopt sanitary regulations for the protection of health and the preservation and enhancement of water quality.

a. Where public water supply systems are not available, private well construction shall be required to conform to ch. NR 812, Wis. Adm. Code.

b. Where a public sewage collection and treatment system is not available, design and construction of private on-site waste treatment system shall, prior to July 1, 1980, be required to comply with ch. SPS Comm 383, and after June 30, 1980 be governed by a private sewage system ordinance adopted by the county under s. 59.70(5), Wis. Stats.

(e) MINIMUM LOT SIZE. [NR 115.05(1)]

1. PURPOSE. [NR115.05(1)(a)] Minimum lot sizes in the shoreland area shall be established to afford protection against danger to health, safety and welfare, and protection against pollution of the adjacent body of water. In calculating the minimum area or width of a lot, the beds of navigable waters shall not be included.

2. 'SEWERED LOTS.' [NR 115.05(1)(a)1.] MINIMUM AREA AND WIDTH FOR EACH LOT. The minimum lot area shall be 10,000 sq. ft. and the minimum average lot width shall be 65 feet. Minimum lot width will be measured by having a building envelope for at the placement of all structures that meets the minimum lot width and depth for that zoning district.

3. 'UNSEWERED LOTS.' [NR 115.05(1)(a)2.] MINIMUM AREA AND WIDTH FOR EACH LOT. The minimum lot area shall be 20,000 sq. ft. and the minimum average lot width shall be 100 feet. Minimum lot width will be measured by having a building envelope for at the placement of all structures that meets the minimum lot width and depth for that zoning district.

4. SUBSTANDARD LOTS. [NR 115.05(1)(a)3.] The intent of this provision is to allow lots that were legally cre-

ated that currently do not meet the minimum lot width and area requirements to be considered a building site provided all ordinance requirements can be met. Substandard lots that have been reconfigured by a certified survey map or consolidated into one legal description with the register of deeds, which result in a larger (closer to conforming) lot should be allowed to be utilized as a building site. Additionally, lots that have a legal description for each substandard lot on record with the Register of Deeds but have one tax parcel number assigned by the Real Property Lister or Assessor for taxing/assessing purposes should be considered separate building sites and should not be considered consolidated. Lots that have had development over the lot lines should be combined with a legal description and recorded with a new deed prior to new development occurring. A legally created lot or parcel that met minimum area and minimum average width requirements when created, but does not meet current lot size requirements, may be used as a building site if all of the following apply:

a. The substandard lot or parcel was never reconfigured or combined with another lot or parcel by plat, survey, or consolidation by the owner into one property tax parcel.

b. The substandard lot or parcel has never been developed with one or more of its structures placed partly upon an adjacent lot or parcel.

c. The substandard lot or parcel is developed to comply with all other ordinance requirements.

5. OTHER SUBSTANDARD LOTS. Except for lots which meet the requirements of section 11.10(e)4., a building permit for the improvement of a lot having lesser dimensions than those stated in sections 11.10(e)2. and 11.10(e)3. shall be issued only if a variance is granted by the board of adjustment.

(f) BUILDING SETBACKS. [NR 115.05(1)(b)] Permitted building setbacks shall be established to conform to health, safety and welfare requirements, preserve natural beauty, reduce flood hazards and avoid water pollution.

1. SHORELAND SETBACKS. [NR115.05(1)(b)1.] Unless exempt under 11.10(f)1.a., or reduced under 11.10(f)2., a setback of 75 feet from the ordinary high-water mark of any navigable waters to the nearest part of a building or structure shall be required for all buildings and structures.

a. EXEMPT STRUCTURES [NR 115.05(1)(b)1m.] All of the following structures are exempt from the shoreland setback standards in subd. 11.10(f)1:

1. Boathouses located entirely above the ordinary high-water mark and entirely within the access and viewing corridor that do not contain plumbing and are not used for human habitation and meet the following conditions:

a. The construction or placing of a boathouse below the ordinary high-water mark of any navigable

- waters is prohibited.
- b. The use of a boathouse for human habitation is prohibited.
 - c. Boathouses shall be designed solely for the storage of boats and related equipment and there shall be no more than one boathouse per lot.
 - d. A boathouse shall not exceed four hundred (400) square feet in area.
 - e. Roof slope may not be less than 2:12 (rise to run). Boathouse roofs shall not be designed or used as decks, observation platforms or for other similar uses.
 - f. A boathouse must be located within the viewing and access corridor described in Section 11.10 (f)1.a.1.
 - g. Earth tone colors shall be required for all exterior surfaces of a boathouse.
 - h. Must meet the provisions of Jefferson County Floodplain Ordinance No. 14. Boathouses are not permitted in the floodway.
 - i. One boathouse is permitted on a lot as an accessory structure.
 - j. The main door shall face the water.
 - k. Patio doors, fireplaces and other features inconsistent with the use of the structure exclusively as a boathouse are not permitted.
2. Open sided and screened structures such as gazebos, decks, patios and screen houses in the shoreland setback area that satisfy the requirements in s. 59.692(1v), Stats. and meet the following conditions:
- a. The part of the structure that is nearest to the water is located at least 35 feet landward from the ordinary-high water mark.
 - b. The floor area of all the structures in the shoreland setback area will not exceed 200 square feet.
 - c. The structure that is the subject of the request for special zoning permission has no sides or has open or screened sides.
 - d. The county must approve a plan

that will be implemented by the owner of the property to preserve or establish a vegetative buffer zone that covers at least 70% of the half of the shoreland setback area that is nearest to the water.

- e. An enforceable affidavit must be filed with the register of deeds prior to construction acknowledging the limitations on vegetation.

The statutory requirements under s. 59.692(1v) which require the establishment of a vegetative buffer for the construction of open sided structures is not superseded by s. 59.692(1f)(a).

3. Fishing rafts that are authorized on the Wolf River and Mississippi River under s. 30.126, Stats.
4. Broadcast signal receivers, including satellite dishes or antennas that are one meter or less in diameter and satellite earth station antennas that are 2 meters or less in diameter.
5. Utility transmission and distribution lines, poles, towers, water towers, pumping stations, well pumphouse covers, private on-site wastewater treatment systems that comply with ch. SPS Comm 383, and other utility structures that have no feasible alternative location outside of the minimum setback and that employ best management practices to infiltrate or otherwise control storm water runoff from the structure.
6. Walkways, stairways or rail systems that are necessary to provide pedestrian access to the shoreline and are a maximum of 60-inches in width. The stairway, walkway and lift must be located within the access and viewing corridor unless such location is not feasible or it is determined by Zoning Department staff that locations outside the access and viewing corridor better serve the intent of this ordinance.
7. Walkways, stairways, and lifts shall be designed in a manner that does not cause erosion and will minimize storm water runoff. Vegetation shall be established upon completion and shall

be maintained, to stabilize all land disturbed during the construction or placement of the walkway, stairway, or lift.

2. REDUCED PRINCIPAL STRUCTURE SETBACK. [NR 115.05(1)(b)1 & s. 59.692(1d)(a)] Existing development pattern means that principal structures exist within 250 feet of the proposed principal structure in both directions along the shoreline. Where there is an existing development pattern, the shoreland setback for a proposed principal structure may be reduced to the average shoreland setback of the principal structure on each adjacent lot of the proposed principal structure. The shoreland setback may not be reduced to less than 35-feet from the ordinary high-water mark of any navigable waters.

3. FLOODPLAIN STRUCTURES. [NR 115.05(1)(b)2.] Buildings and structures to be constructed or placed in a floodplain shall be required to comply with the Jefferson County Floodplain Ordinance Chapter 14.

(g) VEGETATION. [NR 115.05(1)(c)]

1. PURPOSE. [NR 115.05(1)(c)1.] To protect natural scenic beauty, fish and wildlife habitat, and water quality, Jefferson County shall regulate removal of vegetation in shoreland areas, consistent with the following: The county shall establish ordinance standards that consider sound forestry and soil conservation practices and the effect of vegetation removal on water quality, including soil erosion, and the flow of effluents, sediments and nutrients.

2. ESTABLISHMENT OF A VEGETATIVE BUFFER ZONE. [NR 115.05(1)(c)2.] To protect water quality, fish and wildlife habitat and natural scenic beauty, and to promote preservation and restoration of native vegetation, the county ordinance shall designate land that extends from the ordinary high water mark to a minimum of 35 feet inland as a vegetative buffer zone and prohibit removal of vegetation in the vegetative buffer zone except as follows:

a. The county may allow routine maintenance of vegetation.

b. The county may allow removal of trees and shrubs in the vegetative buffer zone to create access and viewing corridors. Per s. 59.692(1f)(b), Stats., the viewing corridor may be up to 35 feet wide for every 100 feet of shoreline frontage. The viewing corridor may run contiguously for the entire maximum width or shoreline frontage owned. For lots with less than 100 feet of shoreline frontage at the OHWM, the maximum width of the view and access corridor may not exceed thirty-five (35) percent of the lot width at the OHWM. Example, if a property has 199 feet of shoreline frontage, the viewing corridor may be up to 35 feet wide. If a property has 200 feet of frontage, the viewing corridor may be up to 70 feet wide.

c. When the property owner applies for a Zoning and Land Use Permit on a parcel which includes land within 75

feet of the OHWM, a separate Zoning and Land Use Permit shall identify the location of the access and viewing corridor for that property.

d. The county may allow removal of trees and shrubs in the vegetative buffer zone on a parcel with 10 or more acres of forested land consistent with “generally accepted forestry management practices” as defined in s. NR 1.25 (2) (b), and described in Department publication “Wisconsin Forest Management Guidelines” (publication FR-226), provided that vegetation removal will be consistent with these practices.

e. The county may allow removal of vegetation within the vegetative buffer zone to manage exotic or invasive species, vegetation that must be removed to control disease, is dead or dying, or vegetation creating an imminent safety hazard, provided that any vegetation removed be replaced by replanting in the same area as soon as practicable.

f. The county may authorize by land use permit additional vegetation management activities in the vegetative buffer zone. The land use permit issued under this subd. par. shall require that all management activities comply with detailed plans according to Section 11.10(l) that are approved by the county and designed to control erosion by limiting sedimentation into the waterbody, to improve the plant community by replanting in the same area, and to maintain and monitor the newly restored area. The permit also shall require an enforceable restriction to preserve the newly restored area.

Note: Section 59.692(1f)(a) prohibits counties from requiring a property owner to establish a vegetative buffer zone on previously developed land or expand an existing vegetative buffer zone. However, as part of a county’s shoreland mitigation standards [Section 11.10(l)], the establishment or expansion of the vegetative buffer may remain an option.

3. CUTTING MORE THAN 35 FEET INLAND.

From the inland edge of the 35 foot area to the outer limits of the shoreland, the cutting of vegetation shall be allowed when accomplished using accepted forest management and soil conservation practices which protect water quality.

(h) FILLING, GRADING, LAGOONING, DREDGING, DITCHING AND EXCAVATING. [NR115.05(1)(d)] Filling, grading, lagooning, dredging, ditching and excavating may be permitted only in accordance with the provisions of s. NR 115.04, the requirements of ch. 30, Stats., and other state and federal laws where applicable, and only if done in a manner designed to minimize erosion, sedimentation and impairment of fish and wildlife habitat and natural scenic beauty.

1. GENERAL STANDARDS. Filling, grading, lagooning, dredging, ditching or excavating which does not require a permit under section 11.10(h)2. may be permitted in the shoreland area provided that:

a. It is done in a manner designed to minimize erosion, sedimentation and impairment of fish and wildlife habitat.

b. Filling, grading, lagooning, dredging, ditching or excavating in a shoreland wetland district meets the requirements of sections 11.10(c)3.b. and 11.10(c)3.c. of this ordinance.

c. All applicable federal, state and local authority is obtained in addition to a permit under this ordinance.

d. Any fill placed in the shoreland area is protected against erosion by the use of riprap, vegetative cover or a bulkhead.

2. PERMIT REQUIRED. A permit is required:

a. For any filling or grading of any area which is within 300 feet landward of the ordinary highwater mark of navigable water and which has surface drainage toward the water and on which there is either:

1. Any filling or grading on slopes of more than 20%.

2. Filling or grading of more than 1,000 sq. ft. on slopes of 12% - 20%.

3. Filling or grading of more than 2,000 sq. ft. on slopes less than 12%.

4. Filling, grading or excavating within 35 ft. of the OHWM, on all slopes.

b. For any construction or dredging commenced on any artificial waterway, canal, ditch, lagoon, pond, lake or similar waterway which is within 300 feet landward of the ordinary highwater mark of a navigable body of water or where the purpose is the ultimate connection with a navigable body of water.

3. PERMIT CONDITIONS. In granting a permit under section 11.10(h)2., the County shall attach the following conditions, where appropriate, in addition to those provisions specified in sections 11.10(o)3.c. or 11.10(o)3.d.

a. The smallest amount of bare ground shall be exposed for as short a time as feasible.

b. Temporary ground cover (such as mulch or jute netting) shall be used and permanent vegetative cover shall be established.

c. Diversion berms or bales, silting basins, terraces, filter fabric fencing, and other methods shall be used to prevent erosion.

d. Lagoons shall be constructed to avoid fish trap conditions.

e. Fill shall be stabilized according to accepted engineering standards.

f. Filling shall comply with any local floodplain zoning ordinance and shall not restrict a floodway or destroy the flood storage capacity of a floodplain.

g. Channels or artificial watercourses shall be constructed with side slopes of two (2) units horizontal distance to one (1) unit vertical or flatter which shall be promptly vegetated, unless bulkheads or riprap are provided.

(i) IMPERVIOUS SURFACE STANDARDS. [NR 115.05(1)(e)]

1. PURPOSE. Establish impervious surface standards to protect water quality and fish and wildlife habitat and to protect against pollution of navigable waters. County impervious surface standards shall apply to the construction, reconstruction, expansion, replacement or relocation of any impervious surface on a riparian lot or parcel and any nonriparian lot or parcel that is located entirely within 300 feet of the ordinary high-water mark of any navigable waterway.

2. CALCULATION OF PERCENTAGE OF IMPERVIOUS SURFACE. [NR 115.05(1)(e)1.] Percentage of impervious surfaces shall be calculated by dividing the surface area of the existing and proposed impervious surfaces on the portion of a lot or parcel that is within 300 feet of the ordinary high-water mark by the total surface area of that lot or parcel, and multiplied by 100. Impervious surfaces described in 11.10(i)5 shall be excluded from the calculation of impervious surface on the lot or parcel. If an outlot lies between the ordinary high water mark and the developable lot or parcel and both are in common ownership, the lot or parcel and the outlot shall be considered one lot or parcel for the purposes of calculating the percentage of impervious surface.

Note: For properties that have been "condominiumized" the impervious surface calculations apply to the entire property. The property is still under one legal description and the proposed expansion to a unit is not the only impervious surface calculated since the regulation states lot or parcel and not a unit. It will be important to remember also that mitigation applies to the property as a whole and not just to the portion of the frontage that might be in front of the unit impacted.

3. GENERAL IMPERVIOUS SURFACE STANDARD. [NR 115.05(1)(e)2.] Except as allowed in sections 4 through 5 allow up to 15% impervious surface on the portion of a lot or parcel that is within 300 feet of the ordinary high-water mark.

4. MAXIMUM IMPERVIOUS SURFACE. [NR 115.05(1)(e)3.] A property may exceed the impervious surface standard under 3 provided the following standards are met:

a. For properties where the general impervious surface standard applies under section 11.10(i)(3), a property owner may have more than 15% impervious surface but not more than 30% impervious surface on the portion of a lot or parcel that is within 300 feet of the ordinary high-water mark.

b. For properties that exceed the standard under 11.10(i)3 but do not exceed the maximum standard under 11.10(i)4, a permit can be issued for development with a mitigation plan that meets the standards found in section 11.10(l).

5. TREATED IMPERVIOUS SURFACES. [NR115.05(1)(e)3m. and s. 59.692(1k)(a)1.e., Wis. Stats.] Impervious surfaces that can be documented to show they meet either of the following standards shall be excluded from the impervious surface calculations under section 11.10(i)3:

a. The impervious surface is treated by devices such as stormwater ponds, constructed wetlands, infiltration

basins, rain gardens, bio-swales or other engineered systems.

b. The runoff from the impervious surface discharges to an internally drained pervious area that retains the runoff on or off the parcel and allows infiltration into the soil.

c. To qualify for the statutory exemption, property owners shall submit a complete permit application, that is reviewed and approved by the county. The application shall include the following:

1. Calculations showing how much runoff is coming from the impervious surface areas.
2. Documentation that the runoff from the impervious surface is being treated by a proposed treatment system, treatment device or internally drained area.
3. An implementation schedule and enforceable obligation on the property owner to establish and maintain the treatment system, treatment devices or internally drained area. The enforceable obligations shall be evidenced by an instrument recorded in the office of the Register of Deeds prior to the issuance of the permit.

Note: The provisions in section 5 are an exemption from the impervious surface standards and as such should be read and construed narrowly. As such, a property owner is entitled to this exemption only when the runoff from the impervious surface is being treated by a sufficient (appropriately sized) treatment system, treatment device or internally drained. Property owners that can demonstrate that the runoff from an impervious surface is being treated consistent with section 11.10(i)5. will be considered pervious for the purposes of implementing the impervious surface standards in this ordinance. If a property owner or subsequent property owner fails to maintain the treatment system, treatment device or internally drained area, the impervious surface is no longer exempt under section 11.10(i)5.

6. EXISTING IMPERVIOUS SURFACES. [NR 115.05(1)(e)4.] For existing impervious surfaces that were lawfully placed when constructed but that do not comply with the impervious surface standard in section 3 or the maximum impervious surface standard in section 4, the property owner may do any of the following:

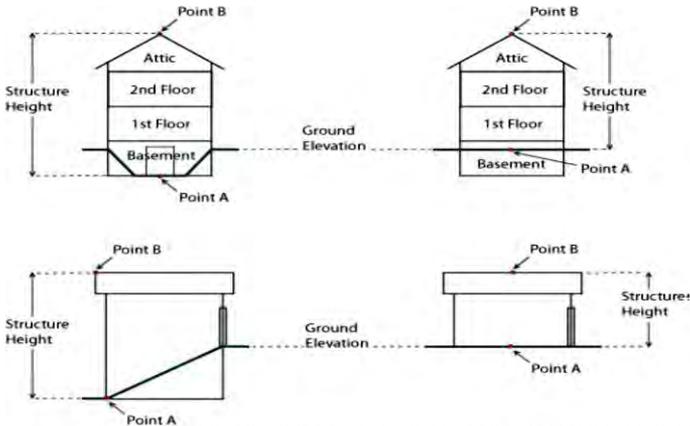
- a. maintain and repair the existing impervious surfaces;
- b. replace existing impervious surfaces with similar surfaces within the existing building envelope;
- c. relocate or modify an existing impervious surface with similar or different impervious surface, provided that the relocation or modification does not result in an increase in the percentage of impervious surface that existed on the effective date

of the county shoreland ordinance, and the impervious surface meets the applicable setback requirements in s. Wis. Admin. Code NR 115.05 (1) (b).

Note: The impervious surface standards in this ordinance shall not be construed to supersede other provisions in the county shoreland ordinance. All of the provisions of the county shoreland ordinance still apply to new or existing development.

(j) HEIGHT. [NR 115.05(1)(f)] To protect and preserve wildlife habitat and natural scenic beauty, on or after February 1, 2010, Jefferson County does not permit any construction that results in a structure taller than 35 feet of the ordinary high-water mark of any navigable waters.

1. Structure height is the measurement of the vertical line segment starting at the lowest point of any exposed wall and it's intersect with the ground (Point A in the following diagram) to a line horizontal to the highest point of a structure (Point B in the following diagram), unless specified under other sections of this code.



(k) NONCONFORMING USES AND STRUCTURES.

[NR 115.05(1)(g)]

1. DISCONTINUED NONCONFORMING USE.

[NR 115.05(1)(g)3.] If a nonconforming use is discontinued for a period of 12 months, any future use of the building, structure or property shall conform to the ordinance.

2. MAINTENANCE, REPAIR, REPLACEMENT OR VERTICAL EXPANSION OF NONCONFORMING STRUCTURES. [s. 59.692(1k)(a)1.b. and d., Wis. Stats.]

An existing structure that was lawfully placed when constructed but that does not comply with the required shoreland setback may be maintained, repaired, replaced, restored, rebuilt or remodeled if the activity does not expand the footprint of the nonconforming structure. Further, an existing structure that was lawfully placed when constructed but that does not comply with the required shoreland

setback may be vertically expanded unless the vertical expansion would extend more than 35 feet above grade level. Counties may allow expansion of a structure beyond the existing footprint if the expansion is necessary to comply with applicable state or federal requirements.

Note: Section 59.692(1k)(a)1.b. and d. prohibits counties from requiring any approval or imposing any fee or mitigation requirement for the activities specified in section 11.10(k)2. However, it is important to note that property owners may be required to obtain permits or approvals and counties may impose fees under ordinances adopted pursuant to other statutory requirements, such as floodplain zoning, general zoning, sanitary codes, building codes, or even stormwater erosion control.

Note: NR115.05(1)(b)1m lists structures that are exempt from the shoreland setback. These structures are considered conforming structures and are not considered nonconforming structures. Structures that were granted variances or illegally constructed structures are not considered nonconforming structures.

3. **LATERAL EXPANSION OF NONCONFORMING PRINCIPAL STRUCTURE WITHIN THE SETBACK.** [NR 115.05(1)(g)5.] An existing principal structure that was lawfully placed when constructed but that does not comply with the required building setback per sections 11.10(f)1. and 11.10(f)2. may be expanded laterally, provided that all of the following requirements are met:

a. The use of the structure has not been discontinued for a period of 12 months or more if a nonconforming use.

b. The existing principal structure is at least 35 feet from the ordinary high-water mark.

c. lateral expansions are limited to a maximum of 200 square feet over the life of the structure. No portion of the expansion may be any closer to the ordinary high-water mark than the closest point of the existing principal structure.

d. The county shall issue a permit that requires a mitigation plan that shall be approved by the county and implemented by the property owner by the date specified in the permit. The mitigation plan shall meet the standards found in section 11.10(l).

e. All other provisions of the shoreland ordinance shall be met.

4. **EXPANSION OF A NONCONFORMING PRINCIPAL STRUCTURE BEYOND SETBACK.** [NR 115.05(1)(g)5m.]

An existing principal structure that was lawfully placed when constructed but that does not comply with the required building setback under sections 11.10(f)1., may be expanded horizontally, landward or vertically provided that the expanded area meets the building setback requirements per section 11.10(f)1. and that all other provisions of the shoreland ordinance are met. A mitigation plan is not required solely for expansion under this paragraph, but may be required per section 11.10(i).

5. RELOCATION OF NONCONFORMING PRINCIPAL STRUCTURE. [NR 115.05(1)(g)6.]

An existing principal structure that was lawfully placed when constructed but that does not comply with the required building setback per sections 11.10(f)1. and 11.10(f)2. may be relocated on the property provided all of the following requirements are met:

a. The use of the structure has not been discontinued for a period of 12 months or more if a nonconforming use.

b. The existing principal structure is at least 35 feet from the ordinary high-water mark.

c. No portion of the relocated structure is located any closer to the ordinary high-water mark than the closest point of the existing principal structure.

d. The county determines that no other location is available on the property to build a principal structure of a comparable size to the structure proposed for relocation that will result in compliance with the shoreland setback requirement per section 11.10(f)1.

e. The county shall issue a permit that requires a mitigation plan that shall be approved by the county and implemented by the property owner by the date specified in the permit. The mitigation plan shall meet the standards found in section 11.10(l). include enforceable obligations of the property owner to establish or maintain measures that the county determines are adequate to offset the impacts of the permitted expansion on water quality, near-shore aquatic habitat, upland wildlife habitat and natural scenic beauty. The mitigation measures shall be proportional to the amount and impacts of the replaced or relocated structure being permitted. The obligations of the property owner under the mitigation plan shall be evidenced by an instrument recorded in the office of the County Register of Deeds.

f. All other provisions of the shoreland ordinance shall be met.

(l) MITIGATION. [s. 59.692(1v), Stats, NR 115.05 (1)(e)3., (g)5., (g)6.] When the county issues a permit requiring mitigation under sections 11.10(f)1.a.2., 11.10(i)4., 11.10(k)5., 11.10(k)3., the property owner must submit a complete permit application, that is reviewed and approved by the county. The application shall include the following:

1. A site plan that describes the proposed mitigation measures.

a. The site plan shall be designed and implemented to restore natural functions lost through development and human activities.

b. The mitigation measures shall be proportional in scope to the impacts on water quality, near-shore aquatic habitat, upland wildlife habitat, natural scenic beauty and meet the purpose and intent as stated in Section 11.10(a)3.

2. An implementation schedule and enforceable obligation on the property owner to establish and maintain the mitigation measures.

a. The enforceable obligations shall be evidenced by an instrument recorded in the office of the Register of Deeds.

3. Mitigation Plan. Install stormwater control systems or shoreland mitigation practice that are designed to contain the 2 year 24 hour rainfall event for impervious areas, meet Section 11.10(i) Impervious Surface Standards and designed by an engineer or landscaper/landscape architect. Mitigation plan with recorded maintenance agreement shall include options such as:

a. Mitigation plan requirements: The application shall include a scaled plot plan of the lot, including the following information:

1. Location of all existing and proposed structures, including paths, stairways, retaining walls, decks, patios, vegetative cover, etc. with accurate distances shown between the structures and all property lines.
2. Location of any areas of existing and proposed land disturbance.
3. Location of septic and well facilities.
4. Location of the viewing and access corridor.
5. Location of parking areas and drive-ways.
6. Location of ordinary high-water mark and any wetland areas.
7. Maps showing the existing and proposed topography and slope of the property.
8. Impervious surface calculations.
9. A minimum of four photos of the property. These photos shall include a photo taken from the water, along the shoreline and from the principal structure. If necessary, the Planning and Zoning Department may require additional photos and/or a site inspection of the property.
10. Properties which include flood hazard areas shall be required to submit documentation showing the base flood elevation and its location on the property. Note: This may require a licensed surveyor to provide elevation data on the plan.

b. Mitigation options:

1. Shoreland Buffer Restoration of at least 35 feet landward side from the ordinary high water mark.
 - a. A plan for the restoration of the shoreland buffer is required and shall include:
 1. All requirements as required by 11.10(l)a.
 2. Identification of the vegetation to be cut and the size and type of species to be removed.
 3. A list of desired native species appropriate for the site (or cultivars of native species) to include in the restoration area and a schedule for their planting.
 4. A scaled plot plan showing the placement, size and densities of each species to be planted within the buffer area.
 5. A narrative description of how the applicant intends to carry out the project including the erosion control measures that will be used during construction. Please include the name and phone number of the landscape architect or consultant, if applicable.
 6. The Restoration Plan will be reviewed according to United States Department of Agriculture, Natural Resources Conservation Service, Shoreland Habitat Standard and Wisconsin Biology Technical Note 1: Shoreland Habitat within the shoreland buffer area. The plan must also fulfill the intent and purpose of Section 11.10(g) of this ordinance. The above mentioned standards can be located at <http://dnr.wi.gov/topic/Shoreland-Zoning/documents/NRCS-BioTechNote.pdf> and <http://dnr.wi.gov/topic/Shoreland-Zoning/documents/NRCSs-shorehabstandard.pdf> or the Jefferson County Planning

and Zoning Department, 311 S. Center Ave. Rm. 201, Jefferson, WI 53549 (See Table 1 below).

Layer	Woodland Buffer		Prairie Buffer	
	Minimum number of species	Density ³	Minimum number of species	Density ³
Tree Canopy ¹	2	0.5 - 5 per 100 ft. ²	1	0 - 0.2 per 100 ft. ² 0.2 - 0.5 per 100 ft. ²
Shrub Understory	3	1-4 per 100 ft. ²	2	
Groundcover Plant plugs ²	3	25-75 per 100 ft. ²	5	50-100 plants per 100 ft. ²
Groundcover seedlings ²	3	4-8 oz. per 1000 sq.ft.	5	4-8 oz per 1000 sq. ft.
		Forbs: 2-4 oz per 1000 sq. ft.		Forbs: 2-4 oz. per 1000 sq. ft.

¹Trees must be greater than 2 feet in height about the root collar.

²The groundcover area shall comprise of a minimum of 30% native grasses.

³ Density requirements will be based upon established existing vegetation and physical characteristics of the property.

Shoreland buffers plans must be approved by the Jefferson County Planning and Zoning Department. The buffer shall consist of three (3) layers of vegetation: a tree canopy, a shrub understory, and a groundcover layer.

- b. Certification of Completion. Restoration is required to be completed within one (1) year of issuance of the zoning permit but may be extended upon approval of the Planning and Zoning Department, the property owner shall complete the required shoreland buffer and shall certify in writing to the Administrator the required shoreland buffer has been completed. As part of the certification, the property owner shall submit photos documenting the mitigation measures and the Jefferson County Planning and Zoning Department staff may conduct an on-site compliance inspection to ensure compliance with the plan.

2. Evaluation/replacement of Private On-Site Waste Treatment System performed by a Wisconsin licensed plumber.

3. Any proposed device(s) or system(s) designed by an engineer or landscape architect that mitigates surface water runoff or infiltrates runoff and furthers the purpose and intent of shoreland zoning.

4. Wetland restoration.

5. Elimination of non-conforming accessory structures such as garage, shed, boathouse, sidewalk, stairway, walkway, patio, deck retaining wall, porch, fire pit. (Note: This option may require the removal of several accessory structures to be considered proportional in scope with the proposed projects impact.)

6. Removal of other shoreland modifications/items such as seawalls, beaches, or impervious surfaces. Note: This option may require the removal of several modifications/items to be considered proportional in scope with the proposed project's impact.

7. Relocating a non-conforming principal structure to a conforming location.

8. Elimination of existing erosion and sedimentation on areas that have surface drainage towards the water.

(m) ADMINISTRATIVE PROVISIONS. [NR 11(e)23] The shoreland ordinance adopted by Jefferson County requires all of the following:

1. The appointment of an administrator and such additional staff as the workload may require.

2. The creation of a zoning agency as authorized by s. 59.69, Stats., a board of adjustment as authorized by s. 59.694, Stats., and a county planning agency as defined in s. 236.02(1), Stats., and required by s. 59.692(3), Stats.

3. A system of permits for all new construction, development, reconstruction, structural alteration or moving of buildings and structures. A copy of applications shall be required to be filed in the office of the county zoning administrator, unless prohibited by s. 59.692(1k), Stats.

4. Regular inspection of permitted work in progress to insure conformity of the finished structures with the terms of the ordinance.

5. A variance procedure which authorizes the board of adjustment to grant such variance from the terms of the ordinance as will not be contrary to the public interest where, owing to special conditions and the adoption of the shoreland zoning ordinance, a literal enforcement of the provisions of the ordinance will result in unnecessary hardship as long as the granting of a variance does not have the effect of granting or increasing any use of property which is prohibited in that zoning district by the shoreland zoning ordinance.

6. A conditional use procedure for uses presenting special problems.

7. The county shall keep a complete record of all proceedings before the board of adjustment, zoning agency and planning agency.

8. Written notice to the appropriate office of the Department at least 10 days prior to any hearing on a proposed variance, special exception or conditional use permit; appeal for a map or text interpretation; map or text amendment; and copies of all proposed land divisions submitted to the county for review under section 11.10(d).

9. Submission to the appropriate office of the Department, within 10 days after grant or denial, copies of any decision on a variance, special exception or conditional use permit; or appeal for a map or text interpretation; and any decision to amend a map or text of an ordinance.

10. Mapped zoning districts and the recording, on an official copy of such map, of all district boundary amendments.

11. The establishment of appropriate penalties for violations of various provisions of the ordinance, including forfeitures. Compliance with the ordinance shall be enforceable by the use of injunctions to prevent or abate a violation, as provided in s. 59.69 (11), Stats.

12. The prosecution of violations of the shoreland ordinance.

(n) SHORELAND WETLAND MAP AMENDMENTS.
[NR 115.04] Every petition for a shoreland-wetland map amendment filed with the county clerk shall be referred to the county zoning agency. A copy of each petition shall be provided to the appropriate office of the Department within 5 days of the filing of the petition with the county clerk. Written notice of the public hearing to be held on a proposed amendment shall be provided to the appropriate office of the Department at least 10 days prior to the hearing. A copy of the county board's decision on each proposed

amendment shall be forwarded to the appropriate office of the Department within 10 days after the decision is issued.

(o) ZONING ADMINISTRATOR. [NR 115.05(4)]

1. The zoning administrator shall have the following duties and powers:

a. To establish a system for issuing permits for new construction, development, reconstruction, structural alteration or moving of buildings and structures. A copy of applications shall be required to be filed in the office of the county zoning administrator.

b. To conduct regular inspections of permitted work in progress to ensure conformity of the finished structures with the terms of the ordinance.

c. To establish a variance procedure which authorizes the board of adjustment to grant such variance from the terms of the ordinance as will not be contrary to the public interest where, owing to special conditions and the adoption of the shoreland zoning ordinance, a literal enforcement of the provisions of the ordinance will result in unnecessary hardship.

d. To establish a special exception (conditional use) procedure.

e. To keep a complete record of all proceedings before the board of adjustment and the Planning and Zoning Committee.

f. To ensure that written notice is forwarded to the appropriate office of the Department at least 10 days prior to any hearing on a proposed variance, special exception or conditional use permit, appeal for a map or text interpretation, map or text amendment, and copies of all proposed land divisions submitted to the county for review under section 11.10(d).

g. To ensure submission to the appropriate office of the Department, within 10 days after grant or denial, any decision on a variance, special exception or conditional use permit; or appeal for a map or text interpretation; and any decision to amend a map or text of an ordinance.

h. To map zoning districts and record on an official copy of such map all district boundary amendments.

i. To enforce through appropriate penalties violations of various provisions of the ordinance, including forfeitures. Compliance with the ordinance shall be enforceable by the use of injunctions to prevent or abate a violation, as provided in s. 59.69 (11), Stats.

j. To prosecute violations of the shoreland ordinance.

2. PERMITS.

a. WHEN REQUIRED. Except where another section of this ordinance specifically exempts certain types of development from this requirement, a permit shall be obtained from the zoning administrator or board of adjustment/Planning & Zoning committee before any new development.

b. APPLICATION. An application for a permit

shall be made to the zoning administrator upon forms furnished by the county and shall include for the purpose of proper enforcement of these regulations, the following information:

1. Name and address of applicant and property owner.
 2. Legal description of the property and type of proposed use.
 3. A "to scale" drawing of the dimensions of the lot and location of all existing and proposed structures and impervious surfaces relative to the lot lines, center line of abutting highways and the ordinary high-water mark of any abutting waterways.
 4. Location and description of any existing private water supply or sewage system or notification of plans for any such installation.
 5. Plans for appropriate mitigation when required.
 6. Payment of the appropriate fee.
 7. Additional information required by the zoning administrator.
- c. EXPIRATION OF PERMIT. Zoning permits shall expire 24 months from date issued if no substantial work has commenced.
- d. CERTIFICATES OF COMPLIANCE.
1. No land or building shall be occupied or used until a certificate of compliance is issued by the zoning administrator subject to the following conditions:
 - a. The certificate of compliance shall certify that the building or premises or part thereof, and the proposed use thereof, conform to the provisions of this ordinance.
 - b. Application for such certificate shall be concurrent with the application for a zoning permit.
 - c. The certificate of compliance shall be issued within 10 days after notification of the completion of the work specified in the zoning permit, if the building or premises or proposed use thereof conforms with all the provisions of this ordinance.
 - e. The zoning administrator may issue a temporary certificate of compliance for part of a building, pursuant to rules and regulations established by the county board.
 - f. Upon written request from the owner, the

zoning administrator shall issue a certificate of compliance for any building or premises existing at the time of the adoption of this ordinance, certifying after inspection the extent and type of use made of the building or premises and whether or not such use conforms to the provisions of this ordinance.

3. CONDITIONAL USE PERMITS.

a. APPLICATION FOR A CONDITIONAL USE PERMIT. Any use listed as a conditional use in this ordinance shall be permitted only after an application has been submitted to the zoning administrator and a conditional use permit has been granted by the Jefferson County Planning and Zoning Committee. To secure information upon which to base its determination, the Jefferson County Planning and Zoning Committee requires the applicant to furnish, in addition to the information required for a zoning permit, the following information:

1. A plan of the area showing surface contours, soil types, ordinary high-water marks, ground water conditions, subsurface geology and vegetative cover.
2. Location of buildings, parking areas, traffic access, driveways, walkways, piers, open space and landscaping.
3. Plans of buildings, sewage disposal facilities, water supply systems and arrangement of operations.
4. Specifications for areas of proposed filling, grading, lagooning or dredging.
5. Other pertinent information necessary to determine if the proposed use meets the requirements of this ordinance.
6. Rationale for why the proposed conditional use meets all of the conditional criteria listed in the ordinance.

b. NOTICE, PUBLIC HEARING AND DECISION. Before deciding whether to grant or deny an application for a conditional use permit, the board of adjustment shall hold a public hearing. Notice of such public hearing, specifying the time, place and matters to come before the Jefferson County Planning and Zoning Committee, shall be given as a Class 2 notice under ch. 985, Wis. Stats. Such notice shall be provided to the appropriate office of the Department at least 10 days prior to the hearing. The Jefferson County Planning and Zoning Committee shall state in writing the grounds for granting or denying a conditional use permit.

c. STANDARDS APPLICABLE TO ALL CONDITIONAL USES. In deciding a conditional use application, the Jefferson County Planning and Zoning Committee shall evaluate the effect of the proposed use upon:

1. The maintenance of safe and healthful conditions.

2. The prevention and control of water pollution including sedimentation.
3. Compliance with local floodplain zoning ordinances and opportunity for damage to adjacent properties due to altered surface water drainage.
4. The erosion potential of the site based upon degree and direction of slope, soil type and vegetative cover.
5. The location of the site with respect to existing or future access roads.
6. The need of the proposed use for a shoreland location.
7. Its compatibility with uses on adjacent land.
8. The amount of liquid and solid wastes to be generated and the adequacy of the proposed disposal systems.
9. Location factors under which:
 - a. Domestic uses shall be generally preferred;
 - b. Uses not inherently a source of pollution within an area shall be preferred over uses that are or may be a pollution source;
 - c. Use locations within an area tending to minimize the possibility of pollution shall be preferred over use locations tending to increase that possibility.

d. CONDITIONS ATTACHED TO CONDITIONAL USES. Such conditions may include specifications for, without limitation because of specific enumeration: type of shore cover; specific sewage disposal and water supply facilities; landscaping and planting screens; period of operation; operational control; sureties; deed restrictions; location of piers, docks, parking and signs; and type of construction. Upon consideration of the factors listed above, the Jefferson County Planning and Zoning Committee shall attach such conditions, in addition to those required elsewhere in this ordinance, as are necessary to further the purposes of this ordinance. Violations of any of these conditions shall be deemed a violation of this ordinance.

In granting a conditional use permit, the Jefferson County Planning and Zoning Committee may not impose conditions which are more restrictive than any of the specific standards in the ordinance. Where the ordinance is silent as to the extent of restriction, the board may impose any reasonable permit conditions to affect the purpose of this ordinance.

e. RECORDING. When a conditional use permit is approved, an appropriate record shall be made of the land use and structures permitted. Such permit shall be applicable

solely to the structures, use and property so described. A copy of any decision on a conditional use permit shall be provided to the appropriate office of the Department within 10 days after it is granted or denied.

f. REVOCATION. Where the conditions of a conditional use permit are violated, the special exception permit shall be revoked.

4. VARIANCES.

a. The board of adjustment may grant upon appeal a variance from the standards of this ordinance where an applicant convincingly demonstrates that:

1. literal enforcement of the provisions of the ordinance will result in unnecessary hardship on the applicant;
2. the hardship is due to special conditions unique to the property; and
3. is not contrary to the public interest.

b. NOTICE, HEARING AND DECISION. [s. 59.694(6), Wis. Stats.] Before deciding on an application for a variance, the board of adjustment shall hold a public hearing. Notice of such hearing specifying the time, place and matters of concern, shall be given a Class 2 notice under ch. 985, Wis. Stats. Such notice shall be provided to the appropriate office of the Department at least 10 days prior to the hearing. The board shall state in writing the reasons for granting or refusing a variance and shall provide a copy of such decision to the appropriate Department office within 10 days of the decision.

c. BOARD OF ADJUSTMENT. [s. 59.694 Wis. Stats.] The county executive, county administrator or chair of the county board shall appoint a board of adjustment consisting of 3 or 5 members under s. 59.694, Wis. Stats. The county board shall adopt such rules for the conduct of the business of the board of adjustment as required by s. 59.694(3), Wis. Stats.

1. POWERS AND DUTIES. [s. 59.694 Wis. Stats.]

- a. The board of adjustment shall adopt such additional rules as it deems necessary and may exercise all of the powers conferred on such boards by s. 59.694, Wis. Stats.
- b. It shall hear and decide appeals where it is alleged there is error in any order, requirements, decision or determination made by an administrative official in the enforcement or administration of this ordinance.
- c. It shall hear and decide applications for variances pursuant to section 11.10(m)5.

- d. It may grant a variance from the standards of this ordinance pursuant to section 11.10(m)5.
- e. In granting a variance, the board may not impose conditions which are more restrictive than any of the specific standards in the ordinance. Where the ordinance is silent as to the extent of restriction, the board may impose any reasonable permit conditions to affect the purpose of this ordinance.

d. APPEALS TO THE BOARD. [s. 59.694 Wis. Stats.] Appeals to the board of adjustment may be made by any person aggrieved or by an officer, department, board or bureau of the county affected by any decision of the zoning administrator or other administrative officer. Such appeal shall be made within 30 days, as provided by the rules of the board, by filing with the officer whose decision is in question, and with the board of adjustment, a notice of appeal specifying the reasons for the appeal. The zoning administrator or other officer whose decision is in question shall promptly transmit to the board all the papers constituting the record concerning the matter appealed.

e. HEARING APPEALS AND APPLICATIONS FOR VARIANCES AND CONDITIONAL USE PERMITS. [s. 59.694(6), Wis. Stats.]

- 1. The board of adjustment shall fix a reasonable time for a hearing on the appeal or application. The board shall give public notice thereof by publishing a Class 2 notice under ch. 985, Wis. Stats, specifying the date, time and place of the hearing and the matters to come before the board. Notice shall be mailed to the parties in interest. Written notice shall be given to the appropriate office of the Department at least 10 days prior to hearings on proposed shoreland variances, conditional uses, and appeals for map or text interpretations.
- 2. A decision regarding the appeal or application shall be made as soon as practical. Copies of all decisions on shoreland variances, conditional uses, and appeals for map or text interpretations shall be submitted to the appropriate office of the Department within 10 days

after they are granted or denied.

3. The final disposition of an appeal or application to the board of adjustment shall be in the form of a written resolution or order signed by the chairman and secretary of the board. Such resolution shall state the specific facts which are the basis of the board's determination and shall either affirm, reverse, vary or modify the order, requirement, decision or determination appealed, in whole or in part, dismiss the appeal for lack of jurisdiction or prosecution or grant the application.
4. At the public hearing, any party may appear in person or by agent or by attorney.

f. FEES. [ss. 59.69, 59.694, 59.696, 59.697, Wis. Stats.] The county board may, by resolution, adopt fees for the following:

1. Zoning permits.
2. Certificates of compliance.
3. Planned Unit Development reviews.
4. Public hearings.
5. Legal notice publications.
6. Conditional use permits.
7. Variances.
8. Administrative appeals.
9. Other duties as determined by the county board.

(p) CHANGES AND AMENDMENTS. The county board may from time to time, alter, supplement or change the regulations contained in this ordinance in accordance with the requirements of s. 59.69(5)(e), Wis. Stats, ch. NR 115, Wis. Adm. Code and this ordinance where applicable.

1. AMENDMENTS. Amendments to this ordinance may be made on petition of any interested party as provided in s. 59.69(5), Wis. Stats.

2. SHORELAND WETLAND MAP AMENDMENTS. [NR 115.04] Every petition for a shoreland-wetland map amendment filed with the county clerk shall be referred to the county zoning agency. A copy of each petition shall be provided to the appropriate office of the Department within 5 days of the filing of the petition with the county clerk. Written notice of the public hearing to be held on a proposed amendment shall be provided to the appropriate office of the Department at least 10 days prior to the hearing.

- a. A copy of the county board's decision on

each proposed amendment shall be forwarded to the appropriate office of the Department within 10 days after the decision is issued.

(q) ENFORCEMENT AND PENALTIES. [NR 115.05(4) (j)] Any development, any building or structure constructed, moved or structurally altered, or any use established after the effective date of this ordinance in violation of the provisions of this ordinance, by any person, firm, association, corporation (including building contractors or their agents) shall be deemed a violation. The zoning administrator or the county zoning agency shall refer violations to the district attorney or corporation counsel who shall expeditiously prosecute violations.

1. Penalty: Any person, firm or corporation, including those doing work for others, who violates any of the provisions of this Ordinance shall be subject to a forfeiture of not less than \$25.00 nor more than \$5,000.00 for each violation plus the cost of prosecution. Each day a violation exists shall constitute a distinct and separate violation of this Ordinance and as such, forfeitures shall apply accordingly. The Zoning Administrator shall refer violations to the Corporation Counsel who shall prosecute violations.

2. Injunction: Any use or action which violates the provisions of this Ordinance shall be subject to a court injunction prohibiting such violation.

3. Responsibility for Compliance: It shall be the responsibility of the applicants as well as their agent or other persons acting on their behalf to comply with the provisions of this Ordinance. Any person, firm or corporation, causing a violation or refusing to comply with any provision of this Ordinance will be notified in writing of such violation by the County Zoning Administrator or their designee. Each day a violation exists shall constitute a distinct and separate violation of this ordinance and, as such, forfeitures shall apply accordingly. Every violation of this ordinance is a public nuisance and the creation thereof may be enjoined and the maintenance thereof may be abated pursuant to Section 59.69(11), Wisconsin Statutes.

4. Suspension of Permit: Whenever the Zoning Administrator or their designee determines there are reasonable grounds for believing there is a violation of any provision of this Ordinance, the Zoning Administrator or their designee shall give notice to the owner of record as hereinafter provided. Such notice shall be in writing and shall include a statement of the reason for the suspension of the permit. It shall allow 30 days for the performance of any act it requires. If work cannot be completed in the 30 day period, an extension may be granted if reason of hardship prevail and can be verified. Such notice or order shall be deemed to have been properly served upon such owner or agent when a copy thereof has been sent by registered mail to owner's last known address or when the owner has been served by such notice by any method authorized by the laws of Wisconsin. The owner of record has the right to appeal any decision by the Zoning Administrator or their designee or apply to the Jefferson County Board

of Adjustment for a Variance from the strict rule of the Ordinance within 30 days of receipt of a notice or order.

5. Emergency Conditions: Whenever the Zoning Administrator finds that an emergency exists such as sudden, unexpected occurrences or combinations thereof, unforeseen conditions or circumstances at the time beyond one's control, adverse weather conditions, meeting a timetable which requires immediate action to protect the public health, safety and welfare, the Administrator may, without notice or hearing, issue an order citing the existence of such emergency and may require that such action be taken as may be deemed necessary to meet the emergency. The Administrator shall notify the Chairperson of the Zoning Committee within 24 hours of such situations. Notwithstanding any other provisions of this Ordinance such order shall become effective immediately. Any person to whom such order is directed shall comply therewith immediately. Appeals or challenges to emergency orders may be brought after emergency conditions have ceased, to the Board of Adjustment.

(r) DEFINITIONS.

1. For the purpose of administering and enforcing this ordinance, the terms or words used herein shall be interpreted as follows: Words used in the present tense include the future; words in the singular number include the plural number; and words in the plural number include the singular number. The word "shall" is mandatory, not permissive. All distances unless otherwise specified shall be measured horizontally.

2. In addition to the definitions in Section 11.02 the following terms used in this section mean:

a. "Access and viewing corridor" [NR 115.03(1d)] means a strip of vegetated land that allows safe pedestrian access to the shore through the vegetative buffer zone.

b. "Accessory Structure" A subordinate structure on the same property as the principal structure which is devoted to a use incidental to the principal use of the property. Accessory structures include, but are not limited to, detached garages, sheds, barns, gazebos, patios, decks, swimming pools, hot tubs, fences, retaining walls, driveways, parking lots, sidewalks, detached stairways and lifts. [NR 118.03] Means any facility, structure, building or use which is accessory or incidental to the principal use of the property, structure or building. [NR 116.03(1)(1)]

c. "Boathouse" [NR 115.03(1h)] means a permanent structure used for the storage of watercraft and associated materials and includes all structures which are totally enclosed, have roofs or walls or any combination of these structural parts.

d. "Building envelope" [NR 115.03(1p)] means the three dimensional space within which a structure is built.

e. "Conditional use" [NR 115.03(10)] means a use which is permitted by this ordinance provided that certain conditions specified in the ordinance are met and that a permit is granted by the board of adjustment or, where appropriate, the planning and zoning committee or county board.

f. “County zoning agency” [(NR 115.03(2))] means that committee or commission created or designated by the county board under s. 59.69(2)(a), Wis. Stats, to act in all matters pertaining to county planning and zoning.

g. “Department” [NR 115.03(3)] means the Department of Natural Resources.

h. “Development” Means any artificial change to improved or unimproved real estate, including but not limited to, the construction of buildings, structures or accessory structures; the construction of additions or substantial improvements to buildings, structures or accessory structures; the placement of buildings or structures; mining, dredging, filling, grading, paving, excavation, or drilling operations; and the storage, deposition or extraction of materials. [NR 116.03(5)]

i. “Drainage System” means one or more artificial ditches, tile drains or similar devices which collect surface runoff or groundwater and convey it to a point of discharge.

j. “Existing development pattern” [NR 115.03(3m)] means that principal structures exist within 250 feet of a proposed principal structure in both directions along the shoreline.

k. “Floodplain” [NR 115.03(4)] means the land which has been or may be hereafter covered by flood water during the regional flood. The floodplain includes the floodway and the flood fringe as those terms are defined in ch. NR 116, Wis. Adm. Code.

l. “Footprint” The land area covered by a structure at ground level measured on a horizontal plane. The footprint of a residence or building includes the horizontal plane bounded by the furthest exterior wall and eave if present, projected to natural grade. For structures without walls (decks, stairways, patios, carports) – a single horizontal plane bounded by the furthest portion of the structure projected to natural grade. Note: For the purposes of replacing or reconstructing a nonconforming building with walls, the footprint shall not be expanded by enclosing the area that is located within the horizontal plane from the exterior wall to the eaves projected to natural grade. This constitutes a lateral expansion under NR 115 and would need to follow NR 115.05 (1)(g)5.

m. “Generally accepted forestry management practices” [NR 1.25(2)(b)] means forestry management practices that promote sound management of a forest. Generally accepted forestry management practices include those practices contained in the most recent version of the department publication known as Wisconsin Forest Management Guidelines and identified as PUB FR-226.

n. “Impervious surface” [NR 115.03(4g)] means an area that releases as runoff all or a majority of the precipitation that falls on it. “Impervious surface” excludes frozen soil but includes rooftops, sidewalks, driveways, parking lots, and streets unless specifically designed, constructed, and maintained

to be pervious.

o. "Lot" means a continuous parcel of land, not divided by a public right-of-way, and sufficient in size to meet the lot width and lot area provisions of this ordinance.

p. "Lot area" means the area of a horizontal plane bounded by the front, side, and rear lot lines of a lot, but not including the area of any land below the ordinary high water mark of navigable waters.

q. "Lot of Record" means any lot, the description of which is properly recorded with the Register of Deeds, which at the time of its recordation complied with all applicable laws, ordinances, and regulations.

r. "Mitigation" [NR 115.03(4r)] means balancing measures that are designed, implemented and function to restore natural functions and values that are otherwise lost through development and human activities.

s. "Navigable waters" [NR 115.03(5)] means Lake Superior, Lake Michigan, all natural inland lakes within Wisconsin and all streams, ponds, sloughs, flowages and other waters within the territorial limits of this state, including the Wisconsin portion of boundary waters, which are navigable under the laws of this state. Under s. 281.31(2)(d), Wis. Stats, notwithstanding any other provision of law or administrative rule promulgated thereunder, shoreland ordinances required under s. 59.692, Wis. Stats, and ch. NR 115, Wis. Adm. Code, do not apply to lands adjacent to:

1. Farm drainage ditches where such lands are not adjacent to a natural navigable stream or river and such lands were not navigable streams before ditching; and
2. Artificially constructed drainage ditches, ponds or stormwater retention basins that are not hydrologically connected to a natural navigable water body.

t. "Ordinary high-water mark" [NR 115.03(6)] means the point on the bank or shore up to which the presence and action of surface water is so continuous as to leave a distinctive mark such as by erosion, destruction or prevention of terrestrial vegetation, predominance of aquatic vegetation, or other easily recognized characteristics.

u. "Regional Flood" [NR 115.03(7)] means a flood determined to be representative of large floods known to have generally occurred in Wisconsin and which may be expected to occur on a particular stream because of like physical characteristics, once in every 100 years.

v. "Routine maintenance of vegetation" [NR 115.03(7m)] means normally accepted horticultural practices that do not result in the loss of any layer of existing vegetation and do not require earth disturbance.

w. "Shoreland" [NR 115.03(8)] means lands within the following distances from the ordinary highwater mark of navigable waters: 1,000 feet from a lake, pond or flowage; and 300 feet from a river or stream or to the landward side of the floodplain, whichever distance is greater.

x. "Shoreland setback" also known as the "Shoreland setback area" in s. 59.692(1)(bn) means an area in a shoreland that is within a certain distance of the ordinary high-water mark in which the construction or placement of structures has been limited or prohibited under an ordinance enacted under section 59.692, Wis. Stats.

y. "Shorelandwetland district" [NR 115.03(9)] means a zoning district, created as a part of a county zoning ordinance, comprised of shorelands that are designated as wetlands on the Wisconsin wetland inventory maps prepared by the department.

z. "Structure" [s. 59.692(1)(e), Stats.] means a principal structure or any accessory structure including a garage, shed, boathouse, sidewalk, walkway, patio, deck, retaining wall, porch or fire pit.

aa. "Substandard Lots" means a legally created lot or parcel that met minimum area and minimum average width requirements when created, but does not meet current lot size requirements for a new lot.

bb. "Unnecessary hardship" [NR 115.03(11)] means that circumstance where special conditions, which were not selfcreated, affect a particular property and make strict conformity with restrictions governing area, setbacks, frontage, height or density unnecessarily burdensome or unreasonable in light of the purposes of this ordinance.

cc. "Variance" means an authorization granted by the board of adjustment to construct, alter or use a building or structure in a manner that deviates from the dimensional standards of this ordinance.

dd. "Wetlands" [NR 115.03(13)] means those areas where water is at, near or above the land surface long enough to be capable of supporting aquatic or hydrophytic vegetation and which have soils indicative of wet conditions.

David moved that Ordinance No. 2015-34 be adopted. Seconded and carried.

David introduced Resolution No. 2015-98.

Executive Summary

The Land Information Plan for Jefferson County was prepared by the Land Information Office and the Land Information Council. Input from numerous County departments was used to develop the plan. By Wisconsin Statute, "a countywide plan for land records modernization" is required for participation in the Wisconsin Land Information Program (WLIP). The purpose of this document is twofold: 1) to meet WLIP funding eligibility requirements necessary for receiving grants and retaining fees for land

information, and 2) to plan for county land information modernization in order to improve the efficiency of government and provide improved government services to county residents and businesses. The WLIP receives \$7.00 for each document recorded by the Jefferson County Register of Deeds which is used to fund WLIP grants and program administration. The County Land Information program receives \$8.00 for each document recorded by the Jefferson County Register of Deeds. In 2015 the County retained \$105,248 from recording fees and received \$2,480 in WLIP grants. Beginning in 2016, counties are eligible for WLIP Strategic Initiative grants for up to \$50,000 per year. This updated plan provides an estimate of how funds from grants and retained fees will be utilized.

WHEREAS, the updated Jefferson County Land Information Plan conforms to Wisconsin Department of Administration Uniform Instructions for Preparing County Land Information Plans, and

WHEREAS, the Land Information Council and the Planning and Zoning Committee have approved the updated Jefferson County Land Information Plan which is incorporated herein by reference, and

WHEREAS, adopting the updated Land Information Plan will keep Jefferson County in compliance with Wisconsin Land Information Program requirements,

NOW, THEREFORE, BE IT RESOLVED that the updated 2016 Jefferson County Land Information Plan, incorporated herein by reference, is hereby approved.

BE IT FURTHER RESOLVED that the Land Information Council is authorized to make minor technical changes as needed.

Fiscal Note: The updated plan was produced and will be implemented by County staff. No tax levy dollars will be used. The amount of grant funds that will be received by this program in 2016 will be increased by up to \$48,808 compared to 2015.

David moved that Resolution No. 2015-98 be adopted. Seconded and carried.

County Administrator Wehmeier introduced the following appointment:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individual as a member of the designated Commission:

Sheriff's Civil Service Commission

Christine Spangler, Fort Atkinson, Wisconsin, for a five-year term ending January 1, 2021.

Buchanan moved to confirm the appointment. Seconded and carried.

Frank introduced Resolution No. 2015-99.

WHEREAS, Paul Babcock served as the County Board Supervisor for District 29 from February 2001, to April of 2016, and

WHEREAS, Supervisor Paul Babcock served on the Administration and Rules Committee (formerly known as Legislation and Rules Committee), Board of Health, Fair Park Committee, Human Resources Committee, Law Enforcement and Emergency Management Committee, Parks Committee and UW Extension Education Committee, and

WHEREAS, Supervisor Paul Babcock served as Chair on many committees and provided leadership in the development of county policy, and

WHEREAS, it is fitting for him to be recognized by the Jefferson County Board of Supervisors for his public service, foresight, leadership, and thoughtfulness in Jefferson County, which will be missed,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 8th day of March 2016, does hereby honor Paul Babcock and wish him happiness and good health in the years ahead.

Buchanan moved that Resolution No. 2015-99 be adopted. Seconded and carried.

Frank introduced Resolution No. 2015-100.

WHEREAS, Al C. Counsell served as the County Board Supervisor for District 10 from April of 2012 to April of 2016, and

WHEREAS, Supervisor Al Counsell served on the Economic Development Consortium, Fair Park Committee, Highway Committee, and Law Enforcement and Emergency Management Committee, and

WHEREAS, it is fitting for him to be recognized by the Jefferson County Board of Supervisors for his public service, foresight, leadership, and thoughtfulness in Jefferson County, which will be missed,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 8th day of March 2016, does hereby honor Al Counsell and wish him happiness and good health in the years ahead.

Buchanan moved that Resolution No. 2015-100 be adopted. Seconded and carried.

Public Comment (General). None.

Supplemental information presented at the March 8, 2016, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Buchanan moved that the Board adjourn. Seconded and carried at 8:55 p.m.